

STATE OF TEXAS

**COUNTIES OF POTTER
AND RANDALL**

CITY OF AMARILLO

On the 10th day of December 2018, the Heritage Hills Public Improvement District (PID) Advisory Board met at 10:00 AM in Room 275 on the second floor of the Jim Simms Building, 808 S. Buchanan, Amarillo, TX with the following people present:

| VOTING MEMBERS | MEMBERS PRESENT | TOTAL NO. MEETINGS HELD SINCE APPOINTMENT | TOTAL NO. MEETINGS ATTENDED SINCE APPOINTMENT |
|----------------|-----------------|---|---|
| Perry Williams | Yes | 5 | 3 |
| Seth Williams | Yes | 5 | 5 |
| James Bentley | Yes | 5 | 4 |
| Aaron Johnson | Yes | 1 | 1 |
| Kris Roberts | Yes | 1 | 1 |

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AFF:

Kelley Shaw, City of Amarillo

OTHERS IN ATTENDANCE:

James Bentley, Pega Development

ITEM 1: Approval of the August 30, 2018 Heritage Hills Advisory Board minutes

Mr. Shaw gave a brief introduction of the new PID Board members and then asked if there were any questions about the previous board meeting and/or budget but stated the main purpose of this meeting was to discuss the improvement project.

Mr. Shaw explained the circumstances of the project and public bidding process and asked if there were any questions regarding the previous meeting minutes or the public improvement project. Hearing none, Mr Shaw asked for a motion to approve the minuets. Mr. Seth Williams motioned to approve the minutes with Mr. Johnson seconding the motion which were approved unanimously.

ITEM 2: Discuss improvement project bids, bid award process and timing

Mr. Shaw explained the design of improvements that was being bid and the associated scope of the entry way improvements and boulevard improvements. Mr. Perry Williams went into a more in depth explanation of the current improvement project and how that would continue throughout the neighborhood along the main thoroughfares. Mr. Shaw answered question about signage.

Mrs. Roberts asked about standing water on the roundabout to which Perry Williams said that that would be addressed as would any other issues related to the improvements being installed. Mr. Johnson asked about the lights. Mr. Perry Williams stated that along with the City installed lights there would be decorative lights to create the trail aspect of the neighborhood.

Mr. Shaw explained the bidding process again and asked if there were any questions or concerns regarding the process or the project. Hearing none, Mr. Shaw asked if there was

any reason to not move forward with the bidding and award process? Hearing none, Mr. Shaw moved on to item number 3.

ITEM 3: Discuss future agenda items

The Board asked whether the project was ready to go or not as many property owners were asking about the improvements. Mr. Williams stated they were ready to go as soon as the City process related to bids, etc. were completed.

ITEM 4: Adjourn meeting

Meeting was adjourned