

Phone: (806) - 378-9472
 TDD: (806) - 378-4229
 Fax: (806) - 378-3585
 ehealth@amarillo.gov



Receipt Number	_____
Date Paid	_____
Date Expires	_____
Amount Paid	_____

Amarillo Bi-City-County Health District

Application for a Permit to Operate a Temporary Food Establishment

Name of Celebration	_____		
Site: location and address	_____		
Is the proposed event taking place indoors?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, how many people are estimated to attend the event? _____
Event Coordinator	_____	Number	_____
Name of business/person requesting permit	_____	Number	_____
Email address	_____		

FOOD

Describe or list all the foods you will serve: **ONLY THE FOODS AND BEVERAGES LISTED WILL BE AUTHORIZED**

Will any foods be prepared at home?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are all foods prepared in the booth?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If no, when and where will food be prepared?	_____	
Where will you obtain all food products that will be served in your booth?	_____	
Where will you buy ice?	_____ NA <input type="checkbox"/>	
Where will water for hand washing, ware washing or food preparation be obtained?	_____ NA <input type="checkbox"/>	

EQUIPMENT

Is there a hand sink in the booth for hand washing? If no, then a portable hand washing station must be used, ex. Cooler with spigot filled with warm water, 5 gallon bucket for gray water, soap and paper towels. **No Basins**	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Portable HW <input type="checkbox"/>
What equipment will be inside the booth to keep cold foods at 41°F or below?	_____		
What equipment will be inside the booth to keep hot foods at 135° or above?	_____		
What equipment will be inside the booth to rapidly heat or cook foods?	_____		
Do all smokers, cookers, fryers and roasters have lids?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>
If you fry foods or use grease, how will the grease be disposed of and where?	_____		
Will any cooking be conducted indoors?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	NA <input type="checkbox"/>

If yes, the Fire Marshal's office must be contacted to obtain additional information. (806)378-4238

Do you have hot and cold running water under pressure available in the booth? Yes No NA

Will electricity be provided onsite? *If event is longer than 4 hours, mechanical refrigeration must be used.* Yes No NA

How will you wash utensils if they become dirty or contaminated? _____

Will a thermometer be available for checking cooking temperatures? Yes No NA

Do you have bleach, or another chemical available for sanitizing utensils and counters? Yes No NA

BOOTH CONSTRUCTION

Floors *(No grass or dirt)* Concrete Asphalt Wood Other _____

Walls Metal Canvas Wood Other _____

Ceilings *(Required)* Metal Canvas Wood Other _____

Are all food preparation areas, windows, doors and counter openings screened? *Required* Yes No NA

June 1st- Nov 1st

Date and time of event _____ Month and date _____ Hours serving food _____

IF THE APPLICATION IS NOT RECEIVED IN OUR OFFICE TWO (2) FULL WORKING DAYS PRIOR TO THE EVENT, A LATE PERMITTING FEE WILL BE ADDED TO THE DAILY COST OF THE PERMIT.

Applicant understands that if a permit is issued, then all provisions of the City ordinances and state laws must be complied with whether herein specified or not.

IF YOU ARE NOT READY TO OPERATE WITHIN ONE HOUR OF THE ARRIVAL TIME OF THE SANITARIAN AND READY FOR AN INSPECTION, YOU MAY NOT BE PERMITTED TO OPERATE

Applicant's signature _____ Daytime phone number _____

Permit fees: *** Fees are charged per number of <u>food</u> booths per day ***	
# of Booths	Fee Amount per day per booth
0-5	\$30.00
6-12	\$28.00
13-20	\$25.00
21-40	\$22.00
41-80	\$17.00
81 or more	\$12.00

*Late Permitting: \$54.00 Added To Daily Permitting Fee

* **Licensed Caterers:** Licensed caterers must obtain a permit but are exempt from fees *(EXCLUDING LATE PERMITTING FEES)*.

* **Advanced Preparation:** If you are cooking or preparing food items prior to your event, an additional permit will be required for the proposed location. An inspection is required during the cooking or food preparation process. If advanced preparation is being conducted in a licensed food establishment, then the additional permit fee may be waived.

* **Pre-Packaged Non-TCS Vendors:** If you are only serving pre-packaged Non-TCS food items (Ex: chips, cokes, candy bars in the original packaging) you will be exempt from permitting.

MAIL APPLICATION AND PERMIT FEE TO
Environmental Health Department
PO Box 1971
Amarillo, TX 79105-1971

PHYSICAL ADDRESS
Environmental Health Department
808 S. Buchanan
Amarillo, TX 79101