

MINUTES

On May 8, 2018, the Community Development Advisory Committee held a Public Hearing at 6:00 p.m. The meeting was held at the Downtown Library, 4th and Buchanan, with the following participants and public present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Rudy Preciado-NE Area	Y	1	1
Marquisia Nelson-Target Area	N	1	0
Ludell Hill-NW Area	Y	1	1
Nelson, Mary Jane – SE Area	N	34	25
Grisham, Glenda – NW Area	Y	74	61
Strong-Woods, Mariah – SW Area	N	3	2
Gilbert Guzman-NW Area	Y	5	4

Also in attendance were the following Staff Members:

- Kelly Robinson Interim Community Development Administrator, CITY OF AMARILLO
- Amy Dixon Interim HMIS Coordinator/Accounting Assistant, Community Development
- Michelle Martinez-Burleson HOME Program Coordinator, Community Development
- Summer McCampbell CDBG Program Coordinator, Community Development
- Melissa Mata Supportive Housing Program Coordinator, Community Development

Citizens in attendance: 22

ITEM 1: Call to Order. Kelly Robinson established called the regularly scheduled meeting of the Community Development Advisory Committee to order at 6:11pm.

ITEM 2: Public Hearing on 2018-2019 PHA Administrative Plan. Melissa Mata presented proposed changes to the PHA Administrative Plan which would consist of removing any undue burden to the clients, remove cumbersome policies for caseworkers, and defining ambiguous language. There were no public or committee comments.

ITEM 3: Introductions and appointment of Chair and Vice Chair. Kelly Robinson commenced with the introductions of the City of Amarillo staff and Community Development Advisory Committee members. Since no quorum will table the appointment of CDAC chair and vice-chair for next scheduled meeting, May 31, 2018.

ITEM 4: Director’s Report on current Federal Funding Status. Kelly Robinson presented the Director’s Report on the current federal funding status and the allocation process. Below are the allocations for 2018-2019:

2018-2019 Community Development Block Grant	\$ 1,592,011
2018-2019 HOME Investment Partnership Program	\$ 725,574

	\$ 2,317,585

ITEM 5: Conduct a public meeting to consider project funding requests for the 2018-2019 Annual Action Plan:

- a. **AAYC-Fire Suppression System**
Presented by LaRue Hite, 816 S Van Buren, Amarillo, TX
Funds requested \$100,000
Ms. Hite presented request for the installation of a code approved fire suppression system as a result of expansion of their activity center services to the basement and per Code Enforcement and the Fire Marshall is required for their building.
No public comments.
No committee comments.

- b. Building Safety-Community Improvement Inspector and Demolition & Clearance**
Presented by Justin Oppel, 808 S Buchanan, Amarillo, TX
Requested funding \$75,482-Community Improvement Inspector & \$150,000-Demolition
Mr. Oppel presented request for funding for the Community Improvement Inspector which pays for salary, fringe benefits, equipment, truck, and other miscellaneous costs. This position is essential in identifying slum and blight in the target areas throughout the city of Amarillo so that the slum and blight issues can be addressed through citations and condemnations. The Demolition & Clearance program is the funding source utilized in order to pay for the improvements to the slum and blight issues identified by the Community Improvement Inspector.
No public comments.
Gilbert Guzman, CDAC- asked what the miscellaneous costs are.
Justin clarified that the miscellaneous costs consist of office expenses, administrative expenses, desk equipment, etc.
- c. Catholic Charities-Interfaith Hunger Project**
Presented by Vic Allcorn, 2801 Duniven Circle, Amarillo, TX
Funds requested \$40,000
Mr. Allcorn is the current Director of Community Services for Catholic Charities and one of the programs that he oversees is the Interfaith Hunger Project program. This program is designed to provide food vouchers to elderly or disabled persons age 55 and up to use in their store to purchase food to help supplement their incomes. In 2017 933 unduplicated persons were served and this year on track to serve 975 unduplicated persons by September 30, 2018.
No public comment.
No committee comment.
- d. Guyon Saunders Resource Center-Dayroom**
Presented by Joyce Knight, 200 S Tyler, Amarillo, TX
Funds requested \$48,000
Ms. Knight is the Executive Director of the Guyon Saunders Resource Center and one of the main aspects of their center is the Dayroom which is a center that allows homeless individuals to come and go in order to obtain mail, laundry, food, clothing, and hygiene services to name a few. She went on to describe her experience in a Homeless Simulation project which put into perspective the reality of being homeless and how essential the services that GSRC provides to these homeless individuals and families really are. The funds requested would actually pay the salary of the Dayroom Manager that oversees the day to day operations of the Dayroom.
Rita Bryant, citizen, spoke on the fact that her Sunday School class adopted GSRC as a mission project to help with different areas to make more aesthetically pleasing.
No committee comment.
- e. Boys and Girls Club of Amarillo & Canyon-Summer Program**
Presented by Kimber Daniels, 1923 S Lincoln St, Amarillo, TX
Funds requested \$25,000
Ms. Daniels explained how the funds will be used for the Summer Camp. To date they have 480 enrolled in Summer Camp and 120 on the waitlist. These funds help to pay for field trips, 3 meals per day, enrichment activities, and community service projects. This camp helps children that are below poverty level and cannot afford Kids Inc and other camps during the summer.
Rita Bryant, citizen, assists with the grant writing for the different funding received by the Maverick Club and she confirms that based on data analysis that 98% of the children that use their after school services are working at grade level.
No committee comment.
- f. Panhandle Regional Planning Commission-Childcare**
Presented by Marin Rivas, 415 SW 8th, Amarillo, TX
Funds requested \$80,000
Mr. Rivas presented request for funding for the subsidized child care program which allows low-mod income families the opportunity to afford child care so that they can attend school or work. The funding requested is actually used as a match to collect a potential \$153,000 in additional funding from the state.
No public comment.
No committee comment.
- g. Panhandle Regional Planning Commission-FoodNet**
Presented by Sundee Rossi, 415 SW 8th, Amarillo, TX
Fund Requested \$25,000

Ms. Rossi presented for the FoodNet program which is a home delivered/congregate meal program for the elderly. It averages \$1,745/year per person to provide the home delivered meals. 3,200 seniors are considered food insecure in Amarillo of which the FoodNet program serves about 350. These meals are delivered citywide by volunteers and the nutritional meals are prepared by the Bivins Culinary Institute. There are also locations within senior apartment complexes for these clients to receive their meals.

Rita Bryant, citizen, belongs to a research organization that currently has statistics of 27% of children and 62% of seniors are food insecure in Amarillo.

Joyce knight, GSRC Exec Director, states that many seniors have a lot of pride and have trouble asking for assistance.

Kimber Daniels, Maverick Club Exec Director, confirmed that the meals served by the FoodNet program are hearty and healthy.

No committee comments.

h. Amarillo Habitat for Humanity – Lee Green Addition and Operating Costs

Funds requested are \$96,000-Lee Green Addition and \$25,058-Operating Costs

No one to present on behalf of agency

No public comment.

No committee comment.

i. Community Development- CDBG/HOME

Presented by Michelle Martinez, 808 S Buchanan, Amarillo, TX

Emergency Repair -Funds requested \$247,243

Major Homeowner Rehab-Funds requested \$50,000

Rental Rehab-Funds requested \$124,816

Rehab Support Admin- \$150,437

HOME Admin- \$51,273

No public comment.

No committee comment.

Presented by Kelly Robinson, 808 S Buchanan, Amarillo, TX

Transportation for the Homeless- Funds requested \$4,500

Homeless Management Information System- Funds requested \$92,000

Program Management-Funds requested \$291,929

Joyce Knight, GSRC Exec Director, advised that HMIS collects valuable information to assist homeless clients in obtaining services and housing.

Sundee Rossi, PRPC, inquired if HMIS is competing in the public service category of the funding.

Kelly Robinson confirmed yes.

Rita Bryant, citizen, also stated that the funding that homeless service agencies receive are based on the reports that are pulled from this system.

No committee comments.

ITEM 5: Adjournment. Summer McCampbell addressed the agencies and committee that any questions that they be directed through the Community Development department. She also reminded that the work session and public hearing will be held on May 31, 2018 at 5:00pm at the Downtown Library. There being no further business, the meeting adjourned at 7:37 p.m. This meeting was recorded and all comments are on file with the Community Development Department.

ATTEST:

Kelly Robinson, Interim Community Development Administrator