

**STATE OF TEXAS**

**COUNTIES OF POTTER  
AND RANDALL**

**CITY OF AMARILLO**

On the 6<sup>th</sup> Day of December, 2018, The Greenways Public Improvement District (PID) Advisory Board met at 4:15 PM at the Greenways Development Office located at 6003 Tuscany Village, Amarillo, Texas, with the following people present:

VOTING MEMBERS	MEMBERS PRESENT	TOTAL NO. MEETINGS HELD SINCE APPOINTMENT	TOTAL NO. MEETINGS ATTENDED SINCE APPOINTMENT
Page Butler	Yes	14	13
Stephen Carter	Yes	16	11
Don Carthel	Yes	15	13
Kim Dryden	No	11	7
Seth Thomason	Yes	3	3

**CITY OF AMARILLO STAFF:**  
Kelley Shaw, City of Amarillo

**OTHERS IN ATTENDANCE:**  
Muff London, Developer  
Jason Habeger, TLA

**ITEM 1: Approval of Minutes from August 27, 2018 meeting**

Mr. Shaw opened the meeting and established a quorum. Mr. Shaw then explained that he was having difficulty opening the recording of the last Board meeting and being able to transcribe the minutes. He asked if the Board would please table this item until the Board's next meeting. Mr. Carter motioned to table approval of the August 27, 2018 minutes which was seconded by Mr. Thomason and was unanimous.

**ITEM 2: Discuss and consider recommendation of Greenways Village Park improvement project bids.**

Mr. Shaw described the Bid tabulation sheet that was included within the Board's agenda packet and then introduced Mr. Jason Habenger with TLA and asked him to inform the Board about the bids received. Mr. Habenger stated TLA reviewed all the bids and stated all bidders addressed all details and bids received were good bids. There was also a tight spread of bids which signaled good specs and good bids. Ms. London asked if the Board had to accept the lowest bid to which Mr. Shaw said basically yes unless there was a tangible reason to reject a specific bid. Ms. London explained that they designed the specs for options in case base bids were very high.

Mr. Habenger stated the bids with the option of sod came in at a reasonable expense and would be the preferred way to go. Ms. London stated the Board needed to decide which way to go as far as sod, lights, etc. Questions were raised about the accessibility of the park to the general public. Mr. Shaw stated the park, if a PID project, would need to be available to be accessed by the public. Questions were asked to clarify what was in base bid and what was in Alternative 1. Mr. Harbeger stated the

structure and associated lighting were in Alternative 1 and just the concrete circle with benches and pole lights were in the base bid. Mr. Carter asked about the warranty on the plants. Mr. Harbeger stated all planting material had a 1-year warranty period. Mr. Shaw stated there were a lot of questions asked about details of the plans and planting in the bidding process meeting which is always a good.

Given the lowest bid by Tri-State contractors. Mr. Butler motioned to recommend the bid by Tri-State contractors, including all alternatives. The motion was seconded by Ms. Dryden and approved unanimously.

ITEM 3: Discuss future agenda items

Mr. Shaw asked if there were any other items needing to be addressed at a subsequent meeting. Mr. Thomason asked about maintenance of other areas that aren't specifically PID improvement projects. The Board stated they believed if not a PID improvement, Mr. Ramirez didn't need the additional responsibility.

ITEM 4: Adjourn meeting

No further comments were made and the meeting was adjourned.