

## MINUTES

### AMARILLO ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

December 17, 2019

The meeting of the AEDC Board of Directors was held at 801 S. Fillmore, Suite 205, Amarillo, Texas at 1:00 pm on November 21, 2019. Board members in attendance were:

Voting Members	Board Position	Present	No. Meetings Held	No. Meetings Attended
Laura Street	Chairwoman	Y	33	31
Lloyd Brown	Vice-Chair/Secretary	N	23	18
Brian Bruckner	Director	Y	65	57
Brian Heinrich	Director	Y	44	42
Scott Bentley	Director	Y	13	13

Also, in attendance were the following staff members:

KEVIN CARTER	PRESIDENT & CEO
DOUG NELSON	Sr. VP – FINANCIAL SERVICES
REAGAN HALES	VICE PRESIDENT, BUSINESS DEVELOPMENT
MICHAEL KITTEN	VICE PRESIDENT, BUS. RETENTION & EXPANSION
SABRINA MECK PEREZ	DIR., WORKFORCE ATTRACTION & RETENTION
SAVANNAH TARBET	DIR., MARKETING AND COMMUNICATIONS
CHRIS LYLES	OFFICE ADMINISTRATOR

Guest in attendance:

ANDREW HALL	INCOMING DIRECTOR – AEDC BOARD OF DIR.
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ITEM 1: Chairwoman Street established that a quorum was present and called the meeting to order.

ITEM 2: Chairwoman Street requested a motion to approve the minutes of the November 21, 2019 Board of Directors meeting. Director Heinrich made a motion to approve the minutes as presented. Director Bruckner seconded the motion. The motion was approved.

ITEM 3: Chairwoman Street adjourned the meeting into executive session at 1:01 pm.

No action was taken during the executive session because none is permitted by law. The public session reconvened at 1:39 pm

ITEM 4: Chairwoman Street and President Carter recognized Director Bruckner for his years of service on the Board of Directors, thanking him for his insight and commitment.

ITEM 5: **Staff Financial & Operational Updates:** President Carter stated that the sales tax revenue is up 1.24% from this time last year.

He also stated the Hotel/Motel tax collections is down approximately 3.5%.

President Carter included that the EDC is in the annual audit phase and the October & November financials will be provided at the January meeting.

President Carter provided an update on the Apprenticeship program, being called the Hope Group.

The group will meet to establish a mission statement and he noted that Amarillo College has received a grant from a plumbing company to help with the beginning funding the Hope Group, which will include hiring some staff.

Questions from board members were answered by President Carter.

President Carter gave an update on the Take Root website, which has gone live. The site includes a job board for businesses to post their local, living wage jobs. He included that Director Perez will provide a brief presentation on the website at the State of the Economy in January.

President Carter stated the State of the Economy event will be January 22, 2020, 7:30 am, at the Amarillo Civic Center with Ray Perryman being the headline speaker.

The Chairperson's Dinner is being held the evening before, January 21, 6:30 pm in the Skyline Room at Amarillo National Bank and the board is invited. The speaker for the dinner will be Ron Kitchens, managing partner of Consultant Connect and a best-selling author.

Chairwoman Street asked if there are metrics on the Take Root site, Director Perez responded with President Carter providing additional information.

ITEM 6: The next meeting for the Board of Directors of the Amarillo EDC is scheduled for Thursday, January 16 at 11:00 am. Board elections will be held at this meeting.

President Carter welcomed Andrew Hall as an incoming board member, taking office in January 2020.

ITEM 7: Chairwoman Street asked if there were any comments from the public. There were none.

ITEM 8: The December 17, 2019 meeting of the Amarillo EDC Board of Directors was adjourned at 1:50 pm.

The undersigned certifies that the foregoing information is correct.

  
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Laura Street, Chairwoman