

## Texas Local Government Code Section 102.007 Notice

This budget will raise more revenue from property taxes than last year's budget by an amount of \$3,029,641 which is a 6.59 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$764,961.

The record vote of each member of the governing body by name voting on the adoption of the budget as follows:

**FOR: Mayor Ginger Nelson, Councilmember Freda Powell, Councilmember Eddy Sauer and Councilmember Howard Smith**  
**AGAINST: Councilmember Elaine Hays**  
**PRESENT and not voting: None**  
**ABSENT: None**

The municipal property tax rates for the preceding year and current year are as follows:

	Preceding Fiscal Year	Current Fiscal Year
Property Tax Rate	\$0.36838	\$0.38851
Effective Tax Rate	\$0.36186	\$0.36198
Effective Maintenance and Operations Tax Rate	\$0.49919	\$0.49496
Rollback Tax Rate	\$0.41271	\$0.41021
Debt Tax Rate	\$0.04703	\$0.04976

The total amount of debt obligation as follows:

City of Amarillo Debt Obligation	Principal	Interest
2009 General Obligation	\$455,000	\$ 52,763
2010 Certificate of Obligation	69,000	27,226
2017 Refunded General Obligation	1,335,000	492,600
2017 General Obligation	540,000	748,619
2017 Certificate of Obligation	505,000	178,475
2018 General Obligation	535,000	817,069
	3,439,000	2,316,752
Fiscal Agent Fees		7,500
Debt Service Reserve Funds		(200,000)
Total Debt Obligation		\$5,563,252



Texas Local Government Code Section 102.005 Notice  
\$0.38851

This Budget will raise more total property taxes than last year's budget by \$3,029,641 or 6.59%, and of that amount \$764,961 is tax revenue to be raised from new property added to the tax roll this year.





**City of Amarillo**  
**2019/2020 Proposed Budget Changes after Council Review**

	<u>Business</u> <u>Unit</u>	<u>Change</u> <u>Amount</u>	<u>Affected</u> <u>Pages</u>
<u>General Fund Proposed Fee Changes</u>			
Added additional information on proposed Parks Fee increases; no changes to revenue budget amounts	N/A	N/A	14-16a
<u>Water &amp; Sewer Fund Changes</u>			
<i>Revenues</i>			
Water Metered Sales (34010)	52122	\$ (1,055,000)	
Sewer Charges (34030)	52121	<u>\$ (472,000)</u>	
<b>Total Revenue Changes</b>		<b>\$ (1,527,000)</b>	
<i>Expenses</i>			
Payment in Lieu of Franchise Tax (77820)	52122	\$ 339,106	17-22;
Payment in Lieu of Property Tax (77830)	52122	\$ 35,651	475; 485-
Payment in Lieu of Franchise Tax (77850)	52121	\$ 141,571	487; 491-
Payment in Lieu of Property Tax (77860)	52121	\$ 49,002	493; 730-
CIP WD Water E&I (521643)	52123	\$ (250,000)	731; 770;
CIP WWC Sewer E&I (521649)	52123	\$ (250,000)	774-775;
CIP WWC Emergency Repair SL Hillside Terrace (521943)	52123	<u>\$ (500,000)</u>	804; 806
<b>Total Expense Changes</b>		<b>\$ (434,670)</b>	
<b>Total change in Water &amp; Sewer Fund Available Cash</b>		<b><u>\$ (1,092,330)</u></b>	
<u>Heritage Hills PID Fund Changes</u>			
<i>Expenses</i>			
Water & Sewer (53200)	27110	<u>\$ 20,000</u>	52-53; 83;
<b>Total Expense Changes</b>		<b>\$ 20,000</b>	94; 705-
<b>Total change in Heritage Hills PID Fund Available Cash</b>		<b><u>\$ (20,000)</u></b>	709; 712;
			802; 806

## GENERAL FUND PROPOSED FEE CHANGES

### 1811 Golf

Golf is proposing a new fee schedule in order to better serve its customer base and establish cost recovery.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>33800 – Golf Annual Passes</b>				
Ultimate Platinum Premium Pass	\$3,400/year	\$300/month	\$200/year	\$0
Platinum Premium Pass	\$2,000/year	\$175/month	\$100/year	
Ultimate Gold Premium Pass	N/A	\$260/month	N/A	
Gold Premium Pass	N/A	\$135/month	N/A	
Ultimate Silver Premium Pass	\$2,000/year	\$180/month	\$160/year	
Silver Premium Pass	\$1,000/year	\$90/month	\$80/year	
Ultimate Bronze Premium Pass	N/A	\$120/month	N/A	
Bronze Premium Pass	N/A	\$50/month	N/A	
Add Spouse to Pass	N/A	\$25/month	N/A	
Add Family to Pass	N/A	\$40/month	N/A	
<b>33780-33795 Golf Green Fees</b>				
Happy Hour Individual w/ Cart	N/A	\$12	N/A	\$0
Happy Hour Family w/ Cart	N/A	\$24	N/A	
<i>Twilight Hours have changed to 2:00PM to 4:00PM</i>				
<i>Winter Twilight Hours have changed to 12:00PM to 2:00PM</i>				
<b>33805 Golf Cart Sales</b>				
18 Holes (Single Rider)	N/A	\$16	N/A	\$0
9 Holes (Single Rider)	N/A	\$8	N/A	
<b>37410 Miscellaneous Revenue</b>				
Administrative Setup Fee	N/A	\$25	N/A	\$0
Additional Setup Fee	N/A	\$100	N/A	
<b>Total Budgetary Impact</b>				<b>\$0</b>

Note: Budgetary Impact is unknown currently

### 1820 Parks Administration

Parks Administration is proposing a new fee to help department recover cost for administering vendors at the Starlight Event.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>34686 – Special Events Application</b>				
Starlight Event Vendor Permit (Small)	N/A	\$25	\$25	\$0
Starlight Event Vendor Permit (Large)	N/A	\$50	\$50	
<b>Total Budgetary Impact</b>				<b>\$0</b>

Note: Budgetary Impact is unknown currently

## GENERAL FUND PROPOSED FEE CHANGES

### 1830 Tennis Center

Tennis Center is proposing increases in order to help increase cost recovery.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>33890 – Tennis Center Fees</b>				
Court Fees	\$2.00 to \$4.50	\$3.00 to \$5.50	\$1.00	\$1,774
Senior Court Fees	\$1.50 to \$2.50	\$2.00 to \$4.00	\$0.50 to \$1.50	\$44
<b>33900 – Tennis Memberships</b>				
Annual Permits	\$50 to \$150	\$63 to \$188	\$13 to \$38	\$0
Additional Family Member	\$25 to \$75	\$32 to \$94	\$7 to \$19	\$0
<b>Total Budgetary Impact</b>				
				<b>\$1,818</b>

### 1840 Aquatics

Aquatics is proposing fee increases in order to help increase cost recovery.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>33850 – Swimming Pool Revenues</b>				
Daily Admission	\$1.00 to \$3.00	\$2.00 to \$4.00	\$1.00	\$29,332
Family Night Admission	\$1.75	\$2.00	\$0.25	\$373
Frequent User Cards	\$14.80 to \$20.00	\$20.00 to \$30.00	\$5.20 to \$10.00	\$1,762
<b>33855 – Swimming Lessons</b>				
Swimming Lessons	\$10 to \$35 /session	\$3.75 to \$8.75 /hour	N/A	\$0
Private Swimming Lessons	\$75 /session	\$80 /session	\$5	\$0
Private Swimming Lessons (additional child)	\$20 to \$35 /session	\$35 /session	\$0 to \$15 /session	\$0
<i>Removing following language: "Discounts, as approved by the City Manager, may be allowed for a child enrolled in multiple classes"</i>				
<b>37410 – Miscellaneous Revenue</b>				
Daytime Party Fee	\$60.00	\$75.00	\$15.00	\$720
Private Party Fee	\$150 to \$175	\$200 to \$225	\$50.00	\$0
Pre/Post-season Swim Team Fee	\$325	\$100 /hour	N/A	\$1,500
Regular Season Swim Team Fee	\$325	\$50 /hour	N/A	\$2,000
<b>Total Budgetary Impact</b>				
				<b>\$35,687</b>

## GENERAL FUND PROPOSED FEE CHANGES

### 1855 Warford Activity Center

Warford Activity Center is proposing the following fee changes.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>37410 – Miscellaneous Revenue</b>				
Program Registration Fee	N/A	\$25	N/A	\$0
Late Fee per Occurrence	N/A	\$15	N/A	
<b>Total Budgetary Impact</b>				<b>\$0</b>

*Note: Budgetary Impact is unknown currently*

### 1862 Zoo

Zoo is eliminating Half Priced Monday

### 1871 Softball

Softball is proposing fee increases in order to help increase cost recovery.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>33810 – League Entry Fees</b>				
Spring/Fall	\$350	\$400	\$50	\$0
Summer	N/A	\$300	N/A	\$0
Late Registration Fee	N/A	\$50	\$50	\$0
<b>33860 – Field Rentals</b>				
Adult Field Rental	\$20	\$30	\$10	\$2,630
Youth Field Rental	\$10	\$20	\$10	\$5,720
<b>Total Budgetary Impact</b>				<b>\$8,350</b>

### 1872 Basketball

Basketball is proposing fee changes.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>33810 – League Entry Fees</b>				
Entry Fee	\$415	\$375	\$(40)	\$0
<b>Total Budgetary Impact</b>				<b>\$0</b>

*Note: Budgetary Impact is unknown currently*

## GENERAL FUND PROPOSED FEE CHANGES

### 1874 Volleyball

Volleyball is proposing fee increases in order to provide a pay increase to contract volleyball officials in order to retain and attract officials.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>33810 – League Entry Fees</b>				
Entry Fee	\$130 to \$200	\$150 to \$225	\$20 to \$25	\$6,800
Late Registration Fee	N/A	\$25	\$25	
<b>Total Budgetary Impact</b>				<b>\$6,800</b>

### 1876 Baseball

Baseball is proposing fee increases in order to help increase cost recovery.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>33860 – Field Rentals</b>				
Adult Field Rental	\$20	\$30	\$10	\$13,300
Youth Field Rental	\$10	\$20	\$10	
<b>Total Budgetary Impact</b>				<b>\$13,300</b>

### 1877 Soccer

Soccer is proposing fee increases in order to help increase cost recovery.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>33860 – Field Rentals</b>				
Adult Field Rental	\$20	\$30	\$10	\$9,920
Youth Field Rental	\$10	\$20	\$10	
<b>Total Budgetary Impact</b>				<b>\$9,920</b>

## ESTIMATED RECEIPTS, EXPENDITURES &amp; AVAILABLE CASH

	2018/19		2019/20
	ORIGINAL BUDGET	REVISED ESTIMATE	PROPOSED BUDGET
AVAILABLE FUNDS			
BEGINNING OF YEAR	35,107,082	44,713,563	47,713,310
ADD: BOND PROCEEDS	29,093,283	29,093,283	29,506,375
ADD: BUDGETED REVENUE	81,465,540	78,815,978	85,173,699
MAKING AVAILABLE	145,665,905	152,622,824	162,393,384
DEDUCT EXPENDITURES:			
OPERATING, LESS DEPRECIATION	51,779,540	48,880,669	51,274,326
NOMINAL CAPITAL	20,500	107,781	248,100
CAPITAL	34,359,038	34,359,038	47,466,375
DEBT RETIREMENT PRINCIPAL	18,627,125	17,337,125	19,866,390
DEBT RETIREMENT INTEREST	4,734,780	4,224,902	5,725,690
TOTAL EXPENDITURES	109,520,983	104,909,514	124,580,881
AVAILABLE FUNDS END OF YEAR	36,144,922	47,713,310	37,812,502
LESS RESERVES:			
SICK LEAVE AND ANNUAL LEAVE	1,036,936	1,024,318	1,044,804
LEGAL RESERVES	1,646,496	2,380,108	2,380,108
FOR FUTURE WATER RIGHTS PURCHASES	11,879,293	12,128,323	12,128,323
BALANCE	21,582,197	32,180,561	22,259,267

City of Amarillo

Water and Sewer System Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
31615 Grease Trap Permits	0	0	0	88,157	92,225
31650 Group Care	0	0	92,225	0	0
<b>31400 Business License and Per</b>	<b>0</b>	<b>0</b>	<b>92,225</b>	<b>88,157</b>	<b>92,225</b>
34010 Water Metered Sales	48,620,594	55,209,141	52,764,943	49,189,699	54,875,443
34030 Sewer Charges	21,570,449	23,629,503	23,611,003	23,540,474	24,556,003
34040 Ind Waste Sewer Surchar	218,437	152,888	196,000	158,630	176,500
34045 Liq. Waste Disp. Fee	62,265	71,090	144,000	119,940	120,000
34060 Sale of Reclaimed Water	512,347	433,467	477,000	408,793	451,500
34070 Water Service Charges	1,373,862	1,370,967	1,360,000	917,311	1,360,000
34080 Door Tag Fees	85,181	82,079	80,500	85,000	85,000
<b>34000 Utility Sales &amp; Services</b>	<b>72,443,134</b>	<b>80,949,134</b>	<b>78,633,446</b>	<b>74,419,846</b>	<b>81,624,446</b>
34210 Water Tap Fees	218,965	212,343	232,000	207,171	213,000
34220 Sewer Tap Fees	88,051	54,418	82,000	55,240	66,000
34230 Water Frontage Charges	0	1,210	2,300	0	500
34240 Sewer Frontage Charges	3,437	3,432	3,500	3,432	3,500
34266 Lab Fees	149,495	111,643	139,000	111,435	124,000
<b>34200 Tap Fees and Frontage Ch</b>	<b>459,948</b>	<b>383,046</b>	<b>458,800</b>	<b>377,278</b>	<b>407,000</b>
35216 Forfeited Disc.-Water&S	1,241,421	1,310,310	1,233,000	986,769	1,275,000
<b>35000 Fines and Forfeitures</b>	<b>1,241,421</b>	<b>1,310,310</b>	<b>1,233,000</b>	<b>986,769</b>	<b>1,275,000</b>
35420 Owner Participation	40,569	326,555	68,000	68,000	68,000
<b>35300 Construction Participati</b>	<b>40,569</b>	<b>326,555</b>	<b>68,000</b>	<b>68,000</b>	<b>68,000</b>
37110 Interest Income	553,732	1,723,409	940,000	2,608,833	1,565,300
37115 Unrealized G/L	-171,314	-172,485	0	0	0
37125 Other Interest Income	12,533	39,149	18,500	284,564	184,500
<b>37109 Interest Earnings</b>	<b>394,951</b>	<b>1,590,073</b>	<b>958,500</b>	<b>2,893,397</b>	<b>1,749,800</b>
37154 Other Rental Income	53,065	59,865	58,824	58,097	58,824
37155 Surface Land Rental	139,096	115,052	139,955	97,094	97,098
<b>37150 Rent</b>	<b>192,160</b>	<b>174,916</b>	<b>198,779</b>	<b>155,191</b>	<b>155,922</b>
37130 Discounts Earned	1,733	501	500	1,320	500
37140 Returned Check Fees	40,080	48,720	43,000	41,430	44,500
37141 Merchant Service Fees	-255,458	-269,492	-268,660	-325,000	-328,644
37410 Miscellaneous Revenue	3,853	2,539	0	39	0
37418 Non City Damage Claim	14,856	88,453	26,950	89,094	63,950
37435 Sale of Scrap	35,859	20,457	21,000	20,457	21,000
37465 NBV Asset Disposal	-11,205	-684	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>-170,283</b>	<b>-109,505</b>	<b>-177,210</b>	<b>-172,660</b>	<b>-198,694</b>
<b>TREVENUE Total Revenues</b>	<b>74,601,899</b>	<b>84,624,529</b>	<b>81,465,540</b>	<b>78,815,978</b>	<b>85,173,699</b>
41100 Salaries and Wages	8,652,338	8,543,437	9,648,299	9,367,550	9,690,254
41300 Incentive	315,443	337,370	331,500	335,930	335,052
41500 PFP	0	0	128,720	0	185,000
41620 Unscheduled	359,518	372,087	247,000	405,229	259,000
41820T Health Insurance	2,063,290	2,148,240	2,541,422	2,460,794	2,745,594
41900 Life	4,184	4,257	4,715	4,580	4,724
42010 Social Security - Medica	128,443	127,247	144,824	140,246	145,452
42020 Social Security - OASDI	544,377	540,232	616,611	596,791	619,295
42110 TMRS	1,967,760	1,424,637	1,221,423	1,206,667	1,222,362
42115 OPEB Funding	224,891	131,440	241,672	238,954	242,724
42200 Tuition Reimbursement	-660	0	0	0	0
42300 State Unemployment	15,578	14,596	14,557	16,850	13,976
42400 Workers Compensation	256,228	250,001	284,585	264,419	273,962
42510 Car Allowance	8,422	7,160	8,280	6,519	5,880
42520 Uniform/Clothing Allowan	-352	0	0	0	0
42530 Moving Expense	1,990	0	0	0	0
42550 Communications Allowance	12,283	11,755	11,904	11,246	11,328
42560 Change in Sick and Annua	-85,841	7,717	0	0	0
PSCHG Personal Svcs Changes	0	0	0	94,111	-48,908
<b>41000 Personal Services</b>	<b>14,467,893</b>	<b>13,920,177</b>	<b>15,445,513</b>	<b>15,149,884</b>	<b>15,705,696</b>
51110 Office Expense	124,491	121,018	165,079	179,544	228,879
51115 Employee Recognition Pro	1,242	3,730	6,000	6,023	6,000
51120 Safety Program	22,714	19,868	41,800	24,228	41,800
51125 Training	0	17,661	23,450	23,450	23,450

City of Amarillo

Water and Sewer System Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
51200 Operating	210,756	276,198	290,466	271,671	304,934
51250 Janitor	21,570	14,535	17,860	16,107	18,675
51300 Clothing and Linen	62,564	66,408	70,291	88,008	82,228
51350 Chemical and Medical	720,276	791,282	849,280	853,019	845,280
51400 Photographic	179	292	600	145	600
51450 Botany & Agrigulture	2,468	989	3,120	2,200	3,120
51452 B & A - General	967	3,542	4,675	3,813	4,675
51560 Conservation Expenditure	18,545	13,568	37,000	20,000	27,000
51700 Education	9,839	7,811	21,250	17,473	21,250
51800 Fuel & Oil	66,958	67,636	77,485	94,355	103,200
51850 Minor Tools	41,009	44,207	58,925	51,125	55,050
51950 Minor Office Equipment	7,163	14,405	10,442	22,876	8,717
51970 Software	0	1,050	0	1,050	0
51980 IT Hardware	13,709	12,588	19,651	20,811	13,500
52050 Auto Parts	3,887	11,064	5,150	11,490	5,150
52050LABOR Auto Parts Labor	4,200	4,175	4,550	4,063	4,550
52120 Tires and Tubes Other	7,283	9,898	17,625	19,703	17,625
53100 Natural Gas	144,133	171,411	253,336	110,107	172,392
53150 Electricity	4,423,549	4,358,456	5,825,913	4,837,998	5,242,537
53200 Water and Sewer	61,914	64,027	63,295	43,362	66,090
55100 Publications	70	70	1,000	70	1,000
<b>51000 Supplies</b>	<b>5,969,486</b>	<b>6,095,889</b>	<b>7,868,243</b>	<b>6,722,691</b>	<b>7,297,702</b>
61100 Communications Billing	78	8,019	14,600	17,200	22,600
61200 Postage	395,674	408,765	416,880	456,518	466,880
61300 Advertising	407	84	4,758	1,611	4,758
61400 Dues	31,045	40,975	55,025	41,173	58,025
61410 Tuition	53,218	118,359	102,771	147,103	111,921
61415 Safety Training	6,010	1,782	7,000	3,062	7,000
62000 Professional	198,651	167,568	213,500	261,107	215,496
62025 Blackridge Contract	120,192	130,000	120,000	130,000	120,000
63140 Audit Fee	4,750	4,845	5,000	4,942	5,000
63210 Armored Car Service	5,784	5,856	2,148	7,188	7,572
63300 Collection Expense	80,856	67,700	70,000	63,000	70,000
67320 Extermination	2,820	2,635	2,950	2,950	3,150
67500 Laundry	2,399	5,175	2,800	5,918	2,800
68100 R & M - Building	156,503	140,078	161,000	113,355	166,000
68300 R & M - Improvements	1,037,750	1,715,664	2,150,192	2,034,870	2,105,105
68310 R & M Other Improvements	6,209	6,314	0	3,076	0
68312 Other Improvement	409,560	406,487	425,950	456,772	525,950
68500 R & M - Streets	275,978	286,208	290,000	296,367	287,000
68610 Office Equipment	943	3,438	3,533	2,109	3,383
68615 Misc. Fuel Powered Equi	6,232	7,451	10,800	9,248	10,950
68620 Computer Equipment	103,195	122,119	99,100	101,100	81,100
68630 Dumpster Boxes	9,300	925	10,000	10,000	10,000
68640 Machinery	15,805	6,514	28,250	7,351	28,250
68650 Shop Equipment	28,097	42,989	59,300	46,725	59,300
68660 Audio/Video Equipment	0	0	1,200	0	1,200
68670 Communications Equipmen	67	69	1,000	1,000	1,000
68680 Other Equipment	112,488	145,051	145,057	164,909	153,057
68710 Auto Repair & Maint	17,899	10,386	20,180	13,337	17,180
69100 Rental Land & Buildings	757	794	1,100	580	1,100
69210 Rental City Equipment	1,975,841	2,002,269	1,992,475	1,985,621	2,033,313
69220 Rental Other Equipment	4,950	2,460	8,225	4,855	8,225
69300 Leased Computer Software	0	20,163	376,450	367,253	327,450
<b>60000 Contractual Services</b>	<b>5,063,459</b>	<b>5,881,141</b>	<b>6,801,244</b>	<b>6,760,299</b>	<b>6,914,765</b>
71100 Insurance and Bonds	389,320	536,376	804,146	804,146	544,599
71240 Retiree Insurance From	26,506	7,325	0	19,849	0
71250 Paid Claims	9,500	1,750	9,500	4,000	9,500
72000 Communication	2,460	14,349	15,500	17,858	25,500
74000 Printing and Binding	11	5,054	9,000	8,500	9,000
75100 Travel	20,658	11,301	62,600	28,345	62,600
75200 Mileage	39	8	0	0	0
75300 Meals and Local	9,648	9,545	9,650	7,845	9,650



City of Amarillo

Water and Sewer System Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
76000 Depreciation	14,072,364	13,718,023	14,509,052	13,668,933	14,438,435
76500 Amortization of Water Ri	478,439	478,439	478,439	478,439	478,439
77200 License and Permits	170,346	176,893	187,884	180,628	243,234
77215 Tax Payments on Leased L	1,927	1,685	27	1,691	27
77300 Water System Inspections	170,084	170,084	280,000	198,482	280,000
77430 Administrative - Labora	2,040	0	8,000	0	0
77470 Service Charges - Other	28,395	28,395	149,045	78,442	28,395
77610 Information Technology -	797,064	848,950	981,076	981,076	1,128,807
77730 Solid Waste	107,096	0	143,000	135,000	143,000
77810 Administrative Water	802,470	886,155	904,017	904,016	883,846
77820 Pymnt Lieu of Franch Tx	2,331,235	2,533,836	2,670,937	2,597,979	3,010,043
77830 Pymnt Lieu of Prop Tx -	2,356,266	2,488,795	2,560,081	2,558,790	2,595,732
77840 Administrative Sewer	525,603	560,859	553,882	553,881	768,926
77850 Pymnt Lieu of Franch Tx	990,446	1,076,667	1,139,811	1,103,009	1,281,382
77860 Pymnt Lieu of Prop Tx -	1,345,866	1,437,500	1,487,357	1,494,383	1,536,359
78000 Pmnt to CRMWA - M and O	6,974,102	5,896,428	6,814,521	5,593,303	6,146,075
78010 Fiscal Agent Fees	12,185	267,943	13,000	267,488	13,000
78210 Cash Over/Short	-150	-3,903	500	-3,800	500
78230 Loss on Bad Debt	203,659	392,544	480,000	408,280	480,000
<b>70000 Other Charges</b>	<b>31,827,578</b>	<b>31,545,001</b>	<b>34,271,025</b>	<b>32,090,563</b>	<b>34,117,049</b>
81100 Land Acquisition costs	590,774	0	0	0	0
82100 Buildings	0	21,800	0	21,800	0
83100 Improve other than Build	6,656	0	0	0	0
83200 Improvement	0	63,987	0	63,987	0
84100 Auto-Rolling Stock & Equ	0	3,979	0	0	132,500
84200 Machinery General	0	14,191	0	0	58,000
84310 Shop Equipment	0	0	0	0	41,000
84910 Other Equipment	0	17,207	20,500	21,993	16,600
CIPACCT CIP Accounts	0	0	34,359,038	34,359,038	47,466,375
<b>80000 Capital Outlay</b>	<b>597,430</b>	<b>121,164</b>	<b>34,379,538</b>	<b>34,466,819</b>	<b>47,714,475</b>
89200 Bond Interest Payments	4,905,956	5,108,802	2,788,616	2,788,618	2,563,599
<b>89000 Debt Service</b>	<b>4,905,956</b>	<b>5,108,802</b>	<b>2,788,616</b>	<b>2,788,618</b>	<b>2,563,599</b>
90100 Workorder Reimbursement	-912,974	-981,051	-687,000	-796,333	-687,000
90160 Other Departments	-20,099	-17,541	-49,049	-17,541	-49,049
90180 Sales to Other Departmen	-249,548	-416,304	-150,000	-150,000	-150,000
<b>90000 Inter Reimbursements</b>	<b>-1,182,621</b>	<b>-1,414,895</b>	<b>-886,049</b>	<b>-963,874</b>	<b>-886,049</b>
92120 Information Services	31,221	17,375	0	1,420	0
92125 Municipal Garage	13,339	156,034	0	0	0
92130 General Construction	878,000	380,450	0	0	0
<b>92000 Operating Transfers</b>	<b>922,560</b>	<b>553,859</b>	<b>0</b>	<b>1,420</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>62,571,743</b>	<b>61,811,137</b>	<b>100,668,130</b>	<b>97,016,420</b>	<b>113,427,236</b>

**CITY OF AMARILLO  
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

<b>DESCRIPTION</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Budget 2018</b>	<b>RevEst 2018</b>	<b>Dept Req 2019</b>
<b>5200 Water and Sewer System Fu</b>					
52100 Utilities Office	2,526,854	2,572,312	3,011,333	3,292,980	3,152,005
52110 Director of Utilities	371,206	485,391	588,723	486,579	608,137
52115 Capital Projects & Devel	1,120,621	717,113	1,308,708	1,314,106	1,398,914
52120 Water & Sewer General	1,125,665	1,376,339	1,714,796	1,524,298	1,918,807
52121 Sewer General	5,283,029	6,100,983	3,194,050	3,418,761	3,599,667
52122 Water General	7,986,802	8,255,671	8,923,651	8,845,602	9,053,220
52123 Water & Sewer - Transfer	922,560	552,739	34,359,038	34,359,038	47,466,375
52200 Water Production	7,195,260	6,744,544	7,700,856	7,479,602	7,573,040
52210 Water Transmission	4,944,146	5,005,519	6,285,278	5,423,529	5,950,340
52220 Surface Water Treatment	10,717,684	9,749,004	11,124,722	9,544,254	10,528,216
52230 Water Distribution	6,575,457	6,277,985	6,816,950	6,615,239	6,769,349
52240 Waste Water Collection	4,769,839	4,726,990	5,249,214	4,951,123	5,213,022
52260 River Road Water Reclama	3,290,688	3,415,360	3,623,346	3,348,750	3,620,055
52270 Hollywood Road Waste Wat	4,170,299	4,211,101	4,680,590	4,478,725	4,637,526
52281 Laboratory Admin	1,571,630	1,620,083	2,086,876	1,933,832	1,938,564
<b>5200 Water and Sewer System Fu</b>	<b>62,571,742</b>	<b>61,811,137</b>	<b>100,668,130</b>	<b>97,016,420</b>	<b>113,427,236</b>

## WATER AND SEWER FUND PROPOSED FEE CHANGES

### 52121/52122 - Water General and Sewer General

We have proposed a 4% increase to allow Amarillo to upgrade to an advanced metering infrastructure (AMI) and a 3% increase to fund increased operations and maintenance costs for a total increase of 7%. The amounts estimated below were calculated based on a meter providing 10,000 gallons of water or sewer usage.

Description	Current Fee*	Proposed Fee*	Increase (Decrease)	Budgetary Impact
<b>34030 – Sewer Charges</b>				
5/8" Meter	\$29.74 to \$32.47	\$31.82 to \$34.74	\$2.08 to \$2.27	
1" Meter	\$30.27 to \$33.00	\$32.39 to \$35.31	\$2.12 to \$2.31	
1 1/2" Meter	\$30.71 to \$33.44	\$32.86 to \$35.78	\$2.15 to \$2.34	
2" Meter	\$32.18 to \$34.91	\$34.43 to \$37.35	\$2.25 to \$2.44	
3" Meter	\$34.62 to \$37.35	\$37.04 to \$39.96	\$2.42 to \$2.61	
4" Meter	\$44.37 to \$47.10	\$47.48 to \$50.40	\$3.11 to \$3.30	
6" Meter	\$58.92 to \$61.65	\$63.04 to \$65.97	\$4.12 to \$4.32	
8" Meter	\$73.53 to \$76.26	\$78.68 to \$81.60	\$5.15 to \$5.34	
<b>34010 – Water Metered Sales</b>				
5/8" Meter	\$32.25 to \$44.99	\$34.51 to \$48.14	\$2.26 to \$3.15	
1" Meter	\$37.15 to \$49.89	\$39.75 to \$53.38	\$2.60 to \$3.49	
1 1/2" Meter	\$42.56 to \$55.30	\$45.54 to \$59.17	\$2.98 to \$3.87	
2" Meter	\$56.21 to \$68.95	\$60.14 to \$73.78	\$3.93 to \$4.83	
3" Meter	\$158.76 to \$171.50	\$169.87 to \$183.51	\$11.11 to \$12.01	
4" Meter	\$196.66 to \$209.40	\$210.43 to \$224.06	\$13.77 to \$14.66	
6" Meter	\$285.17 to \$297.91	\$305.13 to \$318.76	\$19.96 to \$20.85	
8" Meter	\$386.37 to \$399.11	\$413.42 to \$427.05	\$27.05 to \$27.94	
<b>Total Budgetary Impact</b>				<b>\$3,055,500</b>

\*The minimum of each range represents the residential fee and the maximum of each range represents the commercial fee.

CITY OF AMARILLO  
SUMMARY OF RESOURCES AND EXPENDITURES  
SPECIAL REVENUE FUNDS - FISCAL YEAR 2019/2020

	Total	Housing Assistance Payments Program	Shelter Plus Care	Emergency Shelter	Community Development Block Grant	Home Investment Partnership Program	HMIS	Court Technology Fund	Court Security Fund
Balance 10/01/18 (See Below)	11,256,457	1,212,282	-	500	7,645	-	-	233,812	(5)
Fiscal Year 2018/2019									
Sales, Receipts & Revenue	25,671,876	10,404,893	310,368	13,112	1,631,757	726,074	163,232	136,100	163,184
M & O Expenditures	23,286,233	10,418,368	310,368	13,612	1,631,757	726,074	163,232	308,460	163,184
Capital Expenditures	276,827	-	-	-	-	-	-	(263)	-
Total Expenditures	23,563,060	10,418,368	310,368	13,612	1,631,757	726,074	163,232	308,196	163,184
Balance 10/01/19	13,365,274	1,198,807	-	-	7,645	-	-	61,716	(5)
Fiscal Year 2019/2020									
Sales, Receipts & Revenue	25,816,499	10,415,440	302,712	-	1,634,245	645,297	163,232	136,100	155,861
M & O Expenditures	24,066,776	10,428,778	302,712	-	1,634,245	645,297	163,232	109,640	155,861
Capital Expenditures	45,000	-	-	-	-	-	-	-	-
Total Expenditures	24,111,776	10,428,778	302,712	-	1,634,245	645,297	163,232	109,640	155,861
Balance 10/01/20	15,069,995	1,185,468	-	-	7,644	-	-	88,176	(5)

AVAILABLE FUNDS CALCULATION

Cash & Investments	11,845,641	1,257,573	4,540	3,808	36,456	24,082	3,387	233,812	8,113
Assets to be converted to Cash	1,200,995	8,600	20,460	56,750	262,408	140,527	4,771	-	-
Less: Liabilities & Encumbrances	(1,790,179)	(53,891)	(25,000)	(60,058)	(291,219)	(164,609)	(8,158)	-	(8,118)
Balance 10/01/18	11,256,457	1,212,282	-	500	7,645	-	-	233,812	(5)

\* Includes the Justice Assistant Grant and the Selective Traffic Enforcement Program

Urban Transportation Planning	Emergency Management AIP Pantex Project	Emergency Management Homeland Security	Summer Programs	Woman Infants & Children	Public Health	LEOSE	Police Grants*	APD Seized Property	Photographic Traffic Enforcement	Coming Home	Public Improvement District Summary
-	-	884	-	5,939	7,255,419	41,278	1,949	184,680	737,325	-	1,574,749
357,837	230,364	208,923	515,354	2,016,989	4,884,890	23,124	280,158	-	1,327,133	156,020	2,122,364
357,837	230,364	40,308	515,354	2,016,701	3,227,976	15,438	235,482	26,004	1,258,917	156,020	1,470,777
-	-	168,615	-	-	-	-	44,676	-	63,800	-	-
357,837	230,364	208,923	515,354	2,016,701	3,227,976	15,438	280,157	26,004	1,322,717	156,020	1,470,777
-	-	884	-	6,227	8,912,334	48,964	1,949	158,676	741,741	-	2,226,337
430,418	197,579	104,522	515,354	2,451,473	4,922,225	26,310	244,140	-	922,151	278,224	2,271,216
430,418	197,579	104,522	515,354	2,451,473	3,606,942	22,500	244,140	90,350	915,427	278,224	1,770,082
-	-	-	-	-	-	-	-	-	45,000	-	-
430,418	197,579	104,522	515,354	2,451,473	3,606,942	22,500	244,140	90,350	960,427	278,224	1,770,082
-	-	884	-	6,226	10,227,617	52,774	1,949	68,326	703,465	-	2,727,471
7,145	1,446	5,507	-	3,052	7,173,426	41,278	5,640	210,559	1,215,362	-	1,610,455
46,844	16,933	8,255	-	377,504	229,434	-	26,309	-	-	-	2,200
(53,989)	(18,379)	(12,878)	-	(374,617)	(147,441)	-	(30,000)	(25,879)	(478,037)	-	(37,906)
-	-	884	-	5,939	7,255,419	41,278	1,949	184,680	737,325	-	1,574,749

City of Amarillo

Heritage Hills PID Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30311 Collec Randall County A	0	161,697	160,784	162,406	319,940
<b>30300 Current Year's Levy</b>	<b>0</b>	<b>161,697</b>	<b>160,784</b>	<b>162,406</b>	<b>319,940</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>0</b>	<b>161,697</b>	<b>160,784</b>	<b>162,406</b>	<b>319,940</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>161,697</b>	<b>160,784</b>	<b>162,406</b>	<b>319,940</b>
53150 Electricity	0	0	3,829	0	0
53200 Water and Sewer	0	0	35,062	0	20,000
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>38,891</b>	<b>0</b>	<b>20,000</b>
61200 Postage	0	215	22	220	225
61300 Advertising	0	361	533	368	375
62000 Professional	0	0	392	3,232	3,136
67600 Temporary Labor	0	0	16,844	0	16,844
68300 R & M - Improvements	0	0	7,018	0	7,018
<b>60000 Contractual Services</b>	<b>0</b>	<b>576</b>	<b>24,809</b>	<b>3,820</b>	<b>27,598</b>
77450 Administrative Other	0	55	55	58	25
<b>70000 Other Charges</b>	<b>0</b>	<b>55</b>	<b>55</b>	<b>58</b>	<b>25</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>631</b>	<b>63,755</b>	<b>3,878</b>	<b>47,623</b>

**CITY OF AMARILLO  
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

<b>DESCRIPTION</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Budget 2018</b>	<b>RevEst 2018</b>	<b>Dept Req 2019</b>
<b>27PID Total Pids</b>					
2700 Greenways at Hillside Fun	470,002	545,700	618,125	466,533	628,630
2705 Pinnacle PID	-	336	-	343	350
2710 Heritage Hills PID Fund	-	631	63,755	3,878	47,623
2730 Colonies	644,566	3,657,646	832,168	936,905	950,179
2740 Tutbury Public Imprv Dist	10,075	10,043	9,494	9,986	15,927
2750 Point West PID	18,066	22,859	26,068	40,482	29,414
2760 Quail Creek Public Improv	7,147	7,158	7,047	7,306	8,105
2770 Vineyards PID	2,119	3,284	3,738	4,443	6,741
2780 Redstone PID	283	18	-	8	-
2790 Town Square PID	717	759	83,043	894	83,113
<b>27PID Total Pids</b>	<b>1,152,975</b>	<b>4,248,434</b>	<b>1,643,439</b>	<b>1,470,777</b>	<b>1,770,082</b>
<b>2000 Special Revenue Funds</b>	<b>22,080,268</b>	<b>23,380,125</b>	<b>24,180,939</b>	<b>23,563,059</b>	<b>24,111,776</b>

**CITY OF AMARILLO**  
**SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

DESCRIPTION	Actual 2017/2018	Budgeted 2018/2019	Budgeted 2019/2020
<b>Utility Services</b>			
1431 Solid Waste Collection	10,385,177	10,330,518	12,110,547
1432 Solid Waste Disposal	4,910,633	4,755,679	5,028,298
1000 General Fund	15,295,810	15,086,197	17,138,845
<b>5200 Water &amp; Sewer Fund</b>			
<b>Utility Services</b>			
52100 Utilities Office	2,572,312	3,011,333	3,152,005
52110 Director of Utilities	485,391	588,723	608,137
52120 Water & Sewer General	1,376,339	1,714,796	1,918,807
52121 Sewer General	6,100,983	3,194,050	3,599,667
52122 Water General	8,255,671	8,923,651	9,053,220
52123 Water & Sewer - Transfer	552,739	34,359,038	47,466,375
52200 Water Production	6,744,544	7,700,856	7,573,040
52210 Water Transmission	5,005,519	6,285,278	5,950,340
52220 Surface Water Treatment	9,749,004	11,124,722	10,528,216
52230 Water Distribution	6,277,985	6,816,950	6,769,349
52240 Waste Water Collection	4,726,990	5,249,214	5,213,022
52260 River Road Water Reclama	3,415,360	3,623,346	3,620,055
52270 Hollywood Road Waste Wat	4,211,101	4,680,590	4,637,526
52281 Laboratory Admin	1,620,083	2,086,876	1,938,564
5200 Water and Sewer System Fu	61,094,021	99,359,423	112,028,323
<b>5600 Drainage Utility Fund</b>			
<b>Utility Services</b>			
56100 Drainage Utility	3,050,164	4,360,873	4,265,945
56200 Drainage Utility Transfe	-	11,729,601	1,250,000
5600 Drainage Utility Fund	3,050,164	16,090,474	5,515,945
<b>Utility Services Total Expenditures</b>	<b>79,439,995</b>	<b>130,536,094</b>	<b>134,683,113</b>





(52110, 52120, 52121, 52122, 52123)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 400,490	\$ 592,562	\$ 650,007
Supplies	25,699	52,721	41,520
Contractual Services	162,152	152,789	163,117
Other Charges	10,521,241	10,834,532	11,761,588
Capital Outlay	-	34,359,038	47,466,375
Debt Service	5,108,802	2,788,616	2,563,599
Operating Transfers	552,739	-	-
<b>Total Expenses</b>	<b>\$ 16,771,123</b>	<b>\$ 48,780,258</b>	<b>\$ 62,646,206</b>

## Mission

As an acknowledged leader in the industry, the City of Amarillo Water Utilities Department is committed to supplying continuous high quality water, sewer and environmental services to our customers in a safe and efficient manner, supporting Amarillo's high quality of life now and in the future. This is accomplished through innovative employees demonstrating teamwork, commitment and outstanding customer service.

## Strategic Approach

The Director of Utilities office provides leadership and oversight for seven divisions including Water Production, Water Transmission, Surface Water Treatment, Water Distribution, Wastewater Collection, Wastewater Treatment and Environmental Lab. The Director of Utilities office, through strategic planning processes, manages the daily operations of these departments to meet the organizational goals of the City of Amarillo and to provide clean safe drinking water to the citizens of Amarillo. The Director of Utilities places emphasis on strategic planning at all levels of the organization, to allow the Division to provide the highest level of quality customer service while ensuring our operational activities support our mission and statement.

Water and sewer utilities are faced with ever changing challenges which include rising costs, aging infrastructure, stringent regulatory requirements and a changing workforce. The Director of Utilities looks to use effective utility management practices to lead the Water Utilities Department, in order to focus our efforts and energy to meet our organizational performance goals.

The Director of Utilities Office is addressing the City Council's priorities and City Manager's initiatives set forth in the **Blue Print for Amarillo** through **Implementation of Best Practices** Management and **Economic Development and Redevelopment**. The Director of Utilities Office engages in **Best Practice**

management with the oversight of the seven divisions to ensure continued regulatory compliance at the Water and Wastewater Treatment Plants, continued pursuit of alternative operational and procurement strategies to minimize the use of our limited resources, continued pursuit of training strategies to broaden employees knowledge and through monitoring of customers concerns to provide, maintain, and improve customer service. The Director of Utilities closely monitors rules and regulations set forth by the American Water Works Association (AWWA), the Texas Commission on Environmental Quality (TCEQ), and the Environmental protection Agency (EPA) to ensure the Water Utilities Department is in compliance with current rules and regulations. The Director of Utilities engages in **Economic Development and Redevelopment** through the management of utilities infrastructure including maintenance and expansion of the current infrastructure. The Director of Utilities monitors the age of the existing infrastructure and other capital assets to execute effective improvement and replacement of infrastructure. The Director of Utilities also monitors current inventory to identify future expansion needs resulting from growth and expansion of the City.

## Programs

### Support and Managerial Oversight of Utilities Division 2019/20 Budget — \$608,137

The Director of Utilities provides support and managerial oversight for the 7 divisions in the Water Utilities Department. The Director of Utilities Office staff was integrated with the Engineering Department staff for a reorganization to create a Capital Projects and Development Engineering group in early 2016. The Director of Utilities retained four staff positions; Director of Utilities, Assistant Director of Utilities, Administrative Assistant I and Office Administrator.

#### *Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Public Awareness Meetings on Water Conservation	14	15	17
Evaluation of Divisions to Comply with Best Practices for Department	7	7	7
Number of Positions Supported	231	230	230
Regulatory Compliance Review for Divisions	7	7	7
Expenditures Managed for Departments (millions)	\$42.2	\$44.3	\$46.8

### Water and Sewer General

#### 2019/20 Budget — \$14,571,694

This program includes administrative and professional costs not attributable to specific Water and Sewer fund departments and personnel costs such as funding to implement the compensation and classification study.

### Water and Sewer Capital

#### 2019/20 Budget — \$47,466,375

The City's Capital Improvement Plan ("CIP") represents the staff's determination of projects that need to be completed during the next five years to improve the quality of life for all our citizens and to improve our present service delivery system. Director of Utilities plans for projects such as installation of new water and

sewer mains, repairs of or improvements to existing water and sewer infrastructure, and vehicles or equipment needed to for Water and Sewer fund to provide its services and meet the needs of citizens. Funding for these projects is provided by Water and Sewer fund revenues.

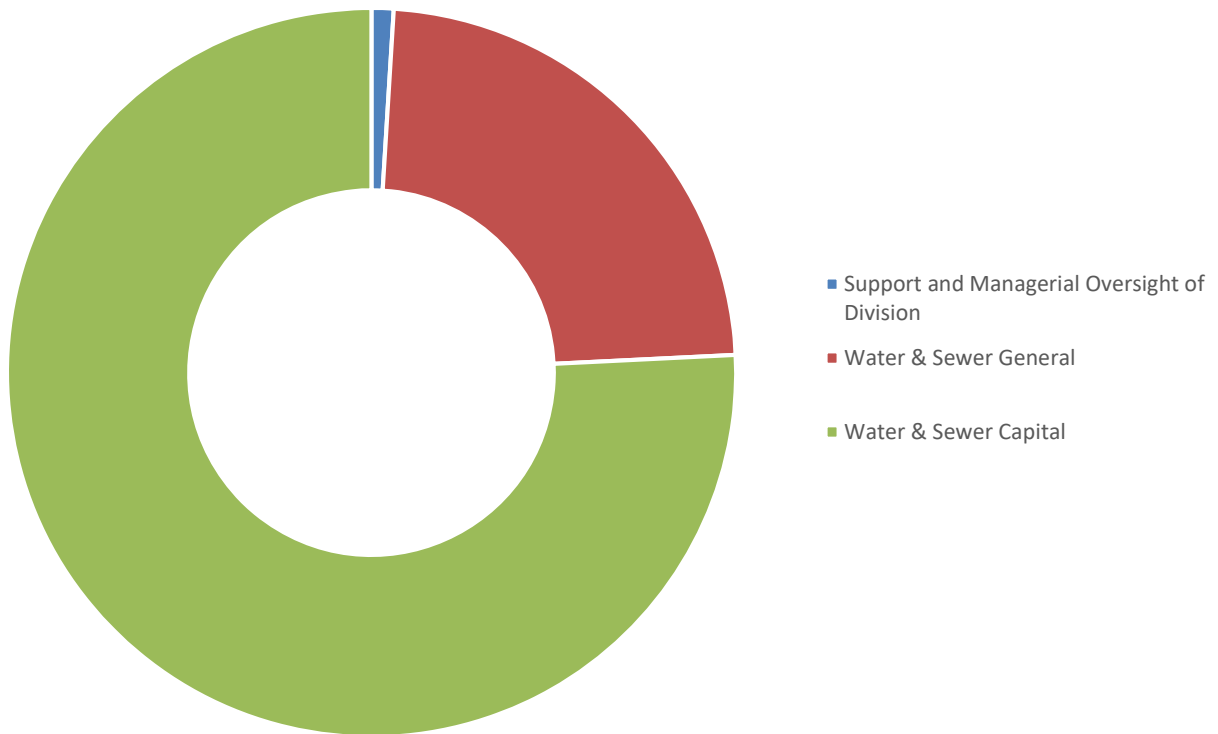
## Authorized Positions

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	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	5	5	5
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>

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## Total Director of Utilities 2019/20 Budget — \$62,646,206



## City of Amarillo

## Sewer General

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
34030 Sewer Charges	21,570,449	23,629,503	23,611,003	23,540,474	24,556,003
34040 Ind Waste Sewer Surchar	218,437	152,888	196,000	158,630	176,500
34045 Liq. Waste Disp. Fee	62,185	71,090	144,000	119,940	120,000
34060 Sale of Reclaimed Water	512,347	433,467	477,000	408,793	451,500
<b>34000 Utility Sales &amp; Services</b>	<b>22,363,418</b>	<b>24,286,948</b>	<b>24,428,003</b>	<b>24,227,837</b>	<b>25,304,003</b>
34220 Sewer Tap Fees	88,051	54,418	82,000	55,240	66,000
34240 Sewer Frontage Charges	3,437	3,432	3,500	3,432	3,500
<b>34200 Tap Fees and Frontage Ch</b>	<b>91,488</b>	<b>57,850</b>	<b>85,500</b>	<b>58,672</b>	<b>69,500</b>
37155 Surface Land Rental	47,094	45,454	47,954	27,496	27,500
<b>37150 Rent</b>	<b>47,094</b>	<b>45,454</b>	<b>47,954</b>	<b>27,496</b>	<b>27,500</b>
<b>TREVENUE Total Revenues</b>	<b>22,502,000</b>	<b>24,390,251</b>	<b>24,561,457</b>	<b>24,314,005</b>	<b>25,401,003</b>
77840 Administrative Sewer	525,603	560,859	553,882	553,881	768,926
77850 Pymnt Lieu of Franch Tx	990,446	1,076,667	1,139,811	1,103,009	1,281,382
77860 Pymnt Lieu of Prop Tx -	1,345,866	1,437,500	1,487,357	1,494,383	1,536,359
78010 Fiscal Agent Fees	12,185	267,943	13,000	267,488	13,000
<b>70000 Other Charges</b>	<b>2,874,100</b>	<b>3,342,968</b>	<b>3,194,050</b>	<b>3,418,761</b>	<b>3,599,667</b>
89200 Bond Interest Payments	2,408,929	2,758,015	0	0	0
<b>89000 Debt Service</b>	<b>2,408,929</b>	<b>2,758,015</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>5,283,029</b>	<b>6,100,983</b>	<b>3,194,050</b>	<b>3,418,761</b>	<b>3,599,667</b>

## City of Amarillo

## Water General

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
34010 Water Metered Sales	48,620,594	55,209,141	52,764,943	49,189,699	54,875,443
34070 Water Service Charges	1,373,862	1,370,967	1,360,000	917,311	1,360,000
<b>34000 Utility Sales &amp; Services</b>	<b>49,994,455</b>	<b>56,580,107</b>	<b>54,124,943</b>	<b>50,107,010</b>	<b>56,235,443</b>
34210 Water Tap Fees	218,965	212,343	232,000	207,171	213,000
34230 Water Frontage Charges	0	1,210	2,300	0	500
34266 Lab Fees	149,495	111,643	139,000	111,435	124,000
<b>34200 Tap Fees and Frontage Ch</b>	<b>368,460</b>	<b>325,196</b>	<b>373,300</b>	<b>318,606</b>	<b>337,500</b>
37110 Interest Income	0	126,488	0	0	0
<b>37109 Interest Earnings</b>	<b>0</b>	<b>126,488</b>	<b>0</b>	<b>0</b>	<b>0</b>
37155 Surface Land Rental	92,001	69,598	92,001	69,598	69,598
<b>37150 Rent</b>	<b>92,001</b>	<b>69,598</b>	<b>92,001</b>	<b>69,598</b>	<b>69,598</b>
37141 Merchant Service Fees	-255,458	-269,492	-268,660	-325,000	-328,644
<b>37400 Miscellaneous Revenue</b>	<b>-255,458</b>	<b>-269,492</b>	<b>-268,660</b>	<b>-325,000</b>	<b>-328,644</b>
<b>TREVENUE Total Revenues</b>	<b>50,199,458</b>	<b>56,831,898</b>	<b>54,321,584</b>	<b>50,170,213</b>	<b>56,313,896</b>
77810 Administrative Water	802,470	886,155	904,017	904,016	883,846
77820 Pymnt Lieu of Franch Tx	2,331,235	2,533,836	2,670,937	2,597,979	3,010,043
77830 Pymnt Lieu of Prop Tx -	2,356,266	2,488,795	2,560,081	2,558,790	2,595,732
78210 Cash Over/Short	-195	-3,902	0	-3,800	0
<b>70000 Other Charges</b>	<b>5,489,775</b>	<b>5,904,885</b>	<b>6,135,035</b>	<b>6,056,984</b>	<b>6,489,621</b>
89200 Bond Interest Payments	2,497,027	2,350,787	2,788,616	2,788,618	2,563,599
<b>89000 Debt Service</b>	<b>2,497,027</b>	<b>2,350,787</b>	<b>2,788,616</b>	<b>2,788,618</b>	<b>2,563,599</b>
<b>TEXPENSES Total Expenses</b>	<b>7,986,802</b>	<b>8,255,671</b>	<b>8,923,651</b>	<b>8,845,602</b>	<b>9,053,220</b>

City of Amarillo

Water & Sewer - Transfer

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
CIPACCT CIP Accounts	0	0	34,359,038	34,359,038	47,466,375
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>34,359,038</b>	<b>34,359,038</b>	<b>47,466,375</b>
92120 Information Services	31,221	16,255	0	0	0
92125 Municipal Garage	13,339	156,034	0	0	0
92130 General Construction	878,000	380,450	0	0	0
<b>92000 Operating Transfers</b>	<b>922,560</b>	<b>552,739</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENSES Total Expenses</b>	<b>922,560</b>	<b>552,739</b>	<b>34,359,038</b>	<b>34,359,038</b>	<b>47,466,375</b>



**(2700-2790)**

## Budget Comparison

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Supplies	\$ 414,642	\$ 519,651	\$ 575,245
Contractual Services	400,775	499,190	573,711
Other Charges	24,484	9,555	9,660
Capital Outlay	3,004,991	-	-
Operating Transfers	403,542	615,042	611,466
<b>Total Expenses</b>	<b>\$ 4,248,434</b>	<b>\$ 1,643,438</b>	<b>\$ 1,770,082</b>

## Mission

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To promote and facilitate the development of quality neighborhoods that enhance the community appearance.

## Strategic Approach

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Public Improvement Districts (PIDs) were established to provide for the installation and maintenance of certain amenities and common areas that include hardscape and greenscape features that enhance the neighborhood by providing recreational and aesthetic related improvements.

A five-year service plan that defines the annual budget and individual assessments for each PID is approved annually by the respective PID Advisory Board and City Council. Each PID is fully funded by assessments and does not require City funding.

## Programs

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### Greenways

#### **2019/20 Budget — \$628,630**

Established in 1995, Greenways was the first PID established in Amarillo. Landscaped parkways and common areas which include hardscape features are some of the improvements within the Greenways. The Greenways PID continues to develop a linear park system which now contains approximately 29 acres. The park-like setting meanders throughout the development, interconnecting the home sites with a linear parkway. Trees and shrubs have been added to enhance the park's large expanse of irrigated turf. The park contains over a mile of walking/jogging trails for the use and enjoyment of all users. Utilizing grant dollars from the State of Texas Parks and Wildlife Department, the City constructed a natural setting city park with soccer fields and other recreational type amenities in what was previously an undeveloped playa lake. The City maintains this "playa park". The assessments for the Greenways

PID are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserve.

The Greenways PID has a five member advisory Board. Per the terms of the Greenways PID petition, three board member positions are homeowners and two are suggested for approval by the developer.

## **Pinnacle**

### **2019/20 Budget — \$350**

Established in 2017, the Pinnacle PID encompasses approximately 510 acres of land and is in south Amarillo. The Pinnacle PID contains residentially developed properties. The Pinnacle PID is a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Pinnacle PID will be assessed for the cost of care and maintenance. Per the approved Petition that established the PID, assessments will be collected on the platted portions of the Pinnacle PID beginning in the FY 2020/21. The assessments for the Pinnacle PID are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserves. Improvements such as landscaped medians, entryway features, and specialty lighting will be installed, dedicated, accepted and the be subject to being maintained by the PID assessments. Current administrative expenses due prior to assessments being collected will be paid by the Developer/Property owner.

The Pinnacle PID will establish an initial three-member advisory board. Once more than 100 lots are sold, the advisory board will expand to five members. Per the terms of the Pinnacle PID petition, the initial three-member board will consist of two board positions suggested for approval by the Developer and one board position suggested by approval by the Owner of non-school property. The expanded five-member board will consist of two board positions suggested for approval by the developer, two board positions suggested for approval by the Property Owners Association who are lot owners in the PID, and one board position suggested for approval by Owner of non-school property.

## **Heritage Hills**

### **2019/20 Budget — \$47,623**

The Heritage Hills PID was established in July 2016 to provide for the construction and maintenance of certain right-of-way improvements such as landscaping, green areas and entry features throughout the subdivision. Heritage Hills will be a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Heritage Hills PID will be assessed for the cost of care and maintenance.

Per the terms of the Heritage Hills PID petition, the initial three-member advisory board is to consist of three board members suggested for approval by the owner.

## **Colonies**

### **2019/20 Budget — \$950,179**

Established in 2001, the Colonies PID encompasses approximately 375 acres of land and is located in southwest Amarillo. The Colonies PID contains both residentially and commercially developed properties. The Colonies PID is a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Colonies PID will be



assessed for the cost of care and maintenance. The Colonies PID collected the first assessments in January 2002. The assessments for the Colonies PID are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserves. Improvements such as a clock tower, landscaped medians, a bridge, gazebos, entryway features, and specialty lighting have been installed, dedicated, accepted and are now being maintained by the PID assessments.

The Colonies PID has a five-member advisory board. Per the terms of the Colonies PID petition, two board positions are suggested for approval by lot owners, two board positions are suggested for approval by the developer, and one board position suggested for approval by the owners.

## **Tutbury**

### **2019/20 Budget — \$15,927**

Tutbury PID and was established to provide for the maintenance of eight landscaped parcels, which have been designated as common areas within the Colonies Unit Number Nine subdivision.

The Tutbury PID has a three-member advisory board. Per the terms of the Tutbury PID petition, all three Board members must be Tutbury homeowners.

## **Point West**

### **2019/20 Budget — \$29,414**

The Point West PID was established to provide for the maintenance of several landscaped medians within City right-of-way. The City of Amarillo has a policy of not allowing medians within City right-of-way and therefore required the PID be established for a maintenance mechanism.

The Point West PID is zoned for a business and office park development. Point West was established as a mechanism to provide for the maintenance of several landscaped medians within City right-of-way. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within Point West will be assessed for the cost of care and maintenance of the medians. The assessments for the Point West PID are necessary to fund the associated maintenance and administrative costs. These costs will be divided among the property owners based on the percentage of total square footage of property owned.

The Point West PID has a five-member advisory board. Per the terms of Resolution No. 5-29-12-1 which expanded the board from three members to five members, two members shall be suggested by the developer, two members must be lot owners, and one member shall be suggested for approval by the owners

## **Quail Creek**

### **2019/20 Budget — \$8,105**

The Quail Creek PID was established to provide for the maintenance of the common area with brick dumpster enclosures to include a lighted landscaped median within City right-of-way.

This 29 lot residential subdivision was developed on an irregular piece of land and was limited in what could be drafted into a workable residential design. The large median in the middle of the development was a result of this irregular tract. There will be no entry features associated with this tract and the only landscaping will be grass and trees within the median mentioned above. The subdivision improvements associated with this PID were completed and accepted in the spring of 2009 and are now being maintained by a private contractor. The amenities offered within this PID are in addition to the standard

level of service provided by the City. The property owners within the Quail Creek PID will be assessed for the cost of care and maintenance of the common area amenities.

The Quail Creek PID has a three-member advisory board. Per the terms of the Quail Creek PID petition, one board position represents the developer and the remaining two board members represent Quail Creek homeowners.

## **Vineyards**

### **2019/20 Budget — \$6,741**

The Vineyards PID was established to provide for the installation and maintenance of certain landscaped areas (common areas). Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Vineyards PID will be assessed for the cost of care and maintenance. The Vineyards PID is a multi-phased residential development and will be subject to developer reimbursements for portions of the improvements. The Vineyards PID collected its first assessments in October 2012. Improvements such as landscaped medians and specialty lighting have been installed, accepted and therefore, are now being maintained within the first phase of development.

Per the terms of the Vineyards PID petition, after the first year, the advisory board will consist of five members appointed by the City Council and all members of the advisory board will serve terms of three years. Two members are recommended by the developer, two members are lot owners within the Vineyards and one is recommended by the owners.

## **Town Square**

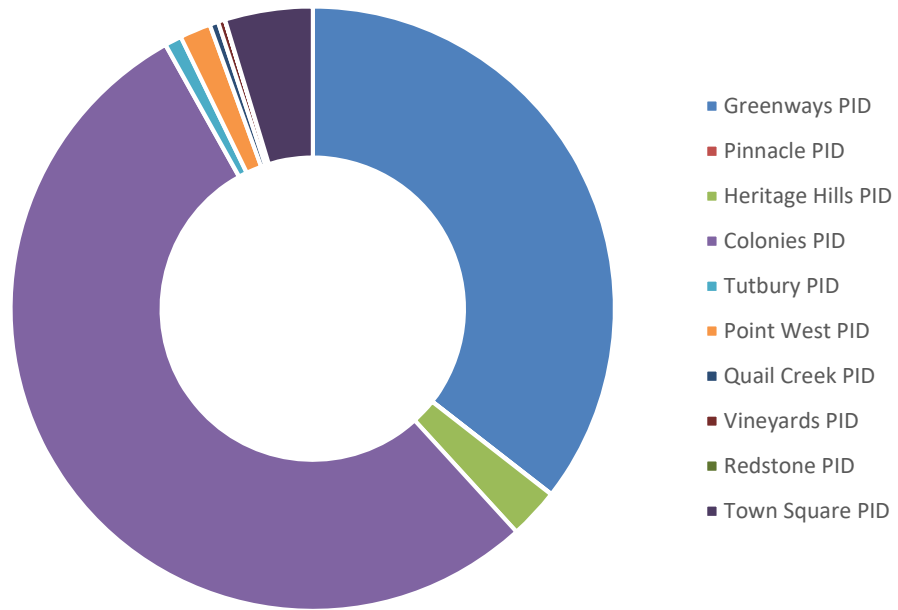
### **2018/19 Budget — \$83,113**

The Town Square PID was established to provide for the installation and maintenance of certain landscaped common areas to include hardscape features. Established in October of 2014, Town Square is Amarillo's most recently established PID. Town Square will be a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Town Square PID will be assessed for the cost of care and maintenance.

Per the terms of the Town Square PID petition, the initial three-member advisory board is to consist of three board members suggested for approval by the owner.

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**Total Public Improvement District 2019/20 Budget —  
\$1,770,082**



City of Amarillo

Heritage Hills PID Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30311 Collec Randall County A	0	161,697	160,784	162,406	319,940
<b>30300 Current Year's Levy</b>	<b>0</b>	<b>161,697</b>	<b>160,784</b>	<b>162,406</b>	<b>319,940</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>0</b>	<b>161,697</b>	<b>160,784</b>	<b>162,406</b>	<b>319,940</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>161,697</b>	<b>160,784</b>	<b>162,406</b>	<b>319,940</b>
53150 Electricity	0	0	3,829	0	0
53200 Water and Sewer	0	0	35,062	0	20,000
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>38,891</b>	<b>0</b>	<b>20,000</b>
61200 Postage	0	215	22	220	225
61300 Advertising	0	361	533	368	375
62000 Professional	0	0	392	3,232	3,136
67600 Temporary Labor	0	0	16,844	0	16,844
68300 R & M - Improvements	0	0	7,018	0	7,018
<b>60000 Contractual Services</b>	<b>0</b>	<b>576</b>	<b>24,809</b>	<b>3,820</b>	<b>27,598</b>
77450 Administrative Other	0	55	55	58	25
<b>70000 Other Charges</b>	<b>0</b>	<b>55</b>	<b>55</b>	<b>58</b>	<b>25</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>631</b>	<b>63,755</b>	<b>3,878</b>	<b>47,623</b>

**CITY OF AMARILLO  
19/20 CIP by Funding Source**

PROJECT NUMBER	PROJECT NAME	2019-20 TOTAL	Grant in Aid - Federal	TxDOT Assistance	Bond Proceeds	W&S Bond Proceeds	Photo Traffic Enforcement	HOT Tax	General Funding	Water & Sewer	Airport	Drainage	Fleet	IT
411310	Armored Vehicle for Swat Operations	375,000	200,000	0	0	0	0	0	175,000	0	0	0	0	0
<b>41010-1610</b>	<b>Police</b>	<b>375,000</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>175,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
411176	Replace Transit Buses FY19	425,390	361,582	0	0	0	0	0	63,808	0	0	0	0	0
411421	Multimodal Transportation Terminal	480,000	384,000	0	0	0	0	0	96,000	0	0	0	0	0
<b>41010-1761</b>	<b>Transit Fixed Route Operations</b>	<b>905,390</b>	<b>745,582</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>159,808</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
411122	GPS Opticom Units	30,000	0	0	0	0	30,000	0	0	0	0	0	0	0
411329	Assistance to Firefighters Grant (AFG) Matchline Funds (E&I)	300,000	270,000	0	0	0	0	0	30,000	0	0	0	0	0
411366	Fire Prevention & Safety (FP&S) Grant Match FEMA projects	200,000	190,000	0	0	0	0	0	10,000	0	0	0	0	0
411380	PRFC Grant FY18-Amarillo IMT Equipment & Trainine ( Awarded June 2019)	18,000	14,000	0	0	0	0	0	4,000	0	0	0	0	0
411489	Firehouse Subs Public Safety Foundation grant	50,000	50,000	0	0	0	0	0	0	0	0	0	0	0
411490	Hazard Mitigation Grant Program (HMGP)	150,000	112,500	0	0	0	0	0	37,500	0	0	0	0	0
<b>4600-1910</b>	<b>Fire Operations</b>	<b>748,000</b>	<b>636,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>81,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>4100</b>	<b>General Construction Fund</b>	<b>2,028,390</b>	<b>1,582,082</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>416,308</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
420062	Overlay of Various Streets	1,200,000	0	0	0	0	0	0	1,200,000	0	0	0	0	0
<b>4200-1420</b>	<b>Street</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>4200</b>	<b>Street Improvement Fund</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
430107	Landfill Vertical Expansion Annual Costs	100,000	0	0	0	0	0	0	100,000	0	0	0	0	0
430111	Landfill Development	1,100,000	0	0	0	0	0	0	1,100,000	0	0	0	0	0
<b>4300-1432</b>	<b>Solid Waste Disposal</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>4300</b>	<b>Solid Waste Disposal Improvement Fund</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
440069	Auditorium Elevator	150,000	0	0	0	0	0	150,000	0	0	0	0	0	0
440079	GNC Portable Chairs	75,000	0	0	0	0	0	75,000	0	0	0	0	0	0
440087	CC Ice Plant Repairs	50,000	0	0	0	0	0	50,000	0	0	0	0	0	0
440410	Chillers	65,000	0	0	0	0	0	65,000	0	0	0	0	0	0
440411	Cooling Towers	325,000	0	0	0	0	0	325,000	0	0	0	0	0	0
440495	Heritage Room Portable Wall Replacement	1,200,000	0	0	0	0	0	1,200,000	0	0	0	0	0	0
440602	Parking Lot Asphalt Replacement	35,000	0	0	0	0	0	35,000	0	0	0	0	0	0
<b>4400-1241</b>	<b>Civic Center</b>	<b>1,900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>4400</b>	<b>Convention Annex Improvement Fund</b>	<b>1,900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
462000	Polk Street Improvements and Streetscape	5,503,862	0	0	5,503,862	0	0	0	0	0	0	0	0	0
462003	Streets Southeast Quadrant	5,562,000	0	0	5,562,000	0	0	0	0	0	0	0	0	0
462004	Streets Southwest Quadrant	309,000	0	0	309,000	0	0	0	0	0	0	0	0	0
462006	Grand Street from Complex Entrance to SE 58th Avenue	3,612,500	0	0	3,612,500	0	0	0	0	0	0	0	0	0
462010	Western Plaza Drive from Hobbs Street to Interstate 40	1,197,050	0	0	1,197,050	0	0	0	0	0	0	0	0	0
462011	Georgia Street from South of Fox Ridge to Loop 335	125,000	0	0	125,000	0	0	0	0	0	0	0	0	0
462012	Construct new arterial section for Helium Road to 45th Avenue	450,000	0	0	450,000	0	0	0	0	0	0	0	0	0
462013	Helium Road from Hillside to Arden Road	450,000	0	0	450,000	0	0	0	0	0	0	0	0	0
462014	Bell Street from Attebury Drive to Sundown Lane	3,768,500	0	0	3,768,500	0	0	0	0	0	0	0	0	0
462015	Tradewinds from 34th Avenue to 46th Avenue	1,214,000	0	0	1,214,000	0	0	0	0	0	0	0	0	0
462016	Sundown Lane From Western Street to Interstate 27	3,562,500	0	0	3,562,500	0	0	0	0	0	0	0	0	0
462021	Purchase of ROW and Utility Adjustments on Loop 335 - SW 9th Avenue to FM 1719	1,030,000	0	0	1,030,000	0	0	0	0	0	0	0	0	0
462023	Annual Arterial Reconstruction	6,429,260	0	0	6,429,260	0	0	0	0	0	0	0	0	0
<b>4600-1415</b>	<b>Capital Projects and Development</b>	<b>33,213,672</b>	<b>0</b>	<b>0</b>	<b>33,213,672</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
462027	Neighborhood Plan Initiative (Heights, San Jacinto, Barrio, Eastridge)	525,000	0	0	525,000	0	0	0	0	0	0	0	0	0
<b>4600-1720</b>	<b>Planning</b>	<b>525,000</b>	<b>0</b>	<b>0</b>	<b>525,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
462024	Access Management	204,600	0	0	204,600	0	0	0	0	0	0	0	0	0
462025	Traffic Signal System E&I Improvements	309,000	0	0	309,000	0	0	0	0	0	0	0	0	0
462026	New Traffic Signal Construction (E&I)	302,580	0	0	302,580	0	0	0	0	0	0	0	0	0
<b>4600-1732</b>	<b>Traffic Field Operations</b>	<b>816,180</b>	<b>0</b>	<b>0</b>	<b>816,180</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>4600</b>	<b>Bond Project Fund</b>	<b>34,554,852</b>	<b>0</b>	<b>0</b>	<b>34,554,852</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>4000</b>	<b>Capital Project Fund</b>	<b>40,883,242</b>	<b>1,582,082</b>	<b>0</b>	<b>34,554,852</b>	<b>0</b>	<b>30,000</b>	<b>1,900,000</b>	<b>2,816,308</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
523386	WTP Filter Rehabilitation at Osage	6,000,000	0	0	0	0	0	0	0	6,000,000	0	0	0	0
<b>52123-52220</b>	<b>Surface Water Treatment</b>	<b>6,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
521400	WD Water System Expansion	650,000	0	0	0	0	0	0	0	650,000	0	0	0	0
521643	WD Water Extensions and Improvements	1,850,000	0	0	0	0	0	0	0	1,850,000	0	0	0	0
521645	WD Water System Master Plan	1,100,000	0	0	0	0	0	0	0	1,100,000	0	0	0	0
530044	WD Advanced Metering Infrastructure AMI	29,506,375	0	0	0	29,506,375	0	0	0	0	0	0	0	0
<b>52123-52230</b>	<b>Water Distribution</b>	<b>33,106,375</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,506,375</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
521402	WWC Sewer System Expansion	650,000	0	0	0	0	0	0	0	650,000	0	0	0	0
521649	WWC Sewer Extension and Improvements	1,350,000	0	0	0	0	0	0	0	1,350,000	0	0	0	0
521943	WWC Emerg Rpr SL Hillside Terrace	4,500,000	0	0	0	0	0	0	0	4,500,000	0	0	0	0
<b>52123-52240</b>	<b>Waste Water Collection</b>	<b>6,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
523078	RR Permit Renewal	80,000	0	0	0	0	0	0	0	80,000	0	0	0	0
<b>52123-52260</b>	<b>River Road Water Reclamation</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
522109	Hollywood Permit Renewal	80,000	0	0	0	0	0	0	0	80,000	0	0	0	0
530017	HR Digester System Rehab	1,700,000	0	0	0	0	0	0	0	1,700,000	0	0	0	0
<b>52123-52270</b>	<b>Hollywood Road Waste Water Treatment</b>	<b>1,780,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,780,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>5200</b>	<b>Water &amp; Sewer Fund</b>	<b>47,466,375</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,506,375</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,960,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

PROJECT NUMBER	PROJECT NAME	2019-20 TOTAL	Grant in Aid - Federal	TxDOT Assistance	Bond Proceeds	W&S Bond Proceeds	Photo Traffic Enforcement	HOT Tax	General Funding	Water & Sewer	Airport	Drainage	Fleet	IT
540098	Leased Hangar Repairs	125,000	0	0	0	0	0	0	0	0	125,000	0	0	0
540141	Airfield Pavement Maintenance	50,000	0	0	0	0	0	0	0	0	50,000	0	0	0
540147	Airport Wildlife Hazard Assessment	100,000	90,000	0	0	0	0	0	0	0	10,000	0	0	0
540156	IV	200,000	0	0	0	0	0	0	0	0	200,000	0	0	0
540158	Terminal Window Refurbishment	175,000	0	0	0	0	0	0	0	0	175,000	0	0	0
540160	Replace (1) Automated Car Wash Units	125,000	0	0	0	0	0	0	0	0	125,000	0	0	0
540161	Demolish Building (old car rental areas)	150,000	0	0	0	0	0	0	0	0	150,000	0	0	0
540180	Taxiway J Design and Replacement	1,594,470	1,435,023	0	0	0	0	0	0	0	159,447	0	0	0
540205	Replace two (2) HVAC units in two (2) server rooms	26,000	0	0	0	0	0	0	0	0	26,000	0	0	0
540206	Upgrade EBI software	13,000	0	0	0	0	0	0	0	0	13,000	0	0	0
540207	Zero Turn Mowers - 2ea.	30,000	0	0	0	0	0	0	0	0	30,000	0	0	0
540208	Enclosed Van / Add to fleet	40,000	0	0	0	0	0	0	0	0	40,000	0	0	0
540209	Bldg. 602 Fire Suppression System Upgrades	75,000	0	0	0	0	0	0	0	0	75,000	0	0	0
540210	Replace five (5) RTU systems on PBB's	27,000	0	0	0	0	0	0	0	0	27,000	0	0	0
540211	Upgrade BHS server and software	35,000	0	0	0	0	0	0	0	0	35,000	0	0	0
<b>54120-54110</b>	<b>Airport</b>	<b>2,765,470</b>	<b>1,525,023</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,240,447</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>5400</b>	<b>Airport Fund</b>	<b>2,765,470</b>	<b>1,525,023</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,240,447</b>	<b>0</b>	<b>0</b>	<b>0</b>
560000	Storm Sewer repairs Extensions & Improvements	250,000	0	0	0	0	0	0	0	0	0	250,000	0	0
560118	Martin Road Lake Phase II	1,000,000	0	0	0	0	0	0	0	0	0	1,000,000	0	0
<b>56200-56100</b>	<b>Drainage Utility</b>	<b>1,250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,250,000</b>	<b>0</b>	<b>0</b>
<b>5600</b>	<b>Drainage Utility Fund</b>	<b>1,250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,250,000</b>	<b>0</b>	<b>0</b>
<b>5000</b>	<b>Enterprise Fund</b>	<b>51,481,845</b>	<b>1,525,023</b>	<b>0</b>	<b>0</b>	<b>29,506,375</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,960,000</b>	<b>1,240,447</b>	<b>1,250,000</b>	<b>0</b>	<b>0</b>
610013	Overhead Hoist Replacement	130,000	0	0	0	0	0	0	0	0	0	0	130,000	0
610018	Scheduled Replacements	6,500,000	0	0	0	0	0	0	0	0	0	0	6,500,000	0
<b>61120-61120</b>	<b>Fleet Services</b>	<b>6,630,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,630,000</b>	<b>0</b>
<b>6100</b>	<b>Fleet Services Fund</b>	<b>6,630,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,630,000</b>	<b>0</b>
620005	Information Technology Infrastructure & Support Replacements	900,000	0	0	0	0	0	0	0	0	0	0	0	900,000
<b>6200-62150</b>	<b>Information Technology</b>	<b>900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>900,000</b>
<b>6200</b>	<b>Information Technology Fund</b>	<b>900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>900,000</b>
<b>6000</b>	<b>Internal Service Funds</b>	<b>7,530,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,630,000</b>	<b>900,000</b>
<b>City of Amarillo</b>		<b>99,895,087</b>	<b>3,107,105</b>	<b>0</b>	<b>34,554,852</b>	<b>29,506,375</b>	<b>30,000</b>	<b>1,900,000</b>	<b>2,816,308</b>	<b>17,960,000</b>	<b>1,240,447</b>	<b>1,250,000</b>	<b>6,630,000</b>	<b>900,000</b>

**CITY OF AMARILLO**

**52230 Water Distribution**

**Project Number 521643**

**City Council Initiatives:** Fiscal Responsibility

**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services

**Division:** Utilities

**Department:** 52230 Water Distribution

**Fund:** 5200 Water & Sewer System Fund

**Project Name:**

WD Water Extensions and Improvements

**Project Scope:** Funding for emergency, critical, or unexpected needs to the City's water system.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$1,850,000.00

*Customer  
Extensions  
&  
Improvements*

**CITY OF AMARILLO**

**52240 Waste Water Collection**

**Project Number 521649**

**City Council Initiatives:** Fiscal Responsibility

**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services

**Division:** Utilities

**Department:** 52240 Waste Water Collection

**Fund:** 5200 Water & Sewer System Fund

**Project Name:**

WWC Sewer Extension and Improvements

**Project Scope:** Funding for emergency and unexpected needs for wastewater collection lines, force mains, lift stations, plant maintenance, main extensions and improvements in the city's sewer system.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$1,350,000.00

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*Customer  
Extensions  
&  
Improvements*



**CITY OF AMARILLO**

**52240 Waste Water Collection**

**Project Number 521943**

**City Council Initiatives:** Fiscal Responsibility  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** H16 / SW

**Financial Group:** Development Services  
**Division:** Utilities  
**Department:** 52240 Waste Water Collection  
**Fund:** 5200 Water & Sewer System Fund

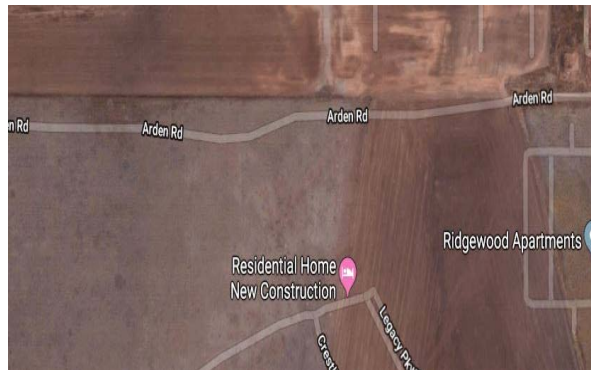
**Project Name:**  
WWC Emergency Repair SL Hillside Terrace

**Project Scope:** WWC Emergency Repair SL Hillside Terrace

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$4,500,000.00**



**City of Amarillo**

**Summary of Expenditures by Object Classification**

<b>DESCRIPTION</b>	<b>Actual 2017/2018</b>	<b>Budgeted 2018/2019</b>	<b>Budgeted 2019/2020</b>
<b>2610 - Justice Assistance Grant Fund</b>			
60000 Contractual Services	50,661	-	-
70000 Other Charges	-	50,000	50,000
80000 Capital Outlay	42,351	-	-
SUB_TOTAL Sub Total	93,012	50,000	50,000
TEXPENSES Total Expenses	93,012	50,000	50,000
<b>2620 - APD Seized Property Fund</b>			
51000 Supplies	-	17,700	17,700
60000 Contractual Services	-	10,000	10,000
70000 Other Charges	34,062	62,650	62,650
SUB_TOTAL Sub Total	34,062	90,350	90,350
TEXPENSES Total Expenses	34,062	90,350	90,350
<b>2660 - LEOSE Training Program Fund</b>			
60000 Contractual Services	951	1,500	1,500
70000 Other Charges	16,397	21,000	21,000
SUB_TOTAL Sub Total	17,348	22,500	22,500
TEXPENSES Total Expenses	17,348	22,500	22,500
<b>2670 - AIP Pantex Project Fund</b>			
41000 Personal Services	110,101	93,981	100,824
51000 Supplies	15,767	14,000	9,000
60000 Contractual Services	3,752	33,050	53,050
70000 Other Charges	14,008	30,017	34,705
SUB_TOTAL Sub Total	143,628	171,048	197,579
92000 Operating Transfers	770	-	-
TEXPENSES Total Expenses	144,398	171,048	197,579
<b>2700 - Greenways at Hillside Fund</b>			
51000 Supplies	218,503	225,529	234,448
60000 Contractual Services	174,868	243,643	248,887
70000 Other Charges	11,516	4,115	4,121
SUB_TOTAL Sub Total	404,887	473,287	487,456
92000 Operating Transfers	140,813	144,838	141,174
TEXPENSES Total Expenses	545,700	618,125	628,630
<b>2705 - Pinnacle PID</b>			
60000 Contractual Services	336	-	350
SUB_TOTAL Sub Total	336	-	350
TEXPENSES Total Expenses	336	-	350
<b>2710 - Heritage Hills Public Imprv District</b>			
51000 Supplies	-	38,891	20,000
60000 Contractual Services	576	24,809	27,598
70000 Other Charges	55	55	25
SUB_TOTAL Sub Total	631	63,755	47,623
TEXPENSES Total Expenses	631	63,755	47,623

**City of Amarillo**

**Summary of Expenditures by Object Classification**

<b>DESCRIPTION</b>	<b>Actual 2017/2018</b>	<b>Budgeted 2018/2019</b>	<b>Budgeted 2019/2020</b>
<b>3100 - Compensated Absences Fund</b>			
41000 Personal Services	1,777,384	1,433,879	837,555
70000 Other Charges	331,566	233,000	233,000
SUB_TOTAL Sub Total	2,108,950	1,666,879	1,070,555
92000 Operating Transfers	29,726	-	-
TEXPENSES Total Expenses	2,138,675	1,666,879	1,070,555
<b>3200 - General Obligation Debt</b>			
89000 Debt Service	6,324,064	9,174,285	9,182,312
SUB_TOTAL Sub Total	6,324,064	9,174,285	9,182,312
TEXPENSES Total Expenses	6,324,064	9,174,285	9,182,312
<b>4000 - Capital Projects</b>			
51000 Supplies	1,490,541	-	-
60000 Contractual Services	-	-	113,000
80000 Capital Outlay	-	25,803,408	40,883,242
SUB_TOTAL Sub Total	1,490,541	25,803,408	40,996,242
90000 Inter Reimbursements	70,885	-	-
92000 Operating Transfers	4,567,493	2,819,904	2,449,867
93000 Fixed Asset Transfers	18,516,417	-	-
TEXPENSES Total Expenses	24,645,336	28,623,312	43,446,109
<b>5200 - Water and Sewer System Fund</b>			
41000 Personal Services	13,920,177	15,445,513	15,705,696
51000 Supplies	6,095,889	7,868,243	7,297,702
60000 Contractual Services	5,881,141	6,801,244	6,914,765
70000 Other Charges	31,545,001	34,271,025	34,117,049
80000 Capital Outlay	121,164	34,379,538	47,714,475
89000 Debt Service	5,108,802	2,788,616	2,563,599
SUB_TOTAL Sub Total	62,672,173	101,554,179	114,313,285
90000 Inter Reimbursements	(1,414,895)	(886,049)	(886,049)
92000 Operating Transfers	553,859	-	-
TEXPENSES Total Expenses	61,811,137	100,668,130	113,427,236
<b>5400 - Airport Fund</b>			
41000 Personal Services	3,393,879	3,491,910	3,765,431
51000 Supplies	1,001,248	1,220,872	1,241,485
60000 Contractual Services	1,997,575	1,843,129	1,892,547
70000 Other Charges	8,187,916	8,220,431	8,518,488
80000 Capital Outlay	-	7,726,600	2,765,470
89000 Debt Service	500	132,425	44,262
SUB_TOTAL Sub Total	14,581,118	22,635,368	18,227,683
92000 Operating Transfers	1,625,222	-	-
TEXPENSES Total Expenses	16,206,340	22,635,368	18,227,683

**City of Amarillo**

**Summary of Expenditures by Object Classification**

<b>DESCRIPTION</b>	<b>Actual 2017/2018</b>	<b>Budgeted 2018/2019</b>	<b>Budgeted 2019/2020</b>
<b>6400 - Employee Insurance Fund</b>			
41000 Personal Services	323,421	385,647	392,531
51000 Supplies	58,424	51,534	22,314
60000 Contractual Services	2,213,814	2,058,818	2,179,507
70000 Other Charges	22,727,534	22,600,738	25,791,630
SUB_TOTAL Sub Total	25,323,193	25,096,737	28,385,982
92000 Operating Transfers	159	-	-
TEXPENSES Total Expenses	25,323,352	25,096,737	28,385,982
<b>6500 - Employee Flexible Spending Fund</b>			
60000 Contractual Services	8,434	15,000	15,000
70000 Other Charges	447,346	542,800	542,800
SUB_TOTAL Sub Total	455,780	557,800	557,800
TEXPENSES Total Expenses	455,780	557,800	557,800
Total Expenditures			471,367,520
Reconciliation to Summary of Resources and Expenditures			471,367,520
Depreciation			(28,387,155)
Water and Sewer Debt Service			25,592,080
Airport Principal Debt Service			1,830,000
Drainage Utility Principal Debt Service			817,425
Interfund Transfers			(69,661,634)
Net Expenditures			401,558,236



**CITY OF AMARILLO, TEXAS  
PROPOSED 2019/2020 BUDGET**

**CITY MANAGER BUDGET MESSAGE**

2019/2020 Proposed Budget Transmittal Letter

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GENERAL FUND

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ESTIMATED RECEIPTS, EXPENDITURES & AVAILABLE CASH

	2018/19		2019/20
	ORIGINAL BUDGET	REVISED ESTIMATE	PROPOSED BUDGET
AVAILABLE FUNDS			
BEGINNING OF YEAR	46,511,904	46,167,979	42,225,025
ADD: BUDGETED REVENUE	182,818,989	180,886,775	188,204,404
MAKING AVAILABLE	229,330,893	227,054,754	230,429,429
DEDUCT EXPENDITURES:			
BUDGET REQUESTS	179,349,854	176,072,470	183,671,691
CAPITAL IMPROVEMENT PROGRAM			
TRANSFERS TO GRANTS OR PROJECTS			
OTHER GRANTS	43,300	176,189	206,457
STREET IMPROVEMENTS	-	637,000	1,200,000
SOLID WASTE IMPROVE	1,000,000	1,000,000	1,000,000
CIVIC CENTER IMPROVE	2,252,011	2,196,625	2,327,274
GOLF COURSE IMPROVEMENT	11,775	10,000	-
COURT SECURITY	45,000	61,184	53,861
LIABILITY FOR COMP ABS	-	1,400,000	-
INFORMATION TECH	-	33,388	-
CAPITAL PROJECTS	3,050,000	3,242,873	-
TRANSFERS TO GRANTS OR PROJECTS:	6,402,086	8,757,259	4,787,592
TOTAL EXPENDITURES (Note 1)	185,751,940	184,829,729	188,459,283
LESS ONE TIME EXPENDITURES	(2,850,000)	(2,850,000)	(290,000)
TOTAL ONGOING EXPENDITURES	182,901,940	181,979,729	188,169,283
AVAILABLE FUNDS END OF YEAR	43,578,953	42,225,025	41,970,146
TOTAL TRANSFERS			
THREE MONTHS OPERATING RESERVE			44,684,214
Difference			\$ (2,714,069)

A reserve of \$41.9 million should be sufficient.

## City of Amarillo

## General Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
30310 Collec Potter County As	17,774,443	18,505,112	18,596,533	18,940,889	20,047,212
30311 Collec Randall County A	20,096,238	21,258,733	21,719,572	21,859,378	23,478,915
30312 Potter TIRZ #1 Participa	-182,363	-216,691	-308,136	-311,804	-415,914
<b>30300 Current Year's Levy</b>	<b>37,688,318</b>	<b>39,547,153</b>	<b>40,007,969</b>	<b>40,488,463</b>	<b>43,110,213</b>
30321 Prior Year Collec Potte	229,450	201,243	215,000	214,379	215,000
30322 Prior Year Collec Randa	97,114	108,918	141,000	107,292	108,000
<b>30320 Prior Year's Levy</b>	<b>326,564</b>	<b>310,161</b>	<b>356,000</b>	<b>321,671</b>	<b>323,000</b>
30331 Potter County Assessor	186,852	206,965	202,000	199,531	200,000
30332 Randall County Assessor	99,233	72,135	70,000	71,794	72,000
<b>30330 Penalty and Int-Delinque</b>	<b>286,085</b>	<b>279,100</b>	<b>272,000</b>	<b>271,325</b>	<b>272,000</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>38,300,967</b>	<b>40,136,414</b>	<b>40,635,969</b>	<b>41,081,458</b>	<b>43,705,213</b>
30410 Electricity Utility	8,483,308	8,788,795	9,700,665	8,458,949	8,712,718
30420 Gas Utility	2,998,058	2,888,563	2,984,762	2,377,707	2,425,262
30430 Water Utility	2,331,235	2,533,836	2,670,937	2,679,743	3,010,043
30435 Sewer Utility	990,446	1,076,667	1,139,811	1,138,259	1,281,382
30440 Telecommunications Util	1,026,621	956,054	956,411	1,021,249	631,674
30450 Cable TV	2,133,117	1,964,847	1,989,719	1,981,700	2,021,334
30470 Hotel Occupancy Tax	6,610,423	6,932,936	7,077,029	7,080,060	7,292,462
<b>30469 Hotel Occupancy Tax</b>	<b>6,610,423</b>	<b>6,932,936</b>	<b>7,077,029</b>	<b>7,080,060</b>	<b>7,292,462</b>
30471 HOT Rebate	-18,837	-577,260	-506,559	-802,727	-875,095
<b>30400 Gross Receipts Business</b>	<b>24,554,371</b>	<b>24,564,438</b>	<b>26,012,775</b>	<b>23,934,941</b>	<b>24,499,780</b>
30610 General Sales Tax	55,544,448	57,403,769	58,359,200	58,855,195	60,327,000
30620 Mixed Beverage Sales Ta	816,149	893,587	874,765	976,123	1,024,930
<b>30600 Sales Tax</b>	<b>56,360,597</b>	<b>58,297,356</b>	<b>59,233,965</b>	<b>59,831,318</b>	<b>61,351,930</b>
31510 Liquor Licenses	76,478	83,848	75,000	70,000	75,000
31520 Beer & Wine Licenses	21,111	21,285	25,000	25,000	25,000
31610 Retail Food Permits	688,073	782,552	815,000	795,000	825,000
31620 Food Safety Trainings	75,633	51,623	40,000	30,000	35,000
31630 Public Pool Permits	22,335	31,163	27,000	35,000	37,500
31640 Pool Safety Trainings	5,125	8,532	8,500	15,000	13,000
31650 Group Care	0	0	0	5,500	6,000
31710 Electrician Licenses	5,320	0	0	2,000	5,000
31720 Plumbers License & Reg	320	285	0	0	0
31725 Irrigation License & Reg	2,360	2,650	3,000	2,505	3,000
31730 Dance Hall License	600	1,000	1,000	800	1,000
31740 Heating & Aircondng Lic	6,240	7,170	6,250	6,705	6,250
31745 Insulation Registration	440	350	480	395	480
31750 Roofers License	6,000	6,415	5,500	6,245	8,500
31755 Commercial Roofers Regis	3,360	4,220	4,000	3,790	4,000
31760 Builders/Contractors Li	35,305	43,225	35,000	39,265	35,000
31765 Glass/Glazing Registrati	160	150	240	155	240
31770 Taxicab Licenses	2,749	3,255	3,500	3,943	3,500
31773 Golf Cart Permit Fees	0	0	0	60	0
31775 Tire Shop Registration	5,345	5,925	9,000	5,635	9,000
31780 Right of Way License	74,506	76,017	75,000	75,000	75,000
31790 Right of Way License Ap	500	250	970	970	970
31795 Cert of Appropriateness	0	0	6,300	6,300	6,300
31797 FMV Pmts - Vacated Prope	3,400	9,770	1,400	1,400	1,400
31800 Other Business Licenses	7,365	4,410	10,860	3,260	10,860
<b>31400 Business License and Per</b>	<b>1,042,724</b>	<b>1,144,094</b>	<b>1,153,000</b>	<b>1,133,928</b>	<b>1,187,000</b>
31910 Building Permits	1,522,163	1,333,573	1,600,000	1,600,000	1,706,932
31920 Electrical Permits	106,878	93,915	110,000	100,397	117,531
31930 Plumbing and Gas Permit	420,189	403,953	410,000	412,071	442,391
31935 Glass/Glazing Permits	87	0	400	44	400
31940 Heating & Aircondng Per	142,310	130,460	135,000	136,385	145,461
31945 Insulation Permits	1,160	860	5,000	1,010	5,069
31950 Sewage Disposal Permits	129,317	145,777	218,000	218,000	225,000
31960 Mobile Home Park Permit	10,540	49,280	24,300	29,910	28,251
31970 Transient Business Perm	475	900	2,200	688	2,272
31980 Solicitation Permits	2,940	1,485	7,200	1,350	7,200
31990 After Hour Inspection Fe	4,800	4,640	16,600	4,720	10,972

City of Amarillo

General Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
32000 Right of Way Permit	0	1,820	20,850	2,500	3,000
32010 Flood Plain Development	0	0	1,000	1,000	1,000
32020 Commercial Sidewalk Waiv	3,280	0	4,000	2,000	2,800
32030 Residential Sidewalk Wai	160	80	1,200	160	1,000
32040 Drainage Report Fees	1,769	2,904	20,500	15,000	17,500
32050 Construction Plan Fees	1,432	81,780	152,500	140,000	79,510
<b>31900 Non-Business License &amp; P</b>	<b>2,347,499</b>	<b>2,251,427</b>	<b>2,728,750</b>	<b>2,665,235</b>	<b>2,796,289</b>
32820 Teen Court Participation	120	0	0	0	0
32825 TxDOT Assistance	384,464	529,210	513,705	513,075	521,928
32830 Transit Oper/Cap Assista	2,480,793	2,748,264	3,237,515	3,141,330	3,150,020
32840 Hiway Signal Maint Reim	47,000	47,000	47,000	47,000	47,000
32860 County Emrg Mgmt Partici	211,456	221,293	221,605	287,209	294,878
32870 Police School Liason Par	1,004,619	1,012,331	941,411	956,392	994,880
32880 Arrest Fee Collection	4,308	3,737	5,000	4,000	4,000
32890 Other License & Permits	5,050	12,319	0	0	0
32900 Fiscal Agent Fees	141,477	119,374	107,629	114,067	110,550
<b>32800 Other Governmental Reven</b>	<b>4,279,286</b>	<b>4,693,528</b>	<b>5,073,865</b>	<b>5,063,074</b>	<b>5,123,256</b>
33210 Zoning Platting Fees	71,603	109,495	104,338	90,000	90,000
33220 Zoning Board Appl Fees	4,200	2,936	6,000	3,568	6,000
33225 Abandoned Vehicle Notifi	2,065	0	5,000	1,033	5,000
33227 Credit Access Business A	360	360	440	360	440
33230 Sale of City Publicatio	0	0	30	0	130
<b>33200 General Government</b>	<b>78,228</b>	<b>112,791</b>	<b>115,808</b>	<b>94,961</b>	<b>101,570</b>
33310 Fire Inspection Fees	41,280	96,568	105,600	100,500	105,600
33320 Traffic Accident Report	30,416	32,280	43,000	32,835	43,000
33330 Warrant Fees	565,564	500,238	532,100	530,900	530,900
33335 Preparation Appeal Fee	52	600	1,200	25	0
33339 Microchipping Fees	14,565	11,425	17,000	8,620	16,000
33340 Animal Shelter Fees	32,106	33,232	27,500	51,002	42,000
33342 Euthanasia Fee	0	-99	0	0	0
33343 Dog Vaccination on Intak	3,836	3,270	4,001	3,745	4,000
33347 Surrender Fee	0	0	20,000	14,317	20,000
33349 Adoption Fee	0	4,975	72,000	75,000	72,000
33350 Vital Statistic Fees	239,317	248,247	250,000	279,400	279,400
33360 DSC Admin Fee	25,600	26,574	28,200	27,300	27,300
33370 Water Sample Collection	2,440	1,470	1,500	1,500	1,500
33380 Vet Clinic Disposal Fee	6,193	1,315	0	100	0
33381 Medical Reclaim Fees	238	20	0	20	0
33400 Fire Service Fee - Airpo	1,783,577	1,859,146	1,914,289	1,914,289	1,997,267
<b>33300 Public Safety and Health</b>	<b>2,745,283</b>	<b>2,822,295</b>	<b>3,016,390</b>	<b>3,042,152</b>	<b>3,138,967</b>
33510 Collection and Disposal	17,331,921	17,501,581	17,638,000	17,400,000	18,999,631
33515 SW Commercial Permit Fee	0	0	375,000	25,870	375,000
33520 Landfill Charges	2,268,780	2,571,519	2,550,000	2,865,765	2,864,000
33530 Recyclable	71,294	63,973	71,800	65,265	71,800
<b>33500 Sanitation</b>	<b>19,671,996</b>	<b>20,137,073</b>	<b>20,634,800</b>	<b>20,356,900</b>	<b>22,310,431</b>
33610 Passenger Fees	127,026	139,132	160,759	128,573	153,917
33620 Demand Response Fee	35,082	35,428	40,289	29,244	35,240
33640 Miscellaneous Bus Reven	26,446	24,668	30,813	29,590	47,864
<b>33600 Operating Revenues</b>	<b>188,554</b>	<b>199,227</b>	<b>231,861</b>	<b>187,407</b>	<b>237,021</b>
33410 Parking Fees	0	0	0	13,347	24,000
33710 Civic Center Rentals	1,144,829	1,147,076	1,096,825	1,111,925	1,121,575
33711 Civic Center Facility Fe	254,623	307,862	250,000	250,000	250,000
33715 Extra Charge	14,116	20,125	12,940	12,940	12,940
33720 Civic Center Concessions	342,102	304,170	291,728	303,688	309,045
33725 Equipment Charges	126,055	121,153	121,965	121,965	121,965
33730 Civic Center Advertising	0	0	0	0	0
33735 Civic Center Novelties	25,401	50,881	25,536	25,536	25,536
33740 Box Office Fees	326,306	375,669	325,000	325,000	325,000
33750 Library Late Charges	94,350	89,262	95,000	86,194	95,000
33760 Library Copy Charges	33,451	32,108	30,000	31,248	30,000
33765 No Res Lib Fee	13,658	13,099	12,000	12,970	12,000
33780 Golf Green Fees TOM	196,531	220,719	335,000	220,106	230,000

City of Amarillo

General Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
33785 Golf Green Fees WH	0	336,557	388,000	336,000	350,000
33790 Golf Green Fees ARR	684,108	227,368	290,000	227,000	237,000
33795 Golf Green Fees MUS	0	279,631	362,000	279,968	295,000
33800 Golf Annual Passes	228,945	219,490	230,000	190,000	200,000
33803 Golf Food/Beverage Sales	0	179,316	235,000	211,000	227,000
33804 Golf Merchandise Sales	0	504,949	600,000	505,308	530,000
33805 Golf Cart Sales	401,518	741,479	867,235	742,000	765,000
33806 Golf Beverage Sales	8,725	237,226	265,000	242,500	265,000
33807 Driving Range Sales	30,088	62,684	66,500	63,000	64,000
33808 Push/Pull Cart Rentals	546	0	0	0	0
33809 Club Set Rental	1,668	0	0	0	0
33810 League Entry Fees	290,904	301,252	277,555	267,170	288,255
33815 Tournament Revenue	27,221	27,491	33,630	17,582	35,380
33820 Admission Fees	0	12,357	15,800	15,571	15,800
33830 Player Membership Fees	0	24,496	23,600	26,951	23,600
33850 Swimming Pool Revenues	110,293	99,222	112,499	67,236	100,247
33855 Swimming Lessons	42,175	35,646	48,115	36,234	42,142
33856 Group Fitness Fees	0	1,450	3,600	1,450	3,600
33860 Field Rentals	51,613	38,560	55,490	37,620	69,100
33861 Soccer Field Rentals	5,810	8,100	17,810	6,850	27,730
33865 WAC Rental Fees	0	3,365	5,500	9,906	5,500
33870 Shooting Complex Revenu	98,033	91,821	105,000	77,410	105,000
33880 Shooting Merchandise Sal	9,915	5,962	18,500	4,866	18,500
33890 Tennis Center Fees	4,965	5,600	5,064	5,064	10,594
33900 Tennis Memberships	1,906	2,320	1,944	2,058	2,364
33920 Adult Zoo Admission	117,240	128,690	146,000	119,900	146,000
33930 Child Zoo Admission	31,768	38,237	42,500	35,962	42,500
33940 Senior Zoo Admission	6,453	7,156	9,250	6,814	9,250
33970 Group Zoo Admission	3,639	3,871	4,000	3,809	4,000
33980 Season Pass Zoo Admissio	965	2,005	0	1,755	0
33990 Special Zoo Event	66,437	67,056	61,000	73,449	61,000
34686 Special Event Applicatio	1,225	1,250	1,500	1,485	1,500
37160 Concession	67,185	92,567	68,741	45,559	47,777
<b>33700 Culture and Recreation</b>	<b>4,864,767</b>	<b>6,472,317</b>	<b>6,996,427</b>	<b>6,185,314</b>	<b>6,589,500</b>
34685 Tornado Alley/BMX Rental	50	0	0	0	0
<b>34600 Other Building &amp; Ground</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
34910 Fleet Equipment Rental	0	30	700	30	700
<b>34900 Interdepart Rental &amp; Use</b>	<b>0</b>	<b>30</b>	<b>700</b>	<b>30</b>	<b>700</b>
35105 Admin Fee--Defensive Dr	3,760	3,480	3,000	3,800	3,800
35106 Admin Fee - Teen Court	4,760	60	0	0	0
35110 Traffic Fines	3,461,467	3,350,048	3,771,300	3,292,500	3,357,500
35115 Other Traffic Court Cos	53,902	53,888	54,300	55,900	55,900
35120 Misdemeanor Fees	422,216	326,441	328,900	338,700	338,700
35130 Parking Fines	147,118	116,264	134,900	147,600	147,600
35133 Auto Theft Invest Fee	0	3	0	3	0
35135 Violation City Ordinanc	144,780	166,108	196,500	130,600	130,600
35145 Misdemeanor Probation R	0	421	420	0	0
35146 Traffic Probation	0	120	120	0	0
35157 MC Assessed - Child Safe	11,741	13,244	11,700	14,806	11,700
35175 Judicial Fund Local	20,475	20,441	20,900	20,500	20,500
35210 Bond Forfeitures	4,352	11,007	17,300	3,500	3,500
35215 Forfeited Disc-Sanitat	412,515	401,804	405,000	380,983	405,000
35220 Expunction Fees	360	260	160	0	0
<b>35000 Fines and Forfeitures</b>	<b>4,687,447</b>	<b>4,463,589</b>	<b>4,944,500</b>	<b>4,388,892</b>	<b>4,474,800</b>
35430 State Participation	0	210,530	0	291,357	0
35435 Potter County Participat	0	15,000	28,500	31,420	22,500
35436 Randall County Participa	0	15,000	28,500	31,420	22,500
35460 Other Participation	0	0	268,128	0	20,833
<b>35300 Construction Participati</b>	<b>0</b>	<b>240,530</b>	<b>325,128</b>	<b>354,197</b>	<b>65,833</b>
35510 AECC - AMR Rate	807,000	842,550	828,672	861,647	828,672
35515 Medical Director Service	79,200	79,200	79,200	72,600	79,200
35520 AECC - Potter Randall 91	117,950	165,975	175,000	123,038	175,000

## City of Amarillo

## General Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
35530 Outside Participation	30,480	0	12	50,064	85,841
35610 Grant In Aid – Federal	133,421	129,214	142,419	135,714	120,000
35700 Grants - State	9,275	4,080	0	4,080	0
36210 Other Program Revenue	17,475	0	0	0	0
<b>35500 Other Governmental Reven</b>	<b>1,194,801</b>	<b>1,221,019</b>	<b>1,225,303</b>	<b>1,247,143</b>	<b>1,288,713</b>
36522 City Contract Income	0	23,837	28,000	44,540	48,600
<b>36520 Contract Income</b>	<b>0</b>	<b>23,837</b>	<b>28,000</b>	<b>44,540</b>	<b>48,600</b>
<b>36500 Chamber Revenues</b>	<b>0</b>	<b>23,837</b>	<b>28,000</b>	<b>44,540</b>	<b>48,600</b>
37110 Interest Income	497,691	712,444	680,751	809,193	809,193
37115 Unrealized G/L	-95,445	-154,732	0	0	0
37125 Other Interest Income	234,385	225,041	230,000	229,713	230,000
<b>37109 Interest Earnings</b>	<b>636,631</b>	<b>782,752</b>	<b>910,751</b>	<b>1,038,906</b>	<b>1,039,193</b>
37151 Amusement Park Lease	94,861	99,126	96,483	96,857	96,483
37152 Municipal Building Rent	117,140	133,655	117,144	135,156	135,156
37153 Polk Street Rental	77,686	78,540	80,246	77,731	80,246
37154 Other Rental Income	45,520	43,003	55,600	311,005	455,600
37155 Surface Land Rental	76,799	37,217	36,620	38,400	38,500
37170 Payment in Lieu of Prope	3,702,132	3,926,295	4,047,438	4,047,442	4,132,091
<b>37150 Rent</b>	<b>4,114,138</b>	<b>4,317,836</b>	<b>4,433,531</b>	<b>4,706,590</b>	<b>4,938,076</b>
37210 Water & Sewer Utility	1,328,073	1,447,014	1,457,898	1,457,897	1,652,772
37220 Airport	176,569	166,480	175,790	175,791	159,569
37225 Weed Collection	287,200	180,739	275,000	233,969	275,000
37230 Weed Mowing Services	159,825	106,470	150,000	133,148	150,000
37231 Bad Debt Exp/Recovery	-464,550	-338,495	-380,000	-358,709	-411,338
37240 State Court Cost	226,376	233,130	257,100	240,100	240,100
37245 Court Cost-Arrest Fees	158,632	156,245	162,800	160,300	160,300
37246 Dismissal Fee-Drivers Li	20,230	21,940	24,000	19,100	19,100
37247 Municipal Court Time Pmt	85,878	83,938	98,000	83,700	83,700
37248 Judicial Admin Efficienc	21,467	21,356	24,800	20,600	20,600
37250 Indirect Cost Reimburse	2,160,629	1,786,573	1,809,590	1,740,257	1,810,221
37265 Technology Fee	44,670	164,749	165,024	197,996	192,010
<b>37199 Administrative Charges</b>	<b>4,204,997</b>	<b>4,030,139</b>	<b>4,220,002</b>	<b>4,104,148</b>	<b>4,352,034</b>
37130 Discounts Earned	5,269	5,018	1,500	4,000	4,000
37140 Returned Check Fees	2,874	725	500	500	500
37141 Merchant Service Fees	-122,173	-157,215	-102,571	-176,014	-163,363
37410 Miscellaneous Revenue	193,167	176,157	161,649	316,757	242,765
37412 Auction Expense Recovery	43,609	6,527	14,000	324	14,000
37413 Seized Property or Cash	0	112,187	0	200,000	0
37415 Appraisal Dist. Rf.	0	5,617	5,617	0	5,617
37416 Other Outside Restitutio	0	0	0	8,980	0
37417 Wrecker Service Contract	56,693	51,118	53,000	48,037	53,000
37420 Donations	184,585	48,883	10,000	68,096	10,000
37428 Procurement Card Rebate	101,400	95,613	100,000	98,660	98,000
37435 Sale of Scrap	600	406	250	100	250
37441 Unclaimed Property or Ca	0	0	0	160,000	0
37445 Sales to Outside Utiliti	42,563	44,179	40,000	40,000	40,000
37448 Private Develop/ETJ Engr	32,300	14,382	0	3,000	0
37455 Events Dist Oper Asst	398,004	398,004	398,004	398,004	398,004
37460 Gn/Lss on Prop Disposal	5,438	3,103	0	0	0
37463 Parks Tree Workshop	1,280	-637	0	378	0
37466 Education	22,458	21,409	22,000	24,096	22,000
<b>37400 Miscellaneous Revenue</b>	<b>968,067</b>	<b>825,475</b>	<b>703,949</b>	<b>1,194,918</b>	<b>724,773</b>
39350 Tsf In from Gen Construc	170,247	198,235	180,000	169,288	169,288
39370 Tsf In fr St & Drainage	4,535	18,833	3,500	38,945	38,945
39390 Tsf In fr Park Improveme	3,038	7,999	15	12,491	12,491
39410 Tsf in fr Solid Waste	0	810,741	0	0	0
39670 Tsf In fr Photo Traff En	0	0	10,000	10,000	10,000
<b>39100 Operating Transfers In</b>	<b>177,820</b>	<b>1,035,809</b>	<b>193,515</b>	<b>230,724</b>	<b>230,724</b>
<b>TREVENUE Total Revenues</b>	<b>170,418,224</b>	<b>177,771,979</b>	<b>182,818,989</b>	<b>180,886,775</b>	<b>188,204,404</b>
41100 Salaries and Wages	76,796,044	78,943,553	83,683,648	81,902,791	84,501,415
41200 Longevity	525,758	528,488	573,591	524,801	567,464



City of Amarillo

General Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
41300 Incentive	1,838,259	1,816,420	1,979,520	1,751,457	1,666,602
41500 PFP	0	0	1,488,670	0	2,290,000
41610 Scheduled	533,635	481,561	554,713	475,000	554,713
41620 Unscheduled	5,063,856	5,154,771	3,477,366	5,190,558	3,455,629
41710 Umpire Fees	137,576	136,159	165,604	129,727	158,756
41720 Scorekeepers	30,310	33,704	1,620	1,950	1,340
41740 Off Duty Police	1,129	1,050	2,000	900	2,000
41760 Scheduling	1,795	4,090	3,200	2,295	3,100
41820T Health Insurance	13,607,436	13,681,328	15,562,578	14,837,090	16,715,688
41900 Life	25,270	25,536	27,374	26,462	27,336
42010 Social Security - Medica	1,164,020	1,198,620	1,247,512	1,238,400	1,259,653
42020 Social Security - OASDI	2,058,640	2,141,539	2,344,108	2,294,217	2,379,724
42110 TMRS	7,338,136	8,026,141	8,172,758	8,139,386	8,203,882
42115 OPEB Funding	2,019,802	2,067,846	2,053,938	2,075,670	2,070,961
42120T FRRF Total	3,824,545	3,911,050	3,850,550	3,835,831	3,739,591
42200 Tuition Reimbursement	-14,027	-18,580	0	-8,320	0
42300 State Unemployment	91,189	92,911	90,485	99,509	90,317
42400 Workers Compensation	2,198,494	2,225,372	2,407,963	2,339,598	2,412,548
42510 Car Allowance	170,876	194,223	211,200	194,895	204,912
42520 Uniform/Clothing Allowan	462,178	460,983	469,692	459,147	471,840
42530 Moving Expense	25,459	5,841	0	5,841	0
42540 Tool Allowance	36,654	33,113	32,850	34,558	35,250
42550 Communications Allowance	95,655	112,987	116,280	125,037	129,396
PSCHG Personal Svcs Changes	0	0	0	-116,280	1,546,517
<b>41000 Personal Services</b>	<b>118,032,690</b>	<b>121,258,706</b>	<b>128,517,220</b>	<b>125,560,519</b>	<b>132,488,633</b>
51110 Office Expense	700,945	737,580	668,247	769,639	680,956
51115 Employee Recognition Pro	79,662	82,044	88,080	78,502	87,280
51118 Amarillo 101	2,915	3,023	7,500	5,000	7,500
51120 Safety Program	16,074	14,086	38,400	14,563	38,400
51125 Training	39,312	63,331	88,470	68,405	93,470
51200 Operating	680,590	826,902	753,392	979,274	1,046,902
51205 Operating Merchand COGS	0	365,770	350,000	349,197	350,000
51210 Operating Concessions CO	30,045	166,537	166,500	151,500	156,500
51215 Operating Alcohol COGS	0	113,767	120,000	120,000	120,000
51250 Janitor	226,298	223,621	234,696	231,566	235,796
51300 Clothing and Linen	623,331	672,826	611,033	621,500	610,485
51310 New Officer Equipment	36,293	74	0	0	0
51350 Chemical and Medical	125,356	151,654	183,763	186,005	183,763
51400 Photographic	9,262	4,698	17,320	13,736	17,320
51410 Vaccines	43,574	34,773	54,289	53,629	54,289
51450 Botany & Agriculture	229,210	227,163	240,500	239,161	240,500
51454 B & A - Trees	12,668	4,671	9,600	11,991	9,600
51456 B & A - Bedding Plants	8,765	7,436	6,720	7,496	6,720
51458 B & A - Fertilizer	49,825	46,729	72,000	42,407	72,000
51460 B & A - Grass	8,879	7,223	10,000	7,635	10,000
51462 B & A - Chemicals	21,599	16,083	23,000	16,642	23,000
51500 Animal Purchases	15,247	12,943	15,513	7,886	12,063
51510 Animal Traps	3,459	0	2,500	2,500	2,500
51520 Microchipping Supplies	16,620	25,825	20,000	35,075	20,000
51550 Animal Feed and Medical	111,900	116,069	92,890	131,977	92,890
51555 Animal Medicine	74,796	90,412	75,000	96,465	75,000
51610 Recreation Supplies	44,557	38,712	55,230	35,674	48,869
51620 Recreation Trophies	13,930	13,021	18,740	16,827	21,579
51630 Rec Program Donation Exp	6,572	1,557	0	1,557	0
51700 Education	87,105	70,944	121,829	131,138	131,067
51710 Special Events	5,763	10,853	5,800	11,582	5,800
51750 Recyclable	70,870	52,790	36,000	56,088	36,000
51800 Fuel & Oil	649,178	782,084	1,322,144	1,041,562	1,126,674
51850 Minor Tools	312,455	440,734	1,064,075	551,566	191,849
51900 Election Supplies	148,987	0	160,000	60,000	160,000
51950 Minor Office Equipment	70,849	125,472	67,077	103,136	64,856
51955 Furniture	32,831	22,144	5,300	51,891	6,856
51970 Software	4,785	2,997	5,400	3,775	2,900

City of Amarillo

General Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
51980 IT Hardware	40,210	42,175	11,000	43,072	7,700
52000 Ammunition	163,092	144,951	192,173	63,650	192,173
52050 Auto Parts	621,193	715,538	696,574	842,990	696,574
52050LABOR Auto Parts Labor	173,485	154,224	315,823	166,597	315,823
52110 Tires and Tubes Buses	0	0	18,539	0	18,539
52120 Tires and Tubes Other	109,276	105,431	100,504	118,667	102,904
52200 Trash Bags	78,451	80,526	87,000	80,526	26,512
52300 Unassigned	0	0	5,000	0	5,000
53100 Natural Gas	447,626	415,685	505,699	386,873	456,351
53150 Electricity	4,185,826	3,916,401	4,752,446	4,203,627	4,525,944
53200 Water and Sewer	1,719,025	1,902,677	1,872,533	1,751,461	0
54000 Food	1,338	2,543	3,500	2,634	3,500
55100 Publications	49,341	50,972	42,899	52,678	38,799
55210 Library Books	267,880	265,151	299,481	268,271	282,951
55220 Microfilm	5,728	12	0	0	0
55230 Library Periodicals	105,631	82,224	95,330	91,300	95,330
55250 Library Non-Print	98,522	94,836	95,500	95,500	95,500
55260 Bookfilm Repair	5,000	0	0	0	0
<b>51000 Supplies</b>	<b>12,692,132</b>	<b>13,549,895</b>	<b>15,905,009</b>	<b>14,474,391</b>	<b>12,906,983</b>
61100 Communications Billing	136,712	175,466	171,120	184,149	184,520
61200 Postage	194,531	173,127	203,402	186,624	212,252
61300 Advertising	80,549	95,699	126,474	150,495	149,971
61355 Golf Tee Time Booking Fe	0	0	0	0	4,800
61400 Dues	104,495	113,765	136,763	123,888	127,423
61410 Tuition	401,762	366,100	314,754	352,630	321,394
61412 Training	0	0	0	2,579	0
61415 Safety Training	1,266	2,645	8,200	2,562	8,200
61420 Employee Reimbursement	1,225	1,349	2,000	1,585	2,000
61600 Unassigned	0	0	5,000	0	5,000
62000 Professional	2,051,197	1,991,680	1,162,262	2,023,383	1,105,836
62010 Service Agreements	0	0	366,676	365,676	367,221
62220 Leased Equipment Expense	0	0	0	0	343,574
63100 Appraisal District Servi	442,455	455,615	520,654	487,787	504,287
63120 TAAF Affiliates	4,540	2,100	3,800	2,170	3,800
63130 USSSA Affiliates	3,700	8,845	9,375	8,225	9,375
63135 Tournament Costs	16,821	21,346	29,566	15,423	28,220
63140 Audit Fee	128,725	131,300	135,850	133,926	135,850
63210 Armored Car Service	44,100	47,240	47,813	60,162	64,208
63215 Contract Jailor Expense	1,854,206	1,850,589	1,850,000	1,850,589	1,850,000
63220 Security Service Contra	1,179	3,199	3,000	3,158	2,800
63300 Collection Expense	12,825	11,778	14,500	13,400	14,500
63350 Credit Card Fees	0	0	300	0	300
63400 Employee Medical	156,626	160,783	159,280	142,128	159,280
63500 Center City Inc.	108,000	180,170	181,650	181,650	181,650
63520 Amarillo Local Governmen	71,400	71,400	71,400	71,400	0
63525 Mural Artwork	0	5,000	0	0	0
63600 Chamber of Commerce	2,352,307	2,242,506	1,949,579	1,949,579	1,964,571
63700 Civic Center Activitiy	432,370	408,334	469,319	469,319	458,383
63900 Event Development	699	9,067	16,718	16,718	15,000
67110 Demolition Condemned Pro	44,304	3,045	60,000	9,010	60,000
67310 Janitorial Service Cont	11,850	5,770	15,500	12,145	15,500
67320 Extermination	26,395	30,558	36,647	36,285	36,647
67400 Weed Contractor Expense	303,637	192,005	170,000	146,824	170,000
67500 Laundry	13,763	15,442	28,476	15,459	20,476
67600 Temporary Labor	1,150	0	5,200	750	5,200
68100 R & M - Building	411,054	580,748	496,553	509,022	490,550
68110 R & M Building Rent Aba	0	0	18,325	0	18,325
68210 Traffic Pavement Marker	105,852	102,202	85,000	152,076	83,000
68220 Street Lights	65,869	73,874	105,000	96,903	105,000
68300 R & M - Improvements	2,966,665	2,676,764	3,256,913	3,169,665	3,914,833
68310 R & M Other Improvements	0	0	0	0	75,000
68312 Other Improvement	61,826	92,775	75,000	95,586	0
68316 Sand, Gravel, Concrete	29,648	25,288	29,520	20,900	29,520

## City of Amarillo

## General Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
68318 Lighting	20,244	19,306	20,000	24,993	20,000
68322 Playground Equipment	20,045	15,431	20,000	21,475	20,000
68400 R & M - Irrigation	140,097	146,811	140,000	124,560	137,290
68500 R & M - Streets	10,458	0	0	0	0
68610 Office Equipment	21,061	8,641	15,535	9,323	15,535
68615 Misc. Fuel Powered Equi	329	84	875	500	875
68620 Computer Equipment	212,491	243,844	288,130	241,596	303,578
68630 Dumpster Boxes	264,346	201,562	78,000	262,206	578,000
68640 Machinery	65,442	73,365	63,800	63,141	63,800
68650 Shop Equipment	6,353	23,991	10,190	24,514	10,190
68660 Audio/Video Equipment	18,300	36,825	22,282	44,542	22,282
68670 Communications Equipmen	27,683	37,480	37,750	38,223	32,150
68680 Other Equipment	183,125	211,422	220,700	211,013	229,700
68710 Auto Repair & Maint	230,419	152,480	259,191	122,635	259,191
68720 Auto Accident Repair	0	0	1,000	1,000	1,000
68810 Repair and Maint Buses	0	0	0	8,095	0
68820 Services Buses	0	11,032	0	11,032	0
68900 Repair & Maint Other	9,822	2,439	10,000	6,347	10,000
69100 Rental Land & Buildings	57,403	43,695	48,520	42,403	48,020
69210 Rental City Equipment	13,589,506	13,035,507	13,333,802	13,733,220	14,381,855
69220 Rental Other Equipment	88,177	162,029	405,925	446,295	411,050
69230 Pedestrian Lighting	50,427	-77,038	0	57,821	0
69300 Leased Computer Software	488,327	552,416	839,513	918,594	874,108
<b>60000 Contractual Services</b>	<b>28,147,755</b>	<b>27,228,896</b>	<b>28,156,802</b>	<b>29,477,359</b>	<b>30,667,090</b>
71100 Insurance and Bonds	1,443,198	1,518,448	1,893,006	1,893,006	1,870,883
71250 Paid Claims	3,091	8,572	4,122	7,014	4,122
72000 Communication	12,539	12,214	12,624	18,125	11,124
74000 Printing and Binding	49,388	42,389	56,263	47,941	51,237
74100 Community Outreach	0	0	0	1,880	0
75100 Travel	358,075	399,023	442,824	419,480	448,677
75200 Mileage	11,957	16,313	25,850	15,588	26,450
75300 Meals and Local	31,909	34,604	43,826	34,289	39,726
77100 Court Costs	36,739	30,184	38,315	25,245	35,795
77110 Filing Fees	4,165	5,592	6,000	8,000	8,000
77200 License and Permits	234,610	247,793	240,802	189,785	241,266
77430 Administrative - Labora	17,541	17,541	66,000	17,541	66,000
77450 Administrative Other	238,298	336,882	243,663	240,805	235,374
77610 Information Technology -	4,466,589	4,602,809	4,720,479	4,720,479	4,720,218
77620 Data Processing - Other	56,508	57,566	65,000	58,600	65,000
77900 Other Agencies	85,009	108,274	84,252	114,144	84,252
78100 Contingencies	436	505	1,500	356	1,500
78210 Cash Over/Short	-4,574	-2,755	137	-3,124	137
78230 Loss on Bad Debt	28,221	47,104	3,133	45,497	3,133
78250 Inventory Over/Short	34,007	-14,425	3,500	418	3,500
<b>70000 Other Charges</b>	<b>7,107,708</b>	<b>7,468,633</b>	<b>7,951,297</b>	<b>7,855,070</b>	<b>7,916,395</b>
78255 Inventory Credit Card	-6,271	-1,479	0	-3,000	0
<b>78500 Program Expenses</b>	<b>-6,271</b>	<b>-1,479</b>	<b>0</b>	<b>-3,000</b>	<b>0</b>
83100 Improve other than Build	0	0	0	0	53,111
83200 Improvement	56,777	0	0	0	0
83300 Street Overlay	0	1,274,000	637,000	0	637,000
84100 Auto-Rolling Stock & Equ	17,632	4,407	0	2,277	40,000
84310 Shop Equipment	0	21,117	0	16,263	0
84320 Audio/Video Equipment	9,490	0	0	0	0
84700 Info Tech Equipt - Softw	0	0	0	-668	0
84910 Other Equipment	43,500	18,769	130,000	130,000	636,000
<b>80000 Capital Outlay</b>	<b>127,399</b>	<b>1,318,293</b>	<b>767,000</b>	<b>147,872</b>	<b>1,366,111</b>
90030 Municipal Garage	-73,698	-73,698	-57,781	-87,740	-89,478
90080 Water Distribution	-16,233	-16,233	-16,233	-16,233	-16,233
90110 Sewer System	-12,162	-12,162	-12,162	-12,162	-12,162
90140 Airport	-18,000	-18,000	-18,000	-18,000	-18,000
90155 Damage to Infrastructure	-54,599	-27,820	-78,000	-59,936	-78,000
90160 Other Departments	-4,612	-6,416	-148,402	-53,584	-17,752

City of Amarillo

General Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
90180 Sales to Other Departmen	-1,051,721	-935,709	-1,109,360	-1,060,088	-1,109,360
90180.LABOR Sales to Other Dep	-126,017	-94,589	-247,000	-115,550	-247,000
90190 Payroll Reimbursements	-143,601	-188,107	-260,536	-193,115	-260,536
<b>90000 Inter Reimbursements</b>	<b>-1,500,644</b>	<b>-1,372,734</b>	<b>-1,947,474</b>	<b>-1,616,408</b>	<b>-1,848,521</b>
92010 Other Grant Funds	10,352	0	0	140,664	168,224
92013 Comp Step 2210	66,687	41,220	43,300	35,525	38,233
92017 CDBG	11,744	0	0	0	0
92040 Solid Waste	600,000	600,000	1,000,000	1,000,000	1,000,000
92045 Street Improvement	1,200,000	1,200,000	0	637,000	1,200,000
92060 Civic Center Improv	2,760,644	2,762,138	2,252,011	2,196,625	2,327,274
92065 Golf Course Impr Fund	2,561	0	11,775	10,000	0
92110 Liab for Comp Absences	0	0	0	1,400,000	0
92120 Information Services	53,608	31,199	0	33,388	0
92125 Municipal Garage	0	11,177	0	17,873	0
92130 General Construction	3,482,139	1,164,504	3,050,000	3,225,000	0
92170 Trsf to Debt Service	0	0	0	116,667	175,000
92195 Trf to 2090 Court Securi	47,000	75,299	45,000	61,184	53,861
<b>92000 Operating Transfers</b>	<b>8,234,735</b>	<b>5,897,312</b>	<b>6,402,086</b>	<b>8,933,926</b>	<b>4,962,592</b>
<b>TEXPENSES Total Expenses</b>	<b>172,835,505</b>	<b>175,347,522</b>	<b>185,751,940</b>	<b>184,829,729</b>	<b>188,459,283</b>

**CITY OF AMARILLO**  
**SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
<b>1000 General Fund</b>					
1011 Mayor and Council	69,586	68,441	82,701	61,921	83,202
1020 City Manager	1,185,397	1,189,603	1,317,505	1,383,909	1,419,201
1021 Office of Economic Develo	91,306	200,985	-	-	-
1022 Office of Strategic Initi	138,568	-	-	-	-
1023 Office of Public Communic	16,275	308,317	340,013	294,428	400,167
1030 Tourism & Economic Develo	2,964,077	2,907,410	2,671,948	2,671,948	2,604,604
1040 Judicial	532,140	538,462	553,408	491,512	502,721
1110 Human Resources	913,000	940,756	993,428	960,026	1,010,832
1120 Risk Management	300,200	280,718	310,752	321,405	334,152
1210 Legal	1,229,435	1,124,138	1,124,838	1,295,506	1,202,648
1220 City Secretary	423,333	227,896	399,971	308,496	406,209
1231 Radio Communications	459,552	374,666	714,594	741,139	735,226
1232 Emergency Management Serv	423,812	452,109	509,482	490,267	531,710
1241 Civic Center Administrati	508,634	530,555	569,989	578,331	592,755
1243 Civic Center Operations	1,915,491	1,862,924	2,126,766	1,925,831	1,869,580
1245 Civic Center Sports	456,357	502,007	508,789	534,915	593,998
1248 Box Office Operations	334,712	346,156	375,263	371,706	362,797
1249 Globe News Center	312,116	295,129	393,519	326,813	382,335
1251 Custodial Services	1,623,115	1,561,066	1,670,416	1,560,522	1,279,032
1252 Facilities Maintenance	2,243,925	2,375,025	2,429,879	2,567,960	2,833,321
1253 MPEV	-	-	-	266,667	400,000
1260 Library	3,979,686	3,991,123	4,175,470	4,126,078	4,106,165
1270 AECC	4,344,708	4,522,509	4,719,728	4,740,167	4,853,258
1305 Municipal Court	1,313,098	1,247,754	1,381,249	1,340,011	1,363,071
1306 Office of Civil Hearings	-	-	-	31,621	117,179
1315 Finance	1,010,840	1,042,388	1,121,194	1,168,509	1,246,623
1320 Accounting	1,190,995	1,142,460	1,211,197	1,166,706	1,181,173
1325 Purchasing	569,057	573,306	610,049	590,943	618,674
1335 Vital Statistics	57,026	60,977	61,172	64,119	101,969
1340 Health Plan Administratio	249,301	246,842	248,613	252,230	255,661
1345 Central Stores	367,608	354,856	362,981	353,606	369,405
1350 General Fund Transfers	12,146,200	9,894,236	12,026,641	12,953,144	11,203,726
1410 Public Works	298,527	372,089	464,738	523,385	541,657
1415 Capital Projects & Develo	993,815	970,537	1,127,372	988,150	1,043,471
1420 Street Department	8,601,764	9,739,769	9,776,452	9,011,946	10,473,516
1431 Solid Waste Collection	9,870,318	10,385,177	10,330,518	11,139,030	12,110,547
1432 Solid Waste Disposal	4,262,428	4,910,633	4,755,679	5,022,351	5,028,298
1610 Police	41,189,285	41,545,435	43,329,023	42,618,431	43,579,313
1640 Civilian Personnel	4,757,258	5,002,950	5,231,356	5,294,750	5,368,091
1670 Tobacco Senat Bill 55	418	-	-	-	-
1680 TSU Tobacco Enforcement P	17,400	534	-	-	-
1710 Animal Management & Welfa	2,751,792	2,809,488	3,058,682	3,083,083	3,285,451
1720 Planning and Development	474,756	463,793	913,599	795,145	905,100
1731 Traffic Administration	460,874	583,044	684,589	676,821	4,504,864
1732 Traffic Field Operation	3,830,786	3,648,261	3,816,801	3,740,411	-
1740 Building Safety	2,768,601	2,355,187	2,864,266	2,837,481	3,160,074
1750 Environmental Health	1,099,517	1,184,166	1,285,962	1,287,320	1,483,154
1761 Transit Fixed Route	2,552,636	3,129,166	2,826,427	3,194,365	2,777,399
1762 Transit Demand Response	1,592,629	1,397,983	1,769,034	1,488,006	1,431,817

**CITY OF AMARILLO**  
**SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

<b>DESCRIPTION</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Budget 2018</b>	<b>RevEst 2018</b>	<b>Dept Req 2019</b>
1763 Transit Maintenance	571,549	532,547	1,116,755	654,526	985,055
1764 Transit Administration	-	-	424,386	426,145	569,008
1811 Golf Operations	2,035,095	4,607,858	5,061,893	4,825,625	4,607,168
1812 Comanche Trail	1,500,346	-	-	-	-
1820 Parks & Rec Administratio	482,311	432,470	513,503	688,685	728,697
1830 Tennis Center	104,653	96,303	107,359	108,593	111,392
1840 Swimming Pools	402,932	430,099	496,726	493,970	530,981
1850 Parks & Recreation Progra	532,404	582,263	631,567	472,320	439,991
1855 Warford Activity Center	-	330,168	493,814	513,373	446,335
1861 Park Maintenance	7,245,902	7,019,832	7,487,872	6,978,937	6,035,527
1862 Zoo Maintenance	553,942	571,673	562,556	551,147	622,736
1863 ZooSchool Education Progr	(176)	(80)	-	-	-
1870 Athletic Administration	154,819	150,883	158,810	158,135	161,291
1871 Softball Program	143,466	158,705	174,165	121,044	161,364
1872 Basketball Program	12,382	11,456	12,813	11,120	11,301
1873 Track Program	636	-	-	-	-
1874 Volleyball Program	98,135	90,019	100,077	79,981	101,730
1875 Flag Football Program	4	-	-	-	-
1876 Baseball	700	-	1,560	-	1,060
1880 Senior Services	125,898	158,315	112,976	89,470	88,721
1910 Fire Operations	30,498,969	30,982,801	31,485,535	31,356,892	32,488,141
1930 Fire Marshal	828,240	904,840	957,571	950,113	1,002,978
1940 Fire Civilian Personnel	650,872	626,343	605,946	708,544	711,658
<b>1000 General Fund</b>	<b>172,835,505</b>	<b>175,347,522</b>	<b>185,751,940</b>	<b>184,829,729</b>	<b>188,459,283</b>

## GENERAL FUND PROPOSED FEE CHANGES

### 1415 Capital Projects and Development Engineering

The following Capital Projects and Development new fees are being proposed in order to help recover the actual cost of services provided to the public.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>32020 – Commercial Sidewalk Waivers</b>				
Subdivision Improvement Waiver Fee	\$0	\$800	\$800	\$800
<b>37265 – Technology Fee</b>				
Technology fee related to new subdivision improvement waiver	\$10	\$10	\$0	\$10
<b>Total Budgetary Impact</b>				<b>\$810</b>

### 1431 Solid Waste Collection

Solid Waste Collection is proposing increases in residential and commercial solid waste fee rates to help fund continued expansion of services to include additional equipment purchases and personnel needs.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>33510 – Collection and Disposal</b>				
Residential Solid Waste Rate	\$15.59	\$17.33	\$1.74	\$1,321,767
Commercial Solid Waste Rate	\$64.53 to \$346.46	\$67.76 to \$363.78	\$3.23 to \$17.32	\$277,864
<b>Total Budgetary Impact</b>				<b>\$1,599,631</b>

### 1432 Solid Waste Disposal

Solid Waste Disposal is proposing increases in tipping fees to help fund continued operations at the landfill to include covering increased costs of operational supplies to comply with TCEQ regulations and personnel needs to streamline operations.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>33520 – Landfill Charges</b>				
Tipping Fee	\$30.00	\$32.00	\$2.00	\$179,000
<b>Total Budgetary Impact</b>				<b>\$179,000</b>

## GENERAL FUND PROPOSED FEE CHANGES

### 1740 Building Safety

Building Safety is proposing fee changes aimed to help increase staffing levels to streamline operations and help cover increased customer base.

	Current Fee*	Proposed Fee*	Increase (Decrease)	Budgetary Impact
<b>31910 – Building Permits</b>				
Residential Building Permits^	\$0.34/sq ft	\$0.37/sq ft	\$0.03/sq ft	\$42,000
Other Building Permits	\$60.00	\$64.80	\$4.80	\$64,932
<b>31920 – Electrical Permits</b>				
Electrical Permits	\$50.00	\$54.00	\$4.00	\$7,531
<b>31930 – Plumbing and Gas Permits</b>				
Plumbing and Gas Permit	\$50.00	\$54.00	\$4.00	\$32,391
<b>31940 – Heating and Air Conditioning Permits</b>				
Heating and Air conditioning Permits	\$50.00	\$54.00	\$4.00	\$10,461
<b>31945 – Insulation Permits</b>				
Insulation Permits	\$40.00	\$43.20	\$3.20	\$69
<b>31960 – Mobile Home Park Permits</b>				
Mobile Home Park Permits	\$100.00 + \$20.00 Per Stand	\$108 + \$21.60 Per Stand	\$8.00 + \$1.60 Per Stand	\$3,951
<b>31970 – Transient Business Permits</b>				
Transient Business Permits	\$50.00	\$54.00	\$4.00	\$72
<b>31990 – After Hour Inspection Fee</b>				
After Hour Inspection Fee	\$80.00	\$86.40	\$6.40	\$372
<b>Total Budgetary Impact</b>				<b>\$161,779</b>

\*The fees listed in this table are based on minimum permit fees.

^The \$.03/sq ft change in Residential Building Permit Fees will be considered by Council before the budget cycle is complete and will go into effect before October 1<sup>st</sup>, 2019, pending approval

### 1830 Tennis Center

Tennis Center is proposing increases in order to help increase cost recovery.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>33890 – Tennis Center Fees</b>				
Court Fees	\$2.00 to \$2.50	\$3.00 to \$3.50	\$1.00	\$1,774
Senior Court Fees	\$1.50	\$2.00	\$0.50	\$44
<b>Total Budgetary Impact</b>				<b>\$1,818</b>



## GENERAL FUND PROPOSED FEE CHANGES

### 1840 Aquatics

Aquatics is proposing fee increases in order to help increase cost recovery.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>33850 – Swimming Pool Revenues</b>				
Daily Admission	\$1.00 to \$3.00	\$2.00 to \$4.00	\$1.00	\$29,332
Family Night Admission	\$1.75	\$2.00	\$0.25	\$373
Frequent User Cards	\$14.80 to \$18.00	\$20.00 to \$28.00	\$5.20 to \$10.00	\$1,762
<b>37410 – Miscellaneous Revenue</b>				
Daytime Party Fee	\$60.00	\$75.00	\$15.00	\$720
Pre/Post-season Swim Team Fee	\$125.00	\$200.00	\$75.00	\$1,500
Regular Season Swim Team Fee	\$60.00	\$100.00	\$40.00	\$2,000
<b>Total Budgetary Impact</b>				<b>\$35,687</b>

### 1871 Softball

Softball is proposing fee increases in order to help increase cost recovery.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>33860 – Field Rentals</b>				
Adult Field Rental	\$20	\$30	\$10	\$2,630
Youth Field Rental	\$10	\$20	\$10	\$5,720
<b>Total Budgetary Impact</b>				<b>\$8,350</b>

### 1874 Volleyball

Volleyball is proposing fee increases in order to provide a pay increase to contract volleyball officials in order to retain and attract officials.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>33810 – League Entry Fees</b>				
Entry Fee	\$110 to \$150	\$130 to \$170	\$20	\$6,800
<b>Total Budgetary Impact</b>				<b>\$6,800</b>

## GENERAL FUND PROPOSED FEE CHANGES

### 1876 Baseball

Baseball is proposing fee increases in order to help increase cost recovery.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>33860 – Field Rentals</b>				
Adult Field Rental	\$20	\$30	\$10	\$13,300
Youth Field Rental	\$10	\$20	\$10	
<b>Total Budgetary Impact</b>				<b>\$13,300</b>

### 1877 Soccer

Soccer is proposing fee increases in order to help increase cost recovery.

	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>33860 – Field Rentals</b>				
Adult Field Rental	\$20	\$30	\$10	\$9,920
Youth Field Rental	\$10	\$20	\$10	
<b>Total Budgetary Impact</b>				<b>\$9,920</b>



## ESTIMATED RECEIPTS, EXPENDITURES &amp; AVAILABLE CASH

	2018/19		2019/20
	ORIGINAL BUDGET	REVISED ESTIMATE	PROPOSED BUDGET
AVAILABLE FUNDS			
BEGINNING OF YEAR	35,107,082	44,713,563	47,713,310
ADD: BOND PROCEEDS	29,093,283	29,093,283	29,506,375
ADD: BUDGETED REVENUE	81,465,540	78,815,978	86,700,699
MAKING AVAILABLE	145,665,905	152,622,824	163,920,384
DEDUCT EXPENDITURES:			
OPERATING, LESS DEPRECIATION	51,779,540	48,880,669	50,708,996
NOMINAL CAPITAL	20,500	107,781	248,100
CAPITAL	34,359,038	34,359,038	48,466,375
DEBT RETIREMENT PRINCIPAL	18,627,125	17,337,125	19,866,390
DEBT RETIREMENT INTEREST	4,734,780	4,224,902	5,725,690
TOTAL EXPENDITURES	109,520,983	104,909,514	125,015,551
AVAILABLE FUNDS END OF YEAR	36,144,922	47,713,310	38,904,833
LESS RESERVES:			
SICK LEAVE AND ANNUAL LEAVE	1,036,936	1,024,318	1,044,804
LEGAL RESERVES	1,646,496	2,380,108	2,380,108
FOR FUTURE WATER RIGHTS PURCHASES	11,879,293	12,128,323	12,128,323
BALANCE	21,582,197	32,180,561	23,351,598

City of Amarillo

Water and Sewer System Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
31615 Grease Trap Permits	0	0	0	88,157	92,225
31650 Group Care	0	0	92,225	0	0
<b>31400 Business License and Per</b>	<b>0</b>	<b>0</b>	<b>92,225</b>	<b>88,157</b>	<b>92,225</b>
34010 Water Metered Sales	48,620,594	55,209,141	52,764,943	49,189,699	55,930,443
34030 Sewer Charges	21,570,449	23,629,503	23,611,003	23,540,474	25,028,003
34040 Ind Waste Sewer Surchar	218,437	152,888	196,000	158,630	176,500
34045 Liq. Waste Disp. Fee	62,265	71,090	144,000	119,940	120,000
34060 Sale of Reclaimed Water	512,347	433,467	477,000	408,793	451,500
34070 Water Service Charges	1,373,862	1,370,967	1,360,000	917,311	1,360,000
34080 Door Tag Fees	85,181	82,079	80,500	85,000	85,000
<b>34000 Utility Sales &amp; Services</b>	<b>72,443,134</b>	<b>80,949,134</b>	<b>78,633,446</b>	<b>74,419,846</b>	<b>83,151,446</b>
34210 Water Tap Fees	218,965	212,343	232,000	207,171	213,000
34220 Sewer Tap Fees	88,051	54,418	82,000	55,240	66,000
34230 Water Frontage Charges	0	1,210	2,300	0	500
34240 Sewer Frontage Charges	3,437	3,432	3,500	3,432	3,500
34266 Lab Fees	149,495	111,643	139,000	111,435	124,000
<b>34200 Tap Fees and Frontage Ch</b>	<b>459,948</b>	<b>383,046</b>	<b>458,800</b>	<b>377,278</b>	<b>407,000</b>
35216 Forfeited Disc.-Water&S	1,241,421	1,310,310	1,233,000	986,769	1,275,000
<b>35000 Fines and Forfeitures</b>	<b>1,241,421</b>	<b>1,310,310</b>	<b>1,233,000</b>	<b>986,769</b>	<b>1,275,000</b>
35420 Owner Participation	40,569	326,555	68,000	68,000	68,000
<b>35300 Construction Participati</b>	<b>40,569</b>	<b>326,555</b>	<b>68,000</b>	<b>68,000</b>	<b>68,000</b>
37110 Interest Income	553,732	1,723,409	940,000	2,608,833	1,565,300
37115 Unrealized G/L	-171,314	-172,485	0	0	0
37125 Other Interest Income	12,533	39,149	18,500	284,564	184,500
<b>37109 Interest Earnings</b>	<b>394,951</b>	<b>1,590,073</b>	<b>958,500</b>	<b>2,893,397</b>	<b>1,749,800</b>
37154 Other Rental Income	53,065	59,865	58,824	58,097	58,824
37155 Surface Land Rental	139,096	115,052	139,955	97,094	97,098
<b>37150 Rent</b>	<b>192,160</b>	<b>174,916</b>	<b>198,779</b>	<b>155,191</b>	<b>155,922</b>
37130 Discounts Earned	1,733	501	500	1,320	500
37140 Returned Check Fees	40,080	48,720	43,000	41,430	44,500
37141 Merchant Service Fees	-255,458	-269,492	-268,660	-325,000	-328,644
37410 Miscellaneous Revenue	3,853	2,539	0	39	0
37418 Non City Damage Claim	14,856	88,453	26,950	89,094	63,950
37435 Sale of Scrap	35,859	20,457	21,000	20,457	21,000
37465 NBV Asset Disposal	-11,205	-684	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>-170,283</b>	<b>-109,505</b>	<b>-177,210</b>	<b>-172,660</b>	<b>-198,694</b>
<b>TREVENUE Total Revenues</b>	<b>74,601,899</b>	<b>84,624,529</b>	<b>81,465,540</b>	<b>78,815,978</b>	<b>86,700,699</b>
41100 Salaries and Wages	8,652,338	8,543,437	9,648,299	9,367,550	9,690,254
41300 Incentive	315,443	337,370	331,500	335,930	335,052
41500 PFP	0	0	128,720	0	185,000
41620 Unscheduled	359,518	372,087	247,000	405,229	259,000
41820T Health Insurance	2,063,290	2,148,240	2,541,422	2,460,794	2,745,594
41900 Life	4,184	4,257	4,715	4,580	4,724
42010 Social Security - Medica	128,443	127,247	144,824	140,246	145,452
42020 Social Security - OASDI	544,377	540,232	616,611	596,791	619,295
42110 TMRS	1,967,760	1,424,637	1,221,423	1,206,667	1,222,362
42115 OPEB Funding	224,891	131,440	241,672	238,954	242,724
42200 Tuition Reimbursement	-660	0	0	0	0
42300 State Unemployment	15,578	14,596	14,557	16,850	13,976
42400 Workers Compensation	256,228	250,001	284,585	264,419	273,962
42510 Car Allowance	8,422	7,160	8,280	6,519	5,880
42520 Uniform/Clothing Allowan	-352	0	0	0	0
42530 Moving Expense	1,990	0	0	0	0
42550 Communications Allowance	12,283	11,755	11,904	11,246	11,328
42560 Change in Sick and Annua	-85,841	7,717	0	0	0
PSCHG Personal Svcs Changes	0	0	0	94,111	-48,908
<b>41000 Personal Services</b>	<b>14,467,893</b>	<b>13,920,177</b>	<b>15,445,513</b>	<b>15,149,884</b>	<b>15,705,696</b>
51110 Office Expense	124,491	121,018	165,079	179,544	228,879

City of Amarillo

Water and Sewer System Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
51115 Employee Recognition Pro	1,242	3,730	6,000	6,023	6,000
51120 Safety Program	22,714	19,868	41,800	24,228	41,800
51125 Training	0	17,661	23,450	23,450	23,450
51200 Operating	210,756	276,198	290,466	271,671	304,934
51250 Janitor	21,570	14,535	17,860	16,107	18,675
51300 Clothing and Linen	62,564	66,408	70,291	88,008	82,228
51350 Chemical and Medical	720,276	791,282	849,280	853,019	845,280
51400 Photographic	179	292	600	145	600
51450 Botany & Agrigulture	2,468	989	3,120	2,200	3,120
51452 B & A - General	967	3,542	4,675	3,813	4,675
51560 Conservation Expenditure	18,545	13,568	37,000	20,000	27,000
51700 Education	9,839	7,811	21,250	17,473	21,250
51800 Fuel & Oil	66,958	67,636	77,485	94,355	103,200
51850 Minor Tools	41,009	44,207	58,925	51,125	55,050
51950 Minor Office Equipment	7,163	14,405	10,442	22,876	8,717
51970 Software	0	1,050	0	1,050	0
51980 IT Hardware	13,709	12,588	19,651	20,811	13,500
52050 Auto Parts	3,887	11,064	5,150	11,490	5,150
52050LABOR Auto Parts Labor	4,200	4,175	4,550	4,063	4,550
52120 Tires and Tubes Other	7,283	9,898	17,625	19,703	17,625
53100 Natural Gas	144,133	171,411	253,336	110,107	172,392
53150 Electricity	4,423,549	4,358,456	5,825,913	4,837,998	5,242,537
53200 Water and Sewer	61,914	64,027	63,295	43,362	66,090
55100 Publications	70	70	1,000	70	1,000
<b>51000 Supplies</b>	<b>5,969,486</b>	<b>6,095,889</b>	<b>7,868,243</b>	<b>6,722,691</b>	<b>7,297,702</b>
61100 Communications Billing	78	8,019	14,600	17,200	22,600
61200 Postage	395,674	408,765	416,880	456,518	466,880
61300 Advertising	407	84	4,758	1,611	4,758
61400 Dues	31,045	40,975	55,025	41,173	58,025
61410 Tuition	53,218	118,359	102,771	147,103	111,921
61415 Safety Training	6,010	1,782	7,000	3,062	7,000
62000 Professional	198,651	167,568	213,500	261,107	215,496
62025 Blackridge Contract	120,192	130,000	120,000	130,000	120,000
63140 Audit Fee	4,750	4,845	5,000	4,942	5,000
63210 Armored Car Service	5,784	5,856	2,148	7,188	7,572
63300 Collection Expense	80,856	67,700	70,000	63,000	70,000
67320 Extermination	2,820	2,635	2,950	2,950	3,150
67500 Laundry	2,399	5,175	2,800	5,918	2,800
68100 R & M - Building	156,503	140,078	161,000	113,355	166,000
68300 R & M - Improvements	1,037,750	1,715,664	2,150,192	2,034,870	2,105,105
68310 R & M Other Improvements	6,209	6,314	0	3,076	0
68312 Other Improvement	409,560	406,487	425,950	456,772	525,950
68500 R & M - Streets	275,978	286,208	290,000	296,367	287,000
68610 Office Equipment	943	3,438	3,533	2,109	3,383
68615 Misc. Fuel Powered Equi	6,232	7,451	10,800	9,248	10,950
68620 Computer Equipment	103,195	122,119	99,100	101,100	81,100
68630 Dumpster Boxes	9,300	925	10,000	10,000	10,000
68640 Machinery	15,805	6,514	28,250	7,351	28,250
68650 Shop Equipment	28,097	42,989	59,300	46,725	59,300
68660 Audio/Video Equipment	0	0	1,200	0	1,200
68670 Communications Equipmen	67	69	1,000	1,000	1,000
68680 Other Equipment	112,488	145,051	145,057	164,909	153,057
68710 Auto Repair & Maint	17,899	10,386	20,180	13,337	17,180
69100 Rental Land & Buildings	757	794	1,100	580	1,100
69210 Rental City Equipment	1,975,841	2,002,269	1,992,475	1,985,621	2,033,313
69220 Rental Other Equipment	4,950	2,460	8,225	4,855	8,225
69300 Leased Computer Software	0	20,163	376,450	367,253	327,450
<b>60000 Contractual Services</b>	<b>5,063,459</b>	<b>5,881,141</b>	<b>6,801,244</b>	<b>6,760,299</b>	<b>6,914,765</b>
71100 Insurance and Bonds	389,320	536,376	804,146	804,146	544,599
71240 Retiree Insurance From	26,506	7,325	0	19,849	0

City of Amarillo

Water and Sewer System Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
71250 Paid Claims	9,500	1,750	9,500	4,000	9,500
72000 Communication	2,460	14,349	15,500	17,858	25,500
74000 Printing and Binding	11	5,054	9,000	8,500	9,000
75100 Travel	20,658	11,301	62,600	28,345	62,600
75200 Mileage	39	8	0	0	0
75300 Meals and Local	9,648	9,545	9,650	7,845	9,650
76000 Depreciation	14,072,364	13,718,023	14,509,052	13,668,933	14,438,435
76500 Amortization of Water Ri	478,439	478,439	478,439	478,439	478,439
77200 License and Permits	170,346	176,893	187,884	180,628	243,234
77215 Tax Payments on Leased L	1,927	1,685	27	1,691	27
77300 Water System Inspections	170,084	170,084	280,000	198,482	280,000
77430 Administrative - Labora	2,040	0	8,000	0	0
77470 Service Charges - Other	28,395	28,395	149,045	78,442	28,395
77610 Information Technology -	797,064	848,950	981,076	981,076	1,128,807
77730 Solid Waste	107,096	0	143,000	135,000	143,000
77810 Administrative Water	802,470	886,155	904,017	904,016	883,846
77820 Pymnt Lieu of Franch Tx	2,331,235	2,533,836	2,670,937	2,597,979	2,670,937
77830 Pymnt Lieu of Prop Tx -	2,356,266	2,488,795	2,560,081	2,558,790	2,560,081
77840 Administrative Sewer	525,603	560,859	553,882	553,881	768,926
77850 Pymnt Lieu of Franch Tx	990,446	1,076,667	1,139,811	1,103,009	1,139,811
77860 Pymnt Lieu of Prop Tx -	1,345,866	1,437,500	1,487,357	1,494,383	1,487,357
78000 Pmnt to CRMWA - M and O	6,974,102	5,896,428	6,814,521	5,593,303	6,146,075
78010 Fiscal Agent Fees	12,185	267,943	13,000	267,488	13,000
78210 Cash Over/Short	-150	-3,903	500	-3,800	500
78230 Loss on Bad Debt	203,659	392,544	480,000	408,280	480,000
<b>70000 Other Charges</b>	<b>31,827,578</b>	<b>31,545,001</b>	<b>34,271,025</b>	<b>32,090,563</b>	<b>33,551,718</b>
81100 Land Acquisition costs	590,774	0	0	0	0
82100 Buildings	0	21,800	0	21,800	0
83100 Improve other than Build	6,656	0	0	0	0
83200 Improvement	0	63,987	0	63,987	0
84100 Auto-Rolling Stock & Equ	0	3,979	0	0	132,500
84200 Machinery General	0	14,191	0	0	58,000
84310 Shop Equipment	0	0	0	0	41,000
84910 Other Equipment	0	17,207	20,500	21,993	16,600
CIPACCT CIP Accounts	0	0	34,359,038	34,359,038	48,466,375
<b>80000 Capital Outlay</b>	<b>597,430</b>	<b>121,164</b>	<b>34,379,538</b>	<b>34,466,819</b>	<b>48,714,475</b>
89200 Bond Interest Payments	4,905,956	5,108,802	2,788,616	2,788,618	2,563,599
<b>89000 Debt Service</b>	<b>4,905,956</b>	<b>5,108,802</b>	<b>2,788,616</b>	<b>2,788,618</b>	<b>2,563,599</b>
90100 Workorder Reimbursement	-912,974	-981,051	-687,000	-796,333	-687,000
90160 Other Departments	-20,099	-17,541	-49,049	-17,541	-49,049
90180 Sales to Other Departmen	-249,548	-416,304	-150,000	-150,000	-150,000
<b>90000 Inter Reimbursements</b>	<b>-1,182,621</b>	<b>-1,414,895</b>	<b>-886,049</b>	<b>-963,874</b>	<b>-886,049</b>
92120 Information Services	31,221	17,375	0	1,420	0
92125 Municipal Garage	13,339	156,034	0	0	0
92130 General Construction	878,000	380,450	0	0	0
<b>92000 Operating Transfers</b>	<b>922,560</b>	<b>553,859</b>	<b>0</b>	<b>1,420</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>62,571,743</b>	<b>61,811,137</b>	<b>100,668,130</b>	<b>97,016,420</b>	<b>113,861,906</b>

**CITY OF AMARILLO  
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

<b>DESCRIPTION</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Budget 2018</b>	<b>RevEst 2018</b>	<b>Dept Req 2019</b>
<b>5200 Water and Sewer System Fu</b>					
52100 Utilities Office	2,526,854	2,572,312	3,011,333	3,292,980	3,152,005
52110 Director of Utilities	371,206	485,391	588,723	486,579	608,137
52115 Capital Projects & Devel	1,120,621	717,113	1,308,708	1,314,106	1,398,914
52120 Water & Sewer General	1,125,665	1,376,339	1,714,796	1,524,298	1,918,807
52121 Sewer General	5,283,029	6,100,983	3,194,050	3,418,761	3,409,094
52122 Water General	7,986,802	8,255,671	8,923,651	8,845,602	8,678,463
52123 Water & Sewer - Transfer	922,560	552,739	34,359,038	34,359,038	48,466,375
52200 Water Production	7,195,260	6,744,544	7,700,856	7,479,602	7,573,040
52210 Water Transmission	4,944,146	5,005,519	6,285,278	5,423,529	5,950,340
52220 Surface Water Treatment	10,717,684	9,749,004	11,124,722	9,544,254	10,528,216
52230 Water Distribution	6,575,457	6,277,985	6,816,950	6,615,239	6,769,349
52240 Waste Water Collection	4,769,839	4,726,990	5,249,214	4,951,123	5,213,022
52260 River Road Water Reclama	3,290,688	3,415,360	3,623,346	3,348,750	3,620,055
52270 Hollywood Road Waste Wat	4,170,299	4,211,101	4,680,590	4,478,725	4,637,526
52281 Laboratory Admin	1,571,630	1,620,083	2,086,876	1,933,832	1,938,564
<b>5200 Water and Sewer System Fu</b>	<b>62,571,742</b>	<b>61,811,137</b>	<b>100,668,130</b>	<b>97,016,420</b>	<b>113,861,906</b>



## WATER AND SEWER FUND PROPOSED FEE CHANGES

### 52121/52122 - Water General and Sewer General

We have proposed a 4% increase to allow Amarillo to upgrade to an advanced metering infrastructure (AMI) and a 5% increase to fund increased operations and maintenance costs for a total increase of 9%. The amounts estimated below were calculated based on a meter providing 10,000 gallons of water or sewer usage.

Description	Current Fee*	Proposed Fee*	Increase (Decrease)	Budgetary Impact
<b>34030 – Sewer Charges</b>				
5/8" Meter	\$29.74 to \$32.47	\$32.42 to \$35.39	\$2.68 to \$2.92	\$1,417,000
1" Meter	\$30.27 to \$33.00	\$32.99 to \$35.97	\$2.72 to \$2.97	
1 1/2" Meter	\$30.71 to \$33.44	\$33.47 to \$36.45	\$2.76 to \$3.01	
2" Meter	\$32.18 to \$34.91	\$35.08 to \$38.05	\$2.90 to \$3.14	
3" Meter	\$34.62 to \$37.35	\$37.74 to \$40.71	\$3.12 to \$3.36	
4" Meter	\$44.37 to \$47.10	\$48.36 to \$51.34	\$3.99 to \$4.24	
6" Meter	\$58.92 to \$61.65	\$64.22 to \$67.20	\$5.30 to \$5.55	
8" Meter	\$73.53 to \$76.26	\$80.15 to \$83.12	\$6.62 to \$6.86	
<b>34010 – Water Metered Sales</b>				
5/8" Meter	\$32.25 to \$44.99	\$35.15 to \$49.04	\$2.90 to \$4.05	\$3,165,500
1" Meter	\$37.15 to \$49.89	\$40.49 to \$54.38	\$3.34 to \$4.49	
1 1/2" Meter	\$42.56 to \$55.30	\$46.39 to \$60.28	\$3.83 to \$4.98	
2" Meter	\$56.21 to \$68.95	\$61.27 to \$75.16	\$5.06 to \$6.21	
3" Meter	\$158.76 to \$171.50	\$173.05 to \$186.94	\$14.29 to \$15.44	
4" Meter	\$196.66 to \$209.40	\$214.36 to \$228.25	\$17.70 to \$18.85	
6" Meter	\$285.17 to \$297.91	\$310.84 to \$324.72	\$25.67 to \$26.81	
8" Meter	\$386.37 to \$399.11	\$421.14 to \$435.03	\$34.77 to \$35.92	
<b>Total Budgetary Impact</b>				<b>\$4,582,500</b>

\*The minimum of each range represents the residential fee and the maximum of each range represents the commercial fee.

AIRPORT REVENUE FUND

8/1/2019 14:38

ESTIMATED RECEIPTS, EXPENDITURES & AVAILABLE CASH

	2018/19		2019/20
	ORIGINAL BUDGET	REVISED ESTIMATE	PROPOSED BUDGET
AVAILABLE FUNDS			
BEGINNING OF YEAR	5,338,851	5,945,865	5,323,003
ADD: BUDGETED REVENUE			
OPERATING INCOME	10,679,475	12,200,449	12,897,430
GRANT INCOME	6,470,610	6,180,074	1,560,523
BOND PROCEEDS	-	-	-
MAKING AVAILABLE	22,488,936	24,326,387	19,780,956
DEDUCT EXPENDITURES:			
OPERATING, LESS DEPRECIATION	9,374,581	9,105,759	9,602,513
NOMINAL CAPITAL	-	300,000	-
CAPITAL	7,726,600	7,726,600	2,765,470
DEBT RETIREMENT PRINCIPAL	1,740,000	1,740,000	1,830,000
DEBT RETIREMENT INTEREST	131,025	131,025	43,762
TOTAL EXPENDITURES	18,972,206	19,003,384	14,241,745
AVAILABLE FUNDS END OF YEAR	3,516,730	5,323,003	5,539,211
SICK LEAVE AND ANNUAL LEAVE	176,441	191,099	194,921
Debt Service Reserve (PFC Funds)	-	-	-
BALANCE (FOR FUTURE CAPITAL)	3,340,289	5,131,904	5,344,290

## City of Amarillo

## Airport Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
32825 TxDOT Assistance	0	0	37,500	0	37,500
<b>32800 Other Governmental Reven</b>	<b>0</b>	<b>0</b>	<b>37,500</b>	<b>0</b>	<b>37,500</b>
34310 Landing Fees	503,167	651,560	550,000	725,000	773,555
34315 Passenger Facility Charg	1,223,894	1,306,607	1,326,856	1,321,420	1,325,000
34320 Fuel Flowage Comm	125,076	136,630	125,000	200,000	300,000
34340 Fuel & Oil commission O	0	0	4,800	0	2,000
34350 Cargo Landing Fees	0	0	0	0	500
34360 Gen Av and Military Land	0	0	0	0	1,000
<b>34300 Airfield Fees and Commis</b>	<b>1,852,137</b>	<b>2,094,797</b>	<b>2,006,656</b>	<b>2,246,420</b>	<b>2,402,055</b>
34410 Airline Rentals	1,944,624	1,959,627	2,050,000	2,500,000	2,801,112
34420 Restaurant Commissions	183,649	194,424	210,500	215,000	224,000
34460 Other Terminal Building	109,700	114,078	72,000	82,526	85,000
34470 Car Rental Commissions	1,060,962	1,165,721	940,000	1,315,200	1,400,000
34471 Customer Facility Charge	595,564	653,679	611,465	632,736	630,000
34472 CONRAC Fuel Revenue	259,932	282,300	259,932	307,913	300,000
34480 Auto Parking Commission	2,979,947	3,039,323	2,839,116	3,037,512	3,025,000
<b>34400 Terminal Building Area R</b>	<b>7,134,378</b>	<b>7,409,151</b>	<b>6,983,013</b>	<b>8,090,887</b>	<b>8,465,112</b>
34620 Krams Inc Lease	302,577	302,577	113,467	63,942	302,578
34630 Leading Edge Lease	433,073	450,082	433,073	467,595	444,000
34631 Wilmax Lease	0	0	0	0	34,167
34632 Apollo MedFlight Lease	0	0	0	0	72,000
34640 Bell Helicopter Rents	468,976	480,564	473,100	550,051	492,864
34650 Fixed Base Operator Lea	93,771	71,097	94,797	57,540	60,000
34660 Other Build Rents - Ai	40,231	40,494	40,376	40,494	40,400
34665 PRANA Master Lease	150,741	148,296	117,977	161,592	117,977
34680 Ground Rentals	166,387	214,197	108,776	166,776	93,000
34715 Ground Transportation Fe	0	2,661	14,400	22,271	23,400
34730 Other Non-Passenger Aero	0	0	0	0	500
34740 Terminal Services and Ot	0	0	0	0	50
<b>34600 Other Building &amp; Ground</b>	<b>1,655,757</b>	<b>1,709,969</b>	<b>1,395,966</b>	<b>1,530,261</b>	<b>1,680,936</b>
34700 Adverstising Commission	37,960	42,000	42,000	38,500	42,000
<b>34800 Other</b>	<b>37,960</b>	<b>42,000</b>	<b>42,000</b>	<b>38,500</b>	<b>42,000</b>
35610 Grant In Aid - Federal	0	539,289	6,435,110	6,180,074	1,525,023
35700 Grants - State	25,692	49,274	35,500	0	35,500
<b>35500 Other Governmental Reven</b>	<b>25,692</b>	<b>588,563</b>	<b>6,470,610</b>	<b>6,180,074</b>	<b>1,560,523</b>
37110 Interest Income	73,571	100,855	110,840	162,327	162,327
37115 Unrealized G/L	-21,880	3,071	0	33,732	0
<b>37109 Interest Earnings</b>	<b>51,691</b>	<b>103,926</b>	<b>110,840</b>	<b>196,060</b>	<b>162,327</b>
37155 Surface Land Rental	1,500	1,500	1,500	1,500	1,500
<b>37150 Rent</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
37141 Merchant Service Fees	-66,287	-57,495	-65,000	-56,651	-65,000
37410 Miscellaneous Revenue	40,134	115,480	35,000	42,472	50,000
37451 TSA LEO Reimbursement	109,140	108,880	132,000	111,000	121,000
<b>37400 Miscellaneous Revenue</b>	<b>82,987</b>	<b>166,864</b>	<b>102,000</b>	<b>96,821</b>	<b>106,000</b>
39676 Tsf in fr Airport PFC Fu	1,167,175	1,405,355	0	0	0
<b>39100 Operating Transfers In</b>	<b>1,167,175</b>	<b>1,405,355</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>12,009,278</b>	<b>13,522,124</b>	<b>17,150,085</b>	<b>18,380,523</b>	<b>14,457,953</b>
41100 Salaries and Wages	2,027,696	2,131,064	2,190,441	2,194,459	2,175,300
41300 Incentive	67,890	70,458	67,260	72,696	73,140
41500 PFP	0	0	41,000	0	41,000
41620 Unscheduled	62,569	65,104	80,000	74,907	80,000
41820T Health Insurance	443,874	462,885	512,921	475,944	509,594
41900 Life	860	882	934	883	901
42010 Social Security - Medica	30,104	31,680	32,947	33,116	32,874
42020 Social Security - OASDI	128,719	135,457	140,878	141,599	140,564
42110 TMRS	466,929	351,971	278,235	285,297	276,650
42115 OPEB Funding	53,207	36,234	55,215	56,639	55,092
42300 State Unemployment	2,963	2,772	2,729	3,079	2,632
42400 Workers Compensation	50,923	52,255	55,918	55,537	56,332
42510 Car Allowance	8,478	7,021	7,008	9,902	10,008
42520 Uniform/Clothing Allowan	7,711	7,512	7,524	7,400	8,712

## City of Amarillo

## Airport Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
42530 Moving Expense	1,498	0	0	0	0
42540 Tool Allowance	4,360	4,815	3,300	4,798	4,800
42550 Communications Allowance	14,411	15,650	15,600	14,681	14,400
42560 Change in Sick and Annua	2,558	18,118	0	0	0
PSCHG Personal Svcs Changes	0	0	0	0	283,433
<b>41000 Personal Services</b>	<b>3,374,749</b>	<b>3,393,879</b>	<b>3,491,910</b>	<b>3,430,936</b>	<b>3,765,431</b>
51110 Office Expense	9,072	9,136	9,000	8,960	8,960
51115 Employee Recognition Pro	553	318	500	849	1,150
51118 Amarillo 101	0	0	500	27	50
51120 Safety Program	3,943	11,334	16,000	9,051	14,670
51200 Operating	12,804	8,531	40,000	18,888	34,041
51220 Badge Office Supplies	0	0	0	0	3,000
51250 Janitor	54,898	50,962	54,700	46,594	54,700
51300 Clothing and Linen	8,725	12,147	27,000	12,614	53,946
51350 Chemical and Medical	31,699	6,594	15,500	17,682	15,516
51400 Photographic	0	443	0	0	0
51410 Vaccines	0	0	700	0	100
51420 Snow Removal Supplies	0	0	0	0	15,000
51425 Terminal Equipment	0	0	0	0	500
51700 Education	75	0	0	0	0
51800 Fuel & Oil	28,120	34,401	33,264	17,265	34,402
51810 CONRAC Fuel Expense	254,058	266,369	250,000	280,360	275,000
51850 Minor Tools	2,652	721	2,000	2,595	4,000
51950 Minor Office Equipment	860	1,074	2,000	1,307	1,500
51955 Furniture	557	6,922	1,000	155	11,800
51970 Software	0	0	67,660	323	40,426
51980 IT Hardware	0	0	0	0	22,000
52000 Ammunition	5,961	0	7,300	780	7,413
52050 Auto Parts	2,167	9,833	6,500	11,356	14,000
52050LABOR Auto Parts Labor	738	13	0	13	0
52120 Tires and Tubes Other	6,478	4,531	7,000	5,376	5,800
53100 Natural Gas	135,145	98,308	132,745	86,047	98,306
53150 Electricity	466,281	432,989	498,009	443,083	476,312
53200 Water and Sewer	49,094	46,189	49,094	42,546	48,693
55100 Publications	100	431	400	152	200
<b>51000 Supplies</b>	<b>1,073,980</b>	<b>1,001,248</b>	<b>1,220,872</b>	<b>1,006,025</b>	<b>1,241,485</b>
61200 Postage	825	1,314	775	788	700
61300 Advertising	865	74,032	15,000	107,320	72,000
61325 SCASD Grant Expense	0	647,172	318,170	76,065	0
61400 Dues	4,413	3,837	3,500	4,582	3,500
61410 Tuition	9,494	10,004	10,000	8,032	13,220
61415 Safety Training	500	500	3,000	1,250	2,000
61500 Administrative Service C	633,771	605,386	439,116	605,454	600,000
62000 Professional	179,556	130,257	277,000	250,000	315,400
62010 Service Agreements	168,484	184,766	200,000	185,720	185,140
62020 TSA Background Checks	12,856	10,837	12,000	12,903	12,000
63140 Audit Fee	7,410	7,558	7,800	7,709	7,800
67310 Janitorial Service Cont	1,423	0	22,000	677	500
67320 Extermination	19,620	19,505	19,400	19,350	19,400
68100 R & M - Building	10,824	0	0	0	0
68101 R&M - Bldg - Terminal	94,329	116,022	160,000	262,397	70,000
68102 R&M - Bldg - Airfield	30,268	13,739	48,000	60,000	55,000
68103 R&M - Bldg - FS #10 & Tr	14,168	6,164	7,500	8,988	9,000
68300 R & M - Improvements	7,345	7,808	12,000	9,090	12,000
68301 R&M - Impr - Terminal	14,998	10,266	47,500	594	47,500
68302 R&M - Impr - Airfield	47,996	97,098	20,000	25	100,000
68303 R&M - Impr - FS #10 & Tr	4,592	1,710	1,000	1,710	3,000
68304 R&M - Impr - Inline Syst	22,034	6,584	25,000	8,790	25,000
68305 R&M Boarding Bridges	0	0	0	0	23,000
68306 R&M Fire and Security Sy	0	0	0	0	14,000
68307 R&M Elevator/Escalator	0	0	0	0	1,500
68308 R&M HVAC	0	0	0	0	50,000
68309 R&M Parking Garage	0	0	0	0	6,000

## City of Amarillo

## Airport Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
68310 R & M Other Improvements	155	8,329	17,500	7,160	7,160
68400 R & M - Irrigation	1,159	438	1,000	800	4,000
68500 R & M - Streets	0	0	2,500	0	2,500
68610 Office Equipment	24	703	100	681	0
68615 Misc. Fuel Powered Equi	1,119	3,097	1,500	3,979	3,000
68640 Machinery	5,974	6,894	10,000	10,000	10,000
68650 Shop Equipment	2,879	2,476	2,500	1,474	4,000
68660 Audio/Video Equipment	6,703	12,831	9,000	8,316	18,000
68670 Communications Equipmen	1,850	1,347	3,500	200	3,500
68680 Other Equipment	3,761	3,645	39,268	53,520	47,000
68710 Auto Repair & Maint	7,444	1,870	6,500	2,196	15,500
69100 Rental Land & Buildings	0	834	1,000	1,800	9,000
69220 Rental Other Equipment	0	555	0	958	5,000
69300 Leased Computer Software	0	0	100,000	116,227	116,227
<b>60000 Contractual Services</b>	<b>1,316,838</b>	<b>1,997,575</b>	<b>1,843,129</b>	<b>1,838,756</b>	<b>1,892,547</b>
71100 Insurance and Bonds	212,137	300,412	496,708	496,708	304,810
71240 Retiree Insurance From	0	11,487	0	0	0
72000 Communication	62	0	0	0	0
74000 Printing and Binding	83	0	1,000	0	500
75100 Travel	17,555	32,886	25,000	25,000	36,000
75300 Meals and Local	3,799	5,401	5,000	4,032	4,800
76000 Depreciation	5,453,657	5,625,417	5,403,162	5,502,867	5,815,938
77450 Administrative Other	176,569	166,480	175,790	175,791	159,569
77460 Admin Other Governments	57,920	73,409	59,000	74,741	74,741
77470 Service Charges - Other	1,783,577	1,859,146	1,914,289	1,914,289	1,997,267
77610 Information Technology -	109,231	113,894	138,982	138,982	123,363
78230 Loss on Bad Debt	13,410	-617	1,500	0	1,500
<b>70000 Other Charges</b>	<b>7,828,001</b>	<b>8,187,916</b>	<b>8,220,431</b>	<b>8,332,410</b>	<b>8,518,488</b>
82100 Buildings	7,597	0	0	0	0
83100 Improve other than Build	35,600	0	0	0	0
84630 Info Tech Equipt - Netw	6,076	0	0	0	0
84700 Info Tech Equipt - Softw	0	0	0	300,000	0
CIPACCT CIP Accounts	0	0	7,726,600	7,726,600	2,765,470
<b>80000 Capital Outlay</b>	<b>49,273</b>	<b>0</b>	<b>7,726,600</b>	<b>8,026,600</b>	<b>2,765,470</b>
89200 Bond Interest Payments	147	0	131,025	131,025	43,762
89300 Fiscal Agent Bond Fees	500	500	1,400	500	500
<b>89000 Debt Service</b>	<b>647</b>	<b>500</b>	<b>132,425</b>	<b>131,525</b>	<b>44,262</b>
90180.LABOR Sales to Other Dep	-738	0	0	0	0
<b>90000 Inter Reimbursements</b>	<b>-738</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
92115 Airport	1,167,175	1,405,355	0	0	0
92120 Information Services	0	1,050	0	0	0
92125 Municipal Garage	29,755	0	0	0	0
92130 General Construction	0	218,817	0	0	0
<b>92000 Operating Transfers</b>	<b>1,196,930</b>	<b>1,625,222</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>14,839,682</b>	<b>16,206,340</b>	<b>22,635,368</b>	<b>22,766,251</b>	<b>18,227,683</b>

**CITY OF AMARILLO**  
**SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

<b>DESCRIPTION</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Budget 2018</b>	<b>RevEst 2018</b>	<b>Dept Req 2019</b>
<b>5400 Airport Fund</b>					
54110 Department of Aviation	12,820,245	13,820,237	14,158,559	14,102,579	14,703,735
54120 Airport Transfers	-	-	7,726,600	7,726,600	2,765,470
54170 Rental Car Facility	852,262	980,748	750,208	937,072	758,478
5420 Airport PFC fund	1,167,175	1,405,355	-	-	-
<b>5400 Airport Fund</b>	<b>14,839,682</b>	<b>16,206,340</b>	<b>22,635,368</b>	<b>22,766,251</b>	<b>18,227,683</b>



## DRAINAGE UTILITY

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## ESTIMATED RECEIPTS, EXPENDITURES &amp; AVAILABLE CASH

	2018/19		2019/20
	ORIGINAL BUDGET	REVISED ESTIMATE	PROPOSED BUDGET
AVAILABLE FUNDS			
BEGINNING OF YEAR	3,273,434	3,445,220	2,899,157
ADD: BOND PROCEEDS	10,000,000	10,000,000	0
ADD: BUDGETED REVENUE	6,029,540	5,487,412	5,915,169
MAKING AVAILABLE	19,302,974	18,932,632	8,814,326
DEDUCT EXPENDITURES:			
OPERATING, LESS DEPRECIATION	3,393,216	3,050,729	3,257,336
NOMINAL CAPITAL	0	0	0
CAPITAL	11,729,601	12,229,601	1,250,000
DEBT RETIREMENT PRINCIPAL	812,425	510,000	817,425
DEBT INTEREST EXPENSE	743,144	243,144	730,344
TOTAL EXPENDITURES	16,678,386	16,033,474	6,055,105
AVAILABLE FUNDS END OF YEAR	2,624,588	2,899,157	2,759,221
LESS RESERVES:			
SICK LEAVE AND ANNUAL LEAVE	74,870	55,475	56,585
LEGAL RESERVES	0	0	0
BALANCE	2,549,718	2,843,682	2,702,636



## City of Amarillo

## Drainage Utility Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
34755 Drainage Assessment	5,452,126	5,454,267	5,832,840	5,227,872	5,672,437
<b>34800 Other</b>	<b>5,452,126</b>	<b>5,454,267</b>	<b>5,832,840</b>	<b>5,227,872</b>	<b>5,672,437</b>
35218 Forfeited Disc.-Drainage	88,359	93,814	91,700	81,645	91,700
<b>35000 Fines and Forfeitures</b>	<b>88,359</b>	<b>93,814</b>	<b>91,700</b>	<b>81,645</b>	<b>91,700</b>
35420 Owner Participation	12,444	26,863	0	26,863	0
<b>35300 Construction Participati</b>	<b>12,444</b>	<b>26,863</b>	<b>0</b>	<b>26,863</b>	<b>0</b>
37110 Interest Income	71,238	109,032	105,000	151,031	151,031
37115 Unrealized G/L	-19,806	3,367	0	0	0
<b>37109 Interest Earnings</b>	<b>51,432</b>	<b>112,399</b>	<b>105,000</b>	<b>151,031</b>	<b>151,031</b>
37410 Miscellaneous Revenue	150	0	0	0	0
37465 NBV Asset Disposal	4,336	0	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>4,486</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>5,608,847</b>	<b>5,687,344</b>	<b>6,029,540</b>	<b>5,487,412</b>	<b>5,915,169</b>
41100 Salaries and Wages	768,166	818,973	992,381	929,480	998,962
41300 Incentive	14,395	13,271	14,400	13,245	13,200
41500 PFP	0	0	203,236	0	32,000
41620 Unscheduled	1,684	2,234	5,000	3,000	5,000
41820T Health Insurance	212,976	209,862	291,787	221,313	262,989
41900 Life	434	456	534	499	534
42010 Social Security - Medica	10,717	11,548	14,641	13,569	14,760
42020 Social Security - OASDI	45,825	49,377	62,603	58,019	63,112
42110 TMRS	155,118	124,062	123,740	116,040	124,213
42115 OPEB Funding	19,121	11,337	24,536	23,055	24,736
42200 Tuition Reimbursement	0	-2,403	0	0	0
42300 State Unemployment	1,660	1,662	1,560	1,840	1,560
42400 Workers Compensation	44,878	47,430	56,510	54,509	59,035
42510 Car Allowance	1,409	3,009	3,000	4,831	5,772
42550 Communications Allowance	1,203	1,204	1,200	1,930	2,304
42560 Change in Sick and Annua	32,180	-17,927	0	0	0
PSCHG Personal Svcs Changes	0	0	0	0	5,900
<b>41000 Personal Services</b>	<b>1,309,767</b>	<b>1,274,096</b>	<b>1,795,128</b>	<b>1,441,329</b>	<b>1,614,076</b>
51110 Office Expense	3,489	3,890	4,260	4,260	4,260
51115 Employee Recognition Pro	0	0	350	350	350
51120 Safety Program	499	908	750	750	750
51200 Operating	25,367	25,657	32,200	32,200	31,100
51250 Janitor	201	124	500	500	500
51300 Clothing and Linen	6,881	8,910	8,600	8,600	8,600
51350 Chemical and Medical	125	42	200	597	200
51800 Fuel & Oil	62	245	697	300	245
51850 Minor Tools	4,256	3,694	6,700	6,700	4,500
51950 Minor Office Equipment	0	451	1,100	1,674	1,500
51980 IT Hardware	0	0	0	1,381	0
52050 Auto Parts	2,145	2,290	1,500	1,500	1,500
52050LABOR Auto Parts Labor	1,413	600	1,000	1,000	1,000
52120 Tires and Tubes Other	281	431	100	100	100
53100 Natural Gas	4,476	7,513	7,209	6,231	7,513
53150 Electricity	135,527	88,472	158,437	166,561	179,054
53200 Water and Sewer	1,115	2,418	2,672	2,429	2,838
<b>51000 Supplies</b>	<b>185,836</b>	<b>145,645</b>	<b>226,275</b>	<b>235,133</b>	<b>244,010</b>
61200 Postage	0	2,556	50	50	50
61410 Tuition	29,367	27,032	20,747	20,747	20,747
62000 Professional	18,476	3,342	1,000	3,024	22,000
63100 Appraisal District Servi	0	14	0	0	0
68300 R & M - Improvements	77,412	40,802	40,819	40,819	40,819
68310 R & M Other Improvements	8,933	1,321	10,000	10,000	10,000
68500 R & M - Streets	41,850	23,869	10,000	10,000	10,000
68610 Office Equipment	0	709	1,500	1,500	1,500
68615 Misc. Fuel Powered Equi	15	0	500	500	2,000
68650 Shop Equipment	306	832	1,000	1,000	1,000
68660 Audio/Video Equipment	2,953	62	13,000	13,000	700
68680 Other Equipment	1,764	0	15,900	15,900	15,900

City of Amarillo

Drainage Utility Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
69100 Rental Land & Buildings	1,292	1,329	500	1,567	500
69210 Rental City Equipment	775,355	803,743	818,684	815,237	821,508
<b>60000 Contractual Services</b>	<b>957,724</b>	<b>905,611</b>	<b>933,700</b>	<b>933,344</b>	<b>946,724</b>
71100 Insurance and Bonds	8,479	8,450	10,551	10,551	14,395
72000 Communication	0	20	1,000	1,000	1,000
75100 Travel	3,851	1,795	4,000	4,000	4,000
76000 Depreciation	117,147	143,798	224,513	152,596	278,265
77200 License and Permits	240	111	900	900	900
77450 Administrative Other	95,370	142,338	92,339	92,339	98,812
77610 Information Technology -	32,843	37,618	53,484	53,484	56,582
77760 Sewer	9,269	0	0	0	0
78230 Loss on Bad Debt	285,950	296,908	322,788	304,861	322,788
<b>70000 Other Charges</b>	<b>553,149</b>	<b>631,038</b>	<b>709,575</b>	<b>619,731</b>	<b>776,741</b>
CIPACCT CIP Accounts	0	0	11,729,601	12,229,601	1,250,000
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>11,729,601</b>	<b>12,229,601</b>	<b>1,250,000</b>
89200 Bond Interest Payments	36,045	0	743,144	243,144	730,344
89300 Fiscal Agent Bond Fees	4,195	2,240	1,500	2,240	2,500
<b>89000 Debt Service</b>	<b>40,240</b>	<b>2,240</b>	<b>744,644</b>	<b>245,384</b>	<b>732,844</b>
90180 Sales to Other Departmen	0	0	-50,000	-30,000	-50,000
<b>90000 Inter Reimbursements</b>	<b>0</b>	<b>0</b>	<b>-50,000</b>	<b>-30,000</b>	<b>-50,000</b>
92120 Information Services	386	3,279	1,550	1,550	1,550
92125 Municipal Garage	121,572	68,256	0	0	0
92130 General Construction	123,000	20,000	0	0	0
<b>92000 Operating Transfers</b>	<b>244,958</b>	<b>91,535</b>	<b>1,550</b>	<b>1,550</b>	<b>1,550</b>
<b>TEXPENSES Total Expenses</b>	<b>3,291,673</b>	<b>3,050,164</b>	<b>16,090,474</b>	<b>15,676,070</b>	<b>5,515,945</b>

**CITY OF AMARILLO  
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

<b>DESCRIPTION</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Budget 2018</b>	<b>RevEst 2018</b>	<b>Dept Req 2019</b>
<b>5600 Drainage Utility Fund</b>					
56100 Drainage Utility	3,291,673	3,050,164	4,360,873	3,446,469	4,265,945
56200 Drainage Utility Transfe	-	-	11,729,601	12,229,601	1,250,000
<b>5600 Drainage Utility Fund</b>	<b>3,291,673</b>	<b>3,050,164</b>	<b>16,090,474</b>	<b>15,676,070</b>	<b>5,515,945</b>

## DRAINAGE UTILITY FUND PROPOSED FEE CHANGES

### 56100 – Drainage Utility

The Drainage Utility Fund has proposed a 4% increase in drainage utility rates for the 2019/2020 fiscal year. The increase in fees will be used to fund drainage utility capital needs.

Description	Current Fee	Proposed Fee	Increase (Decrease)	Budgetary Impact
<b>34755 – Drainage Assessment</b>				
Small Residential	\$1.84	\$1.91	\$0.07	
Typical Residential	\$2.71	\$2.82	\$0.11	
Large Residential	\$4.09	\$4.26	\$0.17	
Commercial (per acre impervious area)	\$42.28	\$43.97	\$1.69	\$218,170
<b>Total Budgetary Impact</b>				<b>\$218,170</b>



FLEET SERVICES FUND

8/1/2019 15:09

ESTIMATED RECEIPTS, EXPENDITURES & AVAILABLE CASH

	2018/19		2019/20
	ORIGINAL BUDGET	REVISED ESTIMATE	PROPOSED BUDGET
AVAILABLE FUNDS			
BEGINNING OF YEAR	7,167,257	7,734,505	7,645,361
ADD: BUDGETED REVENUE			
GARAGE OPERATIONS CHARGES	8,262,502	8,552,770	8,863,823
GARAGE REPLACEMENT CHARGE	7,970,201	8,124,905	8,306,729
OTHER REVENUE	496,713	635,731	550,989
TOTAL REVENUE	16,729,416	17,313,406	17,721,541
Bond Proceeds			
MAKING AVAILABLE	23,896,674	25,047,911	25,366,902
DEDUCT EXPENDITURES:			
OPERATING, LESS DEPRECIATION	9,666,778	10,094,190	10,934,277
NOMINAL CAPITAL	-	-	14,000
NET PURCHASE OF NEW EQUIPMENT	6,850,000	6,844,260	6,630,000
DEBT RETIREMENT PRINCIPAL	455,000	455,000	-
DEBT INTEREST EXPENSE	9,100	9,100	-
TOTAL EXPENDITURES	16,980,878	17,402,550	17,578,277
AVAILABLE FUNDS END OF YEAR	6,915,796	7,645,361	7,788,625
LESS RESERVES:			
SICK LEAVE AND ANNUAL LEAVE	321,954	288,455	294,224
BALANCE (FOR FUTURE CAPITAL)	6,593,842	7,356,906	7,494,401

## City of Amarillo

## Fleet Services Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
34910 Fleet Equipment Rental	16,472,756	15,972,569	16,232,704	16,677,675	17,170,552
<b>34900 Interdepart Rental &amp; Use</b>	<b>16,472,756</b>	<b>15,972,569</b>	<b>16,232,704</b>	<b>16,677,675</b>	<b>17,170,552</b>
37110 Interest Income	98,206	170,430	160,000	214,276	214,276
37115 Unrealized G/L	-24,006	-13,020	0	0	0
<b>37109 Interest Earnings</b>	<b>74,200</b>	<b>157,409</b>	<b>160,000</b>	<b>214,276</b>	<b>214,276</b>
37130 Discounts Earned	0	0	13	0	13
37145 Insurance Recoveries	80,995	112,808	0	0	0
37410 Miscellaneous Revenue	0	0	0	407,571	0
37435 Sale of Scrap	7,506	7,725	11,700	7,189	11,700
37460 Gn/Lss on Prop Disposal	11,213	822,060	325,000	0	325,000
37465 NBV Asset Disposal	-94,804	-771,328	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>4,910</b>	<b>171,264</b>	<b>336,713</b>	<b>414,760</b>	<b>336,713</b>
39110 Tsf In fr General Fund	0	11,177	0	6,696	0
39350 Tsf In from Gen Construc	0	1,200	0	0	0
39410 Tsf in fr Solid Waste	0	119,336	0	0	0
39420 Tsf In Fr CO Bond Procee	221,560	0	0	0	0
39470 Tsf in from Water & Sewe	13,339	156,034	0	0	0
39475 Tsf in from Drainage Uti	121,572	68,256	0	0	0
39530 Tsf In fr Airport	29,755	0	0	0	0
<b>39100 Operating Transfers In</b>	<b>386,226</b>	<b>356,003</b>	<b>0</b>	<b>6,696</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>16,938,092</b>	<b>16,657,245</b>	<b>16,729,416</b>	<b>17,313,406</b>	<b>17,721,541</b>
41100 Salaries and Wages	1,545,614	1,578,547	1,777,560	1,680,276	1,765,458
41300 Incentive	42,709	43,130	45,000	39,932	39,900
41500 PFP	0	0	237,225	0	237,225
41620 Unscheduled	37,455	35,160	15,000	33,229	15,000
41820T Health Insurance	365,773	367,128	405,002	385,301	423,746
41900 Life	705	699	751	721	751
42010 Social Security - Medica	23,129	23,445	26,514	24,972	26,265
42020 Social Security - OASDI	97,705	99,555	113,371	106,435	112,304
42110 TMRS	348,530	258,355	223,907	214,284	221,031
42115 OPEB Funding	40,231	25,021	44,434	42,556	44,016
42300 State Unemployment	2,408	2,227	2,193	2,462	2,193
42400 Workers Compensation	81,743	82,338	88,328	86,158	92,003
42510 Car Allowance	6,016	4,254	6,000	5,906	6,000
42540 Tool Allowance	49,049	49,699	51,000	48,146	49,500
42550 Communications Allowance	2,407	1,702	2,400	2,362	2,400
42560 Change in Sick and Annu	26,294	-27,186	0	0	0
PSCHG Personal Svcs Changes	0	0	0	0	2,432
<b>41000 Personal Services</b>	<b>2,669,768</b>	<b>2,544,074</b>	<b>3,038,685</b>	<b>2,672,738</b>	<b>3,040,224</b>
51110 Office Expense	2,824	2,053	3,000	2,050	3,000
51115 Employee Recognition Pro	843	295	1,000	1,000	1,000
51120 Safety Program	0	924	1,000	924	1,000
51200 Operating	62,505	106,341	55,000	107,623	55,000
51250 Janitor	0	0	0	9	0
51300 Clothing and Linen	7,215	8,335	10,250	10,512	10,250
51350 Chemical and Medical	0	0	180	180	180
51800 Fuel & Oil	2,215,174	2,690,361	2,813,106	2,792,124	2,999,099
51850 Minor Tools	7,299	11,841	7,000	7,000	7,000
52050 Auto Parts	2,203,667	2,375,359	1,565,000	2,419,402	2,365,000
52050LABOR Auto Parts Labor	1,232,184	1,194,087	1,410,000	1,118,019	1,410,000
52120 Tires and Tubes Other	442,611	499,801	365,000	425,625	480,000
54000 Food	0	0	5,000	3,500	5,000
55100 Publications	0	114	0	0	0
<b>51000 Supplies</b>	<b>6,174,323</b>	<b>6,889,511</b>	<b>6,235,536</b>	<b>6,887,969</b>	<b>7,336,529</b>
61200 Postage	24	35	216	29	216
61410 Tuition	7,124	18,077	30,500	22,424	30,500
62000 Professional	0	10,240	0	10,240	21,000
62220 Leased Equipment Expense	127,674	0	364,869	51,459	364,869
63200 Auto Part Contractual Se	0	135,591	265,000	254,028	265,000
67500 Laundry	1,092	1,047	1,100	1,028	1,100
68300 R & M - Improvements	1,741	163	0	0	0
68650 Shop Equipment	35,905	26,638	30,000	23,782	30,000

City of Amarillo

Fleet Services Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
69210 Rental City Equipment	72,317	72,317	72,317	72,317	73,764
69300 Leased Computer Software	0	0	0	190,640	12,000
<b>60000 Contractual Services</b>	<b>245,877</b>	<b>264,108</b>	<b>764,002</b>	<b>625,947</b>	<b>798,449</b>
71100 Insurance and Bonds	774,476	787,527	814,560	814,560	817,820
71240 Retiree Insurance From	0	16,678	0	0	0
72000 Communication	0	0	2,000	0	2,000
75100 Travel	4,219	4,697	3,000	3,000	3,000
76000 Depreciation	6,725,205	7,392,444	7,017,827	8,657,600	7,615,503
77420 Administrative - Direct	57,838	57,838	71,880	71,880	73,618
77450 Administrative Other	337,522	246,882	131,017	131,017	255,203
77470 Service Charges - Other	15,860	15,860	15,860	15,860	15,860
77610 Information Technology -	66,643	64,100	68,738	68,738	71,575
78250 Inventory Over/Short	-66,667	7,377	0	7,377	0
<b>70000 Other Charges</b>	<b>7,915,096</b>	<b>8,593,403</b>	<b>8,124,882</b>	<b>9,770,032</b>	<b>8,854,579</b>
84100 Auto-Rolling Stock & Equ	4,439,038	5,397,904	0	4,590,498	0
84200 Machinery General	1,712,370	1,678,300	0	2,253,762	0
84310 Shop Equipment	9,058	17,295	0	0	14,000
CIPACCT CIP Accounts	0	0	6,850,000	0	6,630,000
<b>80000 Capital Outlay</b>	<b>6,160,465</b>	<b>7,093,499</b>	<b>6,850,000</b>	<b>6,844,260</b>	<b>6,644,000</b>
89200 Bond Interest Payments	18,906	149,405	9,100	9,100	0
89300 Fiscal Agent Bond Fees	1,400	2,240	1,500	2,240	0
<b>89000 Debt Service</b>	<b>20,306</b>	<b>151,645</b>	<b>10,600</b>	<b>11,340</b>	<b>0</b>
90180 Sales to Other Departmen	-45,889	-35,411	-30,000	-30,302	-30,000
90180.LABOR Sales to Other Dep	-1,278,262	-1,224,091	-1,450,000	-1,176,835	-1,450,000
<b>90000 Inter Reimbursements</b>	<b>-1,324,151</b>	<b>-1,259,502</b>	<b>-1,480,000</b>	<b>-1,207,138</b>	<b>-1,480,000</b>
92120 Information Services	0	2,270	0	0	0
<b>92000 Operating Transfers</b>	<b>0</b>	<b>2,270</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>21,861,683</b>	<b>24,279,007</b>	<b>23,543,705</b>	<b>25,605,149</b>	<b>25,193,780</b>



**CITY OF AMARILLO  
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

<b>DESCRIPTION</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Budget 2018</b>	<b>RevEst 2018</b>	<b>Dept Req 2019</b>
<b>6100 Fleet Services Fund</b>					
61110 Fleet Services Operation	8,888,670	9,795,191	9,318,244	10,023,213	10,590,223
61120 Equipment Replacement	12,973,013	14,483,816	14,225,461	15,581,936	14,603,557
<b>6100 Fleet Services Fund</b>	<b>21,861,683</b>	<b>24,279,007</b>	<b>23,543,705</b>	<b>25,605,149</b>	<b>25,193,780</b>

INFORMATION TECHNOLOGY FUND

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ESTIMATED RECEIPTS, EXPENDITURES & AVAILABLE CASH

	2018/19		2019/20
	ORIGINAL BUDGET	REVISED ESTIMATE	PROPOSED BUDGET
AVAILABLE FUNDS BEGINNING OF YEAR	1,929,592	2,541,179	2,383,165
ADD: BUDGETED REVENUE OPERATING REVENUE	6,374,896	6,383,300	6,512,722
MAKING AVAILABLE	8,304,488	8,924,479	8,895,887
DEDUCT EXPENDITURES: OPERATING, LESS DEPRECIATION EQUIPMENT PURCHASES	5,374,219 900,000	5,641,313 900,000	5,832,358 900,000
TOTAL EXPENDITURES	6,274,219	6,541,313	6,732,358
AVAILABLE FUNDS END OF YEAR	2,030,270	2,383,165	2,163,529
LESS RESERVES: SICK LEAVE AND ANNUAL LEAVE	374,049	314,654	320,947
BALANCE	1,656,220	2,068,511	1,842,582

## City of Amarillo

## Information Technology Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
34920 Interdepartmental Chrg	5,792,183	6,022,771	6,319,026	6,332,494	6,459,139
<b>34900 Interdepart Rental &amp; Use</b>	<b>5,792,183</b>	<b>6,022,771</b>	<b>6,319,026</b>	<b>6,332,494</b>	<b>6,459,139</b>
37110 Interest Income	24,989	41,699	40,000	53,583	53,583
37115 Unrealized G/L	-7,606	-5,698	0	0	0
<b>37109 Interest Earnings</b>	<b>17,383</b>	<b>36,001</b>	<b>40,000</b>	<b>53,583</b>	<b>53,583</b>
37465 NBV Asset Disposal	-8,276	-5,299	0	-5,299	0
<b>37400 Miscellaneous Revenue</b>	<b>-8,276</b>	<b>-5,299</b>	<b>0</b>	<b>-5,299</b>	<b>0</b>
39110 Tsf In fr General Fund	39,178	20,836	14,220	2,521	0
39132 Tsf In fr Housing 2020	1,650	0	1,650	0	0
39350 Tsf In from Gen Construc	160,000	0	0	0	0
39470 Tsf in from Water & Sewe	2,421	770	0	0	0
39475 Tsf in from Drainage Uti	386	929	0	0	0
39480 Tsf In fr Municipal Gara	0	1,920	0	0	0
39510 Tsf In fr Employee Insur	0	159	0	0	0
39592 Trans In Frm Court Tech	0	3,506	0	0	0
39650 Tsf In fr Emergency Mgt	0	770	0	0	0
<b>39100 Operating Transfers In</b>	<b>203,634</b>	<b>28,890</b>	<b>15,870</b>	<b>2,521</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>6,004,925</b>	<b>6,082,363</b>	<b>6,374,896</b>	<b>6,383,300</b>	<b>6,512,722</b>
41100 Salaries and Wages	2,377,990	1,893,055	1,897,443	2,030,212	2,147,717
41300 Incentive	0	0	0	124	198
41500 PFP	0	0	25,202	0	37,745
41620 Unscheduled	5,831	6,262	0	6,692	0
41820T Health Insurance	334,487	254,695	263,403	280,524	324,204
41900 Life	632	496	500	507	539
42010 Social Security - Medica	33,412	26,739	27,549	29,183	31,224
42020 Social Security - OASDI	139,166	110,189	113,612	121,300	129,250
42110 TMRS	523,240	314,964	230,945	249,212	261,073
42115 OPEB Funding	57,386	31,748	45,042	48,995	51,574
42300 State Unemployment	2,034	1,647	1,608	1,792	1,678
42400 Workers Compensation	14,364	10,925	10,503	11,386	11,845
42510 Car Allowance	5,475	5,477	2,520	5,449	5,460
42550 Communications Allowance	17,113	15,522	15,360	15,351	15,840
42560 Change in Sick and Annua	7,464	-52,061	0	0	0
<b>41000 Personal Services</b>	<b>3,518,592</b>	<b>2,619,657</b>	<b>2,633,687</b>	<b>2,800,728</b>	<b>3,018,347</b>
51110 Office Expense	8,427	5,989	11,000	10,500	11,000
51200 Operating	-32,174	76,497	23,200	70,200	84,200
51850 Minor Tools	389	380	2,300	2,300	2,200
51950 Minor Office Equipment	2,846	3,972	11,000	9,000	11,000
51960 Printers	3,545	0	5,000	3,000	3,000
51970 Software	5,561	6,766	11,000	12,000	9,600
51980 IT Hardware	105,290	53,307	51,000	46,000	43,000
<b>51000 Supplies</b>	<b>93,883</b>	<b>146,911</b>	<b>114,500</b>	<b>153,000</b>	<b>164,000</b>
61100 Communications Billing	706,151	729,513	796,000	722,000	438,000
61200 Postage	233	129	1,000	500	1,000
61400 Dues	351	0	1,000	1,000	0
61410 Tuition	110,095	6,263	31,000	30,640	30,000
62000 Professional	7,381	5,398	32,000	25,000	32,000
68610 Office Equipment	0	17,073	0	0	0
68620 Computer Equipment	107,933	98,092	162,000	238,000	268,000
68650 Shop Equipment	194	667	1,000	1,000	1,000
68670 Communications Equipmen	102,685	99,068	102,000	120,000	103,000
69210 Rental City Equipment	21,839	21,839	21,839	21,839	22,276
69220 Rental Other Equipment	30,716	26,242	30,000	30,000	29,000
69300 Leased Computer Software	1,085,187	905,766	1,296,000	1,340,000	1,565,000
<b>60000 Contractual Services</b>	<b>2,172,765</b>	<b>1,910,049</b>	<b>2,473,839</b>	<b>2,529,979</b>	<b>2,489,276</b>
71100 Insurance and Bonds	67,900	54,057	54,639	54,638	53,195
71240 Retiree Insurance From	0	2,239	0	0	0
75100 Travel	10,815	12,843	20,000	20,000	20,000
75200 Mileage	448	0	1,000	500	1,000
75300 Meals and Local	2,194	1,444	4,000	3,000	3,000
76000 Depreciation	275,400	525,900	422,826	295,142	239,014

City of Amarillo

Information Technology Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
77450 Administrative Other	168,509	45,617	183,453	183,447	258,540
78250 Inventory Over/Short	240	0	0	0	0
<b>70000 Other Charges</b>	<b>525,506</b>	<b>642,100</b>	<b>685,918</b>	<b>556,726</b>	<b>574,749</b>
84500 Office Machines & Equipm	0	5,299	0	0	0
84630 Info Tech Equipt - Netw	96,287	0	0	0	0
CIPACCT CIP Accounts	0	0	900,000	900,000	900,000
<b>80000 Capital Outlay</b>	<b>96,287</b>	<b>5,299</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>
90160 Other Departments	0	-98,576	-110,900	-103,979	-175,000
<b>90000 Inter Reimbursements</b>	<b>0</b>	<b>-98,576</b>	<b>-110,900</b>	<b>-103,979</b>	<b>-175,000</b>
<b>EXPENSES Total Expenses</b>	<b>6,407,032</b>	<b>5,225,441</b>	<b>6,697,045</b>	<b>6,836,455</b>	<b>6,971,372</b>

**CITY OF AMARILLO  
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

<b>DESCRIPTION</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Budget 2018</b>	<b>RevEst 2018</b>	<b>Dept Req 2019</b>
<b>6200 Information Technology Fu</b>					
62010 IT Administration	934,747	682,647	783,476	833,502	858,166
62021 IT Enterprise Applicatio	1,297,395	1,313,440	1,710,025	1,797,956	1,996,321
62022 IT Support	821,935	439,032	419,312	483,409	546,204
62023 IT Print Services	144,737	104,833	52,243	92,942	110,371
62024 IT GIS	167,137	117,806	135,195	144,228	147,482
62031 IT Public Safety	311,422	281,683	305,987	221,960	224,080
62032 IT Infrastructure	1,072,634	957,064	1,005,374	1,247,605	1,384,776
62033 IT Telecom	1,151,329	999,080	1,057,787	1,018,343	707,462
62040 IT Security Department	427,838	281,468	-	-	-
62140 IT Infrastructure & Supp	77,858	-	-	-	-
62150 IT Capital	-	48,387	1,227,645	996,511	996,510
<b>6200 Information Technology Fu</b>	<b>6,407,032</b>	<b>5,225,441</b>	<b>6,697,045</b>	<b>6,836,455</b>	<b>6,971,372</b>

SELF INSURANCE FUND

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ESTIMATED RECEIPTS, EXPENDITURES & AVAILABLE CASH

	2018/19		2019/20
	ORIGINAL BUDGET	REVISED ESTIMATE	PROPOSED BUDGET
AVAILABLE FUNDS BEGINNING OF YEAR	3,434,565	3,165,448	3,584,363
REVENUE:			
SELF INSURANCE PREMIUMS	4,215,657	4,284,472	3,812,124
WORKER'S COMP PREMIUMS	2,708,000	2,749,869	2,708,000
INTEREST INCOME	231,600	279,784	279,784
MISC	200	(348)	200
TRANSFERS	-	-	-
TOTAL REVENUE	7,155,457	7,313,777	6,800,108
MAKING AVAILABLE	10,590,022	10,479,225	10,384,471
DEDUCT EXPENDITURES:			
CLAIMS	3,633,510	4,190,176	3,862,426
INSURANCE PURCHASED	981,454	1,122,419	1,441,119
ADMINISTRATIVE OTHER	389,560	389,562	372,978
OTHER	1,073,083	1,192,705	1,141,162
TOTAL EXPENDITURES	6,077,607	6,894,862	6,817,684
AVAILABLE FUNDS END OF YEAR	4,512,415	3,584,363	3,566,787

## City of Amarillo

## Risk Management Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
37110 Interest Income	124,297	223,013	231,600	279,784	279,784
37115 Unrealized G/L	-27,040	-20,369	0	-348	0
<b>37109 Interest Earnings</b>	<b>97,257</b>	<b>202,644</b>	<b>231,600</b>	<b>279,436</b>	<b>279,784</b>
37310 Self Insurance Premium	3,100,553	3,411,242	4,215,657	4,284,472	3,812,124
37315 W/C Premium City Pay	2,683,669	2,724,215	2,708,000	2,749,869	2,708,000
<b>37199 Administrative Charges</b>	<b>5,784,222</b>	<b>6,135,457</b>	<b>6,923,657</b>	<b>7,034,341</b>	<b>6,520,124</b>
37145 Insurance Recoveries	0	82,261	0	0	0
37409 Accident Damage Revenue	40	0	100	0	100
37418 Non City Damage Claim	0	0	100	0	100
<b>37400 Miscellaneous Revenue</b>	<b>40</b>	<b>82,261</b>	<b>200</b>	<b>0</b>	<b>200</b>
<b>TREVENUE Total Revenues</b>	<b>5,881,519</b>	<b>6,420,362</b>	<b>7,155,457</b>	<b>7,313,777</b>	<b>6,800,108</b>
41100 Salaries and Wages	73,092	74,514	71,538	78,288	78,314
41500 PFP	0	0	923	0	2,200
41820T Health Insurance	8,421	8,429	8,820	8,801	9,437
41900 Life	17	17	17	17	17
42010 Social Security - Medica	1,072	1,093	1,081	1,166	1,179
42020 Social Security - OASDI	4,582	4,675	4,621	4,987	5,041
42110 TMRS	21,979	13,903	9,127	10,010	9,922
42115 OPEB Funding	1,879	1,530	1,811	1,987	1,976
42300 State Unemployment	739	581	49	581	49
42400 Workers Compensation	243	377	350	387	382
42510 Car Allowance	3,008	3,009	3,000	2,994	3,000
42550 Communications Allowance	1,203	1,204	1,200	1,198	1,200
42560 Change in Sick and Annua	8,663	8,516	0	0	0
PSCHG Personal Svcs Changes	0	0	0	0	-3,000
<b>41000 Personal Services</b>	<b>124,898</b>	<b>117,849</b>	<b>102,538</b>	<b>110,416</b>	<b>109,718</b>
51110 Office Expense	165	512	0	464	200
51115 Employee Recognition Pro	0	0	0	350	0
51120 Safety Program	93,881	70,013	48,000	64,478	74,355
51125 Training	0	3,499	33,000	10,100	33,000
51300 Clothing and Linen	98,403	93,133	103,486	98,406	103,486
51800 Fuel & Oil	0	7	0	0	7
51980 IT Hardware	0	1,820	0	2,746	0
52050 Auto Parts	390,848	376,083	392,000	376,214	392,000
52050LABOR Auto Parts Labor	115,113	106,478	116,500	103,961	116,500
52120 Tires and Tubes Other	2,696	3,335	3,500	3,400	3,500
<b>51000 Supplies</b>	<b>701,106</b>	<b>654,880</b>	<b>696,486</b>	<b>660,118</b>	<b>723,048</b>
62000 Professional	22,899	55,043	141,980	164,958	132,324
68300 R & M - Improvements	0	2,575	0	0	0
69210 Rental City Equipment	0	0	0	0	5,889
69300 Leased Computer Software	129,249	49,746	121,300	200,884	83,250
<b>60000 Contractual Services</b>	<b>152,149</b>	<b>107,365</b>	<b>263,280</b>	<b>365,843</b>	<b>221,463</b>
71100 Insurance and Bonds	859,726	941,705	981,454	1,122,419	1,441,119
71250 Paid Claims	1,030,887	753,050	1,154,510	1,923,176	1,564,454
71290 Comp Claims Paid	2,512,935	2,601,536	2,479,000	2,267,000	2,297,972
71320 Risk Management Service	4,000	11,083	4,800	38,561	42,000
71330 Incurred Claims	31,247	686,632	0	0	0
75100 Travel	453	1,333	0	1,364	1,400
76000 Depreciation	2,256	1,450	332	332	332
77450 Administrative Other	481,304	386,758	389,560	389,562	372,978
77610 Information Technology -	0	2,429	5,648	5,648	4,501
78230 Loss on Bad Debt	1,043	22,230	0	10,423	11,200
<b>70000 Other Charges</b>	<b>4,923,851</b>	<b>5,408,205</b>	<b>5,015,304</b>	<b>5,758,485</b>	<b>5,735,956</b>
84100 Auto-Rolling Stock & Equ	0	0	0	0	27,500
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27,500</b>
92120 Information Services	0	182	0	0	0
<b>92000 Operating Transfers</b>	<b>0</b>	<b>182</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>5,902,004</b>	<b>6,288,480</b>	<b>6,077,607</b>	<b>6,894,862</b>	<b>6,817,684</b>

**CITY OF AMARILLO  
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

<b>DESCRIPTION</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Budget 2018</b>	<b>RevEst 2018</b>	<b>Dept Req 2019</b>
<b>6300 Risk Management Fund</b>					
63110 Self Insurance General	704,487	530,542	606,092	711,762	577,660
63115 Unemployment Claims	66,391	73,496	75,656	76,757	80,511
63120 Fire & Extended Coverage	892,854	670,737	807,237	1,109,572	1,339,250
63125 Workers Compensation	2,684,135	3,183,063	3,027,202	2,964,022	3,003,527
63160 General Liability	605,375	(288,751)	443,385	532,117	676,375
63170 Police Professional	188,000	178,826	184,963	191,505	200,263
63185 Automobile Liability	275,025	1,248,850	407,742	807,304	403,562
63190 Auto Physical Damage	484,694	669,486	525,330	491,399	525,337
63195 City Property	1,043	22,230	-	10,423	11,200
<b>6300 Risk Management Fund</b>	<b>5,902,004</b>	<b>6,288,480</b>	<b>6,077,607</b>	<b>6,894,862</b>	<b>6,817,684</b>





## HEALTH INSURANCE FUND

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## ESTIMATED RECEIPTS, EXPENDITURES &amp; AVAILABLE CASH

	2018/19	2019/20	
	ORIGINAL BUDGET	REVISED ESTIMATE	PROPOSED BUDGET
AVAILABLE FUNDS			
BEGINNING OF YEAR	5,408,418	3,862,605	3,777,153
REVENUE:			
EMPLOYER CONTRIBUTION	18,700,544	18,813,644	20,130,599
EMPLOYEE CONTRIBUTION	3,135,050	3,196,148	3,260,626
RETIREE CONTRIBUTION	1,396,200	1,370,349	1,397,757
COBRA	27,720	36,893	39,691
INTEREST INCOME	96,008	154,836	154,836
EMPLOYEE DENTAL CONT	1,284,000	1,306,040	1,306,040
MISC	673,800	1,318,156	1,317,561
FLEX UNREIMBURSED MEDICAL	490,000	388,529	490,000
FLEX CHILDCARE	52,800	56,345	52,800
TRANSFERS	-	-	-
TOTAL REVENUE	25,856,122	26,640,940	28,149,909
MAKING AVAILABLE	31,264,540	30,503,545	31,927,062
DEDUCT EXPENDITURES:			
MEDICAL CLAIMS	20,037,400	21,139,746	23,190,050
LIFE INSURANCE	106,800	109,237	106,800
OTHER	3,891,991	4,015,365	3,985,243
DENTAL	1,075,546	1,017,170	1,118,889
FLEX UNREIMBURSED MEDICAL	490,000	388,529	490,000
FLEX CHILDCARE	52,800	56,345	52,800
TOTAL EXPENDITURES	25,654,537	26,726,392	28,943,782
AVAILABLE FUNDS END OF YEAR	5,610,003	3,777,153	2,983,280

City of Amarillo

Employee Insurance Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
34810 Employee Health Ins Pre	3,109,528	3,140,533	3,135,050	3,196,148	3,260,626
34820 Retiree Health Ins Prem	1,372,156	1,376,104	1,396,200	1,370,349	1,397,757
34830 Cobra Health Ins Premiu	27,006	48,684	27,720	36,893	39,691
34840 Dental Insurance Premiu	1,227,512	1,282,848	1,284,000	1,306,040	1,306,040
34850 City Paid Health Premiu	17,775,968	17,848,642	18,700,544	18,813,644	20,130,599
34870 Claim Refund	205,290	10,091	23,500	0	0
34890 Drug Rebate Revenue	623,529	1,084,205	650,000	1,317,261	1,317,261
<b>34800 Other</b>	<b>24,340,988</b>	<b>24,791,107</b>	<b>25,217,014</b>	<b>26,040,335</b>	<b>27,451,974</b>
37110 Interest Income	45,381	119,645	96,000	153,182	153,182
37115 Unrealized G/L	-9,497	-24,839	0	0	0
<b>37109 Interest Earnings</b>	<b>35,884</b>	<b>94,806</b>	<b>96,000</b>	<b>153,182</b>	<b>153,182</b>
37140 Returned Check Fees	210	480	300	360	300
37410 Miscellaneous Revenue	0	-2,632	0	535	0
<b>37400 Miscellaneous Revenue</b>	<b>210</b>	<b>-2,152</b>	<b>300</b>	<b>895</b>	<b>300</b>
<b>TREVENUE Total Revenues</b>	<b>24,377,082</b>	<b>24,883,762</b>	<b>25,313,314</b>	<b>26,194,412</b>	<b>27,605,455</b>
41100 Salaries and Wages	244,247	219,923	264,889	247,527	266,066
41300 Incentive	6,645	1,204	1,200	1,198	1,200
41500 PFP	0	0	5,924	0	5,924
41620 Unscheduled	4,505	2,780	4,000	2,606	4,000
41820T Health Insurance	39,549	37,056	47,590	45,452	53,145
41900 Life	71	67	83	76	83
42010 Social Security - Medica	3,569	3,114	3,858	3,554	3,875
42020 Social Security - OASDI	14,664	13,313	16,498	15,196	16,570
42110 TMRS	64,037	38,777	32,583	30,566	32,613
42115 OPEB Funding	5,971	3,755	6,466	6,072	6,495
42300 State Unemployment	206	195	244	257	244
42400 Workers Compensation	2,017	1,659	2,312	2,053	2,316
42560 Change in Sick and Annua	2,007	1,579	0	0	0
<b>41000 Personal Services</b>	<b>387,488</b>	<b>323,421</b>	<b>385,647</b>	<b>354,557</b>	<b>392,531</b>
51110 Office Expense	30,940	13,827	15,451	13,158	11,796
51125 Training	0	0	0	0	234
51200 Operating	1,008	940	1,000	848	1,000
51350 Chemical and Medical	65,993	43,578	35,000	68,069	9,200
51700 Education	0	79	83	76	84
55100 Publications	517	0	0	0	0
<b>51000 Supplies</b>	<b>98,458</b>	<b>58,424</b>	<b>51,534</b>	<b>82,151</b>	<b>22,314</b>
61200 Postage	3,741	3,560	5,050	3,433	3,525
61400 Dues	2,303	3,274	2,149	2,151	1,502
61410 Tuition	0	134	2,700	126	1,400
62000 Professional	2,138,235	2,206,846	2,048,919	2,101,091	2,173,080
<b>60000 Contractual Services</b>	<b>2,144,280</b>	<b>2,213,814</b>	<b>2,058,818</b>	<b>2,106,801</b>	<b>2,179,507</b>
71100 Insurance and Bonds	319,018	336,589	331,969	359,589	331,051
71210 Life Insurance	106,657	109,186	106,800	109,237	106,800
71230 Retiree Insurance Subsi	908,160	952,270	906,185	974,970	906,185
71245 Other Tax Expense	10,801	11,317	10,000	11,317	10,000
71260 Medical Insurance Claim	17,291,744	20,126,600	21,112,946	22,156,916	24,308,939
71265 Post Retirement HC Cost	1,573,845	0	0	0	0
71310 Incurred Medical Claims	78,112	1,058,854	0	0	0
71360 Wellness	39,403	22,363	22,626	18,221	22,626
74000 Printing and Binding	7,351	8,445	9,000	4,830	10,514
75100 Travel	396	2,311	5,000	752	3,500
75300 Meals and Local	83	0	360	0	450
76000 Depreciation	66	66	66	66	66
77450 Administrative Other	49,224	58,655	62,826	62,824	60,008
77610 Information Technology -	49,173	33,174	24,660	24,660	23,191
78230 Loss on Bad Debt	20,955	7,704	8,300	6,609	8,300
<b>70000 Other Charges</b>	<b>20,454,986</b>	<b>22,727,534</b>	<b>22,600,738</b>	<b>23,729,990</b>	<b>25,791,630</b>
92120 Information Services	0	159	0	0	0
<b>92000 Operating Transfers</b>	<b>0</b>	<b>159</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>23,085,212</b>	<b>25,323,352</b>	<b>25,096,737</b>	<b>26,273,499</b>	<b>28,385,982</b>

City of Amarillo

Employee Flexible Spnding Fun

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
34875 Day Care Contribuitons	48,412	40,257	52,800	56,345	52,800
34880 Flex Plan Health	470,262	399,012	490,000	388,529	490,000
<b>34800 Other</b>	<b>518,674</b>	<b>439,268</b>	<b>542,800</b>	<b>444,874</b>	<b>542,800</b>
37110 Interest Income	506	912	8	1,654	1,654
<b>37109 Interest Earnings</b>	<b>506</b>	<b>912</b>	<b>8</b>	<b>1,654</b>	<b>1,654</b>
37410 Miscellaneous Revenue	0	258	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>0</b>	<b>258</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>519,180</b>	<b>440,439</b>	<b>542,808</b>	<b>446,528</b>	<b>544,454</b>
62000 Professional	10,301	8,434	15,000	8,019	15,000
<b>60000 Contractual Services</b>	<b>10,301</b>	<b>8,434</b>	<b>15,000</b>	<b>8,019</b>	<b>15,000</b>
71270 Flex Plan Daycare	56,370	41,895	52,800	56,345	52,800
71280 Flex Plan Unreimbursed	500,578	405,451	490,000	388,529	490,000
<b>70000 Other Charges</b>	<b>556,948</b>	<b>447,346</b>	<b>542,800</b>	<b>444,874</b>	<b>542,800</b>
<b>TEXPENSES Total Expenses</b>	<b>567,249</b>	<b>455,780</b>	<b>557,800</b>	<b>452,893</b>	<b>557,800</b>

**CITY OF AMARILLO  
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

<b>DESCRIPTION</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Budget 2018</b>	<b>RevEst 2018</b>	<b>Dept Req 2019</b>
<b>6400 Employee Insurance Fund</b>					
64100 Health Plan	21,165,036	23,423,876	23,246,815	24,425,905	26,482,740
64200 Dental Plan	1,012,670	1,079,831	1,135,546	1,073,179	1,181,889
64300 City Care Clinic	907,506	819,645	714,376	774,415	721,353
<b>6400 Employee Insurance Fund</b>	<b>23,085,212</b>	<b>25,323,352</b>	<b>25,096,737</b>	<b>26,273,499</b>	<b>28,385,982</b>
<b>6500 Employee Flexible Spnding</b>					
65100 Employee Flex Plan	567,249	455,780	557,800	452,893	557,800
<b>6500 Employee Flexible Spnding</b>	<b>567,249</b>	<b>455,780</b>	<b>557,800</b>	<b>452,893</b>	<b>557,800</b>



CITY OF AMARILLO  
SUMMARY OF RESOURCES AND EXPENDITURES  
SPECIAL REVENUE FUNDS - FISCAL YEAR 2019/2020

	Total	Housing Assistance Payments Program	Shelter Plus Care	Emergency Shelter	Community Development Block Grant	Home Investment Partnership Program	HMIS	Court Technology Fund	Court Security Fund
Balance 10/01/18 (See Below)	11,256,457	1,212,282	-	500	7,645	-	-	233,812	(5)
Fiscal Year 2018/2019									
Sales, Receipts & Revenue	25,671,876	10,404,893	310,368	13,112	1,631,757	726,074	163,232	136,100	163,184
M & O Expenditures	23,286,233	10,418,368	310,368	13,612	1,631,757	726,074	163,232	308,460	163,184
Capital Expenditures	276,827	-	-	-	-	-	-	(263)	-
Total Expenditures	23,563,060	10,418,368	310,368	13,612	1,631,757	726,074	163,232	308,196	163,184
Balance 10/01/19	13,365,274	1,198,807	-	-	7,645	-	-	61,716	(5)
Fiscal Year 2019/2020									
Sales, Receipts & Revenue	25,816,499	10,415,440	302,712	-	1,634,245	645,297	163,232	136,100	155,861
M & O Expenditures	24,046,776	10,428,778	302,712	-	1,634,245	645,297	163,232	109,640	155,861
Capital Expenditures	45,000	-	-	-	-	-	-	-	-
Total Expenditures	24,091,776	10,428,778	302,712	-	1,634,245	645,297	163,232	109,640	155,861
Balance 10/01/20	15,089,995	1,185,468	-	-	7,644	-	-	88,176	(5)

AVAILABLE FUNDS CALCULATION

Cash & Investments	11,845,641	1,257,573	4,540	3,808	36,456	24,082	3,387	233,812	8,113
Assets to be converted to Cash	1,200,995	8,600	20,460	56,750	262,408	140,527	4,771	-	-
Less: Liabilities & Encumbrances	(1,790,179)	(53,891)	(25,000)	(60,058)	(291,219)	(164,609)	(8,158)	-	(8,118)
Balance 10/01/18	11,256,457	1,212,282	-	500	7,645	-	-	233,812	(5)

\* Includes the Justice Assistant Grant and the Selective Traffic Enforcement Program

Urban Transportation Planning	Emergency Management AIP Pantex Project	Emergency Management Homeland Security	Summer Programs	Woman Infants & Children	Public Health	LEOSE	Police Grants*	APD Seized Property	Photographic Traffic Enforcement	Coming Home	Public Improvement District Summary
-	-	884	-	5,939	7,255,419	41,278	1,949	184,680	737,325	-	1,574,749
357,837	230,364	208,923	515,354	2,016,989	4,884,890	23,124	280,158	-	1,327,133	156,020	2,122,364
357,837	230,364	40,308	515,354	2,016,701	3,227,976	15,438	235,482	26,004	1,258,917	156,020	1,470,777
-	-	168,615	-	-	-	-	44,676	-	63,800	-	-
357,837	230,364	208,923	515,354	2,016,701	3,227,976	15,438	280,157	26,004	1,322,717	156,020	1,470,777
-	-	884	-	6,227	8,912,334	48,964	1,949	158,676	741,741	-	2,226,337
430,418	197,579	104,522	515,354	2,451,473	4,922,225	26,310	244,140	-	922,151	278,224	2,271,216
430,418	197,579	104,522	515,354	2,451,473	3,606,942	22,500	244,140	90,350	915,427	278,224	1,750,082
-	-	-	-	-	-	-	-	-	45,000	-	-
430,418	197,579	104,522	515,354	2,451,473	3,606,942	22,500	244,140	90,350	960,427	278,224	1,750,082
-	-	884	-	6,226	10,227,617	52,774	1,949	68,326	703,465	-	2,747,471
7,145	1,446	5,507	-	3,052	7,173,426	41,278	5,640	210,559	1,215,362	-	1,610,455
46,844	16,933	8,255	-	377,504	229,434	-	26,309	-	-	-	2,200
(53,989)	(18,379)	(12,878)	-	(374,617)	(147,441)	-	(30,000)	(25,879)	(478,037)	-	(37,906)
-	-	884	-	5,939	7,255,419	41,278	1,949	184,680	737,325	-	1,574,749



## City of Amarillo

## CDBG Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
35420 Owner Participation	19,532	42,541	0	24,746	0
<b>35300 Construction Participati</b>	<b>19,532</b>	<b>42,541</b>	<b>0</b>	<b>24,746</b>	<b>0</b>
35610 Grant In Aid – Federal	1,256,294	1,583,239	1,592,011	1,592,011	1,619,245
35615 Program Income	21,688	7,648	15,000	15,000	15,000
<b>35500 Other Governmental Reven</b>	<b>1,277,982</b>	<b>1,590,887</b>	<b>1,607,011</b>	<b>1,607,011</b>	<b>1,634,245</b>
37130 Discounts Earned	0	0	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
39110 Tsf In fr General Fund	11,744	0	0	0	0
<b>39100 Operating Transfers In</b>	<b>11,744</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>1,309,258</b>	<b>1,633,428</b>	<b>1,607,011</b>	<b>1,631,757</b>	<b>1,634,245</b>
41100 Salaries and Wages	267,240	223,741	213,094	230,376	217,984
41300 Incentive	473	264	300	494	600
41500 PFP	237	0	7,859	0	7,859
41620 Unscheduled	1,691	3,095	281	2,943	281
41820T Health Insurance	52,083	42,769	50,273	42,358	46,744
41900 Life	106	76	79	84	92
42010 Social Security - Medica	3,783	3,148	3,116	3,360	3,191
42020 Social Security - OASDI	16,162	13,461	13,323	14,365	13,645
42110 TMRS	31,366	28,248	26,338	28,671	26,856
42115 OPEB Funding	6,619	5,600	5,222	5,694	5,348
42300 State Unemployment	364	322	293	293	268
42400 Workers Compensation	433	363	550	360	326
42510 Car Allowance	2,846	2,226	1,500	2,701	1,500
42550 Communications Allowance	1,138	1,131	1,200	1,081	600
<b>41000 Personal Services</b>	<b>384,540</b>	<b>324,444</b>	<b>323,429</b>	<b>332,779</b>	<b>325,294</b>
51110 Office Expense	8,472	5,290	8,506	34,661	33,845
51700 Education	75	0	0	0	0
<b>51000 Supplies</b>	<b>8,547</b>	<b>5,290</b>	<b>8,506</b>	<b>34,661</b>	<b>33,845</b>
61200 Postage	677	535	1,000	1,608	2,000
61300 Advertising	4,728	644	5,000	0	0
61400 Dues	1,595	1,695	2,000	1,695	0
61410 Tuition	7,987	-3,329	0	-6,166	0
62000 Professional	10,579	0	1,500	33,100	20,000
64010 Jan Werner	16,000	0	0	0	0
64030 Interfaith Hunger	26,000	24,556	40,000	40,000	40,000
64040 Title 4-A Child Care	80,000	67,112	80,000	80,000	57,052
64060 Food NET Program - PRPC	22,000	18,556	25,000	25,000	0
64070 Emergency Repairs Grant	229,595	239,608	375,000	375,000	375,000
64080 Owner Expenses	19,532	42,541	0	24,746	0
64100 Lead Paint Test	0	1,660	1,000	1,660	1,000
64130 Trans For Homeless	4,500	2,978	3,750	3,750	7,834
64145 Wesley Community Center	0	72,000	0	0	0
64155 Mesa Verde Park	192,298	0	0	0	0
64170 Wesley Club Wrestling	10,000	8,556	0	0	0
64180 Amarillo Activity Youth	0	27,000	160,500	160,500	160,500
64570 FSS Counseling	5,000	0	0	0	0
64630 Salvation Army	15,708	7,281	0	0	0
64650 TSRC Day Room Advocate	10,997	23,555	23,000	23,000	23,000
64724 Maverick Club	0	36,225	0	0	0
64767 Maverick Club-After Scho	15,950	10,556	15,000	15,000	15,000
64768 CD Homeless Mgmt Info Sv	18,282	60,030	52,052	52,052	0
64769 Gene Howe Park	0	297,876	0	0	0
64810 Housing Assistance Payme	0	0	0	0	100,000
64910 Owner Rehab	21,953	51,774	0	0	0
67110 Demolition Condemned Pro	43,224	165,237	239,500	239,500	257,203
69210 Rental City Equipment	17,322	17,322	17,322	17,322	17,668
<b>60000 Contractual Services</b>	<b>773,926</b>	<b>1,173,967</b>	<b>1,041,624</b>	<b>1,087,767</b>	<b>1,076,257</b>
71100 Insurance and Bonds	3,758	2,958	2,841	2,841	2,530
75100 Travel	391	4,192	5,000	76,504	59,974

City of Amarillo

CDBG Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
75200 Mileage	36	81	0	81	300
75300 Meals and Local	114	238	0	383	1,000
77450 Administrative Other	86,089	67,582	51,212	52,811	95,741
77610 Information Technology -	44,075	47,028	43,931	43,931	39,304
78245 Discounts Lost	12,555	0	0	0	0
<b>70000 Other Charges</b>	<b>147,018</b>	<b>122,079</b>	<b>102,984</b>	<b>176,551</b>	<b>198,849</b>
<b>TEXPENSES Total Expenses</b>	<b>1,314,031</b>	<b>1,625,780</b>	<b>1,476,542</b>	<b>1,631,757</b>	<b>1,634,245</b>

City of Amarillo

Housing

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35217 FSS Escrow Forfeitures	160,173	943	0	511	0
<b>35000 Fines and Forfeitures</b>	<b>160,173</b>	<b>943</b>	<b>0</b>	<b>511</b>	<b>0</b>
35460 Other Participation	0	193	0	0	0
<b>35300 Construction Participati</b>	<b>0</b>	<b>193</b>	<b>0</b>	<b>0</b>	<b>0</b>
35610 Grant In Aid – Federal	9,869,484	9,788,970	10,330,559	10,330,559	10,330,559
35631 Portables - Certificate	20,125	28,490	35,000	35,000	35,000
35632 Portables - Voucher	8,124	55,345	0	0	0
<b>35500 Other Governmental Reven</b>	<b>9,897,732</b>	<b>9,872,805</b>	<b>10,365,559</b>	<b>10,365,559</b>	<b>10,365,559</b>
37110 Interest Income	1,823	5,759	1,000	8,823	8,823
<b>37109 Interest Earnings</b>	<b>1,823</b>	<b>5,759</b>	<b>1,000</b>	<b>8,823</b>	<b>8,823</b>
37410 Miscellaneous Revenue	2,330	0	0	0	0
37414 HAP Fraud Recoveries	34,111	35,252	41,058	30,000	41,058
<b>37400 Miscellaneous Revenue</b>	<b>36,441</b>	<b>35,252</b>	<b>41,058</b>	<b>30,000</b>	<b>41,058</b>
39593 Tsf In fr Trans Housing	3,660	0	0	0	0
<b>39100 Operating Transfers In</b>	<b>3,660</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>10,099,829</b>	<b>9,914,952</b>	<b>10,407,617</b>	<b>10,404,893</b>	<b>10,415,440</b>
41100 Salaries and Wages	386,525	315,423	399,591	313,318	356,663
41300 Incentive	604	587	600	90	0
41500 PFP	0	0	8,020	0	8,020
41620 Unscheduled	673	282	0	9,101	0
41820T Health Insurance	63,820	74,083	92,712	81,527	101,269
41900 Life	165	141	172	145	160
42010 Social Security - Medica	5,381	4,331	5,825	4,560	5,193
42020 Social Security - OASDI	22,040	18,069	24,322	18,915	21,623
42110 TMRS	43,803	38,756	49,303	39,454	43,705
42115 OPEB Funding	9,046	7,514	9,761	7,612	8,475
42300 State Unemployment	602	477	577	956	517
42400 Workers Compensation	308	263	1,531	246	319
42510 Car Allowance	49	91	1,500	292	1,500
42550 Communications Allowance	20	83	1,200	117	600
PSCHG Personal Svcs Changes	0	0	0	21,298	0
<b>41000 Personal Services</b>	<b>533,034</b>	<b>460,100</b>	<b>595,114</b>	<b>497,630</b>	<b>548,044</b>
51110 Office Expense	34,543	16,332	13,038	50,570	73,212
<b>51000 Supplies</b>	<b>34,543</b>	<b>16,332</b>	<b>13,038</b>	<b>50,570</b>	<b>73,212</b>
61200 Postage	16,836	16,013	20,000	20,000	20,000
61300 Advertising	2,431	3,736	2,500	2,500	2,500
61400 Dues	125	550	300	809	300
62000 Professional	49,527	43,141	20,000	100,000	75,000
64100 Lead Paint Test	833	385	1,000	1,000	1,000
64810 Housing Assistance Payme	9,263,949	8,495,492	9,496,565	9,459,136	9,496,565
64815 HAP Portability-In	5,058	0	0	0	0
68300 R & M - Improvements	0	4,039	0	0	0
69210 Rental City Equipment	5,774	5,774	5,774	5,774	5,889
<b>60000 Contractual Services</b>	<b>9,347,292</b>	<b>8,620,755</b>	<b>9,546,139</b>	<b>9,612,520</b>	<b>9,601,254</b>
71100 Insurance and Bonds	5,204	5,189	5,428	5,428	5,519
71250 Paid Claims	0	0	0	-195	0
75100 Travel	2,948	0	20,000	50,000	50,000
75200 Mileage	0	0	500	1,000	2,000
75300 Meals and Local	647	612	500	2,000	2,500
77450 Administrative Other	235,601	104,765	154,347	125,229	87,537
77460 Admin Other Governments	16,034	14,913	12,000	15,776	12,000
77610 Information Technology -	39,153	51,759	58,410	58,410	46,712
78230 Loss on Bad Debt	682	0	0	0	0
<b>70000 Other Charges</b>	<b>300,269</b>	<b>177,237</b>	<b>251,185</b>	<b>257,648</b>	<b>206,268</b>
92120 Information Services	1,950	0	0	0	0
<b>92000 Operating Transfers</b>	<b>1,950</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>10,217,088</b>	<b>9,274,423</b>	<b>10,405,476</b>	<b>10,418,368</b>	<b>10,428,778</b>

City of Amarillo

Home Investment Partnership

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	932,985	251,097	725,574	725,574	644,797
35615 Program Income	3,939	848	500	500	500
<b>35500 Other Governmental Reven</b>	<b>936,924</b>	<b>251,945</b>	<b>726,074</b>	<b>726,074</b>	<b>645,297</b>
<b>TREVENUE Total Revenues</b>	<b>936,924</b>	<b>251,945</b>	<b>726,074</b>	<b>726,074</b>	<b>645,297</b>
41100 Salaries and Wages	28,074	33,314	32,758	30,727	28,304
41300 Incentive	449	553	300	189	0
41500 PFP	0	0	710	0	710
41820T Health Insurance	6,360	8,055	8,770	8,254	8,494
41900 Life	13	16	15	16	15
42010 Social Security - Medica	401	475	479	442	410
42020 Social Security - OASDI	1,714	2,029	2,050	1,889	1,755
42110 TMRS	3,311	4,154	4,048	3,787	3,454
42115 OPEB Funding	694	823	803	751	688
42300 State Unemployment	34	49	44	43	44
42400 Workers Compensation	17	20	35	18	17
42510 Car Allowance	19	0	0	0	0
42550 Communications Allowance	7	0	0	0	0
<b>41000 Personal Services</b>	<b>41,092</b>	<b>49,487</b>	<b>50,012</b>	<b>46,117</b>	<b>43,890</b>
51110 Office Expense	1,592	654	5,000	7,762	530
<b>51000 Supplies</b>	<b>1,592</b>	<b>654</b>	<b>5,000</b>	<b>7,762</b>	<b>530</b>
64910 Owner Rehab	152,150	36,347	87,164	0	87,164
64911 Rental Rehab	603,973	14,999	420,738	507,902	396,434
64913 CHDO Admin	25,636	24,972	36,279	36,279	0
64914 CHDO	103,464	133,658	108,836	108,836	96,720
64919 New Construction Develop	1,904	0	0	0	0
<b>60000 Contractual Services</b>	<b>887,127</b>	<b>209,976</b>	<b>653,017</b>	<b>653,017</b>	<b>580,318</b>
71100 Insurance and Bonds	471	423	406	406	506
75100 Travel	0	0	4,214	7,425	3,076
77450 Administrative Other	9,233	10,308	7,937	7,321	13,022
77610 Information Technology -	5,371	2,885	4,026	4,026	3,955
<b>70000 Other Charges</b>	<b>15,075</b>	<b>13,616</b>	<b>16,583</b>	<b>19,178</b>	<b>20,559</b>
<b>TEXPENSES Total Expenses</b>	<b>944,885</b>	<b>273,733</b>	<b>724,611</b>	<b>726,074</b>	<b>645,297</b>

City of Amarillo

Shelter Plus Care Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	413,534	189,230	305,000	310,368	302,712
<b>35500 Other Governmental Reven</b>	<b>413,534</b>	<b>189,230</b>	<b>305,000</b>	<b>310,368</b>	<b>302,712</b>
<b>TREVENUE Total Revenues</b>	<b>413,534</b>	<b>189,230</b>	<b>305,000</b>	<b>310,368</b>	<b>302,712</b>
64810 Housing Assistance Payme	413,534	189,230	305,000	310,368	302,712
<b>60000 Contractual Services</b>	<b>413,534</b>	<b>189,230</b>	<b>305,000</b>	<b>310,368</b>	<b>302,712</b>
<b>TEXPENSES Total Expenses</b>	<b>413,534</b>	<b>189,230</b>	<b>305,000</b>	<b>310,368</b>	<b>302,712</b>

City of Amarillo

Supportive Housing Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	3,506	0	0	0	0
<b>35500 Other Governmental Reven</b>	<b>3,506</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
37410 Miscellaneous Revenue	750	0	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>4,256</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64810 Housing Assistance Payme	2,250	0	0	0	0
<b>60000 Contractual Services</b>	<b>2,250</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
92020 Housing Assistance	3,660	0	0	0	0
<b>92000 Operating Transfers</b>	<b>3,660</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>5,910</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of Amarillo

Affordable Housing Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37160 Concession	1,000	0	0	0	0
<b>33700 Culture and Recreation</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
37110 Interest Income	2	0	0	0	0
<b>37109 Interest Earnings</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>1,002</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
92015 Home Investments	1,152	0	0	0	0
<b>92000 Operating Transfers</b>	<b>1,152</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENSES Total Expenses</b>	<b>1,152</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of Amarillo

Coming Home Project

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37420 Donations	0	0	0	14,856	10,000
<b>37400 Miscellaneous Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,856</b>	<b>10,000</b>
39110 Tsf In fr General Fund	0	0	0	140,664	168,224
39130 Tsf In fr CDBG	0	0	0	0	100,000
39591 Tsf in from Affordable H	0	0	0	500	0
<b>39100 Operating Transfers In</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>141,164</b>	<b>268,224</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>156,020</b>	<b>278,224</b>
41100 Salaries and Wages	0	0	0	65,639	78,778
41620 Unscheduled	0	0	0	401	0
41820T Health Insurance	0	0	0	16,050	24,833
41900 Life	0	0	0	28	33
42010 Social Security - Medica	0	0	0	945	1,142
42020 Social Security - OASDI	0	0	0	4,039	4,884
42110 TMRS	0	0	0	8,066	9,613
42115 OPEB Funding	0	0	0	1,605	1,914
42300 State Unemployment	0	0	0	1,332	97
42400 Workers Compensation	0	0	0	73	126
PSCHG Personal Svcs Changes	0	0	0	0	60,000
<b>41000 Personal Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>98,178</b>	<b>181,422</b>
51950 Minor Office Equipment	0	0	0	28	1,000
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28</b>	<b>1,000</b>
62000 Professional	0	0	0	0	40,000
64810 Housing Assistance Payme	0	0	0	13,000	15,000
69210 Rental City Equipment	0	0	0	12,814	13,802
<b>60000 Contractual Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,814</b>	<b>68,802</b>
74100 Community Outreach	0	0	0	32,000	25,000
75100 Travel	0	0	0	0	2,000
<b>70000 Other Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32,000</b>	<b>27,000</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>156,020</b>	<b>278,224</b>



City of Amarillo

TX Emergency Solutions Grants

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	143,282	298,098	145,449	13,112	0
<b>35500 Other Governmental Reven</b>	<b>143,282</b>	<b>298,098</b>	<b>145,449</b>	<b>13,112</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>143,282</b>	<b>298,098</b>	<b>145,449</b>	<b>13,112</b>	<b>0</b>
41100 Salaries and Wages	3,154	3,422	0	0	0
41620 Unscheduled	0	0	5,090	0	0
41820T Health Insurance	819	915	0	0	0
41900 Life	2	1	0	0	0
42010 Social Security - Medica	43	45	0	0	0
42020 Social Security - OASDI	184	194	0	0	0
42110 TMRS	367	426	0	0	0
42115 OPEB Funding	77	83	0	0	0
42300 State Unemployment	11	3	0	0	0
42400 Workers Compensation	2	1	0	0	0
<b>41000 Personal Services</b>	<b>4,658</b>	<b>5,090</b>	<b>5,090</b>	<b>0</b>	<b>0</b>
64510 FSS/Domestic Violence	12,376	12,885	16,000	3,115	0
64620 Homelessness Prevention	31,734	45,497	44,359	2,940	0
64630 Salvation Army	29,393	21,141	28,000	5,610	0
64635 Salvation Army - Operati	19,649	25,553	27,000	1,447	0
64655 GSRC Emergency Shelter O	15,472	25,000	25,000	0	0
64656 ESG HMIS	30,000	0	0	0	0
64657 ESG Permanent Housing	0	162,932	0	0	0
<b>60000 Contractual Services</b>	<b>138,624</b>	<b>293,008</b>	<b>140,359</b>	<b>13,112</b>	<b>0</b>
92010 Other Grant Funds	0	0	0	500	0
<b>92000 Operating Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>143,282</b>	<b>298,098</b>	<b>145,449</b>	<b>13,612</b>	<b>0</b>

## City of Amarillo

## HMIS

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
35610 Grant In Aid – Federal	32,218	0	0	163,232	163,232
<b>35500 Other Governmental Reven</b>	<b>32,218</b>	<b>0</b>	<b>0</b>	<b>163,232</b>	<b>163,232</b>
37420 Donations	1,463	0	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>1,463</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
39110 Tsf In fr General Fund	10,347	0	0	0	0
39591 Tsf in from Affordable H	1,152	0	0	0	0
<b>39100 Operating Transfers In</b>	<b>11,499</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>45,181</b>	<b>0</b>	<b>0</b>	<b>163,232</b>	<b>163,232</b>
41100 Salaries and Wages	8,760	0	0	36,970	81,640
41500 PFP	-237	0	0	0	615
41620 Unscheduled	0	0	0	273	0
41820T Health Insurance	1,888	0	0	9,387	22,611
41900 Life	3	0	0	14	33
42010 Social Security - Medica	97	0	0	540	1,184
42020 Social Security - OASDI	414	0	0	2,309	5,062
42110 TMRS	805	0	0	4,536	9,962
42115 OPEB Funding	177	0	0	905	1,984
42300 State Unemployment	4	0	0	46	104
42400 Workers Compensation	12	0	0	60	131
<b>41000 Personal Services</b>	<b>11,923</b>	<b>0</b>	<b>0</b>	<b>55,039</b>	<b>123,326</b>
51110 Office Expense	0	0	0	0	10,000
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>
61600 Unassigned	11,497	0	0	0	0
62000 Professional	21,677	0	0	88,218	13,548
<b>60000 Contractual Services</b>	<b>33,174</b>	<b>0</b>	<b>0</b>	<b>88,218</b>	<b>13,548</b>
71100 Insurance and Bonds	88	0	0	0	506
75100 Travel	-6	0	0	19,975	14,385
77610 Information Technology -	0	0	0	0	1,467
<b>70000 Other Charges</b>	<b>82</b>	<b>0</b>	<b>0</b>	<b>19,975</b>	<b>16,358</b>
<b>TEXPENSES Total Expenses</b>	<b>45,179</b>	<b>0</b>	<b>0</b>	<b>163,232</b>	<b>163,232</b>

City of Amarillo

Court Technology Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35140 Court Technology Fee	136,493	135,105	142,600	136,100	136,100
<b>35000 Fines and Forfeitures</b>	<b>136,493</b>	<b>135,105</b>	<b>142,600</b>	<b>136,100</b>	<b>136,100</b>
<b>TREVENUE Total Revenues</b>	<b>136,493</b>	<b>135,105</b>	<b>142,600</b>	<b>136,100</b>	<b>136,100</b>
51200 Operating	0	0	1,200	0	1,200
51950 Minor Office Equipment	0	1,514	0	10,285	10,000
51970 Software	7,799	0	0	0	0
51980 IT Hardware	2,380	1,397	203,000	203,010	0
<b>51000 Supplies</b>	<b>10,179</b>	<b>2,912</b>	<b>204,200</b>	<b>213,295</b>	<b>11,200</b>
61100 Communications Billing	3,555	3,595	3,600	3,595	3,600
69300 Leased Computer Software	80,652	84,449	94,840	88,063	94,840
<b>60000 Contractual Services</b>	<b>84,207</b>	<b>88,045</b>	<b>98,440</b>	<b>91,658</b>	<b>98,440</b>
84910 Other Equipment	0	40,429	30,000	-263	0
<b>80000 Capital Outlay</b>	<b>0</b>	<b>40,429</b>	<b>30,000</b>	<b>-263</b>	<b>0</b>
92120 Information Services	0	3,506	0	3,506	0
<b>92000 Operating Transfers</b>	<b>0</b>	<b>3,506</b>	<b>0</b>	<b>3,506</b>	<b>0</b>
<b>EXPENSES Total Expenses</b>	<b>94,385</b>	<b>134,891</b>	<b>332,640</b>	<b>308,196</b>	<b>109,640</b>

City of Amarillo

Court Security Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35155 Courthouse Security Fund	102,371	101,449	107,300	102,000	102,000
<b>35000 Fines and Forfeitures</b>	<b>102,371</b>	<b>101,449</b>	<b>107,300</b>	<b>102,000</b>	<b>102,000</b>
39110 Tsf In fr General Fund	47,000	75,299	45,000	61,184	53,861
<b>39100 Operating Transfers In</b>	<b>47,000</b>	<b>75,299</b>	<b>45,000</b>	<b>61,184</b>	<b>53,861</b>
<b>TREVENUE Total Revenues</b>	<b>149,371</b>	<b>176,748</b>	<b>152,300</b>	<b>163,184</b>	<b>155,861</b>
41100 Salaries and Wages	102,901	125,943	90,847	105,157	92,907
41300 Incentive	602	590	600	599	600
41500 PFP	0	0	1,093	0	1,093
41620 Unscheduled	4,458	1,638	2,000	1,700	1,000
41820T Health Insurance	21,082	20,825	21,798	21,745	23,317
41900 Life	34	33	33	33	33
42010 Social Security - Medica	1,474	1,772	1,331	1,502	1,361
42020 Social Security - OASDI	5,207	5,105	5,343	5,347	5,471
42110 TMRS	10,451	10,886	10,553	10,879	10,768
42115 OPEB Funding	2,203	2,155	2,094	2,160	2,144
42300 State Unemployment	139	238	128	172	128
42400 Workers Compensation	3,428	4,097	3,030	3,499	3,098
42520 Uniform/Clothing Allowan	361	366	360	359	360
<b>41000 Personal Services</b>	<b>152,338</b>	<b>173,649</b>	<b>139,211</b>	<b>153,152</b>	<b>142,281</b>
51200 Operating	138	38	240	240	400
51300 Clothing and Linen	61	1,306	1,200	1,200	1,200
<b>51000 Supplies</b>	<b>199</b>	<b>1,344</b>	<b>1,440</b>	<b>1,440</b>	<b>1,600</b>
71100 Insurance and Bonds	1,413	1,268	812	812	3,917
75100 Travel	0	200	500	800	700
77610 Information Technology -	575	344	6,980	6,980	7,363
<b>70000 Other Charges</b>	<b>1,988</b>	<b>1,812</b>	<b>8,292</b>	<b>8,592</b>	<b>11,980</b>
<b>TEXPENSES Total Expenses</b>	<b>154,525</b>	<b>176,805</b>	<b>148,943</b>	<b>163,184</b>	<b>155,861</b>

City of Amarillo

Safe and Sober TXDOT Program

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	160,636	157,603	175,400	149,296	155,907
<b>35500 Other Governmental Reven</b>	<b>160,636</b>	<b>157,603</b>	<b>175,400</b>	<b>149,296</b>	<b>155,907</b>
39110 Tsf In fr General Fund	66,687	41,220	43,300	35,525	38,233
<b>39100 Operating Transfers In</b>	<b>66,687</b>	<b>41,220</b>	<b>43,300</b>	<b>35,525</b>	<b>38,233</b>
<b>TREVENUE Total Revenues</b>	<b>227,324</b>	<b>198,823</b>	<b>218,700</b>	<b>184,821</b>	<b>194,140</b>
41620 Unscheduled	196,226	171,107	189,607	159,146	167,275
42010 Social Security - Medica	2,730	2,382	0	2,308	2,425
42110 TMRS	22,670	21,028	0	19,400	20,375
42115 OPEB Funding	4,767	4,158	0	3,867	4,065
42300 State Unemployment	70	110	0	62	0
42400 Workers Compensation	0	37	0	37	0
<b>41000 Personal Services</b>	<b>226,462</b>	<b>198,823</b>	<b>189,607</b>	<b>184,821</b>	<b>194,140</b>
75100 Travel	861	0	0	0	0
<b>70000 Other Charges</b>	<b>861</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>227,324</b>	<b>198,823</b>	<b>189,607</b>	<b>184,821</b>	<b>194,140</b>

City of Amarillo

Summer Programs

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	268,007	357,361	515,354	515,354	515,354
<b>35500 Other Governmental Reven</b>	<b>268,007</b>	<b>357,361</b>	<b>515,354</b>	<b>515,354</b>	<b>515,354</b>
<b>TREVENUE Total Revenues</b>	<b>268,007</b>	<b>357,361</b>	<b>515,354</b>	<b>515,354</b>	<b>515,354</b>
41100 Salaries and Wages	19,165	358	0	1,138	0
41300 Incentive	0	0	0	12	0
41620 Unscheduled	813	0	46,773	0	46,773
41820T Health Insurance	2,065	97	0	272	0
41900 Life	4	0	0	0	0
42010 Social Security - Medica	285	5	0	16	0
42020 Social Security - OASDI	742	20	0	67	0
42110 TMRS	1,456	45	0	141	0
42115 OPEB Funding	302	9	0	28	0
42300 State Unemployment	45	0	0	4	0
42510 Car Allowance	94	0	0	0	0
42550 Communications Allowance	38	0	0	0	0
<b>41000 Personal Services</b>	<b>25,008</b>	<b>533</b>	<b>46,773</b>	<b>1,678</b>	<b>46,773</b>
51110 Office Expense	1,287	121	7,809	7,809	7,809
51610 Recreation Supplies	5,794	496	1,500	1,500	1,500
54000 Food	256,503	354,602	449,272	494,367	449,272
<b>51000 Supplies</b>	<b>263,583</b>	<b>355,219</b>	<b>458,581</b>	<b>503,676</b>	<b>458,581</b>
61300 Advertising	5,760	0	7,000	7,000	7,000
<b>60000 Contractual Services</b>	<b>5,760</b>	<b>0</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>
75100 Travel	56	1,399	1,500	1,500	1,500
75200 Mileage	213	211	1,500	1,500	1,500
<b>70000 Other Charges</b>	<b>269</b>	<b>1,610</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>TEXPENSES Total Expenses</b>	<b>294,620</b>	<b>357,361</b>	<b>515,354</b>	<b>515,354</b>	<b>515,354</b>

City of Amarillo

Hazardous Material Transp Fun

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
39675 Tsf in fr Comp Absenses	8,100	29,726	0	0	0
<b>39100 Operating Transfers In</b>	<b>8,100</b>	<b>29,726</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>8,100</b>	<b>29,726</b>	<b>0</b>	<b>0</b>	<b>0</b>
41100 Salaries and Wages	89,096	24,177	0	0	0
41820T Health Insurance	8,421	255	0	0	0
41900 Life	17	1	0	0	0
42010 Social Security - Medica	1,250	349	0	0	0
42020 Social Security - OASDI	5,345	1,493	0	0	0
42110 TMRS	10,283	2,829	0	0	0
42115 OPEB Funding	2,165	587	0	0	0
42300 State Unemployment	49	0	0	0	0
42400 Workers Compensation	384	104	0	0	0
<b>41000 Personal Services</b>	<b>117,009</b>	<b>29,795</b>	<b>0</b>	<b>0</b>	<b>0</b>
61400 Dues	785	0	0	0	0
<b>60000 Contractual Services</b>	<b>785</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
71100 Insurance and Bonds	471	0	0	0	0
75100 Travel	598	0	0	0	0
75200 Mileage	341	0	0	0	0
<b>70000 Other Charges</b>	<b>1,410</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>119,204</b>	<b>29,795</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of Amarillo

Urban Transportation Planning

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	421,653	307,760	439,512	357,837	430,418
<b>35500 Other Governmental Reven</b>	<b>421,653</b>	<b>307,760</b>	<b>439,512</b>	<b>357,837</b>	<b>430,418</b>
39110 Tsf In fr General Fund	5	0	0	0	0
<b>39100 Operating Transfers In</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>421,658</b>	<b>307,760</b>	<b>439,512</b>	<b>357,837</b>	<b>430,418</b>
41100 Salaries and Wages	225,026	169,493	223,112	178,593	202,573
41300 Incentive	580	602	600	599	600
41500 PFP	0	0	5,820	0	5,820
41620 Unscheduled	2,076	0	0	0	0
41820T Health Insurance	36,799	23,027	34,360	25,898	32,049
41900 Life	59	50	75	59	67
42010 Social Security - Medica	3,069	2,345	3,244	2,552	2,946
42020 Social Security - OASDI	12,236	10,029	13,870	10,914	12,597
42110 TMRS	25,927	20,873	27,394	21,924	24,792
42115 OPEB Funding	5,185	4,133	5,436	4,354	4,937
42300 State Unemployment	275	190	219	169	195
42400 Workers Compensation	1,202	136	208	143	163
<b>41000 Personal Services</b>	<b>312,433</b>	<b>230,879</b>	<b>314,339</b>	<b>245,205</b>	<b>286,738</b>
51110 Office Expense	90	283	2,000	2,000	2,000
51950 Minor Office Equipment	0	3,302	0	3,302	0
<b>51000 Supplies</b>	<b>90</b>	<b>3,585</b>	<b>2,000</b>	<b>5,302</b>	<b>2,000</b>
61200 Postage	438	0	1,000	1,000	1,000
61300 Advertising	991	2,295	2,250	2,676	2,250
61400 Dues	0	18	1,000	1,000	1,000
61410 Tuition	0	51	250	250	250
62000 Professional	0	0	100	0	100
<b>60000 Contractual Services</b>	<b>1,429</b>	<b>2,363</b>	<b>4,600</b>	<b>4,926</b>	<b>4,600</b>
71100 Insurance and Bonds	1,884	1,690	1,623	1,623	1,518
74000 Printing and Binding	0	0	300	300	300
75100 Travel	2,404	3,556	2,000	4,376	2,000
75200 Mileage	0	0	100	0	100
77450 Administrative Other	94,756	58,412	101,801	83,356	121,050
77610 Information Technology -	8,662	7,274	12,749	12,749	12,112
<b>70000 Other Charges</b>	<b>107,705</b>	<b>70,932</b>	<b>118,573</b>	<b>102,405</b>	<b>137,080</b>
84610 Info Tech Equipt - PCs	0	0	0	0	0
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>421,658</b>	<b>307,760</b>	<b>439,512</b>	<b>357,837</b>	<b>430,418</b>



City of Amarillo

Photographic Traffic Enforceme

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
35180 Photo Enforcement Fines	1,355,619	1,387,672	900,000	1,304,983	900,000
<b>35000 Fines and Forfeitures</b>	<b>1,355,619</b>	<b>1,387,672</b>	<b>900,000</b>	<b>1,304,983</b>	<b>900,000</b>
37110 Interest Income	0	3,120	0	22,151	22,151
<b>37109 Interest Earnings</b>	<b>0</b>	<b>3,120</b>	<b>0</b>	<b>22,151</b>	<b>22,151</b>
37410 Miscellaneous Revenue	-26,831	0	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>-26,831</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>1,328,788</b>	<b>1,390,792</b>	<b>900,000</b>	<b>1,327,133</b>	<b>922,151</b>
41100 Salaries and Wages	26,764	27,867	78,513	57,323	78,423
41300 Incentive	144	145	0	62	0
41620 Unscheduled	18,569	19,946	2,512	18,820	2,512
41820T Health Insurance	2,005	2,301	8,400	6,153	9,437
41900 Life	4	4	17	11	17
42010 Social Security - Medica	641	675	1,137	926	1,137
42020 Social Security - OASDI	750	750	2,347	1,688	2,347
42110 TMRS	3,594	4,004	9,677	7,097	9,570
42115 OPEB Funding	757	792	920	837	920
42300 State Unemployment	67	73	98	97	97
42400 Workers Compensation	485	513	1,799	836	1,073
<b>41000 Personal Services</b>	<b>53,780</b>	<b>57,070</b>	<b>105,420</b>	<b>93,851</b>	<b>105,533</b>
51110 Office Expense	0	1,600	100	0	100
51200 Operating	0	0	1,000	1,000	1,000
51850 Minor Tools	129,857	0	0	0	0
<b>51000 Supplies</b>	<b>129,857</b>	<b>1,600</b>	<b>1,100</b>	<b>1,000</b>	<b>1,100</b>
62050 Collection Expense	24,182	27,617	23,250	26,013	23,250
69220 Rental Other Equipment	513,000	491,022	513,000	472,871	513,000
<b>60000 Contractual Services</b>	<b>537,182</b>	<b>518,640</b>	<b>536,250</b>	<b>498,884</b>	<b>536,250</b>
71100 Insurance and Bonds	471	423	406	406	506
75100 Travel	0	0	5,000	0	5,000
77450 Administrative Other	12,513	10,541	20,639	20,639	25,855
77610 Information Technology -	2,019	173	2,060	2,060	1,760
77950 State Photographic Traff	309,898	400,413	199,423	400,413	199,423
<b>70000 Other Charges</b>	<b>324,901</b>	<b>411,550</b>	<b>227,528</b>	<b>423,518</b>	<b>232,544</b>
84910 Other Equipment	0	21,000	0	63,800	45,000
<b>80000 Capital Outlay</b>	<b>0</b>	<b>21,000</b>	<b>0</b>	<b>63,800</b>	<b>45,000</b>
92005 General Fund	0	0	10,000	0	10,000
92130 General Construction	129,882	14,345	291,000	0	30,000
92150 Cert of Obligation	0	262,377	0	241,664	0
<b>92000 Operating Transfers</b>	<b>129,882</b>	<b>276,722</b>	<b>301,000</b>	<b>241,664</b>	<b>40,000</b>
<b>TEXPENSES Total Expenses</b>	<b>1,175,603</b>	<b>1,286,581</b>	<b>1,171,297</b>	<b>1,322,717</b>	<b>960,427</b>

City of Amarillo

Emergency Mgt Service & Equip

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	31,102	197,093	104,522	198,067	104,522
<b>35500 Other Governmental Reven</b>	<b>31,102</b>	<b>197,093</b>	<b>104,522</b>	<b>198,067</b>	<b>104,522</b>
39661 Tsf fr Fed APD Siezed 26	0	10,856	0	10,856	0
<b>39100 Operating Transfers In</b>	<b>0</b>	<b>10,856</b>	<b>0</b>	<b>10,856</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>31,102</b>	<b>207,949</b>	<b>104,522</b>	<b>208,923</b>	<b>104,522</b>
51200 Operating	0	2,412	0	4,090	0
51300 Clothing and Linen	0	0	0	29,077	0
51350 Chemical and Medical	0	5,843	0	5,843	0
51850 Minor Tools	15,667	56,815	0	1,298	0
<b>51000 Supplies</b>	<b>15,667</b>	<b>65,069</b>	<b>0</b>	<b>40,308</b>	<b>0</b>
62000 Professional	0	33,200	104,522	0	104,522
<b>60000 Contractual Services</b>	<b>0</b>	<b>33,200</b>	<b>104,522</b>	<b>0</b>	<b>104,522</b>
75100 Travel	0	2,685	0	0	0
<b>70000 Other Charges</b>	<b>0</b>	<b>2,685</b>	<b>0</b>	<b>0</b>	<b>0</b>
84910 Other Equipment	15,435	106,995	0	168,615	0
<b>80000 Capital Outlay</b>	<b>15,435</b>	<b>106,995</b>	<b>0</b>	<b>168,615</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>31,102</b>	<b>207,949</b>	<b>104,522</b>	<b>208,923</b>	<b>104,522</b>

City of Amarillo

Louisiana Refugee Disaster

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35430 State Participation	256,719	-67	0	0	0
<b>35300 Construction Participati</b>	<b>256,719</b>	<b>-67</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>256,719</b>	<b>-67</b>	<b>0</b>	<b>0</b>	<b>0</b>
41100 Salaries and Wages	40,299	0	0	0	0
41200 Longevity	30	0	0	0	0
41300 Incentive	64	0	0	0	0
41610 Scheduled	873	0	0	0	0
41620 Unscheduled	118,469	0	0	0	0
41820T Health Insurance	6,054	0	0	0	0
41900 Life	9	0	0	0	0
42010 Social Security - Medica	2,246	0	0	0	0
42020 Social Security - OASDI	916	0	0	0	0
42110 TMRS	5,487	0	0	0	0
42115 OPEB Funding	3,851	0	0	0	0
42120T FRRF Total	22,097	0	0	0	0
42300 State Unemployment	5	0	0	0	0
42510 Car Allowance	101	0	0	0	0
42550 Communications Allowance	47	0	0	0	0
<b>41000 Personal Services</b>	<b>200,547</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
51200 Operating	14,949	34	0	0	0
51800 Fuel & Oil	258	0	0	0	0
51850 Minor Tools	0	3,200	0	0	0
<b>51000 Supplies</b>	<b>15,206</b>	<b>3,234</b>	<b>0</b>	<b>0</b>	<b>0</b>
92130 General Construction	0	37,665	0	0	0
<b>92000 Operating Transfers</b>	<b>0</b>	<b>37,665</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>215,753</b>	<b>40,900</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of Amarillo

Public Health Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
35610 Grant In Aid – Federal	1,427,539	1,238,483	1,454,473	1,474,473	1,497,473
35710 DSRIP Funding	5,323,987	3,519,657	3,124,788	3,124,788	3,124,788
<b>35500 Other Governmental Reven</b>	<b>6,751,526</b>	<b>4,758,140</b>	<b>4,579,261</b>	<b>4,599,261</b>	<b>4,622,261</b>
37110 Interest Income	0	62,495	0	133,916	133,916
<b>37109 Interest Earnings</b>	<b>0</b>	<b>62,495</b>	<b>0</b>	<b>133,916</b>	<b>133,916</b>
37130 Discounts Earned	0	0	0	-723	0
37141 Merchant Service Fees	-989	-2,240	0	-2,425	0
37410 Miscellaneous Revenue	86	38	0	126	0
37421 TB Testing	12,061	14,354	14,248	14,413	14,248
37422 Immunizations	37,146	76,057	104,000	82,149	95,000
37431 Patient Fees	0	42,569	35,000	42,590	40,000
37433 Sports Physical Fee	0	1,500	5,000	1,520	1,500
37434 Titers Fee	0	989	9,663	3,613	4,000
37436 Pregnancy Test Fee	0	90	750	291	300
37437 Trichomoniasis Test Fee	0	926	6,000	3,115	4,000
37438 Tspot Fee	0	3,043	1,300	7,044	7,000
<b>37400 Miscellaneous Revenue</b>	<b>48,304</b>	<b>137,326</b>	<b>175,961</b>	<b>151,713</b>	<b>166,048</b>
<b>TREVENUE Total Revenues</b>	<b>6,799,831</b>	<b>4,957,961</b>	<b>4,755,222</b>	<b>4,884,890</b>	<b>4,922,225</b>
41100 Salaries and Wages	1,412,262	1,387,690	1,486,733	1,472,182	1,489,212
41300 Incentive	4,642	6,541	12,191	12,641	12,792
41500 PFP	0	0	109,812	0	109,812
41620 Unscheduled	1,900	83	0	83	0
41820T Health Insurance	251,504	265,113	302,686	291,969	320,833
41900 Life	543	530	567	559	567
42010 Social Security - Medica	19,616	19,167	21,777	21,115	21,823
42020 Social Security - OASDI	80,986	79,223	88,910	88,593	90,936
42110 TMRS	163,118	170,694	184,002	181,939	183,648
42115 OPEB Funding	33,553	32,880	34,847	35,511	35,641
42200 Tuition Reimbursement	-4,801	-5,228	0	-5,228	0
42300 State Unemployment	1,825	1,815	1,755	1,953	1,755
42400 Workers Compensation	13,938	13,706	14,921	14,106	14,374
42510 Car Allowance	3,008	3,009	3,000	2,994	3,000
42550 Communications Allowance	4,933	3,608	2,400	2,995	2,400
<b>41000 Personal Services</b>	<b>1,987,027</b>	<b>1,978,832</b>	<b>2,263,601</b>	<b>2,121,411</b>	<b>2,286,794</b>
51110 Office Expense	38,090	29,887	34,000	25,097	31,600
51200 Operating	25,417	36,261	39,605	51,376	47,553
51300 Clothing and Linen	0	359	1,000	0	1,000
51350 Chemical and Medical	43,885	40,493	62,500	52,239	66,500
51410 Vaccines	426,345	168,648	404,177	156,030	283,500
51700 Education	75	0	0	0	0
51800 Fuel & Oil	292	636	708	1,219	1,311
52050 Auto Parts	216	309	1,200	219	1,200
52050LABOR Auto Parts Labor	363	300	1,200	263	1,200
53100 Natural Gas	2,263	3,422	4,421	3,056	3,423
53150 Electricity	12,366	12,590	15,423	12,646	13,595
53200 Water and Sewer	4,398	4,603	4,610	4,197	4,961
<b>51000 Supplies</b>	<b>553,709</b>	<b>297,509</b>	<b>568,844</b>	<b>306,341</b>	<b>455,843</b>
61100 Communications Billing	0	0	2,500	0	2,500
61200 Postage	1,926	1,037	2,400	1,223	2,400
61300 Advertising	15	0	3,250	0	3,250
61400 Dues	4,155	3,720	7,430	5,220	7,430
61410 Tuition	27,296	16,542	15,000	12,809	15,000
62000 Professional	365,875	331,062	364,170	290,800	417,170
63210 Armored Car Service	3,636	3,681	3,636	4,637	5,052
69100 Rental Land & Buildings	3,040	3,200	3,500	3,276	3,500
69210 Rental City Equipment	13,531	13,531	13,531	13,531	13,802
69300 Leased Computer Software	0	2,833	75,000	75,000	75,000
<b>60000 Contractual Services</b>	<b>419,474</b>	<b>375,607</b>	<b>490,417</b>	<b>406,497</b>	<b>545,104</b>
71100 Insurance and Bonds	33,783	33,775	32,768	32,767	33,466

City of Amarillo

Public Health Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
75100 Travel	46,470	28,204	51,522	31,159	52,241
75200 Mileage	3,505	4,212	7,027	3,533	6,966
75300 Meals and Local	2,124	1,041	2,000	2,000	2,000
77200 License and Permits	245	367	2,000	522	1,000
77450 Administrative Other	205,061	172,158	195,093	175,222	61,609
77500 DSHS Other	5,307	14,282	10,335	11,088	16,035
77550 Office Supplies- USCRI	0	69	0	69	4,000
77610 Information Technology -	113,254	144,772	137,365	137,365	141,884
<b>70000 Other Charges</b>	<b>409,749</b>	<b>398,880</b>	<b>438,110</b>	<b>393,726</b>	<b>319,201</b>
84700 Info Tech Equipt - Softw	0	11,627	0	0	0
<b>80000 Capital Outlay</b>	<b>0</b>	<b>11,627</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>3,369,959</b>	<b>3,062,455</b>	<b>3,760,972</b>	<b>3,227,976</b>	<b>3,606,942</b>

## City of Amarillo

## WIC Grant Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
35610 Grant In Aid – Federal	1,454,392	1,378,268	2,482,063	2,016,439	2,451,473
<b>35500 Other Governmental Reven</b>	<b>1,454,392</b>	<b>1,378,268</b>	<b>2,482,063</b>	<b>2,016,439</b>	<b>2,451,473</b>
37410 Miscellaneous Revenue	5,541	550	0	550	0
<b>37400 Miscellaneous Revenue</b>	<b>5,541</b>	<b>550</b>	<b>0</b>	<b>550</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>1,459,933</b>	<b>1,378,818</b>	<b>2,482,063</b>	<b>2,016,989</b>	<b>2,451,473</b>
41100 Salaries and Wages	684,313	667,867	671,370	1,168,635	1,586,143
41500 PFP	0	0	289,686	0	289,686
41620 Unscheduled	34,982	29,826	27,327	31,636	27,327
41820T Health Insurance	99,878	114,445	384,325	252,262	401,776
41900 Life	180	205	784	514	784
42010 Social Security - Medica	9,995	9,631	22,908	16,914	22,999
42020 Social Security - OASDI	30,646	33,813	97,951	69,333	98,341
42110 TMRS	80,961	83,416	193,453	143,577	193,549
42115 OPEB Funding	13,275	14,614	38,390	27,778	38,543
42300 State Unemployment	1,052	893	2,291	2,151	2,291
42400 Workers Compensation	1,056	1,011	2,370	1,747	2,379
PSCHG Personal Svcs Changes	0	0	0	-534,856	-916,896
<b>41000 Personal Services</b>	<b>956,338</b>	<b>955,720</b>	<b>1,730,855</b>	<b>1,179,690</b>	<b>1,746,922</b>
51110 Office Expense	23,679	15,179	27,675	28,904	27,375
51115 Employee Recognition Pro	0	0	1,000	1,000	1,000
51200 Operating	44,211	15,734	46,264	47,764	47,714
51350 Chemical and Medical	43,972	1,806	19,650	18,550	18,550
51400 Photographic	0	0	1,100	1,200	1,100
51410 Vaccines	687	212	3,200	3,200	3,200
51450 Botany & Agrigulture	0	-121	4,200	4,200	4,200
51452 B & A - General	7,702	4,097	4,200	4,200	4,200
51456 B & A - Bedding Plants	734	409	2,500	2,500	2,500
51458 B & A - Fertilizer	0	24	2,800	2,800	2,800
51462 B & A - Chemicals	34	66	1,200	1,200	1,200
51700 Education	11,899	2,488	51,042	52,042	52,042
51850 Minor Tools	187	0	1,000	0	100
51950 Minor Office Equipment	16,743	40,357	2,400	4,270	4,270
51955 Furniture	0	0	0	1,145	0
51960 Printers	0	0	1,500	5,700	5,700
51970 Software	0	0	4,000	9,300	9,300
51980 IT Hardware	0	0	12,000	8,700	8,700
52300 Unassigned	0	0	71,868	71,868	71,868
53100 Natural Gas	3,998	3,838	3,998	3,819	4,106
53150 Electricity	17,068	16,504	21,362	17,286	18,580
53200 Water and Sewer	5,063	6,049	6,883	4,720	6,048
54000 Food	3,967	1,906	11,500	11,500	11,500
55220 Microfilm	71,868	82,974	0	0	0
<b>51000 Supplies</b>	<b>251,814</b>	<b>191,522</b>	<b>301,342</b>	<b>305,868</b>	<b>306,053</b>
61200 Postage	94	88	3,932	2,237	3,932
61300 Advertising	1,121	0	42,415	41,365	42,415
61400 Dues	2,269	1,518	5,400	4,325	5,400
61410 Tuition	2,342	2,619	27,518	14,857	27,518
62000 Professional	1,230	0	40,998	40,248	40,998
63400 Employee Medical	263	0	200	100	200
68100 R & M - Building	0	0	3,542	3,542	3,542
68610 Office Equipment	0	0	3,915	3,915	3,915
<b>60000 Contractual Services</b>	<b>7,319</b>	<b>4,225</b>	<b>127,920</b>	<b>110,589</b>	<b>127,920</b>
71100 Insurance and Bonds	24,951	28,058	33,101	33,101	27,716
74000 Printing and Binding	0	0	2,900	2,900	2,900
75100 Travel	24,761	26,920	69,436	71,857	75,829
75200 Mileage	2,073	1,949	8,747	8,778	8,747
77450 Administrative Other	108,456	116,885	157,752	157,752	101,767
77610 Information Technology -	40,012	53,007	51,624	51,624	53,620
<b>70000 Other Charges</b>	<b>200,252</b>	<b>226,819</b>	<b>323,560</b>	<b>326,012</b>	<b>270,579</b>

City of Amarillo

WIC Grant Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
92130 General Construction	38,798	0	0	94,543	0
<b>92000 Operating Transfers</b>	<b>38,798</b>	<b>0</b>	<b>0</b>	<b>94,543</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>1,454,522</b>	<b>1,378,286</b>	<b>2,483,676</b>	<b>2,016,701</b>	<b>2,451,473</b>

City of Amarillo

Justice Assistance Grant Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	105,217	42,351	100,000	95,337	50,000
<b>35500 Other Governmental Reven</b>	<b>105,217</b>	<b>42,351</b>	<b>100,000</b>	<b>95,337</b>	<b>50,000</b>
<b>TREVENUE Total Revenues</b>	<b>105,217</b>	<b>42,351</b>	<b>100,000</b>	<b>95,337</b>	<b>50,000</b>
68620 Computer Equipment	0	50,661	0	50,661	0
<b>60000 Contractual Services</b>	<b>0</b>	<b>50,661</b>	<b>0</b>	<b>50,661</b>	<b>0</b>
77900 Other Agencies	52,609	0	50,000	0	50,000
<b>70000 Other Charges</b>	<b>52,609</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>
84910 Other Equipment	0	42,351	0	44,676	0
<b>80000 Capital Outlay</b>	<b>0</b>	<b>42,351</b>	<b>0</b>	<b>44,676</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>52,609</b>	<b>93,012</b>	<b>50,000</b>	<b>95,336</b>	<b>50,000</b>



City of Amarillo

APD Seized Property Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
52050 Auto Parts	0	0	16,500	0	16,500
52120 Tires and Tubes Other	0	0	1,200	0	1,200
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>17,700</b>	<b>0</b>	<b>17,700</b>
62000 Professional	0	0	10,000	0	10,000
<b>60000 Contractual Services</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>
72000 Communication	701	971	650	1,004	650
77100 Court Costs	14,132	7,091	17,000	0	17,000
78215 Impressed Funds	26,500	26,000	45,000	25,000	45,000
<b>70000 Other Charges</b>	<b>41,332</b>	<b>34,062</b>	<b>62,650</b>	<b>26,004</b>	<b>62,650</b>
<b>EXPENSES Total Expenses</b>	<b>41,332</b>	<b>34,062</b>	<b>90,350</b>	<b>26,004</b>	<b>90,350</b>

City of Amarillo

Leose Training Program Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35615 Program Income	2,363	0	0	0	0
36210 Other Program Revenue	22,440	24,805	24,810	23,124	24,810
<b>35500 Other Governmental Reven</b>	<b>24,803</b>	<b>24,805</b>	<b>24,810</b>	<b>23,124</b>	<b>24,810</b>
37410 Miscellaneous Revenue	0	0	1,500	0	1,500
<b>37400 Miscellaneous Revenue</b>	<b>0</b>	<b>0</b>	<b>1,500</b>	<b>0</b>	<b>1,500</b>
<b>TREVENUE Total Revenues</b>	<b>24,803</b>	<b>24,805</b>	<b>26,310</b>	<b>23,124</b>	<b>26,310</b>
61410 Tuition	11,461	951	1,500	0	1,500
<b>60000 Contractual Services</b>	<b>11,461</b>	<b>951</b>	<b>1,500</b>	<b>0</b>	<b>1,500</b>
75100 Travel	13,952	16,397	21,000	15,438	21,000
<b>70000 Other Charges</b>	<b>13,952</b>	<b>16,397</b>	<b>21,000</b>	<b>15,438</b>	<b>21,000</b>
<b>TEXPENSES Total Expenses</b>	<b>25,413</b>	<b>17,348</b>	<b>22,500</b>	<b>15,438</b>	<b>22,500</b>

City of Amarillo

AIP Pantex Project Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
35610 Grant In Aid – Federal	164,224	144,398	172,371	230,364	197,579
<b>35500 Other Governmental Reven</b>	<b>164,224</b>	<b>144,398</b>	<b>172,371</b>	<b>230,364</b>	<b>197,579</b>
<b>TREVENUE Total Revenues</b>	<b>164,224</b>	<b>144,398</b>	<b>172,371</b>	<b>230,364</b>	<b>197,579</b>
41100 Salaries and Wages	71,910	73,117	59,049	59,773	59,440
41300 Incentive	1,100	255	0	0	0
41500 PFP	0	0	869	0	869
41620 Unscheduled	6,671	1,137	3,073	1,137	3,073
41820T Health Insurance	11,757	13,121	12,310	16,138	17,893
41900 Life	25	27	25	25	25
42010 Social Security - Medica	1,008	1,021	891	872	897
42020 Social Security - OASDI	4,311	4,298	3,810	3,728	3,834
42110 TMRS	9,448	9,612	7,524	7,702	7,546
42115 OPEB Funding	1,991	1,930	1,493	1,529	1,503
42120T FRRF Total	0	223	0	0	0
42300 State Unemployment	73	122	73	84	73
42400 Workers Compensation	245	323	213	753	1,021
42510 Car Allowance	0	2,519	2,400	2,395	2,400
42540 Tool Allowance	447	451	450	444	450
42550 Communications Allowance	1,805	1,943	1,800	1,280	1,800
<b>41000 Personal Services</b>	<b>110,792</b>	<b>110,101</b>	<b>93,981</b>	<b>95,859</b>	<b>100,824</b>
51200 Operating	3,170	1,705	5,000	5,000	5,000
51700 Education	0	0	4,000	4,000	4,000
51950 Minor Office Equipment	0	14,062	5,000	5,000	0
<b>51000 Supplies</b>	<b>3,170</b>	<b>15,767</b>	<b>14,000</b>	<b>14,000</b>	<b>9,000</b>
61200 Postage	829	853	1,500	2,015	3,000
61400 Dues	0	0	550	550	550
62000 Professional	0	0	4,500	4,500	4,500
68300 R & M - Improvements	42	0	4,000	4,000	4,000
68680 Other Equipment	0	0	10,000	10,000	10,000
68900 Repair & Maint Other	0	2,798	10,000	10,000	28,500
69300 Leased Computer Software	15,400	102	2,500	2,500	2,500
<b>60000 Contractual Services</b>	<b>16,271</b>	<b>3,752</b>	<b>33,050</b>	<b>33,565</b>	<b>53,050</b>
71100 Insurance and Bonds	471	423	406	406	506
74000 Printing and Binding	6,978	5,332	9,000	9,000	9,000
75100 Travel	3,342	3,949	12,000	12,000	12,000
77450 Administrative Other	23,200	4,305	8,611	8,611	13,199
<b>70000 Other Charges</b>	<b>33,991</b>	<b>14,008</b>	<b>30,017</b>	<b>30,017</b>	<b>34,705</b>
92120 Information Services	0	770	0	770	0
92130 General Construction	0	0	0	56,153	0
<b>92000 Operating Transfers</b>	<b>0</b>	<b>770</b>	<b>0</b>	<b>56,923</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>164,224</b>	<b>144,398</b>	<b>171,048</b>	<b>230,364</b>	<b>197,579</b>

City of Amarillo

Greenways at Hillside

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30311 Collec Randall County A	556,891	633,913	643,362	645,707	643,344
<b>30300 Current Year's Levy</b>	<b>556,891</b>	<b>633,913</b>	<b>643,362</b>	<b>645,707</b>	<b>643,344</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>556,891</b>	<b>633,913</b>	<b>643,362</b>	<b>645,707</b>	<b>643,344</b>
37110 Interest Income	154	404	112	622	622
<b>37109 Interest Earnings</b>	<b>154</b>	<b>404</b>	<b>112</b>	<b>622</b>	<b>622</b>
<b>TREVENUE Total Revenues</b>	<b>557,044</b>	<b>634,318</b>	<b>643,474</b>	<b>646,330</b>	<b>643,966</b>
51200 Operating	0	5	0	0	0
51450 Botany & Agrigulture	2,015	0	2,000	0	2,000
53150 Electricity	2,214	2,373	2,506	2,941	3,164
53200 Water and Sewer	137,238	216,125	221,023	106,006	229,284
<b>51000 Supplies</b>	<b>141,467</b>	<b>218,503</b>	<b>225,529</b>	<b>108,947</b>	<b>234,448</b>
61200 Postage	526	552	450	552	550
61300 Advertising	252	401	529	401	529
61600 Unassigned	0	0	15,000	0	15,000
62000 Professional	7,600	7,664	7,664	8,312	8,408
67600 Temporary Labor	118,385	139,885	150,000	151,536	153,000
68300 R & M - Improvements	4,700	5,634	10,000	26,826	10,200
68312 Other Improvement	35,270	6,861	35,000	4,918	35,700
68400 R & M - Irrigation	15,749	13,872	25,000	16,088	25,500
<b>60000 Contractual Services</b>	<b>182,482</b>	<b>174,868</b>	<b>243,643</b>	<b>208,633</b>	<b>248,887</b>
77450 Administrative Other	7,167	11,516	4,115	4,115	4,121
<b>70000 Other Charges</b>	<b>7,167</b>	<b>11,516</b>	<b>4,115</b>	<b>4,115</b>	<b>4,121</b>
92170 Trsf to Debt Service	138,886	140,813	144,838	144,838	141,174
<b>92000 Operating Transfers</b>	<b>138,886</b>	<b>140,813</b>	<b>144,838</b>	<b>144,838</b>	<b>141,174</b>
<b>TEXPENSES Total Expenses</b>	<b>470,002</b>	<b>545,700</b>	<b>618,125</b>	<b>466,533</b>	<b>628,630</b>

City of Amarillo

Pinnacle PID

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30311 Collec Randall County A	0	0	0	679	350
<b>30300 Current Year's Levy</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>679</b>	<b>350</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>679</b>	<b>350</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>679</b>	<b>350</b>
61300 Advertising	0	336	0	343	350
<b>60000 Contractual Services</b>	<b>0</b>	<b>336</b>	<b>0</b>	<b>343</b>	<b>350</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>336</b>	<b>0</b>	<b>343</b>	<b>350</b>

City of Amarillo

Heritage Hills PID

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30311 Collec Randall County A	0	161,697	160,784	162,406	319,940
<b>30300 Current Year's Levy</b>	<b>0</b>	<b>161,697</b>	<b>160,784</b>	<b>162,406</b>	<b>319,940</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>0</b>	<b>161,697</b>	<b>160,784</b>	<b>162,406</b>	<b>319,940</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>161,697</b>	<b>160,784</b>	<b>162,406</b>	<b>319,940</b>
53150 Electricity	0	0	3,829	0	0
53200 Water and Sewer	0	0	35,062	0	0
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>38,891</b>	<b>0</b>	<b>0</b>
61200 Postage	0	215	22	220	225
61300 Advertising	0	361	533	368	375
62000 Professional	0	0	392	3,232	3,136
67600 Temporary Labor	0	0	16,844	0	16,844
68300 R & M - Improvements	0	0	7,018	0	7,018
<b>60000 Contractual Services</b>	<b>0</b>	<b>576</b>	<b>24,809</b>	<b>3,820</b>	<b>27,598</b>
77450 Administrative Other	0	55	55	58	25
<b>70000 Other Charges</b>	<b>0</b>	<b>55</b>	<b>55</b>	<b>58</b>	<b>25</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>631</b>	<b>63,755</b>	<b>3,878</b>	<b>27,623</b>

## City of Amarillo

## Colonies

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
30311 Collec Randall County A	695,134	1,002,348	911,889	1,055,309	1,054,400
<b>30300 Current Year's Levy</b>	<b>695,134</b>	<b>1,002,348</b>	<b>911,889</b>	<b>1,055,309</b>	<b>1,054,400</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>695,134</b>	<b>1,002,348</b>	<b>911,889</b>	<b>1,055,309</b>	<b>1,054,400</b>
37110 Interest Income	5	5,003	0	5,007	0
<b>37109 Interest Earnings</b>	<b>5</b>	<b>5,003</b>	<b>0</b>	<b>5,007</b>	<b>0</b>
39810 Proceeds from LTerm Debt	0	3,000,000	0	0	0
<b>39100 Operating Transfers In</b>	<b>0</b>	<b>3,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>695,138</b>	<b>4,007,351</b>	<b>911,889</b>	<b>1,060,316</b>	<b>1,054,400</b>
51200 Operating	12	0	0	0	0
51250 Janitor	0	0	500	0	0
51450 Botany & Agrigulture	28,523	29,419	21,800	29,326	91,153
53150 Electricity	15,791	14,552	19,832	16,631	18,089
53200 Water and Sewer	138,248	138,117	146,802	133,000	144,656
<b>51000 Supplies</b>	<b>182,575</b>	<b>182,088</b>	<b>188,934</b>	<b>178,957</b>	<b>253,898</b>
61200 Postage	389	425	366	425	462
61300 Advertising	240	386	499	386	420
62000 Professional	6,296	6,984	6,984	7,072	7,692
62015 PID Management Fees (pri	30,000	30,000	30,000	32,500	35,348
67600 Temporary Labor	104,562	124,899	85,785	132,240	143,830
68300 R & M - Improvements	44,412	25,625	40,000	99,500	21,815
68400 R & M - Irrigation	2,162	8,690	4,500	10,450	11,366
<b>60000 Contractual Services</b>	<b>188,062</b>	<b>197,008</b>	<b>168,134</b>	<b>282,572</b>	<b>220,933</b>
71100 Insurance and Bonds	0	0	227	0	134
77450 Administrative Other	7,044	10,831	4,669	4,669	4,922
<b>70000 Other Charges</b>	<b>7,044</b>	<b>10,831</b>	<b>4,896</b>	<b>4,669</b>	<b>5,056</b>
83200 Improvement	0	3,004,991	0	0	0
<b>80000 Capital Outlay</b>	<b>0</b>	<b>3,004,991</b>	<b>0</b>	<b>0</b>	<b>0</b>
92150 Cert of Obligation	266,886	262,729	470,204	470,706	470,292
<b>92000 Operating Transfers</b>	<b>266,886</b>	<b>262,729</b>	<b>470,204</b>	<b>470,706</b>	<b>470,292</b>
<b>TEXPENSES Total Expenses</b>	<b>644,566</b>	<b>3,657,646</b>	<b>832,168</b>	<b>936,905</b>	<b>950,179</b>

City of Amarillo

Tutbury Imprv Dist

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30311 Collec Randall County A	16,296	16,296	16,296	16,296	16,296
<b>30300 Current Year's Levy</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>
37110 Interest Income	0	0	123	0	0
<b>37109 Interest Earnings</b>	<b>0</b>	<b>0</b>	<b>123</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>16,296</b>	<b>16,296</b>	<b>16,419</b>	<b>16,296</b>	<b>16,296</b>
53150 Electricity	419	267	419	300	320
53200 Water and Sewer	1,728	2,686	2,632	2,237	2,852
<b>51000 Supplies</b>	<b>2,147</b>	<b>2,952</b>	<b>3,051</b>	<b>2,536</b>	<b>3,172</b>
61200 Postage	13	15	13	15	15
61300 Advertising	252	338	300	345	352
62000 Professional	240	240	240	240	240
67600 Temporary Labor	0	3,843	0	5,972	6,091
68300 R & M - Improvements	6,942	2,181	5,765	500	5,700
68312 Other Improvement	181	0	0	0	0
68400 R & M - Irrigation	0	0	0	250	255
<b>60000 Contractual Services</b>	<b>7,628</b>	<b>6,617</b>	<b>6,318</b>	<b>7,322</b>	<b>12,653</b>
77450 Administrative Other	300	473	125	127	102
<b>70000 Other Charges</b>	<b>300</b>	<b>473</b>	<b>125</b>	<b>127</b>	<b>102</b>
<b>TEXPENSES Total Expenses</b>	<b>10,075</b>	<b>10,043</b>	<b>9,494</b>	<b>9,986</b>	<b>15,927</b>



## City of Amarillo

## Points West PID

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30310 Collec Potter County As	52,000	52,000	52,000	52,007	52,000
<b>30300 Current Year's Levy</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>52,007</b>	<b>52,000</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>52,007</b>	<b>52,000</b>
<b>TREVENUE Total Revenues</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>52,007</b>	<b>52,000</b>
51450 Botany & Agrigulture	0	0	0	27,300	0
53200 Water and Sewer	7,159	6,100	8,290	1,706	6,471
<b>51000 Supplies</b>	<b>7,159</b>	<b>6,100</b>	<b>8,290</b>	<b>29,006</b>	<b>6,471</b>
61200 Postage	9	14	16	14	16
61300 Advertising	270	380	280	388	396
67600 Temporary Labor	10,020	13,725	10,220	10,020	10,220
68300 R & M - Improvements	0	0	2,040	0	2,080
68312 Other Improvement	0	1,360	5,000	835	10,000
<b>60000 Contractual Services</b>	<b>10,299</b>	<b>15,478</b>	<b>17,556</b>	<b>11,257</b>	<b>22,712</b>
77450 Administrative Other	608	1,281	222	220	231
<b>70000 Other Charges</b>	<b>608</b>	<b>1,281</b>	<b>222</b>	<b>220</b>	<b>231</b>
<b>EXPENSES Total Expenses</b>	<b>18,066</b>	<b>22,859</b>	<b>26,068</b>	<b>40,482</b>	<b>29,414</b>

City of Amarillo

Quail Creek PID

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30310 Collec Potter County As	10,150	10,150	10,150	10,150	10,150
<b>30300 Current Year's Levy</b>	<b>10,150</b>	<b>10,150</b>	<b>10,150</b>	<b>10,150</b>	<b>10,150</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>10,150</b>	<b>10,150</b>	<b>10,150</b>	<b>10,150</b>	<b>10,150</b>
37110 Interest Income	0	0	12	0	0
<b>37109 Interest Earnings</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>10,150</b>	<b>10,150</b>	<b>10,162</b>	<b>10,150</b>	<b>10,150</b>
53150 Electricity	165	167	197	191	205
53200 Water and Sewer	2,596	3,631	2,906	2,157	3,853
<b>51000 Supplies</b>	<b>2,761</b>	<b>3,798</b>	<b>3,103</b>	<b>2,349</b>	<b>4,058</b>
61200 Postage	16	16	15	16	17
61300 Advertising	258	338	280	345	352
67600 Temporary Labor	2,827	2,772	3,050	3,780	3,085
68300 R & M - Improvements	1,050	0	510	725	520
<b>60000 Contractual Services</b>	<b>4,151</b>	<b>3,127</b>	<b>3,855</b>	<b>4,866</b>	<b>3,974</b>
77450 Administrative Other	234	234	89	91	73
<b>70000 Other Charges</b>	<b>234</b>	<b>234</b>	<b>89</b>	<b>91</b>	<b>73</b>
<b>EXPENSES Total Expenses</b>	<b>7,147</b>	<b>7,158</b>	<b>7,047</b>	<b>7,306</b>	<b>8,105</b>

City of Amarillo

Vineyards PID

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30310 Collec Potter County As	4,350	4,300	7,950	7,950	7,950
<b>30300 Current Year's Levy</b>	<b>4,350</b>	<b>4,300</b>	<b>7,950</b>	<b>7,950</b>	<b>7,950</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>4,350</b>	<b>4,300</b>	<b>7,950</b>	<b>7,950</b>	<b>7,950</b>
<b>TREVENUE Total Revenues</b>	<b>4,350</b>	<b>4,300</b>	<b>7,950</b>	<b>7,950</b>	<b>7,950</b>
53150 Electricity	213	267	399	400	431
53200 Water and Sewer	332	934	562	1,714	1,767
<b>51000 Supplies</b>	<b>546</b>	<b>1,201</b>	<b>961</b>	<b>2,114</b>	<b>2,198</b>
61200 Postage	46	88	33	90	92
61300 Advertising	258	10	300	10	10
67600 Temporary Labor	1,200	1,300	2,400	2,200	2,400
68300 R & M - Improvements	0	600	0	0	2,000
<b>60000 Contractual Services</b>	<b>1,505</b>	<b>1,998</b>	<b>2,733</b>	<b>2,300</b>	<b>4,502</b>
77450 Administrative Other	69	85	44	28	41
<b>70000 Other Charges</b>	<b>69</b>	<b>85</b>	<b>44</b>	<b>28</b>	<b>41</b>
<b>TEXPENSES Total Expenses</b>	<b>2,119</b>	<b>3,284</b>	<b>3,738</b>	<b>4,443</b>	<b>6,741</b>

City of Amarillo

Redstone PID

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30311 Collec Randall County A	2,000	318	0	0	0
<b>30300 Current Year's Levy</b>	<b>2,000</b>	<b>318</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>2,000</b>	<b>318</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>2,000</b>	<b>318</b>	<b>0</b>	<b>0</b>	<b>0</b>
61300 Advertising	258	0	0	0	0
62000 Professional	8	8	0	8	0
<b>60000 Contractual Services</b>	<b>266</b>	<b>8</b>	<b>0</b>	<b>8</b>	<b>0</b>
77450 Administrative Other	17	10	0	0	0
<b>70000 Other Charges</b>	<b>17</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>283</b>	<b>18</b>	<b>0</b>	<b>8</b>	<b>0</b>

City of Amarillo

Town Square PID

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30311 Collec Randall County A	72,710	162,257	166,164	166,231	166,164
<b>30300 Current Year's Levy</b>	<b>72,710</b>	<b>162,257</b>	<b>166,164</b>	<b>166,231</b>	<b>166,164</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>72,710</b>	<b>162,257</b>	<b>166,164</b>	<b>166,231</b>	<b>166,164</b>
<b>TREVENUE Total Revenues</b>	<b>72,710</b>	<b>162,257</b>	<b>166,164</b>	<b>166,231</b>	<b>166,164</b>
53150 Electricity	0	0	5,011	0	5,000
53200 Water and Sewer	0	0	45,881	0	46,000
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>50,892</b>	<b>0</b>	<b>51,000</b>
61200 Postage	5	34	10	34	35
61300 Advertising	234	340	523	340	347
62000 Professional	424	384	384	512	520
67600 Temporary Labor	0	0	22,041	0	22,000
68300 R & M - Improvements	0	0	9,184	0	9,200
<b>60000 Contractual Services</b>	<b>663</b>	<b>759</b>	<b>32,142</b>	<b>887</b>	<b>32,102</b>
77450 Administrative Other	54	0	9	8	11
<b>70000 Other Charges</b>	<b>54</b>	<b>0</b>	<b>9</b>	<b>8</b>	<b>11</b>
<b>TEXPENSES Total Expenses</b>	<b>717</b>	<b>759</b>	<b>83,043</b>	<b>894</b>	<b>83,113</b>

**CITY OF AMARILLO  
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
<b>2010 CDBG Fund</b>					
20110 Program Management	330,945	277,092	292,287	338,360	330,497
20115 Code Enforcement	43,224	165,237	239,500	239,500	257,203
20116 Code Inspector	69,375	71,187	72,821	71,525	81,605
20125 Rehab Support	167,782	118,998	97,632	183,325	186,554
20130 Housing Rehab	285,970	336,985	375,000	399,746	375,000
20135 Park Improvements	192,298	297,876	-	-	-
20140 Public Services	208,729	218,887	238,802	238,802	242,886
20155 Neighborhood Facilities	15,708	139,517	160,500	160,500	160,500
<b>2010 CDBG Fund</b>	<b>1,314,031</b>	<b>1,625,780</b>	<b>1,476,542</b>	<b>1,631,757</b>	<b>1,634,245</b>
<b>2020 Housing</b>					
20210 Housing Assistance	927,642	711,429	895,947	919,386	919,249
20220 Mod Rehab	-	(1,830)	-	-	-
20230 Housing Vouchers	8,948,306	8,283,392	9,188,230	9,177,683	9,188,230
20240 SRO Rehab	682	-	-	-	-
20250 5 YEAR MAINSTREAM VOUCHE	340,459	281,433	321,299	321,299	321,299
<b>2020 Housing</b>	<b>10,217,088</b>	<b>9,274,423</b>	<b>10,405,476</b>	<b>10,418,368</b>	<b>10,428,778</b>
<b>2030 Home Investment Partnersh</b>					
20310 Home Administration	57,758	63,757	71,594	73,057	64,979
20320 Home Projects	887,127	209,976	653,017	653,017	580,318
<b>2030 Home Investment Partnersh</b>	<b>944,885</b>	<b>273,733</b>	<b>724,611</b>	<b>726,074</b>	<b>645,297</b>
<b>2040 Shelter Plus Care Fund</b>					
20400 SHELTER PLUS CARE	413,534	189,230	305,000	310,368	302,712
<b>2040 Shelter Plus Care Fund</b>	<b>413,534</b>	<b>189,230</b>	<b>305,000</b>	<b>310,368</b>	<b>302,712</b>
<b>2050 Supportive Housing Fund</b>					
20500 SUPPORTIVE HOUSING	5,910	-	-	-	-
<b>2050 Supportive Housing Fund</b>	<b>5,910</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2060 Affordable Housing Fund</b>					
20600 AFFORDABLE HOUSING	1,152	-	-	-	-
<b>2060 Affordable Housing Fund</b>	<b>1,152</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2065 Coming Home Project</b>					
20650 Coming Home Project	-	-	-	156,020	278,224
<b>2065 Coming Home Project</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>156,020</b>	<b>278,224</b>
<b>2070 TX Emergency Solutions Gr</b>					
20700 TX Emergency Solutions G	143,282	298,098	145,449	13,612	-
<b>2070 TX Emergency Solutions Gr</b>	<b>143,282</b>	<b>298,098</b>	<b>145,449</b>	<b>13,612</b>	<b>-</b>
<b>2075 HMIS</b>					
20755 HMIS	45,179	-	-	163,232	163,232
<b>2075 HMIS</b>	<b>45,179</b>	<b>-</b>	<b>-</b>	<b>163,232</b>	<b>163,232</b>

**CITY OF AMARILLO**  
**SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
<b>2080 Court Technology Fund</b>					
20800 Court Technology	94,385	134,891	332,640	308,196	109,640
<b>2080 Court Technology Fund</b>	<b>94,385</b>	<b>134,891</b>	<b>332,640</b>	<b>308,196</b>	<b>109,640</b>
<b>2090 Court Security Fund</b>					
20910 Court Security Fund	154,525	176,805	148,943	163,184	155,861
<b>2090 Court Security Fund</b>	<b>154,525</b>	<b>176,805</b>	<b>148,943</b>	<b>163,184</b>	<b>155,861</b>
<b>2210 Safe and Sober TXDOT Prog</b>					
22150 Safe and Sober TXDOT Pr	214,902	186,541	180,607	172,095	182,533
22160 Click It or Tickit	12,422	12,282	9,000	12,726	11,607
<b>2210 Safe and Sober TXDOT Prog</b>	<b>227,324</b>	<b>198,823</b>	<b>189,607</b>	<b>184,821</b>	<b>194,140</b>
<b>2300 Summer Programs</b>					
23100 Summer Food Service Prog	294,620	357,361	515,354	515,354	515,354
<b>2300 Summer Programs</b>	<b>294,620</b>	<b>357,361</b>	<b>515,354</b>	<b>515,354</b>	<b>515,354</b>
<b>2400 Hazardous Material Transp</b>					
24130 OEM Projects	119,204	29,795	-	-	-
<b>2400 Hazardous Material Transp</b>	<b>119,204</b>	<b>29,795</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2420 Urban Transportation Plan</b>					
24200 Urban Transportation Pla	421,658	307,760	439,512	357,837	430,418
<b>2420 Urban Transportation Plan</b>	<b>421,658</b>	<b>307,760</b>	<b>439,512</b>	<b>357,837</b>	<b>430,418</b>
<b>2425 Photographic Traffic Enfo</b>					
24250 Photographic Traffic Enf	1,175,603	1,286,581	1,171,297	1,322,717	960,427
<b>2425 Photographic Traffic Enfo</b>	<b>1,175,603</b>	<b>1,286,581</b>	<b>1,171,297</b>	<b>1,322,717</b>	<b>960,427</b>
<b>2430 Emergency Mgt Service &amp; E</b>					
24300 Emergency Mgmt Serv & Eq	-	15,092	-	59,109	-
24310 Homeland Sec 03/04	-	97,000	-	97,000	-
24320 Homeland Sec 04/05 City	-	5,843	-	20,760	-
24330 Homeland Sec 04/05 Reg	-	-	-	29,077	-
24340 Homelnd Sec 04/05 Police	-	-	-	1,678	-
24380 Homeland Security Grants	15,586	90,015	104,522	1,298	104,522
24390 SHSP LETPA	15,516	-	-	-	-
<b>2430 Emergency Mgt Service &amp; E</b>	<b>31,102</b>	<b>207,949</b>	<b>104,522</b>	<b>208,923</b>	<b>104,522</b>
<b>2450 Louisiana Refugee Disaste</b>					
24510 Louisiana Refugee Disast	176,901	40,900	-	-	-
24520 KDHAP Katrina Dis HAP	38,852	-	-	-	-
<b>2450 Louisiana Refugee Disaste</b>	<b>215,753</b>	<b>40,900</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2500 Public Health Fund</b>					
25011 AHD Public Health	955,571	1,065,675	1,294,236	1,151,662	1,256,256
25012 Refugee Health	421,377	229,007	399,102	254,196	371,607
25013 TDH Immunizations	329,657	356,342	370,066	341,458	362,784
25014 HIV Prevention	244,513	204,499	257,293	242,772	254,775
25015 Core Public Health	186,800	179,857	191,489	190,460	186,885

**CITY OF AMARILLO**  
**SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
25016 Hansen's	-	9,022	21,464	19,368	20,804
25017 Healthy Texas Babies	-	21,956	71,567	92,222	123,343
25020 Bioterrorism Grant	255,315	310,604	309,050	304,629	300,746
25022 HIV Surveillance	-	-	-	-	-
25024 DSRIP IMMUNIZATIONS	384,167	225,439	375,262	177,933	274,472
25025 DSRIP ARAD	150,000	150,000	150,000	150,000	150,000
25026 Childhood Obesity Projec	100,000	-	-	-	-
25028 CPS/EBOLA	15,859	-	-	-	-
25030 Epidemiology	91,036	84,575	86,939	85,730	84,803
25035 Local Tuberculosis - Fed	75,637	74,780	75,342	76,046	72,646
25045 Local Tuberculosis - Sta	160,028	150,700	159,164	141,498	147,820
<b>2500 Public Health Fund</b>	<b>3,369,959</b>	<b>3,062,455</b>	<b>3,760,972</b>	<b>3,227,976</b>	<b>3,606,942</b>
<b>2530 WIC Grant Fund</b>					
25311 WIC Administration	259,186	244,309	607,209	410,793	585,027
25312 WIC Nutrition Education	410,927	383,268	712,969	576,608	703,152
25313 WIC Breastfeeding	52,270	40,189	86,322	74,653	85,316
25314 WIC Client Services	530,035	468,513	804,729	619,156	785,931
25315 WIC Automation JAD	9,161	1	-	14,400	14,400
25316 WIC Farmers Market	83,251	98,077	-	13,728	1,093
25317 WIC Lactation Consultant	20,969	16,626	8,936	17,180	8,891
25318 WIC Peer Counselor	36,342	34,894	108,686	95,744	107,892
25319 WIC Vendor Operations	22	53,182	-	23,351	-
25320 WIC Mentor	-	-	50,000	49,900	49,900
25321 WIC Obesity	29,785	22,450	32,958	31,805	32,703
25322 WIC R D Grant	12,877	11,642	71,868	84,808	77,168
25323 WIC Summer Feeding	9,699	5,135	-	4,576	-
<b>2530 WIC Grant Fund</b>	<b>1,454,522</b>	<b>1,378,286</b>	<b>2,483,676</b>	<b>2,016,701</b>	<b>2,451,473</b>
<b>2610 Justice Assistance Grant</b>					
26110 JAG Traffic Enforcement	52,609	50,661	50,000	50,661	50,000
26130 FY14 JAG Program	-	42,351	-	-	-
26150 FY15 JAG Program	-	-	-	44,676	-
<b>2610 Justice Assistance Grant</b>	<b>52,609</b>	<b>93,012</b>	<b>50,000</b>	<b>95,336</b>	<b>50,000</b>
<b>2620 APD Seized Property Fund</b>					
26210 Narcotics Unit	41,332	34,062	90,350	26,004	90,350
<b>2620 APD Seized Property Fund</b>	<b>41,332</b>	<b>34,062</b>	<b>90,350</b>	<b>26,004</b>	<b>90,350</b>
<b>2660 Leose Training Program Fu</b>					
26610 Leose Training-Police	21,717	16,397	21,000	15,438	21,000
26620 Leose Training- Fire Civ	2,000	-	-	-	-
26630 Leose Training- Airport	1,696	951	1,500	-	1,500
<b>2660 Leose Training Program Fu</b>	<b>25,413</b>	<b>17,348</b>	<b>22,500</b>	<b>15,438</b>	<b>22,500</b>
<b>2700 Greenways at Hillside Fun</b>					
26710 AIP Pantex Project Fund	164,224	144,398	171,048	230,364	197,579
<b>2670 AIP Pantex Project Fund</b>	<b>164,224</b>	<b>144,398</b>	<b>171,048</b>	<b>230,364</b>	<b>197,579</b>



**CITY OF AMARILLO  
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

<b>DESCRIPTION</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Budget 2018</b>	<b>RevEst 2018</b>	<b>Dept Req 2019</b>
<b>27PID Total Pids</b>					
2700 Greenways at Hillside Fun	470,002	545,700	618,125	466,533	628,630
2705 Pinnacle PID	-	336	-	343	350
2710 Heritage Hills PID Fund	-	631	63,755	3,878	27,623
2730 Colonies	644,566	3,657,646	832,168	936,905	950,179
2740 Tutbury Public Imprv Dist	10,075	10,043	9,494	9,986	15,927
2750 Point West PID	18,066	22,859	26,068	40,482	29,414
2760 Quail Creek Public Improv	7,147	7,158	7,047	7,306	8,105
2770 Vineyards PID	2,119	3,284	3,738	4,443	6,741
2780 Redstone PID	283	18	-	8	-
2790 Town Square PID	717	759	83,043	894	83,113
<b>27PID Total Pids</b>	<b>1,152,975</b>	<b>4,248,434</b>	<b>1,643,439</b>	<b>1,470,777</b>	<b>1,750,082</b>
<b>2000 Special Revenue Funds</b>	<b>22,080,268</b>	<b>23,380,125</b>	<b>24,180,939</b>	<b>23,563,059</b>	<b>24,091,776</b>

**CITY OF AMARILLO**  
**SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

DESCRIPTION	Actual 2017/2018	Budgeted 2018/2019	Budgeted 2019/2020
<b>Public Safety</b>			
1040 Judicial	538,462	553,408	502,721
1232 Emergency Management Serv	452,109	509,482	531,710
1270 AECC	4,522,509	4,719,728	4,853,258
1305 Municipal Court	1,247,754	1,381,249	1,363,071
1306 Office of Civil Hearings	-	-	117,179
1610 Police	41,545,435	43,329,023	43,579,313
1640 Civilian Personnel	5,002,950	5,231,356	5,368,091
1680 TSU Tobacco Enforcement P	534	-	-
1710 Animal Management & Welfa	2,809,488	3,058,682	3,285,451
1910 Fire Operations	30,982,801	31,485,535	32,488,141
1930 Fire Marshal	904,840	957,571	1,002,978
1940 Fire Civilian Personnel	626,343	605,946	711,658
1000 General Fund	88,633,225	91,831,980	93,803,571
<b>2080 Court Technology Fund</b>			
<b>Public Safety</b>			
20800 Court Technology	134,891	332,640	109,640
2080 Court Technology Fund	134,891	332,640	109,640
<b>2090 Court Security Fund</b>			
<b>Public Safety</b>			
20910 Court Security Fund	176,805	148,943	155,861
2090 Court Security Fund	176,805	148,943	155,861
<b>2210 Safe and Sober TXDOT Prog</b>			
<b>Public Safety</b>			
22150 Safe and Sober TXDOT Pr	186,541	180,607	182,533
22160 Click It or Tickit	12,282	9,000	11,607
2210 Safe and Sober TXDOT Prog	198,823	189,607	194,140
<b>2400 Hazardous Material Transp</b>			
<b>Public Safety</b>			
24130 OEM Projects	29,795	-	-
2400 Hazardous Material Transp	29,795	-	-
<b>2430 Emergency Mgt Service &amp; E</b>			
<b>Public Safety</b>			
24380 Homeland Security Grants	90,015	104,522	104,522
2430 Emergency Mgt Service & E	207,949	104,522	104,522
<b>2450 Louisiana Refugee Disaste</b>			
24510 Louisiana Refugee Disast	40,900	-	-
<b>2450 Louisiana Refugee Disaste</b>	40,900	-	-

**CITY OF AMARILLO**  
**SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

DESCRIPTION	Actual 2017/2018	Budgeted 2018/2019	Budgeted 2019/2020
<b>2610 Justice Assistance Grant</b>			
<b>Public Safety</b>			
26110 JAG Traffic Enforcement	50,661	50,000	50,000
26130 FY14 JAG Program	42,351	-	-
2610 Justice Assistance Grant	93,012	50,000	50,000
<b>2620 APD Seized Property Fund</b>			
<b>Public Safety</b>			
26210 Narcotics Unit	34,062	90,350	90,350
2620 APD Seized Property Fund	34,062	90,350	90,350
<b>26620 Leose Training- Fire Civ</b>			
<b>Public Safety</b>			
26610 Leose Training-Police	16,397	21,000	21,000
2660 Leose Training Program Fu	16,397	21,000	21,000
<b>2670 AIP Pantex Project Fund</b>			
<b>Public Safety</b>			
26710 AIP Pantex Project Fund	144,398	171,048	197,579
2670 AIP Pantex Project Fund	144,398	171,048	197,579
<b>Public Safety Total Expenditures</b>	<b>89,710,257</b>	<b>92,940,090</b>	<b>94,726,663</b>



**(1610, 1640, 1670, 1680, 22150, 22160, 2610, 2620, 26610)**

## Budget Comparison

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 39,819,162	\$ 41,370,842	\$ 41,764,235
Supplies	1,254,493	1,711,189	1,248,626
Contractual Services	5,119,566	5,135,378	5,591,076
Other Charges	683,167	693,927	698,957
Capital Outlay	44,481	-	-
Inter Reimbursements	(29,656)	-	-
<b>Total Expenses</b>	<b>\$ 46,891,213</b>	<b>\$ 48,911,336</b>	<b>\$ 49,302,894</b>

## Mission

The mission of the Amarillo Police department is to provide excellent public service and law enforcement to the community, with the goal of keeping Amarillo a safe place to live, work, and play. The department shall provide this service by utilizing best practices in law enforcement, continuous improvement in leadership and professionalism, and partnership with the community.

## Strategic Approach

The City of Amarillo Police Department provides a full array of law enforcement services. The department engages in strategic planning to ensure alignment with the City's values, goals, and objectives. The department adheres to the Texas Police Chiefs' Association Best Practices to ensure police services are provided to community in an efficient and effective manner, and that individuals rights are protected. The Police Department's community policing and engagement initiatives provide valuable feedback for strategic planning. The Police Department tracks a variety of performance indicators for specific units as outlined below. However, the primary performance measures monitored for strategic planning purposes are:

- Crime Rate – As measured by the FBI Uniform Crime Report.
- Traffic Safety – As measured by traffic crashes reported to the Police Department.
- Response Times – As measured by the mean response times to calls for service in the Computer Aided Dispatch (CAD) System.
- Quality of Service – As measured by an Annual Community Survey

The Amarillo Police Department provides police services within a community of approximately 204,828 people covering about 101 square miles and almost 1,023 miles of roadway. The department is authorized 370 commissioned law enforcement officers and budgeted to employ 371 officers. Current staffing is 341 officers. There are 68 full-time and three part-time civilian personnel.

The department is divided into two major bureaus: Line Operations and Staff Services. Both bureaus are commanded by an Assistant Chief who holds the rank of Colonel. Line Operations includes Uniform Division and Detectives Division, while Staff Operations includes Service Division, Training and Personnel Division, Crime Prevention Unit, and Amarillo Emergency Communications Center (AECC) operations, Crime Analysis Unit, and Budget Management.

The operations and administration of the Amarillo Police Department impacts the citizens of Amarillo by delivering quality police services in the most cost-effective way. All programs and services provided by the Police Department support the Blue Print for Amarillo, Public Safety Pillar.

## Programs

### Police Department Administration/Support 2019/20 Budget — \$935,925

The Police Department Administration is tasked with the overall management, policy development, and budget administration. Police Administration engages in strategic planning for the department, coordination of efforts with other City departments, other criminal justice agencies, and the community to enhance public safety. This program is responsible for managing the Texas Police Chiefs’ Best Practices Program. Establishing partnerships community organizations and participating in community events is also an important responsibility for Police Administration. These organizations and events include: National Night Out, Community Alliance of Leaders in Law Enforcement, Barrio Group, Urban Project, St. John’s Baptist Church, Discovery Center, Power Church, N.A.A.C.P., United Way Day of Caring, Big Brothers Big Sisters, and others throughout the year. Police Administration is also responsible for monitoring and disseminating the departments primary performance measures.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Crashes	5,175	6,666*	7,500*
Total Fatality Crashes	23	23**	20**
Total DWI Crashes	278	297	260 <sup>1</sup>
Overall Crime Rate (Uniform Crime Report, per 100,000 population)	-3%	-10%	-4%
Quality of Service	60.29%	70%	>70% Above Average or Excellent

\*Projections based on current five-year rolling average data

\*\*Projections based on current FY trend

<sup>1</sup>Projections based on current four-year rolling average

**Police Investigations Division**  
**2019/20 Budget — \$10,631,110**

Police Investigations is responsible for follow-up investigations of all police reports, the identification of offenders, case preparation for prosecution, and the recovery of stolen property.

The Crime Scene Investigation Unit responds to the scene of major crimes and collects physical, latent, and electronic evidence. This program also processes some evidence in the lab, primarily for fingerprint evidence, and prepares evidence for lab submission.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>FY 2019/20 Projected</b>
Cases Presented for Prosecution	12,000	12,400	12,400
Amount of All Other Stolen Property Recovered	\$675,000	\$680,000	\$686,800
Amount of Stolen Motor Vehicles Recovered (870 recovered @ average \$8,105.00 each)	\$6,200,000	\$ 6,300,000	\$7,100,000
Violent Crimes (per 1,000 population)*	7.4	7.9	7.0
Property Crimes (per 1,000 population)*	41.0	40.9	38.6
Clearance Rates (Violent)*	41%	36.5%	35.9
Clearance Rates (Property)*	20%	14.5%	15.4

\* Data not available on a fiscal basis – numbers provided represent a calendar year.

**Police Uniform Patrol Division**  
**2019/20 Budget — \$22,134,476**

Uniform Patrol increases the safety of Amarillo citizens through marked and unmarked patrol and response to calls using the Texas Police Chiefs Association (TPCA) Best Practices standards. Officers are staffed 24 hours a day to meet the needs of the community. Officers respond to calls for service, investigate crimes and collect evidence, serve arrest warrants, gather criminal intelligence, enforce traffic laws.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>FY 2019/20 Projected</b>
Average Response Time to Priority Calls (minutes)	7.11	8.5	8.0
Average Response Time to Non-Priority Calls (minutes)	12.5	14.0	15.0

**Neighborhood Police Unit**

Neighborhood Police Officers (NPO) are assigned to a neighborhood on a semi-permanent basis and strive to become familiar with community members in their assigned area. They provide residents with a central source of assistance for both law enforcement and non-law enforcement-type problems. It is the goal of the NPO unit to form a partnership with the residents of the community in order to reduce

crime and fear of crime as well as to enhance quality of life in the community. Officers assigned to the NPO Unit receive specialized training, equipment (bicycles), and scheduling flexibility to fulfill this goal and are encouraged to be innovative and proactive in problem-solving and crime prevention. NPO's work closely with other City departments, such as Building Safety and Fire Prevention, to provide a combined effort of evaluation and enforcement of quality of life issues.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>FY 2019/20 Projected</b>
Quality of Life Problems Resolved	125	150	175
Arrests	225	200	200
Community Meetings and Events	30	40	65
School Presentations	5	10	20

**Police SWAT/Narcotics Unit  
2019/20 Budget — \$2,858,868**

The Narcotics Unit is responsible for investigating the possession, sale, and distribution of illegal narcotics. Narcotic officers also investigate prostitution, gambling, and organized criminal activity. In addition to assisting the Narcotics Unit, the SWAT Team responds to high-risk incidents that require specialized tactical responses and equipment, including barricaded subjects, hostage situations, and high-risk search warrants or arrest warrants. SWAT refers to these as “activations” since they are regularly requested duties, not associated with a CIRT Team response. They also assist state and federal law enforcement agencies with protection of high ranking officials and VIPs visiting Amarillo.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>FY 2019/20 Projected</b>
Narcotics Investigation Arrests	1,327	1,400	1,500
Pounds of Illegal Drugs Seized	377	250	250
Barricade Situations Responded To	20	22	24
High-Risk Warrants Served	15	15	20
Weapons seized related to narcotics cases	78	50	55
SWAT Activations(other than barricade/hostage situations)	108	120	140

**Police Canine  
2019/20 Budget — \$553,704**

The Police Canine program uses police dogs to search buildings for suspects, track fleeing suspects, conduct narcotic and explosive searches, assist Uniform Patrol in service delivery, and provide educational programs to the public. In each search instance below, the canine performs an added function that a police officer cannot do (searching by smell).

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>FY 2019/20 Projected</b>
Number of Searches Using Police Dogs	800	900	900
Cases Resolved Involving the Use of Police Dogs (Arrests)	90	120	120
Number of Community Presentations	30	40	40

**Police Motorcycle Patrol and Parking Enforcement  
2019/20 Budget — \$1,536,700**

Police Motorcycle Patrol is responsible for traffic law enforcement and special events traffic planning. This program coordinates state grants for DWI, Selective Traffic Enforcement Program, and Click It or Ticket.

The Parking Enforcement program is staffed by a civilian parking enforcement officer assigned to patrol primarily the downtown Amarillo area and enforce parking regulations. APD supplements its parking enforcement operations with the use of the Handicap Enforcement Patrol program, which is comprised of volunteers from the community who patrol parking areas and enforce violations of parking in handicapped parking zones. The volunteers write citations, testify in court, and educate people on the correct display of parking placards.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>FY 2019/20 Projected</b>
Number of Parking Enforcement Contacts by Parking Enforcement Officer	0*	500	3,000
Number of Parking Enforcement Contacts by Handicap Enforcement Patrol	1,200	1,300	1,200
Number of Traffic Warnings and Citations	36,000	38,000	38,000
Number of Traffic Plans Submitted	100	100	100

*\*Parking Enforcement Officer was out on extended medical leave*

**Police Uniform Specialized Unit  
2019/20 Budget — \$2,657,778**

**PACE Unit**

The Proactive Criminal Enforcement Unit (PACE) is dedicated to working in partnership with other law enforcement agencies, such as the United States Marshals Fugitive Task Force, and divisions within the department to solve or reduce problems that affect the quality of life in the Amarillo community. This is accomplished by supporting the Uniform Patrol and Investigation programs by concentrating activities on known criminals who are responsible for crime trends and are currently under investigation. In an effort to prevent crime and provide a better quality of life in our community, PACE officers also undertake various problem-solving endeavors that may reach outside the traditional law enforcement function.



*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>FY 2019/20 Projected 1</b>
Arrests	400	400	300
Proactive Contacts (Knock and Talk)	450	450	300
Stolen Firearms Recovered	40	40	20
Warrants Served	500	650	400

1. FY 2019/2020 Projections based on Staffing Shortage for the Unit.

**Police School Liaison  
2019/20 Budget — \$1,661,111**

The Police School Liaison program is responsible for the security of students, teachers, administrators, and other employees of public schools within Amarillo city limits. Liaison officers also provide educational programs designed to enhance safety at assigned schools, along with improving police community relations for students and the public in general.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>FY 2019/20 Projected</b>
Educational Programs Conducted	205	205	250
Police Reports Made on School Campuses	650	650	800
Complaints Investigated; No Report	6,700	6,700	6,745

**Police Student Crime Stoppers  
2019/20 Budget — \$110,741**

The Police Student Crime Stoppers program collects tips on school and other crimes reported by students. It provides educational programs designed to keep students from becoming involved in illegal or dangerous activities.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>FY 2019/20 Projected</b>
Number of Tips Received*	215	761	800
Cases Resolved by Tips	68	164	164
Educational Programs Conducted	50	50	64

\*Large gain in tips due to a new app.

**Police Records Management Unit  
2019/20 Budget — \$4,208,148**

Police Records Management personnel provide essential support for the everyday operation of the department. Responsibilities include enforcement of the City's alarm ordinance and wrecker service compliance.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>FY 2019/20 Projected</b>
Property and Evidence Items Processed	24,297	20,172	20,000
Visual, Estimated Wrecker Inspections**	6	6	6
Reports Typed by Typist*	42,699	37,861	150
Open Records Requests Processed	3,801	3,307	4,600

\* Officers are now required to type their own reports or use voice to text technology

\*\*Texas Department of License and Regulations regulate wrecker services.

## **Police Training/Recruiting 2019/20 Budget — \$1,349,889**

The Police Training program is responsible for all department training, police academy, shooting complex, quartermaster supply, personnel files. This program is also responsible for coordinating the department's recruitment efforts and hiring process.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>FY 2019/20 Projected</b>
Number of Applicants	350	350	350
Training Hours Provided	46,400 <sup>1</sup>	47,400 <sup>2</sup>	57,500 <sup>3</sup>
Shooting Complex Customers	8,804	8,850	9300
Recruits Trained	20	21	32 <sup>3</sup>

<sup>1</sup>2017 calendar year

<sup>2</sup>2018 calendar year

<sup>3</sup>2019 calendar year w/2 Academies

## **Police Fleet Management 2019/20 Budget — \$332,222**

The Police Fleet Management department is responsible for a fleet of 231 vehicles, 16 trailers, and supporting equipment. Other responsibilities include ensuring physical inventory of police department assets annually and recommending equipment for vehicles while managing the rotation of fleet vehicles and ordering the vehicle equipment. Management of the Media/Technology Lab is another role of this department. Media/Technology provides technical support for fleet camera systems and electronic ticket writers. The Fleet Management staff troubleshoots vehicle electronic devices and assists investigations by processing audio and video devices to assist with investigations in support of the Detective Division.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>FY 2019/20 Projected</b>
Average Percent of Vehicles in Service	94%	97%	97%
Patrol	90%	90%	90%
Detective/Admin/Specialized Units	98%	98%	98%
Preventative Maintenance Performed Timely	100%	100%	100%

**Police Crime Prevention Unit  
2019/20 Budget — \$332,222**

The Crime Prevention Unit is responsible for providing programs to the public, media relations, public information, community relations, and community contact point. The Amarillo Crime Stoppers program coordinator is part of the Crime Prevention Unit.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>FY 2019/20 Projected</b>
Programs Provided	140	140	140
Media Releases Provided	500	500	575
Community Contacts Made	85	85	90
Crime Stopper Tips Leading to an Arrest	63	59	65
Amount of Stolen Property Recovered by Crime Stoppers	\$55,000	\$40,000	\$50,000
Rewards Paid Out by Crime Stoppers	\$6,500	\$8,500	\$10,000

**Authorized Positions**

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions (Sworn)	365	370	371
Permanent Positions (Civilian)	66	68	68
Part-time Positions	3	3	3
<b>Total Positions</b>	<b>434</b>	<b>441</b>	<b>442</b>

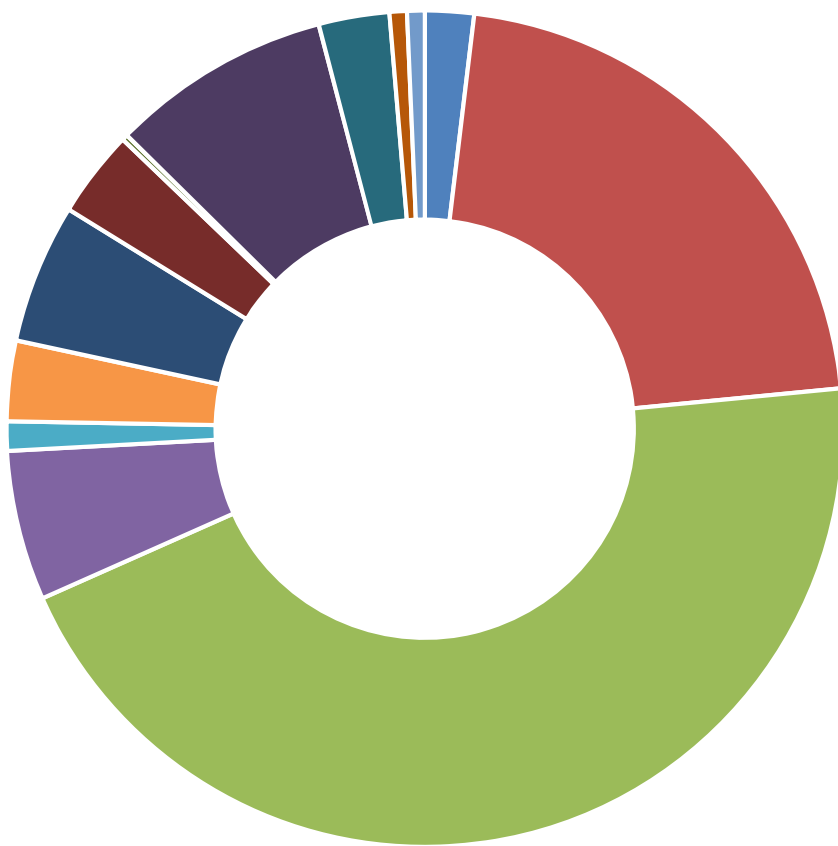
**2019/20 Expenditures by Funding Source**

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General Fund	\$ 48,947,404
Special Revenue Funds	\$ 355,490

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**Total Police Department 2019/20 Budget — \$49,302,894**



- Police Department Administration/Support
- Police Investigations Division
- Police Uniform Patrol Division
- Police SWAT/Narcotics Unit
- Police Canine
- Police Motorcycle Patrol & Parking Enforcement
- Police Uniform Specialized Unit
- Police School Liaison
- Police Student Crime Stoppers
- Police Records Management Unit
- Police Training/Recruiting
- Police Fleet Management

City of Amarillo

Police

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
31770 Taxicab Licenses	2,749	3,255	3,500	3,943	3,500
<b>31400 Business License and Per</b>	<b>2,749</b>	<b>3,255</b>	<b>3,500</b>	<b>3,943</b>	<b>3,500</b>
31980 Solicitation Permits	2,940	1,485	7,200	1,350	7,200
<b>31900 Non-Business License &amp; P</b>	<b>2,940</b>	<b>1,485</b>	<b>7,200</b>	<b>1,350</b>	<b>7,200</b>
32870 Police School Liason Par	1,004,619	1,012,331	941,411	956,392	994,880
<b>32800 Other Governmental Reven</b>	<b>1,004,619</b>	<b>1,012,331</b>	<b>941,411</b>	<b>956,392</b>	<b>994,880</b>
33320 Traffic Accident Report	30,416	32,280	43,000	32,835	43,000
<b>33300 Public Safety and Health</b>	<b>30,416</b>	<b>32,280</b>	<b>43,000</b>	<b>32,835</b>	<b>43,000</b>
33870 Shooting Complex Revenue	98,033	91,821	105,000	77,410	105,000
33880 Shooting Merchandise Sal	9,915	5,962	18,500	4,866	18,500
<b>33700 Culture and Recreation</b>	<b>107,948</b>	<b>97,782</b>	<b>123,500</b>	<b>82,276</b>	<b>123,500</b>
35133 Auto Theft Invest Fee	0	3	0	3	0
<b>35000 Fines and Forfeitures</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>
37154 Other Rental Income	5,250	1,800	0	1,200	0
<b>37150 Rent</b>	<b>5,250</b>	<b>1,800</b>	<b>0</b>	<b>1,200</b>	<b>0</b>
37141 Merchant Service Fees	-2,106	-1,911	-1,400	-1,714	-1,400
37410 Miscellaneous Revenue	61,745	30,099	28,000	29,984	28,000
37412 Auction Expense Recovery	43,609	6,527	14,000	324	14,000
37413 Seized Property or Cash	0	112,187	0	200,000	0
37416 Other Outside Restitutio	0	0	0	8,980	0
37417 Wrecker Service Contract	56,693	51,118	53,000	48,037	53,000
37420 Donations	23,842	400	0	0	0
37441 Unclaimed Property or Ca	0	0	0	160,000	0
37460 Gn/Lss on Prop Disposal	765	0	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>184,548</b>	<b>198,419</b>	<b>93,600</b>	<b>445,612</b>	<b>93,600</b>
<b>TREVENUE Total Revenues</b>	<b>1,338,470</b>	<b>1,347,355</b>	<b>1,212,211</b>	<b>1,523,612</b>	<b>1,265,680</b>
41100 Salaries and Wages	24,013,947	24,599,548	26,078,365	25,098,425	26,263,246
41200 Longevity	326,651	328,348	358,851	321,718	347,624
41300 Incentive	613,907	621,235	805,704	644,933	586,692
41620 Unscheduled	2,294,827	2,111,235	1,313,864	2,244,009	1,313,864
41820T Health Insurance	3,390,151	3,405,316	3,788,862	3,497,009	4,029,860
41900 Life	5,801	5,779	6,271	5,936	6,172
42010 Social Security - Medica	366,357	374,316	383,435	384,548	391,612
42020 Social Security - OASDI	72	0	0	0	0
42110 TMRS	3,169,666	3,421,274	3,348,633	3,366,419	3,351,743
42115 OPEB Funding	668,381	677,765	663,985	668,227	667,462
42200 Tuition Reimbursement	-3,422	-1,140	0	-1,140	0
42300 State Unemployment	17,772	17,167	18,081	18,412	18,032
42400 Workers Compensation	825,192	842,282	901,709	873,219	906,430
42510 Car Allowance	6,450	4,007	3,600	3,593	3,600
42520 Uniform/Clothing Allowan	251,124	250,095	267,120	247,351	266,400
42530 Moving Expense	5,000	0	0	0	0
42540 Tool Allowance	17	0	0	0	0
42550 Communications Allowance	13,627	13,381	14,400	16,203	16,800
PSCHG Personal Svcs Changes	0	0	0	0	71,292
<b>41000 Personal Services</b>	<b>35,965,520</b>	<b>36,670,610</b>	<b>37,952,881</b>	<b>37,388,862</b>	<b>38,240,827</b>
51110 Office Expense	148,266	138,566	134,529	146,787	134,529
51115 Employee Recognition Pro	10,343	10,538	11,500	10,297	11,500
51125 Training	0	5,158	10,000	3,526	10,000
51200 Operating	110,191	100,554	123,248	111,059	123,248
51250 Janitor	591	829	3,500	2,233	3,500
51300 Clothing and Linen	196,889	192,432	130,000	202,140	130,000
51310 New Officer Equipment	36,293	74	0	0	0
51350 Chemical and Medical	12,764	22,295	25,994	32,810	25,994
51400 Photographic	4,612	227	11,945	9,258	11,945
51550 Animal Feed and Medical	10,423	10,904	8,890	13,314	8,890
51700 Education	33,844	17,520	42,775	25,756	42,775
51800 Fuel & Oil	71,686	89,512	84,741	81,329	89,512

City of Amarillo

Police

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
51850 Minor Tools	173,846	72,871	473,034	430,771	72,871
51950 Minor Office Equipment	38,753	55,207	28,825	37,456	28,825
51955 Furniture	18,603	22,144	5,300	37,462	5,300
51980 IT Hardware	11,284	2,126	0	2,172	0
52000 Ammunition	161,537	144,951	190,000	63,650	190,000
52050 Auto Parts	45,233	43,732	32,236	52,551	32,236
52050LABOR Auto Parts Labor	38,543	53,285	57,236	44,484	57,236
52120 Tires and Tubes Other	11,811	14,074	1,000	15,035	1,000
52300 Unassigned	0	0	5,000	0	5,000
53100 Natural Gas	49,522	41,980	49,522	38,358	41,979
53150 Electricity	186,353	176,603	228,221	187,058	201,086
53200 Water and Sewer	30,887	36,406	32,493	46,777	0
54000 Food	1,338	2,504	3,500	2,595	3,500
<b>51000 Supplies</b>	<b>1,403,610</b>	<b>1,254,493</b>	<b>1,693,489</b>	<b>1,596,876</b>	<b>1,230,926</b>
61100 Communications Billing	93,448	127,701	108,920	111,278	108,920
61200 Postage	24,057	30,197	23,000	26,914	23,000
61300 Advertising	4,489	6,362	15,000	8,460	15,000
61400 Dues	12,612	18,125	12,640	18,363	12,640
61410 Tuition	143,030	159,166	120,485	150,681	120,485
61412 Training	0	0	0	2,579	0
61420 Employee Reimbursement	1,225	1,349	2,000	1,585	2,000
62000 Professional	106,921	94,977	95,351	111,607	95,351
62220 Leased Equipment Expense	0	0	0	0	343,574
63210 Armored Car Service	6,174	6,251	5,868	8,014	8,556
63400 Employee Medical	9,258	12,052	17,500	13,140	17,500
67320 Extermination	1,780	3,785	3,000	3,635	3,000
67500 Laundry	0	0	0	24	0
68100 R & M - Building	8,472	15,015	7,000	27,658	7,000
68300 R & M - Improvements	186	195	0	5,772	0
68610 Office Equipment	3,339	2,536	5,980	5,883	5,980
68620 Computer Equipment	53,058	88,056	102,983	63,254	102,983
68660 Audio/Video Equipment	14,877	31,612	17,602	40,397	17,602
68680 Other Equipment	54,260	54,284	67,565	45,184	67,565
68710 Auto Repair & Maint	229,482	144,571	255,000	111,975	255,000
69210 Rental City Equipment	2,332,860	2,093,094	2,124,544	2,134,269	2,233,980
69220 Rental Other Equipment	2,376	2,726	2,700	2,330	2,700
69300 Leased Computer Software	155,836	150,136	163,240	171,042	163,240
<b>60000 Contractual Services</b>	<b>3,257,740</b>	<b>3,042,191</b>	<b>3,150,378</b>	<b>3,064,045</b>	<b>3,606,076</b>
71100 Insurance and Bonds	377,928	384,564	388,942	388,942	358,150
71250 Paid Claims	3,091	8,572	4,000	7,014	4,000
72000 Communication	27	298	0	921	0
74000 Printing and Binding	1,242	2,339	1,200	2,799	1,200
75100 Travel	107,713	132,126	83,592	123,387	83,592
75200 Mileage	8,520	12,483	19,500	10,253	19,500
75300 Meals and Local	3,559	2,714	3,000	3,029	3,000
77900 Other Agencies	32,800	56,065	32,042	61,935	32,042
78210 Cash Over/Short	-37	-85	0	-14	0
78230 Loss on Bad Debt	22	0	0	0	0
78250 Inventory Over/Short	4,934	6,592	0	4,687	0
<b>70000 Other Charges</b>	<b>539,800</b>	<b>605,669</b>	<b>532,276</b>	<b>602,953</b>	<b>501,484</b>
84100 Auto-Rolling Stock & Equ	10,292	2,130	0	0	0
84320 Audio/Video Equipment	9,490	0	0	0	0
84910 Other Equipment	43,500	0	0	0	0
<b>80000 Capital Outlay</b>	<b>63,282</b>	<b>2,130</b>	<b>0</b>	<b>0</b>	<b>0</b>
90190 Payroll Reimbursements	-40,667	-29,656	0	-34,305	0
<b>90000 Inter Reimbursements</b>	<b>-40,667</b>	<b>-29,656</b>	<b>0</b>	<b>-34,305</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>41,189,285</b>	<b>41,545,435</b>	<b>43,329,023</b>	<b>42,618,431</b>	<b>43,579,313</b>

**Employee Distribution By Position**

**Entity:** 1610 - Police  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
2.00	ADM005	ASSISTANT POLICE CHIEF
1.00	ADM700	POLICE CHIEF
4.00	POL720	Captain
16.00	POL730	Lieutenant
78.00	POL740	Sergeant
78.00	POL750	Corporal
191.00	POL760	Police Officer
<b>370.00</b>		

**New Positions**

Head- count	Class Code	Position	Pay Grade	Estimated Cost
1	POL760	Police Officer	P40	71,292

City of Amarillo

Civilian Personnel

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35435 Potter County Participat	0	15,000	7,500	15,000	7,500
35436 Randall County Participa	0	15,000	7,500	15,000	7,500
<b>35300 Construction Participati</b>	<b>0</b>	<b>30,000</b>	<b>15,000</b>	<b>30,000</b>	<b>15,000</b>
35610 Grant In Aid – Federal	30,000	15,000	30,000	15,000	30,000
<b>35500 Other Governmental Reven</b>	<b>30,000</b>	<b>15,000</b>	<b>30,000</b>	<b>15,000</b>	<b>30,000</b>
<b>TREVENUE Total Revenues</b>	<b>30,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>
41100 Salaries and Wages	1,773,767	1,929,694	2,097,352	2,136,395	2,212,686
41300 Incentive	89,785	77,649	82,596	26,456	7,800
41620 Unscheduled	91,499	49,839	25,000	52,275	25,000
41820T Health Insurance	427,025	454,936	534,908	518,710	585,491
41900 Life	934	987	1,101	1,073	1,134
42010 Social Security - Medica	27,035	28,392	31,612	31,140	32,197
42020 Social Security - OASDI	107,057	113,572	131,767	128,368	134,186
42110 TMRS	215,133	241,578	264,019	261,868	268,032
42115 OPEB Funding	44,162	46,921	51,644	51,349	52,592
42200 Tuition Reimbursement	-3,301	-3,228	0	-3,228	0
42300 State Unemployment	3,715	3,577	3,363	3,942	3,460
42400 Workers Compensation	5,087	5,263	4,813	6,602	6,689
42520 Uniform/Clothing Allowan	82	14	180	0	0
PSCCHG Personal Svcs Changes	0	0	0	23,710	0
<b>41000 Personal Services</b>	<b>2,781,982</b>	<b>2,949,195</b>	<b>3,228,354</b>	<b>3,238,660</b>	<b>3,329,268</b>
61410 Tuition	4,283	24,734	5,000	21,495	5,000
62000 Professional	87,111	151,390	120,000	156,003	120,000
63215 Contract Jailor Expense	1,854,206	1,850,589	1,850,000	1,850,589	1,850,000
<b>60000 Contractual Services</b>	<b>1,945,599</b>	<b>2,026,714</b>	<b>1,975,000</b>	<b>2,028,088</b>	<b>1,975,000</b>
71100 Insurance and Bonds	29,677	27,041	28,002	28,002	63,823
<b>70000 Other Charges</b>	<b>29,677</b>	<b>27,041</b>	<b>28,002</b>	<b>28,002</b>	<b>63,823</b>
<b>TEXPENSES Total Expenses</b>	<b>4,757,258</b>	<b>5,002,950</b>	<b>5,231,356</b>	<b>5,294,750</b>	<b>5,368,091</b>



## Employee Distribution By Position

**Entity:** 1640 - Civilian Personnel  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
4.00	CLR130	ADMINISTRATIVE SUPERVISOR
13.00	CLR400	ADMINISTRATIVE ASSISTANT I
3.00	CLR405	ADMINISTRATIVE ASSISTANT II
14.00	CLR410	ADMINISTRATIVE ASSISTANT III
6.00	CLR415	ADMINISTRATIVE ASSISTANT IV
2.00	CLR605	TRAFFIC GUIDE/PARKING ENFORCEMENT
1.00	CLR630	OFFICE MANAGER
6.00	CLR775	CIVILIAN INVESTIGATOR I
1.00	CLR779	POLICE DATA ADMINISTRATOR
1.00	CLR800	POLICE RECORDS MANAGER
2.00	HRL725	RANGE OFFICER
1.00	HRL775	CIVILIAN IDENTIFICATION TECHNICIAN
3.00	PRF075	CRIME DATA ANALYST
3.00	PRF078	CRIME SCENE TECHNICIAN
1.00	PRF105	DOMESTIC VIOLENCE TEAM COORDINATOR
1.00	PRF155	ACCREDITATION AND COMPLIANCE COORDINATOR
1.00	TEC155	FORENSIC VIDEO TECHNICIAN
1.00	TEC770	IMAGING TECHNICIAN
5.00	TEC771	EVIDENCE TECHNICIAN
1.00	TRD050	RANGE OFFICER
1.00	TRD810	FLEET INVENTORY & EQUIPMENT CONTROL TECH
<b>71.00</b>		

City of Amarillo

TSU Tobacco Enforcement Progr

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
36210 Other Program Revenue	17,475	0	0	0	0
<b>35500 Other Governmental Reven</b>	<b>17,475</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>17,475</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
41620 Unscheduled	14,098	462	0	0	0
42010 Social Security - Medica	168	7	0	0	0
42110 TMRS	1,641	54	0	0	0
42115 OPEB Funding	343	11	0	0	0
42300 State Unemployment	1	0	0	0	0
<b>41000 Personal Services</b>	<b>16,250</b>	<b>534</b>	<b>0</b>	<b>0</b>	<b>0</b>
67600 Temporary Labor	1,150	0	0	0	0
<b>60000 Contractual Services</b>	<b>1,150</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>17,400</b>	<b>534</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of Amarillo

Safe and Sober TXDOT Pr

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	149,885	147,039	166,400	138,332	145,907
<b>35500 Other Governmental Reven</b>	<b>149,885</b>	<b>147,039</b>	<b>166,400</b>	<b>138,332</b>	<b>145,907</b>
39110 Tsf In fr General Fund	65,017	39,502	41,600	33,763	36,626
<b>39100 Operating Transfers In</b>	<b>65,017</b>	<b>39,502</b>	<b>41,600</b>	<b>33,763</b>	<b>36,626</b>
<b>TREVENUE Total Revenues</b>	<b>214,902</b>	<b>186,541</b>	<b>208,000</b>	<b>172,095</b>	<b>182,533</b>
41620 Unscheduled	185,475	160,543	180,607	148,182	157,275
42010 Social Security - Medica	2,578	2,234	0	2,149	2,280
42110 TMRS	21,412	19,714	0	18,063	19,156
42115 OPEB Funding	4,505	3,901	0	3,601	3,822
42300 State Unemployment	70	110	0	62	0
42400 Workers Compensation	0	37	0	37	0
<b>41000 Personal Services</b>	<b>214,040</b>	<b>186,541</b>	<b>180,607</b>	<b>172,095</b>	<b>182,533</b>
75100 Travel	861	0	0	0	0
<b>70000 Other Charges</b>	<b>861</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>214,902</b>	<b>186,541</b>	<b>180,607</b>	<b>172,095</b>	<b>182,533</b>

City of Amarillo

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DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	10,751	10,564	9,000	10,964	10,000
<b>35500 Other Governmental Reven</b>	<b>10,751</b>	<b>10,564</b>	<b>9,000</b>	<b>10,964</b>	<b>10,000</b>
39110 Tsf In fr General Fund	1,671	1,718	1,700	1,762	1,607
<b>39100 Operating Transfers In</b>	<b>1,671</b>	<b>1,718</b>	<b>1,700</b>	<b>1,762</b>	<b>1,607</b>
<b>TREVENUE Total Revenues</b>	<b>12,422</b>	<b>12,282</b>	<b>10,700</b>	<b>12,726</b>	<b>11,607</b>
41620 Unscheduled	10,751	10,564	9,000	10,964	10,000
42010 Social Security - Medica	151	148	0	159	145
42110 TMRS	1,258	1,314	0	1,337	1,219
42115 OPEB Funding	261	257	0	266	243
<b>41000 Personal Services</b>	<b>12,422</b>	<b>12,282</b>	<b>9,000</b>	<b>12,726</b>	<b>11,607</b>
<b>EXPENSES Total Expenses</b>	<b>12,422</b>	<b>12,282</b>	<b>9,000</b>	<b>12,726</b>	<b>11,607</b>

City of Amarillo

JAG Traffic Enforcement

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	105,217	0	100,000	50,661	50,000
<b>35500 Other Governmental Reven</b>	<b>105,217</b>	<b>0</b>	<b>100,000</b>	<b>50,661</b>	<b>50,000</b>
<b>TREVENUE Total Revenues</b>	<b>105,217</b>	<b>0</b>	<b>100,000</b>	<b>50,661</b>	<b>50,000</b>
68620 Computer Equipment	0	50,661	0	50,661	0
<b>60000 Contractual Services</b>	<b>0</b>	<b>50,661</b>	<b>0</b>	<b>50,661</b>	<b>0</b>
77900 Other Agencies	52,609	0	50,000	0	50,000
<b>70000 Other Charges</b>	<b>52,609</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>
<b>TEXPENSES Total Expenses</b>	<b>52,609</b>	<b>50,661</b>	<b>50,000</b>	<b>50,661</b>	<b>50,000</b>

City of Amarillo

FY14 JAG Program

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	0	42,351	0	0	0
<b>35500 Other Governmental Reven</b>	<b>0</b>	<b>42,351</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>42,351</b>	<b>0</b>	<b>0</b>	<b>0</b>
84910 Other Equipment	0	42,351	0	0	0
<b>80000 Capital Outlay</b>	<b>0</b>	<b>42,351</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>42,351</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of Amarillo

Narcotics Unit

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
52050 Auto Parts	0	0	16,500	0	16,500
52120 Tires and Tubes Other	0	0	1,200	0	1,200
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>17,700</b>	<b>0</b>	<b>17,700</b>
62000 Professional	0	0	10,000	0	10,000
<b>60000 Contractual Services</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>
72000 Communication	701	971	650	1,004	650
77100 Court Costs	14,132	7,091	17,000	0	17,000
78215 Impressed Funds	26,500	26,000	45,000	25,000	45,000
<b>70000 Other Charges</b>	<b>41,332</b>	<b>34,062</b>	<b>62,650</b>	<b>26,004</b>	<b>62,650</b>
<b>EXPENSES Total Expenses</b>	<b>41,332</b>	<b>34,062</b>	<b>90,350</b>	<b>26,004</b>	<b>90,350</b>

City of Amarillo

Leose Training-Police

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
36210 Other Program Revenue	22,440	22,458	22,400	20,847	22,400
<b>35500 Other Governmental Reven</b>	<b>22,440</b>	<b>22,458</b>	<b>22,400</b>	<b>20,847</b>	<b>22,400</b>
<b>TREVENUE Total Revenues</b>	<b>22,440</b>	<b>22,458</b>	<b>22,400</b>	<b>20,847</b>	<b>22,400</b>
61410 Tuition	9,765	0	0	0	0
<b>60000 Contractual Services</b>	<b>9,765</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
75100 Travel	11,952	16,397	21,000	15,438	21,000
<b>70000 Other Charges</b>	<b>11,952</b>	<b>16,397</b>	<b>21,000</b>	<b>15,438</b>	<b>21,000</b>
<b>TEXPENSES Total Expenses</b>	<b>21,717</b>	<b>16,397</b>	<b>21,000</b>	<b>15,438</b>	<b>21,000</b>







**(1910, 1930, 1940, 2450, 26620)**

## Budget Comparison

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 29,665,328	\$ 30,194,546	\$ 31,397,589
Supplies	1,453,371	1,529,686	1,477,330
Contractual Services	1,251,986	1,307,829	1,318,871
Other Charges	241,123	263,991	255,987
Inter Reimbursements	(94,589)	(247,000)	(247,000)
Operating Transfers	37,665	-	-
<b>Total Expenses</b>	<b>\$ 32,554,884</b>	<b>\$ 33,049,052</b>	<b>\$ 34,202,777</b>

## Mission

The Amarillo Fire Department’s mission is to protect our community by providing the highest quality of compassionate and professional services.

## Strategic Approach

The Amarillo Fire Department compassionately provides lifesaving, emergency services for approximately two-hundred thousand citizens throughout our community. The AFD is comprised of 293 dedicated professionals (274 uniformed) operating from thirteen fire stations, an administration office, and a mechanic shop/office, located around our city. Organizationally, the AFD is arranged into Fire Administration, Fire Operations, Fire Support, and the Fire Marshal’s Office (FMO) to provide oversight and management of our service delivery programs.

Our department responds to and suppresses all natures of fires, including wildland and structure fires. In addition, we provide a top-notch, Advanced Life Support (ALS) for our citizens' medical emergencies and traffic accidents. At the Rick Husband International Airport, we have members specially trained to handle aircraft emergencies and we also have a regional Hazardous Materials Response Team to protect Amarillo and the 26 counties within the Texas Panhandle. Our Technical Rescue team is ready and in place to deal with accidents involving complex vehicle extrication, structural collapses, high-angle rescue, trench collapse, confined space, and incidents involving industrial occupancies. The AFD has an enthusiastic and proactive community relations program that coordinates fire station tours, a smoke alarm program, school fire drills, safety talks, social media interaction, and is community-minded by participating in department-sponsored community events (Fire Chief of the Day, Fire Station Open-Houses, Community Meetings). AFD crews are also very involved with pre-emergency planning to protect the target-fire and high-life-hazards within our community.

Our far proximity, from other large population areas requires the AFD to be competently and independently prepared to mitigate all sorts of emergencies. The AFD’s strategy for managing this challenging responsibility is to maintain a highly trained, well-equipped, and enthusiastic workforce. This obligation is reflected in the budget requests for FY19 as five more personnel joined the AFD's ranks to prepare for the 2020 addition of a second fire crew at Fire Station #5.

Finally, as in every organization, the AFD faces a variety of challenges. To answer the ever-present threat of wildland fires in the area, the AFD is working to expand the Wildland Program, which was officially created in June 2015. Today, though necessary for the safety of the community as well as the protection of property, the department is faced with the challenge of providing resources and training to adequately support the Wildland Program. Additionally, as the AFD raises its EMS standard of care, the department looks to soon implement Paramedic Engines. Currently, each AFD truck has ALS-trained members on board. The concept behind employing Paramedic Engines furthers this ALS component with a focused effort to send "an ambulance in a firetruck" within certain response districts, essentially providing citizens everything minus the transport component of EMS. As with the Wildland Program, the department is challenged to provide adequate resources to support this important expansion of the EMS program. A major step in addressing this challenge will be the acquisition of 12-Lead Heart Monitors for the Paramedic Engines. By using the same 12-Lead Heart Monitors as AMR, AFD can augment and support the existing local EMS teamwork. Citizens will directly benefit from faster on-scene transitions to expedite the transport of their loved ones to the hospital.

The AFD loves our community! It is our sincere honor and calling to help and serve others on what may be the single worst day of their lives. We strive to compassionately mitigate emergencies as they arise, all the while never losing sight of how we made our citizens feel in the process.

## Programs

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### Fire Department Administration/Support 2019/20 Budget — \$873,678

This program area provides leadership, strategic planning, and administrative management for the Operations, Support, and FMO functions, to support the mission of the Fire Department. The support aspect of the program manages the logistical needs of our personnel, thirteen fire stations, Fire Administration, the training facility, fire fleet mechanic’s shop, and a large apparatus storage building.

#### *Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Operating expenditures managed (in millions)	\$32.6	\$33.0	\$33.8
Number of personnel managed: Uniformed Fire/Civilian	264/19	269/19	274/19

### Fire Emergency Response 2019/20 Budget — \$29,809,925

This program encompasses all emergency response operations to protect the lives and property of the citizens served. The major activities include emergency medical services, fire suppression, wildfire mitigation and firefighting, hazardous materials response, technical rescue, and aircraft rescue and firefighting.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Number of emergency responses made	22,954	23,000	24,500
Structure fire civilian fatalities per 100,000 residents	1	0	0
Structure fire civilian injuries per 100,000 residents	11	10	10
Percentage of fire calls where crews turned out within 80 seconds	89.46%	90%	90%
Percentage of fire calls where the drive time was under 4 minutes	67.44%	75%	75%
Percentage confined to room of origin	59.91%	65%	65%
Percentage of medical calls where crews turned out within 60 seconds	68.69%	80%	80%
Percentage of medical calls where the drive time was under 4 minutes	50.57%	75%	75%
Medical calls with advanced life support provided	451	500	600
Public safety and public relation contacts made with the community	60,798	60,000	70,000
Schools within City limits receiving fire safety presentations	100%	100%	100%

**Fire Safety**

**2019/20 Budget — \$384,419**

This program is responsible for all departmental safety policies and practices. The program staff ensures proper safety precautions are followed at emergency scenes. The Health and Safety Officer is responsible for developing the department’s overall health and well-being protocols, including the fitness program and testing, Return-to-Work procedures, and the National Institute for Occupational Safety and Health (NIOSH) compliant respiratory protection program. Safety Program personnel ensure the maintenance and repairs of firefighter protective clothing, Self-Contained Breathing Apparatus, and National Fire Protection Association (NFPA) compliant uniforms.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Personnel injuries	37	30	30
Fire apparatus/vehicle accidents	11	10	10
Self-contained breathing apparatus repairs made	200	225	250
Firefighter protective clothing inspected and repaired to meet NFPA compliancy	658	698	758
Annual fitness evaluations completed	269	274	279

**Fire Training**  
**2019/20 Budget — \$582,453**

Staff under this program coordinate all training activities for AFD, including lesson plan development, scheduling, teaching, and ensuring the training equipment/facility is operational. They also manage the six-week orientation for new hires and promotional orientations for all drivers and officers. The Public Information Officer is assigned to the training staff and is responsible for public fire and safety education, media relations, and coordination of AFD involvement in community affairs.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Firefighters meeting all educational requirements to hold Texas Commission on Fire Protection (TCFP) firefighter, Department of State Health Services (DSHS) EMT and specialized certifications	100%	100%	100%
Skills and educational hours completed by Department personnel	93,000	70,000	70,000
Percentage of personnel working out of class or promoting that document <i>Critical Skills</i> completion	100%	100%	100%

**Fire Emergency Preparedness**  
**2019/20 Budget — \$186,385**

The Emergency Preparedness program prepares pre-incident information for use during emergencies, coordinates the repair and installation of the Opticom traffic control systems, and manages the Knox Key-Secure system. The Incident Management Team, which responds to the EOC or to designated field positions, is another element of this program.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Target hazard pre-incident plans completed	300	350	400

**Fire Communications**  
**2019/20 Budget — \$646,522**

The Fire Communications program coordinates the functions and maintenance of the Locution fire station alerting system, emergency personnel paging, email systems, Mobile Computer Terminals (MCTs), wired and cellular phones, State and Federal incident reporting, quality assurance call review, and all fire service-related hardware and software. This program is responsible for coordinated management of the Amarillo Emergency Communications Center alongside Amarillo Police Department.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Emergency response reports validated prior to submission to TexFirs reporting system	100%	100%	100%

**Fire Fleet Maintenance and Repair  
2019/20 Budget — \$716,417**

The Fleet Maintenance and Repair program is responsible for ensuring the Department’s apparatus and vehicles are fully operational and ready to meet the heavy demands placed on them. This program is also responsible for the maintenance and repair of all AFD’s small power equipment, the fuel tanks at our stations, and supporting the apparatus at large-scale emergency operations.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Fleet work orders completed	910	950	1,000
Percentage of days front line Fire apparatus are available	95%	95%	95%
Percentage of repairs outsourced	7.6%	5.0%	5.0%

**Fire Marshal’s Administration/Support  
2019/20 Budget — \$125,372**

This program area provides leadership, strategic planning, and administrative management for the Fire Marshal’s Office (FMO) functions to support the mission of AFD.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Operating expenditures managed	\$904,840	\$957,571	\$1,002,978
Number of personnel managed	8	8	8

**Fire Marshal’s Fire Investigation  
2019/20 Budget — \$250,745**

The FMO Fire Investigation program provides fire origin and cause investigative services for AFD. This allows for appropriate compensation and/or the prosecution of alleged arsonists. The investigation officers investigate all fire-related injuries and fatalities.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Requests for investigative services	237	245	240
Percentage of fire investigations resulting in cause determination*	56%	60%	60%
Arson investigations conducted	30	40	40
Percentage of arson cases referred to District Attorney for prosecution	33%	50%	50%

\* FEMA identifies the nationwide average as being between 22-25 %

**Fire Marshal’s Inspections  
2019/20 Budget — \$501,489**

The FMO Inspections program provides a multi-faceted approach to fire prevention by providing plan review, inspection, and testing services to property and business owners of Amarillo in order to assist them with ordinance, fire code, and life safety code compliance. The Inspections program personnel also conduct educational presentations and ensure schools meet the state-mandated requirements for fire drills.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Requests for service (inspections, plan reviews, permits, etc.)	3,620	3,650	3,650
New construction inspections completed within ten days of request	100%	100%	100%
Plan reviews completed within ten days of receipt	98%	100%	100%

**Fire Marshal’s Compliance  
2019/20 Budget — \$125,372**

The FMO Compliance program provides training coordination and assistance to FMO personnel to ensure they have the knowledge, skills, and abilities to safely and effectively prevent the loss of life and property through fire investigations, fire and life safety code enforcement, and peace officer responsibilities. This program also ensures FMO compliance with statutory regulations and national standards.

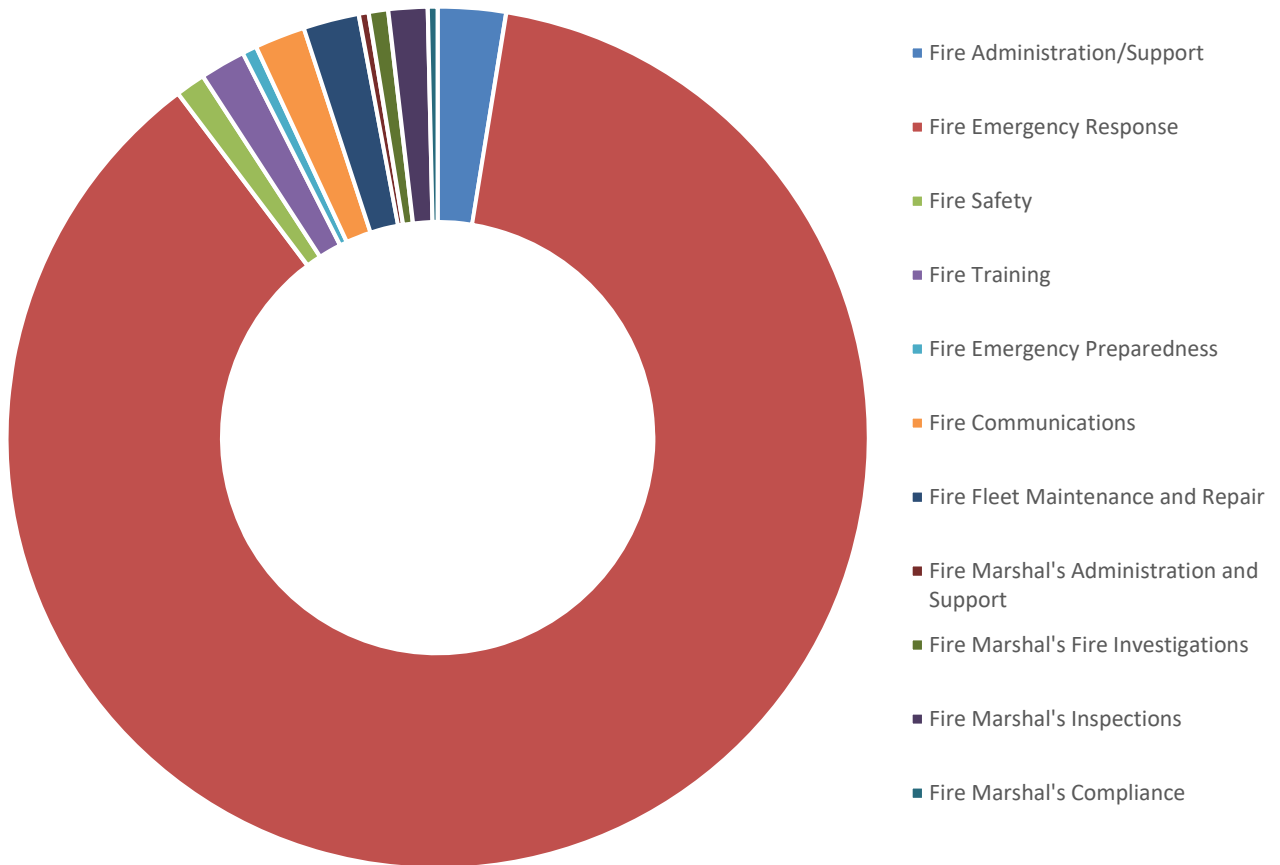
*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
FMO staff meeting all educational requirements to hold TCOLE peace officer and TCFP investigator/inspector licensure	100%	100%	100%
Skills and educational hours completed by FMO personnel	520	560	560

## Authorized Positions

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions (Uniformed Fire)	264	269	279
Permanent Positions (FMO)	8	8	8
Permanent Positions (Civilian)	9	10	10
Part-time Positions	2	1	1
<b>Total Positions</b>	<b>283</b>	<b>288</b>	<b>298</b>

## Total Fire Department 2019/20 Budget — \$34,202,777





## City of Amarillo

## Fire Operations

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
33400 Fire Service Fee - Airpo	1,783,577	1,859,146	1,914,289	1,914,289	1,997,267
<b>33300 Public Safety and Health</b>	<b>1,783,577</b>	<b>1,859,146</b>	<b>1,914,289</b>	<b>1,914,289</b>	<b>1,997,267</b>
35430 State Participation	0	210,530	0	291,357	0
<b>35300 Construction Participati</b>	<b>0</b>	<b>210,530</b>	<b>0</b>	<b>291,357</b>	<b>0</b>
35610 Grant In Aid – Federal	0	5,000	0	5,000	0
35700 Grants - State	0	4,080	0	4,080	0
<b>35500 Other Governmental Reven</b>	<b>0</b>	<b>9,080</b>	<b>0</b>	<b>9,080</b>	<b>0</b>
37410 Miscellaneous Revenue	174	7,600	300	7,600	300
37420 Donations	0	0	0	5,610	0
<b>37400 Miscellaneous Revenue</b>	<b>174</b>	<b>7,600</b>	<b>300</b>	<b>13,210</b>	<b>300</b>
<b>TREVENUE Total Revenues</b>	<b>1,783,751</b>	<b>2,086,356</b>	<b>1,914,589</b>	<b>2,227,937</b>	<b>1,997,567</b>
41100 Salaries and Wages	17,761,273	17,856,842	18,243,840	18,157,702	18,171,952
41200 Longevity	199,107	200,141	214,740	203,083	219,840
41300 Incentive	485,587	502,079	486,480	495,338	494,280
41610 Scheduled	533,635	481,561	554,713	475,000	554,713
41620 Unscheduled	1,079,025	1,241,593	1,258,115	1,177,000	1,258,115
41820T Health Insurance	2,667,243	2,682,831	2,830,607	2,858,289	3,091,294
41900 Life	4,445	4,435	4,487	4,462	4,487
42010 Social Security - Medica	277,465	282,080	276,734	281,318	275,921
42115 OPEB Funding	493,120	498,670	465,704	483,353	464,344
42120T FRRF Total	3,824,545	3,911,050	3,850,550	3,835,831	3,739,591
42300 State Unemployment	13,529	13,579	13,110	13,743	13,110
42400 Workers Compensation	294,162	294,182	295,138	295,722	294,275
42510 Car Allowance	29,443	28,588	26,820	29,949	29,760
42520 Uniform/Clothing Allowan	190,828	190,262	192,960	192,113	192,960
42550 Communications Allowance	10,451	20,603	18,000	23,920	22,800
PSCHG Personal Svcs Changes	0	0	0	0	941,227
<b>41000 Personal Services</b>	<b>27,863,858</b>	<b>28,208,494</b>	<b>28,731,997</b>	<b>28,526,823</b>	<b>29,768,669</b>
51110 Office Expense	16,404	15,662	27,350	15,825	27,350
51200 Operating	63,302	65,193	73,904	83,972	73,904
51250 Janitor	36,306	33,725	33,000	35,010	33,000
51300 Clothing and Linen	289,930	330,101	343,817	244,004	343,819
51350 Chemical and Medical	40,841	45,323	46,459	47,650	46,459
51410 Vaccines	2,064	3,262	559	1,146	559
51450 Botany & Agrigulture	0	0	500	500	500
51700 Education	11,582	22,185	29,874	64,002	29,874
51800 Fuel & Oil	136,764	172,885	168,972	173,951	186,997
51850 Minor Tools	33,866	1,803	10,075	11,907	10,075
51970 Software	99	475	1,900	475	1,900
52050 Auto Parts	294,426	378,031	200,000	394,052	200,000
52050LABOR Auto Parts Labor	123,267	92,026	240,000	112,463	240,000
52120 Tires and Tubes Other	31,239	32,707	35,287	35,641	35,287
53100 Natural Gas	93,867	91,247	122,517	101,881	109,522
53150 Electricity	103,273	99,753	115,459	96,981	104,255
53200 Water and Sewer	45,301	47,836	46,460	43,799	0
<b>51000 Supplies</b>	<b>1,322,531</b>	<b>1,432,214</b>	<b>1,496,133</b>	<b>1,463,258</b>	<b>1,443,501</b>
61100 Communications Billing	21,050	15,503	23,000	15,331	23,000
61200 Postage	5,236	2,326	6,000	3,133	6,000
61400 Dues	1,536	2,367	2,635	2,852	2,635
61410 Tuition	60,749	52,092	56,013	48,023	56,013
62000 Professional	55,968	31,644	29,000	15,444	47,000
63400 Employee Medical	69,186	48,486	57,505	35,848	57,505
67320 Extermination	0	115	850	60	850
67500 Laundry	10,246	11,875	24,432	10,727	16,432
68100 R & M - Building	2,738	16,305	30,743	26,628	30,743
68300 R & M - Improvements	0	0	5,020	0	5,020
68680 Other Equipment	80,761	113,683	129,661	142,489	137,661
69210 Rental City Equipment	839,062	836,671	836,060	836,060	845,927
69300 Leased Computer Software	74,402	84,185	58,478	93,367	58,478

City of Amarillo

Fire Operations

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
<b>60000 Contractual Services</b>	<b>1,220,935</b>	<b>1,215,250</b>	<b>1,259,397</b>	<b>1,229,961</b>	<b>1,287,264</b>
71100 Insurance and Bonds	160,770	171,764	194,769	194,769	185,467
74000 Printing and Binding	669	361	2,000	272	2,000
74100 Community Outreach	0	0	0	1,880	0
75100 Travel	48,593	59,774	42,740	62,631	42,740
75200 Mileage	0	11	1,000	75	1,000
75300 Meals and Local	2,388	1,937	2,000	1,574	2,000
78250 Inventory Over/Short	297	-12,416	2,500	-8,133	2,500
<b>70000 Other Charges</b>	<b>212,718</b>	<b>221,432</b>	<b>245,009</b>	<b>253,067</b>	<b>235,707</b>
84100 Auto-Rolling Stock & Equ	4,945	0	0	0	0
84700 Info Tech Equipt - Softw	0	0	0	-667	0
<b>80000 Capital Outlay</b>	<b>4,945</b>	<b>0</b>	<b>0</b>	<b>-667</b>	<b>0</b>
90180.LABOR Sales to Other Dep	-126,017	-94,589	-247,000	-115,550	-247,000
<b>90000 Inter Reimbursements</b>	<b>-126,017</b>	<b>-94,589</b>	<b>-247,000</b>	<b>-115,550</b>	<b>-247,000</b>
<b>TEXPENSES Total Expenses</b>	<b>30,498,969</b>	<b>30,982,801</b>	<b>31,485,535</b>	<b>31,356,892</b>	<b>32,488,141</b>

## Employee Distribution By Position

**Entity:** 1910 - Fire Operations  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM800	FIRE CHIEF
2.00	FIR810	Deputy Fire Chief
4.00	FIR820	Fire District Chief (8 hr)
3.00	FIR830	Fire Captain (8Hr)
3.00	FIR840	Fire Lieutenant (40 hour)
126.00	FIR865	Fire Fighter
63.00	FIR870	Fire Driver
40.00	FIR875	Fire Lieutenant
21.00	FIR880	Fire Captain
6.00	FIR885	Fire Dist Chief
<b>269.00</b>		

### New Positions

Head- count	Class Code	Position	Pay Grade	Estimated Cost
4	FIR865	Fire Fighter	F30	256,204
3	FIR870	Fire Driver	F31	273,506
1	FIR875	Fire Lieutenant	F35	99,793
2	FIR880	Fire Captain	F36	221,724

## City of Amarillo

## Fire Marshal

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
33310 Fire Inspection Fees	41,280	96,568	105,600	100,500	105,600
<b>33300 Public Safety and Health</b>	<b>41,280</b>	<b>96,568</b>	<b>105,600</b>	<b>100,500</b>	<b>105,600</b>
37410 Miscellaneous Revenue	5	0	100	0	100
<b>37400 Miscellaneous Revenue</b>	<b>5</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>100</b>
<b>TREVENUE Total Revenues</b>	<b>41,285</b>	<b>96,568</b>	<b>105,700</b>	<b>100,500</b>	<b>105,700</b>
41100 Salaries and Wages	494,277	552,432	546,504	586,624	587,422
41300 Incentive	12,837	12,960	11,700	12,843	12,300
41620 Unscheduled	37,267	35,452	68,000	38,307	68,000
41820T Health Insurance	76,913	84,187	89,347	91,426	97,109
41900 Life	115	130	133	133	133
42010 Social Security - Medica	7,640	8,411	8,196	8,838	8,819
42020 Social Security - OASDI	32,666	35,963	35,044	37,792	37,707
42110 TMRS	64,039	75,258	69,210	76,281	74,213
42115 OPEB Funding	13,503	14,888	13,735	15,143	14,779
42300 State Unemployment	341	393	390	441	390
42400 Workers Compensation	7,841	8,740	8,704	9,339	9,366
42510 Car Allowance	2,707	2,708	2,700	2,695	2,700
42520 Uniform/Clothing Allowan	5,036	5,112	4,320	5,760	5,760
42550 Communications Allowance	3,541	3,922	3,084	3,905	3,624
<b>41000 Personal Services</b>	<b>758,722</b>	<b>840,557</b>	<b>861,067</b>	<b>889,527</b>	<b>922,323</b>
51110 Office Expense	1,220	1,252	2,587	598	2,587
51200 Operating	1,105	1,381	2,216	1,522	2,216
51300 Clothing and Linen	2,789	2,379	3,944	826	3,944
51400 Photographic	936	0	1,400	1,053	1,400
51700 Education	0	561	650	0	650
51800 Fuel & Oil	8,873	9,608	9,333	8,494	9,609
51850 Minor Tools	614	1,328	0	564	0
52000 Ammunition	1,467	0	1,423	0	1,423
52050 Auto Parts	2,190	328	5,000	1,221	5,000
52050LABOR Auto Parts Labor	1,675	1,088	7,000	1,663	7,000
<b>51000 Supplies</b>	<b>20,868</b>	<b>17,923</b>	<b>33,553</b>	<b>15,940</b>	<b>33,829</b>
61200 Postage	0	135	660	55	660
61400 Dues	2,054	-663	1,485	1,622	1,485
61410 Tuition	7,418	5,908	2,077	1,829	2,077
62000 Professional	0	0	18,000	0	0
63210 Armored Car Service	1,818	1,841	1,818	2,303	2,520
68680 Other Equipment	0	420	0	420	0
69210 Rental City Equipment	23,677	23,677	23,677	23,677	24,150
69300 Leased Computer Software	1,055	0	715	1,055	715
<b>60000 Contractual Services</b>	<b>36,022</b>	<b>31,318</b>	<b>48,432</b>	<b>30,961</b>	<b>31,607</b>
71100 Insurance and Bonds	7,218	6,327	6,379	6,379	7,078
72000 Communication	1,801	1,507	0	1,547	0
74000 Printing and Binding	177	0	738	113	738
75100 Travel	3,243	7,070	6,358	5,647	6,358
75300 Meals and Local	189	100	500	0	500
77100 Court Costs	0	38	545	0	545
<b>70000 Other Charges</b>	<b>12,628</b>	<b>15,042</b>	<b>14,520</b>	<b>13,686</b>	<b>15,219</b>
<b>TEXPENSES Total Expenses</b>	<b>828,240</b>	<b>904,840</b>	<b>957,571</b>	<b>950,113</b>	<b>1,002,978</b>

### Employee Distribution By Position

**Entity:** 1930 - Fire Marshal  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	MGT870	FIRE MARSHAL
3.00	PRF800	FIRE INSPECTOR
1.00	PRF870	FIRE INVESTIGATOR/INSPECTOR I
3.00	PRF871	FIRE INVESTIGATOR/INSPECTOR II
<b>8.00</b>		

City of Amarillo

Fire Civilian Personnel

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
41100 Salaries and Wages	421,601	403,885	397,576	456,402	456,804
41300 Incentive	11,967	11,105	10,200	12,552	12,600
41620 Unscheduled	6,463	7,164	3,827	5,937	3,827
41820T Health Insurance	95,285	85,973	86,600	102,811	110,732
41900 Life	148	138	133	166	167
42010 Social Security - Medica	6,055	5,863	5,952	6,767	6,846
42020 Social Security - OASDI	24,389	23,585	23,606	28,313	28,593
42110 TMRS	51,215	52,737	48,093	57,964	57,609
42115 OPEB Funding	10,346	9,884	9,252	11,338	11,207
42300 State Unemployment	543	559	527	598	536
42400 Workers Compensation	7,470	6,819	7,316	7,852	7,777
42510 Car Allowance	2,707	2,708	2,700	2,695	2,700
42540 Tool Allowance	6,017	4,652	4,500	5,889	6,000
42550 Communications Allowance	1,203	1,204	1,200	1,198	1,200
<b>41000 Personal Services</b>	<b>645,410</b>	<b>616,277</b>	<b>601,482</b>	<b>700,480</b>	<b>706,597</b>
51110 Office Expense	3	0	0	0	0
51200 Operating	4	0	0	4	0
51300 Clothing and Linen	0	0	0	88	0
<b>51000 Supplies</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>91</b>	<b>0</b>
61200 Postage	146	132	0	113	0
61410 Tuition	127	5,286	0	3,395	0
<b>60000 Contractual Services</b>	<b>273</b>	<b>5,418</b>	<b>0</b>	<b>3,508</b>	<b>0</b>
71100 Insurance and Bonds	5,182	4,648	4,464	4,464	5,061
<b>70000 Other Charges</b>	<b>5,182</b>	<b>4,648</b>	<b>4,464</b>	<b>4,464</b>	<b>5,061</b>
<b>TEXPENSES Total Expenses</b>	<b>650,872</b>	<b>626,343</b>	<b>605,946</b>	<b>708,544</b>	<b>711,658</b>

## Employee Distribution By Position

**Entity:** 1940 - Fire Civilian Personnel  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	CLR080	ADMINISTRATIVE SPECIALIST II
1.00	CLR150	ADMINISTRATIVE COORDINATOR
1.00	CLR410	ADMINISTRATIVE ASSISTANT III
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
1.00	CLR947	ADMINISTRATIVE SPECIALIST I
1.00	HRL970	MESSENGER
1.00	MGT050	FLEET MANAGER
1.00	TRD230	MECHANIC SUPERVISOR II
1.00	TRD595	FIRE MECHANIC II
1.00	TRD597	FIRE MECHANIC I
1.00	TRD615	MECHANIC SUPERVISOR I
<b>11.00</b>		

City of Amarillo

Leose Training- Fire Civilian

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35615 Program Income	978	0	0	0	0
36210 Other Program Revenue	0	969	910	910	910
<b>35500 Other Governmental Reven</b>	<b>978</b>	<b>969</b>	<b>910</b>	<b>910</b>	<b>910</b>
<b>TREVENUE Total Revenues</b>	<b>978</b>	<b>969</b>	<b>910</b>	<b>910</b>	<b>910</b>
75100 Travel	2,000	0	0	0	0
<b>70000 Other Charges</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



City of Amarillo

Louisiana Refugee Disaster

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35430 State Participation	217,868	-67	0	0	0
<b>35300 Construction Participati</b>	<b>217,868</b>	<b>-67</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>217,868</b>	<b>-67</b>	<b>0</b>	<b>0</b>	<b>0</b>
41100 Salaries and Wages	36,699	0	0	0	0
41200 Longevity	30	0	0	0	0
41300 Incentive	64	0	0	0	0
41610 Scheduled	873	0	0	0	0
41620 Unscheduled	90,804	0	0	0	0
41820T Health Insurance	5,563	0	0	0	0
41900 Life	8	0	0	0	0
42010 Social Security - Medica	1,810	0	0	0	0
42020 Social Security - OASDI	725	0	0	0	0
42110 TMRS	4,919	0	0	0	0
42115 OPEB Funding	3,124	0	0	0	0
42120T FRRF Total	16,929	0	0	0	0
42510 Car Allowance	101	0	0	0	0
42550 Communications Allowance	47	0	0	0	0
<b>41000 Personal Services</b>	<b>161,695</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
51200 Operating	14,949	34	0	0	0
51800 Fuel & Oil	258	0	0	0	0
51850 Minor Tools	0	3,200	0	0	0
<b>51000 Supplies</b>	<b>15,206</b>	<b>3,234</b>	<b>0</b>	<b>0</b>	<b>0</b>
92130 General Construction	0	37,665	0	0	0
<b>92000 Operating Transfers</b>	<b>0</b>	<b>37,665</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>176,901</b>	<b>40,900</b>	<b>0</b>	<b>0</b>	<b>0</b>



(1710)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 2,175,027	\$ 2,428,021	\$ 2,672,850
Supplies	369,883	358,922	338,264
Contractual Services	243,337	257,398	256,642
Other Charges	39,241	32,341	35,695
Inter Reimbursements	(18,000)	(18,000)	(18,000)
<b>Total Expenses</b>	<b>\$ 2,809,488</b>	<b>\$ 3,058,682</b>	<b>\$ 3,285,451</b>

## Mission

The Animal Management & Welfare department provides care, shelter, adoption and reunification services for stray, surrendered and impounded animals from the City of Amarillo. The department also aids with animal-related health and public safety issues and enforces city ordinances for the welfare of the animals and citizens of Amarillo. In order to address public safety issues and animal overpopulation in the city, incoming domestic animals are vaccinated and adopted animals are spayed or neutered. The department investigates potential cases of rabies and other zoonotic diseases by taking in wildlife and at-risk animals for quarantine. Public outreach and education are provided to citizens to encourage and promote responsible pet ownership. The department facilitates adoptions for pets in the shelter, as well as reunification of lost pets with their owners. Animals are spayed and neutered to aid in population control prior to being placed in new homes.

## Strategic Approach

The Amarillo Animal Management & Welfare department strives to consistently meet the nationally accepted Five Freedoms of Animal Welfare (freedom from hunger and thirst; freedom from discomfort; freedom from pain, injury or disease; freedom to express normal behavior; freedom from fear and distress). Animals, as a voiceless and vulnerable population in our community, need the department's support to advocate for their well-being and the most humane outcome for them. Animal Management & Welfare strives to ensure that best practices in shelter and veterinary care are met. The department aligns its mission with the City Council's Pillar of **Public Safety, Civic Pride, and Customer Service**.

The department of Animal Management & Welfare continues to evaluate industry standards with perspective to current operations and adjusts operations accordingly to stay relevant, as well as to align with best practices. Best practices allow our staff members to receive resources and training to lay the foundation for them to grow and develop into community and animal ambassadors.

Shelter improvements related to the 2016 bond proposals are scheduled to come on-line in the next year that will enhance facilities to provide for the care and upkeep of animals in the shelter. The bond projects include facility improvements by adding a medical treatment building, sally port, employee building, drive thru barn, and dog exercise runs.

The proposed budget includes additional staffing and resources to include expanded veterinarian care in the shelter and enhance rescue/transport coordination. During the current fiscal year, Animal Management & Welfare has become the primary source for adopting animals out of the shelter. New programs proposed include strengthening our transport and rescue network and continuing to build the volunteer program. The desired outcome of Animal Management & Welfare is to decrease the number of animals that are entering the shelter and to increase the number of animals that are reclaimed by their owners or leaving the facility through adoptions, transports or rescues. The department is also working hard in the community to provide humane education, as well as enforcement to address public safety and animal welfare issues.

The department is focused on creating a framework to more effectively manage the animal population in the local community through a review of local policies and ordinances. Through a comprehensive public engagement that solicits input from the community, enhancements to policies and ordinances will be proposed to more effectively address the long-term challenges facing the animal management and welfare in the community.

## Programs

### Administration & Community Outreach

#### 2019/20 Budget - \$657,091

Administration oversees all aspects of the compliance/enforcement and shelter operations for the Animal Management & Welfare department. In addition, the program provides community outreach through public education, animal accountability training, and volunteer coordination, along with addressing animal issues and concerns from the community. Administration is focused on creating a framework to more effectively manage the animal population in the community through enhancements to local policies and ordinances.

#### *Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/2020 Projected</b>
Schools Presented To	10	10	10
School Presentation Attendees	650	650	650
Other Community Events	10	5	10
Animal Accountability Program sessions	N/A	12	12

### Community Compliance/Enforcement

#### 2019/20 Budget — \$1,314,180

Community Compliance/Enforcement encompasses the field component of Animal Management & Welfare. Officers respond to citizen concerns, inquiries and complaints. The emphasis of the Community Compliance/Enforcement team is on **Public Safety**. This is accomplished through securing loose animals, investigating dangerous animals and animal bites, and aiding in animal cruelty and neglect cases. Officers also spend considerable time educating citizens on proper husbandry methods in the field, including putting citizens in connection with community resources so they can keep their pets.

Performance Measures/Indicators:

	2017/18 Actual	2018/19 Estimated*	2019/20 Projected*
Total Calls to AECC	24,683	21,727	25,000
Field Response (Incidents Responded To) <sup>1</sup>	-	-	-
Citations Issued	3,836	3,691	4,000
Warnings Issued	1,484	1,491	1,500
Bite Cases Quarantined in Shelter	523	436	525
Field Calls for Service	24,683	22,000	25,500
Cost per Call for Service	\$54.21	\$56.56	\$53.84

\*Estimates and Projections are based on current trends being experienced or anticipated.

<sup>1</sup> Will report call types responded to in future years (e.g. Vicious, Welfare Check, Stray, Wildlife, Deceased Clean-up). Metric is being developed.

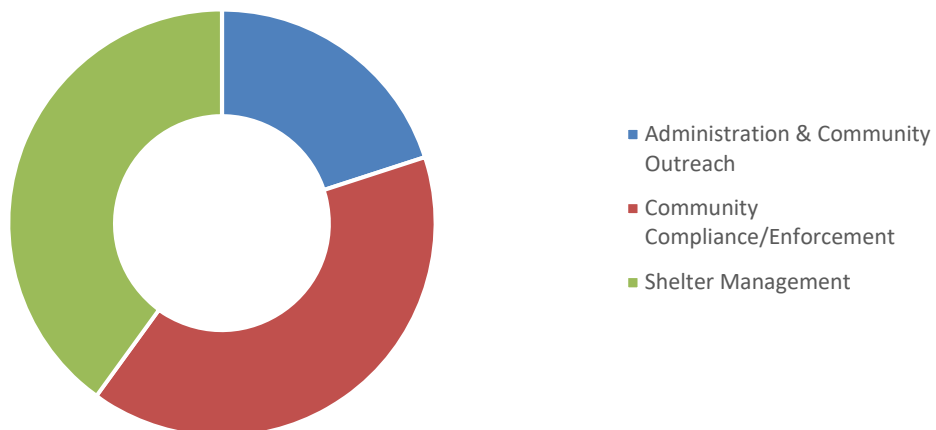
## Shelter Management 2019/20 Budget — \$1,314,180

Shelter Management encompasses the in-house component of Animal Management & Welfare. Staff provide daily care, cleaning and the practice of good husbandry for the animals in the shelter. The shelter provides a centralized location for citizens that are missing their pets to reclaim them and offers low cost microchipping for citizens’ animals in an effort to provide a permanent form of identification to increase the likelihood of reunification in the event their animal becomes lost. Kennel care staff deep clean and disinfect kennels to provide a clean and healthy environment for the animals in our care and to reduce the possibility of disease or illnesses spreading in the population.

## Authorized Positions

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	37	40	43
Part-time Positions	-	3	3
<b>Total Positions</b>	<b>37</b>	<b>43</b>	<b>46</b>

## Total AM&W Department 2019/20 Budget — \$3,285,451



City of Amarillo

Animal Management & Welfare

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
33339 Microchipping Fees	14,565	11,425	17,000	8,620	16,000
33340 Animal Shelter Fees	32,106	33,232	27,500	51,002	42,000
33342 Euthanasia Fee	0	-99	0	0	0
33343 Dog Vaccination on Intak	3,836	3,270	4,001	3,745	4,000
33347 Surrender Fee	0	0	20,000	14,317	20,000
33349 Adoption Fee	0	4,975	72,000	75,000	72,000
33380 Vet Clinic Disposal Fee	6,193	1,315	0	100	0
33381 Medical Reclaim Fees	238	20	0	20	0
<b>33300 Public Safety and Health</b>	<b>57,038</b>	<b>57,173</b>	<b>140,501</b>	<b>155,402</b>	<b>154,000</b>
35530 Outside Participation	30,480	0	12	0	12
<b>35500 Other Governmental Reven</b>	<b>30,480</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>12</b>
37154 Other Rental Income	0	1,200	14,400	1,200	14,400
<b>37150 Rent</b>	<b>0</b>	<b>1,200</b>	<b>14,400</b>	<b>1,200</b>	<b>14,400</b>
37141 Merchant Service Fees	-810	-877	-571	-1,273	-571
37410 Miscellaneous Revenue	12,221	13,428	5,200	17,040	5,200
37420 Donations	143	6,886	0	22,855	0
<b>37400 Miscellaneous Revenue</b>	<b>11,553</b>	<b>19,437</b>	<b>4,629</b>	<b>38,622</b>	<b>4,629</b>
<b>TREVENUE Total Revenues</b>	<b>99,071</b>	<b>77,810</b>	<b>159,542</b>	<b>195,224</b>	<b>173,041</b>
41100 Salaries and Wages	1,369,877	1,377,220	1,569,910	1,519,130	1,582,061
41300 Incentive	48,782	46,616	45,300	36,388	32,700
41620 Unscheduled	62,112	81,835	58,101	101,987	58,101
41820T Health Insurance	289,654	282,523	348,793	307,527	344,600
41900 Life	566	573	667	626	667
42010 Social Security - Medica	20,775	21,159	23,497	23,112	23,555
42020 Social Security - OASDI	86,932	89,120	98,663	97,710	99,369
42110 TMRS	171,446	185,669	195,057	195,945	195,573
42115 OPEB Funding	35,695	36,558	38,670	38,914	38,946
42300 State Unemployment	1,964	2,052	2,095	2,570	2,067
42400 Workers Compensation	32,144	31,810	36,947	35,074	37,327
42510 Car Allowance	3,008	3,009	3,000	3,043	3,000
42520 Uniform/Clothing Allowan	12,155	12,533	2,520	13,923	6,720
42550 Communications Allowance	3,610	4,350	4,800	3,589	3,600
PSCHEG Personal Svcs Changes	0	0	0	0	244,562
<b>41000 Personal Services</b>	<b>2,138,719</b>	<b>2,175,027</b>	<b>2,428,021</b>	<b>2,379,540</b>	<b>2,672,850</b>
51110 Office Expense	16,412	18,895	13,000	24,942	13,000
51120 Safety Program	0	0	4,000	0	4,000
51125 Training	5,365	2,706	6,000	6,721	6,000
51200 Operating	43,198	23,049	32,000	17,068	32,000
51250 Janitor	16,352	8,938	10,000	8,824	10,000
51300 Clothing and Linen	20,374	18,433	8,000	17,156	8,000
51350 Chemical and Medical	7,051	18,001	29,200	28,126	29,200
51400 Photographic	1,462	2,615	1,000	1,500	1,000
51410 Vaccines	41,510	31,511	53,730	52,483	53,730
51450 Botany & Agrigulture	1,280	327	0	231	0
51510 Animal Traps	3,459	0	2,500	2,500	2,500
51520 Microchipping Supplies	16,620	25,825	20,000	35,075	20,000
51550 Animal Feed and Medical	51,691	57,404	34,500	65,464	34,500
51555 Animal Medicine	62,056	78,364	60,000	83,988	60,000
51700 Education	2,719	3,089	3,000	3,092	3,000
51800 Fuel & Oil	162	238	268	66	238
51850 Minor Tools	23,363	27,268	31,300	31,300	28,000
51950 Minor Office Equipment	122	0	0	0	0
51970 Software	42	540	0	0	0
51980 IT Hardware	5,732	11,472	0	5,234	0
52000 Ammunition	88	0	750	0	750
52050 Auto Parts	1,033	864	0	1,070	0
52050LABOR Auto Parts Labor	525	425	500	500	500
52120 Tires and Tubes Other	67	0	0	47	0
53100 Natural Gas	15,242	13,516	16,044	10,890	13,516

City of Amarillo

Animal Management & Welfare

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
53150 Electricity	16,093	15,290	18,830	17,052	18,330
53200 Water and Sewer	12,237	11,114	14,300	11,271	0
<b>51000 Supplies</b>	<b>364,256</b>	<b>369,883</b>	<b>358,922</b>	<b>424,599</b>	<b>338,264</b>
61200 Postage	1,672	2,001	1,500	1,968	1,500
61300 Advertising	1,725	8,881	1,000	7,583	1,000
61400 Dues	903	710	2,000	1,015	2,000
61410 Tuition	8,188	3,630	8,000	3,815	8,000
62000 Professional	10,435	7,859	18,000	9,452	18,000
63210 Armored Car Service	3,636	3,681	3,636	4,637	5,052
63400 Employee Medical	892	7,545	3,000	10,383	3,000
67320 Extermination	1,720	950	1,000	1,025	1,000
68300 R & M - Improvements	4,282	5,930	15,000	11,981	15,000
68680 Other Equipment	0	387	0	387	0
68710 Auto Repair & Maint	150	0	2,501	2,500	2,501
69210 Rental City Equipment	201,761	201,761	201,761	201,761	199,589
<b>60000 Contractual Services</b>	<b>235,364</b>	<b>243,337</b>	<b>257,398</b>	<b>256,507</b>	<b>256,642</b>
71100 Insurance and Bonds	17,968	17,961	18,430	18,430	21,784
72000 Communication	7,344	8,221	7,800	12,258	7,800
74000 Printing and Binding	5,113	2,532	3,000	5,596	3,000
75100 Travel	191	1,830	2,510	-40	2,510
75300 Meals and Local	397	4,414	501	4,121	501
77610 Information Technology -	0	4,202	0	0	0
78210 Cash Over/Short	45	81	0	70	0
78230 Loss on Bad Debt	395	0	100	0	100
<b>70000 Other Charges</b>	<b>31,453</b>	<b>39,241</b>	<b>32,341</b>	<b>40,435</b>	<b>35,695</b>
90140 Airport	-18,000	-18,000	-18,000	-18,000	-18,000
<b>90000 Inter Reimbursements</b>	<b>-18,000</b>	<b>-18,000</b>	<b>-18,000</b>	<b>-18,000</b>	<b>-18,000</b>
<b>TEXPENSES Total Expenses</b>	<b>2,751,792</b>	<b>2,809,488</b>	<b>3,058,682</b>	<b>3,083,083</b>	<b>3,285,451</b>

### Employee Distribution By Position

**Entity:** 1710 - Animal Management & Welfare  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM047	ANIMAL MANAGEMENT & WELFARE VETERINARIAN
1.00	ADM590	DIRECTOR OF ANIMAL MANGEMENT AND WELFARE
1.00	ADM591	ASSISTANT DIRECTOR OF AM & W
1.00	CLR035	VOLUNTEER PROGRAM COORDINATOR
2.00	CLR175	VETERINARY ASSISTANT
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
3.00	HRL125	ADOPTION SPECIALIST
1.00	MGT035	ADMINISTRATIVE OPERATIONS MANAGER
1.00	MGT120	AFTERNOON SHELTER SUPERVISOR
2.00	MGT590	ANIMAL MANAGEMENT & WELFARE FIELD SUPERVISOR
1.00	MGT775	COMPLIANCE MANAGER
1.00	MGT780	FIELD SERVICES MANAGER
1.00	MGT790	SHELTER MANAGER
2.00	TRD160	CSR INTAKE SPECIALIST
1.00	TRD215	ADOPTION SPECIALIST
6.00	TRD560	ANIMAL MANAGEMENT OFFICER TRAINEE
9.00	TRD565	ANIMAL CARE WORKER
3.00	TRD592	ANIMAL MANAGEMENT OFFICER I
4.00	TRD593	ANIMAL MANAGEMENT OFFICER II
1.00	TRD594	ANIMAL MANAGEMENT OFFICER III
<b>43.00</b>		

### New Positions

Head-count	Class Code	Position	Pay Grade	Estimated Cost
1	CLR175	Veterinary Assistant	G08	51,559
1	NEW	Assistant Shelter Veterinary	G23	126,932
1	NEW	Rescue Coordinator	G14	66,071



(1270)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 3,948,974	\$ 4,065,649	\$ 4,137,782
Supplies	50,512	66,279	66,279
Contractual Services	261,091	282,588	282,588
Other Charges	261,932	305,212	366,609
<b>Total Expenses</b>	<b>\$ 4,522,509</b>	<b>\$ 4,719,728</b>	<b>\$ 4,853,258</b>

## Mission

To provide rapid and accurate responses to emergency requests with professionalism, compassion and competence; to promptly answer, enter and dispatch calls for service; to gather and relay information accurately and professionally while processing calls for service.

## Strategic Approach

The Amarillo Emergency Communication Center (AECC) is the answering point for emergency and non-emergency public safety services. AECC provides law enforcement, fire and medical pre-arrival instructions and provides response to animal management issues. AECC prioritizes calls for service and dispatches to public safety responders. During major events, the Office of Emergency Management (OEM) coordinates mutual aid requests for public safety entities.

To ensure alignment with the City's values, goals and mission, which includes support of the **BluePrint for Amarillo**, the AECC has identified several objectives which will improve its ability to serve the Amarillo community. These goals include working on national standards for employee and agency certifications; taking measures to achieve national accreditation; developing **Best Practices** for personnel time management programs providing the most efficient use of the workforce; establishing a comprehensive **Safety** and health program, including physical, nutritional, emotional and mental health resources; and pursuing industry-related **Technology** advances in both hardware and software, such as enhanced 9-1-1, text to 9-1-1, next-gen radio/dispatch systems, and improvements in Computer Assisted Dispatch (CAD) software.

The AECC is mandated by the Texas 9-1-1 Emergency Number Act (Chapters 771 & 772, Health & Safety Code) which requires counties and/or municipalities to provide three digit (911) dialing State Law to provide 911 services.

The Potter-Randall 9-1-1 District provides funding to the AECC in support of their mission: "to provide an efficient, effective, enhanced 9-1-1 emergency telecommunications system ... in response to police, fire



and medical emergency calls.” The 9-1-1 District funding is shown as a revenue source in the AECC budget. The AECC also collects revenue from Amarillo Medical Response (AMR) and Baptist St. Anthony’s (BSA) to provide dispatch services for their ambulance services.

## Programs

### AECC Administration/Support

#### 2019/20 Budget — \$372,224

The AECC Administration/Support Program is responsible for the information coordination management between each public safety department supported within AECC. Specific responsibilities include budgeting, time-keeping and payroll, policy and procedure development, personnel administration, responding to various requests for public records, as well as data collection and analysis for all public safety departments supported by the AECC.

#### Performance Measures/Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Number of call takers/dispatchers qualified for out-of-class supervisor	17	17	20
Percent compliant with national standards for number of call takers by call volume, based on statistical data	85%	90%	90%

### Call Center Services

#### 2019/20 Budget — \$4,403,819

The Call Center Program provides state-licensed and nationally credentialed Emergency Communications Specialists (ECS) (call takers and dispatchers with at least one year of employment) which deliver rapid and accurate responses to emergency requests to gather and relay information accurately while processing calls for service. Performance measures are based on national standards and **Best Practices**. The Potter-Randall 9-1-1 District funded the ECATS (Emergency Call Tracking Software) service in October 2017 which provides accurate emergency call data.

#### Performance Measures/Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Percent of employees cross-trained in two disciplines (FTEs)	86%	90%	90%
Call to dispatch time (minutes):			
Police (Priority)	2:00	1:45	1:45
Police (Non-Emergency)	5:45	5:30	5:30
EMS (NFPA 1221 – 90 sec. standard)	0:50	0:48	0:45
Fire (NFPA 1221 – 90 sec. standard)	0:50	0:48	0:55
Calls Answered:			
Amarillo Police Department	106,696	105,000	100,000
Emergency Medical Services	33,054	38,584	39,000
Amarillo Fire Department	25,607	26,353	28,000
Animal Management and Welfare	27,605	23,000	24,000
Total:	308,000	310,500	317,000

Call Data:

		2017 Partial	2018 Actual	2019 Projected
911	Inbound	18,729	117,258	118,000
	Abandoned	2,742	13,675	12,000
	Abandoned %	12.77%	10.44%	10%
	Unparsed	0	0	0
	Total	21,471	130,933	132,000
10-Digit Emerg	Inbound	1,150	7,911	8,000
	Abandoned	37	202	60
	Outbound	1	29	30
	Unparsed	0	0	0
	Total	1,188	8,142	8,090
Administrative	Inbound	41,319	257,719	255,000
	Abandoned	349	2,223	2,000
	Outbound	18,567	110,636	110,000
	Unparsed	0	1	0
	Total	60,235	370,579	367,000
	Avg Call Duration	112.3	116.4	115.0
	Total	82,894	509,654	505,090

	2017 Partial	2018 Actual	2019 Projected
Total 911 Calls	21,471	130,933	132,000
% answer time ≤ 10 seconds	84.71%	89.00%	92.00%
% answer time ≤ 15 seconds (NFPA 1221 – 15 second standard)	87.93%	93.62%	97.00%
% answer time ≤ 40 seconds	95.66%	98.59%	99.88%

### Quality Assurance, Certification and Training 2019/20 Budget — \$77,215

This program promotes **Best Practices**, state and national certification, and the pursuit of national accreditation for the AECC. Quality Assurance (QA) is provided through a new program in fiscal year 2016 which was funded by the 9-1-1 District. Most of the QA is outsourced to an independent, national vendor that provides the ACE Performance Standard reports for Fire and Medical calls. Training is conducted according to the Texas Commission on Law Enforcement (TCOLE) standards which mandate basic qualifying standards for employment and certification courses prior to hands-on training as an Emergency Communications Specialist. Personnel are state-licensed telecommunicators through TCOLE and certified through the Association of Public-Safety Communications Officials (APCO) for Emergency

Medical Dispatcher (EMD) and Emergency Fire Dispatcher (EFD). Supervisors and senior ECSs will be certified through APCO's Communications Training Officer (CTO) program. AECC employees earn certifications and continuing education credits from national professional emergency communications organizations such as APCO and National Emergency Number Association (NENA).

*Performance Measures/Indicators:*

ACE Performance Standard Reports

*Medical:*

	2017 Actual		2018 Actual		2019 Projected	
	Percent	Number of Cases	Percent	Number of Cases	Percent	Number of Cases
High Compliance	13%	75	23%	206	21%	200
Compliant	35%	209	49%	429	42%	450
Partial Compliance	5%	27	3%	23	4%	20
Low Compliance	6%	3	7%	62	14%	60
Non-Compliant	42%	248	18%	126	19%	150
Totals	100%	595	100%	882	100%	880

*Fire:*

	2017 Actual		2018 Actual		2019 Projected	
	Percent	Number of Cases	Percent	Number of Cases	Percent	Number of Cases
High Compliance	10%	45	20%	177	19%	175
Compliant	18%	84	43%	375	35%	375
Partial Compliance	5%	24	5%	44	7%	45
Low Compliance	11%	50	9%	78	14%	75
Non-Compliant	57%	268	23%	206	25%	200
Totals	100%	471	100%	880	100%	870

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Percent of floor supervisors certified through APCO CTO (Certified Training Officer)	100%	100%	100%
Percent of floor Dispatchers certified through APCO CTO (Certified Training Officer)	60%	70%	80%

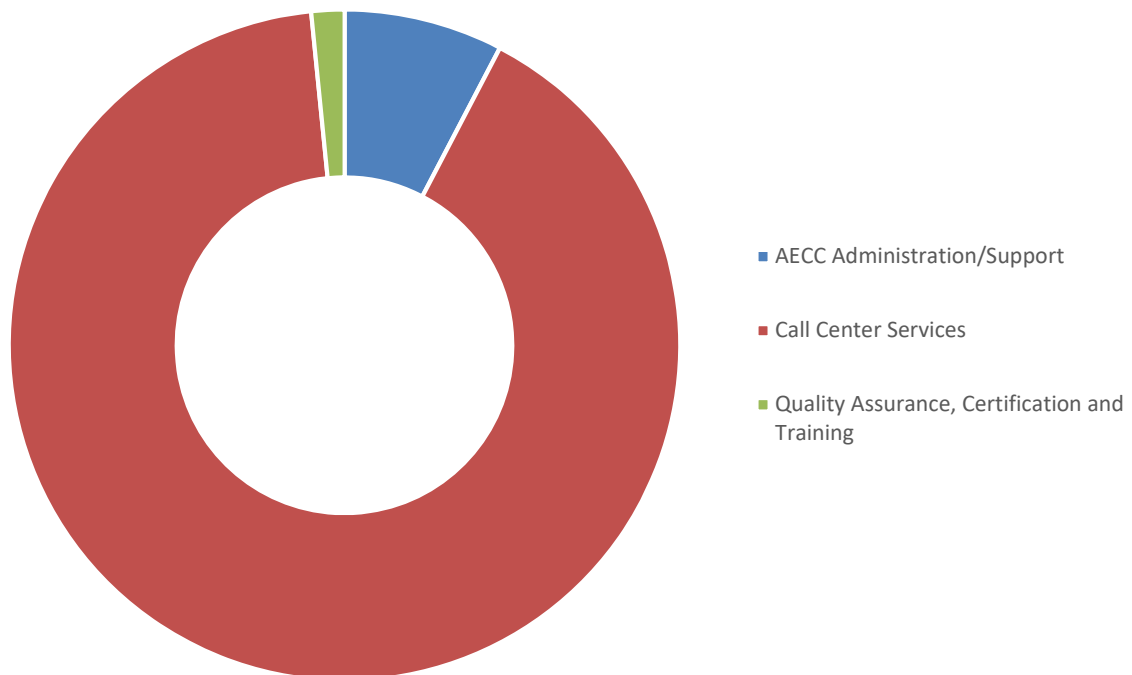
## Authorized Positions

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	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	67	67	67
Part-time Positions	2	2	2
<b>Total Positions</b>	<b>69</b>	<b>69</b>	<b>69</b>

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**Total AECC 2019/20 Budget - \$4,853,258**



## City of Amarillo

## AECC

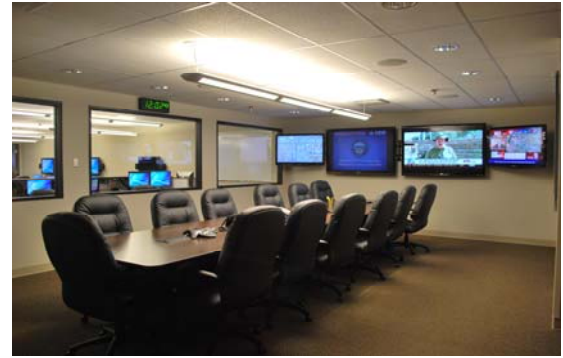
DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
35510 AECC - AMR Rate	807,000	842,550	828,672	861,647	828,672
35520 AECC - Potter Randall 91	117,950	165,975	175,000	123,038	175,000
35530 Outside Participation	0	0	0	50,064	85,829
<b>35500 Other Governmental Reven</b>	<b>924,950</b>	<b>1,008,525</b>	<b>1,003,672</b>	<b>1,034,749</b>	<b>1,089,501</b>
37410 Miscellaneous Revenue	6,046	6,046	6,048	6,046	6,048
<b>37400 Miscellaneous Revenue</b>	<b>6,046</b>	<b>6,046</b>	<b>6,048</b>	<b>6,046</b>	<b>6,048</b>
<b>TREVENUE Total Revenues</b>	<b>930,995</b>	<b>1,014,571</b>	<b>1,009,720</b>	<b>1,040,795</b>	<b>1,095,549</b>
41100 Salaries and Wages	2,181,342	2,357,358	2,541,250	2,546,539	2,585,331
41300 Incentive	39,643	38,511	40,800	38,499	40,800
41620 Unscheduled	482,382	408,608	260,000	390,579	260,000
41820T Health Insurance	493,924	523,265	637,069	579,252	656,252
41900 Life	973	1,005	1,118	1,061	1,118
42010 Social Security - Medica	37,570	38,916	37,440	39,090	38,079
42020 Social Security - OASDI	156,421	158,900	157,508	160,713	160,241
42110 TMRS	312,088	344,531	316,165	336,438	320,454
42115 OPEB Funding	64,058	65,238	61,733	64,262	62,804
42300 State Unemployment	3,717	3,881	3,363	4,375	3,363
42400 Workers Compensation	6,998	7,557	8,004	8,065	8,141
42550 Communications Allowance	1,203	1,204	1,200	1,198	1,200
<b>41000 Personal Services</b>	<b>3,780,320</b>	<b>3,948,974</b>	<b>4,065,649</b>	<b>4,170,070</b>	<b>4,137,782</b>
51110 Office Expense	8,966	7,719	10,000	7,452	10,000
51115 Employee Recognition Pro	4,453	2,931	8,000	4,544	8,000
51125 Training	28,721	33,927	40,820	31,442	40,820
51200 Operating	5,344	2,042	1,959	1,840	1,959
51300 Clothing and Linen	628	771	2,500	612	2,500
51700 Education	331	2,185	3,000	0	3,000
51950 Minor Office Equipment	1,124	937	0	778	0
51955 Furniture	7,030	0	0	0	0
<b>51000 Supplies</b>	<b>56,597</b>	<b>50,512</b>	<b>66,279</b>	<b>46,667</b>	<b>66,279</b>
61200 Postage	138	55	100	70	100
61400 Dues	1,233	496	3,135	338	3,135
61410 Tuition	11,162	12,299	10,500	6,614	10,500
62000 Professional	45,241	36,400	38,089	36,400	38,089
63400 Employee Medical	1,122	1,667	3,125	1,757	3,125
68610 Office Equipment	0	-2,327	4,935	-2,327	4,935
68680 Other Equipment	712	0	7,704	0	7,704
69300 Leased Computer Software	204,027	212,501	215,000	221,073	215,000
<b>60000 Contractual Services</b>	<b>263,635</b>	<b>261,091</b>	<b>282,588</b>	<b>263,926</b>	<b>282,588</b>
71100 Insurance and Bonds	27,322	24,506	25,973	25,973	66,470
72000 Communication	960	0	0	0	0
75100 Travel	32,233	29,658	69,251	24,143	69,251
75200 Mileage	0	0	600	0	600
77610 Information Technology -	183,641	207,768	209,388	209,388	230,288
<b>70000 Other Charges</b>	<b>244,156</b>	<b>261,932</b>	<b>305,212</b>	<b>259,504</b>	<b>366,609</b>
<b>TEXPENSES Total Expenses</b>	<b>4,344,708</b>	<b>4,522,509</b>	<b>4,719,728</b>	<b>4,740,167</b>	<b>4,853,258</b>

### Employee Distribution By Position

**Entity:** 1270 - AECC  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
56.00	CLR770	EMERGENCY COMMUNICATIONS SPECIALIST
1.00	CLR945	OFFICE ADMINISTRATOR
2.00	HRL770	EMERGENCY COMMUNICATIONS SPECIALIST
1.00	MGT043	TRAINING/QUALITY ASSURANCE SUPERVISOR
3.00	MGT044	SENIOR COMMUNICATIONS SUPERVISOR
6.00	MGT046	COMMUNICATIONS SHIFT SUPERVISOR
<b>69.00</b>		





**(1232, 2400, 2430, 26710)**

## Budget Comparison

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 394,115	\$ 394,849	\$ 403,310
Supplies	113,001	51,954	45,908
Contractual Services	92,024	188,261	211,749
Other Charges	127,346	149,988	172,844
Capital Outlay	106,995	-	-
Operating Transfers	770	-	-
<b>Total Expenses</b>	<b>\$ 834,251</b>	<b>\$ 785,052</b>	<b>\$ 833,811</b>

## Mission

The City of Amarillo's Office of Emergency Management (OEM) administers and directs a comprehensive interjurisdictional emergency management program to address the mitigation, prevention, preparedness, response, and recovery to all-hazards that could impact the City of Amarillo and Potter and Randall counties.

## Strategic Approach

The OEM is focused on coordination of the whole community to address all-hazards. This requires an integrated approach of local government (city and counties) with key stakeholders to ensure readiness to protect citizens from potential disasters. The emergency management program adheres to the City Manager Initiative Implementation of Best Practices of the discipline, maintaining compliance with applicable federal and state regulatory and administrative requirements.

The OEM is a City department that is contracted to Potter and Randall counties and the City of Canyon to provide emergency management services. This partnership provides for the improved integration of the emergency management program across jurisdictional boundaries. In addition, the OEM administers the City's participation in homeland security and emergency management grant programs to enhance the capabilities of emergency response agencies to respond to specialized hazards that could impact the community or region.

The OEM actively participates in the Pillars outlined by City Council focusing on Public Safety, Customer Service, Fiscal Responsibility, and Excellence in Communication – all part of the BluePrint for Amarillo. In addition, OEM supports and strives to follow the City Manager Initiatives of Commitment to Safety, Implementation of Best Practices, Promote Innovation and Customer Service, and Public Service and Engagement.



## Programs

### Emergency Management Department Administration/Support 2019/20 Budget — \$531,710

This program provides administration and support for day-to-day operations and project management for the department. Manages homeland security and emergency management grant programs.

- Provides administration and support of department funds and community investment projects;
- Administers participation by Potter and Randall counties and the City of Canyon in the interjurisdictional emergency management program;
- Administers the City’s participation in the Emergency Management Performance Grant (EMPG) program, Pantex Plant Agreement-In-Principle (AIP) grant program, State Homeland Security Program (SHSP) grants, and other homeland security and emergency management related grants; and
- Supports City priorities and initiatives as requested by management.

*Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Grant funding administered (EMPG, SHSP, & AIP)	\$394,228	\$497,793	\$356,748

### Emergency Operations, Preparedness, and Planning Program 2019/20 Budget — \$302,101

The operations portion of the program provides for the policy direction, coordination, and support of emergency response and recovery to all-hazards (natural, technological and man-made) that could impact the Texas Panhandle region.

- Maintains availability of an OEM Duty Officer to maintain situational awareness and initiate emergency response to potential or actual threats to the community;
- Provides information to enhance situational awareness for emergency response agencies, city and county supporting agencies, key stakeholders and partners;
- Coordinates mechanisms to provide notification to responders and warning to the public;
- Coordinates community response through the activation of the Emergency Operations Plan; and
- Facilitates the recovery process from disasters that impact the community.

*Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Natural hazards operations	10	15	20
Technological / man-made hazards operations	35	30	30
Major incident response operations	5	9	10

The planning and preparedness portion of the program is to save lives and reduce disaster damage, identifying critical resources and developing the necessary agreements among responding agencies, both within the jurisdiction and with other jurisdictions and entities. This program is a continuous cycle of planning, organizing, equipping, training, and exercising in an effort to ensure effective coordination during incident response and recovery.

- Develops and maintains the Community Hazard Analysis, Mitigation Action Plan, Emergency Operations Plan and implementing procedures, and Community Mass Casualty and Mass Fatality Incident Plans; assists with local government Continuity of Operations Planning;
- Develops and maintains emergency operations facilities and tools to ensure a coordinated response to all-hazards, incorporating redundant capabilities;
- Develops and maintains a community outdoor warning system and other warning systems;
- Facilitates an Emergency Management Team to respond to and recover from all-hazards;
- Coordinates the integration of the emergency management program with government entities at all levels, volunteer/faith-based organizations, and key stakeholders;
- Conducts emergency management training, drills, and exercises to promote and enhance whole community emergency preparedness;
- Administers the requirements of the National Incident Management System (NIMS);
- Administers the requirements of the Emergency Planning & Community Right-to-Know Act (EPCRA) and assists with City compliance with the Risk Management Program (RMP); and
- Conducts emergency public information activities to promote and enhance citizen and visitor emergency preparedness

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
EMPG standard for public: Education/information (hours)	30	30	30
Public education/information provided (hours)	40	50	70
EMPG standard for exercises:			
Discussion based exercises	2	2	2
Operations based exercises	1	1	1
Full-scale exercises (required triennially)	(triennial)	(triennial)	(triennial)
Exercises completed:			
Discussion based exercises	4	4	4
Operations based exercises	1	2	2
Full-scale exercises	1	2	2
EMPG training required for OEM staff	1	1	1
Training completed by OEM staff	5	5	5

As baseline performance measures/indicators, the OEM ensures the City’s and counties’ compliance with emergency management legal requirements and maintains the emergency management program at an advanced level as defined by the Texas Division of Emergency Management (TDEM)/Federal Emergency Management Agency (FEMA). As outlined above, the OEM exceeds all TDEM/FEMA defined standards (in italic) for public education/information, exercises, and training.

## Authorized Positions

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	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	4	4	5
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>4</b>	<b>4</b>	<b>5</b>

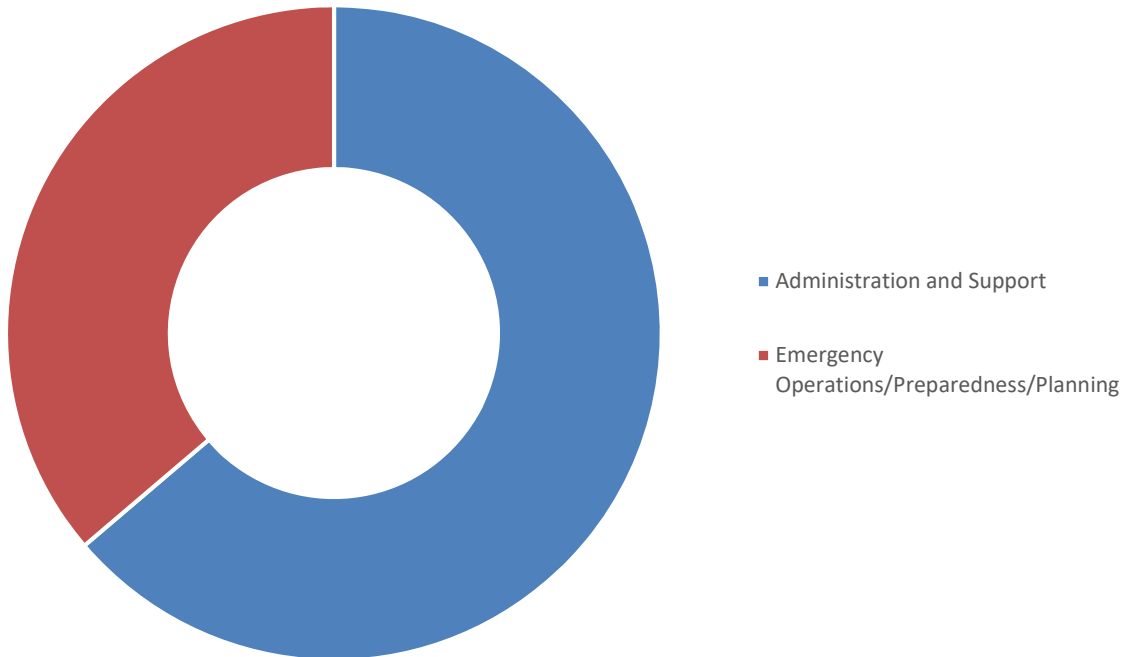
## 2019/20 Expenditures by Funding Source

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General Fund	\$	531,710
Special Revenue Funds	\$	302,101

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### Total OEM Department 2019/20 Budget — \$833,811



City of Amarillo

Emergency Management Services

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
32860 County Emrg Mgmt Partici	211,456	221,293	221,605	287,209	294,878
<b>32800 Other Governmental Reven</b>	<b>211,456</b>	<b>221,293</b>	<b>221,605</b>	<b>287,209</b>	<b>294,878</b>
35610 Grant In Aid – Federal	57,419	52,737	77,419	52,737	55,000
<b>35500 Other Governmental Reven</b>	<b>57,419</b>	<b>52,737</b>	<b>77,419</b>	<b>52,737</b>	<b>55,000</b>
<b>TREVENUE Total Revenues</b>	<b>268,875</b>	<b>274,030</b>	<b>299,024</b>	<b>339,946</b>	<b>349,878</b>
41100 Salaries and Wages	156,410	179,905	205,568	195,076	207,455
41620 Unscheduled	55	0	0	0	0
41820T Health Insurance	22,998	21,503	34,360	29,824	38,636
41900 Life	37	44	58	52	58
42010 Social Security - Medica	2,198	2,592	3,103	2,862	3,086
42020 Social Security - OASDI	9,400	11,083	13,266	12,238	13,197
42110 TMRS	18,814	23,345	26,200	24,746	25,974
42115 OPEB Funding	3,969	4,618	5,199	4,914	5,172
42300 State Unemployment	122	146	171	152	171
42400 Workers Compensation	739	849	942	896	936
42510 Car Allowance	4,811	7,065	8,400	5,932	5,400
42550 Communications Allowance	2,060	3,067	3,600	2,612	2,400
<b>41000 Personal Services</b>	<b>221,612</b>	<b>254,219</b>	<b>300,868</b>	<b>279,304</b>	<b>302,485</b>
51110 Office Expense	6,447	5,020	7,000	7,000	7,000
51200 Operating	8,169	11,812	13,200	13,200	11,500
51300 Clothing and Linen	234	4,182	250	2,000	1,000
51700 Education	75	0	3,000	3,000	3,000
53100 Natural Gas	4,176	0	0	0	0
53150 Electricity	14,504	11,151	14,504	13,403	14,408
53200 Water and Sewer	1,238	0	0	0	0
<b>51000 Supplies</b>	<b>34,843</b>	<b>32,165</b>	<b>37,954</b>	<b>38,603</b>	<b>36,908</b>
61100 Communications Billing	5,073	6,200	0	0	0
61200 Postage	50	35	100	100	50
61400 Dues	580	818	1,800	1,800	1,800
61410 Tuition	4,228	932	500	500	1,600
68300 R & M - Improvements	1,161	1,263	6,000	6,000	6,000
68660 Audio/Video Equipment	1,500	1,950	2,300	2,300	2,300
69210 Rental City Equipment	8,360	8,360	4,989	8,360	8,527
69300 Leased Computer Software	0	35,515	35,000	35,000	33,900
<b>60000 Contractual Services</b>	<b>20,951</b>	<b>55,072</b>	<b>50,689</b>	<b>54,060</b>	<b>54,177</b>
71100 Insurance and Bonds	942	845	812	812	1,518
74000 Printing and Binding	1,499	493	1,850	1,850	1,850
75100 Travel	2,104	6,616	9,000	9,000	10,000
75200 Mileage	216	61	250	250	250
75300 Meals and Local	1,592	1,571	2,000	2,000	2,000
77450 Administrative Other	46,406	9,940	26,278	24,606	39,595
77610 Information Technology -	93,647	91,128	79,781	79,781	82,926
<b>70000 Other Charges</b>	<b>146,407</b>	<b>110,653</b>	<b>119,971</b>	<b>118,299</b>	<b>138,139</b>
<b>TEXPENSES Total Expenses</b>	<b>423,812</b>	<b>452,109</b>	<b>509,482</b>	<b>490,267</b>	<b>531,710</b>

### Employee Distribution By Position

**Entity:** 1232 - Emergency Management Services  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM050	EMERGENCY MANAGEMENT COORDINATOR
1.00	ADM051	ASSISTANT EMERGENCY MGMT COORDINATOR
0.50	CLR410	ADMINISTRATIVE ASSISTANT III
1.00	PRF903	EMERGENCY MANAGEMENT PLANNER
<b>3.50</b>		

City of Amarillo

OEM Projects

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
39675 Tsf in fr Comp Absenses	8,100	29,726	0	0	0
<b>39100 Operating Transfers In</b>	<b>8,100</b>	<b>29,726</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>8,100</b>	<b>29,726</b>	<b>0</b>	<b>0</b>	<b>0</b>
41100 Salaries and Wages	89,096	24,177	0	0	0
41820T Health Insurance	8,421	255	0	0	0
41900 Life	17	1	0	0	0
42010 Social Security - Medica	1,250	349	0	0	0
42020 Social Security - OASDI	5,345	1,493	0	0	0
42110 TMRS	10,283	2,829	0	0	0
42115 OPEB Funding	2,165	587	0	0	0
42300 State Unemployment	49	0	0	0	0
42400 Workers Compensation	384	104	0	0	0
<b>41000 Personal Services</b>	<b>117,009</b>	<b>29,795</b>	<b>0</b>	<b>0</b>	<b>0</b>
61400 Dues	785	0	0	0	0
<b>60000 Contractual Services</b>	<b>785</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
71100 Insurance and Bonds	471	0	0	0	0
75100 Travel	598	0	0	0	0
75200 Mileage	341	0	0	0	0
<b>70000 Other Charges</b>	<b>1,410</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>119,204</b>	<b>29,795</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of Amarillo

Homeland Security Grants

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	15,586	90,015	104,522	1,298	104,522
<b>35500 Other Governmental Reven</b>	<b>15,586</b>	<b>90,015</b>	<b>104,522</b>	<b>1,298</b>	<b>104,522</b>
<b>TREVENUE Total Revenues</b>	<b>15,586</b>	<b>90,015</b>	<b>104,522</b>	<b>1,298</b>	<b>104,522</b>
51850 Minor Tools	15,586	56,815	0	1,298	0
<b>51000 Supplies</b>	<b>15,586</b>	<b>56,815</b>	<b>0</b>	<b>1,298</b>	<b>0</b>
62000 Professional	0	33,200	104,522	0	104,522
<b>60000 Contractual Services</b>	<b>0</b>	<b>33,200</b>	<b>104,522</b>	<b>0</b>	<b>104,522</b>
<b>TEXPENSES Total Expenses</b>	<b>15,586</b>	<b>90,015</b>	<b>104,522</b>	<b>1,298</b>	<b>104,522</b>

## City of Amarillo

## AIP Pantex Project Fund

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
35610 Grant In Aid – Federal	164,224	144,398	172,371	230,364	197,579
<b>35500 Other Governmental Reven</b>	<b>164,224</b>	<b>144,398</b>	<b>172,371</b>	<b>230,364</b>	<b>197,579</b>
<b>TREVENUE Total Revenues</b>	<b>164,224</b>	<b>144,398</b>	<b>172,371</b>	<b>230,364</b>	<b>197,579</b>
41100 Salaries and Wages	71,910	73,117	59,049	59,773	59,440
41300 Incentive	1,100	255	0	0	0
41500 PFP	0	0	869	0	869
41620 Unscheduled	6,671	1,137	3,073	1,137	3,073
41820T Health Insurance	11,757	13,121	12,310	16,138	17,893
41900 Life	25	27	25	25	25
42010 Social Security - Medica	1,008	1,021	891	872	897
42020 Social Security - OASDI	4,311	4,298	3,810	3,728	3,834
42110 TMRS	9,448	9,612	7,524	7,702	7,546
42115 OPEB Funding	1,991	1,930	1,493	1,529	1,503
42120T FRRF Total	0	223	0	0	0
42300 State Unemployment	73	122	73	84	73
42400 Workers Compensation	245	323	213	753	1,021
42510 Car Allowance	0	2,519	2,400	2,395	2,400
42540 Tool Allowance	447	451	450	444	450
42550 Communications Allowance	1,805	1,943	1,800	1,280	1,800
<b>41000 Personal Services</b>	<b>110,792</b>	<b>110,101</b>	<b>93,981</b>	<b>95,859</b>	<b>100,824</b>
51200 Operating	3,170	1,705	5,000	5,000	5,000
51700 Education	0	0	4,000	4,000	4,000
51950 Minor Office Equipment	0	14,062	5,000	5,000	0
<b>51000 Supplies</b>	<b>3,170</b>	<b>15,767</b>	<b>14,000</b>	<b>14,000</b>	<b>9,000</b>
61200 Postage	829	853	1,500	2,015	3,000
61400 Dues	0	0	550	550	550
62000 Professional	0	0	4,500	4,500	4,500
68300 R & M - Improvements	42	0	4,000	4,000	4,000
68680 Other Equipment	0	0	10,000	10,000	10,000
68900 Repair & Maint Other	0	2,798	10,000	10,000	28,500
69300 Leased Computer Software	15,400	102	2,500	2,500	2,500
<b>60000 Contractual Services</b>	<b>16,271</b>	<b>3,752</b>	<b>33,050</b>	<b>33,565</b>	<b>53,050</b>
71100 Insurance and Bonds	471	423	406	406	506
74000 Printing and Binding	6,978	5,332	9,000	9,000	9,000
75100 Travel	3,342	3,949	12,000	12,000	12,000
77450 Administrative Other	23,200	4,305	8,611	8,611	13,199
<b>70000 Other Charges</b>	<b>33,991</b>	<b>14,008</b>	<b>30,017</b>	<b>30,017</b>	<b>34,705</b>
92120 Information Services	0	770	0	770	0
92130 General Construction	0	0	0	56,153	0
<b>92000 Operating Transfers</b>	<b>0</b>	<b>770</b>	<b>0</b>	<b>56,923</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>164,224</b>	<b>144,398</b>	<b>171,048</b>	<b>230,364</b>	<b>197,579</b>



### Employee Distribution By Position

**Entity:** 26710 - AIP Pantex Project Fund  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	PRF055	TECHNICAL HAZARDS COORDINATOR
0.50	TEC901	COMMUNICATIONS TECHNICIAN
<b>1.50</b>		



**(1305, 1306, 20800)**

## Budget Comparison

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 1,130,125	\$ 1,258,671	\$ 1,309,327
Supplies	44,119	248,137	53,041
Contractual Services	139,494	145,864	197,291
Other Charges	24,972	31,217	30,231
Capital Outlay	40,429	30,000	-
Operating Transfers	3,506	-	-
<b>Total Expenses</b>	<b>\$ 1,382,645</b>	<b>\$ 1,713,889</b>	<b>\$ 1,589,890</b>

## Mission

The mission of the Municipal Court is to efficiently process and administer all matters coming into and before the Municipal Court. The Municipal Court strives to promote a high level of public confidence, accessibility, and a sense of fairness through efficient and courteous public service.

## Strategic Approach

Amarillo Municipal Court department's approach to managing the court's mission has been and will remain diligent to integrating **Best Practices** with the day-to-day public service role the court plays in our community. The Court will continue to address Court Clerk Certification for all clerks as well as interdepartmental training. The Court has created a strategic plan to address public information accessibility and has increased its online services. Municipal Court continues to work with other City departments to increase **Technology**-based organizational integration (i.e.: APD, Animal Management, AECC, Legal, and IT). Court Order Compliance and alternative sentencing play a large role in the court's processes and policy. Through extensive legislative changes the court has experienced an increase in providing for commitment diversions, indigence hearings, community service management and mental health services as well as working closely with community partners in the delivery of diversion programs. The Court will continue to evaluate the strategies being implemented and provide updated processes and data analysis to best serve the public while adhering to judicial orders and legal requirements.

## Programs

**Court Case Flow Management**  
**2019/20 Budget — \$462,920**

To facilitate the swift administration of Justice, the Court processes filed cases and continually evaluates and analyzes the records management system and case flow setup and processes, as well as any user-related processes. The Court provides clerical support for both criminal and civil dockets. Recent legislative changes have mandated higher numbers of show cause hearings, indigence hearings and extensive notification requirements. The court provides clerical support for in-custody video arraignment six days a week; case records; recording on judicial decisions; and processing arrest warrants. The Court also provides critical, direct support of core jail services under inter-local contractual agreement. Court staff processes documents needed before, during, and after arraignment and during all appearance and trial dockets.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Timely Setting of Court Hearings	Within 46 days	Within 47 days	Within 46 days
New Cases Filed	49,175	48,664	48,157
Cases Placed on Hearing/Trial Dockets	19,214	22,894	24,038
# of Jail Arraignments	14,603	12,061	11,097

**Court Financial Management  
2019/20 Budget — \$267,896**

The Court processes all payments for all Class ‘C’ cases, any posted bonds and court-ordered refunds. Court staff balances cash drawers and posts all monies in accordance with state law.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Administrative Accuracy of Transactions	97%	98%	98%
Cases seen at Public Service windows	61,618	63,808	65,722

**Court Technology Project and Technology Resources Management  
2019/20 Budget — \$454,077**

This program manages the successful, effective use of technology to support the efficient and effective delivery of court services to both internal and external users. Municipal Court has implemented an electronic court records management system, which enables the electronic routing of court documents, electronically captured signatures, fingerprints, and photos, as well as allows the download of external documents into the system, including e-tickets, DCS certificates, Texas DL records, insurance, driver’s license copies, and court payments. The department will increase availability of court services online and public access to all court policies and procedures through an internally designed web page managed by court staff. The court has implemented court correspondence specific email accounts to improve the accessibility and expedience of court response. This court was also a recipient of the Tyler Public Sector Excellence Award for its demonstration in leadership, innovation and excellence in developing and maintaining new technical solutions.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Electronic Citation filings	72%	72%	90%
Online Transactions	14,555	17,114	18,825
# of email correspondence received/sent	8,245	9,218	10,139

**Court Compliance Services  
2019/20 Budget — \$170,384**

The purpose of Court Compliance Services is to ensure that the defendant compliance with court obligations is obtained in accordance with guidelines set by state programs and Judicial Orders. This program provides citizens a fair, impartial, and individual review of their financial information through face-to-face interviews. Compliance clerks review applications and interview defendants for the establishment of time payment plans, track compliance, telephone contacts on delinquent accounts, and identify and update cases for Judges' review.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Cases Court Ordered to Compliance Department	18,926	18,050	17,509

**Court Community Programs  
2019/20 Budget — \$48,756**

The mission of the Court Community Programs Department (CCPD) is to provide effective and relevant alternative sentencing options to assist offenders with violation resolution, accountability, and services as needed; to establish partnerships and relationships with area agencies, organizations, and programs for the betterment of the community; and to provide education for the safety of all citizens. The court continues to provide an issue specific dockets and works closely with Amarillo College on providing youth legal education through the Youth Law camp that takes place annually.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Cases Allowed Community Service	2,188	2,640	2,904
Events with/for area organizations	5	5	10

**Public Information/Jury Management  
2019/20 Budget — \$68,678**

This program provides easily accessible information to citizens regarding options on how to handle citations, processes document filings appropriately, answers phones and assists citizens, handles public information requests, and provides public access to court policy and procedures. Works closely with both the public and the judges to assure that Jury trial dockets are covered.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Access and Fairness ratings through public survey:	89%	89%	90%

**Office of Civil Hearings  
2019/20 Budget — \$117,179**

The Office of Civil Hearings oversee the operational needs regarding cases that include but are not limited to parking violations, vehicle immobilizations/towing and Photographic traffic signal system. The department’s focus is to provide all the necessary administrative tools to assure that the public has an easily accessible, transparent litigation process that expedites the fair resolution of civil cases. These tools include technology, contract management and case flow management. The program manager coordinates with Municipal Court, Public Works, Traffic Engineering and the Police department on any potential issues, both physical and/or administrative.

*Performance Measures/Indicators:*

	<b>2017/18 Actual*</b>	<b>2018/19 Estimated*</b>	<b>2019/20 Projected</b>
Number of Civil Cases filed	*	*	6,000

*\*-new program performance measures not available*

**2019/20 Expenditures by Funding Source**

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General Fund	\$	1,480,250
Special Revenue Funds	\$	109,640

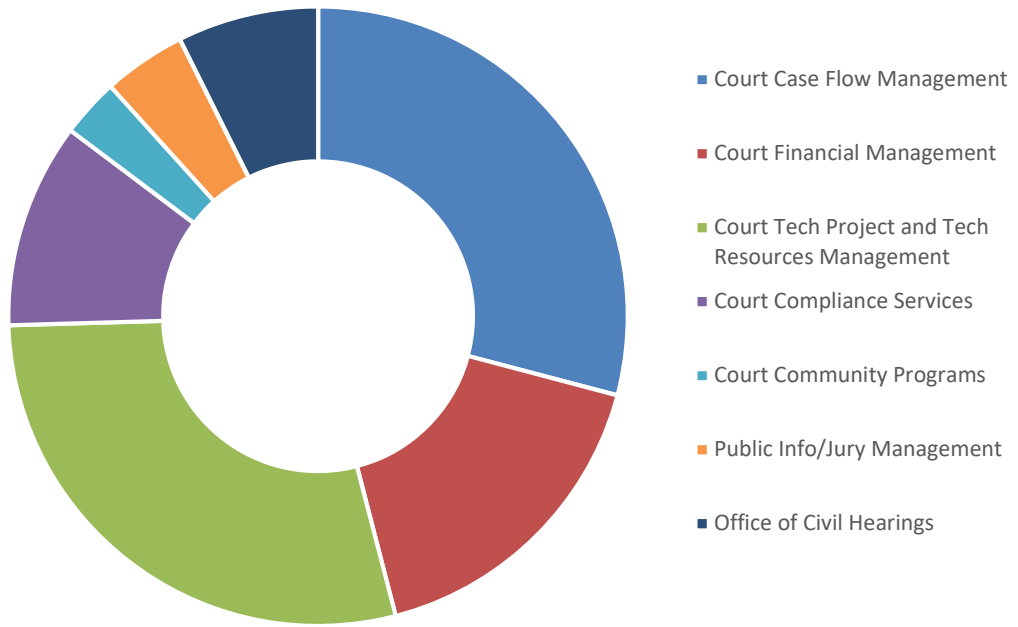
**Authorized Positions**

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	23	24	23
Part-time Positions	3	4	4
<b>Total Positions</b>	<b>26</b>	<b>28</b>	<b>27</b>

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**Total Municipal Court 2019/20 Budget — \$1,589,890**



## City of Amarillo

## Municipal Court

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
32820 Teen Court Participation	120	0	0	0	0
<b>32800 Other Governmental Reven</b>	<b>120</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
33330 Warrant Fees	565,564	500,238	532,100	530,900	530,900
33335 Preparation Appeal Fee	52	600	1,200	25	0
33360 DSC Admin Fee	25,600	26,574	28,200	27,300	27,300
<b>33300 Public Safety and Health</b>	<b>591,216</b>	<b>527,412</b>	<b>561,500</b>	<b>558,225</b>	<b>558,200</b>
35105 Admin Fee--Defensive Dr	3,760	3,480	3,000	3,800	3,800
35106 Admin Fee - Teen Court	4,760	60	0	0	0
35110 Traffic Fines	3,461,467	3,350,048	3,771,300	3,292,500	3,357,500
35115 Other Traffic Court Cos	53,902	53,888	54,300	55,900	55,900
35120 Misdemeanor Fees	422,216	326,441	328,900	338,700	338,700
35130 Parking Fines	147,118	116,264	134,900	147,600	72,332
35135 Violation City Ordinanc	144,780	166,108	196,500	130,600	130,600
35145 Misdemeanor Probation R	0	421	420	0	0
35146 Traffic Probation	0	120	120	0	0
35175 Judicial Fund Local	20,475	20,441	20,900	20,500	20,500
35210 Bond Forfeitures	4,352	11,007	17,300	3,500	3,500
35220 Expunction Fees	360	260	160	0	0
<b>35000 Fines and Forfeitures</b>	<b>4,263,190</b>	<b>4,048,538</b>	<b>4,527,800</b>	<b>3,993,100</b>	<b>3,982,832</b>
37240 State Court Cost	226,376	233,130	257,100	240,100	240,100
37245 Court Cost-Arrest Fees	158,632	156,245	162,800	160,300	160,300
37246 Dismissal Fee-Drivers Li	20,230	21,940	24,000	19,100	19,100
37247 Municipal Court Time Pmt	85,878	83,938	98,000	83,700	83,700
37248 Judicial Admin Efficienc	21,467	21,356	24,800	20,600	20,600
<b>37199 Administrative Charges</b>	<b>512,582</b>	<b>516,610</b>	<b>566,700</b>	<b>523,800</b>	<b>523,800</b>
37140 Returned Check Fees	2,484	0	0	0	0
37141 Merchant Service Fees	-43,475	-47,589	-53,200	-51,300	-51,300
37410 Miscellaneous Revenue	12,417	19,076	17,300	14,900	14,900
<b>37400 Miscellaneous Revenue</b>	<b>-28,573</b>	<b>-28,512</b>	<b>-35,900</b>	<b>-36,400</b>	<b>-36,400</b>
<b>TREVENUE Total Revenues</b>	<b>5,338,535</b>	<b>5,064,047</b>	<b>5,620,100</b>	<b>5,038,725</b>	<b>5,028,432</b>
41100 Salaries and Wages	796,631	749,397	830,983	795,101	828,423
41300 Incentive	7,902	8,587	6,900	10,328	10,200
41620 Unscheduled	17,938	18,501	25,000	25,000	20,000
41820T Health Insurance	180,540	179,425	207,925	198,205	224,687
41900 Life	384	368	384	374	384
42010 Social Security - Medica	11,336	10,694	12,149	11,562	12,160
42020 Social Security - OASDI	47,816	45,489	49,463	47,985	49,509
42110 TMRS	94,779	95,207	102,597	99,480	102,333
42115 OPEB Funding	19,704	18,868	19,386	19,188	19,404
42300 State Unemployment	1,315	1,188	1,287	1,442	1,287
42400 Workers Compensation	2,540	2,402	2,597	2,516	2,600
PSCHEG Personal Svcs Changes	0	0	0	0	-43,514
<b>41000 Personal Services</b>	<b>1,180,886</b>	<b>1,130,125</b>	<b>1,258,671</b>	<b>1,211,180</b>	<b>1,227,473</b>
51110 Office Expense	40,803	39,255	42,096	42,000	40,000
51200 Operating	0	381	436	0	436
51350 Chemical and Medical	294	335	395	395	395
51700 Education	150	596	510	510	510
51950 Minor Office Equipment	0	302	0	0	0
51955 Furniture	7,198	0	0	0	0
55100 Publications	36	338	500	500	500
<b>51000 Supplies</b>	<b>48,482</b>	<b>41,207</b>	<b>43,937</b>	<b>43,405</b>	<b>41,841</b>
61200 Postage	45,496	40,184	39,000	47,000	48,500
61400 Dues	0	0	100	0	100
62000 Professional	8,618	9,140	6,100	9,725	12,000
63210 Armored Car Service	1,818	1,841	1,818	2,302	2,520
67320 Extermination	300	285	406	280	406
<b>60000 Contractual Services</b>	<b>56,233</b>	<b>51,449</b>	<b>47,424</b>	<b>59,308</b>	<b>63,526</b>
71100 Insurance and Bonds	15,092	10,563	9,740	9,740	11,134

City of Amarillo

Municipal Court

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
71250 Paid Claims	0	0	122	0	122
75100 Travel	7,526	8,749	9,360	9,360	9,500
75300 Meals and Local	120	50	0	0	0
77100 Court Costs	9,606	8,214	11,520	9,740	9,000
78210 Cash Over/Short	-4,847	-2,602	267	-2,722	267
78230 Loss on Bad Debt	0	0	208	0	208
<b>70000 Other Charges</b>	<b>27,498</b>	<b>24,973</b>	<b>31,217</b>	<b>26,118</b>	<b>30,231</b>
<b>EXPENSES Total Expenses</b>	<b>1,313,098</b>	<b>1,247,754</b>	<b>1,381,249</b>	<b>1,340,011</b>	<b>1,363,071</b>



**Employee Distribution By Position**

**Entity:** 1305 - Municipal Court  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM111	MUNICIPAL COURT ADMINISTRATOR
1.00	ADM112	DEPUTY COURT CLERK AND ASST. ADMINISTRATOR
1.00	CLR085	EXECUTIVE ASSISTANT
1.00	CLR113	ARRAIGNMENT CLERK
1.00	CLR118	TEEN COURT/COMMUNITY SERVICE COORDINATOR
1.00	CLR130	ADMINISTRATIVE SUPERVISOR
1.00	CLR400	ADMINISTRATIVE ASSISTANT I
1.00	CLR405	ADMINISTRATIVE ASSISTANT II
4.00	CLR410	ADMINISTRATIVE ASSISTANT III
10.00	CLR415	ADMINISTRATIVE ASSISTANT IV
2.00	HRL111	DATA ENTRY OPERATOR HOURLY
1.00	HRL145	COLLECTIONS CLERK
1.00	MGT117	OPERATIONS MANAGER
<b>26.00</b>		

**Eliminations**

Head- count	Class Code	Position	Pay Grade	Estimated Savings
(1.00)	CLR415	ADMINISTRATIVE ASSISTANT IV	G04	(43,514)

City of Amarillo

Office of Civil Hearings

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
31773 Golf Cart Permit Fees	0	0	0	60	0
<b>31400 Business License and Per</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60</b>	<b>0</b>
33410 Parking Fees	0	0	0	13,347	24,000
<b>33700 Culture and Recreation</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,347</b>	<b>24,000</b>
35130 Parking Fines	0	0	0	0	75,268
<b>35000 Fines and Forfeitures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75,268</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,407</b>	<b>99,268</b>
41100 Salaries and Wages	0	0	0	19,172	60,570
41300 Incentive	0	0	0	250	600
41820T Health Insurance	0	0	0	3,675	9,437
41900 Life	0	0	0	7	17
42010 Social Security - Medica	0	0	0	282	887
42020 Social Security - OASDI	0	0	0	1,204	2,890
42110 TMRS	0	0	0	2,366	5,688
42115 OPEB Funding	0	0	0	472	1,133
42300 State Unemployment	0	0	0	49	113
42400 Workers Compensation	0	0	0	60	519
<b>41000 Personal Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27,536</b>	<b>81,854</b>
62000 Professional	0	0	0	4,062	7,200
69300 Leased Computer Software	0	0	0	0	28,125
<b>60000 Contractual Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,062</b>	<b>35,325</b>
74000 Printing and Binding	0	0	0	22	0
<b>70000 Other Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>31,621</b>	<b>117,179</b>

**Employee Distribution By Position**

**Entity:** 1306 - Office of Civil Hearings  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

<b>Count</b>	<b>Code</b>	<b>Description</b>
1.00	HRL045	ADMINISTRATIVE HEARINGS OFFICER
1.00	PRF035	CIVIL OPERATIONS COORDINATOR
<b>2.00</b>		

City of Amarillo

Court Technology

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35140 Court Technology Fee	136,493	135,105	142,600	136,100	136,100
<b>35000 Fines and Forfeitures</b>	<b>136,493</b>	<b>135,105</b>	<b>142,600</b>	<b>136,100</b>	<b>136,100</b>
<b>TREVENUE Total Revenues</b>	<b>136,493</b>	<b>135,105</b>	<b>142,600</b>	<b>136,100</b>	<b>136,100</b>
51200 Operating	0	0	1,200	0	1,200
51950 Minor Office Equipment	0	1,514	0	10,285	10,000
51970 Software	7,799	0	0	0	0
51980 IT Hardware	2,380	1,397	203,000	203,010	0
<b>51000 Supplies</b>	<b>10,179</b>	<b>2,912</b>	<b>204,200</b>	<b>213,295</b>	<b>11,200</b>
61100 Communications Billing	3,555	3,595	3,600	3,595	3,600
69300 Leased Computer Software	80,652	84,449	94,840	88,063	94,840
<b>60000 Contractual Services</b>	<b>84,207</b>	<b>88,045</b>	<b>98,440</b>	<b>91,658</b>	<b>98,440</b>
84910 Other Equipment	0	40,429	30,000	-263	0
<b>80000 Capital Outlay</b>	<b>0</b>	<b>40,429</b>	<b>30,000</b>	<b>-263</b>	<b>0</b>
92120 Information Services	0	3,506	0	3,506	0
<b>92000 Operating Transfers</b>	<b>0</b>	<b>3,506</b>	<b>0</b>	<b>3,506</b>	<b>0</b>
<b>EXPENSES Total Expenses</b>	<b>94,385</b>	<b>134,891</b>	<b>332,640</b>	<b>308,196</b>	<b>109,640</b>





**(1040, 20910)**

## Budget Comparison

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 678,836	\$ 614,210	\$ 583,535
Supplies	6,891	4,941	6,657
Contractual Services	49,707	68,020	49,020
Other Charges	9,073	15,180	19,370
Inter Reimbursement	(29,240)	-	-
<b>Total Expenses</b>	<b>\$ 715,267</b>	<b>\$ 702,351</b>	<b>\$ 658,582</b>

## Mission

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The Judicial department provides a fair, independent, and impartial forum for the adjudication of both criminal and civil matters that come before the Municipal Court.

## Strategic Approach

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The Judicial department provides judges and a court reporter to staff the Municipal Court and hear cases filed in the court as well as matters presented to the Judges in their capacity as magistrates. These positions require highly technical knowledge and extensive training. The department has one full-time presiding judge, a full-time associate judge and one part-time associate judge. The judges are licensed Texas attorneys with an average of 26 years of experience.

The presiding judge assigns judges to cover the court's expected caseload each day. On most days, three judges are assigned. One presides over trials and dockets; one presides over walk-in pleas and arraignments; and one presides over jail video arraignments and also handles all the judges' "queues" – 40 different lists of cases needing review for orders, judgments, warrants, or summons. In addition, judges are assigned to Saturday and Sunday jail arraignments, with each judge taking one weekend per month.

## Programs

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### Judicial Administration

**2019/20 Budget — \$30,137**

The presiding judge sets all policies for the Municipal Court and continually revises all forms used in court proceedings; schedules the judges, court reporter, and bailiffs; serves as Chair of the Courthouse Security Committee, develops protocols with outside agencies such as county jails, law enforcement agencies, mental health providers, and other courts; develops the budget; performs or assigns legal research; and oversees training of the associate judges and staff.

The presiding judge supervises two associate city judges who serve as designated night magistrates pursuant to an interlocal agreement between Randall and Potter counties and the City of Amarillo. The night magistrate program is highly successful. It has streamlined communication between the judiciary and all branches of law enforcement.

## Judicial Services

### 2019/20 Budget — \$396,018

Judges are available seven days a week to preside over trials, pleas, arraignments, and dockets in criminal cases. Judges also sign warrants for police and building safety officials, conduct civil appeals hearings from dangerous animal determinations, stolen vehicles hearings, disposition of seized property hearings, and red-light camera appeals.

#### *Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Trials	213	200	200
Cases set on trial docket	1,835	2,004	2,000
Cases on walk-in dockets (heard)	16,963	17,686	16,801
Cases on all other dockets	16,852	21,042	19,989
Cases seen in jail	12,061	11,170	10,388
Search Warrants signed	559	603	694
Code Enforcement Warrants signed	1,148	620	620
Bond forfeiture cases heard	820	1,076	1,323

## Court Reporting Services

### 2019/20 Budget — \$76,566

The court reporter records, by machine shorthand, all the proceedings in the trial courtroom, including bench and jury trials, dockets, hearings, and pleas. The court reporter prepares all jury instructions and reviews every case docketed in the trial courtroom to ensure Municipal Court's records are accurate and complete. The court reporter also assists the judges with many tasks relating to dockets.

## Court Security

### 2019/20 Budget — \$155,861

- **Security staff** – Bailiffs are present during all courtroom dockets and defendant appearances. They provide constant threat assessment and security for those present – the Judge presiding, parties, witnesses, jurors and the general public. Bailiffs also provide security for the public area of the court building when they are not in the courtrooms. Bailiffs must receive training and effective September 1, 2017 are required to become certified court security specialists. Currently all bailiffs have received the proper courtroom security specialist training. Bailiffs require uniforms and equipment such as tasers, handcuffs and firearms.

- **Building Security** –Such items as security devices, locking mechanisms, video teleconferencing systems, metal detectors and surveillance equipment.

## 2019/20 Expenditures by Funding Source

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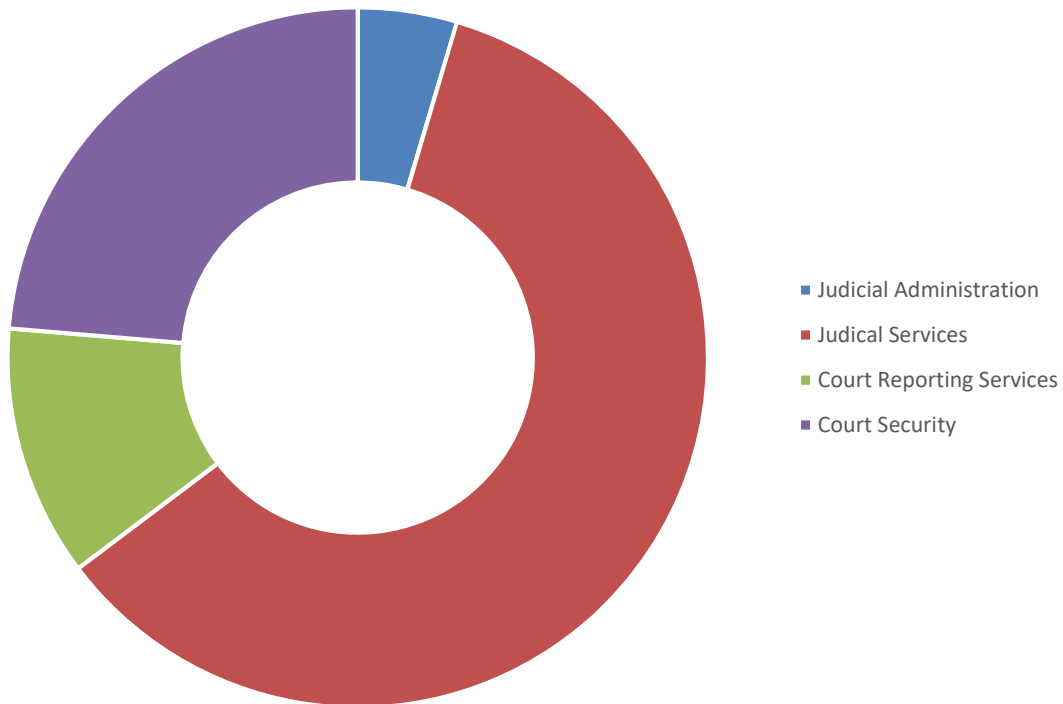
General Fund	\$	502,721
Special Revenue Funds	\$	155,861

## Authorized Positions

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	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	4	5	5
Part-time Positions	4	2	2
<b>Total Positions</b>	<b>8</b>	<b>7</b>	<b>7</b>

## Total Judicial 2019/20 Budget - \$658,582





City of Amarillo

Judicial

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35435 Potter County Participat	0	0	21,000	16,420	15,000
35436 Randall County Participa	0	0	21,000	16,420	15,000
<b>35300 Construction Participati</b>	<b>0</b>	<b>0</b>	<b>42,000</b>	<b>32,840</b>	<b>30,000</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>0</b>	<b>42,000</b>	<b>32,840</b>	<b>30,000</b>
41100 Salaries and Wages	424,096	404,575	379,082	327,967	327,917
41620 Unscheduled	1,669	830	2,000	600	2,000
41820T Health Insurance	20,624	24,819	23,209	35,446	38,006
41900 Life	33	34	33	37	50
42010 Social Security - Medica	6,098	5,789	5,529	4,718	4,787
42020 Social Security - OASDI	10,323	9,943	9,767	11,559	16,923
42110 TMRS	49,366	50,123	46,692	40,509	40,286
42115 OPEB Funding	4,680	4,366	3,828	4,627	6,633
42300 State Unemployment	244	292	244	198	195
42400 Workers Compensation	1,355	1,291	1,182	1,034	1,023
42510 Car Allowance	2,242	2,329	2,232	2,229	2,232
42550 Communications Allowance	0	798	1,200	1,198	1,200
<b>41000 Personal Services</b>	<b>520,730</b>	<b>505,187</b>	<b>474,999</b>	<b>430,122</b>	<b>441,254</b>
51110 Office Expense	1,326	3,825	1,500	3,074	1,500
51955 Furniture	0	0	0	0	1,556
55100 Publications	1,420	1,721	2,000	2,000	2,000
<b>51000 Supplies</b>	<b>2,746</b>	<b>5,547</b>	<b>3,500</b>	<b>5,074</b>	<b>5,056</b>
61100 Communications Billing	0	302	0	302	0
61400 Dues	1,055	975	1,020	1,125	1,020
62000 Professional	1,450	48,430	67,000	48,000	48,000
<b>60000 Contractual Services</b>	<b>2,505</b>	<b>49,707</b>	<b>68,020</b>	<b>49,427</b>	<b>49,020</b>
71100 Insurance and Bonds	2,355	2,113	2,029	2,029	2,530
75100 Travel	3,804	5,148	4,860	4,860	4,860
<b>70000 Other Charges</b>	<b>6,159</b>	<b>7,261</b>	<b>6,889</b>	<b>6,889</b>	<b>7,390</b>
90190 Payroll Reimbursements	0	-29,240	0	0	0
<b>90000 Inter Reimbursements</b>	<b>0</b>	<b>-29,240</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>532,140</b>	<b>538,462</b>	<b>553,408</b>	<b>491,512</b>	<b>502,721</b>

### Employee Distribution By Position

**Entity:** 1040 - Judicial  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM110	MUNICIPAL COURT JUDGE
1.00	ADM115	ASSOCIATE MUNICIPAL COURT JUDGE
1.00	CLR110	COURT REPORTER
1.00	HRL115	MUNICIPAL COURT JUDGE
<b>4.00</b>		

City of Amarillo

Court Security Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35155 Courthouse Security Fund	102,371	101,449	107,300	102,000	102,000
<b>35000 Fines and Forfeitures</b>	<b>102,371</b>	<b>101,449</b>	<b>107,300</b>	<b>102,000</b>	<b>102,000</b>
39110 Tsf In fr General Fund	47,000	75,299	45,000	61,184	53,861
<b>39100 Operating Transfers In</b>	<b>47,000</b>	<b>75,299</b>	<b>45,000</b>	<b>61,184</b>	<b>53,861</b>
<b>TREVENUE Total Revenues</b>	<b>149,371</b>	<b>176,748</b>	<b>152,300</b>	<b>163,184</b>	<b>155,861</b>
41100 Salaries and Wages	102,901	125,943	90,847	105,157	92,907
41300 Incentive	602	590	600	599	600
41500 PFP	0	0	1,093	0	1,093
41620 Unscheduled	4,458	1,638	2,000	1,700	1,000
41820T Health Insurance	21,082	20,825	21,798	21,745	23,317
41900 Life	34	33	33	33	33
42010 Social Security - Medica	1,474	1,772	1,331	1,502	1,361
42020 Social Security - OASDI	5,207	5,105	5,343	5,347	5,471
42110 TMRS	10,451	10,886	10,553	10,879	10,768
42115 OPEB Funding	2,203	2,155	2,094	2,160	2,144
42300 State Unemployment	139	238	128	172	128
42400 Workers Compensation	3,428	4,097	3,030	3,499	3,098
42520 Uniform/Clothing Allowan	361	366	360	359	360
<b>41000 Personal Services</b>	<b>152,338</b>	<b>173,649</b>	<b>139,211</b>	<b>153,152</b>	<b>142,281</b>
51200 Operating	138	38	240	240	400
51300 Clothing and Linen	61	1,306	1,200	1,200	1,200
<b>51000 Supplies</b>	<b>199</b>	<b>1,344</b>	<b>1,440</b>	<b>1,440</b>	<b>1,600</b>
71100 Insurance and Bonds	1,413	1,268	812	812	3,917
75100 Travel	0	200	500	800	700
77610 Information Technology -	575	344	6,980	6,980	7,363
<b>70000 Other Charges</b>	<b>1,988</b>	<b>1,812</b>	<b>8,292</b>	<b>8,592</b>	<b>11,980</b>
<b>TEXPENSES Total Expenses</b>	<b>154,525</b>	<b>176,805</b>	<b>148,943</b>	<b>163,184</b>	<b>155,861</b>

### Employee Distribution By Position

**Entity:** 20910 - Court Security Fund  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	HRL120	BAILIFF
2.00	PRF145	SENIOR BAILIFF
<b>3.00</b>		



**CITY OF AMARILLO  
SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

<b>DESCRIPTION</b>	<b>Actual 2017/2018</b>	<b>Budgeted 2018/2019</b>	<b>Budgeted 2019/2020</b>
<b>Administration</b>			
1011 Mayor and Council	68,441	82,701	83,202
1020 City Manager	1,189,603	1,317,505	1,419,201
1023 Office of Public Communic	308,317	340,013	400,167
1030 Tourism & Economic Develo	2,907,410	2,671,948	2,604,604
1210 Legal	1,124,138	1,124,838	1,202,648
1220 City Secretary	227,896	399,971	406,209
1000 General Fund	5,825,805	5,936,976	6,116,031
<b>Administration Total Expenditures</b>	<b>5,825,805</b>	<b>5,936,976</b>	<b>6,116,031</b>





(1011)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 2,669	\$ 2,149	\$ 2,149
Supplies	9,787	7,200	7,200
Contractual Services	19,896	33,150	33,150
Other Charges	36,089	40,202	40,703
<b>Total Expenses</b>	<b>\$ 68,441</b>	<b>\$ 82,701</b>	<b>\$ 83,202</b>

## Mission

To use democracy to govern the City efficiently and effectively to accomplish the City's mission of creating the best environment possible for every Amarillo resident to find and achieve their greatest potential.

## Strategic Approach

The Mayor and Council serve as the policy-making body for the City, making final decisions on matters specified in the City's Charter and Code of Ordinances. This body also provides guidance and direction to the City Manager to develop, promote, and execute overall strategies; encourages the continued development, retention, and economic expansion of the City; reviews and considers planning and zoning matters; calls for and conducts public hearings; reviews and adopts the City's annual budget; approves appropriations, expenditures, and contracts; and actively recruits and encourages qualified citizens to serve on City boards and commissions.

The City adopted the **BluePrint for Amarillo** initiative which sets a comprehensive strategic direction for the City Government in terms of focus, allocation of resources, and priorities. During this process, the Mayor and Council identified eight Pillars of Future Vision they wish the City Manager to address in a comprehensive manner:

- Public Safety
- Economic Development and Redevelopment
- Civic Pride
- Highly Educated Population
- Fiscal Responsibility
- Customer Service
- Excellence in Communication
- Transportation



In addition to the Council Pillars, the City Council identified four City Manager Initiatives to support the City Council Pillars:

- Commitment to Safety
- Implementation of Best Practices
- Promote Innovation and Customer Service
- Public Service and Engagement

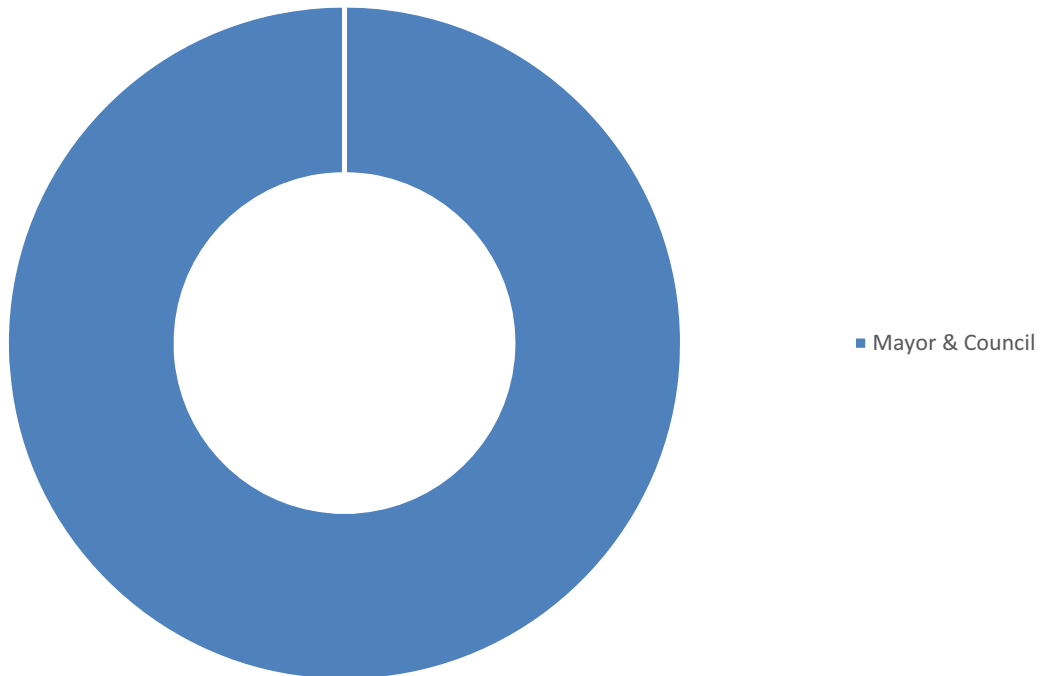
## Authorized Positions

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	-	-	-
Part-time Positions	5	5	5
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>

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## Total Mayor and City Council 2019/20 Budget — \$83,202



City of Amarillo

Mayor and Council

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
41100 Salaries and Wages	2,428	2,608	2,100	2,303	2,100
42010 Social Security - Medica	69	38	30	33	30
42300 State Unemployment	26	14	11	13	11
42400 Workers Compensation	10	9	7	8	7
42550 Communications Allowance	2,335	0	0	0	0
<b>41000 Personal Services</b>	<b>4,869</b>	<b>2,669</b>	<b>2,149</b>	<b>2,357</b>	<b>2,149</b>
51110 Office Expense	8,233	8,547	7,200	4,673	7,200
51710 Special Events	0	1,240	0	0	0
<b>51000 Supplies</b>	<b>8,233</b>	<b>9,786</b>	<b>7,200</b>	<b>4,673</b>	<b>7,200</b>
61200 Postage	151	231	960	353	960
61300 Advertising	5,239	6,279	8,690	8,543	8,690
61400 Dues	13,263	13,386	15,500	12,431	15,500
61410 Tuition	0	0	500	65	500
61600 Unassigned	0	0	5,000	0	5,000
62000 Professional	0	0	2,500	0	2,500
<b>60000 Contractual Services</b>	<b>18,652</b>	<b>19,896</b>	<b>33,150</b>	<b>21,392</b>	<b>33,150</b>
71100 Insurance and Bonds	2,355	1,690	2,029	2,029	2,530
75100 Travel	13,581	11,284	11,713	9,322	11,713
75300 Meals and Local	4,721	5,785	5,750	5,216	5,750
77100 Court Costs	530	616	3,000	368	3,000
77900 Other Agencies	16,209	16,209	16,210	16,209	16,210
78100 Contingencies	436	505	1,500	356	1,500
<b>70000 Other Charges</b>	<b>37,832</b>	<b>36,089</b>	<b>40,202</b>	<b>33,500</b>	<b>40,703</b>
<b>TEXPENSES Total Expenses</b>	<b>69,586</b>	<b>68,441</b>	<b>82,701</b>	<b>61,921</b>	<b>83,202</b>

**Employee Distribution By Position**

**Entity:** 1011 - Mayor and Council  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	CAM100	MAYOR
4.00	CAM110	CITY COMMISSIONER
<b>5.00</b>		



(1020, 1030)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 1,082,165	\$ 1,225,676	\$ 1,326,870
Supplies	15,538	30,700	30,700
Contractual Services	3,056,368	2,788,298	2,720,954
Other Charges	17,942	19,779	20,281
Inter Reimbursements	(75,000)	(75,000)	(75,000)
<b>Total Expenses</b>	<b>\$ 4,097,013</b>	<b>\$ 3,989,453</b>	<b>\$ 4,023,805</b>

## Mission

To professionally administer the policies and directives established by the Mayor and Council and perform those organizational duties and responsibilities prescribed in the Amarillo City Charter. The City of Amarillo operates under the Council-Manager form of government and, as such, through the delegation and administration of his/her staff members, the City Manager directs, coordinates and facilitates the effective and cost-efficient delivery of all municipal services to the citizens of Amarillo.

## Strategic Approach

With guidance and direction from the Mayor and City Council, the City Manager of Amarillo will develop, promote, and execute strategies that will provide for an attractive, economically vibrant, healthy and safe environment for the citizens of Amarillo and its visitors. Together with the executive team and department directors, the City Manager will develop, promote, and implement programs and policies that will broadly support these strategies and motivate all full- and part-time employees. As part of this process, the City Manager and staff will continue to cooperate and communicate with the various governmental entities, community boards, commissions, economic development entities, non-profits, civic organizations, school district, and other community partners to achieve success and be recognized as a progressive “Best Practice City.”

The City adopted the **BluePrint for Amarillo** initiative, which sets a comprehensive strategic direction for the City Government in terms of focus, allocation of resources, and priorities. During this process, the Mayor and City Council identified eight Pillars of Future Vision they wish the City Manager to address in a comprehensive manner:

- Public Safety
- Economic Development and Redevelopment
- Civic Pride

- Highly Educated Population
- Fiscal Responsibility
- Customer Service
- Excellence in Communication
- Transportation

In addition to the Council Pillars, the City Council identified four City Manager Initiatives to support the City Council Pillars:

- Commitment to Safety
- Implementation of Best Practices
- Promote Innovation and Customer Service
- Public Service and Engagement

As a result of adopting the **BluePrint for Amarillo**, organized work groups, focused around each pillar, have met to develop a framework for each pillar—identifying critical tasks and potential projects, establishing timelines, assessing the fiscal impact, and “reaching out” to the community for input. This process has played a key role in laying the foundation for the presentation of this budget to the City Council and citizens of Amarillo.

## Programs

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### City Manager Department Administration/Support 2019/20 Budget — \$1,419,201

Manage and coordinate the development, writing, distribution and production of policies, procedures, projects, Council agendas and calendar, official correspondence, and other related verbal and written communication supported by a Deputy City Manager, two Assistant City Managers, Assistant to the City Manager and Development Customer Service Coordinator.

### Tourism

#### 2019/20 Budget — \$2,604,604

Provide professional expertise and guidance with matters pertaining to convention and tourism activities. Functions include coordinating the assistance of the City organization and staff with convention and tourism activities and assisting in development of new policies and programs to encourage tourism growth in the Amarillo community.

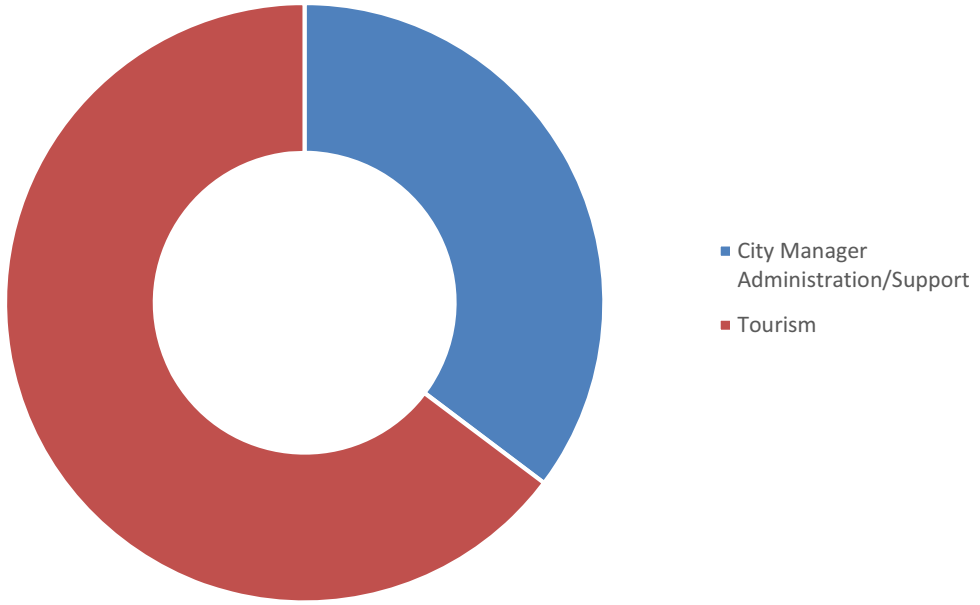
## Authorized Positions

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	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	6	6	7
Part-time Positions	-	-	-
<b>Total Positions</b>	6	6	7

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### Total City Manager 2019/20 Budget — \$4,023,805



City of Amarillo

City Manager

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
35515 Medical Director Service	79,200	79,200	79,200	72,600	79,200
<b>35500 Other Governmental Reven</b>	<b>79,200</b>	<b>79,200</b>	<b>79,200</b>	<b>72,600</b>	<b>79,200</b>
37420 Donations	0	33,000	0	31,500	0
<b>37400 Miscellaneous Revenue</b>	<b>0</b>	<b>33,000</b>	<b>0</b>	<b>31,500</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>79,200</b>	<b>112,200</b>	<b>79,200</b>	<b>104,100</b>	<b>79,200</b>
41100 Salaries and Wages	713,003	827,359	932,666	970,598	973,055
41820T Health Insurance	47,381	48,316	58,729	58,605	62,839
41900 Life	78	83	100	100	100
42010 Social Security - Medica	10,408	12,096	13,944	14,372	14,530
42020 Social Security - OASDI	34,376	36,952	43,569	45,965	44,617
42110 TMRS	85,570	105,767	117,751	121,367	122,273
42115 OPEB Funding	17,340	19,881	23,368	24,281	24,349
42300 State Unemployment	331	187	292	292	292
42400 Workers Compensation	445	543	577	605	601
42510 Car Allowance	21,653	26,167	28,980	28,920	28,980
42530 Moving Expense	9,540	0	0	0	0
42550 Communications Allowance	3,945	4,814	5,700	5,689	5,700
PSCHG Personal Svcs Changes	0	0	0	0	49,533
<b>41000 Personal Services</b>	<b>944,069</b>	<b>1,082,165</b>	<b>1,225,676</b>	<b>1,270,794</b>	<b>1,326,870</b>
51110 Office Expense	17,368	8,069	12,700	10,000	12,700
51115 Employee Recognition Pro	0	0	10,000	0	10,000
51118 Amarillo 101	2,915	3,023	7,500	5,000	7,500
51700 Education	4,690	111	500	110	500
51710 Special Events	0	375	0	0	0
51800 Fuel & Oil	11	0	0	0	0
51950 Minor Office Equipment	0	3,422	0	7,000	0
52050 Auto Parts	0	162	0	0	0
52050LABOR Auto Parts Labor	0	375	0	0	0
<b>51000 Supplies</b>	<b>24,984</b>	<b>15,538</b>	<b>30,700</b>	<b>22,110</b>	<b>30,700</b>
61200 Postage	347	305	1,000	330	1,000
61400 Dues	7,841	8,774	8,400	11,822	8,400
61410 Tuition	230	138	250	0	250
62000 Professional	254,292	138,867	106,700	133,031	106,700
69300 Leased Computer Software	0	875	0	875	0
<b>60000 Contractual Services</b>	<b>262,710</b>	<b>148,958</b>	<b>116,350</b>	<b>146,057</b>	<b>116,350</b>
71100 Insurance and Bonds	2,355	1,268	2,029	2,029	2,530
74000 Printing and Binding	1,007	804	0	804	0
75100 Travel	21,192	11,823	12,550	13,456	12,550
75300 Meals and Local	4,079	4,046	5,200	3,658	5,200
<b>70000 Other Charges</b>	<b>28,633</b>	<b>17,942</b>	<b>19,779</b>	<b>19,947</b>	<b>20,280</b>
90190 Payroll Reimbursements	-75,000	-75,000	-75,000	-75,000	-75,000
<b>90000 Inter Reimbursements</b>	<b>-75,000</b>	<b>-75,000</b>	<b>-75,000</b>	<b>-75,000</b>	<b>-75,000</b>
<b>TEXPENSES Total Expenses</b>	<b>1,185,397</b>	<b>1,189,603</b>	<b>1,317,505</b>	<b>1,383,909</b>	<b>1,419,201</b>

**Employee Distribution By Position**

**Entity:** 1020 - City Manager  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM001	CITY MANAGER
1.00	ADM010	ASSISTANT CITY MANAGER
1.00	ADM011	ASSISTANT CITY MANAGER
1.00	ADM012	DEPUTY CITY MANAGER
1.00	ADM015	ASSISTANT TO THE CITY MANAGER
1.00	MGT525	DEVELOPMENT CUSTOMER SERVICE COORDINATOR
<b>6.00</b>		

**New Positions**

Head- count	Class Code	Position	Pay Grade	Estimated Cost
1	CLR941	ADMINISTRATIVE TECHNICIAN	G05	49,533



City of Amarillo

Tourism & Economic Development

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
63500 Center City Inc.	108,000	180,170	181,650	181,650	181,650
63520 Amarillo Local Governmen	71,400	71,400	71,400	71,400	0
63525 Mural Artwork	0	5,000	0	0	0
63600 Chamber of Commerce	2,352,307	2,242,506	1,949,579	1,949,579	1,964,571
63700 Civic Center Activity	432,370	408,334	469,319	469,319	458,383
<b>60000 Contractual Services</b>	<b>2,964,077</b>	<b>2,907,410</b>	<b>2,671,948</b>	<b>2,671,948</b>	<b>2,604,604</b>
<b>TEXPENSES Total Expenses</b>	<b>2,964,077</b>	<b>2,907,410</b>	<b>2,671,948</b>	<b>2,671,948</b>	<b>2,604,604</b>



**(1210)**

## Budget Comparison

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel	\$ 755,950	\$ 1,054,846	\$ 1,130,787
Supplies	48,321	38,543	39,103
Contractual Services	289,394	15,335	15,335
Other Charges	30,473	16,114	17,423
<b>Total Expenses</b>	<b>\$ 1,124,138</b>	<b>\$ 1,124,838</b>	<b>\$ 1,202,648</b>

## Mission

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The City Attorney is the chief legal officer for the entire municipal corporation. The attorneys in this department are obligated to represent and seek the good of the city government, not necessarily the interest of any particular official or department.

## Strategic Approach

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Represent the City of Amarillo, its employees, and officials when they are sued in their official capacity, in all venues, including State court, Federal court, or regulatory agencies. Represent the State of Texas in Municipal Court through the Legal department's prosecutors. Also conduct negotiations of various kinds.

Offer legal advice and counsel to City Council, departments, and officials regarding the legal aspects of City government operations and policies. The legal expertise required is as diverse as the operations of the City government: Human Resources, Health, Aviation, Police, Fire, Animal Management and Welfare, Purchasing, Planning and Development Services, Public Works, Building Safety, Finance, Housing, Utilities, Transit, Parks, and all of the others.

Prepare or review all kinds of legal documents (such as ordinances, contracts, and deeds) necessary for City government to accomplish its varied functions.

Provide legal services and support to (i) closely affiliated agencies such as the Amarillo Hospital District, Amarillo-Potter Events Venue District, Amarillo Local Government Corporation, Amarillo Metropolitan Planning Organization; and, (ii) Interlocal Emergency Management functions. Also provide information to citizens and the news media.

## Programs

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### Legal Department Administration and Support

#### 2019/20 Budget - \$240,530

Provide daily support and assistance to the members of the department. Serve as administrative liaison to the City Council, City Manager, City Secretary, and other City departments. Prepare correspondence, documents, and forms as required.

*Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Correspondence reviewed	500	600	700
Document preparation	300	350	400

### Legal Department Criminal Section

#### 2019/20 Budget - \$360,794

Perform all legal services related to processing and presentation of criminal complaints filed in the Municipal Court. Perform some civil hearing management.

*Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Bench trials	70	80	80
Jury trials	130	140	150
Attorney dockets	70	75	75
Revocation dockets	70	70	70
Civil hearings	10	12	14
Bond forfeiture hearings	4	4	4
Appeal hearings	2	2	2

### Legal Department Civil Section

#### 2019/20 Budget - \$601,324

Review and prepare contracts and agreements as requested by all City departments. Also, all documents related to real estate transactions and management by the City are reviewed, drafted, and redrafted. Process Texas Public Information Act requests through statutorily required deadlines and administrative procedures.

Review and analyze state and federal legislation and court decisions applicable to the City. Draft ordinances and resolutions for Council action. Prepare and review memoranda regarding legislation for Council and staff.

Provide advice to the City Council, City Manager, and all City departments regarding the interpretation and application of State and Federal laws. Draft and redraft ordinances and resolutions as requested. Provide legal advice and counsel to all City departments on the interpretation of City ordinances.

Provide advice and consultation to Risk Management and all departments on processing and considering claims against the City for damages and injury. Provide litigation defense and prosecution for the City and all departments; monitor and oversee claims and litigation work of retained counsel. Prepare reports and recommendations on pending claims and litigation, as requested.

Support administrative and judicial enforcement activities of various city departments, including Fire Marshal, Code Enforcement, Planning, Zoning, Building Inspection, and like matters. File and prosecute administrative and civil enforcement actions to secure compliance with City codes and regulations.

Provide a wide range of high level professional legal services to the law enforcement city departments: Police, Airport Police, Fire, Fire Marshal, and Animal Management & Welfare.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Contracts/agreements drafted	110	120	140
Real estate documents drafted	30	30	40
Public Information Requests	300	400	600
Federal/State legislation/court decisions reviewed	200	200	350
Ordinances and resolutions drafted	200	200	200
Legal opinions	30	35	100
Civil Service personnel matters reviewed	24	24	24
Claims inquiries/reviews	25	25	35
Demand letters/contacts	10	20	20
Administrative proceedings	6	6	6
Judicial proceedings	5	5	5
Police Public Information Requests	80	85	85
Police Public Information Act Attorney General letters	58	60	100

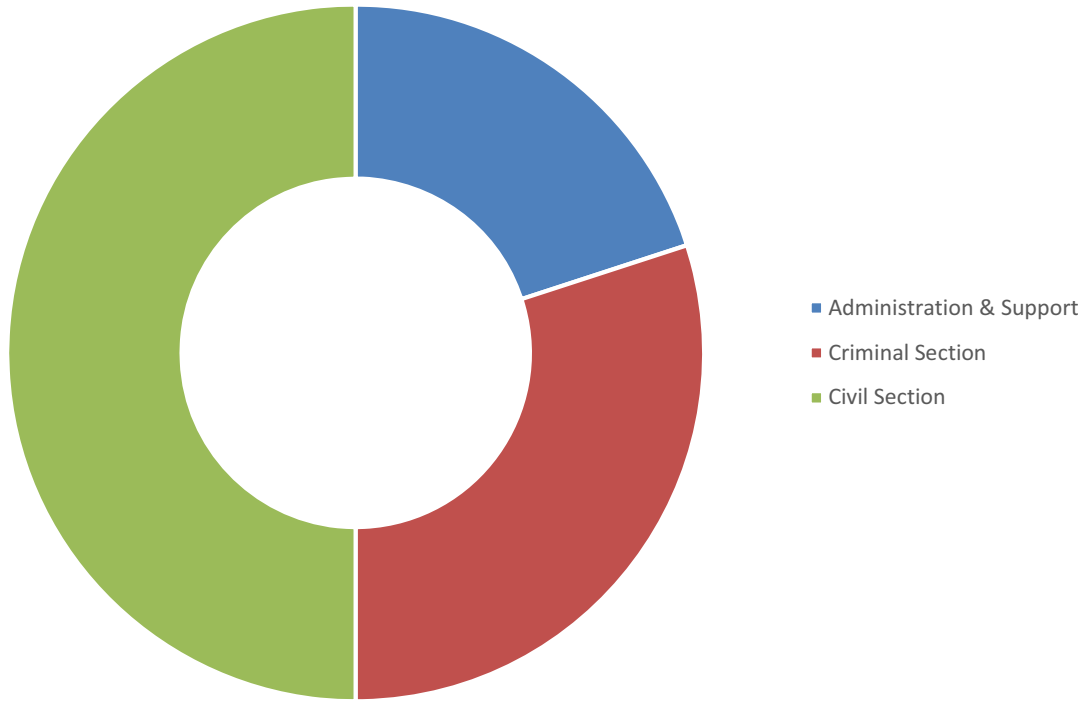
## Authorized Positions

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	10	10	10
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>10</b>	<b>10</b>	<b>10</b>

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**Total City Attorney 2019/20 Budget — \$1,202,648**



City of Amarillo

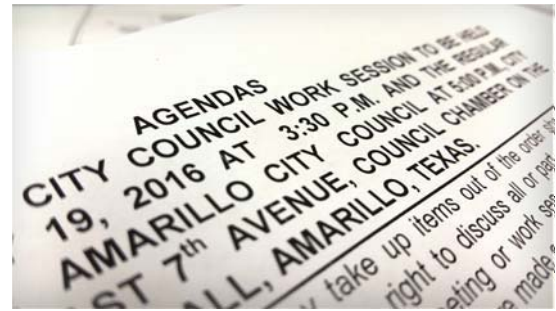
Legal

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37410 Miscellaneous Revenue	633	202	50	242	50
<b>37400 Miscellaneous Revenue</b>	<b>633</b>	<b>202</b>	<b>50</b>	<b>242</b>	<b>50</b>
<b>TREVENUE Total Revenues</b>	<b>633</b>	<b>202</b>	<b>50</b>	<b>242</b>	<b>50</b>
41100 Salaries and Wages	493,275	553,378	772,833	786,112	834,503
41820T Health Insurance	71,872	74,723	99,338	84,891	95,337
41900 Life	132	136	167	157	167
42010 Social Security - Medica	6,915	7,811	11,285	11,433	12,223
42020 Social Security - OASDI	29,566	33,230	46,840	48,726	49,589
42110 TMRS	57,042	68,067	95,300	97,451	102,863
42115 OPEB Funding	12,022	13,227	18,913	19,087	20,484
42300 State Unemployment	535	594	487	567	487
42400 Workers Compensation	425	476	623	656	674
42510 Car Allowance	0	955	5,460	8,443	8,460
42530 Moving Expense	960	841	0	841	0
42550 Communications Allowance	1,444	2,513	3,600	5,464	6,000
<b>41000 Personal Services</b>	<b>674,187</b>	<b>755,950</b>	<b>1,054,846</b>	<b>1,063,827</b>	<b>1,130,787</b>
51110 Office Expense	3,944	3,564	3,940	13,363	4,500
51700 Education	75	171	0	164	0
51950 Minor Office Equipment	171	0	0	0	0
55100 Publications	44,007	44,586	34,603	45,520	34,603
<b>51000 Supplies</b>	<b>48,197</b>	<b>48,321</b>	<b>38,543</b>	<b>59,047</b>	<b>39,103</b>
61200 Postage	791	554	1,000	852	1,000
61400 Dues	4,664	4,042	4,000	4,267	4,000
61410 Tuition	4,110	1,851	5,335	1,068	5,335
62000 Professional	470,630	282,946	5,000	144,604	5,000
<b>60000 Contractual Services</b>	<b>480,195</b>	<b>289,394</b>	<b>15,335</b>	<b>150,791</b>	<b>15,335</b>
71100 Insurance and Bonds	4,240	2,958	3,247	3,247	4,555
75100 Travel	19,732	25,357	10,168	16,067	10,168
75200 Mileage	158	68	350	208	350
75300 Meals and Local	150	433	100	545	100
77100 Court Costs	2,537	1,603	2,250	1,720	2,250
78230 Loss on Bad Debt	39	54	0	54	0
<b>70000 Other Charges</b>	<b>26,856</b>	<b>30,473</b>	<b>16,115</b>	<b>21,841</b>	<b>17,423</b>
<b>TEXPENSES Total Expenses</b>	<b>1,229,435</b>	<b>1,124,138</b>	<b>1,124,838</b>	<b>1,295,506</b>	<b>1,202,648</b>

### Employee Distribution By Position

**Entity:** 1210 - Legal  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM070	CITY ATTORNEY
1.00	ADM071	DEPUTY CITY ATTORNEY
2.00	ADM075	SENIOR ASST. CITY ATTORNEY
1.00	ADM078	ASSISTANT CITY ATTORNEY
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
1.00	PRF070	LEGAL ASSISTANT
2.00	PRF071	ATTORNEY I
1.00	PRF072	ATTORNEY II
<b>10.00</b>		



**(1220)**

## Budget Comparison

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 212,663	\$ 213,447	\$ 219,890
Supplies	3,904	164,600	164,600
Contractual Services	1,140	4,100	4,100
Other Charges	10,189	17,824	17,619
<b>Total Expenses</b>	<b>\$ 227,896</b>	<b>\$ 399,971</b>	<b>\$ 406,209</b>

## Mission

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To identify and respond to the issues, concerns, and needs of the Mayor and City Council, City staff, and citizens of Amarillo.

## Strategic Approach

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The City Secretary's department prepares the City Council agenda and minutes, manages the official city records and contracts, administers the record management program, and is responsible for conducting municipal elections. The Assistant City Secretary also serves as the City's Records Management Officer and is responsible for developing and administering records retention and destruction policies and monitoring the records storage center.

The City Secretary's department coordinates the recruitment, application, and appointment process for City Council appointed boards, commissions and committees.

In addition to the duties listed above, the City Secretary serves as custodian of the City's corporate seal; attests to the Mayor's signature on all official documents; records and files deeds and easements; coordinates the codification of the City ordinances into the City Code of Ordinances; publishes legal ads, public notices, and agendas; and develops and oversees the City Secretary's departmental budget. The City Secretary also serves as the Local Registrar. As in many other cities, the City Secretary's department serves as a resource for citizens and a link between citizens and the City organization.

## Programs

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### City Management Clerical Support 2019/20 Budget — \$60,931

Provide clerical support to the City Manager, Deputy City Manager, and Assistant City Managers.



**City Secretary Council and Board Support**  
**2019/20 Budget — \$81,242**

Provide clerical support to the Mayor, City Council, and City Council Appointed boards, commissions and committees.

**City Secretary Election Management**  
**2019/20 Budget — \$30,466**

Hold regular and special elections.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Number of ordinances	83	70	74
Number of resolutions	48	78	82
Number of elections held	1	1	1

**City Secretary Records Management**  
**2019/20 Budget — \$162,484**

Develop and administer records retention and destruction policies; monitor the records storage center; and add transparency documents on website.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Record Destruction – number of boxes destroyed	300	500	500
Number of City records scanned	351,549	325,000	350,000
Training and education of City employees	35	0	45
Public Information Requests (City-wide)	687	760	840

**City Secretary Department Administration/Support**  
**2019/20 Budget — \$71,086**

Administer and supports the City Secretary department.

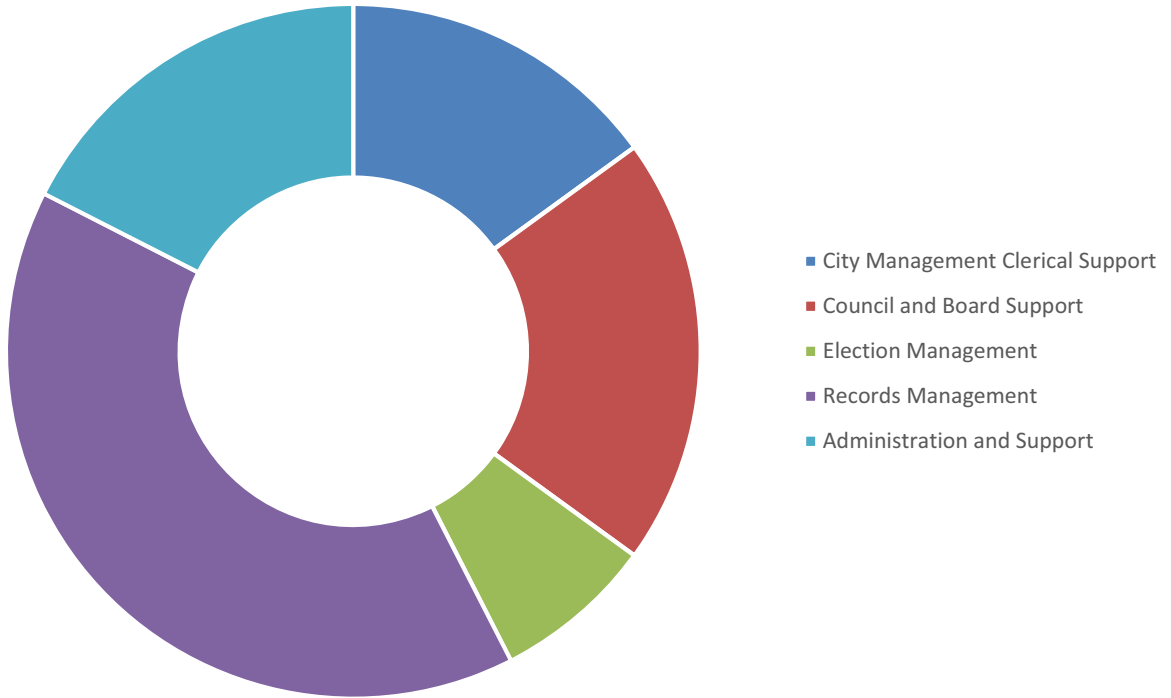
**Authorized Positions**

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	2	2	2
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>

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## Total City Secretary 2019/20 Budget - \$406,209



City of Amarillo

City Secretary

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37410 Miscellaneous Revenue	37	108	0	1,380	0
<b>37400 Miscellaneous Revenue</b>	<b>37</b>	<b>108</b>	<b>0</b>	<b>1,380</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>37</b>	<b>108</b>	<b>0</b>	<b>1,380</b>	<b>0</b>
41100 Salaries and Wages	175,724	153,605	153,276	158,114	157,354
41820T Health Insurance	27,267	20,825	21,798	21,745	23,317
41900 Life	46	33	33	33	33
42010 Social Security - Medica	2,441	2,172	2,255	2,290	2,314
42020 Social Security - OASDI	10,438	9,289	9,641	9,790	9,894
42110 TMRS	20,164	19,278	19,042	19,686	19,474
42115 OPEB Funding	4,251	3,816	3,779	3,908	3,878
42300 State Unemployment	146	97	97	97	97
42400 Workers Compensation	111	100	93	99	96
42510 Car Allowance	2,242	2,243	2,232	2,229	2,232
42550 Communications Allowance	1,335	1,204	1,200	1,198	1,200
<b>41000 Personal Services</b>	<b>244,165</b>	<b>212,663</b>	<b>213,447</b>	<b>219,189</b>	<b>219,890</b>
51110 Office Expense	4,091	2,077	4,200	2,210	4,200
51700 Education	200	488	400	485	400
51900 Election Supplies	148,987	0	160,000	60,000	160,000
51950 Minor Office Equipment	2,811	1,338	0	0	0
51955 Furniture	0	0	0	14,429	0
<b>51000 Supplies</b>	<b>156,090</b>	<b>3,904</b>	<b>164,600</b>	<b>77,125</b>	<b>164,600</b>
61200 Postage	274	180	600	96	600
61400 Dues	794	420	1,000	670	1,000
61410 Tuition	3,656	540	2,500	540	2,500
<b>60000 Contractual Services</b>	<b>4,725</b>	<b>1,140</b>	<b>4,100</b>	<b>1,306</b>	<b>4,100</b>
71100 Insurance and Bonds	1,884	1,690	1,217	1,217	1,012
74000 Printing and Binding	15,273	6,768	10,000	9,598	10,000
75100 Travel	814	1,466	5,857	401	5,857
75200 Mileage	0	0	350	0	350
75300 Meals and Local	382	265	400	-340	400
<b>70000 Other Charges</b>	<b>18,354</b>	<b>10,188</b>	<b>17,824</b>	<b>10,876</b>	<b>17,619</b>
<b>TEXPENSES Total Expenses</b>	<b>423,333</b>	<b>227,896</b>	<b>399,971</b>	<b>308,496</b>	<b>406,209</b>

**Employee Distribution By Position**

**Entity:** 1220 - City Secretary  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

<b>Count</b>	<b>Code</b>	<b>Description</b>
1.00	ADM020	CITY SECRETARY
1.00	ADM025	ASSISTANT CITY SECRETARY
<b>2.00</b>		





**(1023)**

## Budget Comparison

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 271,810	\$ 309,607	\$ 368,649
Supplies	19,935	4,000	2,300
Contractual Services	11,283	9,000	10,300
Other Charges	5,290	17,406	18,918
<b>Total Expenses</b>	<b>\$ 308,318</b>	<b>\$ 340,013</b>	<b>\$ 400,167</b>

## Mission

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The Office of Public Communications strives to communicate and market City of Amarillo programs, services, and events in a timely and targeted approach to educate the public about their City government.

## Strategic Approach

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The Office of Public Communications is responsible for promotion of the City's services and programs in creative and innovative ways in addition to traditional methods. Straightforward messaging allows for citizens to be informed, involved and updated on current City government issues. The Office of Public Communications serves as the initial City contact liaison for all media inquiries, along with resident inquiries, questions and concerns about City issues, operations, programs and services.

## Programs

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### Public Communications

**2018/19 Budget — \$400,167**

The Office of Public Communications focuses on four major areas including communications, marketing, networking, and technology. As the backbone of the Excellence in Communications pillar, the Office of Public Communications enhances communications in a prompt and proactive manner by building relationships with news media partners and key stakeholders, while providing accurate and timely information to the public. The Office of Public Communications develops branding and marketing campaigns for all departments seeking input and is capable of producing quality multi-media products which enhance communications and promote City programs.

Additional responsibilities of this office include overall strategic direction of communication and marketing programs, internal employee communications, social media management, video production, branding guidelines and monitoring, media management, public relations, messaging/branding, crisis communications, and, in the case of an emergency, the City’s Public Information Officer (PIO).

*Performance Measures/Indicators:*

	<b>2017/18 Actual**</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Number of Press Releases Issued	Approx. 125	175-200	175-200
Number of News Media Stories Related to Press Releases	N/A	600	600
Total Interactions between City and News Media (including direct contact, press releases, and online City subject features)	N/A	3,500	3,500
Overall Media Public Image Rating**	N/A	0.95	0.95
Social Media:			
FACEBOOK Followers	7,666	8,500	9,500
TWITTER Followers	4,321	4,750	5,250
INSTAGRAM Followers	1,335	1,500	1,750
“Open Spaces” blog posts (Began this service on 6/1/19)	0	25	25
Print and Digital Media Pieces	N/A	200	300
Photography requests	N/A	25	50
Event/Social Video Requests	N/A	25	50
Social Media Posts	N/A	1,000	1,500

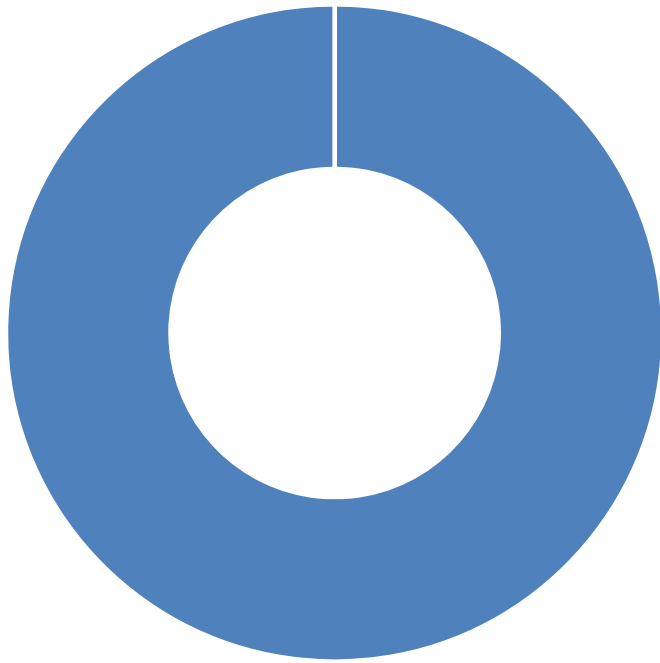
\*A Public Image Rating (PIR) is assigned to each media event based on a variety of factors including stories tone, accuracy of information, if the reporting is balanced, etc. The PIR scale includes 0 (negative), 1 (neutral), and 2 (positive). All events are averaged to obtain the overall PIR as reported in the table.

\*\* “N/A” indicates a metric that was not tracked in 2017/18 but will be tracked moving forward.

## Authorized Positions

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	3	3	4
Part-time Positions	-	1	-
<b>Total Positions</b>	<b>3</b>	<b>4</b>	<b>4</b>

**Total Public Communications 2018/19 Budget — \$400,167**



■ Public Communications



City of Amarillo

Office of Public Communication

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
41100 Salaries and Wages	12,130	197,140	226,387	180,155	239,258
41820T Health Insurance	882	25,564	32,029	22,255	26,900
41900 Life	3	46	50	44	50
42010 Social Security - Medica	179	2,823	3,326	2,619	3,513
42020 Social Security - OASDI	764	12,069	12,715	10,908	13,649
42110 TMRS	1,461	24,747	25,112	22,265	29,561
42115 OPEB Funding	303	4,893	4,984	4,313	5,350
42300 State Unemployment	48	192	195	210	195
42400 Workers Compensation	0	123	609	111	145
42510 Car Allowance	255	3,009	3,000	1,947	3,000
42550 Communications Allowance	102	1,204	1,200	779	1,200
PSCCHG Personal Svcs Changes	0	0	0	0	45,828
<b>41000 Personal Services</b>	<b>16,127</b>	<b>271,810</b>	<b>309,607</b>	<b>245,605</b>	<b>368,649</b>
51110 Office Expense	148	5,912	4,000	2,039	1,100
51400 Photographic	0	0	0	100	0
51700 Education	0	99	0	0	0
51950 Minor Office Equipment	0	13,924	0	11,856	1,200
<b>51000 Supplies</b>	<b>148</b>	<b>19,935</b>	<b>4,000</b>	<b>13,994</b>	<b>2,300</b>
61300 Advertising	0	1,707	0	2,751	2,400
61400 Dues	0	505	9,000	460	1,200
61410 Tuition	0	50	0	4,250	0
62000 Professional	0	5,634	0	699	0
69300 Leased Computer Software	0	3,387	0	16,537	6,700
<b>60000 Contractual Services</b>	<b>0</b>	<b>11,283</b>	<b>9,000</b>	<b>24,696</b>	<b>10,300</b>
71100 Insurance and Bonds	0	0	406	406	1,518
74000 Printing and Binding	0	0	0	100	1,200
75100 Travel	0	4,851	15,000	7,732	15,000
75200 Mileage	0	409	0	1,144	600
75300 Meals and Local	0	30	2,000	750	600
<b>70000 Other Charges</b>	<b>0</b>	<b>5,290</b>	<b>17,406</b>	<b>10,132</b>	<b>18,918</b>
<b>TEXPENSES Total Expenses</b>	<b>16,275</b>	<b>308,317</b>	<b>340,013</b>	<b>294,428</b>	<b>400,167</b>

**Employee Distribution By Position**

**Entity:** 1023 - Office of Public Communication  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM002	DIRECTOR OF COMMUNICATIONS
1.00	HRL920	COLLEGE INTERN
1.00	PRF010	MARKETING MANAGER
1.00	PRF015	COMMUNICATIONS MANAGER
<b>4.00</b>		

**Reclassifications**

Head-count	Class Code	Current Position	Pay Grade	Head-count	Class Code	Requested Position	Pay Grade	Estimated Cost
(1)	HRL920	COLLEGE INTERN	H08	1	New	Social Media Coordinator	G14	45,828



**CITY OF AMARILLO**  
**SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

<b>DESCRIPTION</b>	<b>Actual 2017/2018</b>	<b>Budgeted 2018/2019</b>	<b>Budgeted 2019/2020</b>
<b>Support Services</b>			
1110 Human Resources	940,756	993,428	1,010,832
1120 Risk Management	280,718	310,752	334,152
1231 Radio Communications	374,666	714,594	735,226
1251 Custodial Services	1,561,066	1,670,416	1,279,032
1252 Facilities Maintenance	2,375,025	2,429,879	2,833,321
1253 MPEV	-	-	400,000
1315 Finance	1,042,388	1,121,194	1,246,623
1320 Accounting	1,142,460	1,211,197	1,181,173
1325 Purchasing	573,306	610,049	618,674
1340 Health Plan Administratio	246,842	248,613	255,661
1345 Central Stores	354,856	362,981	369,405
1350 General Fund Transfers	9,894,236	12,026,641	11,203,726
1000 General Fund	18,786,319	21,699,744	21,467,825
<b>6100 Fleet Services Fund</b>			
<b>Support Services</b>			
61110 Fleet Services Operation	9,795,191	9,318,244	10,590,223
61120 Equipment Replacement	14,483,816	14,225,461	14,603,557
6100 Fleet Services Fund	24,279,007	23,543,705	25,193,780
<b>6200 Information Technology Fund</b>			
<b>Support Services</b>			
62010 IT Administration	682,647	783,476	858,166
62021 IT Enterprise Applicatio	1,313,440	1,710,025	1,996,321
62022 IT Support	439,032	419,312	546,204
62023 IT Print Services	104,833	52,243	110,371
62024 IT GIS	117,806	135,195	147,482
62031 IT Public Safety	281,683	305,987	224,080
62032 IT Infrastructure	957,064	1,005,374	1,384,776
62033 IT Telecom	999,080	1,057,787	707,462
62040 IT Security Department	281,468	-	-
62150 IT Capital	48,387	1,227,645	996,510
6200 Information Technology Fu	5,225,441	6,697,045	6,971,372

**CITY OF AMARILLO**  
**SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

DESCRIPTION	Actual 2017/2018	Budgeted 2018/2019	Budgeted 2019/2020
<b>6300 Risk Management Fund</b>			
<b>Support Services</b>			
63110 Self Insurance General	530,542	606,092	577,660
63115 Unemployment Claims	73,496	75,656	80,511
63120 Fire & Extended Coverage	670,737	807,237	1,339,250
63125 Workers Compensation	3,183,063	3,027,202	3,003,527
63160 General Liability	(288,751)	443,385	676,375
63170 Police Professional	178,826	184,963	200,263
63185 Automobile Liability	1,248,850	407,742	403,562
63190 Auto Physical Damage	669,486	525,330	525,337
63195 City Property	22,230	-	11,200
6300 Risk Management Fund	6,288,480	6,077,607	6,817,684
<b>6400 Employee Insurance Fund</b>			
<b>Support Services</b>			
64100 Health Plan	23,423,876	23,246,815	26,482,740
64200 Dental Plan	1,079,831	1,135,546	1,181,889
64300 City Care Clinic	819,645	714,376	721,353
6400 Employee Insurance Fund	25,323,352	25,096,737	28,385,982
<b>6500 Employee Flexible Spnding</b>			
<b>Support Services</b>			
65100 Employee Flex Plan	455,780	557,800	557,800
6500 Employee Flexible Spnding	455,780	557,800	557,800
<b>Support Services Total Expenditures</b>	<b>80,358,379</b>	<b>83,672,638</b>	<b>89,394,443</b>



(1110)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 630,498	\$ 657,416	\$ 673,411
Supplies	170,383	151,814	151,814
Contractual Services	126,813	161,546	161,546
Other Charges	13,062	22,652	24,061
<b>Total Expenses</b>	<b>\$ 940,756</b>	<b>\$ 993,428</b>	<b>\$ 1,010,832</b>

## Mission

To provide high-quality Human Resource services to all prospective, current and past employees.

## Strategic Approach

The Human Resources department is a key business partner responsible for designing and implementing strategies for the City in the areas of recruitment/selection, training and development, organizational development, employee relations and compensation. This department is a conduit to recruit, develop, and retain quality employees who are the foundation for building a vibrant workforce and a thriving community. These “human assets” deliver core services in alignment with the vision set forth in the City Council’s Pillars.

Human Resources (HR) has four main goals and objectives:

**Goal 1:** Promote organization sustainability by recruiting, retaining, and developing an outstanding workforce. The objective is to foster and maintain a work and learning environment that is inclusive, welcoming, and supportive.

**Goal 2:** Work to expand and enhance the Human Resources department image. The objective is to promote community engagement.

**Goal 3:** Partner with local organizations to educate and mentor. The objective is to create and maintain a productive internship program.

**Goal 4:** Ensure availability of information, programs, and Human Resource services. The objective is to work with the Information Technology department to implement new HR/Payroll technology to increase convenience to all customers.

## Programs

### Human Resources Administration and Support (Policies and Procedures)

**2019/20 Budget — \$101,085**

Human Resources Administration and Support develops policies and procedures to be used by City employees, assures consistent and fair administration of policies and procedures, and processes timely and accurate changes in employee status and payroll.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
City-wide policies revised and/or created	10%	10%	15%

### Total Rewards – Compensation and Benefits

**2019/20 Budget — \$202,166**

Total Rewards – Compensation and Benefits includes the review and maintenance of the classification and compensation systems. Position reclassifications and/or salary adjustments are evaluated upon request to assist departments and allow for minimal interruptions within the overall City organization. Staff also works to develop compensation packages competitive according to market rates while maintaining the equity of the City's Compensation Schedule.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Classification/reclassification requests completed within 14 days	75%	75%	85%

### Employee Development and Training

**2019/20 Budget — \$202,166**

Employee Development and Training entails the promotion of learning and growth while working with management to ensure sufficient and adequate training organization-wide by increasing the number of training hours per employee. In an effort to ensure that the City personnel are equipped, the Human Resources department is continually assessing organizational training needs and implementing training programs.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
City-wide/annual core training	98%	99%	99%

### Employment Sourcing and Recruitment

**2019/20 Budget — \$202,166**

The Employment Sourcing and Recruitment program recruits and retains a diverse, skilled workforce while reducing the amount of involuntary terminations and maintaining/reducing the overall City-wide turnover

rate. In an effort to attract qualified and diverse candidates, Human Resources works with departments to collaboratively develop specialized recruitment efforts.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Job vacancies posted	450	450	450
New hires	620	620	620

## **Employee Relations**

### **2019/20 Budget — \$101,083**

Employee Relations is responsible for counseling managers, supervisors, and employees, as well as administering the Employee Grievance Process. The Human Resources department, through the City's Health Plan, offers an Employee Assistance Program (EAP). The Human Resources Director serves as a liaison, for the EAP and the employee, to ensure that all EAP guidelines are followed by employees who utilize the EAP as a resource.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Number of employee complaints	19	20	20
% of employee complaints resolved by HR	100%	100%	100%

## **Performance Management (Appraisals)**

### **2019/20 Budget — \$202,166**

Performance Management administers the performance appraisal process. This process is to retain the best performance and quality in the workforce. Performance appraisals are completed at an employee's first six months of service in the position and annually thereafter.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Employee performance appraisals	1,521	1,550	1,550

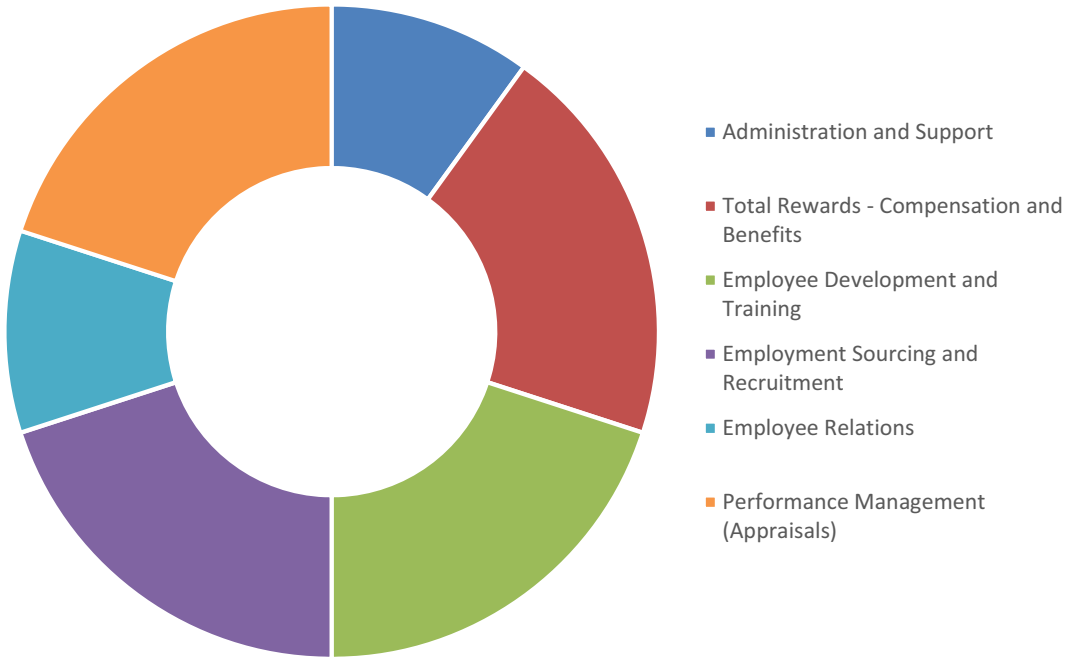
## **Authorized Positions**

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	8	8	8
Part-time Positions	2	2	2
<b>Total Positions</b>	<b>10</b>	<b>10</b>	<b>10</b>

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**Total Human Resources 2019/20 Budget - \$1,010,832**





City of Amarillo

Human Resources

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
41100 Salaries and Wages	355,118	449,858	464,499	471,129	480,790
41300 Incentive	1,203	1,204	1,200	1,198	1,200
41620 Unscheduled	29	0	1,500	0	1,500
41820T Health Insurance	62,408	75,742	81,031	72,307	77,271
41900 Life	110	134	133	131	133
42010 Social Security - Medica	4,920	6,289	6,796	6,775	7,032
42020 Social Security - OASDI	19,372	25,680	26,959	27,315	27,956
42110 TMRS	39,402	53,652	57,391	57,450	59,181
42115 OPEB Funding	8,088	10,617	10,566	10,927	10,957
42300 State Unemployment	545	469	487	513	487
42400 Workers Compensation	1,080	1,437	1,453	1,486	1,503
42510 Car Allowance	816	3,009	3,000	2,994	3,000
42550 Communications Allowance	1,530	2,407	2,400	2,395	2,400
<b>41000 Personal Services</b>	<b>494,620</b>	<b>630,498</b>	<b>657,416</b>	<b>654,619</b>	<b>673,411</b>
51110 Office Expense	91,240	71,044	84,957	75,540	84,957
51115 Employee Recognition Pro	51,690	58,647	43,250	53,249	43,250
51125 Training	2,758	1,202	10,000	5,000	10,000
51200 Operating	38,535	35,337	3,500	3,500	3,500
51300 Clothing and Linen	3,969	87	2,400	0	2,400
51700 Education	2,352	852	7,000	3,674	7,000
51950 Minor Office Equipment	0	2,915	0	0	0
55100 Publications	0	298	707	0	707
<b>51000 Supplies</b>	<b>190,544</b>	<b>170,383</b>	<b>151,814</b>	<b>140,963</b>	<b>151,814</b>
61200 Postage	2,069	1,272	3,800	1,446	3,800
61300 Advertising	958	9,602	5,000	3,000	5,000
61400 Dues	1,090	781	2,500	881	2,500
61410 Tuition	17,217	711	9,996	500	9,996
62000 Professional	94,665	1,026	39,800	39,800	39,800
63400 Employee Medical	75,171	90,133	76,250	81,000	76,250
69300 Leased Computer Software	21,564	23,289	24,200	25,158	24,200
<b>60000 Contractual Services</b>	<b>212,734</b>	<b>126,813</b>	<b>161,546</b>	<b>151,785</b>	<b>161,546</b>
71100 Insurance and Bonds	7,537	6,338	3,652	3,652	5,061
74000 Printing and Binding	-480	-340	0	-180	0
75100 Travel	1,970	2,256	9,000	4,500	9,000
75300 Meals and Local	6,075	4,807	10,000	4,687	10,000
<b>70000 Other Charges</b>	<b>15,102</b>	<b>13,061</b>	<b>22,652</b>	<b>12,659</b>	<b>24,061</b>
<b>TEXPENSES Total Expenses</b>	<b>913,000</b>	<b>940,756</b>	<b>993,428</b>	<b>960,026</b>	<b>1,010,832</b>

### Employee Distribution By Position

**Entity:** 1110 - Human Resources  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM600	DIRECTOR OF HUMAN RESOURCES
1.00	ADM601	HUMAN RESOURCES MANAGER
3.00	CLR941	ADMINISTRATIVE TECHNICIAN
2.00	HRL904	ADMINISTRATIVE ASSISTANT
1.00	MGT601	SENIOR HUMAN RESOURCES GENERALIST
1.00	PRF017	TRAINING COORDINATOR
1.00	PRF250	HUMAN RESOURCE GENERALIST
<b>10.00</b>		



(1231)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 291,650	\$ 271,332	\$ 288,373
Supplies	24,105	19,518	26,022
Contractual Services	51,347	416,526	409,400
Other Charges	7,564	17,218	11,431
Inter Reimbursements	-	(10,000)	-
<b>Total Expenses</b>	<b>\$ 374,666</b>	<b>\$ 714,594</b>	<b>\$ 735,226</b>

## Mission

Provides radio communications services and systems to the City's public safety and field operations departments in a cost-effective and efficient manner while ensuring interoperability with supporting agencies.

## Strategic Approach

The Radio Communications department strives to address the operational communication needs of the City's public safety and field operations departments. Through the Radio Shop, the department operates and maintains the radio communications system infrastructure, installs communications equipment in public safety and field operations vehicles, provides repair services for communications equipment, and maintains the outdoor warning system.

The department managed a capital investment project to replace the existing legacy VHF/UHF analog radio communications system with a modern 700/800 MHz P25 digital trunked radio communications system. Public Safety went live on the that system in July of 2018 and field operations departments are currently transitioning on to the new system. This project addressed the infrastructure and capacity shortcomings of the prior system and will provide for the needs of system users for the next 15 to 20 years. The new radio system allows for reporting of usage, like in May 2019 one Amarillo Police talkgroup (APD2) had 69,636 push to talk (PTT) on radios that month.

As outlined in the **BluePrint for Amarillo**, Radio Communications is actively supporting all the City Council's Pillars with a focus on **Public Safety, Customer Service, Fiscal Responsibility, and Excellence in Communication**. Radio Communications also follows all of the City Manager Initiatives.

Radio Communications is actively working to improve data collection on services provided by the department. Performance metrics are being developed to track number of services, time, materials, and costs for the following elements:

- Service Calls

- Radio Repair Services
- Siren Repair Services
- Vehicle Installation Services (public safety and non-public safety)
- Vehicle Strip-Out Services (public safety and non-public safety)

## Programs

### Radio Communications Department Administration/Support 2019/20 Budget — \$66,171

This program provides administration and support for day-to-day operations and project management for the department.

- Provides administration and support of department funds and community investment projects
- Provides project management for replacement of the City’s radio communications system
- Supports City priorities and initiatives as requested by management

### Radio Communications System Operations and Maintenance 2013/20 Budget — \$602,885

This program provides for the operation and maintenance of the City’s radio communications system that provides two-way radio communications for public safety and field operations personnel. The Radio Shop operation provides installation, maintenance, and repair services for the radio communications system, vehicles, and end-user radios.

- Maintains the radio communications system infrastructure including towers, repeaters, receivers, communications links, and supporting components
- Provides radio frequency management services to include programming and optimizing of infrastructure components and end-user radio equipment and frequency licensing
- Provides and maintains radio communications system components to support the Amarillo Emergency Communications Center (AECC), emergency operations facilities, and field command and control units
- Provides emergency and radio equipment installation services for the public safety fleet
- Provides radio equipment installation services for field service fleet
- Provides radio equipment maintenance and service support
- Provides installation and maintenance support for other City communications systems
- Maintains availability of Radio Communications Technicians to ensure the operability of the radio communications systems

#### Performance Measures/Indicators:

	2017/18 Actual <sup>1</sup>	2018/19 Estimated	2019/20 Projected
<u>Next Generation Radio System (149 Talkgroups)</u>			
System-wide total radios	N/A	3,954	4,050
Amarillo public safety radios	N/A	1,188	1,200
Amarillo non-public safety radios	N/A	708	720
<u>Next Generation Radio System Traffic</u>			
Police Push to Talk (PTT) / Average radio calls per day	N/A	2,467,527/ 3,265	2,688,500/ 3,558
Fire Push to Talk (PTT) / Average radio calls per day	N/A	378,654/ 573	412,563/ 625

<sup>1</sup>Because the Next Generation Radio System was completed in 2018/19, this data not previously tracked.

## Outdoor Warning System Operations and Maintenance 2019/20 Budget — \$66,170

This program provides for the operation and maintenance of the community outdoor warning system. The Radio Shop operation coordinates installation and provides maintenance and repair services for the outdoor warning sirens, control systems, and radio communications components.

- Provides for the maintenance of the community outdoor warning system, including the outdoor warning sirens, control systems, and radio communications components
- Manages the installation of new and replacement outdoor warning sirens, control systems, and radio communications components

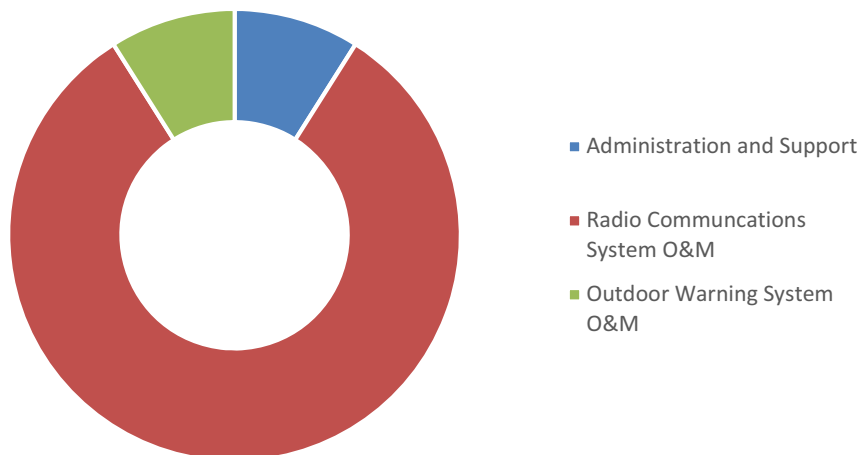
### Performance Measures/Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
City of Amarillo Outdoor Warning Sirens	60	62	65
Pantex Plant Emergency Planning Zone Outdoor Warning Sirens	7	7	7
Potter County Outdoor Warning Sirens	10	10	11
Randall County Outdoor Warning Sirens	15	15	16
Lake Tanglewood Sirens	2	2	2
Armstrong / Carson Sirens	3	3	3
<b>Total Outdoor Warning Sirens</b>	<b>90</b>	<b>92</b>	<b>97</b>

## Authorized Positions

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	6	6	5
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>6</b>	<b>6</b>	<b>5</b>

## Total Radio Communications 2019/20 Budget — \$735,226



City of Amarillo

Radio Communications

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37410 Miscellaneous Revenue	0	0	0	48,160	54,000
<b>37400 Miscellaneous Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48,160</b>	<b>54,000</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48,160</b>	<b>54,000</b>
41100 Salaries and Wages	243,667	200,873	186,266	188,550	188,031
41300 Incentive	1,100	602	600	599	600
41620 Unscheduled	1,390	192	0	511	0
41820T Health Insurance	47,983	33,477	34,360	38,904	44,060
41900 Life	120	86	83	83	83
42010 Social Security - Medica	3,542	2,899	2,710	2,719	2,735
42020 Social Security - OASDI	15,142	12,395	11,586	11,626	11,695
42110 TMRS	29,566	25,645	22,881	23,490	23,018
42115 OPEB Funding	6,228	5,079	4,541	4,664	4,584
42300 State Unemployment	341	317	244	288	244
42400 Workers Compensation	5,420	2,754	1,912	5,186	5,974
42520 Uniform/Clothing Allowan	6	0	0	0	0
42540 Tool Allowance	5,863	3,870	3,150	3,346	3,150
42550 Communications Allowance	4,277	3,463	3,000	3,392	4,200
<b>41000 Personal Services</b>	<b>364,644</b>	<b>291,650</b>	<b>271,332</b>	<b>283,359</b>	<b>288,373</b>
51110 Office Expense	643	1,218	600	600	600
51200 Operating	9,033	15,638	15,000	15,000	15,000
51300 Clothing and Linen	50	1,296	500	500	1,000
51700 Education	0	0	1,000	1,000	1,000
53150 Electricity	1,782	5,954	2,418	7,834	8,422
<b>51000 Supplies</b>	<b>11,508</b>	<b>24,105</b>	<b>19,518</b>	<b>24,934</b>	<b>26,022</b>
61200 Postage	1	0	0	0	0
61400 Dues	0	0	250	250	250
61410 Tuition	4,181	1,116	0	2,000	1,100
62010 Service Agreements	0	0	365,676	365,676	366,221
67320 Extermination	660	525	500	500	500
68670 Communications Equipmen	27,647	37,480	36,750	37,223	31,150
69210 Rental City Equipment	13,350	12,226	13,350	9,979	10,179
<b>60000 Contractual Services</b>	<b>45,838</b>	<b>51,347</b>	<b>416,526</b>	<b>415,628</b>	<b>409,400</b>
71100 Insurance and Bonds	8,359	10,864	16,218	16,218	6,431
75100 Travel	0	0	1,000	1,000	5,000
78250 Inventory Over/Short	30,634	-3,300	0	0	0
<b>70000 Other Charges</b>	<b>38,993</b>	<b>7,564</b>	<b>17,218</b>	<b>17,218</b>	<b>11,431</b>
90160 Other Departments	-1,431	0	-10,000	0	0
<b>90000 Inter Reimbursements</b>	<b>-1,431</b>	<b>0</b>	<b>-10,000</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>459,552</b>	<b>374,666</b>	<b>714,594</b>	<b>741,139</b>	<b>735,226</b>

## Employee Distribution By Position

**Entity:** 1231 - Radio Communications  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.50	CLR410	ADMINISTRATIVE ASSISTANT III
1.00	MGT665	RADIO COMMUNICATION SUPERVISOR
3.50	TEC901	COMMUNICATIONS TECHNICIAN
<b>5.00</b>		







(1251,1252,1253)

## Budget Comparison

	2017/18 Budgeted	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 2,802,284	\$ 2,989,528	\$ 3,040,058
Supplies	536,440	697,946	891,949
Contractual Services	597,029	521,301	523,456
Other Charges	117,237	216,832	207,202
Capital Outlay	8,894	-	-
Inter Reimbursements	(125,793)	(325,312)	(325,312)
Operating Transfers	-	-	175,000
<b>Total Expenses</b>	<b>\$ 3,936,091</b>	<b>\$ 4,100,295</b>	<b>\$ 4,512,353</b>

## Mission

To maintain, design, and construct facilities for the City of Amarillo. To keep employees and citizens in a safe, secure, and professional work environment. To utilize **Implementation of Best Practices** to meet the guidelines set by City Management and industry standards.

## Strategic Approach

Maintain City facilities with daily inspections of mechanical systems. Sustain a fully operational custodial staff to address 535,815 square feet of floor space and a fully operational staff to work on HVAC, mechanical, electrical, and structural issues. Maintain an architectural staff for design work on both new and old structures. Conduct project management for CIP projects to control costs and assure that local, state, and federal codes are met. Work with the City Manager's office in implementing the **Blueprint for Amarillo** and **Downtown Redevelopment** initiatives.

Continue implementing the guidelines set forth by the City Manager's office with the **Blueprint for Amarillo**. The focus will be to identify issues that need to be addressed in **Infrastructure, Downtown Redevelopment, and Best Practices** in the department's operations. Control costs, timelines, and quality of work while continuing to seek input from the City Manager's Office, City Council, and Community Engagement efforts.

## Programs

### Administration and Project Management

2019/20 Budget — \$456,988

Provide oversight on City-owned construction projects to monitor timelines, costs, changes, punch lists, and overall quality of work. Work in conjunction with architects, engineers, and customers to assure complete and correct designs before construction. Develop construction estimates for budgeting and approved projects. Work with the City Manager’s department on goals and needs for structural projects requested. Work with general contractors on bid projects to maintain timelines, costs, changes, punch lists, and overall quality of work performed.

**Maintenance/Building Automation and Security/Fire Systems**  
**2019/20 Budget — \$1,462,359**

Perform plumbing repairs on water and sewer. Perform electrical repairs including power, lights, motors, and minor equipment. Perform structural service repairs on walls, ceilings, paint, roofs, door locks, and other structural issues. Perform HVAC service repairs of package cooling systems, chillers, boilers, radiant heaters, closed loop systems, blowers and other heating and cooling systems. Perform miscellaneous maintenance, including hanging displayed items, painting walls, repairing floors, replacing glass, working on furnishings, and moving equipment and furnishings. Work with elevator contractor on service of units and annual inspections. Maintain key inventory and manufacture replacement keys as needed. Perform snow removal from City buildings and administer 24-hour service to emergency operations buildings. Provide design and installation of new systems as well as daily monitoring of existing environmental control systems. Administer daily monitoring of building security systems. Service both Building Automation and Security Systems. Report to department directors of security violations. Review reports on building automation to maintain energy efficiencies. Work with Police department on approved clearances for employees. Create all new employee identification badges and replacements. Maintain and install video monitoring systems. Provide monthly inspections of dates on hand-held extinguishers. Provide replacements or refurbishments of outdated units. Inspect pump systems on a quartile rotation. Coordinate with outside source for certified inspections of range hoods and other systems.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Square Footage Served	2,006,963	2,054,343	2,100,500
HVAC Service Calls	1,330	1,397	1,410
Plumbing Service Calls	2,650	2,783	2,900
Electrical Service Calls	2,786	2,925	3,100
Building Maintenance Calls	8,286	8,700	8,990
Total Workorders Processed	16,650	17,483	17,560
City Labor Cost / Average Market Cost (per hour)	\$30.07/\$66.67	\$30.07/\$66.67	TBD

*\*Information not available*

**Construction**  
**2019/20 Budget — \$639,782**

Provide new electrical services, wiring of structures, design, lighting, and remodel work. Complete HVAC installation of new package systems, chillers, boilers, duct systems, heat exchangers, cooling towers, and radiant heating systems. Complete structural work, erection of metal buildings, building of new workstations, construction of new work areas, concrete work, framing, drywall, floors, and finishes. Coordinate utility work (digging trenches, overhead services) and work with utility suppliers.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Number of construction projects	18	20	24

**Architectural**

**2019/20 Budget — \$274,192**

Provide complete sealed plan sets for new construction projects. Provide complete sealed plan sets for remodels. Coordinate with outside engineers for plan overlays. Monitor projects and progress. Maintain historical construction documents of City structures.

**Custodial**

**2019/20 Budget — \$1,279,032**

Provide daily service of occupied work areas including cleaning floors, emptying trash, dusting, vacuuming, and other needs as communicated. Monitor large common areas for floor maintenance and the need for stripping, waxing, buffing, and shampooing. Change lights afterhours to lessen impact to the public and staff. Create maintenance reports for Facilities department on items found during the course of performing regular duties.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Square feet cleaned by each custodian each night (535,815 sq. ft. divided by 23 custodians)	22,299	23,100	23,296
Cost per square foot cleaned by each custodian	\$3.21	\$3.22	\$3.02
Number of custodial calls	85	90	100

**Multi-Purpose Event Venue**

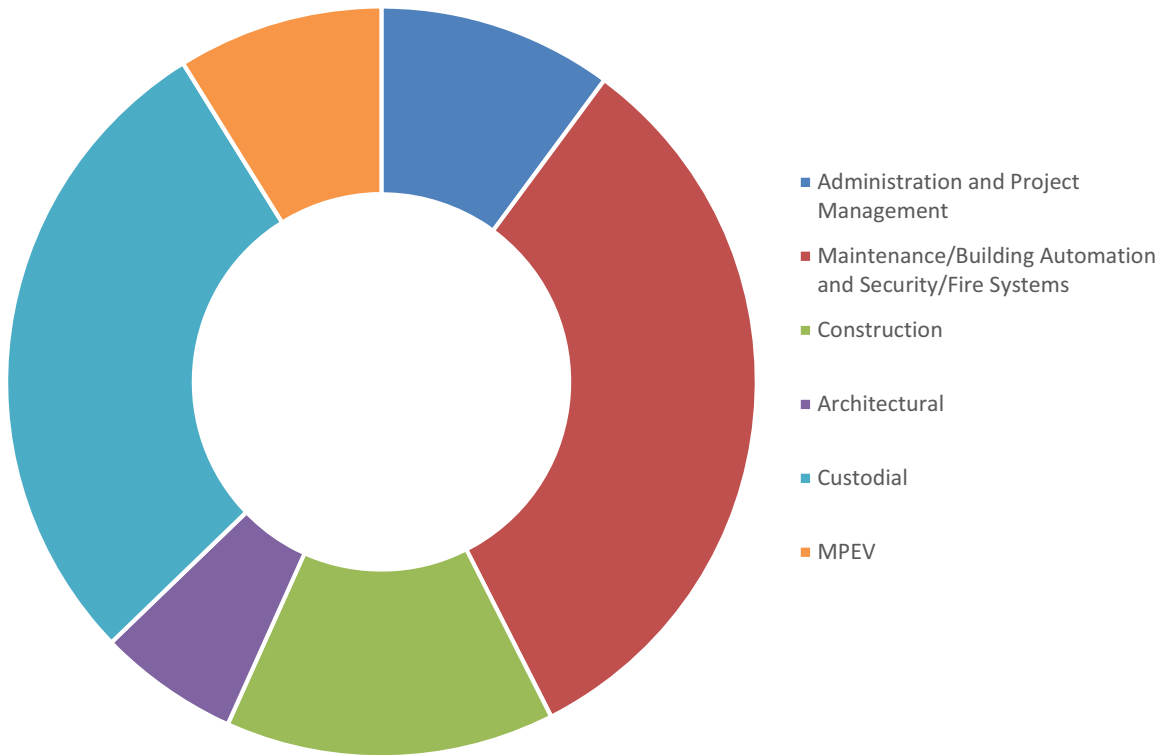
**2019/20 Budget — \$400,000**

Provide for lease management and ongoing repair and maintenance of the Multi-Purpose Event Venue (MPEV). The MPEV, also known as Hodgetown, is owned by the City but leased and operated by Panhandle Baseball Club, Inc. and is the home to the Amarillo Sod Poodles, the AA affiliate of the San Diego Padres.

## Authorized Positions

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	57	57	58
Part-time Positions	-	-	-
<b>Total Positions</b>	57	57	58

## Total Facilities and Custodial Department 2019/2020 Budget — \$4,512,353



City of Amarillo

Custodial Services

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
37152 Municipal Building Rent	117,140	133,655	117,144	135,156	135,156
37153 Polk Street Rental	77,686	78,540	80,246	77,731	80,246
37155 Surface Land Rental	5,400	5,400	5,500	5,400	5,500
<b>37150 Rent</b>	<b>200,226</b>	<b>217,595</b>	<b>202,890</b>	<b>218,287</b>	<b>220,902</b>
<b>TREVENUE Total Revenues</b>	<b>200,226</b>	<b>217,595</b>	<b>202,890</b>	<b>218,287</b>	<b>220,902</b>
41100 Salaries and Wages	683,223	656,997	652,227	662,428	658,945
41300 Incentive	14,996	13,305	13,800	13,358	13,200
41620 Unscheduled	26	3	0	3	0
41820T Health Insurance	209,425	200,064	217,413	211,070	225,393
41900 Life	450	436	434	432	434
42010 Social Security - Medica	9,556	9,186	9,657	9,550	9,746
42020 Social Security - OASDI	40,859	39,277	41,294	40,835	41,673
42110 TMRS	80,500	82,262	81,554	82,714	82,018
42115 OPEB Funding	16,966	16,288	16,184	16,422	16,333
42300 State Unemployment	1,531	1,410	1,267	1,423	1,267
42400 Workers Compensation	47,774	45,845	46,355	46,701	46,781
PSCHG Personal Svcs Changes	0	0	0	0	40,423
<b>41000 Personal Services</b>	<b>1,105,306</b>	<b>1,065,073</b>	<b>1,080,186</b>	<b>1,084,937</b>	<b>1,136,214</b>
51200 Operating	347	43	0	601	0
51250 Janitor	83,847	81,755	93,670	80,034	93,670
51300 Clothing and Linen	135	877	2,500	3,611	2,500
51850 Minor Tools	521	1,002	4,777	1,017	4,500
53100 Natural Gas	36,765	41,849	44,230	29,629	0
53150 Electricity	303,187	281,216	336,467	270,883	0
53200 Water and Sewer	59,512	61,344	69,261	54,747	0
<b>51000 Supplies</b>	<b>484,316</b>	<b>468,086</b>	<b>550,905</b>	<b>440,522</b>	<b>100,670</b>
61415 Safety Training	125	1,225	1,600	1,074	1,600
62000 Professional	0	52	1,450	52	1,450
67310 Janitorial Service Cont	11,850	5,770	15,500	12,145	15,500
67500 Laundry	3,517	3,567	4,044	4,708	4,044
68100 R & M - Building	0	34	0	353	0
69210 Rental City Equipment	5,774	5,774	5,774	5,774	5,889
<b>60000 Contractual Services</b>	<b>21,266</b>	<b>16,422</b>	<b>28,368</b>	<b>24,106</b>	<b>28,483</b>
71100 Insurance and Bonds	12,248	10,985	10,957	10,957	13,665
72000 Communication	-22	0	0	0	0
78230 Loss on Bad Debt	0	500	0	0	0
<b>70000 Other Charges</b>	<b>12,226</b>	<b>11,485</b>	<b>10,957</b>	<b>10,957</b>	<b>13,665</b>
<b>TEXPENSES Total Expenses</b>	<b>1,623,115</b>	<b>1,561,066</b>	<b>1,670,416</b>	<b>1,560,522</b>	<b>1,279,032</b>

### Employee Distribution By Position

**Entity:** 1251 - Custodial Services  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
2.00	TRD046	CUSTODIAN III
1.00	TRD047	CUSTODIAN II
23.00	TRD910	CUSTODIAN I
<b>26.00</b>		

### New Positions

Head- count	Class Code	Position	Pay Grade	Estimated Cost
1	TRD910	CUSTODIAN I	G01	40,423

City of Amarillo

Facilities Maintenance

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
37410 Miscellaneous Revenue	230	165	0	280	0
<b>37400 Miscellaneous Revenue</b>	<b>230</b>	<b>165</b>	<b>0</b>	<b>280</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>230</b>	<b>165</b>	<b>0</b>	<b>280</b>	<b>0</b>
41100 Salaries and Wages	1,111,537	1,157,645	1,251,519	1,214,169	1,257,745
41300 Incentive	16,778	14,795	16,200	9,784	9,300
41620 Unscheduled	1,563	1,244	0	1,132	0
41820T Health Insurance	227,988	226,559	276,381	243,205	271,682
41900 Life	443	464	517	494	517
42010 Social Security - Medica	15,911	16,533	18,469	17,616	18,459
42020 Social Security - OASDI	67,699	70,694	78,732	75,088	78,415
42110 TMRS	133,226	147,181	155,963	151,669	155,343
42115 OPEB Funding	28,090	29,150	30,951	30,115	30,935
42300 State Unemployment	1,464	1,630	1,511	1,730	1,511
42400 Workers Compensation	43,351	45,415	53,299	48,175	50,837
42510 Car Allowance	6,016	6,018	6,000	5,988	6,000
42540 Tool Allowance	16,486	16,838	16,200	16,340	17,100
42550 Communications Allowance	3,610	3,044	3,600	5,890	6,000
<b>41000 Personal Services</b>	<b>1,674,163</b>	<b>1,737,211</b>	<b>1,909,342</b>	<b>1,821,395</b>	<b>1,903,844</b>
51110 Office Expense	4,876	5,422	6,000	4,625	6,000
51200 Operating	15,008	16,280	19,000	13,027	19,000
51250 Janitor	1,529	9,856	1,000	10,309	1,000
51300 Clothing and Linen	11,447	11,550	16,000	12,382	14,000
51350 Chemical and Medical	0	78	300	78	300
51400 Photographic	0	0	100	0	100
51700 Education	718	1,021	1,700	1,145	1,700
51800 Fuel & Oil	1,262	2,159	1,376	3,009	3,233
51850 Minor Tools	5,116	4,250	6,700	3,402	6,700
51980 IT Hardware	0	6,118	0	0	0
52050 Auto Parts	72	1,047	700	1,013	700
52050LABOR Auto Parts Labor	300	150	500	50	500
52120 Tires and Tubes Other	1,166	342	100	95	100
53100 Natural Gas	0	0	0	0	41,849
53150 Electricity	7,072	10,081	93,565	167,345	471,097
<b>51000 Supplies</b>	<b>48,565</b>	<b>68,354</b>	<b>147,041</b>	<b>216,481</b>	<b>566,279</b>
61200 Postage	23	54	24	53	24
61400 Dues	592	346	900	346	900
61410 Tuition	8,624	3,186	7,500	3,210	7,500
61415 Safety Training	1,091	1,326	3,500	988	3,500
62000 Professional	2,365	108	0	108	0
67320 Extermination	9,420	9,150	11,500	8,535	11,500
68100 R & M - Building	323,377	447,441	350,000	350,000	350,000
68300 R & M - Improvements	0	0	10,000	0	10,000
68640 Machinery	90	0	500	0	500
68650 Shop Equipment	1,114	3,893	4,500	5,528	4,500
68680 Other Equipment	0	2,000	2,000	2,000	2,000
69210 Rental City Equipment	102,009	102,009	102,009	102,009	104,049
69220 Rental Other Equipment	0	0	500	0	500
69300 Leased Computer Software	0	11,094	0	11,094	0
<b>60000 Contractual Services</b>	<b>448,706</b>	<b>580,607</b>	<b>492,933</b>	<b>483,871</b>	<b>494,973</b>
71100 Insurance and Bonds	71,071	103,776	200,017	200,017	187,679
74000 Printing and Binding	-210	-155	300	-110	300
75100 Travel	647	1,001	4,183	0	4,183
75300 Meals and Local	1,293	1,130	1,375	1,395	1,375
<b>70000 Other Charges</b>	<b>72,800</b>	<b>105,753</b>	<b>205,875</b>	<b>201,302</b>	<b>193,537</b>
84910 Other Equipment	0	8,894	0	0	0
<b>80000 Capital Outlay</b>	<b>0</b>	<b>8,894</b>	<b>0</b>	<b>0</b>	<b>0</b>
90160 Other Departments	0	0	-17,752	0	-17,752
90180 Sales to Other Departmen	-310	-95,088	-144,360	-95,088	-144,360
90190 Payroll Reimbursements	0	-30,705	-163,200	-60,000	-163,200



City of Amarillo

Facilities Maintenance

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DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
90000 Inter Reimbursements	-310	-125,793	-325,312	-155,088	-325,312
EXPENSES Total Expenses	2,243,925	2,375,025	2,429,879	2,567,960	2,833,321

## Employee Distribution By Position

**Entity:** 1252 - Facilities Maintenance  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM060	FACILITIES & SPECIAL PROJECTS ADMINISTRATOR
2.00	ADM061	ASSISTANT FACILITIES MANAGER
1.00	CLR410	ADMINISTRATIVE ASSISTANT III
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
2.00	PRF060	FACILITIES COORDINATOR I
1.00	PRF061	FACILITIES COORDINATOR II
2.00	TEC107	SPECIAL PROJECTS MANAGER
2.00	TEC115	BAS CONTROL TECHNICIAN
1.00	TEC215	DESIGN TECHNICIAN II
1.00	TRD060	ELECTRICIAN II
11.00	TRD906	BUILDING MECHANIC III
3.00	TRD915	ELECTRICIAN I
3.00	TRD930	UTILITY WORKER
<b>31.00</b>		

City of Amarillo

MPEV

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37154 Other Rental Income	0	0	0	266,667	400,000
<b>37150 Rent</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>266,667</b>	<b>400,000</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>266,667</b>	<b>400,000</b>
51200 Operating	0	0	0	150,000	225,000
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	<b>225,000</b>
92170 Trsf to Debt Service	0	0	0	116,667	175,000
<b>92000 Operating Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>116,667</b>	<b>175,000</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>266,667</b>	<b>400,000</b>



(1315)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 488,671	\$ 501,830	\$ 631,524
Supplies	19,974	16,250	21,200
Contractual Services	527,314	597,079	587,262
Other Charges	6,679	6,035	6,637
Inter Reimbursements	(250)	-	-
<b>Total Expenses</b>	<b>\$ 1,042,388</b>	<b>\$ 1,121,194</b>	<b>\$ 1,246,623</b>

## Mission

To promote and maintain excellence and efficiency in the accounting, budgeting, and reporting functions of the City.

## Strategic Approach

The Finance department is responsible for the administration of the City's financial activities as described in Article V., Section 27 of the City Charter and strives to fulfill the Council Pillar of **Fiscal Responsibility**, as defined in the **BluePrint for Amarillo**, related to all financial matters.

The Finance department provides multiple programs each year including Finance department administration, cash and debt management, financial reporting and budgeting, internal control, pension administration, fiscal agent services, and property tax analysis.

The Finance department will utilize funding for FY 2019/20 to ensure proper budgeting, accounting, and reporting of all City of Amarillo financial information in accordance with applicable accounting pronouncements, laws, and bond covenants. The funding will help maintain favorable bond ratings for the City of Amarillo, ensure proper internal controls are in place, and make sure all property taxes are correctly calculated and reported.

## Programs

### Finance Department Administration

**2019/20 Budget — \$244,970**

Provide management and oversight to the Accounting, Central Stores, Purchasing, Vital Statistics, and Utility Billing divisions.

Preserve the safety and liquidity of City investments, while maximizing interest earnings. Monitor the City’s banking relationships to verify that the City is in compliance with all State regulations and ensure protection of City assets.

During FY 2017/18, the Finance department received certification from the Government Treasurer’s Organization of Texas (GTOT) on the City’s investment policy, which is in line with **Fiscal Responsibility**. This was the second time the City participated in this certification program, which is good for two years.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Operating Costs Managed (millions)	\$39.8	\$44.7	\$39.3
Total Positions Managed	79	79	79
Public Funds Investment Act Compliance	100%	100%	100%
Quarterly Investment Reports Presented to Council	4/100%	4/100%	4/100%
GTOT Investment Policy Certification (years)	3	4	5

**Debt Management**  
**2019/20 Budget — \$25,452**

Issue debt in such a fashion that both the citizens and bondholders are protected. Ensure all debt payments are made in a timely manner and in accordance with debt covenants.

Each year, the Finance department analyzes the debt per capita ratio in comparison to peer cities as part of **Fiscal Responsibility**. This information is provided to Council and citizens for comparison purposes.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
GO Bonds (S&P)	AAA	AAA	AAA
Water & Sewer Revenue Bonds (S&P)	AAA	AAA	AAA
Water & Sewer Revenue Bonds (Moody’s)	Aa1	Aa1	Aa1
Drainage Utility Revenue Bonds (S&P)	AAA	AAA	AAA
HOT Revenue Bonds (S&P)	A+/Stable	A+/Stable	A+/Stable
Compliance with Bond Covenants	100%	100%	100%
Debt per Capita*	\$1,601.99	\$1,440.00	\$1,707.00
Amount of Debt Outstanding	\$375,152,100	\$350,999,938	\$403,640,000

\*Excludes Water Authority Debt

**Financial Reporting and Budgeting**  
**2019/20 Budget — \$318,144**

Ensure timely, accurate reports are available to City departments and external users. Facilitate preparation of adopted budgets in accordance with State law. Submit Comprehensive Annual Financial Reports (CAFR), adopted budgets, and Popular Annual Financial Reports (PAFR) to the Government Finance Officers Association (GFOA) each year for formal review and certification in accordance with **Fiscal Responsibility**. Establish and maintain an effective system of organizational internal control.

City policy is to maintain a 90-day operating reserve plus one year’s capital. The Finance department works with all departments to develop operating budgets to ensure compliance with this policy each year.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
GFOA Certificate of Achievement for Excellence in Financial Reporting (years)	42	43	44
GFOA Distinguished Budget Presentation (years)	27	28	29
GFOA Award of Outstanding Achievement in Popular Annual Financial Reporting (years)	7	8	9
Quarterly Financial Reporting to City Manager	4/100%	4/100%	4/100%
Monthly Budget vs. Actual Reporting to Audit Committee	12/100%	12/100%	12/100%
General Fund Reserves as % of Target	100%	100%	100%
Departmental Payroll & Cash Audits Completed	63	63	63
Internal Control Issues Reported by External Auditors	0	0	0

**Pension Administration and Fiscal Agent Services  
2019/20 Budget — \$153,770**

Administer the Amarillo Firemen’s Relief and Retirement Fund (AFRRF) and the Northwest Texas Healthcare System (NWTXHS) Pension Plan to provide benefits for both retirees and current employees.

Provide accounting and financial services for the Harrington Library Consortium, the Amarillo Chamber of Commerce and the Visitors Council, the Amarillo Potter Events Venue District, the Tax Increment Reinvestment Zone #1, the Tax Increment Reinvestment Zone #2, the Amarillo Hospital District, and the Amarillo Economic Development Corporation.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
<b>Compliance with Pension Review Board Requirements:</b>			
AFRRF	100%	100%	100%
NWTXHS Pension Plan	100%	100%	100%
Unmodified Audit Opinion for Outside Entities (COA is fiscal agent)	7/100%	7/100%	7/100%

## Property Taxes

**2019/20 Budget — \$504,287**

Responsible for the recording of property tax collections and all tax calculations as well as payment to the Potter Randall Appraisal District for assessment of the City’s property taxes.

Each year, the Finance department is responsible for compliance with all State public hearing and notice requirements, and compares the proposed property tax rate to peer cities for trends and information to relay to Council and citizens as part of **Fiscal Responsibility**.

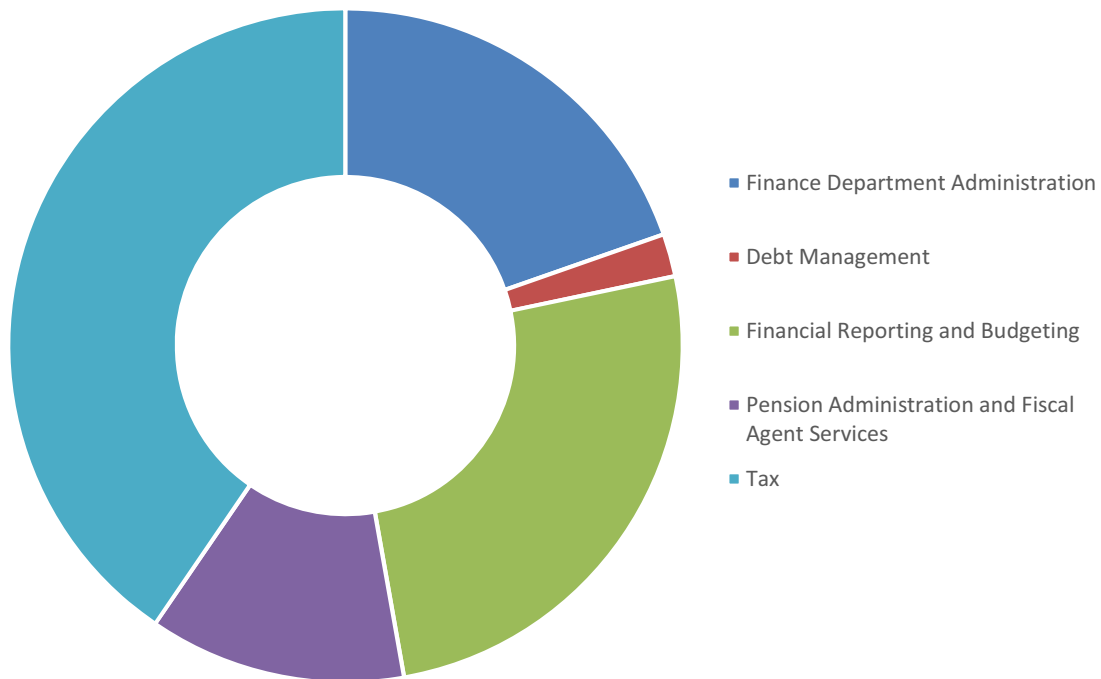
## Authorized Positions

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	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	5	6	6
Part-time Positions	1	1	1
<b>Total Positions</b>	<b>6</b>	<b>7</b>	<b>7</b>

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**Total Finance Department 2019/20 Budget — \$1,246,623**



## City of Amarillo

## Finance

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
30310 Collec Potter County As	17,774,443	18,505,112	18,596,533	18,940,889	20,047,212
30311 Collec Randall County A	20,096,238	21,258,733	21,719,572	21,859,378	23,478,915
30312 Potter TIRZ #1 Participa	-182,363	-216,691	-308,136	-311,804	-415,914
<b>30300 Current Year's Levy</b>	<b>37,688,318</b>	<b>39,547,153</b>	<b>40,007,969</b>	<b>40,488,463</b>	<b>43,110,213</b>
30321 Prior Year Collec Potte	229,450	201,243	215,000	214,379	215,000
30322 Prior Year Collec Randa	97,114	108,918	141,000	107,292	108,000
<b>30320 Prior Year's Levy</b>	<b>326,564</b>	<b>310,161</b>	<b>356,000</b>	<b>321,671</b>	<b>323,000</b>
30331 Potter County Assessor	186,852	206,965	202,000	199,531	200,000
30332 Randall County Assessor	99,233	72,135	70,000	71,794	72,000
<b>30330 Penalty and Int-Delinque</b>	<b>286,085</b>	<b>279,100</b>	<b>272,000</b>	<b>271,325</b>	<b>272,000</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>38,300,967</b>	<b>40,136,414</b>	<b>40,635,969</b>	<b>41,081,458</b>	<b>43,705,213</b>
30410 Electricity Utility	8,483,308	8,788,795	9,700,665	8,458,949	8,712,718
30420 Gas Utility	2,998,058	2,888,563	2,984,762	2,377,707	2,425,262
30430 Water Utility	2,331,235	2,533,836	2,670,937	2,679,743	3,010,043
30435 Sewer Utility	990,446	1,076,667	1,139,811	1,138,259	1,281,382
30440 Telecommunications Util	1,026,621	956,054	956,411	1,021,249	631,674
30450 Cable TV	2,133,117	1,964,847	1,989,719	1,981,700	2,021,334
30470 Hotel Occupancy Tax	6,610,423	6,932,936	7,077,029	7,080,060	7,292,462
<b>30469 Hotel Occupancy Tax</b>	<b>6,610,423</b>	<b>6,932,936</b>	<b>7,077,029</b>	<b>7,080,060</b>	<b>7,292,462</b>
30471 HOT Rebate	-18,837	-577,260	-506,559	-802,727	-875,095
<b>30400 Gross Receipts Business</b>	<b>24,554,371</b>	<b>24,564,438</b>	<b>26,012,775</b>	<b>23,934,941</b>	<b>24,499,780</b>
30610 General Sales Tax	55,544,448	57,403,769	58,359,200	58,855,195	60,327,000
30620 Mixed Beverage Sales Ta	816,149	893,587	874,765	976,123	1,024,930
<b>30600 Sales Tax</b>	<b>56,360,597</b>	<b>58,297,356</b>	<b>59,233,965</b>	<b>59,831,318</b>	<b>61,351,930</b>
32900 Fiscal Agent Fees	141,477	119,374	107,629	114,067	110,550
<b>32800 Other Governmental Reven</b>	<b>141,477</b>	<b>119,374</b>	<b>107,629</b>	<b>114,067</b>	<b>110,550</b>
36522 City Contract Income	0	23,837	28,000	44,540	48,600
<b>36520 Contract Income</b>	<b>0</b>	<b>23,837</b>	<b>28,000</b>	<b>44,540</b>	<b>48,600</b>
<b>36500 Chamber Revenues</b>	<b>0</b>	<b>23,837</b>	<b>28,000</b>	<b>44,540</b>	<b>48,600</b>
37110 Interest Income	497,691	712,444	680,451	809,193	809,193
37115 Unrealized G/L	-95,445	-154,732	0	0	0
<b>37109 Interest Earnings</b>	<b>402,246</b>	<b>557,711</b>	<b>680,451</b>	<b>809,193</b>	<b>809,193</b>
37170 Payment in Lieu of Prope	3,702,132	3,926,295	4,047,438	4,047,442	4,132,091
<b>37150 Rent</b>	<b>3,702,132</b>	<b>3,926,295</b>	<b>4,047,438</b>	<b>4,047,442</b>	<b>4,132,091</b>
37210 Water & Sewer Utility	1,328,073	1,447,014	1,457,898	1,457,897	1,652,772
37220 Airport	176,569	166,480	175,790	175,791	159,569
37250 Indirect Cost Reimbusem	2,160,629	1,786,573	1,809,590	1,740,257	1,810,221
<b>37199 Administrative Charges</b>	<b>3,665,271</b>	<b>3,400,066</b>	<b>3,443,278</b>	<b>3,373,944</b>	<b>3,622,562</b>
37415 Appraisal Dist. Rf.	0	5,617	5,617	0	5,617
37420 Donations	5,000	5,000	5,000	5,000	5,000
<b>37400 Miscellaneous Revenue</b>	<b>5,000</b>	<b>10,617</b>	<b>10,617</b>	<b>5,000</b>	<b>10,617</b>
<b>TREVENUE Total Revenues</b>	<b>127,132,062</b>	<b>131,036,110</b>	<b>134,200,122</b>	<b>133,241,903</b>	<b>138,290,536</b>
41100 Salaries and Wages	329,901	351,891	359,380	399,896	454,527
41300 Incentive	1,203	1,204	1,200	1,198	1,200
41620 Unscheduled	0	0	0	410	0
41820T Health Insurance	51,155	51,438	53,827	58,851	67,025
41900 Life	80	82	83	93	100
42010 Social Security - Medica	4,652	4,965	5,289	5,794	6,669
42020 Social Security - OASDI	19,410	20,793	22,116	24,277	28,015
42110 TMRS	37,965	43,134	44,666	49,312	56,123
42115 OPEB Funding	7,989	8,541	8,668	9,680	10,980
42300 State Unemployment	256	282	287	344	336
42400 Workers Compensation	842	925	912	1,030	1,150
42510 Car Allowance	4,211	4,213	4,200	4,191	4,200
42550 Communications Allowance	1,203	1,204	1,200	1,198	1,200
<b>41000 Personal Services</b>	<b>458,867</b>	<b>488,671</b>	<b>501,830</b>	<b>556,274</b>	<b>631,524</b>
51110 Office Expense	20,079	19,133	15,000	20,000	20,000
51115 Employee Recognition Pro	642	734	750	700	700
51700 Education	75	107	500	106	500
<b>51000 Supplies</b>	<b>20,795</b>	<b>19,974</b>	<b>16,250</b>	<b>20,806</b>	<b>21,200</b>



City of Amarillo

Finance

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
61200 Postage	278	82	500	197	500
61400 Dues	2,301	2,261	2,225	2,419	2,225
61410 Tuition	3,652	4,274	3,000	3,051	3,000
62000 Professional	67,924	48,765	55,200	74,760	61,250
63100 Appraisal District Servi	442,455	455,615	520,654	487,787	504,287
69300 Leased Computer Software	14,028	16,318	15,500	15,700	16,000
<b>60000 Contractual Services</b>	<b>530,638</b>	<b>527,314</b>	<b>597,079</b>	<b>583,914</b>	<b>587,262</b>
71100 Insurance and Bonds	2,355	2,113	2,435	2,435	3,037
75100 Travel	2,047	4,486	3,000	5,000	3,000
75200 Mileage	418	80	300	80	300
75300 Meals and Local	818	0	300	0	300
<b>70000 Other Charges</b>	<b>5,637</b>	<b>6,679</b>	<b>6,035</b>	<b>7,515</b>	<b>6,637</b>
90190 Payroll Reimbursements	-5,098	-250	0	0	0
<b>90000 Inter Reimbursements</b>	<b>-5,098</b>	<b>-250</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>1,010,840</b>	<b>1,042,388</b>	<b>1,121,194</b>	<b>1,168,509</b>	<b>1,246,623</b>

### Employee Distribution By Position

**Entity:** 1315 - Finance  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM100	DIRECTOR OF FINANCE
1.00	ADM101	ASSISTANT DIRECTOR OF FINANCE
1.00	CLR400	ADMINISTRATIVE ASSISTANT I
1.00	CLR947	ADMINISTRATIVE SPECIALIST I
1.00	HRL920	COLLEGE INTERN
1.00	PRF100	INTERNAL AUDITOR
1.00	PRF130	BUDGET ANALYST
<b>7.00</b>		





(1320)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 930,452	\$ 996,768	\$ 962,032
Supplies	38,223	34,259	38,491
Contractual Services	165,759	172,478	172,365
Other Charges	8,026	7,692	8,285
<b>Total Expenses</b>	<b>\$ 1,142,460</b>	<b>\$ 1,211,197</b>	<b>\$ 1,181,173</b>

## Mission

To maintain excellence and efficiency in the accounting functions of the City.

## Strategic Approach

The Accounting division is responsible for maintaining a financial system that will accurately record all receipts and disbursements for the City of Amarillo, for providing timely reporting to individual departments, and in the preparation of the Comprehensive Annual Financial Report, while striving to fulfill the City Manager Initiative of **Best Practices** as defined in the **BluePrint for Amarillo** as well as the Council Pillar of **Fiscal Responsibility**, related to all financial matters.

The Accounting division evaluates City policy pertaining to control of financial matters and auditing payments of vendors and contractors. In addition to performing the accounting and reporting functions for the City of Amarillo, the Accounting division provides accounting and reporting services for the Amarillo Economic Development Corporation, Amarillo Hospital District, Amarillo/Potter Events Venue District, Tax Increment Reinvestment Zone #1, Tax Increment Reinvestment Zone #2, Local Government Corporation, Amarillo Chamber of Commerce, and the Harrington Library Consortium.

## Programs

### Accounting Division Administration/Support

**2019/20 Budget — \$188,987**

Perform management of accountants and clerks to provide timely financial records of all deposits and disbursements for all departments of the City.

**Financial Reporting**  
**2019/20 Budget — \$342,540**

Prepare monthly and quarterly financials for management and annual Comprehensive Annual Financial Report. Assist departments with financial oversight of all construction in progress, capital purchases, and capital asset financial presentation; maintain accurate financial information for all assets for all departments. Prepare grant billings and manage financial reporting of grants to federal and state agencies.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Individual Funds	124	124	124
Reporting entities	9	9	9
Quarterly interim financial statements reported timely after quarter-end	4	4	4
Single audit findings	1	1	0
GFOA Certificate of Achievement for Excellence in Financial Reporting (years)	42	43	44

**Treasury Management**  
**2019/20 Budget — \$543,340**

Manage electronic payments, receipts, positive pay, stop payments, and monthly reconciliations. Manage all weekly payments to vendors and deposits to the City and ensure all cash receipts are recorded to the proper department.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Pool checks issued	20,702	19,000	19,000
Vendor ACH Payments	4,452	4,500	4,500
Procurement Card Transactions	28,785	30,222	32,608
Procurement Card Rebate	\$95,613	\$98,660	\$98,000
1099's issued	713	725	725

**Payroll**  
**2019/20 Budget — \$106,306**

Process bi-weekly payroll and associated bi-weekly, monthly, and quarterly reports, as well as year-end earnings reporting forms.

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
W-2's issued	2,987	3,000	3,000
Payroll issued on time	100%	100%	100%
Payroll reports filed timely	100%	100%	100%

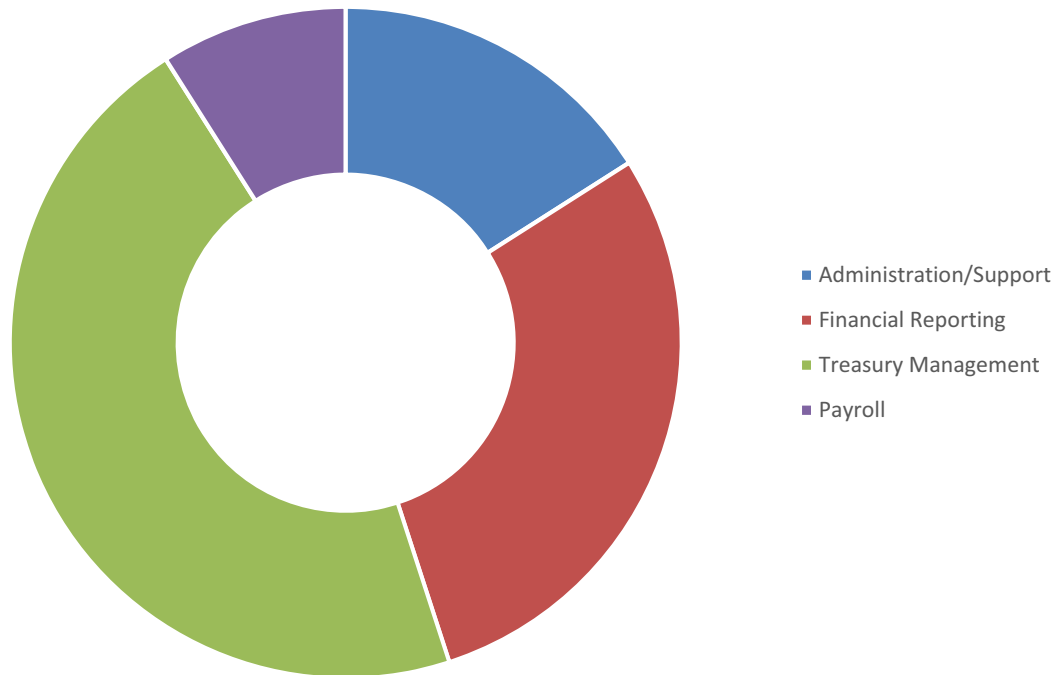
## Authorized Positions

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	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	14	13	13
Part-time Positions	2	2	2
<b>Total Positions</b>	<b>16</b>	<b>15</b>	<b>15</b>

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### Total Accounting Division 2019/20 Budget — \$1,181,173



City of Amarillo

Accounting

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
32880 Arrest Fee Collection	4,308	3,737	5,000	4,000	4,000
<b>32800 Other Governmental Reven</b>	<b>4,308</b>	<b>3,737</b>	<b>5,000</b>	<b>4,000</b>	<b>4,000</b>
37155 Surface Land Rental	71,399	31,817	31,120	33,000	33,000
<b>37150 Rent</b>	<b>71,399</b>	<b>31,817</b>	<b>31,120</b>	<b>33,000</b>	<b>33,000</b>
37130 Discounts Earned	5,269	5,018	1,500	4,000	4,000
37140 Returned Check Fees	390	725	500	500	500
37141 Merchant Service Fees	-12,639	-22,547	-20,000	-21,590	-20,000
37410 Miscellaneous Revenue	21,388	16,666	30,000	40,000	30,000
37428 Procurement Card Rebate	101,400	95,613	100,000	98,660	98,000
<b>37400 Miscellaneous Revenue</b>	<b>115,809</b>	<b>95,475</b>	<b>112,000</b>	<b>121,570</b>	<b>112,500</b>
<b>TREVENUE Total Revenues</b>	<b>191,515</b>	<b>131,029</b>	<b>148,120</b>	<b>158,570</b>	<b>149,500</b>
41100 Salaries and Wages	728,558	683,350	723,140	684,356	683,096
41300 Incentive	1,203	1,204	1,200	1,198	1,200
41620 Unscheduled	0	83	0	83	0
41820T Health Insurance	95,383	91,286	106,747	110,442	121,685
41900 Life	222	211	234	214	217
42010 Social Security - Medica	10,257	9,519	10,503	9,725	9,922
42020 Social Security - OASDI	41,685	39,072	43,519	40,017	40,943
42110 TMRS	83,104	84,138	88,694	83,287	83,501
42115 OPEB Funding	16,912	16,028	17,057	16,058	16,047
42300 State Unemployment	879	802	780	798	731
42400 Workers Compensation	3,764	3,556	3,694	3,524	3,490
42550 Communications Allowance	1,203	1,204	1,200	1,198	1,200
<b>41000 Personal Services</b>	<b>983,170</b>	<b>930,452</b>	<b>996,768</b>	<b>950,899</b>	<b>962,032</b>
51110 Office Expense	32,526	36,321	32,459	37,740	36,991
51700 Education	1,588	1,901	1,800	1,313	1,500
<b>51000 Supplies</b>	<b>34,113</b>	<b>38,223</b>	<b>34,259</b>	<b>39,052</b>	<b>38,491</b>
61200 Postage	21,791	20,542	22,000	22,365	22,000
61400 Dues	3,273	2,392	3,680	2,900	2,895
61410 Tuition	3,677	4,807	3,500	3,353	3,500
63140 Audit Fee	128,725	131,300	135,850	133,926	135,850
63210 Armored Car Service	2,148	2,175	2,148	2,550	2,520
68610 Office Equipment	0	0	1,000	0	1,000
69300 Leased Computer Software	4,235	4,544	4,300	4,544	4,600
<b>60000 Contractual Services</b>	<b>163,849</b>	<b>165,759</b>	<b>172,478</b>	<b>169,639</b>	<b>172,365</b>
71100 Insurance and Bonds	7,537	7,183	6,493	6,493	7,085
75100 Travel	2,271	930	1,200	669	1,200
78210 Cash Over/Short	55	-87	0	-45	0
<b>70000 Other Charges</b>	<b>9,863</b>	<b>8,026</b>	<b>7,693</b>	<b>7,117</b>	<b>8,285</b>
<b>TEXPENSES Total Expenses</b>	<b>1,190,995</b>	<b>1,142,460</b>	<b>1,211,197</b>	<b>1,166,706</b>	<b>1,181,173</b>

**Employee Distribution By Position**

**Entity:** 1320 - Accounting  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM120	CITY AUDITOR
1.00	ADM121	ASSISTANT CITY AUDITOR
1.00	CLR120	ACCOUNTING ASSISTANT
1.00	CLR121	ACCOUNTS PAYABLE CLERK
1.00	CLR135	COLLECTIONS CLERK I
1.00	CLR405	ADMINISTRATIVE ASSISTANT II
1.00	CLR410	ADMINISTRATIVE ASSISTANT III
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
1.00	HRL145	COLLECTIONS CLERK
1.00	HRL941	ADMINISTRATIVE TECHNICIAN
1.00	PRF120	FINANCIAL ACCOUNTANT/GRANTS MANAGER
1.00	PRF125	ACCOUNTANT I
1.00	PRF126	ACCOUNTANT II
2.00	PRF128	ACCOUNTANT III
<b>15.00</b>		







(1325)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 532,097	\$ 555,354	\$ 562,671
Supplies	7,829	16,000	16,000
Contractual Services	29,535	31,617	31,617
Other Charges	3,845	7,078	8,386
<b>Total Expenses</b>	<b>\$ 573,306</b>	<b>\$ 610,049</b>	<b>\$ 618,674</b>

## Mission

Purchase materials, services, supplies, and equipment for the City of Amarillo in accordance with City Charter and Texas law.

## Strategic Approach

Provide equal access to all vendors participating through competitive acquisition of goods and services. Conduct the procurement process in a manner that promotes and fosters public confidence in the integrity of the City's procurement procedures and protects the interest of the taxpayer without regard to any vendor or political pressures. Following the **Best Practices** in public procurement, the division is responsible for the disposal of all City surplus equipment, to include police confiscated weapons, abandoned or stolen items, and capital equipment that has become surplus, obsolete, or inoperative.

The Purchasing division strives to fulfill the City Council's **Fiscal Responsibility** initiative, as outlined in the **BluePrint for Amarillo**, by evaluating processes and procedures in accordance with industry standards. Purchasing also helps other City departments fulfill Council priorities and other City Manager initiatives through assisting in proper procurement procedures.

## Programs

### Purchasing Division Administration and Support

#### 2019/20 Budget — \$220,848

Oversee and manage the Purchasing division to ensure that the City is purchasing services and material in the correct manner and in a manner that is **fiscally responsible**. Support in entering new vendors; checking for required insurance; handing out bids and addendums; typing specifications; and making payment to vendors on purchase orders. Provide training for new credit card users and new purchasing request users, as well as training for employees on City Purchasing Manual changes. Provide additional training for vendors on how to conduct business with the City.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Vendor payments made in 30 days or less from invoice date	92%	93%	93%
Vendor payments processed	2,100	2,150	2,150
City employees trained	95	110	110
Vendor training opportunities	2	2	2
Updates/additions to vendor database	2,190	2,200	2,300
Specifications issued/updated	40	50	50
Renewal/new vendor insurance	1,200	1,300	1,300

**City Procurement  
2019/20 Budget — \$316,738**

Responsible for working with other City departments to ensure the required info is entered correctly for the bid process. Submit bids to the public and answer any questions as needed.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Written Bids processed	366	370	400
Requests for Proposals	33	35	40
Purchase Orders processed	2,135	2,200	2,200
Annual Contracts processed	233	233	233
Percent spent locally	52%	50%	50%

**Credit Card Administration  
2019/20 Budget — \$13,185**

Administer procurement card (P-Card) program for new cards, resolve issues with cards, and audit for spend.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
City issued P-Cards	762	775	800
Amount spent on P-Cards	\$6,464,444	\$6,800,000	\$7,500,000
Average amount per P-Card transaction	\$224.58	\$225.01	\$230.01
P-Card transactions	28,785	30,222	32,608

**Sale of Surplus/Seized Equipment and Goods  
2019/20 Budget — \$5,274**

Responsible for coordination of moving items to the auction building to sell and for resolution of issues during auctions.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Auction Revenues	\$955,583	\$800,000	\$800,000

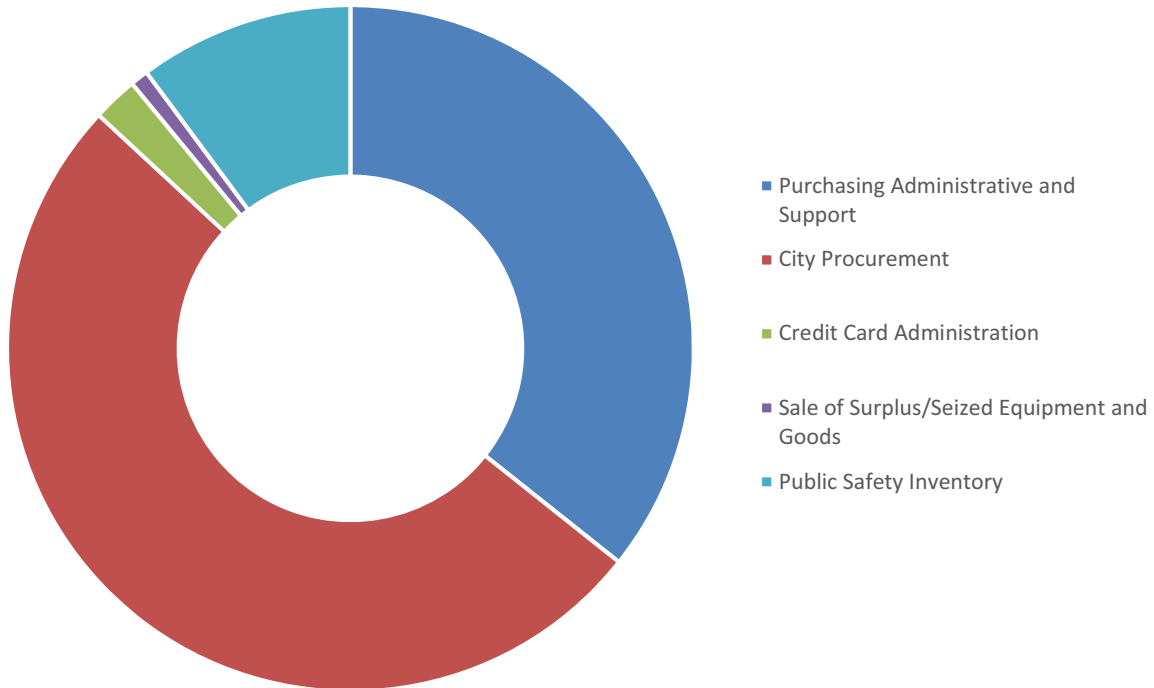
**Public Safety Inventory – Management/Control/Procurement  
2019/20 Budget — \$62,629**

Responsible for inventory at the Police department and the daily purchasing of material and services. One Purchasing position is stationed at the Police department for this program.

**Authorized Positions**

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	8	8	8
Part-time Positions	1	1	1
<b>Total Positions</b>	<b>9</b>	<b>9</b>	<b>9</b>

**Total Purchasing 2019/20 Budget — \$618,674**



City of Amarillo

Purchasing

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
37410 Miscellaneous Revenue	12,112	19,273	18,000	77,080	18,000
<b>37400 Miscellaneous Revenue</b>	<b>12,112</b>	<b>19,273</b>	<b>18,000</b>	<b>77,080</b>	<b>18,000</b>
<b>TREVENUE Total Revenues</b>	<b>12,112</b>	<b>19,273</b>	<b>18,000</b>	<b>77,080</b>	<b>18,000</b>
41100 Salaries and Wages	362,893	366,506	378,410	380,825	380,941
41300 Incentive	1,203	1,204	1,200	1,198	1,200
41820T Health Insurance	72,771	77,660	84,445	81,177	88,827
41900 Life	122	130	133	132	133
42010 Social Security - Medica	4,961	5,054	5,548	5,443	5,585
42020 Social Security - OASDI	20,735	20,992	22,966	22,584	23,123
42110 TMRS	41,532	44,893	46,850	46,753	46,997
42115 OPEB Funding	8,730	8,825	9,001	9,110	9,063
42300 State Unemployment	415	444	443	501	439
42400 Workers Compensation	957	973	957	982	963
42510 Car Allowance	2,678	3,009	3,000	2,994	3,000
42550 Communications Allowance	2,407	2,408	2,400	2,395	2,400
<b>41000 Personal Services</b>	<b>519,405</b>	<b>532,097</b>	<b>555,354</b>	<b>554,095</b>	<b>562,671</b>
51110 Office Expense	7,612	7,829	16,000	8,302	16,000
<b>51000 Supplies</b>	<b>7,612</b>	<b>7,829</b>	<b>16,000</b>	<b>8,302</b>	<b>16,000</b>
61200 Postage	3,588	4,760	9,500	7,152	9,500
61300 Advertising	20,434	17,273	15,850	9,311	15,850
61400 Dues	7,430	7,502	4,267	7,548	4,267
61410 Tuition	4,922	0	2,000	0	2,000
62000 Professional	400	0	0	0	0
<b>60000 Contractual Services</b>	<b>36,774</b>	<b>29,535</b>	<b>31,617</b>	<b>24,010</b>	<b>31,617</b>
71100 Insurance and Bonds	3,769	3,803	3,247	3,247	4,555
75100 Travel	1,441	42	3,432	1,288	3,432
75300 Meals and Local	19	0	400	0	400
78250 Inventory Over/Short	37	0	0	0	0
<b>70000 Other Charges</b>	<b>5,266</b>	<b>3,845</b>	<b>7,079</b>	<b>4,535</b>	<b>8,387</b>
<b>TEXPENSES Total Expenses</b>	<b>569,057</b>	<b>573,306</b>	<b>610,049</b>	<b>590,943</b>	<b>618,674</b>

### Employee Distribution By Position

**Entity:** 1325 - Purchasing  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM140	PURCHASING AGENT
1.00	ADM141	ASSISTANT PURCHASING AGENT
1.00	CLR400	ADMINISTRATIVE ASSISTANT I
1.00	CLR415	ADMINISTRATIVE ASSISTANT IV
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
1.00	CLR951	BUYER II
1.00	CLR952	BUYER III
1.00	CLR953	BUYER IV
1.00	HRL111	DATA ENTRY OPERATOR HOURLY
<b>9.00</b>		





(1345)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 336,480	\$ 335,452	\$ 341,319
Supplies	2,680	4,500	4,500
Contractual Services	18,058	18,058	18,420
Other Charges	(883)	4,971	5,166
Program Expenses	(1,479)	-	-
<b>Total Expenses</b>	<b>\$ 354,856</b>	<b>\$ 362,981</b>	<b>\$ 369,405</b>

## Mission

Maintain an accurate and timely inventory of warehouse stock items in order to provide the best customer service to user departments with the utmost professionalism, while carrying out best practices initiatives for the City of Amarillo.

## Strategic Approach

Provide **Fiscal Responsibility** in the operation of the warehouse by keeping inventory at a level that will adequately serve the needs of City departments without accumulating overstocks, timely evaluating all new stock requests based on the cost of holding the item in inventory, and executing all transactions promptly and accurately so that inventory records are current and accurate. Utilize an online inventory system to maximize transactions and records accurately and efficiently and to reduce the amount of time it takes to physically retrieve a part from stock by providing a product description, bin location, and the number of items that are currently in stock.

## Programs

### Central Stores Division Administration/Support

**2019/20 Budget — \$60,168**

Oversee and manage the Central Stores operation in a **fiscally responsible** way to ensure City departments are receiving their repair supplies and parts to maximize efficiency and productivity.

### Inventory Management and Control

**2019/20 Budget — \$55,155**



Maintain a stock inventory level that will adequately serve the needs of the City without accumulating overstocks and record all inventory actions with accuracy to maintain an inventory with minimal variances. The decrease in Stock Item Value is due to the hiring of Napa to manage the Municipal Fleet's Inventory.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Stock Item Value	\$963,146	\$950,000	\$950,000
Items in Inventory	2,168	2,200	2,200
Stock Issues	\$2,364,668	\$2,400,000	\$2,400,000
Inventory Turns	2.45%	2.52%	2.52%
Emergency Stock	4.0%	4.0%	4.0%
Backorder fill rate average days	2	2	2

### Counter Sales

#### 2019/20 Budget — \$180,507

Monitor and manage all counter sales to identify the number of material tickets issued at the counter, material tickets issued via work orders, average value per ticket issued, first fill rate percentage on tickets issued, and the average days for the backorder fill rate.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Material Tickets issued at counter	9,368	9,500	9,200
Average Value per Ticket	\$252.42	\$260.00	\$260.00
First Fill rate on Tickets Issued	97%	97%	97%

### Mail Pickup and Delivery

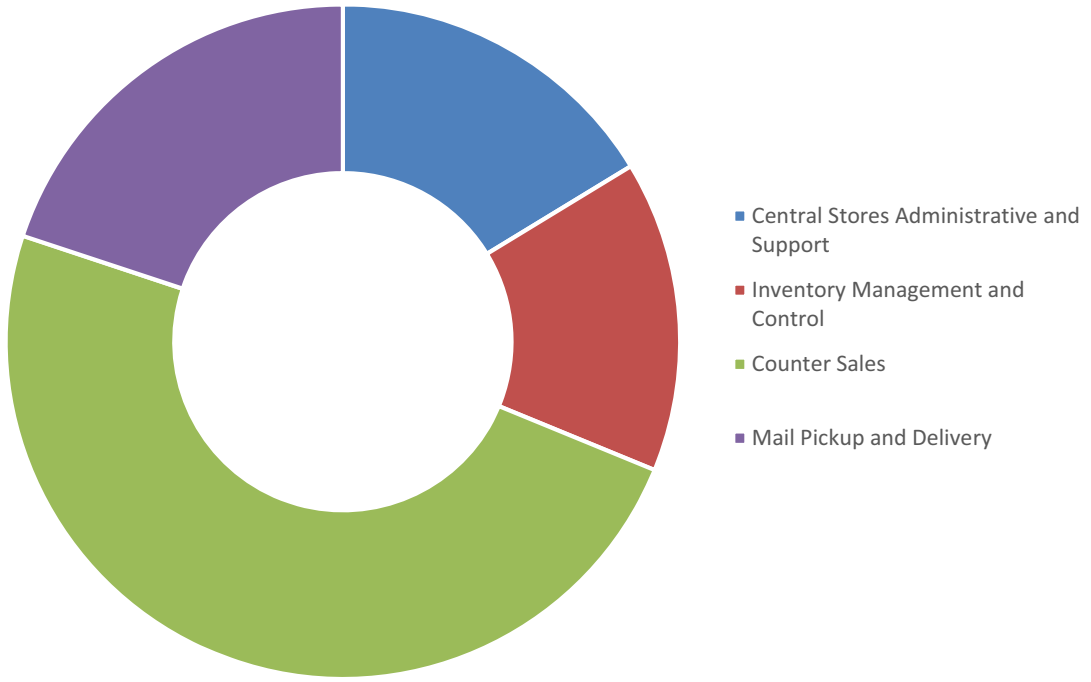
#### 2019/20 Budget — \$73,575

Deliver mail to all City departments twice a day in a timely manner. Also, resolve any issues a department may have regarding the delivery of mail.

### Authorized Positions

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	7	7	7
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>

## Total Central Stores 2019/20 Budget — \$369,405



City of Amarillo

Central Stores

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
41100 Salaries and Wages	229,761	221,044	210,339	210,772	212,815
41300 Incentive	602	87	0	0	0
41620 Unscheduled	1,802	945	3,015	553	3,015
41820T Health Insurance	66,815	64,338	73,546	68,694	76,462
41900 Life	115	107	117	114	117
42010 Social Security - Medica	3,165	2,988	3,050	2,966	3,086
42020 Social Security - OASDI	13,534	12,776	13,041	12,681	13,195
42110 TMRS	26,766	27,223	25,756	25,814	25,969
42115 OPEB Funding	5,642	5,397	5,111	5,126	5,171
42300 State Unemployment	355	341	341	383	341
42400 Workers Compensation	1,286	1,234	1,136	1,154	1,149
<b>41000 Personal Services</b>	<b>349,842</b>	<b>336,480</b>	<b>335,452</b>	<b>328,257</b>	<b>341,319</b>
51110 Office Expense	2,931	1,797	3,600	1,680	3,600
51200 Operating	87	249	300	256	300
51250 Janitor	52	58	100	44	100
51300 Clothing and Linen	276	549	500	543	500
51350 Chemical and Medical	0	4	0	4	0
51850 Minor Tools	0	23	0	23	0
<b>51000 Supplies</b>	<b>3,347</b>	<b>2,680</b>	<b>4,500</b>	<b>2,551</b>	<b>4,500</b>
61410 Tuition	120	0	0	0	0
69210 Rental City Equipment	18,058	18,058	18,058	18,058	18,420
<b>60000 Contractual Services</b>	<b>18,178</b>	<b>18,058</b>	<b>18,058</b>	<b>18,058</b>	<b>18,420</b>
71100 Insurance and Bonds	4,240	2,958	2,841	2,841	3,037
75100 Travel	115	1,410	1,030	960	1,030
75300 Meals and Local	52	50	100	74	100
78250 Inventory Over/Short	-1,896	-5,302	1,000	3,865	1,000
<b>70000 Other Charges</b>	<b>2,512</b>	<b>-884</b>	<b>4,971</b>	<b>7,740</b>	<b>5,167</b>
78255 Inventory Credit Card	-6,271	-1,479	0	-3,000	0
<b>78500 Program Expenses</b>	<b>-6,271</b>	<b>-1,479</b>	<b>0</b>	<b>-3,000</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>367,608</b>	<b>354,856</b>	<b>362,981</b>	<b>353,606</b>	<b>369,405</b>

### Employee Distribution By Position

**Entity:** 1345 - Central Stores  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM160	CENTRAL STORES SUPERINTENDENT
1.00	CLR166	INVENTORY CLERK
4.00	CLR167	STORE CLERK
1.00	CLR955	DELIVERY DRIVER
<b>7.00</b>		





**(1350)**

## Budget Comparison

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	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ -	\$ 1,488,670	\$ 2,290,000
Other Charges	3,996,924	4,135,885	4,126,134
Operating Transfers	5,897,312	6,402,086	4,787,592
<b>Total Expenses</b>	<b>\$ 9,894,236</b>	<b>\$ 12,026,641</b>	<b>\$ 11,203,726</b>

## Mission

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To facilitate all inter-fund transfers to and from the General Fund, to account for Information Technology charges to the General Fund, and to budget for personnel adjustments for the General Fund.

## Strategic Approach

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The General Fund Transfers division is only used for financial reporting and budgeting purposes. This division accounts for expenditures/revenue that applies to the General Fund as a whole.

## Programs

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### Inter-fund Transfers

**2019/20 Budget — \$8,913,726**

Includes funding for inter-fund transfers to and from the General Fund, including the transfer of excess hotel/motel tax to the Civic Center Improvement Fund, the transfer of funding for the Street Improvement Fund, and the transfer of funding for the Solid Waste Disposal Improvement Fund. Administrative costs reimbursable to the Information Technology Fund are also included in this program.

### Personnel Adjustments

**2019/20 Budget — \$2,290,000**

Includes budgeted personnel adjustments for the General Fund. After the budget is approved each year, these budgeted amounts are allocated out to the General Fund departments, causing this amount to fluctuate each year.

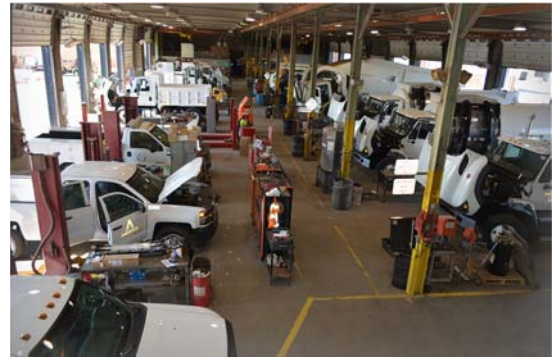
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**Total General Fund Transfers 2019/20 Budget — \$11,203,726**

City of Amarillo

General Fund Transfers

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
39350 Tsf In from Gen Construc	170,247	198,235	180,000	169,288	169,288
39370 Tsf In fr St & Drainage	4,535	18,833	3,500	38,945	38,945
39390 Tsf In fr Park Improveme	3,038	7,999	15	12,491	12,491
39410 Tsf in fr Solid Waste	0	810,741	0	0	0
39670 Tsf In fr Photo Traff En	0	0	10,000	10,000	10,000
<b>39100 Operating Transfers In</b>	<b>177,820</b>	<b>1,035,809</b>	<b>193,515</b>	<b>230,724</b>	<b>230,724</b>
<b>TREVENUE Total Revenues</b>	<b>177,820</b>	<b>1,035,809</b>	<b>193,515</b>	<b>230,724</b>	<b>230,724</b>
41500 PFP	0	0	1,488,670	0	2,290,000
<b>41000 Personal Services</b>	<b>0</b>	<b>0</b>	<b>1,488,670</b>	<b>0</b>	<b>2,290,000</b>
77610 Information Technology -	3,911,465	3,996,924	4,135,885	4,135,885	4,126,134
<b>70000 Other Charges</b>	<b>3,911,465</b>	<b>3,996,924</b>	<b>4,135,885</b>	<b>4,135,885</b>	<b>4,126,134</b>
92010 Other Grant Funds	10,352	0	0	140,664	168,224
92013 Comp Step 2210	66,687	41,220	43,300	35,525	38,233
92017 CDBG	11,744	0	0	0	0
92040 Solid Waste	600,000	600,000	1,000,000	1,000,000	1,000,000
92045 Street Improvement	1,200,000	1,200,000	0	637,000	1,200,000
92060 Civic Center Improv	2,760,644	2,762,138	2,252,011	2,196,625	2,327,274
92065 Golf Course Impr Fund	2,561	0	11,775	10,000	0
92110 Liab for Comp Absences	0	0	0	1,400,000	0
92120 Information Services	53,608	31,199	0	33,388	0
92125 Municipal Garage	0	11,177	0	17,873	0
92130 General Construction	3,482,139	1,164,504	3,050,000	3,225,000	0
92195 Trf to 2090 Court Securi	47,000	75,299	45,000	61,184	53,861
<b>92000 Operating Transfers</b>	<b>8,234,735</b>	<b>5,897,312</b>	<b>6,402,086</b>	<b>8,817,259</b>	<b>4,787,592</b>
<b>TEXPENSES Total Expenses</b>	<b>12,146,200</b>	<b>9,894,236</b>	<b>12,026,641</b>	<b>12,953,144</b>	<b>11,203,726</b>



(6100)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 2,544,074	\$ 3,038,685	\$ 3,040,224
Supplies	6,889,511	6,235,536	7,336,529
Contractual Services	264,108	764,002	798,449
Other Charges	8,593,402	8,124,882	8,854,578
Capital Outlay	7,093,499	6,850,000	6,644,000
Debt Service	151,645	10,600	-
Inter Reimbursements	(1,259,502)	(1,480,000)	(1,480,000)
Operating Transfers	2,270	-	-
<b>Total Expenses</b>	<b>\$ 24,279,007</b>	<b>\$ 23,543,705</b>	<b>\$ 25,193,780</b>

## Mission

Fleet Services is dedicated to enhancing City services by providing departments with safe, effective vehicles and equipment. Fleet Services ensures **Fiscal Responsibility** by managing the acquisition, maintenance and disposal of the City's fleet in the most cost-effective manner possible.

Fleet Services is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment down-time and the interruption of City services to Amarillo citizens.

Fleet Services strives to bring **Excellence in Communication** and awareness to our Departments and Divisions supported.

The division takes pride in the work completed and is dedicated to providing its best effort for the citizens of Amarillo.

## Strategic Approach

The majority of Fleet maintenance is performed in-house. Outsource services are used where appropriate.

The department's initiative to support the long-term plan for **Infrastructure** is based on **Best Practices** in fleet management. Following these **Best Practice** methods allows the customer base (City departments) to meet the **BluePrint for Amarillo** program.



## Programs

### Fleet Services Administration/Support 2019/20 Budget — \$1,059,022

Provide oversight and management of multi-function fleet operation.

*Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Contract Management	6	5	4
Training: ASE, TIA, Succession	15	42	30
In-house professional development, provided in conjunction with Amarillo College/ Outside Vendors	0	2	6

### Fleet Fueling Services 2019/20 Budget — \$2,118,045

Provide fuel for all City equipment. Maintain a four-week inventory in case of weather, shortages and delivery issues. Follow the Texas Commission on Environmental Quality (TCEQ) operator and compliance regulations. Fuel deliveries to various locations around the City.

*Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Diesel (gallons)	679,017	685,000	671,300
Unleaded (gallons)	481,922	485,000	475,300
Fuel Delivery to various City locations	49	55	55

### Fleet Preventative Maintenance 2019/20 Budget — \$2,118,045

All fleet equipment is on lube service/preventative maintenance schedules.

*Work Load/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Lube/Preventative Maintenance Workorders Completed	4,369	4,300	4,400
Daily Workorder Completion	98%	98%	100%

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Turnaround time for vehicles needing preventative lube service	N/A	Complete within 30 minutes	Complete within 30 minutes
Courtesy call to departments after work order is complete	N/A	Contact within 30 minutes	Contact within 30 minutes

**Fleet Tire Service**

**2019/20 Budget — \$1,588,533**

Fleet maintains all tires for the city. Replacements, repairs and service calls. Fleet has an in-house certified Tire Industry Association (TIA) trainer. All employees in Tire Service are nationally certified through TIA.

*Work Load/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Tire Replacements	2,427	2,300	2,300
Workorder Tire Operations Completed	2,275	2,200	2,200
Daily Workorder Completion	97%	97%	100%

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Turnaround time for vehicles needing tire repairs	N/A	Complete within 30 minutes	Complete within 30 minutes
Courtesy call to departments after work order is complete	N/A	Contact within 30 minutes	Contact within 30 minutes

**Fleet Maintenance and Repair**

**2019/20 Budget — \$3,706,578**

Shop operations provides full repair of all equipment. Technicians are Automotive Service Excellence (ASE) certified.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Shop Floor Work Orders	15,768	16,500	16,500
Daily Work Order Completion	93%	86%	95%
Daily Fleet Availability	93%	96%	96%

## Fleet Replacement 2019/20 Budget — \$14,603,557

Administration of replacement program, specification writing, bid evaluation, prepares new equipment and disposes of old equipment.

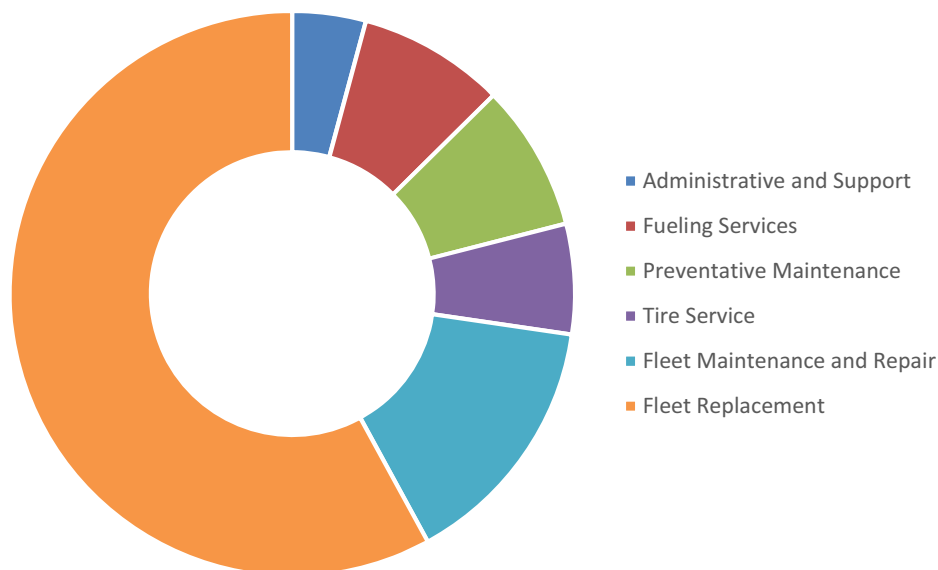
*Work Load/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Bids Processed	19	18	18
Specification Issue/Revision	20	8	10
Vehicles Purchased/Make Ready	185	145	165
Vehicle Additions to Fleet	14	8	5
Fleet Size – Assets	1,121	1,136	1,141
Fleet Cost Plus Additions	\$7,025,500	\$6,750,000	\$6,500,000
Percentage of Fleet Exceeding Replacement Criteria	26%	29%	30%

## Authorized Positions

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	45	45	45
Part-time Positions	-	-	-
<b>Total Positions</b>	45	45	45

## Total Fleet Services Department 2019/20 Budget — \$25,193,780



## City of Amarillo

## Fleet Services Operations

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
34910 Fleet Equipment Rental	8,107,778	8,239,968	8,262,502	8,552,770	8,863,823
<b>34900 Interdepart Rental &amp; Use</b>	<b>8,107,778</b>	<b>8,239,968</b>	<b>8,262,502</b>	<b>8,552,770</b>	<b>8,863,823</b>
37110 Interest Income	98,206	170,430	160,000	214,276	214,276
37115 Unrealized G/L	-24,006	-13,020	0	0	0
<b>37109 Interest Earnings</b>	<b>74,200</b>	<b>157,409</b>	<b>160,000</b>	<b>214,276</b>	<b>214,276</b>
37130 Discounts Earned	0	0	13	0	13
37435 Sale of Scrap	7,506	7,725	11,700	7,189	11,700
37465 NBV Asset Disposal	-25,360	-771,328	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>-17,854</b>	<b>-763,604</b>	<b>11,713</b>	<b>7,189</b>	<b>11,713</b>
<b>TREVENUE Total Revenues</b>	<b>8,164,124</b>	<b>7,633,774</b>	<b>8,434,215</b>	<b>8,774,235</b>	<b>9,089,812</b>
41100 Salaries and Wages	1,545,614	1,578,547	1,777,560	1,680,276	1,765,458
41300 Incentive	42,709	43,130	45,000	39,932	39,900
41500 PFP	0	0	237,225	0	237,225
41620 Unscheduled	37,455	35,160	15,000	33,229	15,000
41820T Health Insurance	365,773	367,128	405,002	385,301	423,746
41900 Life	705	699	751	721	751
42010 Social Security - Medica	23,129	23,445	26,514	24,972	26,265
42020 Social Security - OASDI	97,705	99,555	113,371	106,435	112,304
42110 TMRS	348,530	258,355	223,907	214,284	221,031
42115 OPEB Funding	40,231	25,021	44,434	42,556	44,016
42300 State Unemployment	2,408	2,227	2,193	2,462	2,193
42400 Workers Compensation	81,743	82,338	88,328	86,158	92,003
42510 Car Allowance	6,016	4,254	6,000	5,906	6,000
42540 Tool Allowance	49,049	49,699	51,000	48,146	49,500
42550 Communications Allowance	2,407	1,702	2,400	2,362	2,400
42560 Change in Sick and Annua	26,294	-27,186	0	0	0
PSCHG Personal Svcs Changes	0	0	0	0	2,432
<b>41000 Personal Services</b>	<b>2,669,768</b>	<b>2,544,074</b>	<b>3,038,685</b>	<b>2,672,738</b>	<b>3,040,224</b>
51110 Office Expense	2,824	2,053	3,000	2,050	3,000
51115 Employee Recognition Pro	843	295	1,000	1,000	1,000
51120 Safety Program	0	924	1,000	924	1,000
51200 Operating	62,505	106,341	55,000	107,623	55,000
51250 Janitor	0	0	0	9	0
51300 Clothing and Linen	7,215	8,335	10,250	10,512	10,250
51350 Chemical and Medical	0	0	180	180	180
51800 Fuel & Oil	2,215,174	2,690,361	2,813,106	2,792,124	2,999,099
51850 Minor Tools	7,299	11,841	7,000	7,000	7,000
52050 Auto Parts	2,203,467	2,328,203	1,550,000	2,361,244	2,350,000
52050LABOR Auto Parts Labor	1,227,421	1,192,337	1,400,000	1,115,707	1,400,000
52120 Tires and Tubes Other	442,611	499,801	365,000	425,625	480,000
54000 Food	0	0	5,000	3,500	5,000
55100 Publications	0	114	0	0	0
<b>51000 Supplies</b>	<b>6,169,361</b>	<b>6,840,605</b>	<b>6,210,536</b>	<b>6,827,499</b>	<b>7,311,529</b>
61200 Postage	24	35	216	29	216
61410 Tuition	7,124	18,077	30,500	22,424	30,500
62000 Professional	0	10,240	0	10,240	21,000
63200 Auto Part Contractual Se	0	135,591	265,000	254,028	265,000
67500 Laundry	1,092	1,047	1,100	1,028	1,100
68300 R & M - Improvements	1,741	163	0	0	0
68650 Shop Equipment	35,905	26,638	30,000	23,782	30,000
69210 Rental City Equipment	72,317	72,317	72,317	72,317	73,764
69300 Leased Computer Software	0	0	0	190,640	12,000
<b>60000 Contractual Services</b>	<b>118,203</b>	<b>264,108</b>	<b>399,133</b>	<b>574,488</b>	<b>433,580</b>
71100 Insurance and Bonds	774,476	787,527	814,560	814,560	817,820
71240 Retiree Insurance From	0	16,678	0	0	0
72000 Communication	0	0	2,000	0	2,000
75100 Travel	4,219	4,697	3,000	3,000	3,000
76000 Depreciation	36,236	33,737	32,235	31,853	31,815
77420 Administrative - Direct	57,838	57,838	71,880	71,880	73,618
77450 Administrative Other	337,522	246,882	131,017	131,017	255,203
77470 Service Charges - Other	15,860	15,860	15,860	15,860	15,860
77610 Information Technology -	66,643	64,100	68,738	68,738	71,575

City of Amarillo

Fleet Services Operations

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
78250 Inventory Over/Short	-66,667	7,377	0	7,377	0
<b>70000 Other Charges</b>	<b>1,226,127</b>	<b>1,234,696</b>	<b>1,139,290</b>	<b>1,144,285</b>	<b>1,270,891</b>
84310 Shop Equipment	9,058	17,295	0	0	14,000
<b>80000 Capital Outlay</b>	<b>9,058</b>	<b>17,295</b>	<b>0</b>	<b>0</b>	<b>14,000</b>
89200 Bond Interest Payments	18,906	149,405	9,100	9,100	0
89300 Fiscal Agent Bond Fees	1,400	2,240	1,500	2,240	0
<b>89000 Debt Service</b>	<b>20,306</b>	<b>151,645</b>	<b>10,600</b>	<b>11,340</b>	<b>0</b>
90180 Sales to Other Departmen	-45,889	-35,411	-30,000	-30,302	-30,000
90180.LABOR Sales to Other Dep	-1,278,262	-1,224,091	-1,450,000	-1,176,835	-1,450,000
<b>90000 Inter Reimbursements</b>	<b>-1,324,151</b>	<b>-1,259,502</b>	<b>-1,480,000</b>	<b>-1,207,138</b>	<b>-1,480,000</b>
92120 Information Services	0	2,270	0	0	0
<b>92000 Operating Transfers</b>	<b>0</b>	<b>2,270</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>8,888,670</b>	<b>9,795,191</b>	<b>9,318,244</b>	<b>10,023,213</b>	<b>10,590,223</b>

**Employee Distribution By Position**

**Entity:** 61110 - Fleet Services Operations  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM230	SHOP SUPERINTENDENT
1.00	ADM231	ASSISTANT SHOP SUPERINTENDENT
1.00	CLR230	SERVICE WRITER
1.00	CLR405	ADMINISTRATIVE ASSISTANT II
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
1.00	TRD232	SENIOR WELDER
1.00	TRD233	PAINTER AND BODY REPAIRER
33.00	TRD605	FLEET MECHANIC II
4.00	TRD610	FLEET SUPERVISOR II
1.00	TRD910	CUSTODIAN I
<b>45.00</b>		

**Reclassifications**

Head-count	Class Code	Current Position	Pay Grade	Head-count	Class Code	Requested Position	Pay Grade	Estimated Cost
(1.00)	TRD605	FLEET MECHANIC II	G09	1.00	TRD605	FLEET SUPERVISOR I	G10	2,432

## City of Amarillo

## Equipment Replacement

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
34910 Fleet Equipment Rental	8,364,978	7,732,601	7,970,201	8,124,905	8,306,729
<b>34900 Interdepart Rental &amp; Use</b>	<b>8,364,978</b>	<b>7,732,601</b>	<b>7,970,201</b>	<b>8,124,905</b>	<b>8,306,729</b>
37145 Insurance Recoveries	80,995	112,808	0	0	0
37410 Miscellaneous Revenue	0	0	0	407,571	0
37460 Gn/Lss on Prop Disposal	11,213	822,060	325,000	0	325,000
37465 NBV Asset Disposal	-69,444	0	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>22,764</b>	<b>934,868</b>	<b>325,000</b>	<b>407,571</b>	<b>325,000</b>
39110 Tsf In fr General Fund	0	11,177	0	6,696	0
39350 Tsf In from Gen Construc	0	1,200	0	0	0
39410 Tsf in fr Solid Waste	0	119,336	0	0	0
39420 Tsf In Fr CO Bond Procee	221,560	0	0	0	0
39470 Tsf in from Water & Sewe	13,339	156,034	0	0	0
39475 Tsf in from Drainage Uti	121,572	68,256	0	0	0
39530 Tsf In fr Airport	29,755	0	0	0	0
<b>39100 Operating Transfers In</b>	<b>386,226</b>	<b>356,003</b>	<b>0</b>	<b>6,696</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>8,773,969</b>	<b>9,023,472</b>	<b>8,295,201</b>	<b>8,539,171</b>	<b>8,631,729</b>
52050 Auto Parts	200	47,156	15,000	58,158	15,000
52050LABOR Auto Parts Labor	4,763	1,750	10,000	2,313	10,000
<b>51000 Supplies</b>	<b>4,962</b>	<b>48,906</b>	<b>25,000</b>	<b>60,470</b>	<b>25,000</b>
62220 Leased Equipment Expense	127,674	0	364,869	51,459	364,869
<b>60000 Contractual Services</b>	<b>127,674</b>	<b>0</b>	<b>364,869</b>	<b>51,459</b>	<b>364,869</b>
76000 Depreciation	6,688,969	7,358,707	6,985,592	8,625,747	7,583,688
<b>70000 Other Charges</b>	<b>6,688,969</b>	<b>7,358,707</b>	<b>6,985,592</b>	<b>8,625,747</b>	<b>7,583,688</b>
84100 Auto-Rolling Stock & Equ	4,439,038	5,397,904	0	4,590,498	0
84200 Machinery General	1,712,370	1,678,300	0	2,253,762	0
CIPACCT CIP Accounts	0	0	6,850,000	0	6,630,000
<b>80000 Capital Outlay</b>	<b>6,151,408</b>	<b>7,076,204</b>	<b>6,850,000</b>	<b>6,844,260</b>	<b>6,630,000</b>
<b>TEXPENSES Total Expenses</b>	<b>12,973,013</b>	<b>14,483,816</b>	<b>14,225,461</b>	<b>15,581,936</b>	<b>14,603,557</b>



(6200)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personal Services	\$ 2,619,657	\$ 2,633,687	\$ 3,018,347
Supplies	146,911	114,500	164,000
Contractual Services	1,910,049	2,473,839	2,489,276
Other Charges	642,100	685,918	574,749
Capital Outlay	5,299	900,000	900,000
Inter Reimbursements	(98,576)	(110,900)	(175,000)
<b>Total Expenses</b>	<b>\$ 5,225,440</b>	<b>\$ 6,697,044</b>	<b>\$ 6,971,372</b>

## Mission

Identify, procure, implement, and support the highest value technologies and services for the City of Amarillo, its citizens and employees. Innovate new methods of better serving the community using technology.

## Strategic Approach

The City of Amarillo IT strategy is firmly rooted in the application of City Council initiatives, City Manager initiatives, and best practices to every aspect of the IT mission. In the contemporary digital age, IT and the technology infrastructure are the innovation engine for local governments to better serve citizens efficiently and effectively with transparency, collaboration, and increased citizen involvement.

To better meet the stated mission, The City of Amarillo IT Division is executing a long-term infrastructure plan to migrate to an “Enterprise IT as a service” model of operation. That model is based on and measured by industry best practices on the principles of stability, security, efficiency, and agility.

IT continued the Long-term plan for architecture last year by completing several massive infrastructure upgrade projects. The new datacenter is complete, and all application services have been migrated, the new network infrastructure at Simms, City Hall, and PD is complete, and Munis is implemented. This year will be consumed with the implementation of many new enterprise applications such as Energov (for permitting, land management, workorder, and enablement of 311), a new Computer Assisted Dispatching system, as well as Virtual Desktop deployment that will greatly increase efficiency and decrease operational overhead. We believe that with a consolidated architecture and adequate toolset in place, IT will be able to move focus to open source and innovative options to control cost and deliver outstanding support for the needs of today and the innovations for the future.



# Programs

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## Enterprise Services (ES)

2019/20 Budget — \$6,861,001

Purpose: Provide shared services and infrastructure to enable all departments

### ***ES: End User Support***

Purpose: Insure all end users get maximum benefit from technical resources provided

Focus: Standard operating procedures, training, toolset

Best Practice: ITIL

Initiatives: Customer Service, Best Practices

### ***ES: Cyber Security***

Purpose: Insure safe delivery of IT services regardless of application or user context

Focus: User and Application based security architecture

Best Practice: NIST, PCI, HPPA, CJIS

Initiatives: Best Practices

### ***ES: GIS***

Purpose: GIS services for all city departments

Focus: Enterprise roadmap for GIS

Best Practice: To be determined

Initiatives: Customer Service, Best Practices

### ***ES: IT Operations***

Purpose: Insure efficient and stable operation of IT

Focus: Standards, Policy, Procedure, IT portal, website, open government/311, toolset

Best Practice: ITIL, PMI, Agile

Initiatives: Customer Service, Best Practices, Fiscal Responsibility

### ***ES: IT Engineering***

Purpose: Design, implement, maintain all IT architecture.

Focus: datacenter consolidation, O365, connectivity, mobility, performance monitoring

Best Practice: ITIL, PMI, Agile

Initiatives: Customer Service, Best Practices, Fiscal Responsibility

### ***ES: Government Continuity***

Purpose: Enable operation of critical city functions and recovery of data in the event of catastrophic loss of downtown facilities

Focus: Disaster recovery center connectivity and architecture, application and data replication

Best Practice: NIST, PCI, HPPA, CJIS

Initiatives: Customer Service, Best Practices, Fiscal Responsibility

### ***ES: Enterprise Applications***

Purpose: Support applications utilized across multiple departments via commercial or open source software solutions

Focus: Hansen replacement, Agile, Open Source, SDLC

*Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
<b>IT Support</b>			
Workload			
Ticket Count	8,633	9,047	10,000
Users Supported	1,626	1,626	1,626
Performance			
Avg Time to Resolution	51:01	55:19	50:00
Time to Response	14:16	14:21	12:00
Cost per Citizen	\$3.92	\$3.92	\$2.67
<b>Cybersecurity</b>			
Workload			
Number of Incidents	55	65	70
Number of Tickets	42	65	70
Performance			
Preventions	330,168	105.9 M	170.0 M
Time to Incident Resolution	24:00	10:07	9:00
Cost per Citizen	\$1.89	\$1.89	\$1.89
<b>IT Engineering</b>			
Workload			
Departments Supported	49	49	49
Applications Supported	No Data	No Data	280
Servers Supported	No Data	274	280
Users Supported	1,626	1,626	1,626
Performance			
System Uptime	99.970%	99.996%	99.999%
Time to Resolution	32:14	32:14	32:14
Time to Recovery	29:18	29:18	19:00
Project Efficiency	No Data	No Data	Toolset in progress
Cost per Citizen	\$3.64	\$3.64	\$6.76

## Print

### 2019/20 Budget — \$110,371

Purpose: Provide print services to all departments of the city at reduced cost.

Focus: Self-funding

Best Practice: *To be determined*

Initiatives: Long-term plan for Architecture

#### Performance Measures/Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Workload			
Jobs (by type)	3,200,000	3,275,000	2,275,000

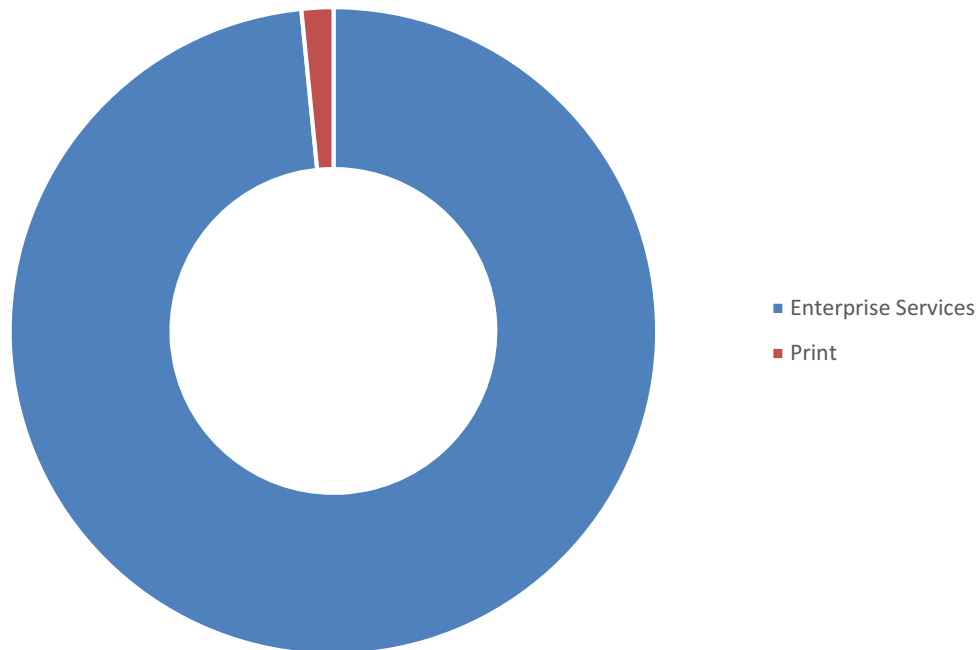
## Authorized Positions

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	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	30	32	32.33
Part-time Positions	3	2	2
<b>Total Positions</b>	<b>33</b>	<b>34</b>	<b>34.33</b>

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### Total IT Department 2019/20 Budget — \$6,971,372



## City of Amarillo

## IT Administration

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
34920 Interdepartmental Charg	5,792,183	6,022,771	6,319,026	6,332,494	6,459,139
<b>34900 Interdepart Rental &amp; Use</b>	<b>5,792,183</b>	<b>6,022,771</b>	<b>6,319,026</b>	<b>6,332,494</b>	<b>6,459,139</b>
37110 Interest Income	24,989	41,699	40,000	53,583	53,583
37115 Unrealized G/L	-7,606	-5,698	0	0	0
<b>37109 Interest Earnings</b>	<b>17,383</b>	<b>36,001</b>	<b>40,000</b>	<b>53,583</b>	<b>53,583</b>
<b>TREVENUE Total Revenues</b>	<b>5,809,567</b>	<b>6,058,772</b>	<b>6,359,026</b>	<b>6,386,077</b>	<b>6,512,722</b>
41100 Salaries and Wages	433,253	448,150	429,282	491,060	523,183
41500 PFP	0	0	25,202	0	37,745
41820T Health Insurance	42,338	42,378	44,339	49,392	56,881
41900 Life	67	67	67	76	83
42010 Social Security - Medica	6,180	6,395	6,261	7,126	7,665
42020 Social Security - OASDI	25,679	25,883	25,462	28,723	30,438
42110 TMRS	76,223	71,204	52,873	60,948	64,508
42115 OPEB Funding	10,757	9,292	10,493	12,106	12,846
42300 State Unemployment	195	195	195	195	244
42400 Workers Compensation	1,700	2,511	2,332	2,707	2,855
42510 Car Allowance	5,475	5,477	2,520	5,449	5,460
42550 Communications Allowance	3,946	4,093	4,080	4,352	4,560
42560 Change in Sick and Annua	7,464	-52,061	0	0	0
<b>41000 Personal Services</b>	<b>613,277</b>	<b>563,584</b>	<b>603,105</b>	<b>662,134</b>	<b>746,468</b>
51110 Office Expense	7,238	5,249	10,000	10,000	10,000
51200 Operating	620	1,189	3,000	2,000	2,000
51950 Minor Office Equipment	1,895	2,250	5,000	5,000	5,000
<b>51000 Supplies</b>	<b>9,753</b>	<b>8,687</b>	<b>18,000</b>	<b>17,000</b>	<b>17,000</b>
61100 Communications Billing	48,173	1,828	0	0	0
61200 Postage	233	129	1,000	500	1,000
61400 Dues	351	0	1,000	1,000	0
61410 Tuition	108,829	5,252	31,000	30,000	30,000
62000 Professional	7,381	5,118	30,000	25,000	30,000
68610 Office Equipment	0	17,073	0	0	0
69210 Rental City Equipment	15,960	15,960	15,960	15,960	16,279
<b>60000 Contractual Services</b>	<b>180,928</b>	<b>45,360</b>	<b>78,960</b>	<b>72,460</b>	<b>77,279</b>
71100 Insurance and Bonds	67,900	39,690	39,623	39,623	39,024
75100 Travel	10,815	12,843	20,000	20,000	20,000
75200 Mileage	448	0	1,000	500	1,000
75300 Meals and Local	2,194	1,444	4,000	3,000	3,000
77450 Administrative Other	49,433	11,039	18,787	18,785	34,394
<b>70000 Other Charges</b>	<b>130,790</b>	<b>65,016</b>	<b>83,410</b>	<b>81,908</b>	<b>97,418</b>
90160 Other Departments	0	0	0	0	-80,000
<b>90000 Inter Reimbursements</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-80,000</b>
<b>TEXPENSES Total Expenses</b>	<b>934,747</b>	<b>682,647</b>	<b>783,476</b>	<b>833,502</b>	<b>858,166</b>

### Employee Distribution By Position

**Entity:** 62010 - IT Administration  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM091	PROJECT MANAGER
2.00	ADM131	INFORMATION TECHNOLOGY ASSISTANT DIRECTOR
1.00	ADM137	INFORMATION SERVICES DIRECTOR
1.00	CLR080	ADMINISTRATIVE SPECIALIST II
<b>5.00</b>		

## City of Amarillo

## IT Enterprise Applications

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
41100 Salaries and Wages	513,393	533,665	551,182	592,099	552,727
41620 Unscheduled	0	54	0	0	0
41820T Health Insurance	80,083	78,799	82,366	83,204	89,636
41900 Life	133	134	133	137	133
42010 Social Security - Medica	7,121	7,474	7,992	8,466	8,015
42020 Social Security - OASDI	29,862	31,004	33,206	35,960	34,269
42110 TMRS	76,430	83,795	67,490	72,729	67,447
42115 OPEB Funding	12,339	9,271	13,015	14,345	13,431
42300 State Unemployment	439	439	439	473	390
42400 Workers Compensation	2,298	3,412	3,417	3,722	3,427
42550 Communications Allowance	3,837	5,055	5,040	4,769	4,560
<b>41000 Personal Services</b>	<b>725,937</b>	<b>753,103</b>	<b>764,281</b>	<b>815,905</b>	<b>774,034</b>
51950 Minor Office Equipment	117	1,227	5,000	3,000	5,000
51970 Software	299	5,585	5,000	7,000	5,000
<b>51000 Supplies</b>	<b>416</b>	<b>6,811</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
61410 Tuition	1,266	0	0	0	0
68620 Computer Equipment	0	8,972	16,000	15,000	12,000
69300 Leased Computer Software	494,250	527,294	903,000	940,000	1,141,000
<b>60000 Contractual Services</b>	<b>495,516</b>	<b>536,266</b>	<b>919,000</b>	<b>955,000</b>	<b>1,153,000</b>
71100 Insurance and Bonds	0	2,113	3,652	3,652	4,555
76000 Depreciation	28,324	5,248	3,343	3,647	0
77450 Administrative Other	47,203	9,899	9,749	9,751	54,732
<b>70000 Other Charges</b>	<b>75,527</b>	<b>17,260</b>	<b>16,744</b>	<b>17,050</b>	<b>59,287</b>
<b>TEXPENSES Total Expenses</b>	<b>1,297,395</b>	<b>1,313,440</b>	<b>1,710,025</b>	<b>1,797,956</b>	<b>1,996,321</b>

### Employee Distribution By Position

**Entity:** 62021 - IT Enterprise Applications  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM125	ENTERPRISE APPLICATION MANAGER
2.00	TEC142	APPLICATION SPECIALIST III
4.00	TEC145	IT DEVELOPER III
1.00	TEC148	DATABASE ADMINISTRATOR III
<b>8.00</b>		

City of Amarillo

IT Support

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
39110 Tsf In fr General Fund	27,144	15,537	14,220	2,521	0
39132 Tsf In fr Housing 2020	1,650	0	1,650	0	0
39350 Tsf In from Gen Construc	160,000	0	0	0	0
39470 Tsf in from Water & Sewe	1,650	770	0	0	0
39475 Tsf in from Drainage Uti	0	929	0	0	0
39480 Tsf In fr Municipal Gara	0	1,920	0	0	0
39510 Tsf In fr Employee Insur	0	159	0	0	0
39592 Trans In Frm Court Tech	0	3,506	0	0	0
39650 Tsf In fr Emergency Mgt	0	770	0	0	0
<b>39100 Operating Transfers In</b>	<b>190,444</b>	<b>23,591</b>	<b>15,870</b>	<b>2,521</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>190,444</b>	<b>23,591</b>	<b>15,870</b>	<b>2,521</b>	<b>0</b>
41100 Salaries and Wages	391,916	233,347	237,726	271,287	309,612
41300 Incentive	0	0	0	124	198
41620 Unscheduled	2,125	1,573	0	1,168	0
41820T Health Insurance	68,541	37,557	32,029	52,762	67,918
41900 Life	141	84	83	93	106
42010 Social Security - Medica	5,481	3,274	3,447	3,876	4,492
42020 Social Security - OASDI	23,434	13,999	14,739	16,573	19,208
42110 TMRS	58,861	41,312	29,109	33,318	37,805
42115 OPEB Funding	9,530	2,936	5,777	6,608	7,528
42300 State Unemployment	456	317	244	317	308
42400 Workers Compensation	1,505	1,274	1,284	1,452	1,651
42550 Communications Allowance	2,751	1,828	1,920	1,879	1,920
<b>41000 Personal Services</b>	<b>564,739</b>	<b>337,500</b>	<b>326,357</b>	<b>389,458</b>	<b>450,746</b>
51110 Office Expense	0	22	0	0	0
51200 Operating	575	990	2,000	2,000	2,000
51850 Minor Tools	31	270	1,000	1,000	1,000
51950 Minor Office Equipment	764	495	1,000	1,000	1,000
51960 Printers	3,545	0	5,000	3,000	3,000
51970 Software	3,079	182	3,000	3,000	2,000
51980 IT Hardware	33,021	49,023	30,000	30,000	25,000
<b>51000 Supplies</b>	<b>41,014</b>	<b>50,982</b>	<b>42,000</b>	<b>40,000</b>	<b>34,000</b>
68620 Computer Equipment	5,321	5,136	7,000	7,000	7,000
69300 Leased Computer Software	207,113	37,919	0	3,000	0
<b>60000 Contractual Services</b>	<b>212,434</b>	<b>43,055</b>	<b>7,000</b>	<b>10,000</b>	<b>7,000</b>
71100 Insurance and Bonds	0	3,803	3,652	3,652	2,530
77450 Administrative Other	3,748	3,692	40,302	40,300	51,928
<b>70000 Other Charges</b>	<b>3,748</b>	<b>7,495</b>	<b>43,954</b>	<b>43,951</b>	<b>54,458</b>
<b>TEXPENSES Total Expenses</b>	<b>821,935</b>	<b>439,032</b>	<b>419,312</b>	<b>483,409</b>	<b>546,204</b>



### Employee Distribution By Position

**Entity:** 62022 - IT Support  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.33	PRF028	LIBRARY TECH SPECIALIST
6.00	TEC126	IT SUPPORT SPECIALIST IV
<b>6.33</b>		

## City of Amarillo

## IT Print Services

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
41100 Salaries and Wages	58,251	59,538	68,524	57,719	53,796
41620 Unscheduled	224	140	0	201	0
41820T Health Insurance	14,058	13,305	17,640	14,171	14,156
41900 Life	29	29	33	27	25
42010 Social Security - Medica	804	830	994	823	780
42020 Social Security - OASDI	3,439	3,548	4,248	3,520	3,335
42110 TMRS	12,897	9,457	8,390	7,129	6,564
42115 OPEB Funding	1,411	872	1,665	1,414	1,307
42300 State Unemployment	87	70	97	82	73
42400 Workers Compensation	161	234	260	222	204
42550 Communications Allowance	598	834	480	771	720
<b>41000 Personal Services</b>	<b>91,959</b>	<b>88,857</b>	<b>102,332</b>	<b>86,078</b>	<b>80,961</b>
51110 Office Expense	1,188	719	1,000	500	1,000
51200 Operating	-39,237	71,466	10,000	60,000	73,000
51850 Minor Tools	20	0	100	100	0
<b>51000 Supplies</b>	<b>-38,029</b>	<b>72,185</b>	<b>11,100</b>	<b>60,600</b>	<b>74,000</b>
61410 Tuition	0	417	0	0	0
68650 Shop Equipment	194	667	1,000	1,000	1,000
69220 Rental Other Equipment	30,716	26,242	30,000	30,000	29,000
69300 Leased Computer Software	0	0	5,000	5,000	6,000
<b>60000 Contractual Services</b>	<b>30,910</b>	<b>27,325</b>	<b>36,000</b>	<b>36,000</b>	<b>36,000</b>
71100 Insurance and Bonds	0	845	812	812	1,012
76000 Depreciation	4,546	4,546	4,011	4,544	1,346
77450 Administrative Other	55,351	9,651	8,888	8,886	12,051
<b>70000 Other Charges</b>	<b>59,897</b>	<b>15,042</b>	<b>13,711</b>	<b>14,242</b>	<b>14,409</b>
90160 Other Departments	0	-98,576	-110,900	-103,979	-95,000
<b>90000 Inter Reimbursements</b>	<b>0</b>	<b>-98,576</b>	<b>-110,900</b>	<b>-103,979</b>	<b>-95,000</b>
<b>TEXPENSES Total Expenses</b>	<b>144,737</b>	<b>104,833</b>	<b>52,243</b>	<b>92,942</b>	<b>110,371</b>

### Employee Distribution By Position

**Entity:** 62023 - IT Print Services  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	CLR850	PRINT SHOP SUPERVISOR
0.50	TEC030	INFORMATION TECHNOLOGY GENERALIST
<b>1.50</b>		

## City of Amarillo

## IT GIS

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
41100 Salaries and Wages	65,412	66,178	68,895	68,886	69,522
41900 Life	17	17	17	17	17
42010 Social Security - Medica	953	966	999	1,002	1,008
42020 Social Security - OASDI	4,074	4,131	4,271	4,282	4,310
42110 TMRS	39,896	10,406	8,436	8,455	8,483
42115 OPEB Funding	1,598	1,620	1,674	1,679	1,689
42300 State Unemployment	49	49	49	49	49
42400 Workers Compensation	254	372	372	378	375
42550 Communications Allowance	336	481	480	479	480
<b>41000 Personal Services</b>	<b>112,589</b>	<b>84,220</b>	<b>85,193</b>	<b>85,226</b>	<b>85,934</b>
51970 Software	340	1,000	1,000	1,000	1,000
51980 IT Hardware	0	1,000	1,000	1,000	1,000
<b>51000 Supplies</b>	<b>340</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
69300 Leased Computer Software	54,208	31,585	43,000	52,000	53,000
<b>60000 Contractual Services</b>	<b>54,208</b>	<b>31,585</b>	<b>43,000</b>	<b>52,000</b>	<b>53,000</b>
71100 Insurance and Bonds	0	0	406	406	506
77450 Administrative Other	0	0	4,596	4,596	6,042
<b>70000 Other Charges</b>	<b>0</b>	<b>0</b>	<b>5,002</b>	<b>5,002</b>	<b>6,548</b>
<b>TEXPENSES Total Expenses</b>	<b>167,137</b>	<b>117,806</b>	<b>135,195</b>	<b>144,228</b>	<b>147,482</b>

**Employee Distribution By Position**

**Entity:** 62024 - IT GIS  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

<b>Count</b>	<b>Code</b>	<b>Description</b>
1.00	TEC173	GIS ADMINISTRATOR II
<b>1.00</b>		

## City of Amarillo

## IT Public Safety

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
41100 Salaries and Wages	171,635	164,374	176,661	119,485	115,043
41820T Health Insurance	24,387	25,288	26,460	18,183	18,875
41900 Life	45	50	50	34	33
42010 Social Security - Medica	2,425	2,322	2,562	1,718	1,668
42020 Social Security - OASDI	10,368	9,929	10,953	7,346	7,133
42110 TMRS	53,137	26,583	21,631	14,685	14,038
42115 OPEB Funding	4,201	2,905	4,293	2,914	2,796
42300 State Unemployment	129	146	146	102	97
42400 Workers Compensation	704	855	901	615	587
42550 Communications Allowance	1,371	1,444	1,440	990	960
<b>41000 Personal Services</b>	<b>268,402</b>	<b>233,897</b>	<b>245,097</b>	<b>166,072</b>	<b>161,230</b>
51200 Operating	0	58	200	200	200
51850 Minor Tools	27	14	200	200	200
51970 Software	59	0	1,000	1,000	600
51980 IT Hardware	3,252	617	5,000	5,000	5,000
<b>51000 Supplies</b>	<b>3,338</b>	<b>688</b>	<b>6,400</b>	<b>6,400</b>	<b>6,000</b>
61100 Communications Billing	0	1,022	2,000	2,000	2,000
68620 Computer Equipment	278	3,115	6,000	6,000	5,000
69300 Leased Computer Software	20,198	20,169	30,000	25,000	30,000
<b>60000 Contractual Services</b>	<b>20,476</b>	<b>24,306</b>	<b>38,000</b>	<b>33,000</b>	<b>37,000</b>
71100 Insurance and Bonds	0	2,113	1,217	1,217	1,518
76000 Depreciation	18,201	18,201	1,788	1,788	224
77450 Administrative Other	1,006	2,478	13,485	13,484	18,108
<b>70000 Other Charges</b>	<b>19,207</b>	<b>22,792</b>	<b>16,490</b>	<b>16,488</b>	<b>19,850</b>
<b>TEXPENSES Total Expenses</b>	<b>311,422</b>	<b>281,683</b>	<b>305,987</b>	<b>221,960</b>	<b>224,080</b>

**Employee Distribution By Position**

**Entity:** 62031 - IT Public Safety  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	TEC176	IT PUBLIC SAFETY TECHNICIAN III
1.00	TEC178	IT CAD ADMINISTRATOR
<b>2.00</b>		

## City of Amarillo

## IT Infrastructure

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37465 NBV Asset Disposal	-8,276	-5,299	0	-5,299	0
<b>37400 Miscellaneous Revenue</b>	<b>-8,276</b>	<b>-5,299</b>	<b>0</b>	<b>-5,299</b>	<b>0</b>
39110 Tsf In fr General Fund	12,034	5,299	0	0	0
39470 Tsf in from Water & Sewe	771	0	0	0	0
39475 Tsf in from Drainage Uti	386	0	0	0	0
<b>39100 Operating Transfers In</b>	<b>13,191</b>	<b>5,299</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>4,915</b>	<b>0</b>	<b>0</b>	<b>-5,299</b>	<b>0</b>
41100 Salaries and Wages	371,035	235,381	249,611	303,177	392,711
41620 Unscheduled	0	63	0	0	0
41820T Health Insurance	59,451	39,939	42,928	41,777	53,145
41900 Life	100	64	67	67	83
42010 Social Security - Medica	5,146	3,235	3,619	4,319	5,694
42020 Social Security - OASDI	20,769	13,132	14,616	17,965	23,488
42110 TMRS	55,396	40,859	28,865	36,164	46,228
42115 OPEB Funding	8,592	3,006	5,728	7,184	9,206
42300 State Unemployment	341	233	244	336	297
42400 Workers Compensation	1,444	1,317	1,348	1,651	2,097
42550 Communications Allowance	2,452	1,272	1,440	1,445	1,920
<b>41000 Personal Services</b>	<b>524,726</b>	<b>338,501</b>	<b>348,467</b>	<b>414,086</b>	<b>534,868</b>
51200 Operating	2,184	1,339	3,000	2,000	2,000
51850 Minor Tools	312	96	1,000	1,000	1,000
51950 Minor Office Equipment	70	0	0	0	0
51970 Software	1,770	0	1,000	0	1,000
51980 IT Hardware	68,921	2,667	15,000	10,000	12,000
<b>51000 Supplies</b>	<b>73,257</b>	<b>4,102</b>	<b>20,000</b>	<b>13,000</b>	<b>16,000</b>
61100 Communications Billing	0	41,786	66,000	70,000	79,000
68620 Computer Equipment	102,334	80,868	133,000	210,000	244,000
69300 Leased Computer Software	61,915	43,082	315,000	315,000	335,000
<b>60000 Contractual Services</b>	<b>164,249</b>	<b>165,736</b>	<b>514,000</b>	<b>595,000</b>	<b>658,000</b>
71100 Insurance and Bonds	0	3,380	2,841	2,841	2,024
76000 Depreciation	210,367	436,355	72,876	175,489	127,771
77450 Administrative Other	3,748	3,692	47,191	47,189	46,112
<b>70000 Other Charges</b>	<b>214,115</b>	<b>443,427</b>	<b>122,908</b>	<b>225,519</b>	<b>175,907</b>
84500 Office Machines & Equipm	0	5,299	0	0	0
84630 Info Tech Equipt - Netw	96,287	0	0	0	0
<b>80000 Capital Outlay</b>	<b>96,287</b>	<b>5,299</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>1,072,634</b>	<b>957,064</b>	<b>1,005,374</b>	<b>1,247,605</b>	<b>1,384,776</b>



### Employee Distribution By Position

**Entity:** 62032 - IT Infrastructure  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	HRL121	INFORMATION TECHNOLOGY TECHNICIAN
5.00	TEC134	IT INFRASTRUCTURE ENGINEER III
<b>6.00</b>		

## City of Amarillo

## IT Telecom

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
41100 Salaries and Wages	236,832	128,691	115,563	126,501	131,124
41620 Unscheduled	3,483	4,432	0	5,323	0
41820T Health Insurance	37,208	17,174	17,640	21,035	23,594
41900 Life	83	51	50	56	58
42010 Social Security - Medica	3,360	1,898	1,676	1,854	1,901
42020 Social Security - OASDI	13,762	7,307	6,115	6,929	7,069
42110 TMRS	52,912	24,179	14,150	15,784	16,000
42115 OPEB Funding	5,646	1,553	2,397	2,744	2,771
42300 State Unemployment	289	198	195	238	219
42400 Workers Compensation	5,775	826	589	639	649
42550 Communications Allowance	1,820	514	480	666	720
<b>41000 Personal Services</b>	<b>361,171</b>	<b>186,824</b>	<b>158,855</b>	<b>181,769</b>	<b>184,105</b>
51200 Operating	3,269	723	5,000	4,000	5,000
<b>51000 Supplies</b>	<b>3,269</b>	<b>723</b>	<b>5,000</b>	<b>4,000</b>	<b>5,000</b>
61100 Communications Billing	657,978	684,878	728,000	650,000	357,000
61410 Tuition	0	594	0	640	0
62000 Professional	0	280	2,000	0	2,000
68670 Communications Equipmen	102,685	99,068	102,000	120,000	103,000
69210 Rental City Equipment	5,879	5,879	5,879	5,879	5,997
<b>60000 Contractual Services</b>	<b>766,541</b>	<b>790,699</b>	<b>837,879</b>	<b>776,519</b>	<b>467,997</b>
71100 Insurance and Bonds	0	2,113	2,435	2,435	2,024
71240 Retiree Insurance From	0	2,239	0	0	0
76000 Depreciation	13,962	13,163	13,163	13,163	13,163
77450 Administrative Other	6,146	3,319	40,455	40,456	35,173
78250 Inventory Over/Short	240	0	0	0	0
<b>70000 Other Charges</b>	<b>20,348</b>	<b>20,834</b>	<b>56,053</b>	<b>56,055</b>	<b>50,360</b>
<b>TEXPENSES Total Expenses</b>	<b>1,151,329</b>	<b>999,080</b>	<b>1,057,787</b>	<b>1,018,343</b>	<b>707,462</b>

### Employee Distribution By Position

**Entity:** 62033 - IT Telecom  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
2.00	CLR053	311 CUSTOMER SERVICE REPRESENTATIVE II
1.00	CLR055	311 CUSTOMER SERVICE SUPERVISOR
1.00	HRL053	PBX OPERATOR
0.50	TEC030	INFORMATION TECHNOLOGY GENERALIST
<b>4.50</b>		

## City of Amarillo

## IT Security Department

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
41100 Salaries and Wages	136,264	23,731	0	0	0
41820T Health Insurance	8,421	255	0	0	0
41900 Life	17	1	0	0	0
42010 Social Security - Medica	1,942	343	0	0	0
42020 Social Security - OASDI	7,778	1,256	0	0	0
42110 TMRS	19,631	7,169	0	0	0
42115 OPEB Funding	3,311	293	0	0	0
42300 State Unemployment	49	0	0	0	0
42400 Workers Compensation	523	123	0	0	0
<b>41000 Personal Services</b>	<b>177,936</b>	<b>33,172</b>	<b>0</b>	<b>0</b>	<b>0</b>
51200 Operating	415	732	0	0	0
51970 Software	13	0	0	0	0
51980 IT Hardware	97	0	0	0	0
<b>51000 Supplies</b>	<b>525</b>	<b>732</b>	<b>0</b>	<b>0</b>	<b>0</b>
69300 Leased Computer Software	247,503	245,717	0	0	0
<b>60000 Contractual Services</b>	<b>247,503</b>	<b>245,717</b>	<b>0</b>	<b>0</b>	<b>0</b>
77450 Administrative Other	1,874	1,847	0	0	0
<b>70000 Other Charges</b>	<b>1,874</b>	<b>1,847</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>427,838</b>	<b>281,468</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of Amarillo

IT Capital

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
76000 Depreciation	0	48,387	327,645	96,511	96,510
<b>70000 Other Charges</b>	<b>0</b>	<b>48,387</b>	<b>327,645</b>	<b>96,511</b>	<b>96,510</b>
CIPACCT CIP Accounts	0	0	900,000	900,000	900,000
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>
<b>EXPENSES Total Expenses</b>	<b>0</b>	<b>48,387</b>	<b>1,227,645</b>	<b>996,511</b>	<b>996,510</b>



**(1120, 6300)**

## Budget Comparison

	2017/18 Actual	2018/19 Estimated	2019/20 Budgeted
Personnel Services	\$ 377,618	\$ 374,850	\$ 403,229
Supplies	665,438	707,827	736,289
Contractual Services	114,301	280,384	238,567
Other Charges	5,411,658	5,025,298	5,746,252
Capital Outlay	-	-	27,500
Operating Transfers	182	-	-
<b>Total Expenses</b>	<b>\$ 6,569,197</b>	<b>\$ 6,388,359</b>	<b>\$ 7,151,837</b>

## Mission

Risk Management provides accurate and timely recordings of losses incurred from City operations and reports these losses to appropriate outside service agencies. The division assists all levels of management and employees to maintain safety programs and practices that will ensure the safe and effective completion of City services and reduce accidents and injuries. Risk Management seeks the best possible coverage for insurance needs versus self-insurance. The division maintains high standards of compliance with Texas state requirements by paying medical bills on time and accurately reporting information to the state. Risk Management also provides City departments with cost-effective self-insurance benefits.

## Strategic Approach

The Risk Management division is a support service to all City departments for the coordination and administration of various claims generated from City operations. This includes workers' compensation, auto liability, general liability, and City property damage claims. This service also includes assistance with incident investigations, in-service safety training programs, administering safety programs and policies, and developing and revising safety programs as needed. Risk Management also assists the Finance department in evaluating current insurance needs throughout the City. Existing policies are evaluated for coverage options and renewed as needed.

The Risk Management Fund (also known as the Self-Insurance Fund) provides coverage for most of the City's exposures including general liability, workers' compensation, employer's liability, police officer liability, public official liability, auto liability, and auto physical damage. The Risk Management Fund purchases property insurance (including boiler and machinery), police office liability, and malpractice insurance for our clinic. It also carries excess workers' compensation insurance. The City generally has very high deductibles or self-insurance reserves with purchased coverage. State law protects the City

with an overall liability limit of up to \$500,000 per occurrence; therefore, the City has not purchased excess coverage for auto or general liability.

In line with City Council Pillars outlined in the 2018 BluePrint for Amarillo, the Risk Management Fund seeks to analyze all departments' policies and functions to better utilize loss prevention techniques as an everyday departmental function. Commitment to Safety is a City Manager Initiative included in the BluePrint to reduce expenditures for injuries, property damages, and liability that directly affects the City's available funds. An effective and Best Practice Safety Management System is vital to reduce these expenditures. While safety programs have predictable costs, claims losses do not. Claims costs can fluctuate a high degree from year-to-year due to large, sometimes catastrophic, losses. The budget for the following programs is based on averages and trends in each area over a period of time.

## Programs

### Claims Management

**2019/20 Budget — \$334,152**

Under Claims Management, Risk Management staff maintains accurate and informative claim files on all City losses including workers' compensation, property loss, auto liability, and general liability. Staff adjusters analyze claims for accuracy and validity, monitor claim progress, and coordinate with claimants to reach reasonable settlements. Risk Management analyzes claim history and losses to identify trends, and implement loss control measures. Risk Management works collaboratively with City departments to identify loss prevention and reduction methods designed to reduce injuries, accidents, and liability.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total claims processed	647	650	625

### Self-Insurance General

**2019/20 Budget — \$588,860**

Risk Management transitioned workers' compensation claims handling to a third party administrator (TPA) in June 2017 for all injuries that occurred on or after June 12, 2017. In January 2019, all workers' compensation claims were transferred to the TPA. This change is expected to reduce workers' compensation claims costs by better utilizing network savings and applying best practices to more efficiently provide cost control measures. Risk Management continues to receive and process the injury claims from City departments before transferring the claim to our TPA. Risk Management also continues to coordinate return-to-work and modified duty with City departments. A major part of the City's workers' compensation program is employee safety. Risk Management oversees employee safety initiatives and provides safety and health training to all City departments.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Safety footwear purchased	797	805	810
Safety eyewear purchased	17	25	25
<b>Employees Trained:</b>			
CPR-first aid-AED <sup>1</sup>	216	60	60

Forklift training	40	24	24
Job safety observation <sup>2</sup>	12	100	200
Incident investigation <sup>3</sup>	8	30	55
12 Codes of Safe Practice	600	500	500
Dept stretching programs	10	12	20
Drug and alcohol testing <sup>4</sup>	95	160	200

<sup>1</sup>During 2017, all City employees were retrained on this subject as a refresher. New-hires are trained during orientation.

<sup>2</sup>JSO is a priority for the Safety Coordinator and the frequency of JSO has been substantially increased.

<sup>3</sup>Risk Management staff will substantially increase incident investigations in FY 2019-20.

<sup>4</sup>Drug and alcohol testing has been increased due to FTA requirements and per City policy.

## Unemployment Claims 2019/20 Budget — \$80,511

The City is self-insured for Unemployment Claims. Risk Management found that changing regulations forced employers to provide a high level of representation and cooperation with the state. As a result, Risk Management partnered with Equifax Workforce Solutions for several services including representation at hearings at all levels, preparation of cases and responses of complex employment actions with the state. These claims are handled by the Human Resources department.

### *Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Numbers of cases	66	52	50
Percentage of positive outcome	97%	97%	97%

## Fire and Extended Coverage 2019/20 Budget — \$1,339,250

The City has purchased a Property Insurance policy that covers all of the City's property. On June 1, 2018, Risk Management renewed the insurance through Affiliated Factory Mutual Insurance. There is now a 5% wind and hail deductible per location, with a policy limit of \$600,000,000 per occurrence. For losses less than the deductible, the claims are handled in-house by the Risk Management department as property loss occurrences.

### *Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Claims Processed	21	30	30
Paid Claims	\$158,792	\$498,277 <sup>1</sup>	\$425,000
Premium for Property Policy	\$477,492	\$920,380 <sup>2</sup>	\$950,000

<sup>1</sup>Large loss fire at Arden Road Pump Station (\$250,000).

<sup>2</sup>Premium increase anticipated at renewal due to changes in state-wide insurance losses causing hardening market by decreasing coverage and increasing deductibles and premium.



**Workers' Compensation**  
**2019/20 Budget — \$3,003,527**

Workers' Compensation manages all of the City's workplace injuries. The City utilizes a TPA to administer these claims. However, Risk Management staff continue to manage the employees involved in workplace injuries. This program also funds the medical and indemnity payments associated with workplace injuries. The Workers' Compensation program also includes a comprehensive safety program. The mission of the safety program is to reduce the risks of injuries, illnesses, and fatalities. The safety program results in cost savings in numerous areas, including lower workers' compensation costs and overall medical expenses, fewer lost work days, a reduction in the costs to train replacement employees, and a reduction in impact on crew workload related to overtime and downtime caused by injuries and property damage. A work environment with a strong Safety culture prevents accidents, which results in improved productivity and employee satisfaction.

The Injury Incident Rate is the number of injuries per 100 full-time employees; the average for Public Administration is 6.5 as provided by North American Industry Classification System (NAICS), 2017. Addressing the City's Injury Incident Rate falls in line with the City Manager Initiative of Commitment to Safety.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Claims paid	\$2,601,536	\$2,267,000	\$2,297,972
Number of injuries	286	264	265
Average cost per injury	\$9,096	\$8,587	\$8,672
Medical bills paid timely	98%	99%	100%
Injury Incident Rate	11.4	11.0	8.0

**General Liability & Property Loss**  
**2019/20 Budget — \$676,375**

General Liability is liability to a third party for the City's negligence that does not arise from the use of a City motor vehicle. Examples would be City employees digging to repair a water main and accidentally cutting some other service line, someone slipping and falling in a City building, or a sewer backing up into a citizen's home.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Claims paid	\$167,784	\$418,385	\$418,385
Number of claims	46	50	50
Average cost per claim	\$1,844	\$4,721	\$4,184

**Police Professional (Law Enforcement Liability)**  
**2019/20 Budget — \$200,263**

The City has had law enforcement liability coverage for seven years. This is a policy with high limits for issues surrounding claims for personal injury and property damages from police actions. Due to the

national litigation and claims trends, it is vital to keep this coverage for protection of the self-insurance fund.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Number of claims	9	5	5
Cost per claim	\$455	\$1,000	\$1,000

**Auto Liability and Physical Damage  
2019/20 Budget — \$928,899**

This portion of the self-insurance fund covers all losses to City motor vehicles, including City property damage, City comprehensive damage, City liability for personal injury, and property damages to a third party. All claims are handled by Risk Management.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Claims paid	\$1,918,336 <sup>1</sup>	\$1,287,479	\$933,072
Number of incidents	270	328	258 <sup>2</sup>
Average cost per incident	\$7,105	\$3,925	\$3,617

<sup>1</sup>One large claim for \$500,000.

<sup>2</sup>Five-year average.

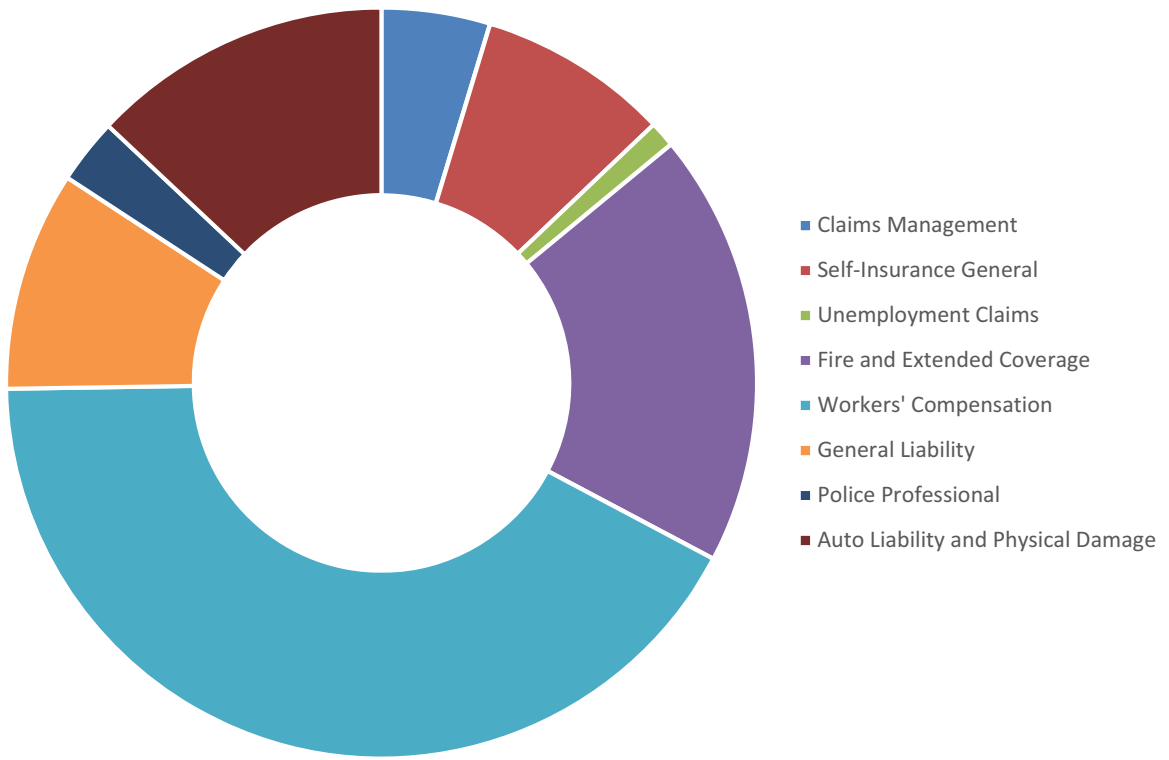
**Authorized Positions**

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	4	4	4
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>4</b>	<b>4</b>	<b>4</b>

**2019/20 Expenditures by Funding Source**

General Fund	\$	334,152
Self-Insurance Fund	\$	6,817,685

**Total Risk Management and Self-Insurance Fund 2019/20  
Budget — \$7,151,837**



City of Amarillo

Risk Management

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
41100 Salaries and Wages	186,755	181,858	187,941	203,493	202,475
41300 Incentive	602	602	600	599	600
41820T Health Insurance	33,917	28,059	32,029	31,961	34,270
41900 Life	50	45	50	50	50
42010 Social Security - Medica	2,604	2,581	2,821	2,985	3,032
42020 Social Security - OASDI	11,133	11,037	12,062	12,764	12,963
42110 TMRS	22,429	23,222	23,821	25,835	25,512
42115 OPEB Funding	4,728	4,597	4,727	5,129	5,081
42300 State Unemployment	146	135	146	151	146
42400 Workers Compensation	931	904	914	1,000	983
42510 Car Allowance	6,016	5,557	6,000	5,988	6,000
42550 Communications Allowance	1,203	1,171	1,200	2,395	2,400
<b>41000 Personal Services</b>	<b>270,515</b>	<b>259,769</b>	<b>272,312</b>	<b>292,348</b>	<b>293,511</b>
51110 Office Expense	8,457	8,730	5,396	8,994	5,396
51115 Employee Recognition Pro	0	0	250	0	250
51200 Operating	325	258	200	258	200
51300 Clothing and Linen	208	208	500	0	500
51400 Photographic	104	202	475	0	475
51700 Education	846	1,120	4,020	3,522	4,020
51980 IT Hardware	0	0	0	0	1,900
55100 Publications	40	40	500	40	500
<b>51000 Supplies</b>	<b>9,980</b>	<b>10,558</b>	<b>11,341</b>	<b>12,814</b>	<b>13,241</b>
61200 Postage	2,147	2,029	2,604	4,373	2,604
61400 Dues	495	810	2,000	345	2,000
61410 Tuition	3,595	0	0	0	0
62000 Professional	5,412	4,097	12,500	6,209	12,500
<b>60000 Contractual Services</b>	<b>11,648</b>	<b>6,936</b>	<b>17,104</b>	<b>10,927</b>	<b>17,104</b>
71100 Insurance and Bonds	1,884	1,268	1,217	1,217	1,518
74000 Printing and Binding	0	500	1,500	500	1,500
75100 Travel	6,116	1,504	7,028	3,351	7,028
75300 Meals and Local	58	184	250	248	250
<b>70000 Other Charges</b>	<b>8,057</b>	<b>3,455</b>	<b>9,995</b>	<b>5,316</b>	<b>10,296</b>
<b>TEXPENSES Total Expenses</b>	<b>300,200</b>	<b>280,718</b>	<b>310,752</b>	<b>321,405</b>	<b>334,152</b>

### Employee Distribution By Position

**Entity:** 1120 - Risk Management  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM135	RISK MANAGEMENT DIRECTOR
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
1.00	MGT610	CLAIMS ADMINISTRATOR
<b>3.00</b>		

City of Amarillo

Self Insurance General

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37110 Interest Income	124,297	223,013	231,600	279,784	279,784
37115 Unrealized G/L	-27,040	-20,369	0	-348	0
<b>37109 Interest Earnings</b>	<b>97,257</b>	<b>202,644</b>	<b>231,600</b>	<b>279,436</b>	<b>279,784</b>
37310 Self Insurance Premium	597,657	488,298	475,000	482,594	542,000
<b>37199 Administrative Charges</b>	<b>597,657</b>	<b>488,298</b>	<b>475,000</b>	<b>482,594</b>	<b>542,000</b>
<b>TREVENUE Total Revenues</b>	<b>694,913</b>	<b>690,943</b>	<b>706,600</b>	<b>762,030</b>	<b>821,784</b>
62000 Professional	10,066	0	10,100	10,000	0
69300 Leased Computer Software	129,249	49,746	121,300	200,884	83,250
<b>60000 Contractual Services</b>	<b>139,315</b>	<b>49,746</b>	<b>131,400</b>	<b>210,884</b>	<b>83,250</b>
71100 Insurance and Bonds	77,080	81,324	80,000	72,424	79,100
71290 Comp Claims Paid	531	0	0	0	0
71320 Risk Management Service	4,000	11,083	4,800	38,561	42,000
76000 Depreciation	2,256	1,450	332	332	332
77450 Administrative Other	481,304	386,758	389,560	389,562	372,978
<b>70000 Other Charges</b>	<b>565,171</b>	<b>480,614</b>	<b>474,692</b>	<b>500,878</b>	<b>494,410</b>
92120 Information Services	0	182	0	0	0
<b>92000 Operating Transfers</b>	<b>0</b>	<b>182</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>704,487</b>	<b>530,542</b>	<b>606,092</b>	<b>711,762</b>	<b>577,660</b>

City of Amarillo

Unemployment Claims

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37310 Self Insurance Premium	110,919	122,684	122,000	125,344	125,344
<b>37199 Administrative Charges</b>	<b>110,919</b>	<b>122,684</b>	<b>122,000</b>	<b>125,344</b>	<b>125,344</b>
<b>TREVENUE Total Revenues</b>	<b>110,919</b>	<b>122,684</b>	<b>122,000</b>	<b>125,344</b>	<b>125,344</b>
62000 Professional	8,052	8,454	8,880	8,876	9,324
<b>60000 Contractual Services</b>	<b>8,052</b>	<b>8,454</b>	<b>8,880</b>	<b>8,876</b>	<b>9,324</b>
71250 Paid Claims	9,811	87,504	66,776	67,881	71,187
71330 Incurred Claims	48,528	-22,462	0	0	0
<b>70000 Other Charges</b>	<b>58,339</b>	<b>65,042</b>	<b>66,776</b>	<b>67,881</b>	<b>71,187</b>
<b>TEXPENSES Total Expenses</b>	<b>66,391</b>	<b>73,496</b>	<b>75,656</b>	<b>76,757</b>	<b>80,511</b>

City of Amarillo

Fire & Extended Coverage

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37310 Self Insurance Premium	824,012	1,251,959	2,057,237	2,090,137	1,339,250
<b>37199 Administrative Charges</b>	<b>824,012</b>	<b>1,251,959</b>	<b>2,057,237</b>	<b>2,090,137</b>	<b>1,339,250</b>
37145 Insurance Recoveries	0	82,261	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>0</b>	<b>82,261</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>824,012</b>	<b>1,334,220</b>	<b>2,057,237</b>	<b>2,090,137</b>	<b>1,339,250</b>
62000 Professional	2,695	5,390	3,000	51,082	3,000
<b>60000 Contractual Services</b>	<b>2,695</b>	<b>5,390</b>	<b>3,000</b>	<b>51,082</b>	<b>3,000</b>
71100 Insurance and Bonds	482,180	506,555	555,960	633,490	911,250
71250 Paid Claims	407,979	158,792	248,277	425,000	425,000
<b>70000 Other Charges</b>	<b>890,159</b>	<b>665,347</b>	<b>804,237</b>	<b>1,058,490</b>	<b>1,336,250</b>
<b>TEXPENSES Total Expenses</b>	<b>892,854</b>	<b>670,737</b>	<b>807,237</b>	<b>1,109,572</b>	<b>1,339,250</b>



City of Amarillo

Workers Compensation

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37310 Self Insurance Premium	12,213	0	0	0	0
37315 W/C Premium City Pay	2,683,669	2,724,215	2,708,000	2,749,869	2,708,000
<b>37199 Administrative Charges</b>	<b>2,695,882</b>	<b>2,724,215</b>	<b>2,708,000</b>	<b>2,749,869</b>	<b>2,708,000</b>
<b>TREVENUE Total Revenues</b>	<b>2,695,882</b>	<b>2,724,215</b>	<b>2,708,000</b>	<b>2,749,869</b>	<b>2,708,000</b>
41100 Salaries and Wages	73,092	74,514	71,538	78,288	78,314
41500 PFP	0	0	923	0	2,200
41820T Health Insurance	8,421	8,429	8,820	8,801	9,437
41900 Life	17	17	17	17	17
42010 Social Security - Medica	1,072	1,093	1,081	1,166	1,179
42020 Social Security - OASDI	4,582	4,675	4,621	4,987	5,041
42110 TMRS	21,979	13,903	9,127	10,010	9,922
42115 OPEB Funding	1,879	1,530	1,811	1,987	1,976
42300 State Unemployment	739	581	49	581	49
42400 Workers Compensation	243	377	350	387	382
42510 Car Allowance	3,008	3,009	3,000	2,994	3,000
42550 Communications Allowance	1,203	1,204	1,200	1,198	1,200
42560 Change in Sick and Annua	8,663	8,516	0	0	0
PSCCHG Personal Svcs Changes	0	0	0	0	-3,000
<b>41000 Personal Services</b>	<b>124,898</b>	<b>117,849</b>	<b>102,538</b>	<b>110,416</b>	<b>109,718</b>
51110 Office Expense	165	512	0	464	200
51115 Employee Recognition Pro	0	0	0	350	0
51120 Safety Program	93,881	70,013	48,000	64,478	74,355
51125 Training	0	3,499	33,000	10,100	33,000
51300 Clothing and Linen	98,403	93,133	103,486	98,406	103,486
51980 IT Hardware	0	1,820	0	2,746	0
<b>51000 Supplies</b>	<b>192,449</b>	<b>168,977</b>	<b>184,486</b>	<b>176,543</b>	<b>211,041</b>
62000 Professional	0	41,199	95,000	95,000	95,000
68300 R & M - Improvements	0	2,575	0	0	0
69210 Rental City Equipment	0	0	0	0	5,889
<b>60000 Contractual Services</b>	<b>0</b>	<b>43,774</b>	<b>95,000</b>	<b>95,000</b>	<b>100,889</b>
71100 Insurance and Bonds	112,466	175,000	160,531	225,000	250,506
71250 Paid Claims	32,859	67,378	0	83,051	0
71290 Comp Claims Paid	2,512,133	2,601,536	2,479,000	2,267,000	2,297,972
71330 Incurred Claims	-291,123	4,787	0	0	0
75100 Travel	453	1,333	0	1,364	1,400
77610 Information Technology -	0	2,429	5,648	5,648	4,501
<b>70000 Other Charges</b>	<b>2,366,789</b>	<b>2,852,462</b>	<b>2,645,179</b>	<b>2,582,062</b>	<b>2,554,379</b>
84100 Auto-Rolling Stock & Equ	0	0	0	0	27,500
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27,500</b>
<b>TEXPENSES Total Expenses</b>	<b>2,684,135</b>	<b>3,183,063</b>	<b>3,027,202</b>	<b>2,964,022</b>	<b>3,003,527</b>

**Employee Distribution By Position**

**Entity:** 63125 - Workers Compensation  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	PRF160	SAFETY COORDINATOR
<b>1.00</b>		

## City of Amarillo

## General Liability

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37310 Self Insurance Premium	456,651	453,737	443,385	450,478	676,375
<b>37199 Administrative Charges</b>	<b>456,651</b>	<b>453,737</b>	<b>443,385</b>	<b>450,478</b>	<b>676,375</b>
<b>TREVENUE Total Revenues</b>	<b>456,651</b>	<b>453,737</b>	<b>443,385</b>	<b>450,478</b>	<b>676,375</b>
62000 Professional	2,087	0	25,000	0	25,000
<b>60000 Contractual Services</b>	<b>2,087</b>	<b>0</b>	<b>25,000</b>	<b>0</b>	<b>25,000</b>
71250 Paid Claims	208,510	167,784	418,385	532,117	651,375
71290 Comp Claims Paid	271	0	0	0	0
71330 Incurred Claims	394,508	-456,535	0	0	0
<b>70000 Other Charges</b>	<b>603,289</b>	<b>-288,751</b>	<b>418,385</b>	<b>532,117</b>	<b>651,375</b>
<b>TEXPENSES Total Expenses</b>	<b>605,375</b>	<b>-288,751</b>	<b>443,385</b>	<b>532,117</b>	<b>676,375</b>

City of Amarillo

Police Professional

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37310 Self Insurance Premium	186,510	180,327	184,963	187,921	200,263
<b>37199 Administrative Charges</b>	<b>186,510</b>	<b>180,327</b>	<b>184,963</b>	<b>187,921</b>	<b>200,263</b>
<b>TREVENUE Total Revenues</b>	<b>186,510</b>	<b>180,327</b>	<b>184,963</b>	<b>187,921</b>	<b>200,263</b>
71100 Insurance and Bonds	188,000	178,826	184,963	191,505	200,263
<b>70000 Other Charges</b>	<b>188,000</b>	<b>178,826</b>	<b>184,963</b>	<b>191,505</b>	<b>200,263</b>
<b>TEXPENSES Total Expenses</b>	<b>188,000</b>	<b>178,826</b>	<b>184,963</b>	<b>191,505</b>	<b>200,263</b>

City of Amarillo

Automobile Liability

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37310 Self Insurance Premium	396,855	403,806	407,742	414,264	403,562
<b>37199 Administrative Charges</b>	<b>396,855</b>	<b>403,806</b>	<b>407,742</b>	<b>414,264</b>	<b>403,562</b>
<b>TREVENUE Total Revenues</b>	<b>396,855</b>	<b>403,806</b>	<b>407,742</b>	<b>414,264</b>	<b>403,562</b>
71250 Paid Claims	427,655	214,223	407,742	807,304	403,562
71330 Incurred Claims	-152,630	1,034,627	0	0	0
<b>70000 Other Charges</b>	<b>275,025</b>	<b>1,248,850</b>	<b>407,742</b>	<b>807,304</b>	<b>403,562</b>
<b>TEXPENSES Total Expenses</b>	<b>275,025</b>	<b>1,248,850</b>	<b>407,742</b>	<b>807,304</b>	<b>403,562</b>

## City of Amarillo

## Auto Physical Damage

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37310 Self Insurance Premium	515,737	510,430	525,330	533,734	525,330
<b>37199 Administrative Charges</b>	<b>515,737</b>	<b>510,430</b>	<b>525,330</b>	<b>533,734</b>	<b>525,330</b>
<b>TREVENUE Total Revenues</b>	<b>515,737</b>	<b>510,430</b>	<b>525,330</b>	<b>533,734</b>	<b>525,330</b>
51800 Fuel & Oil	0	7	0	0	7
52050 Auto Parts	390,848	376,083	392,000	376,214	392,000
52050LABOR Auto Parts Labor	115,113	106,478	116,500	103,961	116,500
52120 Tires and Tubes Other	2,696	3,335	3,500	3,400	3,500
<b>51000 Supplies</b>	<b>508,658</b>	<b>485,903</b>	<b>512,000</b>	<b>483,575</b>	<b>512,007</b>
71250 Paid Claims	-55,927	57,369	13,330	7,824	13,330
71330 Incurred Claims	31,964	126,215	0	0	0
<b>70000 Other Charges</b>	<b>-23,963</b>	<b>183,584</b>	<b>13,330</b>	<b>7,824</b>	<b>13,330</b>
<b>TEXPENSES Total Expenses</b>	<b>484,694</b>	<b>669,486</b>	<b>525,330</b>	<b>491,399</b>	<b>525,337</b>

City of Amarillo

City Property

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37409 Accident Damage Revenue	40	0	100	0	100
37418 Non City Damage Claim	0	0	100	0	100
<b>37400 Miscellaneous Revenue</b>	<b>40</b>	<b>0</b>	<b>200</b>	<b>0</b>	<b>200</b>
<b>TREVENUE Total Revenues</b>	<b>40</b>	<b>0</b>	<b>200</b>	<b>0</b>	<b>200</b>
78230 Loss on Bad Debt	1,043	22,230	0	10,423	11,200
<b>70000 Other Charges</b>	<b>1,043</b>	<b>22,230</b>	<b>0</b>	<b>10,423</b>	<b>11,200</b>
<b>TEXPENSES Total Expenses</b>	<b>1,043</b>	<b>22,230</b>	<b>0</b>	<b>10,423</b>	<b>11,200</b>



**(1340, 6400, 6500)**

## Budget Comparison

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 567,668	\$ 630,066	\$ 643,928
Supplies	58,424	51,534	22,314
Contractual Services	2,222,248	2,073,818	2,194,507
Other Charges	23,177,474	23,147,732	26,338,694
Operating Transfers	160	-	-
<b>Total Expenses</b>	<b>\$ 26,025,974</b>	<b>\$ 25,903,150</b>	<b>\$ 29,199,443</b>

## Mission

The City of Amarillo Benefits Administration provides quality benefits to employees in a cost effective manner for both the employee and employer.

## Strategic Approach

The Benefits Administration department is responsible for the management of the City's health-related plans, volunteer benefits, and retirement plans. Also under supervision of the department are the City's Employee Health Insurance Fund, Wellness Clinic, and Flexible Spending Fund.

The Benefits Administration department utilizes third-party administrators for the delivery of each benefit. By using third-party administrators, the City can ensure the use of Best Practices, appropriate Contract Management of vendors, and provide access to modern Technological Services for participating members.

## Programs

### Benefits Administration

**2019/20 Budget — \$255,661**

The Benefits Administration Division is responsible for the administration of all health related benefit plans, the City Care Clinic, and the employee wellness program. In addition, the two retirement plans offered to employees by the City, are administered by the division.

Financial administration of employee benefit plans is performed in collaboration with the City's Finance Department.



*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Annual Audit of enrollment records will indicate correct entry into all systems	98%	98%	98%
Annual Audit of COBRA enrollment records will indicate notification being sent within 14 days of employee termination	100%	98%	100%
Quarterly (4 meetings) meetings with medical, dental, and pharmacy vendor will occur	4	4	4
<b>Vision Plan:</b>			
Total enrolled	1,130	1,198	1,300
COBRA enrolled	1	1	1
Total lives covered	2,060	2,250	2,250
<b>Life Insurance Plan:</b>			
Basic Life Only	550	490	511
Supplement Plan I	1,522	1,507	1,533
Supplement Plan II	1,106	1,081	1,066
Dependent Life	947	907	886
Retiree 5K	140	131	128
Retiree 10K	154	157	161
Retiree dependent	91	93	93

## **Health Plan**

### **2019/20 Budget — \$26,458,271**

Responsible for the provision of medical benefits to participating employees/retirees and their enrolled dependents.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Active employees enrolled	1,806	1,809	1,841
Retirees enrolled	324	325	327
COBRA enrolled	2	3	3
Total lives covered	4,761	4,858	4,858

## **Dental Plan**

### **2019/20 Budget — \$1,181,889**

Responsible for the provision of dental benefits to participating employees/retirees and their enrolled dependents.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Employees Enrolled	1,541	1,582	1,648
Retirees enrolled	222	222	224
COBRA enrolled	3	1	1
Total lives covered	3,977	4,100	4,223

**Employee Health and Wellness Clinic  
2019/20 Budget — \$721,353**

The City Care clinic’s mission is to provide quality primary care to employees enrolled in the health plan and their enrolled dependents.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Appointments booked	6,463	5,103	4,375
Appointments seen	5,344	4,173	3,446
Appointments cancelled	489	345	369
No show	1,119	930	928
No show rate will remain less than 10%	17%	18%	21%

**Employee Wellness Program  
2019/20 Budget — \$24,469**

Responsible for the provision of a wellness program for eligible employees to assist with the identification of high risk health factors and the development of healthy behaviors.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Eligible employees will participate and complete wellness program	*	100%	100%

*\*Wellness program not initiated*

**Flexible Spending Plan  
2019/20 Budget — \$557,800**

Responsible for the provision of flexible spending account benefits to participating employees and their eligible dependents.

Performance Measures/Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Total enrolled	303	266	241
Retirees enrolled	0	0	0
COBRA enrolled	0	0	0

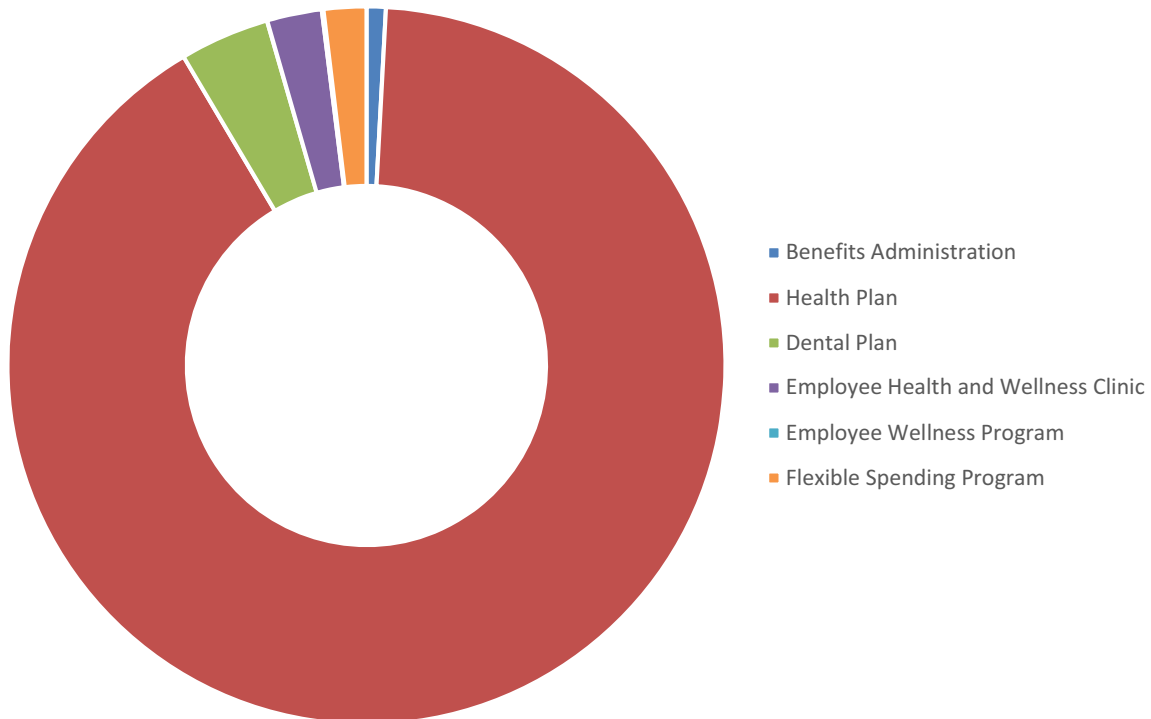
## Authorized Positions

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	8	8	8
Part-time Positions	1	1	1
<b>Total Positions</b>	<b>9</b>	<b>9</b>	<b>9</b>

## 2019/20 Expenditures by Funding Source

General Fund	\$	255,661
Employee Insurance Fund	\$	28,385,982
Employee Flexible Spending Fund	\$	557,800

## Total Benefits Administration 2019/20 Budget — \$29,199,443



City of Amarillo

Health Plan Administration

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
41100 Salaries and Wages	182,392	179,692	178,559	181,595	183,070
41820T Health Insurance	21,399	20,825	21,798	21,745	23,317
41900 Life	50	50	50	50	50
42010 Social Security - Medica	2,530	2,500	2,633	2,615	2,698
42020 Social Security - OASDI	10,034	9,952	10,439	10,487	10,710
42110 TMRS	21,367	22,424	22,231	22,592	22,705
42115 OPEB Funding	4,199	4,150	4,091	4,214	4,198
42300 State Unemployment	195	195	195	197	195
42400 Workers Compensation	1,466	1,450	1,423	1,457	1,454
42510 Car Allowance	3,008	3,009	3,000	2,994	3,000
<b>41000 Personal Services</b>	<b>246,640</b>	<b>244,248</b>	<b>244,419</b>	<b>247,946</b>	<b>251,397</b>
51110 Office Expense	101	0	0	0	0
<b>51000 Supplies</b>	<b>101</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
61410 Tuition	60	0	0	0	0
<b>60000 Contractual Services</b>	<b>60</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
71100 Insurance and Bonds	2,500	2,571	4,194	4,194	4,263
75300 Meals and Local	0	23	0	89	0
<b>70000 Other Charges</b>	<b>2,500</b>	<b>2,594</b>	<b>4,194</b>	<b>4,283</b>	<b>4,263</b>
<b>TEXPENSES Total Expenses</b>	<b>249,301</b>	<b>246,842</b>	<b>248,613</b>	<b>252,230</b>	<b>255,661</b>

### Employee Distribution By Position

**Entity:** 1340 - Health Plan Administration  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM620	BENEFITS MANAGER
1.00	CLR065	BENEFITS COORDINATOR I
1.00	HRL904	ADMINISTRATIVE ASSISTANT
1.00	PRF625	BENEFITS SPECIALIST
<b>4.00</b>		

## City of Amarillo

## Health Plan

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
34810 Employee Health Ins Pre	3,108,308	3,139,633	3,133,750	3,195,418	3,259,326
34820 Retiree Health Ins Prem	1,372,156	1,376,104	1,396,200	1,370,349	1,397,757
34830 Cobra Health Ins Premiu	27,006	48,684	27,720	36,893	39,691
34850 City Paid Health Premiu	17,775,968	17,848,642	18,700,544	18,813,644	20,130,599
34870 Claim Refund	205,290	10,091	23,500	0	0
34890 Drug Rebate Revenue	623,529	1,084,205	650,000	1,317,261	1,317,261
<b>34800 Other</b>	<b>23,112,257</b>	<b>23,507,360</b>	<b>23,931,714</b>	<b>24,733,565</b>	<b>26,144,634</b>
37110 Interest Income	45,381	119,645	96,000	153,182	153,182
37115 Unrealized G/L	-9,497	-24,839	0	0	0
<b>37109 Interest Earnings</b>	<b>35,884</b>	<b>94,806</b>	<b>96,000</b>	<b>153,182</b>	<b>153,182</b>
37140 Returned Check Fees	210	480	300	360	300
37410 Miscellaneous Revenue	0	-3,167	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>210</b>	<b>-2,687</b>	<b>300</b>	<b>360</b>	<b>300</b>
<b>TREVENUE Total Revenues</b>	<b>23,148,350</b>	<b>23,599,479</b>	<b>24,028,014</b>	<b>24,887,106</b>	<b>26,298,115</b>
51110 Office Expense	26,148	8,846	13,951	7,890	9,696
51200 Operating	300	280	1,000	191	1,000
51700 Education	0	79	83	76	84
55100 Publications	517	0	0	0	0
<b>51000 Supplies</b>	<b>26,965</b>	<b>9,205</b>	<b>15,034</b>	<b>8,156</b>	<b>10,780</b>
61200 Postage	3,726	3,560	5,000	3,428	3,500
61400 Dues	1,673	1,966	1,049	708	1,000
61410 Tuition	0	50	1,400	50	1,400
62000 Professional	1,738,578	1,800,381	1,793,921	1,793,921	1,882,809
<b>60000 Contractual Services</b>	<b>1,743,978</b>	<b>1,805,957</b>	<b>1,801,370</b>	<b>1,798,107</b>	<b>1,888,709</b>
71100 Insurance and Bonds	311,749	330,031	326,340	353,960	326,340
71210 Life Insurance	106,657	109,186	106,800	109,237	106,800
71230 Retiree Insurance Subsi	908,160	952,270	906,185	974,970	906,185
71245 Other Tax Expense	10,801	11,317	10,000	11,317	10,000
71260 Medical Insurance Claim	16,322,584	19,097,074	20,037,400	21,139,746	23,190,050
71265 Post Retirement HC Cost	1,573,845	0	0	0	0
71310 Incurred Medical Claims	92,112	1,067,854	0	0	0
71360 Wellness	39,403	22,363	22,626	18,221	22,626
74000 Printing and Binding	7,351	8,445	9,000	4,830	9,000
75100 Travel	396	2,311	3,500	752	3,500
75300 Meals and Local	83	0	260	0	450
78230 Loss on Bad Debt	20,955	7,704	8,300	6,609	8,300
<b>70000 Other Charges</b>	<b>19,394,094</b>	<b>21,608,555</b>	<b>21,430,411</b>	<b>22,619,642</b>	<b>24,583,251</b>
92120 Information Services	0	159	0	0	0
<b>92000 Operating Transfers</b>	<b>0</b>	<b>159</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>21,165,036</b>	<b>23,423,876</b>	<b>23,246,815</b>	<b>24,425,905</b>	<b>26,482,740</b>

City of Amarillo

Dental Plan

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
34840 Dental Insurance Premiu	1,227,512	1,282,848	1,284,000	1,306,040	1,306,040
<b>34800 Other</b>	<b>1,227,512</b>	<b>1,282,848</b>	<b>1,284,000</b>	<b>1,306,040</b>	<b>1,306,040</b>
<b>TREVENUE Total Revenues</b>	<b>1,227,512</b>	<b>1,282,848</b>	<b>1,284,000</b>	<b>1,306,040</b>	<b>1,306,040</b>
62000 Professional	57,509	59,305	60,000	56,008	63,000
<b>60000 Contractual Services</b>	<b>57,509</b>	<b>59,305</b>	<b>60,000</b>	<b>56,008</b>	<b>63,000</b>
71260 Medical Insurance Claim	969,161	1,029,526	1,075,546	1,017,170	1,118,889
71310 Incurred Medical Claims	-14,000	-9,000	0	0	0
<b>70000 Other Charges</b>	<b>955,161</b>	<b>1,020,526</b>	<b>1,075,546</b>	<b>1,017,170</b>	<b>1,118,889</b>
<b>TEXPENSES Total Expenses</b>	<b>1,012,670</b>	<b>1,079,831</b>	<b>1,135,546</b>	<b>1,073,179</b>	<b>1,181,889</b>

## City of Amarillo

## City Care Clinic

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
34810 Employee Health Ins Pre	1,220	900	1,300	730	1,300
<b>34800 Other</b>	<b>1,220</b>	<b>900</b>	<b>1,300</b>	<b>730</b>	<b>1,300</b>
37410 Miscellaneous Revenue	0	535	0	535	0
<b>37400 Miscellaneous Revenue</b>	<b>0</b>	<b>535</b>	<b>0</b>	<b>535</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>1,220</b>	<b>1,435</b>	<b>1,300</b>	<b>1,265</b>	<b>1,300</b>
41100 Salaries and Wages	244,247	219,923	264,889	247,527	266,066
41300 Incentive	6,645	1,204	1,200	1,198	1,200
41500 PFP	0	0	5,924	0	5,924
41620 Unscheduled	4,505	2,780	4,000	2,606	4,000
41820T Health Insurance	39,549	37,056	47,590	45,452	53,145
41900 Life	71	67	83	76	83
42010 Social Security - Medica	3,569	3,114	3,858	3,554	3,875
42020 Social Security - OASDI	14,664	13,313	16,498	15,196	16,570
42110 TMRS	64,037	38,777	32,583	30,566	32,613
42115 OPEB Funding	5,971	3,755	6,466	6,072	6,495
42300 State Unemployment	206	195	244	257	244
42400 Workers Compensation	2,017	1,659	2,312	2,053	2,316
42560 Change in Sick and Annua	2,007	1,579	0	0	0
<b>41000 Personal Services</b>	<b>387,488</b>	<b>323,421</b>	<b>385,647</b>	<b>354,557</b>	<b>392,531</b>
51110 Office Expense	4,792	4,981	1,500	5,269	2,100
51125 Training	0	0	0	0	234
51200 Operating	708	660	0	657	0
51350 Chemical and Medical	65,993	43,578	35,000	68,069	9,200
<b>51000 Supplies</b>	<b>71,493</b>	<b>49,219</b>	<b>36,500</b>	<b>73,995</b>	<b>11,534</b>
61200 Postage	15	1	50	5	25
61400 Dues	630	1,308	1,100	1,444	502
61410 Tuition	0	84	1,300	76	0
62000 Professional	342,148	347,160	194,998	251,161	227,271
<b>60000 Contractual Services</b>	<b>342,793</b>	<b>348,552</b>	<b>197,448</b>	<b>252,686</b>	<b>227,798</b>
71100 Insurance and Bonds	7,269	6,558	5,629	5,629	4,711
74000 Printing and Binding	0	0	0	0	1,514
75100 Travel	0	0	1,500	0	0
75300 Meals and Local	0	0	100	0	0
76000 Depreciation	66	66	66	66	66
77450 Administrative Other	49,224	58,655	62,826	62,824	60,008
77610 Information Technology -	49,173	33,174	24,660	24,660	23,191
<b>70000 Other Charges</b>	<b>105,732</b>	<b>98,453</b>	<b>94,781</b>	<b>93,178</b>	<b>89,490</b>
<b>TEXPENSES Total Expenses</b>	<b>907,506</b>	<b>819,645</b>	<b>714,376</b>	<b>774,415</b>	<b>721,353</b>



### Employee Distribution By Position

**Entity:** 64300 - City Care Clinic  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	CLR410	ADMINISTRATIVE ASSISTANT III
1.00	CLR620	CLINIC AIDE
1.00	PRF600	U. R. NURSE
2.00	PRF605	NURSE PRACTITIONER
<b>5.00</b>		

City of Amarillo

Employee Flex Plan

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
34875 Day Care Contribuitons	48,412	40,257	52,800	56,345	52,800
34880 Flex Plan Health	470,262	399,012	490,000	388,529	490,000
<b>34800 Other</b>	<b>518,674</b>	<b>439,268</b>	<b>542,800</b>	<b>444,874</b>	<b>542,800</b>
37110 Interest Income	506	912	8	1,654	1,654
<b>37109 Interest Earnings</b>	<b>506</b>	<b>912</b>	<b>8</b>	<b>1,654</b>	<b>1,654</b>
37410 Miscellaneous Revenue	0	258	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>0</b>	<b>258</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>519,180</b>	<b>440,439</b>	<b>542,808</b>	<b>446,528</b>	<b>544,454</b>
62000 Professional	10,301	8,434	15,000	8,019	15,000
<b>60000 Contractual Services</b>	<b>10,301</b>	<b>8,434</b>	<b>15,000</b>	<b>8,019</b>	<b>15,000</b>
71270 Flex Plan Daycare	56,370	41,895	52,800	56,345	52,800
71280 Flex Plan Unreimbursed	500,578	405,451	490,000	388,529	490,000
<b>70000 Other Charges</b>	<b>556,948</b>	<b>447,346</b>	<b>542,800</b>	<b>444,874</b>	<b>542,800</b>
<b>TEXPENSES Total Expenses</b>	<b>567,249</b>	<b>455,780</b>	<b>557,800</b>	<b>452,893</b>	<b>557,800</b>



**CITY OF AMARILLO**  
**SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

<b>DESCRIPTION</b>	<b>Actual 2017/2018</b>	<b>Budgeted 2018/2019</b>	<b>Budgeted 2019/2020</b>
<b>Leisure Services</b>			
1241 Civic Center Administrati	530,555	569,989	592,755
1243 Civic Center Operations	1,862,924	2,126,766	1,869,580
1245 Civic Center Sports	502,007	508,789	593,998
1248 Box Office Operations	346,156	375,263	362,797
1249 Globe News Center	295,129	393,519	382,335
1260 Library	3,991,123	4,175,470	4,106,165
1811 Golf Operations	4,607,858	5,061,893	4,607,168
1820 Parks & Rec Administratio	432,470	513,503	728,697
1830 Tennis Center	96,303	107,359	111,392
1840 Swimming Pools	430,099	496,726	530,981
1850 Parks & Recreation Progra	582,263	631,567	439,991
1855 Warford Activity Center	330,168	493,814	446,335
1861 Park Maintenance	7,019,832	7,487,872	6,035,527
1862 Zoo Maintenance	571,673	562,556	622,736
1863 ZooSchool Education Progr	(80)	-	-
1870 Athletic Administration	150,883	158,810	161,291
1871 Softball Program	158,705	174,165	161,364
1872 Basketball Program	11,456	12,813	11,301
1874 Volleyball Program	90,019	100,077	101,730
1876 Baseball	-	1,560	1,060
1880 Senior Services	158,315	112,976	88,721
1000 General Fund	22,167,858	24,065,487	21,955,924
<b>Leisure Services Total Expenditures</b>	<b>22,167,858</b>	<b>24,065,487</b>	<b>21,955,924</b>





(1241-1249)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 1,900,695	\$ 1,980,554	\$ 2,014,933
Supplies	912,209	1,134,310	889,135
Contractual Services	325,840	350,484	363,049
Other Charges	388,152	508,978	458,348
Capital Outlay	9,875	-	76,000
<b>Total Expenses</b>	<b>\$ 3,536,771</b>	<b>\$ 3,974,326</b>	<b>\$ 3,801,465</b>

## Mission

To enrich the community by hosting a variety of experiences while providing extraordinary customer service in versatile and inviting facilities.

## Strategic Approach

Efficiently manage an active schedule for the entire Amarillo Civic Center Complex (ACCC) which includes eight venues in the Civic Center and two venues in the Globe-News Center for the Performing Arts.

As a source of **Civic Pride**, ACCC staff strives to achieve **Implementation of Best Practices** in all its policies and procedures and focuses on extraordinary **Customer Service** and making **Commitment to Safety** for employees and guests a top priority. The International Association of Venue Managers (IAVM) is the preeminent source for all public assembly related research, information, services, and life-safety issues worldwide. ACCC staff members look to IAVM for information and detailed reports on industry performance, benchmarking, and other key indicators. IAVM does not provide venue certification. It does offer certification to senior and middle management positions. Currently, one staff member has obtained the highest certification, Certified Venue Executive (CVE) and one staff member has obtained Certified Venue Professional (CVP) certification.

## Programs

### Civic Center Administration

**2019/20 Budget — \$592,755**

Includes management, booking, marketing, and administrative office. All travel, training, professional development, and associated expenses are included in Administration. Civic Center Administration has a total of five full-time positions.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
ACCC Facebook likes	4,909	6,600	7,000
Website Unique Visitors (cumulative 12-month total)	133,580	120,000	125,000
Guest survey overall rating (meet or exceed expectations)	93%	95%	90%

### Civic Center Operations / Sports

**2019/20 Budget — \$2,463,578**

Includes operations and production staff, equipment, supplies, contracted services, and utilities. Operations and Sports have a total of twenty four full-time positions.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Events	569	600	625
Event Days	1,406	1,400	1,425
Attendance	637,979	625,000	625,000
Major events (>2000 attendance)	59	60	65
Lessee survey overall rating (meet or exceed expectations)	97%	95%	95%

### Box Office dba panhandletickets

**2019/20 Budget — \$362,797**

Includes all expenses and revenues directly attributed to operating **panhandletickets**, a full-service regional box office with outlets throughout the Texas Panhandle. Personnel totals include three full-time and nine part-time positions.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Panhandletickets Facebook likes	8,203	9,200	9,800
Total Tickets issued	202,701	200,000	200,000
Tickets issued via website %	26%	28%	30%
Tickets issued via outlets %	6%	5%	4%

**Globe-News Center  
2019/20 Budget — \$382,335**

Includes all costs and revenues directly attributed to operation of the Globe-News Center, including three full-time personnel. Other personnel are shared with Administration and Operations.

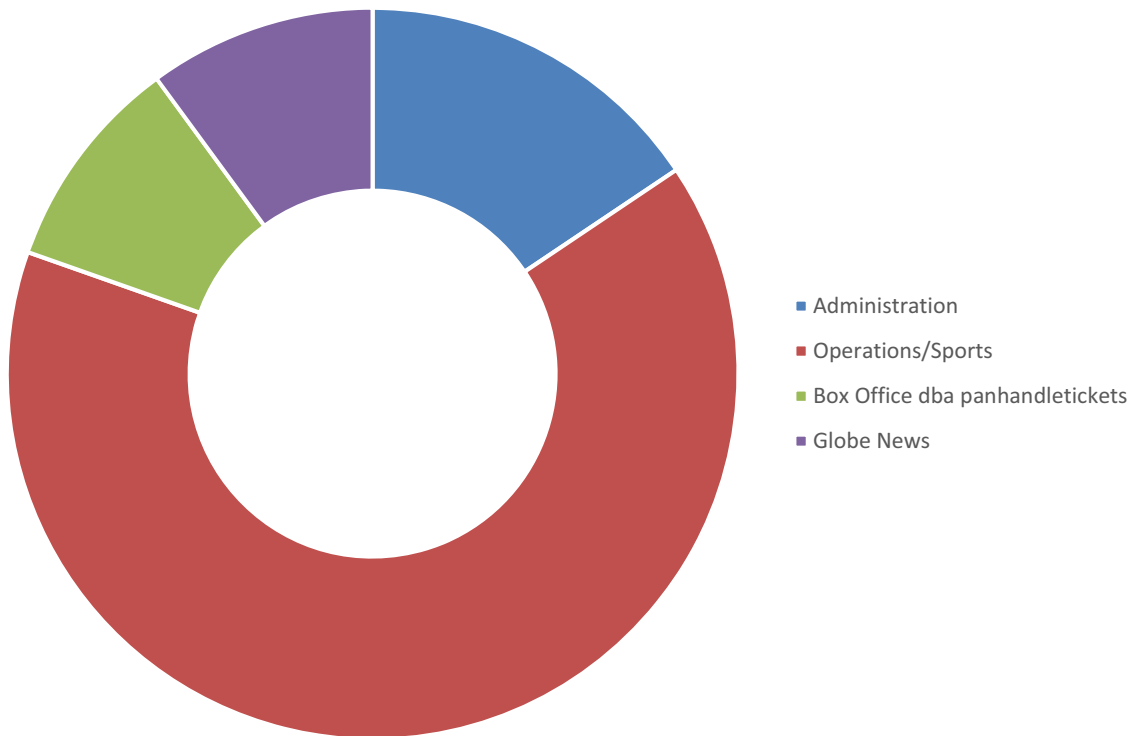
*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2018/20 Projected</b>
Total # of performances	79	80	80

**Authorized Positions**

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	35	35	35
Part-time Positions	9	9	9
<b>Total Positions</b>	<b>44</b>	<b>44</b>	<b>44</b>

**Total Civic Center Complex 2019/20 Budget — \$3,801,465**





City of Amarillo

Civic Center Administration

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
41100 Salaries and Wages	300,896	301,746	298,392	304,580	303,534
41300 Incentive	1,805	1,806	1,800	1,796	1,800
41820T Health Insurance	37,335	39,039	40,849	40,762	43,707
41900 Life	83	83	83	83	83
42010 Social Security - Medica	4,261	4,264	4,353	4,385	4,427
42020 Social Security - OASDI	18,095	18,231	18,612	18,751	18,931
42110 TMRS	35,176	37,554	36,758	37,621	37,258
42115 OPEB Funding	7,414	7,435	7,295	7,469	7,420
42300 State Unemployment	244	244	244	260	244
42400 Workers Compensation	601	603	570	593	580
42550 Communications Allowance	2,407	2,408	2,400	2,395	2,400
<b>41000 Personal Services</b>	<b>408,318</b>	<b>413,412</b>	<b>411,356</b>	<b>418,697</b>	<b>420,385</b>
51110 Office Expense	9,388	9,065	9,500	9,500	9,500
51115 Employee Recognition Pro	0	0	200	200	200
51200 Operating	3,629	2,166	5,500	5,221	5,500
51300 Clothing and Linen	813	1,352	1,000	1,000	1,000
51400 Photographic	1,166	1,199	1,500	1,500	1,500
51950 Minor Office Equipment	845	0	0	0	0
51970 Software	2,734	0	0	0	0
51980 IT Hardware	483	382	0	279	0
<b>51000 Supplies</b>	<b>19,058</b>	<b>14,164</b>	<b>17,700</b>	<b>17,700</b>	<b>17,700</b>
61200 Postage	479	640	800	800	800
61300 Advertising	7,788	3,564	11,000	11,000	11,000
61400 Dues	3,495	3,694	3,660	3,660	3,660
61410 Tuition	2,406	4,285	5,000	5,000	8,350
62000 Professional	26,073	29,266	28,295	28,295	37,655
63210 Armored Car Service	3,636	3,681	3,636	4,637	5,052
63900 Event Development	699	9,067	16,718	16,718	15,000
<b>60000 Contractual Services</b>	<b>44,577</b>	<b>54,197</b>	<b>69,109</b>	<b>70,110</b>	<b>81,517</b>
71100 Insurance and Bonds	2,355	2,113	2,029	2,029	2,530
74000 Printing and Binding	910	1,407	2,000	2,000	2,000
75100 Travel	9,605	10,570	20,177	20,177	20,177
75300 Meals and Local	1,651	2,013	2,000	2,000	2,000
77610 Information Technology -	22,160	32,678	45,618	45,618	46,446
<b>70000 Other Charges</b>	<b>36,681</b>	<b>48,781</b>	<b>71,824</b>	<b>71,824</b>	<b>73,154</b>
<b>TEXPENSES Total Expenses</b>	<b>508,634</b>	<b>530,555</b>	<b>569,989</b>	<b>578,331</b>	<b>592,755</b>

### Employee Distribution By Position

**Entity:** 1241 - Civic Center Administration  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM040	CIVIC CENTER MANAGER
1.00	ADM041	ASSISTANT CIVIC CENTER MANAGER
1.00	CLR140	MARKETING ADMINISTRATOR
1.00	CLR400	ADMINISTRATIVE ASSISTANT I
1.00	MGT039	DIRECTOR OF BOOKING
<b>5.00</b>		

City of Amarillo

Civic Center Operations

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
33710 Civic Center Rentals	855,405	850,267	857,000	857,000	857,000
33715 Extra Charge	4,733	11,487	6,200	6,200	6,200
33720 Civic Center Concessions	274,230	218,861	219,000	219,000	219,000
33725 Equipment Charges	117,973	110,071	115,100	115,100	115,100
33735 Civic Center Novelties	24,837	45,473	24,236	24,236	24,236
<b>33700 Culture and Recreation</b>	<b>1,277,178</b>	<b>1,236,159</b>	<b>1,221,536</b>	<b>1,221,536</b>	<b>1,221,536</b>
37110 Interest Income	0	0	300	0	0
<b>37109 Interest Earnings</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>0</b>	<b>0</b>
37410 Miscellaneous Revenue	10,575	7,347	8,750	12,000	16,800
37455 Events Dist Oper Asst	398,004	398,004	398,004	398,004	398,004
<b>37400 Miscellaneous Revenue</b>	<b>408,579</b>	<b>405,351</b>	<b>406,754</b>	<b>410,004</b>	<b>414,804</b>
<b>TREVENUE Total Revenues</b>	<b>1,685,756</b>	<b>1,641,510</b>	<b>1,628,590</b>	<b>1,631,540</b>	<b>1,636,340</b>
41100 Salaries and Wages	666,282	620,372	649,090	639,946	646,060
41300 Incentive	16,447	16,003	15,600	13,977	13,200
41620 Unscheduled	1,809	686	2,225	2,128	2,225
41820T Health Insurance	200,127	173,547	194,443	189,892	218,986
41900 Life	380	352	367	359	367
42010 Social Security - Medica	9,431	8,761	9,638	9,315	9,559
42020 Social Security - OASDI	40,325	37,459	41,211	39,828	40,874
42110 TMRS	79,176	78,455	81,390	80,404	80,446
42115 OPEB Funding	16,693	15,539	16,152	15,966	16,020
42300 State Unemployment	1,325	1,133	1,072	1,333	1,072
42400 Workers Compensation	42,414	38,545	41,377	33,757	33,441
42550 Communications Allowance	2,407	2,408	2,400	2,395	2,400
<b>41000 Personal Services</b>	<b>1,076,816</b>	<b>993,259</b>	<b>1,054,965</b>	<b>1,029,301</b>	<b>1,064,651</b>
51110 Office Expense	340	530	0	-154	0
51200 Operating	13,689	13,978	11,000	11,000	11,000
51250 Janitor	20,441	15,626	25,040	25,040	25,040
51300 Clothing and Linen	2,982	3,165	3,500	3,500	3,500
51700 Education	75	0	0	0	0
51950 Minor Office Equipment	8,325	24,467	25,602	25,602	27,406
51980 IT Hardware	0	0	0	0	800
52050 Auto Parts	0	0	100	100	100
52050LABOR Auto Parts Labor	238	0	400	400	400
52120 Tires and Tubes Other	62	0	0	0	0
53100 Natural Gas	70,997	60,180	70,997	40,438	60,180
53150 Electricity	304,160	244,562	366,580	208,715	244,562
53200 Water and Sewer	77,029	90,599	81,491	96,856	0
<b>51000 Supplies</b>	<b>498,337</b>	<b>453,108</b>	<b>584,710</b>	<b>411,496</b>	<b>372,988</b>
61200 Postage	206	598	600	600	600
61410 Tuition	2,941	2,900	0	0	0
62000 Professional	80,994	82,934	71,850	71,850	71,850
68100 R & M - Building	41,949	37,109	34,000	34,000	34,000
68300 R & M - Improvements	0	3,608	16,000	16,000	16,000
68710 Auto Repair & Maint	0	0	500	0	500
69210 Rental City Equipment	22,203	22,203	22,203	22,203	22,647
<b>60000 Contractual Services</b>	<b>148,293</b>	<b>149,350</b>	<b>145,153</b>	<b>144,653</b>	<b>145,597</b>
71100 Insurance and Bonds	94,179	139,370	222,270	222,270	156,124
72000 Communication	419	0	1,500	0	0
75100 Travel	15	294	0	0	0
77610 Information Technology -	97,313	117,649	118,169	118,169	109,221
78210 Cash Over/Short	119	19	0	-57	0
<b>70000 Other Charges</b>	<b>192,044</b>	<b>257,332</b>	<b>341,939</b>	<b>340,382</b>	<b>265,345</b>
84910 Other Equipment	0	9,875	0	0	21,000
<b>80000 Capital Outlay</b>	<b>0</b>	<b>9,875</b>	<b>0</b>	<b>0</b>	<b>21,000</b>
<b>TEXPENSES Total Expenses</b>	<b>1,915,491</b>	<b>1,862,924</b>	<b>2,126,766</b>	<b>1,925,831</b>	<b>1,869,580</b>

### Employee Distribution By Position

**Entity:** 1243 - Civic Center Operations  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM042	CIVIC CENTER OPERATIONS MANAGER
1.00	MGT040	PRODUCTION MANAGER
2.00	MGT900	EVENTS SUPERVISOR
1.00	MGT902	EVENTS MANAGER
11.00	TRD040	BUILDING ATTENDANT I
2.00	TRD041	BUILDING ATTENDANT II
2.00	TRD042	BUILDING ATTENDANT III
2.00	TRD043	BUILDING TECHNICIAN
<b>22.00</b>		

City of Amarillo

Civic Center Sports

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
33710 Civic Center Rentals	141,246	150,389	91,825	106,925	116,575
33715 Extra Charge	0	0	0	0	0
33720 Civic Center Concessions	48,559	53,504	50,040	62,000	67,357
<b>33700 Culture and Recreation</b>	<b>189,805</b>	<b>203,894</b>	<b>141,865</b>	<b>168,925</b>	<b>183,932</b>
<b>TREVENUE Total Revenues</b>	<b>189,805</b>	<b>203,894</b>	<b>141,865</b>	<b>168,925</b>	<b>183,932</b>
41100 Salaries and Wages	57,976	64,513	66,012	66,684	66,462
41300 Incentive	1,050	1,164	1,200	1,181	1,200
41620 Unscheduled	355	183	0	366	366
41820T Health Insurance	9,938	18,420	19,719	22,979	26,348
41900 Life	29	33	33	33	33
42010 Social Security - Medica	848	905	975	945	981
42020 Social Security - OASDI	3,624	3,869	4,167	4,042	4,195
42110 TMRS	6,846	8,080	8,230	8,351	8,256
42115 OPEB Funding	1,443	1,600	1,633	1,658	1,644
42300 State Unemployment	123	123	97	152	97
42400 Workers Compensation	3,881	5,581	5,767	5,801	5,805
<b>41000 Personal Services</b>	<b>86,112</b>	<b>104,471</b>	<b>107,833</b>	<b>112,192</b>	<b>115,388</b>
51200 Operating	18,312	19,014	23,700	23,700	23,700
51250 Janitor	8,333	11,735	8,500	9,480	8,500
51800 Fuel & Oil	68	37	0	28	37
51850 Minor Tools	462	244	650	650	0
51950 Minor Office Equipment	0	0	0	0	6,775
53100 Natural Gas	27,188	27,188	29,086	29,821	32,059
53150 Electricity	244,012	270,327	262,943	282,728	303,931
53200 Water and Sewer	2,398	2,512	2,670	2,908	0
<b>51000 Supplies</b>	<b>300,772</b>	<b>331,057</b>	<b>327,549</b>	<b>349,315</b>	<b>375,002</b>
61200 Postage	0	0	200	200	200
62000 Professional	67,846	64,051	68,395	68,395	68,395
68100 R & M - Building	685	1,583	4,000	4,000	4,000
<b>60000 Contractual Services</b>	<b>68,531</b>	<b>65,634</b>	<b>72,595</b>	<b>72,595</b>	<b>72,595</b>
71100 Insurance and Bonds	942	845	812	812	1,012
<b>70000 Other Charges</b>	<b>942</b>	<b>845</b>	<b>812</b>	<b>812</b>	<b>1,012</b>
84910 Other Equipment	0	0	0	0	30,000
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>
<b>TEXPENSES Total Expenses</b>	<b>456,357</b>	<b>502,007</b>	<b>508,789</b>	<b>534,915</b>	<b>593,998</b>

### Employee Distribution By Position

**Entity:** 1245 - Civic Center Sports  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	MGT045	ASSISTANT PRODUCTION MANAGER
1.00	MGT900	EVENTS SUPERVISOR
<b>2.00</b>		

City of Amarillo

Box Office Operations

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
33711 Civic Center Facility Fe	254,623	307,862	250,000	250,000	250,000
33715 Extra Charge	9,038	8,348	6,540	6,540	6,540
33730 Civic Center Advertising	0	0	0	0	0
33740 Box Office Fees	326,306	375,669	325,000	325,000	325,000
<b>33700 Culture and Recreation</b>	<b>589,967</b>	<b>691,880</b>	<b>581,540</b>	<b>581,540</b>	<b>581,540</b>
37141 Merchant Service Fees	15,688	18,692	14,500	9,500	9,500
<b>37400 Miscellaneous Revenue</b>	<b>15,688</b>	<b>18,692</b>	<b>14,500</b>	<b>9,500</b>	<b>9,500</b>
<b>TREVENUE Total Revenues</b>	<b>605,655</b>	<b>710,572</b>	<b>596,040</b>	<b>591,040</b>	<b>591,040</b>
41100 Salaries and Wages	189,813	198,484	203,552	205,508	204,738
41300 Incentive	1,720	1,806	1,800	1,796	1,800
41620 Unscheduled	49	83	450	23	450
41820T Health Insurance	26,104	27,271	28,539	28,476	30,534
41900 Life	49	50	50	50	50
42010 Social Security - Medica	2,704	2,845	2,978	2,981	2,995
42020 Social Security - OASDI	7,812	8,397	12,732	10,908	12,805
42110 TMRS	16,547	18,355	14,206	16,029	14,239
42115 OPEB Funding	2,727	2,875	2,819	2,882	2,836
42300 State Unemployment	557	576	585	612	585
42400 Workers Compensation	975	1,019	1,027	1,045	1,033
42550 Communications Allowance	973	1,204	1,200	1,198	1,200
<b>41000 Personal Services</b>	<b>250,029</b>	<b>262,966</b>	<b>269,938</b>	<b>271,506</b>	<b>273,265</b>
51110 Office Expense	2,000	1,009	1,140	1,140	1,140
51950 Minor Office Equipment	0	1,018	7,800	3,000	0
<b>51000 Supplies</b>	<b>2,000</b>	<b>2,026</b>	<b>8,940</b>	<b>4,140</b>	<b>1,140</b>
61200 Postage	2,234	3,106	3,800	3,800	3,800
61300 Advertising	4,156	2,810	6,000	6,000	6,000
61400 Dues	0	0	325	0	0
62000 Professional	33,536	28,582	29,722	29,722	29,760
<b>60000 Contractual Services</b>	<b>39,926</b>	<b>34,498</b>	<b>39,847</b>	<b>39,522</b>	<b>39,560</b>
71100 Insurance and Bonds	6,595	6,338	6,899	6,899	7,591
74000 Printing and Binding	5,748	8,374	9,550	9,550	9,550
77610 Information Technology -	30,414	31,954	40,089	40,089	31,691
<b>70000 Other Charges</b>	<b>42,757</b>	<b>46,666</b>	<b>56,538</b>	<b>56,538</b>	<b>48,832</b>
<b>TEXPENSES Total Expenses</b>	<b>334,712</b>	<b>346,156</b>	<b>375,263</b>	<b>371,706</b>	<b>362,797</b>

### Employee Distribution By Position

**Entity:** 1248 - Box Office Operations  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
9.00	HRL040	CIVIC CENTER BOX OFFICE CLERK I
1.00	MGT041	BOX OFFICE MANAGER
2.00	MGT270	ASSISTANT BOX OFFICE MANAGER
<b>12.00</b>		



City of Amarillo

Globe News Center

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
33710 Civic Center Rentals	148,179	146,420	148,000	148,000	148,000
33715 Extra Charge	345	290	200	200	200
33720 Civic Center Concessions	19,313	31,805	22,688	22,688	22,688
33725 Equipment Charges	8,082	11,082	6,865	6,865	6,865
33735 Civic Center Novelties	564	5,408	1,300	1,300	1,300
<b>33700 Culture and Recreation</b>	<b>176,483</b>	<b>195,004</b>	<b>179,053</b>	<b>179,053</b>	<b>179,053</b>
37410 Miscellaneous Revenue	45	-2	0	-92	0
<b>37400 Miscellaneous Revenue</b>	<b>45</b>	<b>-2</b>	<b>0</b>	<b>-92</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>176,528</b>	<b>195,002</b>	<b>179,053</b>	<b>178,961</b>	<b>179,053</b>
41100 Salaries and Wages	59,182	78,265	82,559	83,259	82,825
41300 Incentive	1,226	1,676	1,800	1,796	1,800
41620 Unscheduled	81	34	0	399	399
41820T Health Insurance	20,456	22,717	26,460	27,759	30,534
41900 Life	34	47	50	50	50
42010 Social Security - Medica	789	1,106	1,223	1,214	1,227
42020 Social Security - OASDI	3,374	4,728	5,230	5,190	5,247
42110 TMRS	6,968	9,808	10,330	10,460	10,326
42115 OPEB Funding	1,470	1,943	2,050	2,077	2,056
42300 State Unemployment	98	126	146	161	146
42400 Workers Compensation	4,641	6,137	6,614	6,616	6,635
<b>41000 Personal Services</b>	<b>98,317</b>	<b>126,587</b>	<b>136,462</b>	<b>138,981</b>	<b>141,244</b>
51200 Operating	5,472	2,368	4,000	4,000	4,000
51250 Janitor	5,292	1,382	5,900	5,900	5,900
51300 Clothing and Linen	0	-64	0	0	0
53100 Natural Gas	13,190	11,632	14,073	8,648	11,632
53150 Electricity	95,313	93,836	124,036	93,742	100,773
53200 Water and Sewer	17,631	2,702	47,402	13,897	0
<b>51000 Supplies</b>	<b>136,899</b>	<b>111,854</b>	<b>195,411</b>	<b>126,186</b>	<b>122,305</b>
62000 Professional	15,643	7,124	15,780	15,780	15,780
68100 R & M - Building	6,856	15,037	8,000	8,000	8,000
68300 R & M - Improvements	7,242	0	0	0	0
<b>60000 Contractual Services</b>	<b>29,741</b>	<b>22,161</b>	<b>23,780</b>	<b>23,780</b>	<b>23,780</b>
71100 Insurance and Bonds	39,384	22,548	36,120	36,120	65,142
77610 Information Technology -	7,775	11,980	1,746	1,746	4,863
<b>70000 Other Charges</b>	<b>47,159</b>	<b>34,528</b>	<b>37,866</b>	<b>37,866</b>	<b>70,005</b>
84910 Other Equipment	0	0	0	0	25,000
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>
<b>EXPENSES Total Expenses</b>	<b>312,116</b>	<b>295,129</b>	<b>393,519</b>	<b>326,813</b>	<b>382,335</b>

### Employee Distribution By Position

**Entity:** 1249 - Globe News Center  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	MGT045	ASSISTANT PRODUCTION MANAGER
2.00	TRD040	BUILDING ATTENDANT I
<b>3.00</b>		





(1260)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 3,058,950	\$ 3,108,963	\$ 3,097,554
Supplies	659,589	745,668	697,232
Contractual Services	147,130	153,809	170,991
Other Charges	148,709	189,366	162,724
Inter Reimbursements	(23,255)	(22,336)	(22,336)
<b>Total Expenses</b>	<b>\$ 3,991,123</b>	<b>\$ 4,175,470</b>	<b>\$ 4,106,165</b>

## Mission

The mission of the Amarillo Public Library is to enhance knowledge, empower individuals, and enrich the community.

## Strategic Approach

The Amarillo Public Library system, consisting of five physical locations and an interactive website, strives to provide a central source of information, materials, and services for citizens of all ages. This primary purpose aligns with aspirations for the community set forth in the **Highly Educated Population** Council Pillar in the BluePrint for Amarillo. Managing a collection comprised of almost half a million items, the Library acquires materials and online resources intended to support lifelong learning; skills attainment and career advancement; cultural pursuits; historical research; leisure reading, listening and viewing; and early literacy development and school readiness. Programs specifically designed to promote the development of early literacy skills in young children are held across the five locations 13 times a week. Additionally, it is anticipated that in the upcoming fiscal year Amarillo Public Library will conclude the qualification process of being designated as an official member of the national Family Place Libraries network. The overall goal of Family Place Libraries is to develop and institutionalize a family-friendly environment by transforming libraries into community centers for literacy, early childhood development, parent education and engagement, family support, and community information. Employing principles and practices set forth in the **Customer Service** Council Pillar, the Library offers more than 1,500 programs each year and provides a wide variety of services that link people with resources, produces opportunities for individual self-development, supplements formal educational programs, and inspires civic engagement. The Library also positively impacts local **Economic Development and Redevelopment** efforts by providing tools and assistance that bolster workforce development and support small businesses.

To achieve the highest performance levels associated with the objectives and responsibilities outlined above, the Amarillo Public Library measures its operations against benchmarks provided by two major assessors in the state: the Texas State Library and Archives Commission (TSLAC) and the Texas Municipal Library Directors Association (TMLDA). Yearly accreditation through TSLAC qualifies Texas public libraries for several programs available through state and federal funding, such as the TexShare card, the TexShare subscription databases, the Interlibrary Loan system, and certain competitive grants. In order to be accredited, libraries must demonstrate via an annual report that they meet criteria in several categories, including: access to services, maintenance of effort through local operating expenditures (meeting or exceeding per capita minimums set by the state), and staff qualifications. To receive recognition by TMLDA each year, public libraries have to demonstrate excellence in ten categories: provision of summer reading programs; service to underserved populations; enhanced service during the past year either through increase in service or a change in type of services; current marketing materials; support of workforce development; cultural, topical, and educational programming for adults and families; literacy support; collaborative efforts with other community organizations; staff training; and digital inclusion for all.

Continuing to meet or exceed the qualifications set forth by TSLAC and TMLDA not only places the department in compliance with the City Manager’s initiative of **Implementation of Best Practices** in the BluePrint, but also helps to ensure citizens are better prepared to meet the challenges of a society increasingly driven by technology and information.

## Programs

### Library Administration/Support 2019/20 Budget — \$665,595

Provides overall department leadership, administrative management and high level strategic planning for the Library system, as well as training for its employees. Ensures departmental alignment with the City’s vision, values, and mission. Raises awareness of library services available to the citizens of Amarillo and provides 24/7 access to resources through the library’s website.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Event Notifications Emailed	13,455	13,650	13,850
Library Website Hits/Unique Visitors	353,478/102,544	375,000/110,000	400,000/116,750
Likes for APL/AMA-CON Facebook pages	5,917	6,215	6,525
Posts to APL/AMA-CON Facebook pages	812	840	870
Followers for APL Instagram page	200	240	285
Posts to APL Instagram page	150	180	240
Staff Training Sessions/Training Hours per FTE	377 / 4.9	385 / 5	393 / 5.1

### Library Materials Management Services 2019/20 Budget — \$366,797

Selects new library materials in print, non-print, and digital formats. Manages integration of new materials into the library system, and maintains records and inventory regarding the library collections.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Items Upgraded to RFID Tags / Percentage of Total Collection	285,459 61%	373,490 80%	466,863 100%
New Additions to eBook Collection / Collection Total with Annual 10% Increase	862 5,455	545 6,000	600 6,600
Patron Item Requests Fulfilled (Number/ Percentage of Total Requests)	62,961 99.6%	63,590 99.5%	64,225 99.5%

**Library Public Services  
2019/20 Budget — \$2,963,302**

Provides information and assistance at library locations citywide. Assists library patrons in locating materials, utilizing library computers and online resources, and requesting new books, movies, and digital resources. Facilitates patron registration and maintains patron records. Plans and conducts educational and recreational programs for citizens of all ages, as well as supporting reading groups, job search assistance, and technology training.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Items Circulated	1,652,490	1,663,231	1,675,000
Circulation per Capita (FY 2017 statewide average is 4.89)	8.26	8.38	8.5
Circulation per Paid Staff (FY 2017 statewide average is 11,684)	21,460	21,567	21,675
Programs Offered	1,598	1,575	1,600
Program Attendance	34,918	35,625	36,350
Library Visits per Capita (FY 2017 statewide average is 4.43)	6.14	6.25	6.35
Reference Transactions	277,326	275,000	275,750
Reference Transactions per Capita (FY 2017 statewide average is 0.82)	1.38	1.41	1.43
Internet and WIFI Log-ins	70,045	70,225	70,400
Registered Cardholders / Percentage of Total Population	67,005 / 33%	68,000 / 34%	70,000 / 35%
Technology Trainings	18,226	18,275	18,320

**Library Literacy and Education Services  
2019/20 Budget — \$110,471**

Develops and coordinates programs for community members related to the attainment of U.S. citizenship, the acquisition of English-language skills, the improvement of adult literacy skills, and the development of early literacy skills in very young children in support of the Mayor's Zero to 5 initiative.

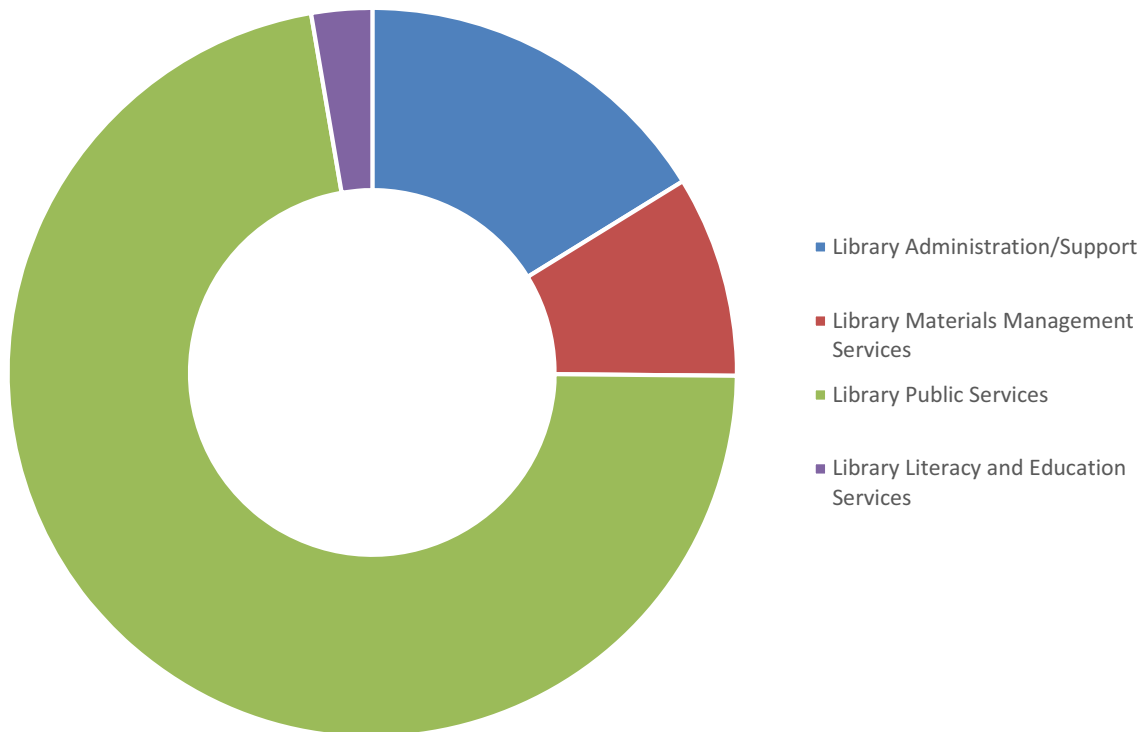
*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Citizenship Enrollment	193	220	250
ESL Enrollment	519	550	600
Adult Literacy Tutoring - Students Enrolled / Percentage Progressing One Grade Level	50 / 75%	50 / 75%	55 / 75%
Family Place Libraries Program Enrollment	112	120	125
Laugh and Learn/Baby Time Participants	1,082	1,135	1,190
Parent Referrals to "The Basics" text service	480	780	845
Rubber Ducky Club Enrollment	480	510	545

## Authorized Positions

	<b>2017/18 Actual</b>	<b>2017/18 Budgeted</b>	<b>2018/19 Budgeted</b>
Permanent Positions	56.9	56.9	56.57
Part-time Positions	20.0	20.0	20.0
<b>Total Positions</b>	<b>76.9</b>	<b>76.9</b>	<b>76.57</b>

## Total Library Department 2019/20 Budget — \$4,106,165



City of Amarillo

Library

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
33750 Library Late Charges	94,350	89,262	95,000	86,194	95,000
33760 Library Copy Charges	33,451	32,108	30,000	31,248	30,000
33765 No Res Lib Fee	13,658	13,099	12,000	12,970	12,000
<b>33700 Culture and Recreation</b>	<b>141,459</b>	<b>134,470</b>	<b>137,000</b>	<b>130,412</b>	<b>137,000</b>
35610 Grant In Aid – Federal	36,299	53,977	35,000	53,977	35,000
35700 Grants - State	9,275	0	0	0	0
<b>35500 Other Governmental Reven</b>	<b>45,574</b>	<b>53,977</b>	<b>35,000</b>	<b>53,977</b>	<b>35,000</b>
37141 Merchant Service Fees	-3,507	-3,534	-3,500	-3,543	-3,500
37410 Miscellaneous Revenue	2,526	28	30	41	30
<b>37400 Miscellaneous Revenue</b>	<b>-981</b>	<b>-3,505</b>	<b>-3,470</b>	<b>-3,502</b>	<b>-3,470</b>
<b>TREVENUE Total Revenues</b>	<b>186,052</b>	<b>184,941</b>	<b>168,530</b>	<b>180,886</b>	<b>168,530</b>
41100 Salaries and Wages	2,028,337	2,028,921	2,099,105	2,054,023	2,071,555
41300 Incentive	27,853	28,283	27,000	26,769	26,202
41620 Unscheduled	60,636	77,900	0	84,396	0
41820T Health Insurance	478,217	470,066	518,333	501,032	542,755
41900 Life	945	957	949	938	944
42010 Social Security - Medica	29,008	29,266	30,829	29,994	30,417
42020 Social Security - OASDI	110,705	110,890	119,666	114,906	117,747
42110 TMRS	241,802	258,735	260,336	257,840	255,979
42115 OPEB Funding	47,638	48,130	46,901	46,934	46,149
42300 State Unemployment	3,841	3,863	3,766	4,080	3,744
42400 Workers Compensation	1,955	1,940	2,078	2,013	2,061
<b>41000 Personal Services</b>	<b>3,030,936</b>	<b>3,058,950</b>	<b>3,108,963</b>	<b>3,122,927</b>	<b>3,097,554</b>
51110 Office Expense	42,859	37,570	55,400	55,100	55,400
51350 Chemical and Medical	126	106	100	113	100
51950 Minor Office Equipment	542	14,056	0	1,000	0
53100 Natural Gas	23,366	23,558	25,112	19,051	23,558
53150 Electricity	133,256	129,978	162,007	134,317	144,393
53200 Water and Sewer	11,216	12,100	12,738	13,138	0
55210 Library Books	267,880	265,151	299,481	268,271	282,951
55220 Microfilm	5,728	12	0	0	0
55230 Library Periodicals	105,631	82,224	95,330	91,300	95,330
55250 Library Non-Print	98,522	94,836	95,500	95,500	95,500
55260 Bookfilm Repair	5,000	0	0	0	0
<b>51000 Supplies</b>	<b>700,124</b>	<b>659,589</b>	<b>745,668</b>	<b>677,790</b>	<b>697,232</b>
61200 Postage	8,346	9,099	10,360	9,155	10,360
61400 Dues	1,189	1,204	900	662	900
61410 Tuition	135	1,536	1,400	1,600	1,600
62000 Professional	12,975	14,215	11,032	13,750	11,032
63210 Armored Car Service	3,636	3,681	3,636	4,637	5,052
63300 Collection Expense	12,825	11,778	14,500	13,400	14,500
67320 Extermination	1,220	1,160	1,500	1,300	1,500
68610 Office Equipment	362	245	1,500	800	1,500
68620 Computer Equipment	94,772	94,800	101,352	115,623	116,800
68660 Audio/Video Equipment	13	2,274	500	100	500
69210 Rental City Equipment	5,879	5,879	5,879	5,879	5,997
69220 Rental Other Equipment	1,240	1,260	1,250	1,260	1,250
<b>60000 Contractual Services</b>	<b>142,592</b>	<b>147,130</b>	<b>153,809</b>	<b>168,166</b>	<b>170,991</b>
71100 Insurance and Bonds	68,898	85,792	119,604	119,604	92,963
75100 Travel	1,072	2,996	2,000	400	2,000
75200 Mileage	2,182	2,208	2,500	2,300	2,500
75300 Meals and Local	339	232	350	173	350
77620 Data Processing - Other	56,508	57,566	65,000	58,600	65,000
78100 Contingencies	0	0	0	0	0
78210 Cash Over/Short	-196	-181	-313	-168	-313
78230 Loss on Bad Debt	66	96	225	96	225
<b>70000 Other Charges</b>	<b>128,869</b>	<b>148,710</b>	<b>189,366</b>	<b>181,005</b>	<b>162,725</b>
90190 Payroll Reimbursements	-22,836	-23,255	-22,336	-23,810	-22,336



City of Amarillo

Library

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DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
90000 Inter Reimbursements	-22,836	-23,255	-22,336	-23,810	-22,336
TEXPENSES Total Expenses	3,979,686	3,991,123	4,175,470	4,126,078	4,106,165

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### Employee Distribution By Position

**Entity:** 1260 - Library  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.90	ADM030	DIRECTOR OF LIBRARY SERVICES
1.00	ADM031	ASSISTANT DIRECTOR OF LIBRARY SERVICES
19.00	CLR400	ADMINISTRATIVE ASSISTANT I
2.00	CLR410	ADMINISTRATIVE ASSISTANT III
1.00	CLR950	BUYER I
2.00	HRL032	LIBRARY MESSENGER
18.00	HRL904	ADMINISTRATIVE ASSISTANT
0.67	PRF028	LIBRARY TECH SPECIALIST
3.00	PRF030	LIBRARIAN I
4.00	PRF031	LIBRARIAN II
6.00	PRF032	LIBRARIAN III
1.00	PRF033	COORD. OF PUBLIC RELATIONS AND PROGRAMMING
18.00	PRF034	LIBRARY ASSISTANT
<b>76.57</b>		





**(1811)**

## Budget Comparison

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 2,375,334	\$ 2,498,607	\$ 2,402,723
Supplies	1,649,477	1,583,036	1,187,514
Contractual Services	547,226	947,964	960,375
Other Charges	35,821	32,286	56,556
<b>Total Expenses</b>	<b>\$ 4,607,858</b>	<b>\$ 5,061,893</b>	<b>\$ 4,607,168</b>

## Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

## Strategic Approach

With the strategic movement of the departments marketing coordinator from Recreation (1850) to Parks Administration (1820), there will be an increased opportunity to market the wonderful municipal courses throughout Amarillo, the Panhandle and the State of Texas. Whether it's a first time golfer or weekly play, the City of Amarillo Golf Courses have something for everyone.

The main focus for golf staff is the general operations and maintenance of the Ross Rogers and Comanche Trail Golf Complexes. In addition to these essential functions, the golf division also offers tournaments, youth programs, league programs, and special programs which are intended to expose golf to a wider audience and positively contribute to the quality of life in Amarillo.

All of the before mentioned programs are very important and bring/teach much more than just golf itself to a wide range of enthusiasts. Often times in the past we focused/communicated golf, but golf brings so much more to men, women and children of all ages. Our strategy is to communicate the benefits of the game of golf. Golf is often described as an activity for a lifetime. Playing the game of golf does not require vigorous activity such as running and jumping, nor does it require a great deal of strength. It requires only a self paced walk which is considered the optimum choice as it relates to exercise. In addition to a good walk, there are regular intervals of bending, reaching and stretching, also considered valuable to one's health and well being. These activities can be performed by almost anyone at any age and can contribute to a longer, more enjoyable, and healthier life.

Beside the physical attributes that improve health and wellness, there are multiple opportunities for social interactions which are also important to one's well being. Along this line golf is of value, especially to the youth, as a vehicle for learning discipline, rules, sportsmanship and etiquette. Golf also

requires control of one’s emotions and the ability to remain calm under pressure, along with strategy, problem solving and perseverance. Many of these disciplines need to be emphasized and will improve quality of life throughout the community as its overflows into daily life. Participation in sport also gives one the opportunity for interaction with business contacts and community role models that contribute significantly to charities and civic organizations within the community. Golf courses can also be of value in a municipal setting, they provide green space for both people and wildlife. The golf course often times is the only opportunity for many to regularly see wildlife such turtles, fish, birds, hawks, waterfowl, rabbit, fox, raccoon, coyote, and even deer. The ecological community created and maintained by the City’s golf courses points to the importance of environmental stewardship that the golf courses embrace as being key to operations.

In addition to marketing and communicating the health and wellness, personal growth, and environmental opportunities that golf adds to the quality of life in Amarillo, several new and modern ideas that have been brought forward by the golf task force committee assembled to brainstorm storm ideas from different prospective to help attract/ bring back customers to the golf complexes are going to be implemented. Ideas brought forward are reflected in adjustments and additions to the pass programs to make pass opportunities attractive for all stages of life. One of the most attractive things to the pass program to be implemented is the addition of monthly billing. No longer will the pass have to be a lump sum payment, the cost of the chosen pass will be billed over a rolling 12 month period. Not just calendar year lump sum payments anymore. Also, in the pass programs the addition of range balls and discounted green fees toward tournament play were added to give patrons more bang for the buck and expected to lead to more tournament registrations. In addition, a happy hour special has been recommended during the slowest time of day to attract players and their families at an affordable rate of \$12.00 for an individual and \$24.00 for a family allowing play for as many holes as possible before dark. This gives families time together and also brings people to the complexes when they are utilized the least.

Finally, convenience matters and is critical to patrons. Implementing an online tee time system will make it easier for patrons to get a tee time and actually see what is available at each course. This will do away with having to call over and over to see if you can book a tee time which will be significantly more convenient, efficient and provide better customer service. This online booking site will be tied into the website and will lead more visitors to the website where tournament schedules as well as all the details and many options offered by the City of Amarillo can be seen.

## Programs

### Golf Operations

#### 2019/20 Budget — \$4,146,450

Efficiently and effectively operate and maintain the City of Amarillo's golf courses by providing an economical, customer friendly, family-oriented experience; award winning courses; and healthy recreational opportunities for all citizens.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Annual Rounds	72,763	70,861	75,000
Average Daily Rounds	200	195	207
Average Monthly Revenue	\$253,460	\$241,486	\$253,750
Revenue Per Round	\$41.80	\$40.89	\$40.60
Cost Per Round	\$66.54	\$68.64	\$69.22

## Tournaments

**2019/20 Budget — \$322,502**

Market and showcase Amarillo municipal golf courses; support community charities; provide measurable benchmark for golfers; and further the game of golf.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Charity/Tournament Rounds	11,039	11,400	11,400
Charity Contributions Back to the Community	\$816,510	\$820,000	\$820,000

## Youth Programs

**2019/20 Budget — \$46,072**

Create future golfers to promote and protect the viability of the game.

## League Program

**2019/20 Budget — \$46,072**

Support economic development and business retention in Amarillo as well as providing an economical, customer friendly experience and quality golf venue for the business community to provide health/wellness opportunities for their employees.

## Special Programs

**2019/20 Budget — \$46,072**

Impact the health and wellness of various special populations or groups in Amarillo and the area.

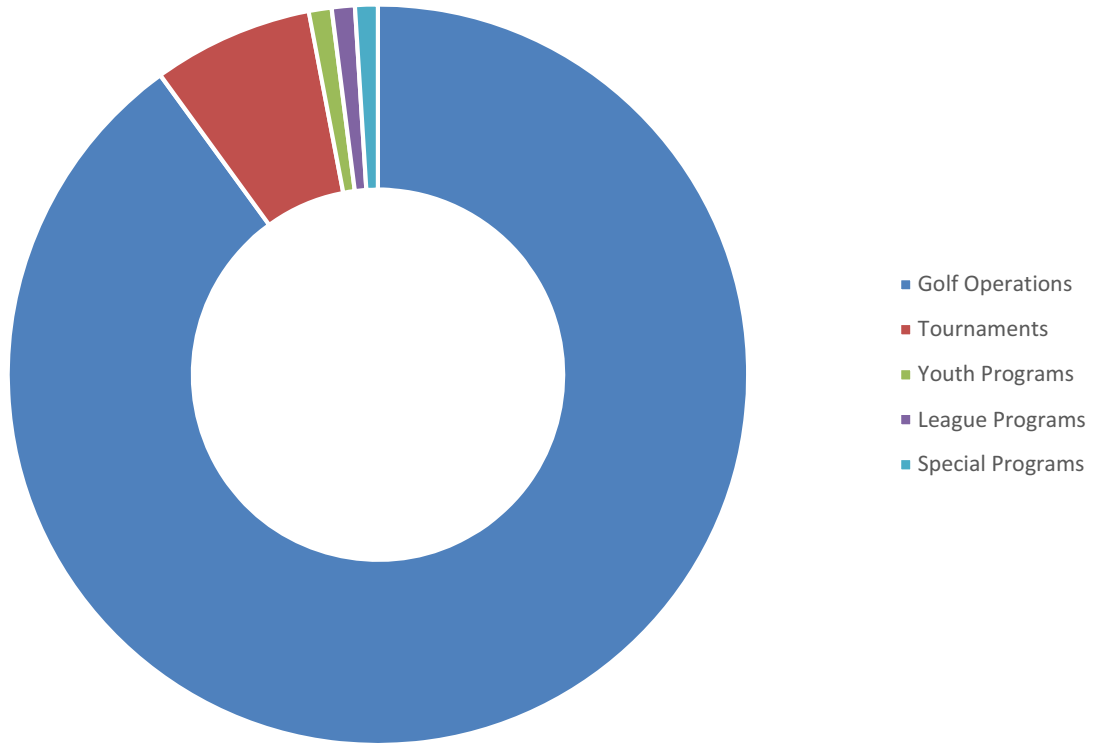
## Authorized Positions

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	37	37	35
Part-time Positions	56	56	56
<b>Total Positions</b>	<b>93</b>	<b>93</b>	<b>91</b>

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**Total Golf Course Complexes 2019/20 Budget — \$4,607,168**



City of Amarillo

Golf Operations

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
33780 Golf Green Fees TOM	0	220,719	335,000	220,106	230,000
33785 Golf Green Fees WH	0	336,557	388,000	336,000	350,000
33790 Golf Green Fees ARR	510,614	227,368	290,000	227,000	237,000
33795 Golf Green Fees MUS	0	279,631	362,000	279,968	295,000
33800 Golf Annual Passes	122,895	219,490	230,000	190,000	200,000
33803 Golf Food/Beverage Sales	0	179,316	235,000	211,000	227,000
33804 Golf Merchandise Sales	0	504,949	600,000	505,308	530,000
33805 Golf Cart Sales	376,653	741,479	867,235	742,000	765,000
33806 Golf Beverage Sales	0	237,226	265,000	242,500	265,000
33807 Driving Range Sales	27,577	62,684	66,500	63,000	64,000
33808 Push/Pull Cart Rentals	546	0	0	0	0
33809 Club Set Rental	1,668	0	0	0	0
37160 Concession	0	31,875	0	0	0
<b>33700 Culture and Recreation</b>	<b>1,039,952</b>	<b>3,041,294</b>	<b>3,638,735</b>	<b>3,016,882</b>	<b>3,163,000</b>
37141 Merchant Service Fees	-18,754	-52,429	-6,000	-56,000	-56,000
37410 Miscellaneous Revenue	0	218	0	250	0
<b>37400 Miscellaneous Revenue</b>	<b>-18,754</b>	<b>-52,212</b>	<b>-6,000</b>	<b>-55,750</b>	<b>-56,000</b>
<b>TREVENUE Total Revenues</b>	<b>1,021,198</b>	<b>2,989,083</b>	<b>3,632,735</b>	<b>2,961,133</b>	<b>3,107,000</b>
41100 Salaries and Wages	585,712	1,671,833	1,706,474	1,623,322	1,697,996
41300 Incentive	1,926	5,444	5,400	4,673	4,440
41620 Unscheduled	17,521	45,062	60,000	41,420	40,000
41820T Health Insurance	141,397	270,784	332,552	291,569	355,809
41900 Life	259	572	617	601	617
42010 Social Security - Medica	8,401	24,302	24,986	23,690	24,820
42020 Social Security - OASDI	29,649	78,568	83,363	80,380	82,712
42110 TMRS	60,167	170,062	177,079	171,262	174,608
42115 OPEB Funding	12,364	32,199	32,673	32,134	32,418
42300 State Unemployment	1,432	4,062	3,742	3,802	3,756
42400 Workers Compensation	18,004	57,055	54,417	52,226	53,977
42510 Car Allowance	3,746	10,369	11,304	9,797	9,300
42550 Communications Allowance	1,203	5,023	6,000	5,100	4,800
PSCHG Personal Svcs Changes	0	0	0	0	-82,530
<b>41000 Personal Services</b>	<b>881,779</b>	<b>2,375,334</b>	<b>2,498,607</b>	<b>2,339,977</b>	<b>2,402,723</b>
51110 Office Expense	4,622	15,923	10,000	9,710	10,000
51115 Employee Recognition Pro	353	835	1,250	914	1,000
51200 Operating	14,331	50,851	28,000	27,195	28,000
51205 Operating Merchand COGS	0	365,770	350,000	349,197	350,000
51210 Operating Concessions CO	0	132,103	145,000	130,000	135,000
51215 Operating Alcohol COGS	0	113,767	120,000	120,000	120,000
51250 Janitor	9,511	7,773	12,000	9,957	12,000
51300 Clothing and Linen	2,595	6,487	7,500	7,439	10,000
51350 Chemical and Medical	0	57	500	500	500
51450 Botany & Agrigulture	146,797	225,677	240,000	237,272	240,000
51700 Education	0	1,498	0	1,547	1,540
51800 Fuel & Oil	24,650	44,734	39,913	33,045	40,000
51850 Minor Tools	7,340	37,364	20,000	19,164	20,000
51950 Minor Office Equipment	0	4,025	0	0	0
52050 Auto Parts	811	505	500	498	500
52050LABOR Auto Parts Labor	2,425	1,125	1,000	800	1,000
52120 Tires and Tubes Other	0	624	500	479	500
53100 Natural Gas	7,525	15,473	15,570	13,836	15,474
53150 Electricity	99,687	219,967	234,524	201,163	202,000
53200 Water and Sewer	228,810	404,919	356,779	328,675	0
<b>51000 Supplies</b>	<b>549,458</b>	<b>1,649,477</b>	<b>1,583,036</b>	<b>1,491,390</b>	<b>1,187,514</b>
61100 Communications Billing	0	4,203	5,000	7,565	8,400
61200 Postage	0	0	350	359	350
61300 Advertising	333	4,698	5,000	1,500	5,000
61355 Golf Tee Time Booking Fe	0	0	0	0	4,800
61400 Dues	2,312	15,708	10,760	10,365	11,000



City of Amarillo

Golf Operations

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
61410 Tuition	1,378	918	3,000	3,469	3,000
62000 Professional	172,783	81,608	0	0	0
63220 Security Service Contra	804	3,199	3,000	3,158	2,800
67320 Extermination	575	1,125	1,200	1,180	1,200
68100 R & M - Building	4,000	16,439	20,000	18,463	16,000
68300 R & M - Improvements	7,972	12,436	25,000	23,682	20,000
68400 R & M - Irrigation	15,235	71,080	70,000	66,712	67,290
68640 Machinery	29,745	65,908	60,000	59,793	60,000
68650 Shop Equipment	0	20	0	0	0
68680 Other Equipment	0	22,175	1,000	7,983	2,000
68900 Repair & Maint Other	9,822	2,439	10,000	6,347	10,000
69100 Rental Land & Buildings	0	2,295	1,200	765	1,200
69210 Rental City Equipment	337,159	151,911	397,579	397,579	407,335
69220 Rental Other Equipment	28	91,064	334,875	354,077	340,000
<b>60000 Contractual Services</b>	<b>582,145</b>	<b>547,226</b>	<b>947,964</b>	<b>962,997</b>	<b>960,375</b>
71100 Insurance and Bonds	18,979	31,738	26,286	26,286	51,557
74000 Printing and Binding	1,239	389	0	0	0
75100 Travel	1,494	3,694	6,000	4,974	5,000
<b>70000 Other Charges</b>	<b>21,712</b>	<b>35,820</b>	<b>32,286</b>	<b>31,260</b>	<b>56,557</b>
<b>TEXPENSES Total Expenses</b>	<b>2,035,095</b>	<b>4,607,858</b>	<b>5,061,893</b>	<b>4,825,625</b>	<b>4,607,168</b>

**Employee Distribution By Position**

**Entity:** 1811 - Golf Operations  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM404	ASSISTANT GM OF GOLF OPERATIONS
1.00	ADM405	GM OF GOLF OPERATIONS
2.00	ADM899	HEAD GOLF PROFESSIONAL
2.00	ADM900	GOLF COURSE SUPERINTENDENT
14.00	HRL260	CART ATTENDANT
14.00	HRL265	DELI ATTENDANT
12.00	HRL270	GOLF COURSE MARSHAL
9.00	HRL275	PRO SHOP ATTENDANT
2.00	HRL413	YOUTH WORKER - MAINTENANCE
1.00	HRL911	CUSTODIAN I
4.00	HRL930	UTILITY WORKER
2.00	PRF452	ASSISTANT GOLF PROFESSIONAL
5.00	TRD430	GREENSKEEPER I
13.00	TRD431	GREENSKEEPER II
4.00	TRD436	GOLF IRRIGATION TECH II
3.00	TRD440	GOLF EQUIPMENT MECHANIC
2.00	TRD910	CUSTODIAN I
2.00	TRD975	ASSISTANT GOLF COURSE SUPERINTENDENT
<b>93.00</b>		

**Eliminations**

Head- count	Class Code	Position	Pay Grade	Estimated Savings
(2.00)	TRD430	GREENSKEEPER I	G02	(82,530)

City of Amarillo

Comanche Trail

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
33780 Golf Green Fees TOM	196,531	0	0	0	0
33790 Golf Green Fees ARR	173,494	0	0	0	0
33800 Golf Annual Passes	106,050	0	0	0	0
33805 Golf Cart Sales	24,865	0	0	0	0
33806 Golf Beverage Sales	8,725	0	0	0	0
33807 Driving Range Sales	2,511	0	0	0	0
37160 Concession	7,197	0	0	0	0
<b>33700 Culture and Recreation</b>	<b>519,374</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
37141 Merchant Service Fees	-8,087	0	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>-8,087</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>511,287</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
41100 Salaries and Wages	526,904	0	0	0	0
41300 Incentive	3,490	0	0	0	0
41620 Unscheduled	32,087	0	0	0	0
41820T Health Insurance	122,641	0	0	0	0
41900 Life	250	0	0	0	0
42010 Social Security - Medica	7,862	0	0	0	0
42020 Social Security - OASDI	30,574	0	0	0	0
42110 TMRS	60,075	0	0	0	0
42115 OPEB Funding	12,656	0	0	0	0
42300 State Unemployment	1,007	0	0	0	0
42400 Workers Compensation	23,907	0	0	0	0
42510 Car Allowance	5,014	0	0	0	0
42550 Communications Allowance	2,407	0	0	0	0
<b>41000 Personal Services</b>	<b>828,873</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
51110 Office Expense	1,226	0	0	0	0
51115 Employee Recognition Pro	263	0	0	0	0
51200 Operating	4,782	0	0	0	0
51210 Operating Concessions CO	32	0	0	0	0
51250 Janitor	4,673	0	0	0	0
51300 Clothing and Linen	1,144	0	0	0	0
51350 Chemical and Medical	65	0	0	0	0
51450 Botany & Agrigulture	81,133	0	0	0	0
51800 Fuel & Oil	17,067	0	0	0	0
51850 Minor Tools	8,312	0	0	0	0
52050 Auto Parts	125	0	0	0	0
52050LABOR Auto Parts Labor	275	0	0	0	0
52120 Tires and Tubes Other	638	0	0	0	0
53100 Natural Gas	8,045	0	0	0	0
53150 Electricity	104,882	0	0	0	0
53200 Water and Sewer	41,767	0	0	0	0
<b>51000 Supplies</b>	<b>274,429</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
61300 Advertising	333	0	0	0	0
61400 Dues	2,201	0	0	0	0
61410 Tuition	120	0	0	0	0
62000 Professional	104,420	0	0	0	0
63220 Security Service Contra	375	0	0	0	0
67320 Extermination	600	0	0	0	0
68100 R & M - Building	5,236	0	0	0	0
68300 R & M - Improvements	5,236	0	0	0	0
68400 R & M - Irrigation	49,032	0	0	0	0
68640 Machinery	32,662	0	0	0	0
68680 Other Equipment	102	0	0	0	0
69100 Rental Land & Buildings	2,520	0	0	0	0
69210 Rental City Equipment	180,905	0	0	0	0
<b>60000 Contractual Services</b>	<b>383,743</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
71100 Insurance and Bonds	12,949	0	0	0	0
75100 Travel	351	0	0	0	0
<b>70000 Other Charges</b>	<b>13,300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of Amarillo

Comanche Trail

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DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
EXPENSES Total Expenses	1,500,346	0	0	0	0

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**(1820)**

## Budget Comparison

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 378,833	\$ 476,768	\$ 648,476
Supplies	36,210	22,600	25,600
Contractual Services	13,009	6,200	46,091
Other Charges	4,418	7,935	8,530
<b>Total Expenses</b>	<b>\$ 432,470</b>	<b>\$ 513,503</b>	<b>\$ 728,697</b>

## Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

## Strategic Approach

The main function of Parks and Recreation Administration is to direct the overall operations of Golf, Recreation, Aquatics, Tennis, Parks Maintenance, Zoo, Athletics and Senior Services. All of the divisions within Parks and Recreation strive to improve the Quality of Life for those that Live, Work and Play in Amarillo.

Over the past year, Parks Administration has initiated several forward thinking projects including the Department's Asset Management Plan and Parks Master Plan. The goal of the Asset Management Plan is to take a proactive approach in managing the Department's assets through strategic decision making. Once the Asset Management Plan is complete, the Department will take the information and engage the community in a forward thinking visioning for the Department (Parks Master Plan). This Parks Master Plan will need to consider: improvements to the existing infrastructure and new improvements desired by the community.

The Director has also initiated the first phase in assessing the operating efficiencies of the Department. The Department's restructuring plan is included for consideration as a part of the current budget. The plan will re-structure the department into two categories: (1) Operations, and (2) Programs. The "operations" group will consist of: Parks Administration, Parks Maintenance, Golf, and the Warford Activity Center. The "program" group will consist of: Athletics, Aquatics, Recreation, Senior Services, and the Zoo. The new structure will allow the director and assistant director to be more intentional in training division managers on the Department's goals, priorities and direction. The structure will also (1) centralize the decision making process, (2) improve communications (internal and external), and (3) improve customer service.

The second phase in assessing the operational efficiencies of the Department will focus on programs. Each Division within Parks and Recreation has developed a prioritized program list which has been reviewed and recommended by the Parks Board. Program specific goals and metrics will be implemented to determine the effectiveness of the program and provide the staff with feedback for continuous improvement. Since re-defining the programs, it may take a year or two to establish a new baseline for the programs.

Other notable accomplishments: Rebranding of the Department with new logo and mission statement, creation and implementation of a Warford Policy Handbook, creation and implementation of a standards of care document for the Department’s child/youth programming, review of the Department agreements/contracts, real estate study for city owned property, community engagement and survey for Thompson Pool, creation of a community garden at the Warford Activity Center, creation of a new park guide and seasonal program guides, creation of a sponsorship agreement, creation of Starlight Cinema, and much more.

## Programs

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### Administration/Support

**2019/20 Budget — \$546,522**

Provide general oversight and direction for the various divisions within the Parks and Recreation Department, including Golf, Recreation, Tennis, Warford Activity Center, Park Maintenance, Zoo, Athletics and Senior Services.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Budget Managed (millions)	\$14.6	\$15.1	\$15.8
Positions Managed	380	380	368

### Departmental Capital Investment Program

**2019/20 Budget — \$14,574**

Plan, design, construct, inspect, and manage the departments’ assets and infrastructure. This will include the management of the new Asset Management system.

### Marketing

**2019/20 Budget — \$36,435**

Effectively connect citizens to the programs and services provided by Parks and Recreation. This position was previously funded in the Recreation Division but has been re-focused on marketing the entire parks department. This program includes printing of the park guides, program guides, social media engagement, event promotion, program engagement, radio/tv coordination, program sponsorships,

**Park Reservations**  
**2019/20 Budget — \$109,305**

Manage the reservations of the department's buildings, shelters, and picnic areas.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
*Number of Special Event Applications Processed	111	150	115
Number of Park Reservations Processed	1,222	1,000	1,000
Phone Contacts with Public (daily average)	35	40	45
Number of Permanent positions managed by Admin	130	136	136
Number of Part-Time positions managed by Admin	205	238	239

\*Special Event Applications are for Reservations of 200+ individuals.

**Special Events**  
**2019/20 Budget — \$21,861**

Support the goals across the Parks and Recreation Department by planning and implementing events in the community to support good health, generate economic benefit and enhance the community's environment.

**Authorized Positions**

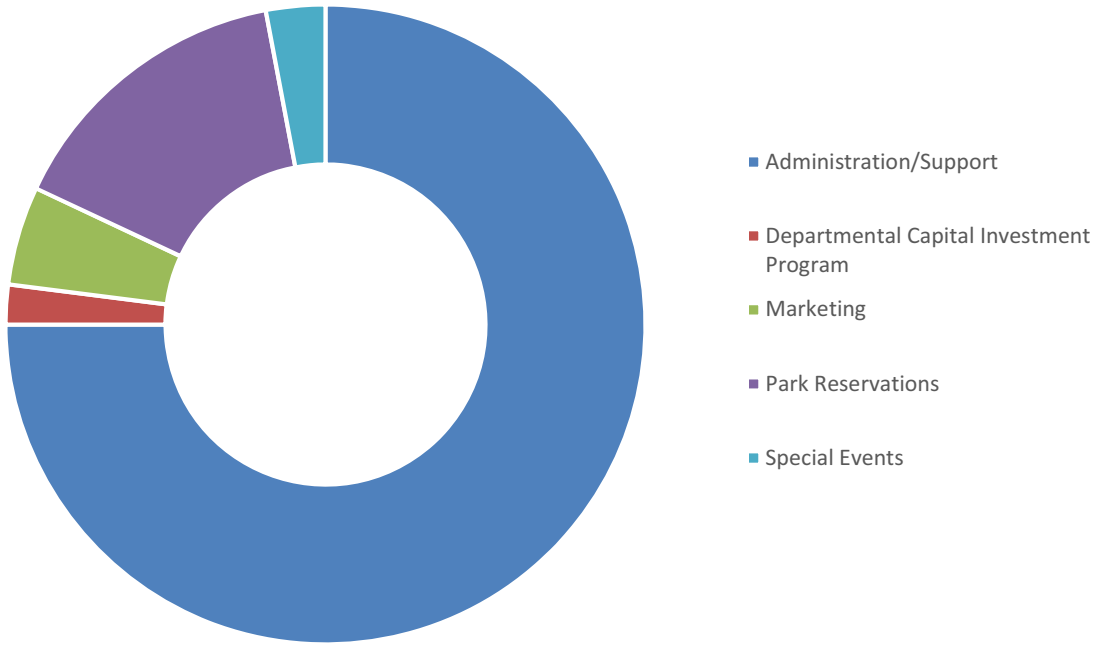
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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	6	8	9
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>6</b>	<b>8</b>	<b>9</b>

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**Total Parks and Recreation Administration 2019/20 Budget —  
\$728,697**





City of Amarillo

Parks & Rec Administration

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
34686 Special Event Applicatio	1,225	1,250	1,500	1,485	1,500
<b>33700 Culture and Recreation</b>	<b>1,225</b>	<b>1,250</b>	<b>1,500</b>	<b>1,485</b>	<b>1,500</b>
34685 Tornado Alley/BMX Rental	50	0	0	0	0
<b>34600 Other Building &amp; Ground</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
37151 Amusement Park Lease	94,861	99,126	96,483	96,857	96,483
37154 Other Rental Income	38,170	37,903	39,100	39,838	39,100
<b>37150 Rent</b>	<b>133,031</b>	<b>137,029</b>	<b>135,583</b>	<b>136,695</b>	<b>135,583</b>
37141 Merchant Service Fees	-7,126	-8,339	-7,400	-9,364	-7,400
37463 Parks Tree Workshop	1,280	-637	0	378	0
<b>37400 Miscellaneous Revenue</b>	<b>-5,846</b>	<b>-8,976</b>	<b>-7,400</b>	<b>-8,986</b>	<b>-7,400</b>
<b>TREVENUE Total Revenues</b>	<b>128,460</b>	<b>129,303</b>	<b>129,683</b>	<b>129,194</b>	<b>129,683</b>
41100 Salaries and Wages	327,054	270,829	341,915	387,372	418,946
41620 Unscheduled	638	1,550	1,000	3,234	1,000
41820T Health Insurance	37,021	30,376	44,100	52,323	62,582
41900 Life	85	76	100	118	133
42010 Social Security - Medica	4,757	3,987	5,080	5,800	6,197
42020 Social Security - OASDI	18,958	16,102	21,723	24,801	26,294
42110 TMRS	39,014	34,462	42,902	48,851	52,154
42115 OPEB Funding	8,233	6,840	8,514	9,704	10,386
42300 State Unemployment	244	292	292	435	390
42400 Workers Compensation	266	218	280	313	342
42510 Car Allowance	8,729	7,016	8,460	8,443	8,460
42530 Moving Expense	0	5,000	0	5,000	0
42550 Communications Allowance	2,407	2,085	2,400	2,395	2,400
PSCCHG Personal Svcs Changes	0	0	0	0	59,191
<b>41000 Personal Services</b>	<b>447,405</b>	<b>378,833</b>	<b>476,768</b>	<b>548,790</b>	<b>648,476</b>
51110 Office Expense	13,260	14,100	10,000	8,000	8,540
51115 Employee Recognition Pro	3,458	3,586	4,000	2,226	3,500
51200 Operating	5,996	18,303	8,000	9,500	7,900
51610 Recreation Supplies	0	0	0	5,060	5,060
51700 Education	0	120	600	100	600
51980 IT Hardware	0	100	0	0	0
<b>51000 Supplies</b>	<b>22,714</b>	<b>36,210</b>	<b>22,600</b>	<b>24,886</b>	<b>25,600</b>
61100 Communications Billing	0	0	0	10,000	0
61200 Postage	3,015	549	2,600	650	1,000
61300 Advertising	0	0	0	58,567	43,391
61400 Dues	2,580	2,440	3,600	1,250	1,700
61410 Tuition	60	563	0	0	0
62000 Professional	0	9,457	0	38,958	0
<b>60000 Contractual Services</b>	<b>5,655</b>	<b>13,009</b>	<b>6,200</b>	<b>109,425</b>	<b>46,091</b>
71100 Insurance and Bonds	2,826	2,535	2,435	2,435	2,530
75100 Travel	2,239	0	2,500	2,900	5,700
75300 Meals and Local	1,427	1,883	3,000	250	300
78230 Loss on Bad Debt	44	0	0	0	0
<b>70000 Other Charges</b>	<b>6,536</b>	<b>4,418</b>	<b>7,935</b>	<b>5,585</b>	<b>8,530</b>
<b>TEXPENSES Total Expenses</b>	<b>482,311</b>	<b>432,470</b>	<b>513,503</b>	<b>688,685</b>	<b>728,697</b>

**Employee Distribution By Position**

**Entity:** 1820 - Parks & Rec Administration  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM400	DIRECTOR OF PARKS AND RECREATION
1.00	ADM401	ASSISTANT DIRECTOR OF PARKS AND RECREATION
1.00	CLR090	MARKETING COORDINATOR
1.00	CLR155	EVENTS COORDINATOR
1.00	CLR410	ADMINISTRATIVE ASSISTANT III
1.00	CLR630	OFFICE MANAGER
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
1.00	PRF400	PARK PLANNER
<b>8.00</b>		

**Reclassifications**

Head-count	Class Code	Current Position	Pay Grade	Head-count	Class Code	Requested Position	Pay Grade	Estimated Cost
(1.00)	PRF400	PARK PLANNER	G10	1.00	NEW	Management/Buisness Analyst	G10	-

**New Positions**

Head-count	Class Code	Position	Pay Grade	Estimated Cost
1.00	NEW	VISITOR SERVICES	G07	49,526



**(1830)**

## Budget Comparison

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 21,753	\$ 17,423	\$ 27,512
Supplies	27,358	38,878	34,434
Contractual Services	43,561	45,475	45,475
Other Charges	3,631	5,583	3,971
<b>Total Expenses</b>	<b>\$ 96,303</b>	<b>\$ 107,359</b>	<b>\$ 111,392</b>

## Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

## Strategic Approach

The function of the Tennis department within the Recreation Services division is to provide a quality tennis facility and support the Tennis Pro in providing quality programs and events that meet the needs of the community. Programs related to Tennis within the Recreation Services division consist of Tennis Operations, Tennis Adult Leagues, Tournaments, Youth Programs, and Pickleball.

Tennis programming is offered at the Amarillo National Tennis Center which has 14 outdoor lighted courts, and 3 indoor lighted courts. Two outdoor courts have been marked to allow for Pickleball play adding new programming to the Tennis Center. The budgeted money for Tennis supports all of the above program areas. While many other departments within Recreation Services has budgeted money allotted for specific programs, the Tennis Center does not. The budgeted money goes to the care and upkeep of tennis courts, lights, and the building which are utilized for all Tennis Operations, Tennis Adult Leagues, Tournaments, Youth Programs, and Pickleball. The budgeted Personnel Service money is to provide a part time, year-round staff member to work the desk at the Tennis Center providing customer service and reserving courts for usage.

There is a very strong partnership with the Amarillo Area Tennis Association which brings United States Tennis Association sanctioned tournaments to the Tennis Center. There is also a strong partnership with Kids Incorporated and the Alex O'Brien Foundation which allows children to learn to play tennis in order to continue to grow the sport in the younger generations. A new collaboration with the local USA Pickleball Association representative is providing Pickleball lessons to grow the sport in all age groups.

## Programs

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### Tennis Operations

**2019/20 Budget — \$75,392**

Positively contribute the Amarillo's quality of life by efficiently and effectively operating and maintaining the Amarillo National Tennis Center providing an economical, customer friendly tennis experience and healthy recreational opportunities for all citizens.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Junior Program Attendance	7,169	7,500	8,000
Total Senior Attendance	884	950	1,000
Total Number of Tennis Lessons	894	980	1,000
Total Pickleball Attendance	0	350*	900
Annual Tennis Center Visits	22,444	23,000	24,000

\*New program added mid-year (June – September estimate) 2018-19

### Tennis Adult Leagues

**2019/20 Budget — \$12,000**

Positively contribute to the quality of place and life in Amarillo, while providing healthy, safe, social recreational opportunities for the community's adult population.

### Tournaments

**2019/20 Budget — \$12,000**

Provide a quality, safe, competitive tournament environment to attract local and out-of-town tennis participants, provide measurable benchmark for local tennis players, and grow the sport of local tennis.

### Youth Programs

**2019/20 Budget — \$12,000**

Create future tennis players to promote and protect the future viability of the game by providing an economical, customer friendly experience and quality tennis venue to introduce the sport and build tennis skills for the youth of the community.

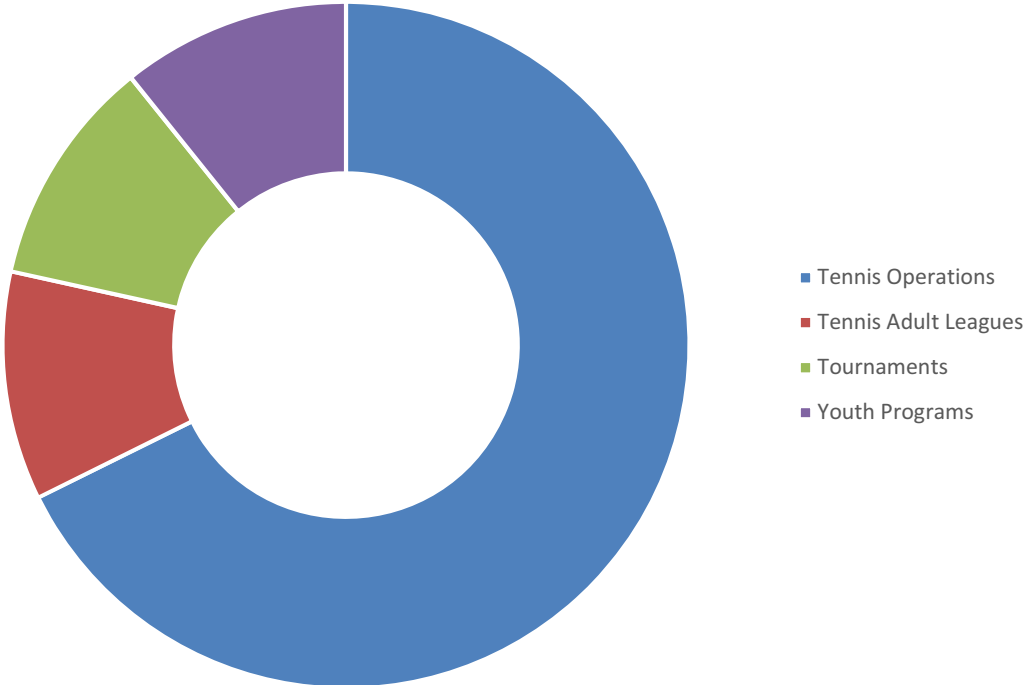
## Authorized Positions

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	-	-	-
Part-time Positions	1	1	1
<b>Total Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>

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**Total Tennis Department 2019/20 Budget — \$111,392**



City of Amarillo

Tennis Center

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
33890 Tennis Center Fees	4,965	5,600	5,064	5,064	10,594
33900 Tennis Memberships	1,906	2,320	1,944	2,058	2,364
37160 Concession	3,035	2,494	3,100	4,776	4,988
<b>33700 Culture and Recreation</b>	<b>9,906</b>	<b>10,414</b>	<b>10,108</b>	<b>11,898</b>	<b>17,946</b>
<b>TREVENUE Total Revenues</b>	<b>9,906</b>	<b>10,414</b>	<b>10,108</b>	<b>11,898</b>	<b>17,946</b>
41100 Salaries and Wages	18,676	18,461	14,706	15,682	15,263
41620 Unscheduled	76	0	0	0	0
41820T Health Insurance	0	0	0	6,865	9,437
42010 Social Security - Medica	276	269	213	226	221
42110 TMRS	1,757	2,050	1,801	1,919	1,863
42300 State Unemployment	69	59	49	52	49
42400 Workers Compensation	832	822	654	698	679
42510 Car Allowance	305	92	0	0	0
<b>41000 Personal Services</b>	<b>21,991</b>	<b>21,753</b>	<b>17,423</b>	<b>25,442</b>	<b>27,512</b>
51110 Office Expense	924	1,098	500	500	700
51200 Operating	434	482	300	300	300
51250 Janitor	761	311	1,200	1,200	1,000
53100 Natural Gas	2,255	2,362	2,346	2,119	2,361
53150 Electricity	23,446	23,105	34,532	27,974	30,073
<b>51000 Supplies</b>	<b>27,821</b>	<b>27,358</b>	<b>38,878</b>	<b>32,093</b>	<b>34,434</b>
61410 Tuition	0	0	90	90	90
62000 Professional	36,756	36,000	36,000	36,000	36,000
68100 R & M - Building	278	0	0	0	0
68300 R & M - Improvements	14,552	7,561	9,385	9,385	9,385
<b>60000 Contractual Services</b>	<b>51,586</b>	<b>43,561</b>	<b>45,475</b>	<b>45,475</b>	<b>45,475</b>
71100 Insurance and Bonds	2,111	2,969	4,583	4,583	2,971
74000 Printing and Binding	1,143	662	1,000	1,000	1,000
78210 Cash Over/Short	0	-1	0	-1	0
<b>70000 Other Charges</b>	<b>3,254</b>	<b>3,630</b>	<b>5,583</b>	<b>5,582</b>	<b>3,971</b>
<b>TEXPENSES Total Expenses</b>	<b>104,653</b>	<b>96,303</b>	<b>107,359</b>	<b>108,593</b>	<b>111,392</b>

**Employee Distribution By Position**

**Entity:** 1830 - Tennis Center  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

<b>Count</b>	<b>Code</b>	<b>Description</b>
1.00	HRL420	PROGRAM COORDINATOR
<b>1.00</b>		







**(1840)**

## Budget Comparison

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 250,099	\$ 275,463	\$ 275,758
Supplies	115,851	134,104	124,988
Contractual Services	44,663	64,743	59,714
Other Charges	19,486	22,416	17,410
Capital Outlay	-	-	53,111
<b>Total Expenses</b>	<b>\$ 430,099</b>	<b>\$ 496,726</b>	<b>\$ 530,981</b>

## Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

## Strategic Approach

The function of the Aquatics Division is to plan, develop, and deliver quality aquatics programs and events that meet the needs of the community. Aquatics currently operates two outdoor seasonal swimming pools at Southeast and Southwest Pools, and one indoor year-round pool at the Charles E. Warford Activity Center. Swimming Pool Operations is the largest of the budgeted programs and includes training and staffing the pools, open swimming, weekly family nights, and concession sales.

The Public Lifeguard Training program group is budgeted to assist in covering the costs of training the City's lifeguards. The Aquatics Division does not charge for lifeguard training for staff that will be working for the City. Those taking the class working elsewhere in the community pay fees. Therefore, the fees paid by the Public Lifeguard Training program group offsets the cost to train staff as the City lifeguards and public take the training class together.

The Water Safety Program Group is the second largest of the budgeted programs within Aquatics. Water Safety includes group and private swim lessons, Jr. Lifeguard, and staff in-service training. Out of the 47 available schedules for lifeguards to choose, 30 of those teach either morning or evening swim lessons at Southeast, Southwest, or Warford. A large portion of the Contractual Services line item group is for Swim Lesson Instructor Contractors. The contractors supplement the seasonal instructors to teach the high volume of swim lessons. Aquatic also facilitates the Water Safety program promoting water safety awareness in the community through school and community presentations.

The last program group is Rentals which includes private party rentals and daytime birthday parties. The budgeted cost for rentals is primarily salaries for the lifeguards and supervisors for private pool parties.

## Programs

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### Swimming Pool Operations

**2019/20 Budget — \$451,334**

Provide quality, clean, safe, fun swimming facilities and programs to positively contribute to Amarillo's quality of life.

### Public Lifeguard Training

**2019/20 Budget — \$0**

Provide certified courses for Lifeguards to provide safety in pool facilities across the area.

### Water Safety

**2019/20 Budget — \$63,718**

Improve and develop safe general water skills, swimming technique, diving, technique, submerging, and water comfort ability for children, teens and adults. as well as provide a formal training program for Junior Lifeguards.

### Rentals

**2019/20 Budget — \$15,929**

Provide a safe, clean, fun water facility for rental to the community and groups and create an additional revenue source beyond general operations.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Southeast Pool Swim Lesson Participants	291	315	350
Southwest Pool Swim Lesson Participants	444	500	550
Warford Pool Swim Lesson Participants	246	275	300
Helping Hands Scholarships Awarded (swim lessons)	7	10	15
Public Swim Attendance	42,678	44,500	46,750
Southeast Pool Public Swim Attendance	17,814	19,000	20,000
Southwest Pool Public Swim Attendance	12,931	13,300	13,900
Number of Splashpads	15	15	15
Number of Swimming Pools	3	3	3

\*Thompson Park Pool swim lesson participants for 2017-18 were 59 and Thompson Park Pool public swim attendance for 2017-18 was 11,933.

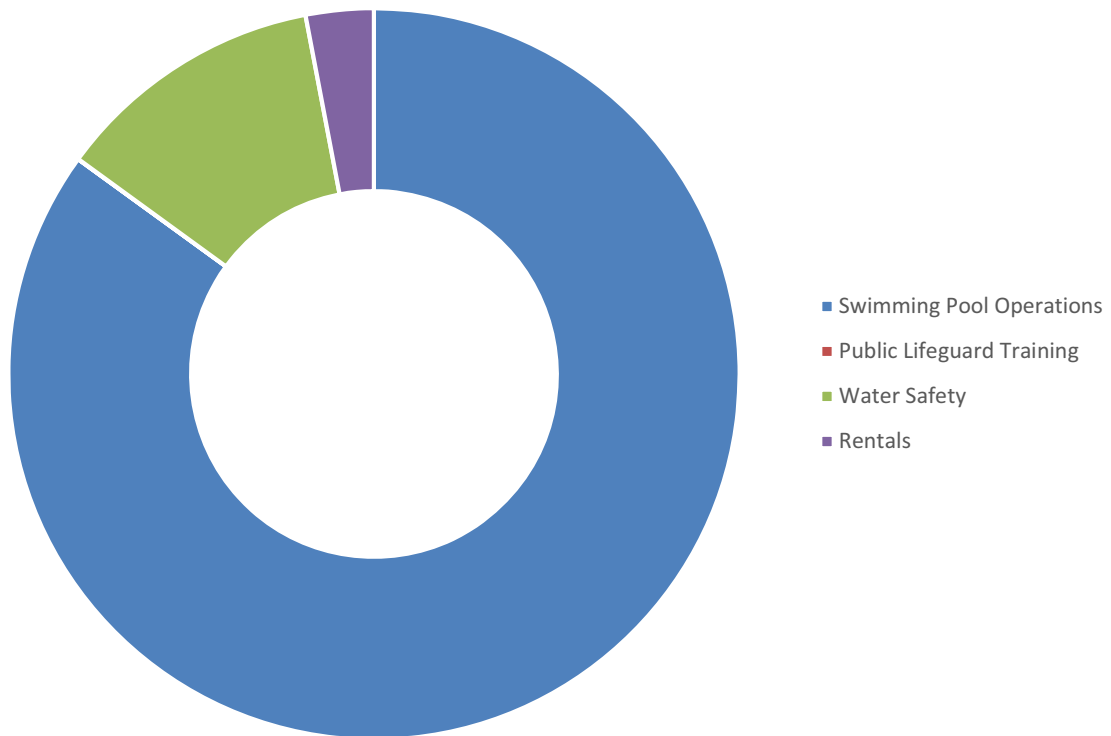
## Authorized Positions

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	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	2	2	2
Part-time Positions	65	65	67
<b>Total Positions</b>	<b>67</b>	<b>67</b>	<b>69</b>

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## Total Aquatics Department 2019/20 Budget — \$530,981



City of Amarillo

Swimming Pools

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
33850 Swimming Pool Revenues	110,293	99,222	112,499	67,236	100,247
33855 Swimming Lessons	42,175	35,746	48,115	36,234	42,142
37160 Concession	47,425	46,438	59,281	30,472	36,929
<b>33700 Culture and Recreation</b>	<b>199,893</b>	<b>181,406</b>	<b>219,895</b>	<b>133,941</b>	<b>179,318</b>
37410 Miscellaneous Revenue	31,271	38,853	31,896	37,728	40,365
<b>37400 Miscellaneous Revenue</b>	<b>31,271</b>	<b>38,853</b>	<b>31,896</b>	<b>37,728</b>	<b>40,365</b>
<b>TREVENUE Total Revenues</b>	<b>231,165</b>	<b>220,258</b>	<b>251,791</b>	<b>171,669</b>	<b>219,683</b>
41100 Salaries and Wages	175,910	213,219	234,618	243,480	235,626
41300 Incentive	236	602	600	1,638	1,500
41620 Unscheduled	1,206	1,340	1,000	1,000	1,000
41820T Health Insurance	2,329	8,429	8,820	14,752	18,875
41900 Life	7	32	33	32	33
42010 Social Security - Medica	2,590	3,147	3,485	3,607	3,513
42020 Social Security - OASDI	946	4,023	4,300	4,109	4,269
42110 TMRS	2,126	8,122	9,415	9,261	9,480
42115 OPEB Funding	378	1,603	1,685	1,624	1,673
42300 State Unemployment	920	937	1,023	1,099	1,036
42400 Workers Compensation	3,915	4,670	5,360	5,518	5,402
42510 Car Allowance	1,579	3,975	5,124	4,124	5,124
PSCHG Personal Svcs Changes	0	0	0	0	-11,773
<b>41000 Personal Services</b>	<b>192,141</b>	<b>250,099</b>	<b>275,463</b>	<b>290,244</b>	<b>275,758</b>
51110 Office Expense	1,783	2,253	3,525	8,866	3,525
51200 Operating	244	326	505	505	505
51210 Operating Concessions CO	30,013	34,435	21,500	21,500	21,500
51250 Janitor	1,559	996	1,150	1,150	1,150
51300 Clothing and Linen	5,104	4,482	5,525	5,525	5,525
51350 Chemical and Medical	46,095	35,905	48,015	48,015	48,015
51610 Recreation Supplies	11,143	8,263	10,800	7,473	7,473
51700 Education	0	286	400	400	400
51850 Minor Tools	548	64	734	734	515
51950 Minor Office Equipment	170	75	250	250	250
53100 Natural Gas	25,513	14,594	25,513	20,345	21,868
53150 Electricity	16,098	14,174	16,098	12,160	14,173
55100 Publications	4	0	89	0	89
<b>51000 Supplies</b>	<b>138,276</b>	<b>115,851</b>	<b>134,104</b>	<b>126,922</b>	<b>124,988</b>
61300 Advertising	4,773	5,413	5,500	0	0
61400 Dues	170	80	300	300	300
61410 Tuition	860	2,791	1,778	1,778	1,778
62000 Professional	18,643	14,829	24,852	24,852	24,852
63210 Armored Car Service	2,622	2,662	2,823	3,224	3,224
68100 R & M - Building	0	1,118	310	310	310
68300 R & M - Improvements	24,692	17,329	28,500	28,500	28,500
68680 Other Equipment	200	0	200	0	200
69300 Leased Computer Software	440	440	480	550	550
<b>60000 Contractual Services</b>	<b>52,401</b>	<b>44,663</b>	<b>64,743</b>	<b>59,514</b>	<b>59,714</b>
71100 Insurance and Bonds	10,549	8,908	10,135	10,135	10,274
74000 Printing and Binding	6,469	7,892	7,435	2,309	2,309
75100 Travel	2,976	536	3,163	3,163	3,163
75300 Meals and Local	54	294	300	300	300
77200 License and Permits	0	1,778	1,350	1,350	1,331
78210 Cash Over/Short	66	78	33	33	33
<b>70000 Other Charges</b>	<b>20,115</b>	<b>19,486</b>	<b>22,416</b>	<b>17,290</b>	<b>17,410</b>
83100 Improve other than Build	0	0	0	0	53,111
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>53,111</b>
<b>TEXPENSES Total Expenses</b>	<b>402,932</b>	<b>430,099</b>	<b>496,726</b>	<b>493,970</b>	<b>530,981</b>

### Employee Distribution By Position

**Entity:** 1840 - Swimming Pools  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	CLR045	ASSISTANT AQUATICS COORDINATOR
36.00	HRL400	LIFE GUARD
8.00	HRL402	SWIMMING LESSON INSTRUCTOR
8.00	HRL403	POOL CASHIER
3.00	HRL405	HEAD LIFEGUARD
3.00	HRL406	ASSISTANT - POOL MANAGER
3.00	HRL409	SWIMMING POOL MGR.
3.00	HRL417	LESSON COORDINATOR
1.00	HRL901	ACCOUNT CLERK I
1.00	PRF420	AQUATICS SPECIALIST
<b>67.00</b>		

### Positions Changes

Head- count	Class Code	Position	Pay Grade	Estimated Cost/(Savings)
(1.00)	CLR045	ASSISTANT AQUATICS COORDINATOR	G05	(45,816)
1.00	CLR195	POOL MANAGER	G05	34,431
6.00	HRL400	LIFE GUARD	H01	63,807
(3.00)	HRL405	HEAD LIFEGUARD	H02	(2,928)
(1.00)	HRL901	ACCOUNT CLERK I	H05	(10,290)





**(1850)**

## Budget Comparison

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 463,797	\$ 511,180	\$ 335,627
Supplies	40,749	38,679	28,565
Contractual Services	27,464	30,644	22,018
Other Charges	50,253	51,064	53,781
<b>Total Expenses</b>	<b>\$ 582,263</b>	<b>\$ 631,567</b>	<b>\$ 439,991</b>

## Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

## Strategic Approach

The function of the Recreation program is to plan, develop, and deliver quality municipal recreation services, programs, and events that meet the varying needs of the community. Operations related to Recreation within the Recreation Services division consist of the Summer Recreation Program, Sports Camps, Health and Wellness Recreation, and the SPARK (Supporting Park and Recreation Kids) School Supply Program.

The Summer Recreation Program provides a free structured and supervised recreation program at 15 parks throughout the City. The program includes organized games and activities with Recreation Leaders, guest speakers from different outside organizations, weekly visits to each park by the Sports Specialist to play a new sport and the Art and Crafts Specialist to do a fun art or craft project. Each day, children ages 1- 18 years at each of the Recreation Program park sites are provided a free lunch through a Community Development grant, and a Snack Pak to take home on Fridays supplied by Snack Pak 4 Kids. In the summer of 2020, three new park sites will be added to the Summer Recreation Program.

The Sports Camps Program provides free children's sports camps including baseball, soccer, football, basketball, volleyball, and tennis. Sports Camp sites are located at Summer Recreation Program sites and provide recreation and athletic programming. While the camps are free, donations of school supplies are requested of the attendees if they can afford it. The donations received from the Sports Camps go to the SPARK School Supply Program.



The SPARK School Supply Program within Recreation is a donation based program that gives a backpack filled with the school supplies needed for children to begin the school year. The backpacks and supplies are donated by local businesses and individuals. The backpacks are given out to children that attend the Summer Recreation Program.

The Health and Wellness Recreation Program is the newest area of focus for Recreation. Staff is exploring opportunities to provide Health, Wellness and Recreation Programs in City parks (examples: walking groups, gardening classes, yoga, etc). The goal of these programs is to improve the community's health behaviors and outcomes as identified in the 2018 Community Health Assessment.

## Programs

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### Summer Children's Recreation

**2019/20 Budget — \$395,991**

Provide a safe, supervised, structured, fun summer program for children primarily of low to moderate incomes to improve health and wellness, build relationships, access a meal(s), and learn important skills.

### Summer Kids Sport Camps

**2019/20 Budget — \$22,000**

Provide low income children the opportunity to participate in sport camp opportunities in order to improve their skills in their chosen sport.

### Health and Wellness Recreation

**2019/20 Budget — \$22,000**

Provide recreation programs addressing the health and wellness of all ages across the community.

### SPARK School Supply Program

**2019/20 Budget — \$0**

Supply backpacks and school supplies to children in need.

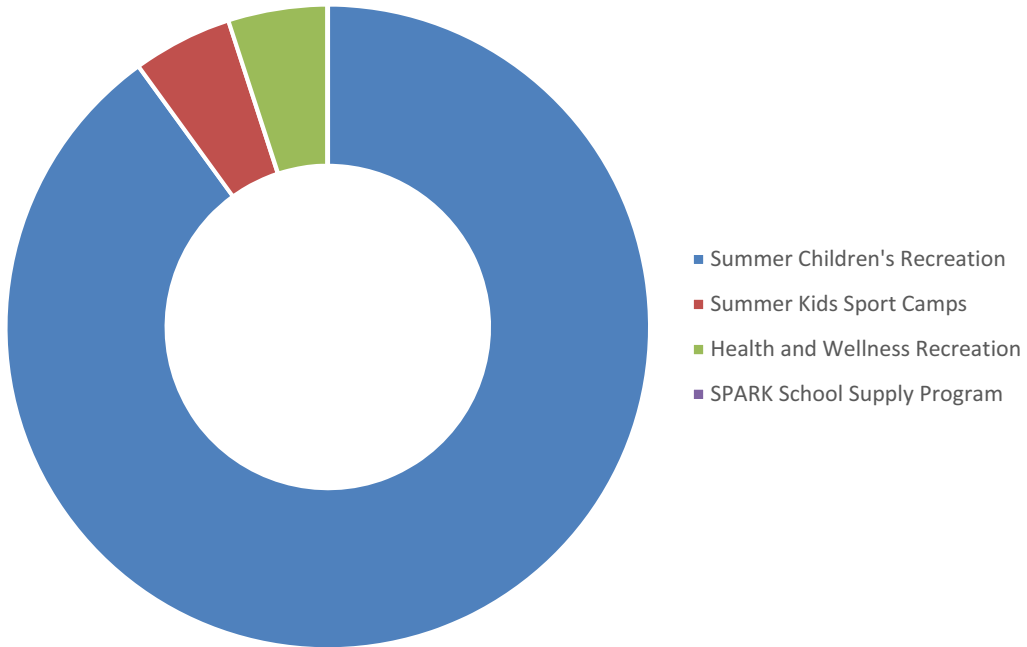
#### *Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Summer Recreation Program Lunches Served	10,053	11,000	12,000
Total Snack Paks Given Out	6,300	6,500	7,000
Summer Recreation Program Participants	1,223	1,300	1,375
Total Summer Sports Camp Participants	172	200	225
Total Backpacks Given Out	378	400	425
Warford Recreation Program Lunches Served	2,400	2,450	2,500

## Authorized Positions

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	6	3	3
Part-time Positions	54	54	52
<b>Total Positions</b>	<b>60</b>	<b>57</b>	<b>55</b>

## Total Recreation Department 2019/20 Budget — \$439,991



City of Amarillo

Parks & Recreation Program

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
37410 Miscellaneous Revenue	375	420	625	625	672
37420 Donations	5,600	686	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>5,975</b>	<b>1,106</b>	<b>625</b>	<b>625</b>	<b>672</b>
<b>TREVENUE Total Revenues</b>	<b>5,975</b>	<b>1,106</b>	<b>625</b>	<b>625</b>	<b>672</b>
41100 Salaries and Wages	290,428	329,210	356,686	274,528	255,101
41300 Incentive	3,541	3,913	3,900	3,189	2,700
41620 Unscheduled	1,119	1,211	1,100	1,100	1,100
41820T Health Insurance	40,687	50,053	58,489	33,790	30,534
41900 Life	77	92	100	58	50
42010 Social Security - Medica	4,411	4,835	5,590	4,174	4,013
42020 Social Security - OASDI	11,049	12,684	14,121	8,468	7,377
42110 TMRS	22,532	26,576	28,813	18,169	15,439
42115 OPEB Funding	4,550	5,256	5,535	3,421	2,891
42300 State Unemployment	951	1,020	1,147	1,020	989
42400 Workers Compensation	6,933	8,237	9,539	8,365	8,058
42510 Car Allowance	18,222	19,506	24,960	13,642	18,960
42550 Communications Allowance	1,203	1,204	1,200	1,198	1,200
PSCHG Personal Svcs Changes	0	0	0	0	-12,784
<b>41000 Personal Services</b>	<b>405,703</b>	<b>463,797</b>	<b>511,180</b>	<b>371,122</b>	<b>335,627</b>
51110 Office Expense	4,827	5,359	4,400	4,400	4,400
51200 Operating	500	418	600	600	600
51250 Janitor	262	606	675	675	675
51300 Clothing and Linen	884	1,217	1,741	1,741	1,741
51350 Chemical and Medical	197	334	150	150	150
51500 Animal Purchases	10,725	11,663	10,513	7,063	7,063
51610 Recreation Supplies	31,021	20,818	19,500	12,836	12,836
51630 Rec Program Donation Exp	6,572	170	0	170	0
51700 Education	558	164	700	700	700
55100 Publications	210	0	400	400	400
<b>51000 Supplies</b>	<b>55,756</b>	<b>40,749</b>	<b>38,679</b>	<b>28,735</b>	<b>28,565</b>
61300 Advertising	5,227	7,698	8,744	0	0
61400 Dues	225	85	375	375	605
61410 Tuition	359	251	300	300	540
62000 Professional	4,160	13,551	14,146	14,146	14,176
68300 R & M - Improvements	225	0	700	700	700
69100 Rental Land & Buildings	4,725	0	500	0	0
69210 Rental City Equipment	5,879	5,879	5,879	5,879	5,997
<b>60000 Contractual Services</b>	<b>20,800</b>	<b>27,464</b>	<b>30,644</b>	<b>21,400</b>	<b>22,018</b>
71100 Insurance and Bonds	8,479	7,605	6,899	6,899	9,616
74000 Printing and Binding	4,314	6,195	5,840	5,840	5,840
75100 Travel	1,303	0	1,925	1,925	1,925
75300 Meals and Local	48	452	400	400	400
77900 Other Agencies	36,000	36,000	36,000	36,000	36,000
<b>70000 Other Charges</b>	<b>50,145</b>	<b>50,253</b>	<b>51,064</b>	<b>51,064</b>	<b>53,781</b>
<b>TEXPENSES Total Expenses</b>	<b>532,404</b>	<b>582,263</b>	<b>631,567</b>	<b>472,320</b>	<b>439,991</b>

**Employee Distribution By Position**

**Entity:** 1850 - Parks & Recreation Program  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	CLR044	ASSISTANT RECREATION COORDINATOR
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
2.00	HRL414	RECREATION SPECIALIST
47.00	HRL415	RECREATION LEADER
4.00	HRL418	DISTRICT SUPERVISOR
1.00	HRL901	ACCOUNT CLERK I
1.00	MGT400	RECREATION SUPERVISOR
<b>57.00</b>		

**Reclassifications**

Head-count	Class Code	Current Position	Pay Grade	Head-count	Class Code	Requested Position	Pay Grade	Estimated Cost
(1.00)	MGT400	RECREATION SUPERVISOR	G10	1.00	PRF142	RECREATION COORDINATOR	G08	-

**Eliminations**

Head-count	Class Code	Position	Pay Grade	Estimated Savings
(1.00)	HRL901	ACCOUNT CLERK I	H05	(8,854)
(1.00)	HRL9418	DISTRICT SUPERVISOR	H03	(3,930)





(1855)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 228,178	\$ 372,151	\$ 328,163
Supplies	68,316	75,429	73,411
Contractual Services	29,451	34,736	31,052
Other Charges	4,223	11,498	13,709
<b>Total Expenses</b>	<b>\$ 330,168</b>	<b>\$ 493,814</b>	<b>\$ 446,335</b>

## Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

## Strategic Approach

The function of the Warford Activity Center is to plan, develop, and deliver programs and activities that meet the varying needs of the community.

The Charles E. Warford Activity Center opened in January of 2018 as the City of Amarillo's only Activity Center. The initial programming for the center, was based on a fitness/wellness model. As staff has evaluated the community engagement and program participation, it has been clear that the current programming model is not effective. As a result of these observations, the programming associated with the Warford Activity Center is beginning to shift from fitness/wellness to community-based programming. In order to meet the needs of the community, and not duplicate programs being provided by other community organizations, the department is exploring partnership opportunities. This will allow the department to provide a wider range of programming without adding additional staffing.

## Programs

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### Community Based Programs

**2019/20 Budget — \$401,701**

Provide a safe, supervised, structured, fun program for children and adults to improve health and wellness, build relationships, and learn important skills. Provide a safe, educational, structured and supervised environment for school age children after school focused on recreation, social growth, enrichment, and academic assistance.

### Rentals

**2019/20 Budget — \$44,634**

Provide the community access to an affordable option for nonprofit, family, and business meeting and gathering space.

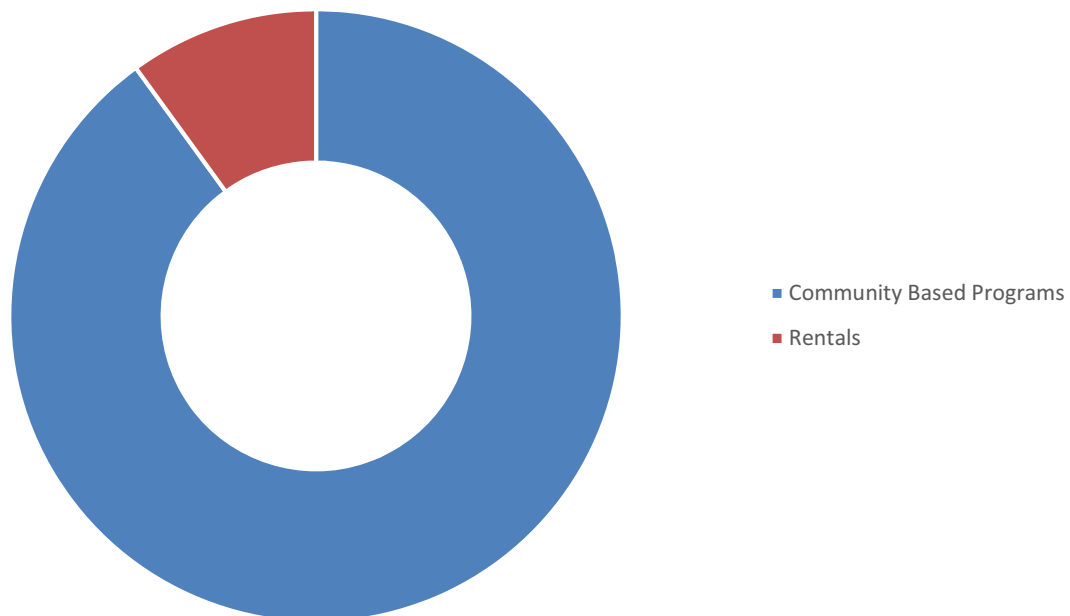
## Authorized Positions

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	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	5	6	5
Part-time Positions	16	16	7
<b>Total Positions</b>	<b>21</b>	<b>22</b>	<b>12</b>

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**Total Warford Department 2018/19 Budget — \$446,335**



City of Amarillo

Warford Activity Center

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
33820 Admission Fees	0	12,357	15,800	15,571	15,800
33830 Player Membership Fees	0	24,496	23,600	26,951	23,600
33855 Swimming Lessons	0	-100	0	0	0
33856 Group Fitness Fees	0	1,450	3,600	1,450	3,600
33865 WAC Rental Fees	0	3,365	5,500	9,906	5,500
<b>33700 Culture and Recreation</b>	<b>0</b>	<b>44,588</b>	<b>88,100</b>	<b>62,798</b>	<b>88,100</b>
34910 Fleet Equipment Rental	0	30	700	30	700
<b>34900 Interdepart Rental &amp; Use</b>	<b>0</b>	<b>30</b>	<b>700</b>	<b>30</b>	<b>700</b>
37410 Miscellaneous Revenue	0	0	400	0	400
37420 Donations	0	2,911	0	3,131	0
<b>37400 Miscellaneous Revenue</b>	<b>0</b>	<b>2,911</b>	<b>400</b>	<b>3,131</b>	<b>400</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>47,529</b>	<b>89,200</b>	<b>65,959</b>	<b>89,200</b>
41100 Salaries and Wages	0	179,916	275,593	302,518	310,087
41300 Incentive	0	468	600	1,703	1,500
41620 Unscheduled	0	955	1,000	2,254	1,000
41820T Health Insurance	0	22,036	35,280	40,327	47,187
41900 Life	0	62	83	93	100
42010 Social Security - Medica	0	2,582	4,005	4,400	4,518
42020 Social Security - OASDI	0	6,182	8,480	9,890	10,662
42110 TMRS	0	12,811	33,820	29,686	38,021
42115 OPEB Funding	0	2,502	3,324	3,926	4,179
42300 State Unemployment	0	663	991	1,132	1,042
42400 Workers Compensation	0	0	8,976	6,462	11,077
PSCHG Personal Svcs Changes	0	0	0	0	-101,210
<b>41000 Personal Services</b>	<b>0</b>	<b>228,178</b>	<b>372,151</b>	<b>402,391</b>	<b>328,163</b>
51110 Office Expense	0	6,556	2,500	5,000	4,380
51200 Operating	0	12,786	7,900	1,826	7,900
51250 Janitor	0	11,772	5,000	4,500	6,300
51300 Clothing and Linen	0	648	2,300	1,061	0
51350 Chemical and Medical	0	2,695	2,000	1,364	2,000
51610 Recreation Supplies	0	5,975	19,170	6,514	18,265
51630 Rec Program Donation Exp	0	1,388	0	1,388	0
51700 Education	0	0	0	0	498
51850 Minor Tools	0	67	500	0	0
51950 Minor Office Equipment	0	398	0	0	0
53100 Natural Gas	0	9,040	18,158	17,759	19,090
53150 Electricity	0	12,034	10,594	13,934	14,978
53200 Water and Sewer	0	4,957	7,307	0	0
<b>51000 Supplies</b>	<b>0</b>	<b>68,316</b>	<b>75,429</b>	<b>53,346</b>	<b>73,411</b>
61100 Communications Billing	0	5,975	9,000	9,290	9,000
61300 Advertising	0	1,150	5,000	0	0
61410 Tuition	0	189	100	150	0
62000 Professional	0	13,065	12,000	15,739	12,000
63210 Armored Car Service	0	2,581	3,636	4,606	5,052
68100 R & M - Building	0	5,850	5,000	17,382	5,000
68300 R & M - Improvements	0	639	0	0	0
<b>60000 Contractual Services</b>	<b>0</b>	<b>29,451</b>	<b>34,736</b>	<b>47,168</b>	<b>31,052</b>
71100 Insurance and Bonds	0	2,910	9,531	9,531	12,710
74000 Printing and Binding	0	248	1,100	30	0
75300 Meals and Local	0	125	300	0	300
77200 License and Permits	0	939	567	907	700
78210 Cash Over/Short	0	0	0	0	0
<b>70000 Other Charges</b>	<b>0</b>	<b>4,222</b>	<b>11,498</b>	<b>10,468</b>	<b>13,710</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>330,168</b>	<b>493,814</b>	<b>513,373</b>	<b>446,335</b>



**Employee Distribution By Position**

**Entity:** 1855 - Warford Activity Center  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	CLR189	FRONT DESK ATTENDANT
1.00	CLR190	FRONT DESK MANAGER
1.00	CLR195	POOL MANAGER
2.00	HRL085	FRONT DESK ATTENDANT
2.00	HRL090	FITNESS ATTENDANT
2.00	HRL095	AFTERSCHOOL PROGRAM ATTENDANT
6.00	HRL400	LIFE GUARD
2.00	HRL402	SWIMMING LESSON INSTRUCTOR
1.00	HRL905	ATHLETIC SPECIALIST
1.00	HRL911	CUSTODIAN I
1.00	PRF025	FITNESS/WELLNESS COORDINATOR
1.00	PRF142	RECREATION COORDINATOR
1.00	TRD047	CUSTODIAN II
<b>22.00</b>		

**Reclassifications**

Head-count	Class Code	Current Position	Pay Grade	Head-count	Class Code	Requested Position	Pay Grade	Estimated Cost
(2.00)	HRL090	FITNESS ATTENDANT	H02	2.00	NEW	PROGRAM ATTENDANT (HRLY)	H02	9,377
(2.00)	HRL095	AFTERSCHOOL PROGRAM ATTENDANT	H02	2.00	NEW	PROGRAM ATTENDANT (HRLY)	H02	5,108
(1.00)	PRF025	FITNESS/WELLNESS COORDINATOR	G07	1.00	NEW	PROGRAM COORDINATOR	G07	-
(1.00)	PRF142	RECREATION COORDINATOR	G08	1.00	NEW	CENTER SUPERVISOR	G17	13,378

**Eliminations**

Head-count	Class Code	Position	Pay Grade	Estimated Savings
(6.00)	HRL400	LIFE GUARD	H01	(63,807)
(1.00)	CLR195	POOL MANAGER	G05	(34,431)
(2.00)	HRL402	SWIMMING LESSON INSTRUCTOR	H01	(21,982)
(1.00)	HRL905	ATHLETIC SPECIALIST	H03	(8,853)



**(1861)**

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 3,839,087	\$ 4,012,902	\$ 3,790,260
Supplies	1,737,476	1,896,000	661,779
Contractual Services	1,351,935	1,455,329	1,486,095
Other Charges	91,334	123,641	97,393
<b>Total Expenses</b>	<b>\$ 7,019,832</b>	<b>\$ 7,487,872</b>	<b>\$ 6,035,527</b>

## Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

## Strategic Approach

The Park Maintenance Division provides care and maintenance to parks and other departmental facilities including operational support for other divisions including Aquatics, Athletics (adult and youth), Recreation, and Zoo. Park Maintenance also provides landscape maintenance for other City Departments (Public Health, Libraries, WIC, Civic Center, Fire Stations and Fire Training Center, City Hall, Simms Building, Bus Transfer, Police and Courts, Airport Blvd., the Madam Queen, streetscapes, boulevards, and other City owned property. The goal of Park Maintenance is to provide a beautiful, clean, safe and enjoyable environment for those that live, work and play in Amarillo.

Park Maintenance also supports Severe Weather Operations by conducting snow removal operations at parking lots and sidewalks around public buildings and Fire Stations. The division also provides a support role in storm damage response to the Office of Emergency Management (Strike Teams) by securing sites involving downed trees and other fallen or blown debris.

The Parks and Recreation division will utilize the Departments' Asset Management Plan and Parks Master Plan to prioritize improvements to the existing infrastructure while looking at strategic and sustainable improvements.

## **Programs**

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### **General Park Maintenance**

**2019/20 Budget — \$2,836,697**

Efficiently and effectively maintain park land, related appurtenances, and facilities being good stewards of taxpayers previous and current investments in parks.

### **Municipal Building Maintenance**

**2019/20 Budget — \$362,132**

Effectively and efficiently maintain land, trees, shrubs, plants and provide snow removal at municipal facilities and properties and irrigation systems at all fire stations.

### **Streetscape and Median Maintenance**

**2019/20 Budget — \$120,711**

Effectively and efficiently maintain streetscapes and medians throughout the city.

### **Forestry**

**2019/20 Budget — \$663,908**

Effectively and efficiently care for the 17,000+ trees located at parks, tree farms, streetscapes, and municipal facilities.

### **Zoo Maintenance**

**2019/20 Budget — \$181,066**

Effectively and efficiently maintain the Amarillo Zoo property.

### **Athletic Field Maintenance**

**2019/20 Budget — \$965,684**

Effectively and efficiently maintain athletic fields to support City of Amarillo Athletic leagues and tournaments and Youth Sports organization leagues and tournaments using City of Amarillo fields.

### **Aquatics Maintenance**

**2019/20 Budget — \$241,421**

Effectively and efficiently maintain City of Amarillo swimming pool facilities.

### **Special Events Maintenance Support**

**2019/20 Budget — \$482,842**

Provide maintenance support to community special events sponsored by the City of Amarillo and other community events held in city parks.

**City Owned Properties and Undeveloped Land Maintenance  
2019/20 Budget — \$181,066**

Provide basic maintenance of city owned property and undeveloped park land.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
<u>Workload</u>			
Irrigation and Sprinkler Repair Work Orders	995	1,300	1,300
Facility Maintenance Work Orders	405	600	600
Electrical Repair Work Orders	189	250	250
Restroom and Drinking Fountain Repairs	412	200	200
Playground Renovations Per Year	2	1	2
Trees Removed	113	200	200
Trees Planted	378	400	400
Graffiti Removal	103	400	200
Total Athletic Field Acreage	159.5	159.5	144.4
Athletic Field Acreage Over-Seeded with Rye Grass Per Year	40	40	80
Baseball/Softball Field Prep Per Week	182	182	182
Total Park Acres	2077	2077	2077
<u>Efficiency</u>			
Cost to Maintain 1 Baseball Field Per Year	\$39,690	\$39,690	\$39,690
Cost to Maintain 1 Soccer Field Per Year	\$25,162	\$25,162	\$25,162
Cost to Prep 1 Baseball Field for Play	\$31.96	\$31.96	\$31.96
Cost to Maintain 1 Acre of Park Property	\$3,077	\$3,254	\$3,354
Acres Maintained Per Worker	28.60	28.63	27.69

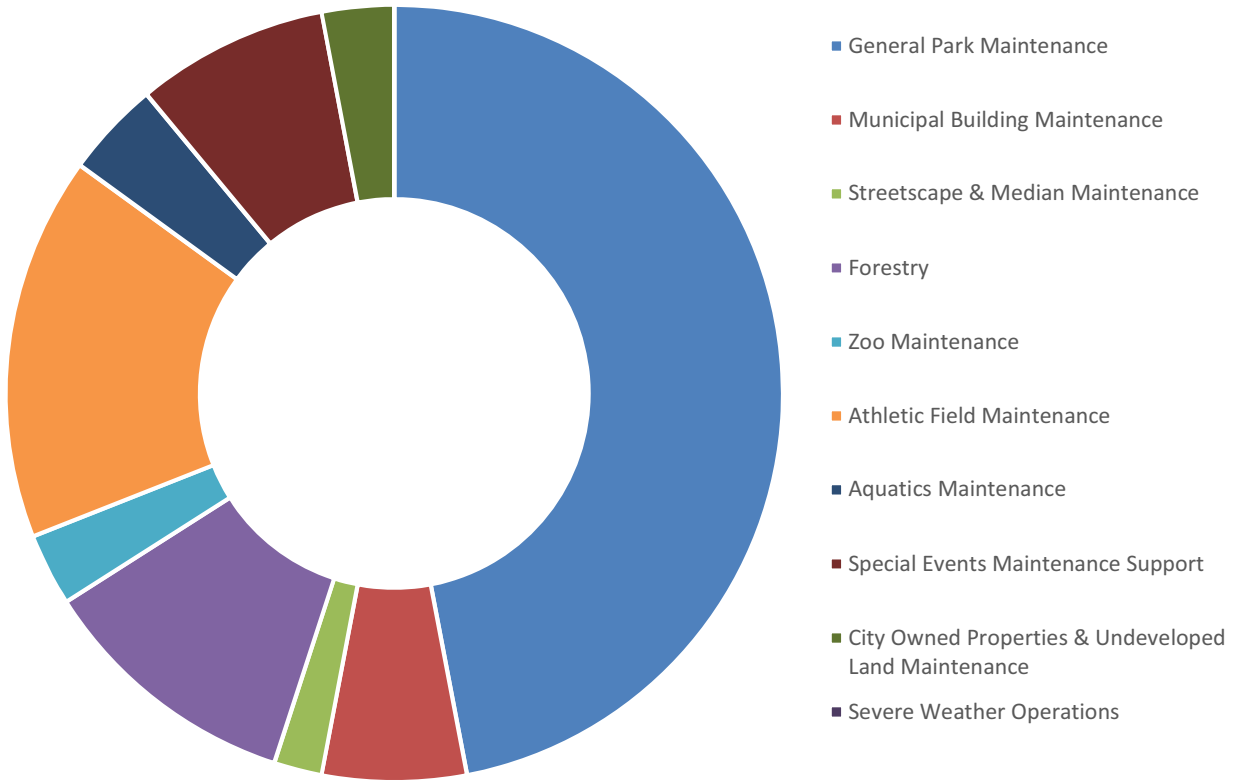
**Severe Weather Operations  
2019/20 Budget — \$0**

Park Maintenance supports the Office of Emergency Management during and after significant weather events. This support includes snow & ice removal, downed street trees, and response as Strike Teams for site security.

# Authorized Positions

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	75	75	72
Part-time Positions	36	36	36
<b>Total Positions</b>	<b>111</b>	<b>111</b>	<b>108</b>

## Total Park Maintenance Department 2019/20 Budget — \$6,035,527



City of Amarillo

Park Maintenance

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
41100 Salaries and Wages	2,713,569	2,494,378	2,553,913	2,350,794	2,474,395
41300 Incentive	69,316	66,286	63,540	59,975	57,540
41620 Unscheduled	28,979	59,191	24,500	72,054	24,500
41820T Health Insurance	618,120	595,731	681,332	634,120	716,305
41900 Life	1,222	1,187	1,251	1,182	1,251
42010 Social Security - Medica	38,752	36,008	39,110	34,522	36,713
42020 Social Security - OASDI	133,706	132,543	146,078	134,277	141,261
42110 TMRS	271,401	282,646	323,349	285,757	302,233
42115 OPEB Funding	55,819	55,288	57,253	53,938	55,365
42300 State Unemployment	5,954	4,940	5,260	5,158	5,003
42400 Workers Compensation	120,065	110,022	116,116	105,823	111,640
42550 Communications Allowance	1,203	867	1,200	0	0
PSCHG Personal Svcs Changes	0	0	0	0	-135,945
<b>41000 Personal Services</b>	<b>4,058,106</b>	<b>3,839,087</b>	<b>4,012,902</b>	<b>3,737,599</b>	<b>3,790,260</b>
51110 Office Expense	5,982	6,165	6,000	9,111	6,000
51120 Safety Program	2,237	2,416	2,500	2,058	2,500
51125 Training	0	2,627	2,400	2,467	2,400
51200 Operating	75,610	79,151	73,300	76,457	67,300
51250 Janitor	32,019	28,797	25,000	29,101	25,000
51300 Clothing and Linen	12,635	5,724	12,500	13,909	12,500
51350 Chemical and Medical	497	268	600	147	600
51400 Photographic	531	131	400	0	400
51450 Botany & Agrigulture	0	1,159	0	1,159	0
51454 B & A - Trees	12,668	4,671	9,600	11,991	9,600
51456 B & A - Bedding Plants	8,765	7,436	6,720	7,496	6,720
51458 B & A - Fertilizer	49,825	46,729	72,000	42,407	72,000
51460 B & A - Grass	8,879	7,223	10,000	7,635	10,000
51462 B & A - Chemicals	21,599	16,083	23,000	16,642	23,000
51700 Education	1,004	1,027	900	90	900
51800 Fuel & Oil	21,624	20,888	39,727	33,428	35,935
51850 Minor Tools	16,223	20,919	22,500	18,691	16,600
51980 IT Hardware	8,345	21,535	4,000	28,387	4,000
52050 Auto Parts	23,070	21,036	19,500	18,843	19,500
52050LABOR Auto Parts Labor	1,275	1,363	2,000	1,013	2,000
52120 Tires and Tubes Other	1,991	1,600	2,500	971	4,900
53100 Natural Gas	11,933	6,053	11,933	5,814	6,251
53150 Electricity	203,635	231,577	380,224	310,395	333,673
53200 Water and Sewer	1,168,696	1,202,900	1,168,696	1,115,774	0
<b>51000 Supplies</b>	<b>1,689,043</b>	<b>1,737,476</b>	<b>1,896,000</b>	<b>1,753,986</b>	<b>661,779</b>
61100 Communications Billing	141	1,309	1,100	4,604	9,600
61200 Postage	130	71	200	25	200
61400 Dues	4,225	4,635	4,206	3,531	4,206
61410 Tuition	5,678	5,767	5,860	8,272	5,760
68100 R & M - Building	15,022	14,701	15,000	13,982	15,000
68300 R & M - Improvements	63,545	43,871	140,000	58,576	140,000
68312 Other Improvement	0	118	0	118	0
68316 Sand, Gravel, Concrete	29,648	25,288	29,520	20,900	29,520
68318 Lighting	20,244	19,306	20,000	24,993	20,000
68322 Playground Equipment	19,967	15,431	20,000	21,475	20,000
68400 R & M - Irrigation	75,831	75,731	70,000	57,848	70,000
68650 Shop Equipment	1,626	2,385	2,500	1,678	2,500
68660 Audio/Video Equipment	1,910	989	1,880	1,745	1,880
69100 Rental Land & Buildings	9,825	5,313	4,700	6,513	4,700
69210 Rental City Equipment	1,110,892	1,132,780	1,135,263	1,135,263	1,157,629
69220 Rental Other Equipment	5,424	4,239	5,100	4,628	5,100
<b>60000 Contractual Services</b>	<b>1,364,108</b>	<b>1,351,935</b>	<b>1,455,329</b>	<b>1,364,152</b>	<b>1,486,095</b>
71100 Insurance and Bonds	74,577	90,669	122,641	122,641	96,394
74000 Printing and Binding	895	665	1,000	560	1,000
<b>70000 Other Charges</b>	<b>75,472</b>	<b>91,334</b>	<b>123,641</b>	<b>123,201</b>	<b>97,394</b>

City of Amarillo

Park Maintenance

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
83200 Improvement	56,777	0	0	0	0
84100 Auto-Rolling Stock & Equ	2,395	0	0	0	0
<b>80000 Capital Outlay</b>	<b>59,172</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>7,245,902</b>	<b>7,019,832</b>	<b>7,487,872</b>	<b>6,978,937</b>	<b>6,035,527</b>

**Employee Distribution By Position**

**Entity:** 1861 - Park Maintenance  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM410	PARK SUPERINTENDENT
1.00	ADM411	ASSISTANT PARK SUPERINTENDENT
1.00	CLR400	ADMINISTRATIVE ASSISTANT I
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
11.00	HRL413	YOUTH WORKER - MAINTENANCE
4.00	HRL915	CREW LEADER
20.00	HRL930	UTILITY WORKER
1.00	HRL965	INSPECTOR
1.00	MGT410	PARK OPERATIONS SUPERVISOR
2.00	MGT411	PARK HORTICULTURAL SUPERVISOR
1.00	MGT412	PARK MAINTENANCE SUPERVISOR
1.00	MGT432	VISITOR SERVICE COORDINATOR
13.00	MGT950	PARK FOREPERSON I
8.00	TEC950	PARK TECHNICIAN I
8.00	TEC951	PARK TECHNICIAN II
2.00	TRD410	PARK MAINTENANCE MECHANIC II
2.00	TRD411	TREE TRIMMER
4.00	TRD415	PARK PLUMBER I
4.00	TRD416	PARK PLUMBER II
1.00	TRD915	ELECTRICIAN I
20.00	TRD930	UTILITY WORKER
4.00	TRD970	PARK MAINTENANCE MECHANIC I
<b>111.00</b>		

**Eliminations**

Head- count	Class Code	Position	Pay Grade	Estimated Savings
(1.00)	MGT432	VISITOR SERVICE COORDINATOR	G08	(55,501)
(2.00)	TRD930	UTILITY WORKER	G01	(80,444)







**(1862, 1863)**

## Budget Comparison

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 426,203	\$ 415,221	\$ 480,111
Supplies	98,663	99,900	95,800
Contractual Services	37,328	34,587	35,217
Other Charges	9,399	12,848	11,608
<b>Total Expenses</b>	<b>\$ 571,593</b>	<b>\$ 562,556</b>	<b>\$ 622,736</b>

## Mission

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Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

## Strategic Approach

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The proposed budget provides for operations and programs of the Amarillo Zoo to serve the amarillo and area community. Specific operations includes Zoo Operations, Zoo Education, Volunteer Program, Special Events and Rental (Birthday Parties). Zoo Operations includes care for the animals and maintainence of the facilities related to animal care as well as operations of visitor services (admission/concession areas and educational facilities). Zoo staff is responsible for animal care and management, facility maintenance, conservation initiatives, and visitor services. Zoo staff utilizes all available resources to achieve a high level of animal care, customer satisfaction, and overall safety at the Amarillo Zoo. This budget addresses the "Best Practice" initiative by providing and supporting additional technologies available to Zoo staff to provide the most current training available.

The Zoo's Education programs have demonstrated success on a number of fronts: the popular ZOOschool, ZOOMobile, Toddlers at 10 and Summer Camp programs regularly exceed demand. Programs align with STEM initiatives and both local and national benchmarks in classroom education which makes the Zoo programs popular with regional educators. The Zoo has offered over 20 different theme programs for students ages pre-K through 12. The focus for the next few years will be to build on this success and create a compelling learning environment for students, teachers and visitors that is fun, inspiring and instills a sense of environmental stewardship. A critical component to the success of this goal is securing a replacement ZOOMobile for our aging vehicle to continue to offer the outreach program option.

The Amarillo's ZOOcrew Volunteer Program provides interested individuals ages 13 and up an opportunity to support the zoo through donation of time and talents. Zoo volunteers help in a variety of ways including assisting with education programs, special events, guest services, animal husbandry and horticulture. On average 50-60 volunteers are in the program with three recruitment/training classes offered each year. Over 200 community volunteers are also recruited from area colleges, clubs and business groups to assist with special events such as BOO at the Zoo, Easter EGG-citement and ZooLights. ZOOcrew volunteers are also used to staff the Zoo Education Center.

Special events continue to grow each year in popularity and provide guests increased incentives for a return visit. On average 14 special events are offered each year with a variety of themes including Earth Day, Tiger Conservation Day, Incredible Edible Insects and more. Three event themes, BOO at the Zoo, Easter EGG-citement and ZOOlights are considered major events and are repeated each year. Special events are designed for families to have fun learning while enjoying the Zoo. In addition, the public can schedule birthday parties at the Amarillo Zoo providing an additional revenue option to the budget.

Ensuring the highest quality guest experience is a primary goal the Zoo contributing to the overall quality of life in Amarillo and to local tax revenue by providing an amenity for travelers stopping in the city.

## **Programs**

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### **Zoo Operations**

**2019/20 Budget — \$498,188**

Inspire appreciation, respect and a connection to wildlife and nature through education, recreation and conservation while providing a fun, affordable destination for the community, area and tourists.

### **Zoo Education**

**2019/20 Budget — \$62,274**

Advance the Zoo's mission of connecting people with wildlife by providing meaningful educational and engaging experiences.

### **Volunteer Program**

**2019/20 Budget — \$31,137**

Advance the Zoo's mission of connecting people with wildlife by providing meaningful volunteer opportunities.

### **Special Events**

**2019/20 Budget — \$31,137**

Advance the Zoo's mission by providing engaging, fun, educational experiences while showcasing and marketing the Zoo to a wider audience.

### **Birthday Parties**

**2019/20 Budget — \$0**

Advance the Zoo's mission while providing a additional revenue option.

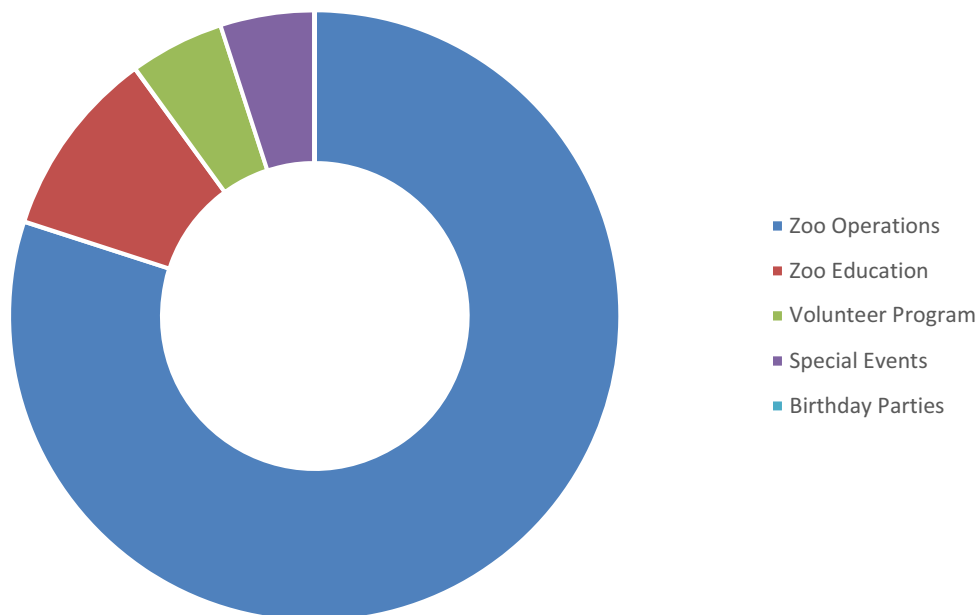
Performance Measures/Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Amarillo Zoo Animal Collection			
(Species/Specimens)			
Mammals	31/55	28/49	28/49
Birds	10/22	8/14	8/14
Reptiles/Amphibians	38/63	36/58	36/58
Invertebrates	11/340+	8/311+	8/311+
Visitor Services			
Admission Revenue	\$179,959	\$168,240	\$201,750
Education Program Revenue	\$21,409	\$24,096	\$22,000
Special Event Revenue	\$67,056	\$73,449	\$61,000
Volunteer Hours Worked	7,406	7,417	7,400
Annual Zoo Visitors	130,000	135,000	135,000

## Authorized Positions

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	7	7	8
Part-time Positions	7	7	8
<b>Total Positions</b>	<b>14</b>	<b>14</b>	<b>16</b>

## Total Zoo 2019/20 Budget — \$622,736



City of Amarillo

Zoo Maintenance

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
33920 Adult Zoo Admission	117,240	128,690	146,000	119,900	146,000
33930 Child Zoo Admission	31,768	38,237	42,500	35,962	42,500
33940 Senior Zoo Admission	6,453	7,156	9,250	6,814	9,250
33970 Group Zoo Admission	3,639	3,871	4,000	3,809	4,000
33980 Season Pass Zoo Admissio	965	2,005	0	1,755	0
33990 Special Zoo Event	66,437	67,056	61,000	73,449	61,000
<b>33700 Culture and Recreation</b>	<b>226,502</b>	<b>247,014</b>	<b>262,750</b>	<b>241,688</b>	<b>262,750</b>
37141 Merchant Service Fees	-5,789	-5,170	-3,600	-5,118	-3,600
37410 Miscellaneous Revenue	-3	-17	0	-17	0
37466 Education	22,458	21,409	22,000	24,096	22,000
<b>37400 Miscellaneous Revenue</b>	<b>16,667</b>	<b>16,221</b>	<b>18,400</b>	<b>18,960</b>	<b>18,400</b>
<b>TREVENUE Total Revenues</b>	<b>243,169</b>	<b>263,235</b>	<b>281,150</b>	<b>260,648</b>	<b>281,150</b>
41100 Salaries and Wages	295,707	312,495	286,394	268,256	287,078
41300 Incentive	3,974	3,005	2,100	1,536	1,500
41620 Unscheduled	14,438	22,362	2,500	26,306	2,500
41820T Health Insurance	39,526	36,265	61,740	50,900	62,531
41900 Life	98	84	117	97	117
42010 Social Security - Medica	4,463	4,818	4,183	3,998	4,184
42020 Social Security - OASDI	11,779	10,927	13,694	11,676	13,618
42110 TMRS	26,334	23,080	31,447	25,986	31,189
42115 OPEB Funding	4,771	4,415	5,367	4,656	5,337
42300 State Unemployment	892	1,059	610	666	617
42400 Workers Compensation	7,295	7,695	7,068	6,615	7,084
PSCHG Personal Svcs Changes	0	0	0	0	64,355
<b>41000 Personal Services</b>	<b>409,277</b>	<b>426,203</b>	<b>415,221</b>	<b>400,693</b>	<b>480,111</b>
51110 Office Expense	2,126	3,831	1,000	4,016	1,000
51200 Operating	9,043	8,623	9,000	6,631	9,000
51250 Janitor	2,485	3,297	2,400	3,138	2,400
51300 Clothing and Linen	1,367	186	1,100	1,102	1,100
51500 Animal Purchases	4,522	1,280	5,000	823	5,000
51550 Animal Feed and Medical	49,786	47,761	49,500	53,199	49,500
51555 Animal Medicine	12,741	12,048	15,000	12,477	15,000
51700 Education	5,141	5,040	5,000	3,189	5,000
51710 Special Events	5,763	9,238	5,800	11,582	5,800
51850 Minor Tools	1,665	3,451	2,000	2,504	2,000
52050 Auto Parts	60	0	0	0	0
55100 Publications	3,624	3,988	4,100	4,218	0
<b>51000 Supplies</b>	<b>98,323</b>	<b>98,743</b>	<b>99,900</b>	<b>102,878</b>	<b>95,800</b>
61100 Communications Billing	6,175	4,320	700	2,970	700
61300 Advertising	2,518	3,049	3,050	2,495	0
61400 Dues	1,407	1,424	1,340	1,636	1,340
63210 Armored Car Service	5,094	5,158	5,094	6,961	8,544
63400 Employee Medical	996	899	1,900	0	1,900
68100 R & M - Building	1,956	2,477	2,000	1,491	2,000
68300 R & M - Improvements	9,166	8,497	9,000	7,661	9,000
68322 Playground Equipment	78	0	0	0	0
69210 Rental City Equipment	11,503	11,503	11,503	11,503	11,733
<b>60000 Contractual Services</b>	<b>38,892</b>	<b>37,328</b>	<b>34,587</b>	<b>34,717</b>	<b>35,217</b>
71100 Insurance and Bonds	7,449	9,399	12,848	12,848	11,608
78210 Cash Over/Short	0	0	0	11	0
<b>70000 Other Charges</b>	<b>7,449</b>	<b>9,399</b>	<b>12,848</b>	<b>12,859</b>	<b>11,608</b>
<b>TEXPENSES Total Expenses</b>	<b>553,942</b>	<b>571,673</b>	<b>562,556</b>	<b>551,147</b>	<b>622,736</b>

**Employee Distribution By Position**

**Entity:** 1862 - Zoo Maintenance  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
2.00	HRL252	GATE ATTENDANT
1.00	HRL413	YOUTH WORKER - MAINTENANCE
4.00	HRL930	UTILITY WORKER
1.00	MGT430	ZOO CURATOR
6.00	TEC956	ZOO KEEPER II
<b>14.00</b>		

**Positions Changes**

Head- count	Class Code	Position	Pay Grade	Estimated Cost
1.00	MGT432	VISITOR SERVICE COORDINATOR	G08	55,501
1.00	HRL901	ACCOUNT CLERK I	H05	8,854

City of Amarillo

ZooSchool Education Programs

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
51200 Operating	-176	-630	0	0	0
51700 Education	0	550	0	0	0
<b>51000 Supplies</b>	<b>-176</b>	<b>-80</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>-176</b>	<b>-80</b>	<b>0</b>	<b>0</b>	<b>0</b>



**(1870-1877)**

## Budget Comparison

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 321,491	\$ 326,830	\$ 321,581
Supplies	24,002	36,925	34,489
Contractual Services	62,879	75,841	74,495
Other Charges	2,692	7,829	6,181
<b>Total Expenses</b>	<b>\$ 411,063</b>	<b>\$ 447,425</b>	<b>\$ 436,746</b>

## Mission

Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community's ecological systems.

## Strategic Approach

The Athletic Division plans, coordinates, markets, implements, supervises, and evaluates the adult basketball, softball and volleyball programs for Amarillo citizens and surrounding communities. The division manages and trains staff, along with contract officials and scorekeepers, to provide excellent game management and customer service to program participants.

The Athletics Division accepts registration and collects entry fees for approximately 1,200 adult sport teams annually. The Athletic division schedules these teams each year and publishes game schedules for approximately 9,000 games. Schedules and standings are provided electronically for the convenience of the participants. Athletic staff schedule and train sports officials and scorekeepers to officiate and score all sports offered including softball, volleyball and basketball. Staff provides awards for all leagues and tournaments and presents them formally at the end of each sport season or tournament. Staff prepares payment authorizations for each individual contract sport official and scorekeeper on a biweekly basis. All offered leagues and tournaments are registered with the appropriate sanctioning organization.

Athletic staff also allocate city owned athletic facilities to five private adult sport providers and four youth sport organizations that utilize City sports fields for their program implementation. In addition, the Athletics Division staff facilitates tournaments hosted by outside organizations. Staff invoices organizations for field usage and collects fees. The Athletics Division also schedules practices for adult sports teams and youth sport organizations and collects field rental fees.



The Athletics Division organizes four softball tournaments and two volleyball tournaments annually, which deliver an economic impact for the City. The Athletic staff also facilitates sports tournaments from private user groups, invoices those groups and collects fees.

- The Athletics Division works closely with youth sport providing organizations to facilitate their utilization of the City's athletic fields and facilities. Although not direct providers of youth sports, the division allocates space, provides resources and collaborates when necessary and requested to support the function of youth sport leagues and tournaments in the community. The Athletics Division, without operational budget impact, will work diligently this upcoming year to implement via local providers identified sport league expansions and new program ideas as identified in the **Pillars for Amarillo Youth Athletics** initiative survey. Program expansions in Pickleball, Ultimate Frisbee, and Dodgeball will be explored as will new programs such as wrestling and boys' volleyball. The department collaborates with the West Texas Youth Baseball Association to offer the Major League Baseball Pitch, Hit and Run Competition, which has been held at the Rick Klein Baseball Complex the past two years.

This budget reflects requested funds for continued training to ensure that **Best Practices** in athletics management are implemented. Athletic employees are expected to complete a two-year training to obtain certification as a Certified Professional Sports Manager. The Athletics Division staff will continue to attend meetings, workshops and conferences of the Texas Amateur Athletic Federation (T.A.A.F.), United States Sports Specialty Association (U.S.S.S.A.) and the Texas Recreation and Parks Society (T.R.A.P.S.) to keep current on trends in athletics, changes in sports rules and to place bids on sport tournaments to be held in Amarillo.

## Programs

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### Adult Leagues

**2019/20 Budget — \$131,024**

Positively contribute to the quality of place and life in Amarillo while providing healthy, safe, social recreational opportunities for the community's adult population through the following leagues:

- Softball (1871) - This program provides the adult softball leagues in the City of Amarillo. We have 3 seasons of softball, average of 400 to 425 teams, average of 5,000 players and average of 2,000 games at Martin Road, Southeast, and Southwest complexes in each budget year.
- Basketball (1872) - This program provides the adult basketball leagues in the City of Amarillo. We have one season averaging 32-34 teams, average of 300 players, and average of 130-140 games at local AISD gyms and the Warford Activity Center in each budget year.
- Volleyball (1874) - This program provides the adult volleyball leagues in the City of Amarillo. We have 4 seasons (2 indoor and 2 outdoor) averaging 600-625 teams, average 3,600 players and 3,600 matches. Indoor seasons are played at local AISD middle school gyms and outdoor seasons are played at Thompson Park, Ellwood Park, and Memorial Park.

**Adult Tournaments**  
**2019/20 Budget — \$87,349**

Provide a quality, safe, competitive tournament environment to attract local and out-of-town adult sports teams and participants, showcase the Amarillo community, and create entertainment options. Current tournaments include:

- Softball (1871) - We host 4 to 5 tournaments each year for the adult softball programs. We average 110 to 125 teams each budget year and average 1,300 players participating in the tournaments in a budget year
- Volleyball (1874) - We host 2 outdoor tournaments each year for the adult volleyball programs. We average 30-35 teams each budget year and average 200 players participating in the tournaments in a budget year.

**Athletic Field Administration**  
**2019/20 Budget — \$218,373**

Manage the reservations of the department's athletic fields for adult and youth sport association groups.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/2020 Projected</b>
Total Adult League Games Scheduled	8,283	8,898	9,000
Adult Basketball Teams Registered (single season)	37	34	30
Adult Softball Teams Registered (three seasons)	483	525	525
Adult Volleyball Teams Registered (four seasons)	622	650	650
Officials/Scorekeepers Trained	120	100	100
Practice Field Reservations Processed	1,086	1,100	1,125

**Authorized Positions**

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	3	3	3
Part-time Positions	3	3	3
<b>Total Positions</b>	<b>6</b>	<b>6</b>	<b>6</b>

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**Total Athletics Department 2019/20 Budget — \$436,746**



- Adult League
- Adult Tournaments
- Athletic Field Administration

City of Amarillo

Athletic Administration

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
41100 Salaries and Wages	101,052	104,081	107,379	108,853	107,912
41300 Incentive	4	0	0	0	0
41620 Unscheduled	1,411	0	500	0	500
41820T Health Insurance	20,473	13,065	17,640	15,666	18,875
41900 Life	43	47	50	50	50
42010 Social Security - Medica	1,514	1,569	1,610	1,634	1,617
42020 Social Security - OASDI	5,986	6,130	6,425	6,504	6,487
42110 TMRS	11,502	12,687	12,688	13,096	12,767
42115 OPEB Funding	2,406	2,439	2,518	2,564	2,542
42300 State Unemployment	210	261	186	205	184
42400 Workers Compensation	479	575	586	606	614
42510 Car Allowance	3,506	4,430	3,624	3,916	3,636
42550 Communications Allowance	1,019	1,204	1,200	1,198	1,200
<b>41000 Personal Services</b>	<b>149,605</b>	<b>146,488</b>	<b>154,406</b>	<b>154,291</b>	<b>156,385</b>
51110 Office Expense	1,457	1,479	1,450	1,378	1,450
51200 Operating	812	469	725	0	725
51700 Education	0	109	0	98	0
<b>51000 Supplies</b>	<b>2,269</b>	<b>2,057</b>	<b>2,175</b>	<b>1,476</b>	<b>2,175</b>
61100 Communications Billing	0	0	0	114	0
63120 TAAF Affiliates	200	200	200	200	200
<b>60000 Contractual Services</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>314</b>	<b>200</b>
71100 Insurance and Bonds	2,355	2,113	2,029	2,029	2,530
74000 Printing and Binding	37	25	0	25	0
75100 Travel	353	0	0	0	0
<b>70000 Other Charges</b>	<b>2,745</b>	<b>2,138</b>	<b>2,029</b>	<b>2,054</b>	<b>2,530</b>
<b>EXPENSES Total Expenses</b>	<b>154,819</b>	<b>150,883</b>	<b>158,810</b>	<b>158,135</b>	<b>161,291</b>

### Employee Distribution By Position

**Entity:** 1870 - Athletic Administration  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	CLR405	ADMINISTRATIVE ASSISTANT II
3.00	HRL905	ATHLETIC SPECIALIST
1.00	MGT420	ATHLETIC SUPERVISOR
1.00	PRF430	ATHLETIC SPECIALIST
<b>6.00</b>		

City of Amarillo

Softball Program

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
33810 League Entry Fees	169,694	161,492	158,000	154,350	159,500
33815 Tournament Revenue	25,096	25,791	31,380	14,582	31,380
33860 Field Rentals	42,333	31,110	36,130	29,000	36,440
37160 Concession	3,415	2,810	500	0	0
<b>33700 Culture and Recreation</b>	<b>240,538</b>	<b>221,203</b>	<b>226,010</b>	<b>197,932</b>	<b>227,320</b>
37410 Miscellaneous Revenue	2,371	1,458	3,900	1,000	3,900
<b>37400 Miscellaneous Revenue</b>	<b>2,371</b>	<b>1,458</b>	<b>3,900</b>	<b>1,000</b>	<b>3,900</b>
<b>TREVENUE Total Revenues</b>	<b>242,909</b>	<b>222,661</b>	<b>229,910</b>	<b>198,932</b>	<b>231,220</b>
41620 Unscheduled	462	0	0	0	0
41710 Umpire Fees	78,446	79,428	104,276	79,250	95,900
41720 Scorekeepers	28,636	31,814	0	340	0
41740 Off Duty Police	1,129	1,050	1,440	900	1,440
41760 Scheduling	898	2,045	2,000	1,148	1,900
42010 Social Security - Medica	6	0	0	0	0
42110 TMRS	51	0	0	0	0
42115 OPEB Funding	11	0	0	0	0
<b>41000 Personal Services</b>	<b>109,639</b>	<b>114,338</b>	<b>107,716</b>	<b>81,638</b>	<b>99,240</b>
51110 Office Expense	0	0	0	0	0
51200 Operating	3,356	4,323	8,000	3,765	5,000
51610 Recreation Supplies	0	994	3,000	994	3,000
51620 Recreation Trophies	9,085	8,975	12,714	11,257	15,189
51700 Education	0	0	1,500	0	0
<b>51000 Supplies</b>	<b>12,441</b>	<b>14,293</b>	<b>25,214</b>	<b>16,017</b>	<b>23,189</b>
63130 USSSA Affiliates	3,700	8,845	9,375	8,225	9,375
63135 Tournament Costs	15,341	20,675	26,210	14,563	26,060
<b>60000 Contractual Services</b>	<b>19,041</b>	<b>29,520</b>	<b>35,585</b>	<b>22,788</b>	<b>35,435</b>
74000 Printing and Binding	540	306	1,000	352	1,000
75100 Travel	1,805	0	4,650	0	2,500
78210 Cash Over/Short	0	250	0	250	0
<b>70000 Other Charges</b>	<b>2,345</b>	<b>556</b>	<b>5,650</b>	<b>602</b>	<b>3,500</b>
<b>TEXPENSES Total Expenses</b>	<b>143,466</b>	<b>158,705</b>	<b>174,165</b>	<b>121,044</b>	<b>161,364</b>

City of Amarillo

Basketball Program

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
33810 League Entry Fees	11,985	15,020	15,355	13,350	15,355
<b>33700 Culture and Recreation</b>	<b>11,985</b>	<b>15,020</b>	<b>15,355</b>	<b>13,350</b>	<b>15,355</b>
37410 Miscellaneous Revenue	15	15	150	0	150
<b>37400 Miscellaneous Revenue</b>	<b>15</b>	<b>15</b>	<b>150</b>	<b>0</b>	<b>150</b>
<b>TREVENUE Total Revenues</b>	<b>12,000</b>	<b>15,035</b>	<b>15,505</b>	<b>13,350</b>	<b>15,505</b>
41710 Umpire Fees	5,784	6,253	7,128	6,197	5,896
41720 Scorekeepers	1,674	1,890	1,620	1,610	1,340
<b>41000 Personal Services</b>	<b>7,458</b>	<b>8,143</b>	<b>8,748</b>	<b>7,807</b>	<b>7,236</b>
51610 Recreation Supplies	161	531	235	531	235
51620 Recreation Trophies	569	375	630	375	630
<b>51000 Supplies</b>	<b>730</b>	<b>906</b>	<b>865</b>	<b>906</b>	<b>865</b>
63120 TAAF Affiliates	360	370	400	370	400
69100 Rental Land & Buildings	3,825	2,038	2,750	2,038	2,750
<b>60000 Contractual Services</b>	<b>4,185</b>	<b>2,408</b>	<b>3,150</b>	<b>2,408</b>	<b>3,150</b>
74000 Printing and Binding	9	0	50	0	50
<b>70000 Other Charges</b>	<b>9</b>	<b>0</b>	<b>50</b>	<b>0</b>	<b>50</b>
<b>TEXPENSES Total Expenses</b>	<b>12,382</b>	<b>11,456</b>	<b>12,813</b>	<b>11,120</b>	<b>11,301</b>

City of Amarillo

Track Program

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
33810 League Entry Fees	-150	0	0	0	0
<b>33700 Culture and Recreation</b>	<b>-150</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>-150</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
51200 Operating	636	0	0	0	0
<b>51000 Supplies</b>	<b>636</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>636</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



City of Amarillo

Volleyball Program

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
33810 League Entry Fees	109,025	124,740	104,200	99,470	113,400
33815 Tournament Revenue	2,125	1,700	2,250	3,000	4,000
<b>33700 Culture and Recreation</b>	<b>111,150</b>	<b>126,440</b>	<b>106,450</b>	<b>102,470</b>	<b>117,400</b>
37410 Miscellaneous Revenue	270	160	2,700	250	1,050
<b>37400 Miscellaneous Revenue</b>	<b>270</b>	<b>160</b>	<b>2,700</b>	<b>250</b>	<b>1,050</b>
<b>TREVENUE Total Revenues</b>	<b>111,420</b>	<b>126,600</b>	<b>109,150</b>	<b>102,720</b>	<b>118,450</b>
41710 Umpire Fees	53,346	50,477	54,200	44,280	56,960
41760 Scheduling	898	2,045	1,200	1,148	1,200
<b>41000 Personal Services</b>	<b>54,243</b>	<b>52,522</b>	<b>55,400</b>	<b>45,428</b>	<b>58,160</b>
51110 Office Expense	71	19	0	190	0
51200 Operating	871	925	750	855	500
51610 Recreation Supplies	2,232	2,131	2,525	2,265	2,000
51620 Recreation Trophies	4,272	3,671	4,896	5,195	5,760
<b>51000 Supplies</b>	<b>7,445</b>	<b>6,746</b>	<b>8,171</b>	<b>8,506</b>	<b>8,260</b>
63120 TAAF Affiliates	3,980	1,530	3,200	1,600	3,200
63135 Tournament Costs	1,480	671	3,356	860	2,160
69100 Rental Land & Buildings	30,988	28,550	29,850	23,588	29,850
<b>60000 Contractual Services</b>	<b>36,447</b>	<b>30,751</b>	<b>36,406</b>	<b>26,048</b>	<b>35,210</b>
74000 Printing and Binding	0	0	100	0	100
<b>70000 Other Charges</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>100</b>
<b>TEXPENSES Total Expenses</b>	<b>98,135</b>	<b>90,019</b>	<b>100,077</b>	<b>79,981</b>	<b>101,730</b>

City of Amarillo

Flag Football Program

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
33810 League Entry Fees	350	0	0	0	0
33860 Field Rentals	700	220	1,560	220	1,560
<b>33700 Culture and Recreation</b>	<b>1,050</b>	<b>220</b>	<b>1,560</b>	<b>220</b>	<b>1,560</b>
<b>TREVENUE Total Revenues</b>	<b>1,050</b>	<b>220</b>	<b>1,560</b>	<b>220</b>	<b>1,560</b>
51620 Recreation Trophies	4	0	0	0	0
<b>51000 Supplies</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of Amarillo

Baseball

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
33860 Field Rentals	8,580	7,130	17,800	8,300	31,100
37160 Concession	6,112	8,950	5,860	10,311	5,860
<b>33700 Culture and Recreation</b>	<b>14,692</b>	<b>16,080</b>	<b>23,660</b>	<b>18,611</b>	<b>36,960</b>
<b>TREVENUE Total Revenues</b>	<b>14,692</b>	<b>16,080</b>	<b>23,660</b>	<b>18,611</b>	<b>36,960</b>
41620 Unscheduled	700	0	0	0	0
41740 Off Duty Police	0	0	560	0	560
<b>41000 Personal Services</b>	<b>700</b>	<b>0</b>	<b>560</b>	<b>0</b>	<b>560</b>
51620 Recreation Trophies	0	0	500	0	0
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>0</b>
69220 Rental Other Equipment	0	0	500	0	500
<b>60000 Contractual Services</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>500</b>
<b>TEXPENSES Total Expenses</b>	<b>700</b>	<b>0</b>	<b>1,560</b>	<b>0</b>	<b>1,060</b>

City of Amarillo

Soccer

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
33860 Field Rentals	0	100	0	100	0
33861 Soccer Field Rentals	5,810	8,100	17,810	6,850	27,730
<b>33700 Culture and Recreation</b>	<b>5,810</b>	<b>8,200</b>	<b>17,810</b>	<b>6,950</b>	<b>27,730</b>
<b>TREVENUE Total Revenues</b>	<b>5,810</b>	<b>8,200</b>	<b>17,810</b>	<b>6,950</b>	<b>27,730</b>





**(1880)**

## Budget Comparison

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	<b>2017/18 Budgeted</b>	<b>2018/19 Budgeted</b>	<b>2019/2020 Budgeted</b>
Personnel Services	\$ 99,903	\$ 84,320	\$ 59,965
Supplies	4,402	4,000	4,000
Contractual Services	52,186	21,250	21,250
Other Charges	1,824	3,406	3,506
<b>Total Expenses</b>	<b>\$ 158,315</b>	<b>\$ 112,976</b>	<b>\$ 88,721</b>

## Mission

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Building our community through parks and programs by encouraging health and wellness, creating positive economic benefits, and enhancing the community’s ecological systems.

## Strategic Approach

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Center Without Walls is a community-based service delivery model connecting participants to existing programs and services in nontraditional “senior” facilities, providing new services and programs utilizing existing community spaces, and creating a collaboration network of organizations, businesses and individuals committed to sharing and developing program and service resources. It is expected that a Center Without Walls web based virtual center will benefit the community in several ways. The Center Without Walls concept will:

- Consistently connect citizens to existing programming and services across the community.
- Create opportunity to reach active adults/seniors not currently participating in programs and services.
- Provide programming and services that currently do not exist in the community to address health and wellness, economic security and connection to community issues for the active adult/senior population.
- Develop new collaboration and partnerships to better serve the community as well as a coordinated network of community based organizations, business and individuals committed to sharing and developing further program and service resources.
- Educate the community regarding the needs of its aging citizens.
- Connect aging citizens and their caregivers to resource information.
- Efficiently use existing resources to efficiently serve the growing active adult/senior population

The specific goal and strategy of the Amarillo Center Without Walls is to maximize the health (physical, mental and spiritual) and wellness, economic security and connection to community for active adults (Age 50+) in and near Amarillo, Texas by:

- connecting and engaging active adults 50+ with existing community programs and services,
- developing new services/programs for the age group, and
- creating a collaboration/program provider network to share and develop program and service resources.

Program components include:

- online community via the City of Amarillo – Parks and Recreation website (webpage, social media, event/activity calendar, registration of City directors programs/events/activities, links to program provider events/activities/registration, and resources directory with relevant links and information);
- low cost/no cost programs and services in nontraditional spaces delivered by the City to fill gaps in community programming as identified in the programming needs assessment; and
- community awareness and marketing of the branded Center Without Walls.

During 2018, Senior Services began implementation of the Center Without Walls Program. The first step was to hire a Program Coordinator. The Program Coordinator was hired in November 2018 and began developing a resource directory, contracting with a Marketing Firm and preparing to launch the program. With the help of the Marketing Firm, a determination has been made that Center Without Walls will continue to be the concept for the web based virtual model used, but the Program itself will have a name which will resonate with the community, in particular the Active Adults 50+. In addition to the naming process, the Marketing Firm is also responsible for branding the Program, developing tag lines and messaging, and creating an annual marketing plan. Finally, the Marketing Firm will provide an approach for a “soft launch” of the program, followed by several months of launch activities aimed at reaching a broad base of the active adults 50+ and their caregivers in Amarillo. Remaining funds provided under the original MOU (Amarillo Area Foundation, Baptist Community Services, and Mary E. Bivins Foundation) in the amount of \$59,601.16 was carried forward in FY 2018 for program development and one-time start-up costs. During FY 2018, \$17,030 has been set aside from these remaining funds to cover the cost of the Mary Coyne Marketing Communications contract and an additional \$3300 has been set aside to cover the costs for trademark research and application fee for the trademark related to the Program name and branding. The remaining \$39,271.16 is to be carried forward according to the agreement with the funder’s and will remain in supplies/unassigned to be applied to future Program launch costs during FY 2019.

## **Programs**

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### **Senior Services**

#### **2019/20 Budget — \$88,721**

Create a network of diverse programs and services enabling active adults 50+ to maximize their health and wellness (physical, mental, spiritual), economic security and connection to community.

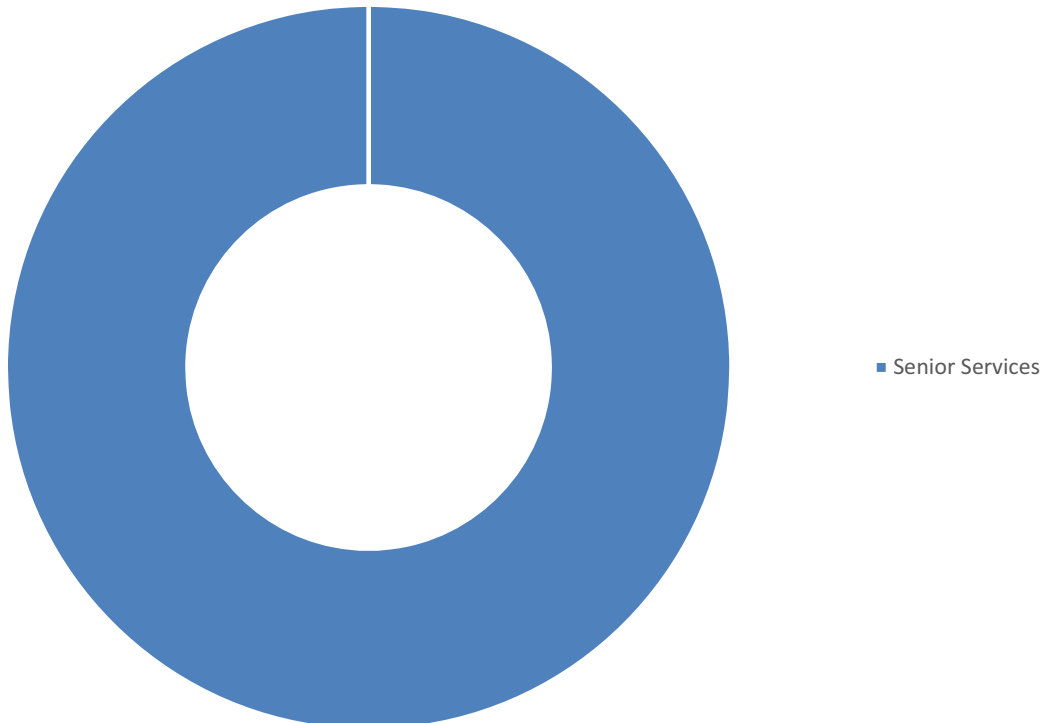
Performance Measures/Indicators:

	2017/18 Estimated	2018/19 Estimated	2019/20 Projected
Community Engagement Opportunities/Attendance	15/200	3/150	7/500
Warford Center Senior Specific Programs Delivered	6	4	5
Warford Center Senior Special Events Held	3	3	5
Program Providers Participating in Center Without Walls Calendar	0	15	20
Center Without Walls Webpage Visitors	0	1,000	2,000
Center Without Walls Resource Directory Visitors	0	1,000	2,000

## Authorized Positions

	2017/18 Budgeted	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	1	1	1
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Total Senior Services 2019/20 Budget — \$88,721





City of Amarillo

Senior Services

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37410 Miscellaneous Revenue	0	0	5,200	0	5,200
37420 Donations	150,000	0	5,000	0	5,000
<b>37400 Miscellaneous Revenue</b>	<b>150,000</b>	<b>0</b>	<b>10,200</b>	<b>0</b>	<b>10,200</b>
<b>TREVENUE Total Revenues</b>	<b>150,000</b>	<b>0</b>	<b>10,200</b>	<b>0</b>	<b>10,200</b>
41100 Salaries and Wages	67,900	70,550	61,061	32,655	38,240
41820T Health Insurance	6,851	8,361	8,820	6,259	9,437
41900 Life	16	17	17	14	17
42010 Social Security - Medica	1,029	1,074	886	473	598
42020 Social Security - OASDI	4,398	4,594	3,144	2,021	2,557
42110 TMRS	8,263	9,176	7,601	4,000	5,032
42115 OPEB Funding	1,737	1,817	1,485	796	1,002
42300 State Unemployment	97	49	98	69	49
42400 Workers Compensation	30	53	1,209	26	33
42510 Car Allowance	2,563	3,009	0	82	3,000
42550 Communications Allowance	1,025	1,204	0	33	0
<b>41000 Personal Services</b>	<b>93,910</b>	<b>99,903</b>	<b>84,320</b>	<b>46,428</b>	<b>59,965</b>
51110 Office Expense	1,944	2,290	2,000	2,000	2,000
51200 Operating	1,301	2,112	2,000	2,000	2,000
<b>51000 Supplies</b>	<b>3,244</b>	<b>4,402</b>	<b>4,000</b>	<b>3,999</b>	<b>4,000</b>
61200 Postage	10	0	0	0	0
61300 Advertising	50	0	15,000	15,000	15,000
61400 Dues	255	286	750	255	750
62000 Professional	25,549	51,900	0	20,330	0
63350 Credit Card Fees	0	0	300	0	300
67600 Temporary Labor	0	0	5,200	750	5,200
<b>60000 Contractual Services</b>	<b>25,864</b>	<b>52,186</b>	<b>21,250</b>	<b>36,335</b>	<b>21,250</b>
71100 Insurance and Bonds	0	0	406	406	506
72000 Communication	0	41	0	0	0
74000 Printing and Binding	1,045	21	0	0	0
75100 Travel	1,446	1,583	3,000	2,302	3,000
75300 Meals and Local	389	177	0	0	0
<b>70000 Other Charges</b>	<b>2,879</b>	<b>1,823</b>	<b>3,406</b>	<b>2,708</b>	<b>3,506</b>
<b>TEXPENSES Total Expenses</b>	<b>125,898</b>	<b>158,315</b>	<b>112,976</b>	<b>89,470</b>	<b>88,721</b>

**Employee Distribution By Position**

**Entity:** 1880 - Senior Services  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

<b>Count</b>	<b>Code</b>	<b>Description</b>
1.00	MGT560	PROGRAM COORDINATOR
<b>1.00</b>		



**CITY OF AMARILLO**  
**SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

DESCRIPTION	Actual 2017/2018	Budgeted 2018/2019	Budgeted 2019/2020
<b>Transportation</b>			
1420 Street Department	9,739,769	9,776,452	10,473,516
1731 Traffic Administration	583,044	684,589	4,504,864
1732 Traffic Field Operation	3,648,261	3,816,801	-
1761 Transit Fixed Route	3,129,166	2,826,427	2,777,399
1762 Transit Demand Response	1,397,983	1,769,034	1,431,817
1763 Transit Maintenance	532,547	1,116,755	985,055
1764 Transit Administration	-	424,386	569,008
1000 General Fund	19,030,770	20,414,444	20,741,659
<b>2425 Photographic Traffic Info</b>			
<b>Development Services</b>			
24250 Photographic Traffic Inf	1,286,581	1,171,297	960,427
2425 Photographic Traffic Info	1,286,581	1,171,297	960,427
<b>2660 Leose Training Program Fu</b>			
<b>Transportation</b>			
26630 Leose Training- Airport	951	1,500	1,500
2660 Leose Training Program Fu	951	1,500	1,500
<b>5400 Airport Fund</b>			
<b>Transportation</b>			
54110 Department of Aviation	13,820,237	14,158,559	14,703,735
54120 Airport Transfers	-	7,726,600	2,765,470
54170 Rental Car Facility	980,748	750,208	758,478
5420 Airport PFC fund	1,405,355	-	-
5400 Airport Fund	16,206,340	22,635,368	18,227,683
<b>Transportation Total Expenditures</b>	<b>36,524,642</b>	<b>44,222,609</b>	<b>39,931,269</b>





**(1761-1764)**

## Budget Comparison

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 3,511,730	\$ 3,958,561	\$ 3,838,721
Supplies	868,497	1,592,011	1,367,380
Contractual Services	106,676	114,337	112,753
Other Charges	551,676	471,693	444,425
Capital Outlay	21,117	-	-
<b>Total Expenses</b>	<b>\$ 5,059,696</b>	<b>\$ 6,136,602</b>	<b>\$ 5,763,279</b>

## Mission

Our Mission is to provide Safe, Reliable and Cost Effective Public Transportation services valued by Users, Non-Users and Community Leaders.

## Strategic Approach

Amarillo City Transit (ACT) will focus on improving service to meet the priorities set forth in the **Future Vision BluePrint for Amarillo** by delivering customer focused public transportation services .

ACT currently provides fixed route service within the city limits west of Lakeside Drive, Monday through Saturday from 6 a.m. to 7 p.m. ACT provides Spec-Tran service to individuals who qualify under the Americans with Disabilities Act. Spec-Trans operates in the same service area on the same days, and hours as fixed route service in compliance with the Americans with Disabilities Act.

ACT implemented the Transit Master Plan route network in August 2018. The number of bus routes increased from eight to thirteen. Service is now more direct and more destinations are served with the new route structure. During FY18/19 ACT has focused on infrastructure projects including new shelters and improved bus stop accessibility, repair and improvement to an existing bus wash, implementing a phone application to provide real time bus and schedule information.

In August 2019 ACT began a partnership with Amarillo College to offer free fare to all students, faculty and staff. Overall ridership is expected to increase in FY19/20 as a result. ACT will look for similar opportunities to target groups to provide service and increase ridership.

ACT will implement a fare increase in FY19/20 to raise fares to be on par with our peers in region.

ACT will continue to manage its resources responsibly building on the performance measures and targets implemented in last year’s budget. The successes and remaining challenges are discussed throughout the entirety of the document.

## Programs

### Fixed Route Operations

**2019/20 Budget — \$2,777,399**

ACT fixed route employs 31 Bus Operators and utilizes 16 buses to provide service on 12 routes and one on demand circulator. Some routes have been adjusted based on demand in FY18/19 and ACT will continually look for innovative ways to serve the public and operate efficiently.

The Fixed Route Operating group has a program to track and improve On Time Performance (OTP). On time is defined as zero minutes early to 5 minutes late as shown on the public timetable. Missed trips are defined as trips not operating or operating over 20 minutes late and are a sign of service reliability. Missed trips occur when there are accidents, traffic delays or an operator no shows for an assignment and there are no substitute operators.

ACT fixed route significantly improved service reliability in FY17/18 however in FY18/19 a lack of CDL bus operators kept ACT from reducing missed trips. In October 2018 ACT experienced two catastrophic wheelchair lift failures that resulted in 13 vehicles being taken out of service. Working with the lift manufacturer the problem was resolved but service was disrupted for over 2 months resulting in a reduction in fixed route ridership.

<b>Fixed Route Operations</b>					
<i>Performance Measures/Indicators:</i>					
<b>Indicator</b>	<b>Measure</b>	<b>Target</b>	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
<b>Missed Trip</b>	Percent of Total Trips per Month	Less than .07%	0.08%	0.07%	.06%
<b>Average Monthly Passengers</b>	Increase Monthly Passengers over Same Month Previous Year	6%	23,884	22,020	23,500
<b>On-Time Performance</b>	Percent of Trips within On Time 0 minutes early – 5 minutes late at time points	92%	92%	87%	92%
<b>Fare Recovery</b>	Adult Fare	\$1.50	\$0.75	\$0.75	\$1.00

### Spec-Trans Americans with Disabilities Required Service

**2019/20 Budget — \$1,431,817**

Spec-Trans utilizes 8 vehicles to provide curb-to-curb service to people with disabilities. The Americans with Disabilities Act (ADA) defines who is eligible to use the service. Our eligibility screening process determines if an applicant is capable of using fixed route for some or all of their trips. Applicants who

have a disability but who are not prevented from using fixed route are not eligible for Spec-Tran service. Panhandle Independent Living Center provides training to individuals needing assistance understanding ACT Fixed Route service.

The ADA also prescribes how service is to be delivered. Anyone determined eligible may request a trip the day before they wish to travel and Spec-Tran is required to provide a trip one hour before or after the requested time. Spec-Trans cannot and does not deny anyone a trip.

In FY18/19 Spec-Tran focused on improving productivity. There is a relationship between on –time operations and productivity: generally the more on time the lower the productivity. Spec-Trans dispatch has implemented real time dispatch methods which will focus on increasing both passenger per hour productivity and on – time operations.

<b>Spec-Trans Operations</b>					
<i>Performance Measures/Indicators:</i>					
<b>Indicator</b>	<b>Measure</b>	<b>Target</b>	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
<b>Passenger per Revenue Hour</b>	Passengers per Revenue Hour	2.4	2.3	2.3	2.4
<b>No Shows/ Late Cancellations</b>	Percent of Scheduled Trips	Less than 5%	13%	9%	5%
<b>On-Time Performance</b>	Percent of Trips Picked Up/Dropped Off within the 25 Minute Pick Up Window	92%	88%	89%	92%
<b>Average Time Required to Complete a Determination of Eligibility</b>	Less than 21 days required by ADA	Less than 7 days	4.7	2.4	2.0

## **Fleet Maintenance and Repair 2019/20 Budget — \$985,055**

The ACT Fleet Maintenance and Repair group performs routine and preventive maintenance and cleaning on 30 revenue vehicles and 7 support vehicles.

In FY17/18 6 engines were replaced by an outside contractor. Historically, major component repair and body work has been contracted. Due to the increased skills of ACT maintenance staff we were able to repair four additional engines in house and will be able to perform minor body work going forward. Staff has focused on reducing overall maintenance costs while maintaining an adequate spare ratio to reduce road calls and improve service reliability.

Maintenance staff made significant improvement in reducing road calls which aided in maintaining service reliability.



<b>Fleet Maintenance and Repair</b>					
<i>Performance Measures/Indicators:</i>					
<b>Indicator</b>	<b>Measure</b>	<b>Target</b>	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/2020 Projected</b>
<b>Daily Cleaning</b>	Percent of Fleet Cleaned Daily	100%	100%	100%	100%
<b>Detail Cleaning</b>	Avg. Vehicles Detailed per Month Or 50% of the Fleet	8	8	4	8
<b>Road Calls</b>	Road Calls per 10,000 revenue miles	2.00	1.50	1.87	1.70
<b>Preventative Maintenance</b>	PM Service Completed within 500 miles of scheduled service	95%	99%	99%	99%

## **Management and Administration 2019/20 Budget — \$569,008**

The Management and Administration is a new program that was previously included under 1761 Fixed Route program. Clearly aligning programs with functions will permit better cost control. This group includes the Director, Assistant Director, a Management Analyst and a Planner. New federal requirements effective July 2019 require transit operations to designate a Chief Safety Officer. ACT reorganized supervisory responsibilities to accomplish this without adding a position. In FY19/20 ACT will prepare a System Safety Plan (SSP) that will be integrated with our current safety best practice measures to enhance departmental safety. Targets have been set based on national data.

The Management Team focused on expending existing Federal and State Grants in FY17/18 for shelters, bus stop signs, maintenance equipment, break room and bathroom upgrades as well as developing specification for new vehicles and a fare study. ACT received a \$100,000 grant from TXDOT to conduct a needs assessment for a new Transfer Terminal.

<b>Administration and Safety</b>					
<i>Performance Measures/Indicators:</i>					
<b>Indicator</b>	<b>Measure</b>	<b>Target</b>	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
<b>Accident Rate*</b>	1 Per 100,000 Miles	Less than 20.9	1.87	0.89	0.75
<b>Complaints</b>	Complaints per 10000 Passengers	Less than 1.6	2.4	1.6	1.5
<b>Customer Service Response</b>	24 Hour Acknowledgement of a Complaint	97%	90%	95%	97%
<b>Employee Lost Time to Injury</b>	Days Employee Did Not Work	Less than 12	9	7	5
<b>Injury Rate*</b>	1 Per 100,000 Miles	Less than 16.2	0.47	0.18	0.17

\*Source: FTA Transportation Safety Data Table (the average for MB and DR)

ACT follows the Transit Asset Management Plan to comply with federal requirements for managing assets in a State of Good Repair. In FY18/19 ACT will procure eight 35' low floor transit buses for fixed route and begin procurement of new Spec-Trans vehicles. ACT expects to receive these new vehicles in FY19/20 and rebrand all existing ACT vehicles.

In FY18/19 ACT will replace one maintenance truck, supervisor cars and bus operator shuttle vehicles that have surpassed their useful life. The supervisor vehicles will be replaced with vans which can be used to transport wheelchair passengers when lifts breakdown.

The ACT Bus Wash Facility was is at Level 1 - in need of immediate repair, well past useful life and was inoperable for most of the year as defined by the Federal Transit Administration State of Good Repair requirements. In FY18/19, ACT has refurbished the bus wash facility through combined funding sources. With the refurbishment of the bus wash ACT will be able to exceed the cleanliness goals. Staff will no longer have to manually clean the bus exteriors and can focus more on interior cleanliness and shelter maintenance.

<b>Transit Asset Management</b>					
<i>Performance Measures/Indicators:</i>					
<b>Indicator</b>	<b>Measure</b>	<b>Target</b>	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
<b>Revenue Vehicle - 30 Transit Buses</b>	The % of revenue vehicles that exceed the useful life.	30%	10%	10%	30%
<b>Non-Revenue Vehicle – Supervisor Cars and Shop Trucks</b>	The % of non-revenue service vehicles that exceed the useful life.	25%	43%	25%	25%
<b>Facilities- Transit Office/Maintenance, Transfer Terminal, Bus Wash</b>	The % of facilities (by group) that are rated less than 3.0 on the Transit Economic Requirements Model (TERM) Scale.	0%	33%	0%	0%

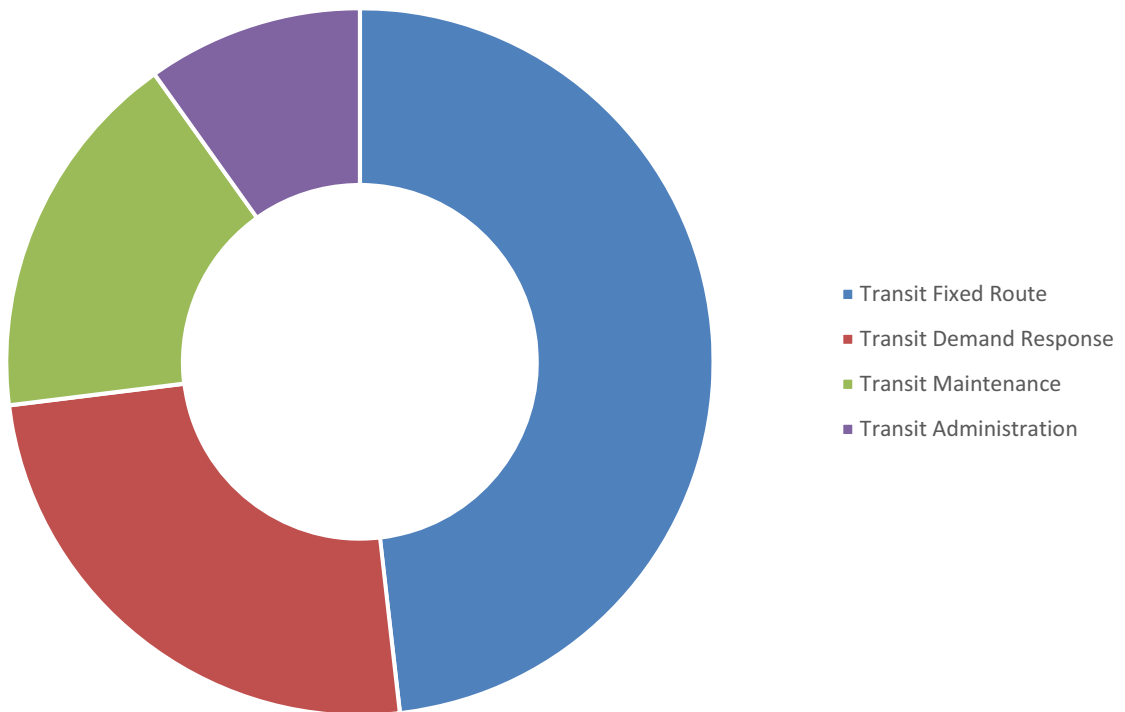
## **Authorized Positions**

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	67	65	65
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>67</b>	<b>65</b>	<b>65</b>

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**Total Transit Department Operating Budget 2019/20 — \$5,763,279**

<b>Federal</b>	<b>\$ 3,150,020</b>
<b>State</b>	<b>\$ 521,928</b>
<b>Passenger Fees</b>	<b>\$ 257,854</b>
<b>General Fund</b>	<b>\$ 1,833,477</b>
<hr/>	
<b>Total</b>	<b>\$ 5,763,279</b>



City of Amarillo

Transit Fixed Route

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
32825 TxDOT Assistance	224,708	365,318	297,949	421,498	428,771
32830 Transit Oper/Cap Assista	1,252,678	1,567,283	1,205,784	1,455,299	1,327,284
<b>32800 Other Governmental Reven</b>	<b>1,477,386</b>	<b>1,932,601</b>	<b>1,503,733</b>	<b>1,876,797</b>	<b>1,756,055</b>
33610 Passenger Fees	86,728	95,479	109,819	93,583	102,977
33640 Miscellaneous Bus Reven	26,446	24,668	30,813	29,590	47,864
<b>33600 Operating Revenues</b>	<b>113,174</b>	<b>120,147</b>	<b>140,632</b>	<b>123,172</b>	<b>150,841</b>
35460 Other Participation	0	0	0	0	20,833
<b>35300 Construction Participati</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,833</b>
37460 Gn/Lss on Prop Disposal	4,673	3,103	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>4,673</b>	<b>3,103</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>1,595,233</b>	<b>2,055,850</b>	<b>1,644,365</b>	<b>1,999,969</b>	<b>1,927,729</b>
41100 Salaries and Wages	949,783	1,182,502	1,097,076	1,094,566	1,060,386
41300 Incentive	57,544	63,381	56,400	61,835	59,004
41620 Unscheduled	105,589	124,361	100,063	186,770	100,063
41820T Health Insurance	231,319	275,635	288,883	298,546	317,449
41900 Life	503	593	583	576	562
42010 Social Security - Medica	15,332	18,993	16,726	17,824	16,231
42020 Social Security - OASDI	62,737	79,457	71,519	75,753	69,402
42110 TMRS	124,955	167,354	141,533	153,933	136,594
42115 OPEB Funding	26,263	33,077	28,031	30,477	27,201
42300 State Unemployment	1,826	2,466	1,705	2,338	1,641
42400 Workers Compensation	89,035	102,476	115,905	121,259	122,088
42510 Car Allowance	832	3,009	0	0	0
42550 Communications Allowance	384	2,565	0	0	0
<b>41000 Personal Services</b>	<b>1,666,102</b>	<b>2,055,871</b>	<b>1,918,424</b>	<b>2,043,877</b>	<b>1,910,621</b>
51110 Office Expense	23,704	39,078	0	27,608	0
51200 Operating	34,570	51,386	48,053	51,783	48,053
51250 Janitor	916	2,846	0	1,826	0
51300 Clothing and Linen	4,058	13,177	11,002	20,516	11,002
51700 Education	575	1,598	0	1,226	0
51800 Fuel & Oil	218,872	240,109	422,752	379,142	407,579
51850 Minor Tools	1,956	2,387	0	119	0
52050 Auto Parts	162,052	194,762	0	192,935	0
52050LABOR Auto Parts Labor	363	50	0	50	0
52110 Tires and Tubes Buses	0	0	18,164	0	18,164
52120 Tires and Tubes Other	32,897	35,574	50,000	43,686	50,000
53100 Natural Gas	9,938	12,128	12,494	8,454	12,127
53150 Electricity	18,770	11,861	26,114	33,085	35,564
53200 Water and Sewer	10,615	13,891	20,151	13,544	0
<b>51000 Supplies</b>	<b>519,285</b>	<b>618,846</b>	<b>608,730</b>	<b>773,973</b>	<b>582,489</b>
61200 Postage	853	701	0	973	0
61300 Advertising	1,704	526	0	526	0
61410 Tuition	4,808	2,585	0	2,585	0
62000 Professional	34,202	17,405	0	17,405	0
63210 Armored Car Service	3,636	3,681	0	4,637	0
67320 Extermination	400	1,820	0	1,600	0
68100 R & M - Building	0	4,227	0	4,227	0
68610 Office Equipment	0	37	0	0	0
68620 Computer Equipment	13,266	14,443	0	14,443	0
68650 Shop Equipment	3,096	2,690	0	0	0
68810 Repair and Maint Buses	0	0	0	8,095	0
68820 Services Buses	0	11,032	0	11,032	0
<b>60000 Contractual Services</b>	<b>61,966</b>	<b>59,149</b>	<b>0</b>	<b>65,523</b>	<b>0</b>
71100 Insurance and Bonds	86,589	69,335	101,101	101,101	95,197
72000 Communication	194	0	0	0	0
75100 Travel	4,089	6,743	3,000	7,458	3,000
75300 Meals and Local	60	0	0	0	0
77450 Administrative Other	94,135	191,402	105,369	112,618	97,443
77610 Information Technology -	120,174	106,643	89,803	89,803	88,649

City of Amarillo

Transit Fixed Route

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
78210 Cash Over/Short	41	60	0	12	0
<b>70000 Other Charges</b>	<b>305,282</b>	<b>374,183</b>	<b>299,273</b>	<b>310,991</b>	<b>284,289</b>
84310 Shop Equipment	0	21,117	0	0	0
<b>80000 Capital Outlay</b>	<b>0</b>	<b>21,117</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>2,552,636</b>	<b>3,129,166</b>	<b>2,826,427</b>	<b>3,194,365</b>	<b>2,777,399</b>

### Employee Distribution By Position

**Entity:** 1761 - Transit Fixed Route  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
2.00	MGT245	DISPATCHER/ROUTE SUPERVISOR
0.67	MGT535	TRANSIT OPERATIONS SUPERVISOR
31.00	TRD530	BUS DRIVER
<b>33.67</b>		

City of Amarillo

Transit Demand Response

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
32825 TxDOT Assistance	159,756	163,892	215,756	36,563	37,194
32830 Transit Oper/Cap Assista	781,252	769,405	937,579	799,369	775,215
<b>32800 Other Governmental Reven</b>	<b>941,008</b>	<b>933,297</b>	<b>1,153,335</b>	<b>835,932</b>	<b>812,409</b>
33610 Passenger Fees	40,298	43,653	50,940	34,990	50,940
33620 Demand Response Fee	35,082	35,428	40,289	29,244	35,240
<b>33600 Operating Revenues</b>	<b>75,380</b>	<b>79,081</b>	<b>91,229</b>	<b>64,234</b>	<b>86,180</b>
35460 Other Participation	0	0	224,580	0	0
<b>35300 Construction Participati</b>	<b>0</b>	<b>0</b>	<b>224,580</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>1,016,388</b>	<b>1,012,378</b>	<b>1,469,144</b>	<b>900,166</b>	<b>898,589</b>
41100 Salaries and Wages	633,207	525,408	676,821	517,640	520,511
41300 Incentive	39,224	31,871	33,000	28,304	27,396
41620 Unscheduled	99,272	71,511	75,559	103,365	75,559
41820T Health Insurance	186,385	149,161	174,724	128,068	131,476
41900 Life	375	314	350	275	272
42010 Social Security - Medica	10,571	8,665	10,291	8,564	7,945
42020 Social Security - OASDI	45,201	37,050	44,005	36,617	33,970
42110 TMRS	89,914	77,209	86,992	73,752	66,858
42115 OPEB Funding	18,752	15,280	17,247	14,629	13,314
42300 State Unemployment	1,076	824	1,023	1,027	796
42400 Workers Compensation	69,273	57,090	75,716	59,512	59,746
<b>41000 Personal Services</b>	<b>1,193,251</b>	<b>974,383</b>	<b>1,195,729</b>	<b>971,754</b>	<b>937,844</b>
51110 Office Expense	7	356	0	190	0
51200 Operating	3,173	1,914	6,996	3,979	6,996
51250 Janitor	42	565	0	21	0
51300 Clothing and Linen	909	2,920	1,600	5,723	1,600
51800 Fuel & Oil	133,143	185,486	391,743	306,723	329,727
51850 Minor Tools	18	0	0	0	0
52050 Auto Parts	75,418	38,667	0	26,796	0
52120 Tires and Tubes Other	28,892	16,878	9,957	22,030	9,957
<b>51000 Supplies</b>	<b>241,603</b>	<b>246,785</b>	<b>410,296</b>	<b>365,461</b>	<b>348,280</b>
61200 Postage	1,574	1,294	0	1,220	0
68620 Computer Equipment	51,395	46,233	46,616	47,276	46,616
<b>60000 Contractual Services</b>	<b>52,969</b>	<b>47,527</b>	<b>46,616</b>	<b>48,496</b>	<b>46,616</b>
71100 Insurance and Bonds	37,386	37,420	48,751	48,751	49,245
74000 Printing and Binding	0	0	1,000	0	1,000
75100 Travel	0	1,154	1,000	0	1,000
77450 Administrative Other	67,419	90,715	65,642	53,544	47,832
<b>70000 Other Charges</b>	<b>104,805</b>	<b>129,289</b>	<b>116,393</b>	<b>102,295</b>	<b>99,077</b>
<b>TEXPENSES Total Expenses</b>	<b>1,592,629</b>	<b>1,397,983</b>	<b>1,769,034</b>	<b>1,488,006</b>	<b>1,431,817</b>

### Employee Distribution By Position

**Entity:** 1762 - Transit Demand Response  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
3.00	MGT245	DISPATCHER/ROUTE SUPERVISOR
0.33	MGT535	TRANSIT OPERATIONS SUPERVISOR
13.00	TRD535	VAN OPERATOR
<b>16.33</b>		



City of Amarillo

Transit Maintenance

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
32825 TxDOT Assistance	0	0	0	4,880	4,964
32830 Transit Oper/Cap Assista	446,863	411,576	882,575	673,681	763,018
<b>32800 Other Governmental Reven</b>	<b>446,863</b>	<b>411,576</b>	<b>882,575</b>	<b>678,561</b>	<b>767,982</b>
35460 Other Participation	0	0	43,548	0	0
<b>35300 Construction Participati</b>	<b>0</b>	<b>0</b>	<b>43,548</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>446,863</b>	<b>411,576</b>	<b>926,123</b>	<b>678,561</b>	<b>767,982</b>
41100 Salaries and Wages	279,729	265,650	282,408	279,391	283,138
41300 Incentive	15,502	11,401	10,800	12,544	13,200
41620 Unscheduled	50,043	33,838	33,780	40,634	33,780
41820T Health Insurance	81,387	72,074	90,518	87,565	95,337
41900 Life	143	135	150	146	150
42010 Social Security - Medica	4,881	4,367	4,252	4,463	4,297
42020 Social Security - OASDI	20,858	18,566	18,179	19,083	18,373
42110 TMRS	40,773	39,056	35,903	38,681	36,161
42115 OPEB Funding	8,586	7,576	7,125	7,675	7,201
42300 State Unemployment	440	502	439	553	439
42400 Workers Compensation	26,359	20,558	23,166	21,835	23,018
42540 Tool Allowance	8,271	7,753	9,000	8,983	9,000
<b>41000 Personal Services</b>	<b>536,971</b>	<b>481,476</b>	<b>515,719</b>	<b>521,551</b>	<b>524,094</b>
51200 Operating	0	1,509	0	874	0
51250 Janitor	0	0	4,500	481	4,500
51300 Clothing and Linen	0	0	324	637	324
51800 Fuel & Oil	0	0	137,374	0	0
51850 Minor Tools	0	0	2,000	0	0
52050 Auto Parts	0	1,357	404,488	98,592	404,488
<b>51000 Supplies</b>	<b>0</b>	<b>2,866</b>	<b>548,686</b>	<b>100,585</b>	<b>409,312</b>
62010 Service Agreements	0	0	1,000	0	1,000
67320 Extermination	0	0	1,041	0	1,041
68110 R & M Building Rent Aba	0	0	18,325	0	18,325
<b>60000 Contractual Services</b>	<b>0</b>	<b>0</b>	<b>20,366</b>	<b>0</b>	<b>20,366</b>
71100 Insurance and Bonds	4,240	3,380	3,652	3,652	4,555
77450 Administrative Other	30,339	44,825	28,331	28,738	26,728
<b>70000 Other Charges</b>	<b>34,579</b>	<b>48,205</b>	<b>31,983</b>	<b>32,390</b>	<b>31,283</b>
<b>TEXPENSES Total Expenses</b>	<b>571,549</b>	<b>532,547</b>	<b>1,116,755</b>	<b>654,526</b>	<b>985,055</b>

### Employee Distribution By Position

**Entity:** 1763 - Transit Maintenance  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
2.00	TRD920	MECHANIC APPRENTICE
2.00	TRD921	MECHANIC I
1.00	TRD922	MECHANIC II
1.00	TRD923	MECHANIC FOREPERSON I
3.00	TRD930	UTILITY WORKER
<b>9.00</b>		

City of Amarillo

Transit Administration

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
32825 TxDOT Assistance	0	0	0	50,134	50,999
32830 Transit Oper/Cap Assista	0	0	211,577	212,981	284,503
<b>32800 Other Governmental Reven</b>	<b>0</b>	<b>0</b>	<b>211,577</b>	<b>263,115</b>	<b>335,502</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>0</b>	<b>211,577</b>	<b>263,115</b>	<b>335,502</b>
41100 Salaries and Wages	0	0	228,621	262,437	309,569
41300 Incentive	0	0	600	2,349	3,600
41620 Unscheduled	0	0	0	730	0
41820T Health Insurance	0	0	40,849	49,433	66,319
41900 Life	0	0	67	79	100
42010 Social Security - Medica	0	0	3,367	3,858	4,584
42020 Social Security - OASDI	0	0	14,398	16,497	19,603
42110 TMRS	0	0	28,435	32,947	38,581
42115 OPEB Funding	0	0	5,643	6,549	7,683
42300 State Unemployment	0	0	195	228	292
42400 Workers Compensation	0	0	1,115	6,058	10,431
42510 Car Allowance	0	0	3,000	2,994	3,000
42550 Communications Allowance	0	0	2,400	2,395	2,400
<b>41000 Personal Services</b>	<b>0</b>	<b>0</b>	<b>328,689</b>	<b>386,553</b>	<b>466,162</b>
51110 Office Expense	0	0	18,899	6,426	18,899
51115 Employee Recognition Pro	0	0	1,100	0	1,100
51120 Safety Program	0	0	1,200	564	1,200
51200 Operating	0	0	0	2,938	0
51350 Chemical and Medical	0	0	100	0	100
51700 Education	0	0	3,000	0	6,000
52050 Auto Parts	0	0	0	183	0
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>24,299</b>	<b>10,112</b>	<b>27,299</b>
61200 Postage	0	0	1,200	42	1,200
61300 Advertising	0	0	3,340	0	3,340
61410 Tuition	0	0	3,000	614	0
62000 Professional	0	0	0	4,024	0
63210 Armored Car Service	0	0	3,636	0	5,052
68620 Computer Equipment	0	0	36,179	0	36,179
<b>60000 Contractual Services</b>	<b>0</b>	<b>0</b>	<b>47,355</b>	<b>4,680</b>	<b>45,771</b>
74000 Printing and Binding	0	0	1,000	0	1,000
75100 Travel	0	0	5,000	3,501	5,000
77450 Administrative Other	0	0	18,043	21,299	23,776
<b>70000 Other Charges</b>	<b>0</b>	<b>0</b>	<b>24,043</b>	<b>24,800</b>	<b>29,776</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>0</b>	<b>424,386</b>	<b>426,145</b>	<b>569,008</b>

### Employee Distribution By Position

**Entity:** 1764 - Transit Administration  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM530	TRANSIT MANAGER
1.00	ADM531	ASSISTANT TRANSIT MANAGER
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
1.00	MGT245	DISPATCHER/ROUTE SUPERVISOR
1.00	MGT535	TRANSIT OPERATIONS SUPERVISOR
1.00	PRF902	PLANNER I
<b>6.00</b>		





(1420)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 4,368,060	\$ 4,616,577	\$ 4,584,471
Supplies	241,112	263,828	255,812
Contractual Services	4,389,353	4,773,934	5,484,973
Other Charges	40,245	44,368	50,515
Capital Outlay	1,274,000	637,000	657,000
Inter Reimbursements	(573,001)	(559,255)	(559,255)
<b>Total Expenses</b>	<b>\$ 9,739,769</b>	<b>\$ 9,776,452</b>	<b>\$ 10,473,516</b>

## Mission

To provide the public with a safe network of clean, well-maintained streets and alleys at a cost-effective price, through the utilization of **Best Practices** and first-rate customer service.

## Strategic Approach

The Street Division currently maintains 1,037 centerline miles of streets and 499 miles of alleys. Managing an aging and growing **transportation** system of this magnitude requires the utilization of **Best Practices, Fiscal Responsibility**, and an array of effective maintenance and pavement preservation programs.

A pavement condition assessment, a **Best Practice** according to the American Public Works Association (APWA), was completed in 2017. The existing pavement condition of the City's entire street network was evaluated and a Pavement Condition Index (PCI) was established. A PCI is a numerical index between 0 and 100 which is used to indicate the general condition of a pavement. The PCI for our City's streets is currently 68, which is considered to be "Satisfactory" condition. The PCI data will enable surface treatments for streets to be selected based on existing surface conditions and prioritized accordingly. Furthermore, various recommendations provided by the assessment will aid in planning and coordination of future street maintenance programs and Capital Investment Projects.

In conjunction with the pavement assessment, a pavement management system was also procured to enhance the Street Division's ability to utilize the new PCI data, manage the division's maintenance programs more effectively, and expand our capacity to deliver first-rate **Customer Service and Excellence in Communication** to the citizens of Amarillo. Projects are scheduled over the next four years to further address street maintenance needs, as well as, arterial reconstruction and **Economic Development and Redevelopment**.

The Street Division will remain focused on delivering **fiscally responsible** programs aligned with the **BluePrint for Amarillo** and aimed at effectively maintaining the City's **Transportation** Infrastructure, enhancing **Civic Pride**, and providing **safer** roadways for the public.

## Programs

### Street Division Administration/Support

#### 2019/20 Budget — \$418,941

Management of a multi-faceted street and alley maintenance operation by Street Superintendent and Assistant Street Superintendent, supported by a four-person office staff. Through the utilization of **Best Practices**, strategic planning, sound **Fiscal Responsibility**, and excellence in **Customer Service**, the Street Division strives to deliver cost-effective programs aimed at providing the public with a safe, well-maintained **Transportation** network.

#### Performance Measures/Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Service requests received per year	1,336	1,100	1,350
Service requests completed per year	1,809	1,000	1,350
Percent of service requests investigated by supervisor within three days of receipt	73%	75%	77%
Vehicle & Equipment GPS Management (Overall Reduction in Vehicle Idle Time) By 10%	292 Hrs Daily Ave	263 Hrs Daily Ave	263 Hrs Daily Ave

### Pavement Preservation Program

#### 2019/20 Budget — \$3,037,320

The Street Division utilizes **Best Practices** and an extensive assortment of preventative maintenance programs to preserve the City's **Transportation** infrastructure and enhance **Civic Pride** in our City's streets and alleys. Sealcoating, crack sealing, and fog sealing (alleys) are generally performed in-house by Street Division employees, while asphalt overlay is outsourced to local contractors.

#### Performance Measures/Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Lane miles of residential streets sealcoated (10-year cycle = 176.6 lane miles annually)	117	120	125
Sealcoat cost (per lane mile)	\$13,880	\$13,500	\$13,200
Lane miles of paved streets crack sealed (10-year cycle = 241.4 lane miles annually)	81.5	55	65
Crackseal Cost (per lane mile)	\$2,332	\$3,000	\$2,800
Miles of paved alleys sealed (6-year cycle = 37.24 miles annually)	18.3	20	22
Alley sealing cost (per mile)	\$15,627	\$15,500	\$15,250
Lane miles of arterial streets overlaid (10-year cycle = 64.78 lane miles annually)	13.7	7.8	15.3
Overlay cost (per lane mile)	\$85,579	\$117,380	\$120,000

## Pavement Maintenance and Repair Program 2019/20 Budget — \$4,417,232

General pavement maintenance and repairs are performed in accordance with **Best Practices** to prolong the life of our **Transportation** infrastructure and enhance **Civic Pride** in our City's streets and alleys. Asphalt repairs are categorized by size and complexity: potholes, minor, and major. Program also includes brick and concrete street repairs, pavement shouldering, and sweeping. Due to traffic volume and speed, pavement repairs performed in-house by Street Division employees are prioritized in the following order to ensure the **safety** of the traveling public: arterial streets, residential streets, alleys. Arterial reconstruction is outsourced to local contractors.

### *Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Number of potholes repaired (average size = 3' x 3')	5,970	7,000	7,500
Pothole repair cost (per pothole)	\$58.30	\$55.00	\$54.00
Average time to repair pothole in street from receipt of service request	7 days	5 days	5 days
Average time to repair pothole in alley from receipt of service request	20 days	12 days	10 days
Number of minor asphalt repairs completed in streets (avg size = 10' x 15')	525	500	475
Minor repair cost - street (per minor repair)	\$860	\$825	\$800
Number of minor asphalt repairs completed in alleys (avg size = 10' x 15')	767	675	625
Minor repair cost - alley (per minor repair)	\$782	\$760	\$740
Lane miles of major asphalt repairs completed in streets	3.9	3.95	4.0
Major repair cost - street (per lane mile)	\$154,434	\$153,000	\$150,500
Miles of major asphalt repairs completed in alleys	1.5	2.6	2.75
Major repair cost - alley (per mile)	\$267,750	\$267,000	\$266,000
Lane miles of arterial streets reconstructed	4.38	5.2	5.2
Cost to reconstruct arterial street (per lane mile)	\$442,200	\$490,375	\$515,000
Gutter miles of residential streets swept	6,621	7,000	7,500
Residential street sweeping cost (per gutter mile)	\$45.00	\$44.50	\$44.00

## Winter Weather Operations 2019/20 Budget — \$628,411

This program utilizes **Best Practices** to provide for **safe** roadways during winter weather events. The division performs snow/ice control on arterial and collector streets, overpasses, etc.



*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Snow removal (number of lane miles)	0	210	2,200
Snow removal cost (per lane mile)	\$0.00	\$8.85	\$18.00

**Street Structure Maintenance and Repair Program  
2019/20 Budget – \$104,735**

Various street-related structures, such as crash attenuators, guard rails, speed bumps, ADA ramps, etc. are essential **safety** components for motorists and pedestrians traveling throughout the City's **Transportation System**.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Number of speed bumps installed	13	10	10
Cost to install speed bump(per speed bump)	\$384.22	\$260.00	\$260.00
Linear feet of guardrail repaired	126	250	250
Cost to repair guardrail (per linear foot)	\$32.55	\$26.25	\$26.25

**Street Utility Cuts  
2019/20 Budget — \$610,055**

Effective pavement cut restoration is a key element of our long-term **transportation** infrastructure maintenance plan, as well as a **Best Practice** according to the American Public Works Association. This program administers a permit process for all utility excavations within City right-of-way for service line installation or maintenance. Utility cut surface repairs for permit holders are also provided, at a fee.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Number of utility cut permits issued	1,588	1500	1500
Annual revenue earned for utility cut repairs	\$528,746	\$555,000	\$555,000

**Unpaved Streets/Alleys Maintenance  
2019/20 Budget — \$1,256,822**

This program utilizes **Best Practices** to effectively maintain the unpaved streets and alleys within our **Transportation System**, and enhance **Civic Pride** in our City's unpaved streets and alleys.

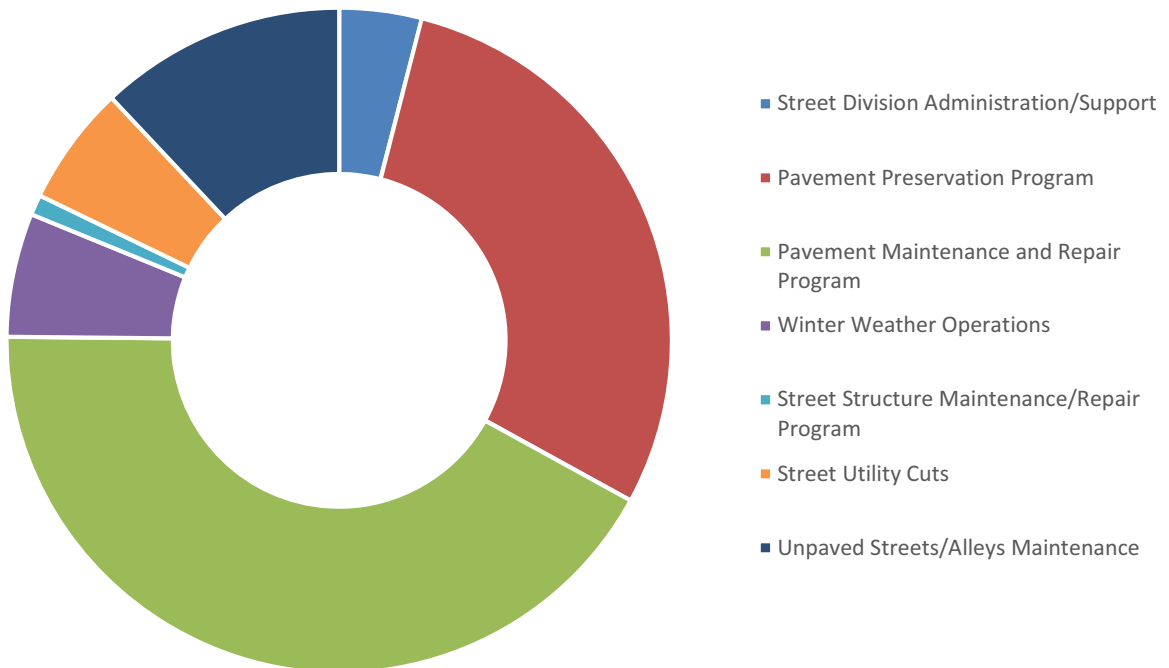
Performance Measures/Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Miles of unpaved streets repaired annually (83 total miles of unpaved streets)	13.6	15.0	10.0
Cost to repair unpaved streets (per mile)	\$1,888	\$1,888	\$2,000
Miles of unpaved alleys repaired annually (279 total miles of unpaved alleys)	36.5	35.0	35.0
Cost to repair unpaved alleys (per mile)	\$16,750	\$16,750	\$16,750

## Authorized Positions

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	92	93	91
Part-time Positions	5	4	4
<b>Total Positions</b>	<b>97</b>	<b>97</b>	<b>95</b>

## Total Street Division 2019/20 Budget — \$10,473,516



City of Amarillo

Street Department

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
37435 Sale of Scrap	600	406	250	100	250
37445 Sales to Outside Utiliti	42,563	44,179	40,000	40,000	40,000
<b>37400 Miscellaneous Revenue</b>	<b>43,163</b>	<b>44,584</b>	<b>40,250</b>	<b>40,100</b>	<b>40,250</b>
<b>TREVENUE Total Revenues</b>	<b>43,163</b>	<b>44,584</b>	<b>40,250</b>	<b>40,100</b>	<b>40,250</b>
41100 Salaries and Wages	2,634,698	2,598,841	2,841,688	2,620,896	2,836,604
41300 Incentive	53,174	54,547	58,200	53,199	54,000
41620 Unscheduled	156,610	213,060	38,802	228,630	38,800
41820T Health Insurance	751,001	738,149	869,753	745,967	919,100
41900 Life	1,432	1,420	1,552	1,466	1,551
42010 Social Security - Medica	38,664	38,884	42,054	39,643	41,914
42020 Social Security - OASDI	161,144	162,799	175,945	166,382	175,963
42110 TMRS	321,411	345,382	355,186	340,619	352,726
42115 OPEB Funding	67,542	68,355	68,959	66,896	68,966
42300 State Unemployment	5,189	5,078	4,742	5,241	4,756
42400 Workers Compensation	143,522	139,139	157,295	149,050	159,477
42550 Communications Allowance	2,407	2,408	2,400	2,395	2,400
PSCHG Personal Svcs Changes	0	0	0	0	-71,786
<b>41000 Personal Services</b>	<b>4,336,794</b>	<b>4,368,060</b>	<b>4,616,577</b>	<b>4,420,383</b>	<b>4,584,471</b>
51110 Office Expense	4,826	6,060	4,800	6,000	4,800
51115 Employee Recognition Pro	1,858	1,677	1,400	1,400	1,400
51120 Safety Program	2,351	2,256	2,500	2,000	2,500
51200 Operating	95,471	99,625	109,400	100,000	109,400
51250 Janitor	832	1,223	1,261	1,200	1,261
51300 Clothing and Linen	19,466	18,011	15,910	16,500	15,910
51350 Chemical and Medical	16,636	25,588	27,000	25,000	27,000
51800 Fuel & Oil	5,810	6,128	5,200	6,000	5,200
51850 Minor Tools	3,345	3,488	2,800	3,500	2,800
52050 Auto Parts	11,923	24,144	32,000	35,000	32,000
52050LABOR Auto Parts Labor	1,313	2,013	4,462	2,000	4,462
52120 Tires and Tubes Other	352	681	435	350	435
53100 Natural Gas	38,078	34,175	38,078	31,198	34,174
53150 Electricity	14,051	13,677	15,496	13,460	14,470
53200 Water and Sewer	3,086	2,365	3,086	2,562	0
<b>51000 Supplies</b>	<b>219,398</b>	<b>241,112</b>	<b>263,828</b>	<b>246,170</b>	<b>255,812</b>
61200 Postage	326	256	388	250	388
61410 Tuition	1,860	3,167	2,425	2,400	2,425
62000 Professional	13,913	53,980	14,000	90,000	14,000
68300 R & M - Improvements	2,568,852	2,354,372	2,799,250	2,787,695	3,465,170
68500 R & M - Streets	10,458	0	0	0	0
68610 Office Equipment	0	0	120	100	120
68615 Misc. Fuel Powered Equi	329	84	875	500	875
68650 Shop Equipment	426	0	290	290	290
68680 Other Equipment	4,065	14,504	5,820	5,800	5,820
69100 Rental Land & Buildings	5,500	5,500	9,500	9,500	9,500
69210 Rental City Equipment	1,863,688	1,894,751	1,880,266	1,881,570	1,925,385
69220 Rental Other Equipment	78,997	62,739	61,000	84,000	61,000
<b>60000 Contractual Services</b>	<b>4,548,414</b>	<b>4,389,353</b>	<b>4,773,934</b>	<b>4,862,105</b>	<b>5,484,973</b>
71100 Insurance and Bonds	41,027	39,622	41,143	41,143	47,289
75100 Travel	0	29	2,840	1,000	2,840
77200 License and Permits	690	593	385	400	385
<b>70000 Other Charges</b>	<b>41,717</b>	<b>40,245</b>	<b>44,368</b>	<b>42,543</b>	<b>50,514</b>
83300 Street Overlay	0	1,274,000	637,000	0	637,000
84100 Auto-Rolling Stock & Equ	0	0	0	0	20,000
<b>80000 Capital Outlay</b>	<b>0</b>	<b>1,274,000</b>	<b>637,000</b>	<b>0</b>	<b>657,000</b>
90030 Municipal Garage	-15,860	-15,860	-15,860	-15,860	-15,860
90080 Water Distribution	-16,233	-16,233	-16,233	-16,233	-16,233
90110 Sewer System	-12,162	-12,162	-12,162	-12,162	-12,162
90180 Sales to Other Departmen	-500,303	-528,746	-515,000	-515,000	-515,000
<b>90000 Inter Reimbursements</b>	<b>-544,558</b>	<b>-573,001</b>	<b>-559,255</b>	<b>-559,255</b>	<b>-559,255</b>

City of Amarillo

Street Department

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DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
EXPENSES Total Expenses	8,601,764	9,739,769	9,776,452	9,011,946	10,473,516

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**Employee Distribution By Position**

**Entity:** 1420 - Street Department  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

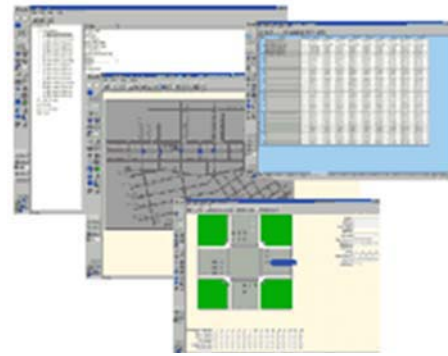
Count	Code	Description
1.00	ADM220	STREET SUPERINTENDENT
1.00	ADM221	ASSISTANT STREET SUPERINTENDENT
1.00	CLR220	STREET PROGRAM COORDINATOR
1.00	CLR400	ADMINISTRATIVE ASSISTANT I
1.00	CLR405	ADMINISTRATIVE ASSISTANT II
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
4.00	HRL930	UTILITY WORKER
5.00	MGT220	STREET SUPERVISOR
2.00	MGT221	STREET FOREPERSON I
1.00	TEC225	TRAFFIC CONTROL SPECIALIST
2.00	TRD220	EQUIPMENT OPERATOR IV
14.00	TRD221	EQUIPMENT OPERATOR I
1.00	TRD222	CONCRETE FINISHER
3.00	TRD900	SECURITY GUARD
36.00	TRD930	UTILITY WORKER
14.00	TRD950	EQUIPMENT OPERATOR II
5.00	TRD951	EQUIPMENT OPERATOR III
4.00	TRD960	UTILITY OPERATOR
<b>97.00</b>		

**Reclassifications**

Head- count	Class Code	Current Position	Pay Grade	Head- count	Class Code	Requested Position	Pay Grade	Estimated Cost
(1.00)	TRD930	UTILITY WORKER	G01	1.00	MGT221	STREET FOREPERSON I	G06	8,658

**Eliminations**

Head- count	Class Code	Position	Pay Grade	Estimated Savings
(2.00)	TRD930	UTILITY WORKER	G01	(80,444)



**(1731 & 24250)**

## Budget Comparison

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personal Services	\$ 1,572,036	\$ 1,670,090	\$ 1,761,057
Supplies	2,062,186	2,288,589	2,247,316
Contractual Services	1,168,152	1,207,257	1,166,344
Other Charges	452,027	283,751	283,574
Capital Outlay	21,000	-	45,000
Inter Reimbursements	(34,237)	(78,000)	(78,000)
Operating Transfers	276,722	301,000	40,000
<b>Total Expenses</b>	<b>\$ 5,517,886</b>	<b>\$ 5,672,687</b>	<b>\$ 5,465,291</b>

## Mission

To provide for the safe and efficient movement of pedestrians, cyclists and vehicular traffic within the City and to ensure safe passage on our streets and highways to motorists and pedestrians alike and with effective and efficient traffic control devices that maximize safety, quality, and reliability, and minimize travel time, inconvenience, and expense for the traveling public and the taxpayers. The goal of the red light camera program is to change driving behavior using technology rather than manpower. This involves a continuous effort to improve the overall efficiency of the street network while reducing the number and severity of collisions.

## Strategic Approach

The Transportation Department is responsible for the planning, design, and operations of all traffic control devices. This includes the placement of traffic signs (Stop, Yield, Speed Limit, Parking Restriction, Street Name, Etc.) Traffic Signals and Pavement Markings (Stop Bars, Crosswalks, Island Tips, Arrows, Etc.) all of these **implement the use of best practices** to improve technology to improve efficiency. The Department is responsible for the following: Authorizing Street Light installations (except for Highways), Supervising the Adult School Crossing Guard Program for Elementary Schools, investigating sight restriction complaints, issuing Block Party and Parade Permits, conducting a Traffic Count Program, reviewing and approving plans that concern Traffic Areas. The Transportation Department works vigorously to follow **implementation of Best Practices** and keep traffic equipment updated with the most up to date traffic equipment as possible, while still maintaining a signal network that works at a high level of efficiency. This network includes the installation, operation, and maintenance of all traffic control devices which include Traffic Signs (stop, yield, speed limit, parking restriction, street name, etc.); Traffic Signals; School Flashers; and Pavement Markings (stop bars, crosswalks, island tips, arrows, etc.). The department is also responsible for the maintenance of all TXDOT owned continuous lighting within the City limits and Pedestrian lighting in the Central Business District (CBD), which is part of the

new continuous development of Downtown. These Activities are accomplished using nationally recognized standards and methods found in the Texas Manual on Uniform Traffic Control Devices and International Transportation of Engineers best practices, while still following best practices to improve traffic patterns throughout the city and in the downtown development; it also plans for **fiscal responsibility** for replacements as equipment meets their end of life.

The department has several performance measures that enable the department management to monitor daily, weekly and yearly work trends, quality of service, and make adjustments as needed for **customer service**. The department implements cost effective improvements including additional traffic signs, improved pavement markings traffic signal retiming and/or re-phasing and revised signal displays for better visibility and collision reduction. By **implementing these best practices** the Traffic Engineering Department has set itself up to monitor the appropriate programs to align itself with the City's future **Blueprint for Amarillo**.

In February of 2019, 7 new red light camera intersections were added and 4 existing were removed for a total of 12 camera locations.

## Programs

### Transportation Administration/Support 2019/20 Budget — \$1,108,506

Management of a multi-faceted Traffic Administration duties by Traffic Engineer and, supported by office staff and the Photographic Traffic Enforcement Administration duties of an Administrative hearing officer. Administrative staff works with American Traffic Solutions and Amarillo Police Department to collect fees for red light camera violations, hearings are held every other Wednesday. The Photographic Traffic Signal Enforcement program has an overall collection rate of 60%. This program receives requests for Signal and Sign maintenance form the public and assigns them to the correct personnel, the Traffic Administration also sends out various traffic related work orders for installation of signs, relocation of pavement markings, to retiming of School Flashers or Traffic Signals. This program is designed to make sure the department follows best practices using nationally recognized standards and methods found in the Texas Manual on Uniform Traffic Control Devices and International Transportation of Engineers best practices for Traffic Engineering, and continues to design for the flow of traffic in the downtown development.

#### Workload/Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
*Service requests for Traffic Control Devices completed	320	360	340
Number of Traffic Construction Plans reviewed	103	80	75
Red Light Camera Violations	27,847	31,360	34,000
Traffic Engineering Work Orders assigned	129	126	150
*Signal Maintenance requests reviewed and assigned	2,221	1,500	1,800
*Sign Maintenance requests reviewed and assigned	485	372	300
*Street Light Maintenance requests reviewed and assigned	370	332	325
Public Records request data	16	18	15

\*Response time: Signals – 30 min; Signs – 1 Hour; Street Lights – 24 hours

*Performance/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Citizen requests completed in 15 days	81%	90%	95%

**Traffic Engineering  
2019/20 Budget — \$143,470**

Provides for the time and resources dedicated towards the review and resolution of traffic related concerns in an effort for **commitment to safety**, consistent, and effective transportation system that **implements best practices**. Traffic Engineering is responsible for implementing City policies/standards for development projects for residential and commercial construction projects that occurs within the City of Amarillo. This program continues to improve traffic patterns throughout the city and in the downtown development; it also plans for future infrastructure replacements as they meet their end of life.

*Workload/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Work orders issued for Street Lights Installed by Xcel	71	115	60
Traffic Signal Studies	89 (*0)	88 (*1)	90 (*2)
Speed Studies	88 (*9)	76 (*18)	70 (*15)
Traffic Control requests	213 (*44)	160 (*30)	140 (*25)
Parking Studies	56 (*8)	60 (*12)	55 (*14)

\*Number of Studies Implemented

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Traffic Links Counted on 2 year rotation (500 total links)	70% (175)	96% (240)	100% (250)
Increase Arterial Signal Flow by monitoring traffic through TMC	0%	25%	75%
Reduce response time to minor signal infractions by monitoring detection through TMC	5%	55%	90%

**School Crossing Program  
2019/20 Budget — \$323,032**

This program has 36 Hourly School Crossing Guards with 3 Substitutes and 1 Supervisor. This program is designed with a **commitment to safety** and **civic pride** to work with Amarillo Independent School District (AISD) and Canyon Independent School District (CISD) to aide with the crossing of school children across busy arterial and collector streets.



*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Accidents where School Crossing Guards are present	0	0	0

**Permits**

**2019/20 Budget — \$27,723**

Parade and Block Party permits are issued to citizens to insure that all emergency services are aware of street closures and to insure that parties are following City guidelines. Driveway Permits are given out to property owners and contractors who wish to remove curb and gutter and install a new driveway, or replace an existing driveway. This program is designed to be **fiscally responsible** and **implement best practices**.

*Workload/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Block Party Permits Issued	78	25	30
Parade Permits Issued	94	32	35
Permit Revenue(Parade, Run, Block Party, Driveway)	\$7,910	\$1,710	\$3,250

**Sight Restrictions**

**2019/20 Budget — \$27,722**

Sight Restrictions are obstructions in the line of sight for traffic at an intersection with a stop sign or yield sign. This program is designed instill **civic pride** and **implement best practices**.

*Workload/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Sight Restriction Requests	592	300	250
Sight Restrictions Investigated	100%	100%	100%
Sight Restrictions Cleared	76%	93%	95%

**Safety Improvements**  
**2019/20 Budget — \$290,318**

This program is set-up to fund safety improvement programs within the City that follow National Guidelines of what Photographic Traffic Enforcement revenue can be spent on. Traffic Engineering studies to allocate which new signalized intersection, and which signalized intersections will be rebuilt with projected funds for the fiscal year. This Program has funded the building of 12 new Signalized Intersections, installed new equipment at 28 signalized intersections, installation of 2 emergency Fire station Flashers, 2 new School Zone, 2 Flood Gate Systems, 28 Fire Preempted Signals, 165 Cell Phone Signs, 2 temporary Signal Pop –Up Trailers, and 2 work zone safety trailers.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Safety Audits conducted at the top crash accident locations	60	20	20
Reduction in Crashes at Safety Audit Locations	24%	25%	30%
Traffic Control Modifications for safety improvements	7	3	5
Decrease Vehicle Idle Time	0%	0%	5%
Decrease Accidents/Incidents	8%	9%	10%

**Locate Services**  
**2019/20 Budget — \$71,201**

Provides for the time and resources dedicated towards the protection of the Traffic’s underground utility assets, as well as the safety of area excavation activities. Traffic Field Operations is part of the City’s Line Locate Services, locates are submitted internally and externally. The Traffic department owns and is responsible for its own underground streetlight, traffic signal, and fiber optic utility assets. This program is designed for **Customer Service**, and **Commitment to Safety**.

*Workload/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Line Locates Reviewed	3,841	3,502	3,300
Line Locates related to Traffic Infrastructure (Located in less than 72 hours)	294 (100%)	174 (100%)	275 (100%)

**Traffic Sign Maintenance**  
**2019/20 Budget — \$320,490**

Provides for the time and resources dedicated towards well maintained, safe, and consistently applied signage throughout the City. The program strives for timely response maintenance, as well as appropriate proactive maintenance. This program is designed to meet **Civic Pride**, **Customer Service**,

**Commitment to Safety and Implementation of Best Practices.** The cost for Aluminum is expected to almost double in this fiscal year.

*Workload/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Signs Fabricated	811	750	900
Pre-Made Signs Purchased	323	498	400
Signs Repaired	6,058	7,026	5,800
Sign Replacement Cost (Labor and Materials)	\$108	\$165	\$190

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Improve Efficiency of Tracking Sign Replacement (VUEWORKS)	0	15%	60%
Inventory Signage for Age/Replacement with Retroreflector (VueWorks)	0	20%	100%

## Signal Maintenance

### 2019/20 Budget — \$456,549

Provides for the time and resources dedicated towards well maintained, safe, efficient, and consistently applied traffic signals and flashing beacons throughout the City. The program strives for timely response of maintenance, as well as appropriate proactive maintenance. This program is designed to meet **Civic Pride, Customer Service, Commitment to Safety and Implementation of Best Practices**. All Signalized Intersections are LED indications.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
*Signalized Intersections Electronics Replaced	5	105	104
Signalized Intersections Constructed	1	0	3
Intersections Maintained	269 (100%)	270 (100%)	270 (100%)
Signal Maintenance request (response in less than 24 hours)	1,242 (78%)	1,018 (88%)	1,000 (90%)
Average Cost of Signal Installation	\$143,640	\$143,640	\$165,000
School Flasher Preventative Maintenance	62 (100%)	64 (100%)	64 (100%)

\*Electronic Equipment has a 12 year life span (Current replacement rate is 23 years)

## Street Light Maintenance

### 2019/20 Budget - \$2,289,953

Provides for the time and resources dedicated towards well maintained, safe, efficient, and consistently applied street lighting throughout the City interstates and highways. It includes all costs associated with

TXDOT owned street lighting systems. This program pays out close to \$2,000,000 in electricity costs annually. The program strives for timely response maintenance, as well as appropriate proactive maintenance. This program is designed to protect current infrastructure, update technology to improve efficiency, provide safe driving corridors during low lighting and follow **Transportation** initiatives, and **Implementation of Best Practices**. The City has started to convert the High Pressure Sodium bulbs to the newer, brighter LED indications 50% complete on I-40, I-27, Dumas Drive, and Amarillo Blvd. from Ong west to Soncy.

*Workload/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Street Lights Maintained	1960	2,008	2,048
Street Light Replacement Cost (Labor and Materials)	\$600	\$605	\$610

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Replace High Pressure Sodium with LED Lights COA Maintained	35%	40%	55%

**\*% lights converted**

**Street Pavement Markings  
2019/20 Budget — \$406,327**

Provides for the time and resources dedicated towards well maintained, safe, and consistently applied pavement marking, crosswalk, and parking lot striping throughout the City. This program works to achieve striping the all arterial streets at least once per year, and replace pavement markings on a 6 year rotation. The program strives for appropriate proactive maintenance. This program is designed to meet **Civic Pride, Customer Service, Commitment to Safety** and **Implementation of Best Practices**. We were able to replace crosswalks and stop bars this year at a higher rate than normal, due to striping being down several times.

*Workload/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Lane Miles of Street Striping (Striped)	1,854 (50%)	1,854 (50%)	3,708 (100%)
Costs for Street Markings (per Mile)	\$9.64	\$9.64	\$9.00
Thermoplastic Cross-Walk & Stop Bars Installed (4600 Total -replaced every 6 years)	771 (17%)	2,146 (47%)	770 (17%)

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Hire and Keep Striping Crew	80%	20%	100%

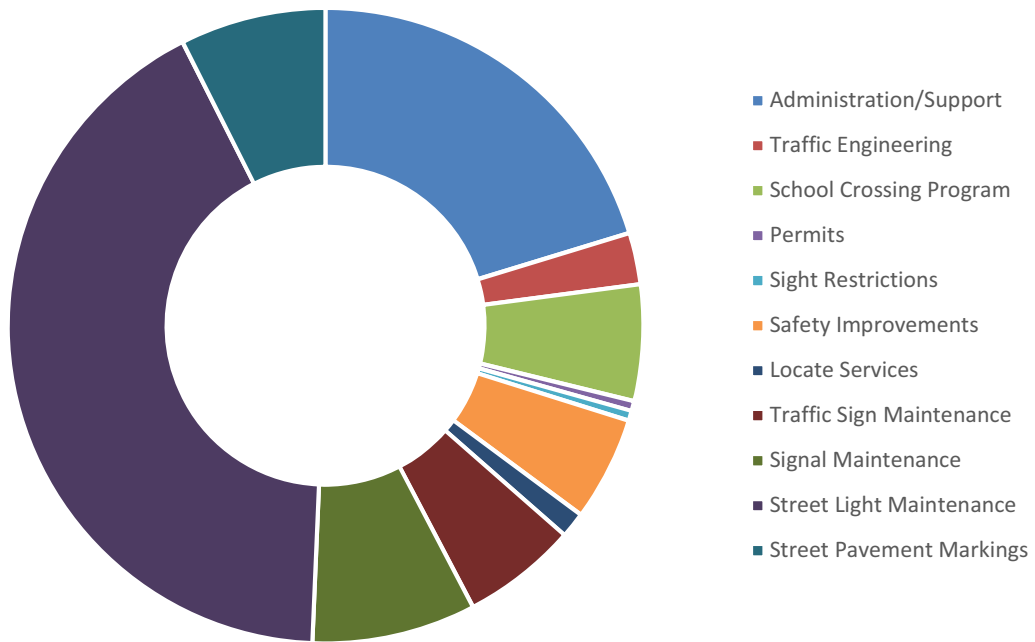
## Authorized Positions

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	24	25	24
Part-time Positions	46	46	46
<b>Total Positions</b>	<b>70</b>	<b>71</b>	<b>70</b>

## 2019/20 Expenditures by Funding Source

General Fund	\$ 4,504,864
Special Revenue Funds	\$ 960,427

## Total Traffic 2019/20 Budget — \$5,465,291



City of Amarillo

Traffic Administration

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
31800 Other Business Licenses	5,085	3,410	7,200	2,825	7,200
<b>31400 Business License and Per</b>	<b>5,085</b>	<b>3,410</b>	<b>7,200</b>	<b>2,825</b>	<b>7,200</b>
32840 Hiway Signal Maint Reim	47,000	47,000	47,000	47,000	47,000
<b>32800 Other Governmental Reven</b>	<b>47,000</b>	<b>47,000</b>	<b>47,000</b>	<b>47,000</b>	<b>47,000</b>
33230 Sale of City Publicatio	0	0	30	0	30
<b>33200 General Government</b>	<b>0</b>	<b>0</b>	<b>30</b>	<b>0</b>	<b>30</b>
33530 Recyclable	0	0	0	0	800
<b>33500 Sanitation</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>800</b>
35157 MC Assessed - Child Safe	11,741	13,244	11,700	14,806	11,700
<b>35000 Fines and Forfeitures</b>	<b>11,741</b>	<b>13,244</b>	<b>11,700</b>	<b>14,806</b>	<b>11,700</b>
37410 Miscellaneous Revenue	320	720	500	720	500
<b>37400 Miscellaneous Revenue</b>	<b>320</b>	<b>720</b>	<b>500</b>	<b>720</b>	<b>500</b>
<b>TREVENUE Total Revenues</b>	<b>64,146</b>	<b>64,374</b>	<b>66,430</b>	<b>65,351</b>	<b>67,230</b>
41100 Salaries and Wages	317,149	386,498	391,466	425,649	488,541
41300 Incentive	1,733	2,263	2,400	2,703	3,000
41620 Unscheduled	0	1,198	0	525	15,000
41820T Health Insurance	19,349	24,970	28,959	38,153	51,630
41900 Life	55	63	67	69	83
42010 Social Security - Medica	4,657	5,655	5,787	6,193	7,128
42020 Social Security - OASDI	8,339	10,032	10,962	12,229	17,227
42110 TMRS	18,491	23,972	24,347	27,220	36,436
42115 OPEB Funding	3,353	4,055	4,296	4,856	6,752
42300 State Unemployment	1,095	1,190	1,186	1,430	1,337
42400 Workers Compensation	14,147	16,130	16,940	18,769	17,932
42510 Car Allowance	2,812	2,280	2,784	1,319	48
42520 Uniform/Clothing Allowan	2,948	2,819	2,592	0	0
42550 Communications Allowance	0	0	0	300	1,200
PSCHG Personal Svcs Changes	0	0	0	0	1,009,210
<b>41000 Personal Services</b>	<b>394,127</b>	<b>481,125</b>	<b>491,787</b>	<b>539,414</b>	<b>1,655,524</b>
51110 Office Expense	9,094	7,235	5,400	5,317	7,400
51115 Employee Recognition Pro	0	0	200	110	700
51120 Safety Program	0	0	0	0	500
51200 Operating	3,802	5,977	4,000	3,531	21,500
51300 Clothing and Linen	0	421	0	38	8,000
51350 Chemical and Medical	0	0	0	0	150
51800 Fuel & Oil	0	0	0	0	8
51850 Minor Tools	0	12	0	12	5,000
52050 Auto Parts	1,067	290	100	69	200
52050LABOR Auto Parts Labor	300	63	500	0	600
52120 Tires and Tubes Other	0	0	0	0	150
53150 Electricity	0	0	0	1,895	2,202,008
<b>51000 Supplies</b>	<b>14,264</b>	<b>13,997</b>	<b>10,200</b>	<b>10,972</b>	<b>2,246,216</b>
61200 Postage	1,753	1,054	1,600	1,183	2,500
61300 Advertising	557	697	800	508	800
61400 Dues	210	0	800	0	1,700
61410 Tuition	0	144	0	0	245
61415 Safety Training	0	0	0	0	200
62000 Professional	7,752	43,640	90,000	70,000	50,000
68210 Traffic Pavement Marker	0	0	0	0	83,000
68220 Street Lights	649	0	30,000	0	105,000
68300 R & M - Improvements	0	48	0	0	90,000
68310 R & M Other Improvements	0	0	0	0	75,000
68640 Machinery	0	0	0	0	500
68650 Shop Equipment	0	0	0	0	500
68710 Auto Repair & Maint	0	0	0	0	1,000
69210 Rental City Equipment	14,389	14,389	14,389	14,389	219,649
<b>60000 Contractual Services</b>	<b>25,310</b>	<b>59,971</b>	<b>137,589</b>	<b>86,079</b>	<b>630,094</b>
71100 Insurance and Bonds	26,205	28,607	41,013	41,013	43,530

City of Amarillo

Traffic Administration

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
75100 Travel	969	100	4,000	100	7,500
<b>70000 Other Charges</b>	<b>27,174</b>	<b>28,707</b>	<b>45,013</b>	<b>41,113</b>	<b>51,030</b>
90155 Damage to Infrastructure	0	0	0	0	-78,000
90160 Other Departments	0	-757	0	-757	0
<b>90000 Inter Reimbursements</b>	<b>0</b>	<b>-757</b>	<b>0</b>	<b>-757</b>	<b>-78,000</b>
<b>TEXPENSES Total Expenses</b>	<b>460,874</b>	<b>583,044</b>	<b>684,589</b>	<b>676,821</b>	<b>4,504,864</b>

**Employee Distribution By Position**

**Entity:** 1731 - Traffic Administration  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM540	TRAFFIC ENGINEER
1.00	CLR415	ADMINISTRATIVE ASSISTANT IV
36.00	HRL540	SCHOOL CROSSING GUARD
3.00	HRL541	SCHOOL CROSSING GUARD SUBSTITUTE
2.00	HRL542	TRAFFIC COUNTER
1.00	HRL545	SCHOOL CROSSING GUARD SUPERVISOR
1.00	TEC222	TRAFFIC DESIGN TECHNICIAN
1.00	TEC542	TRAFFIC TECHNICIAN II
1.00	TEC550	TRAFFIC OPERATIONS TECHNICIAN
<b>47.00</b>		

**Eliminations**

Head-count	Class Code	Position	Pay Grade	Estimated Savings
(1.00)	CLR415	ADMINISTRATIVE ASSISTANT IV	G04	(54,912)

**New Positions**

Head-count	Class Code	Position	Pay Grade	Estimated Cost
1.00	ADM541	TRANSPORTATION SUPERINTENDENT	G21	
1.00	CLR405	ADMINISTRATIVE ASSISTANT II	G02	
3.00	HRL930	UTILITY WORKER	H06	
1.00	MGT540	SIGNAL FOREPERSON	G09	
1.00	MGT541	SIGNS AND MARKINGS SUPERVISOR	G09	1,064,122
4.00	TEC220	TRAFFIC CONTROL TECHNICIAN	G03	
2.00	TEC541	TRAFFIC TECHNICIAN I	G03	
5.00	TEC543	SIGNAL TECHNICIAN	G06	
4.00	TRD930	UTILITY WORKER	G01	

**Reclassifications**

Head-count	Class Code	Current Position	Pay Grade	Head-count	Class Code	Requested Position	Pay Grade	Estimated Cost
(1.00)	MGT540	SIGNAL FOREPERSON	G09	1.00	MGT545	SIGNAL OPERATIONS TECHNICIAN	G10	2,323
(1.00)	CLR405	ADMINISTRATIVE ASSISTANT II	G02	1.00	CLR941	ADMINISTRATIVE TECHNICIAN	G05	3,292



City of Amarillo

Traffic Field Operation

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
33530 Recyclable	623	0	800	124	0
<b>33500 Sanitation</b>	<b>623</b>	<b>0</b>	<b>800</b>	<b>124</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>623</b>	<b>0</b>	<b>800</b>	<b>124</b>	<b>0</b>
41100 Salaries and Wages	617,880	634,539	663,366	633,405	670,988
41300 Incentive	22,473	21,836	21,600	19,622	19,200
41620 Unscheduled	24,350	25,805	15,000	27,991	0
41820T Health Insurance	163,037	167,094	182,372	157,371	181,943
41900 Life	305	296	317	293	317
42010 Social Security - Medica	9,048	9,296	9,976	9,465	10,051
42020 Social Security - OASDI	38,137	38,118	41,363	38,980	41,361
42110 TMRS	76,072	81,133	81,691	78,904	81,404
42115 OPEB Funding	16,035	16,069	16,212	15,667	16,211
42300 State Unemployment	976	1,019	1,039	1,193	1,067
42400 Workers Compensation	32,277	33,219	34,548	33,474	36,181
42510 Car Allowance	1,640	3,009	3,000	2,994	3,000
42550 Communications Allowance	2,407	2,408	2,400	2,395	2,400
PSCHG Personal Svcs Changes	0	0	0	0	-1,064,122
<b>41000 Personal Services</b>	<b>1,004,637</b>	<b>1,033,841</b>	<b>1,072,883</b>	<b>1,021,755</b>	<b>0</b>
51110 Office Expense	1,335	2,535	2,000	1,951	0
51115 Employee Recognition Pro	737	673	500	650	0
51120 Safety Program	285	487	500	494	0
51200 Operating	25,278	31,908	17,500	32,497	0
51300 Clothing and Linen	9,873	11,280	8,000	10,709	0
51350 Chemical and Medical	70	0	150	59	0
51800 Fuel & Oil	0	8	0	0	0
51850 Minor Tools	3,989	3,875	5,000	4,063	0
52050 Auto Parts	1,350	1,176	100	4,052	0
52050LABOR Auto Parts Labor	13	425	100	638	0
52120 Tires and Tubes Other	0	172	150	87	0
53150 Electricity	2,243,289	1,994,051	2,243,289	2,046,483	0
<b>51000 Supplies</b>	<b>2,286,218</b>	<b>2,046,589</b>	<b>2,277,289</b>	<b>2,101,682</b>	<b>0</b>
61200 Postage	289	260	900	425	0
61400 Dues	3,320	1,655	900	2,226	0
61410 Tuition	1,190	1,260	245	436	0
61415 Safety Training	0	0	200	0	0
68210 Traffic Pavement Marker	105,852	102,202	85,000	152,076	0
68220 Street Lights	65,220	73,874	75,000	96,903	0
68300 R & M - Improvements	153,080	115,026	93,000	117,658	0
68312 Other Improvement	61,826	92,657	75,000	95,468	0
68640 Machinery	179	1,154	500	1,154	0
68650 Shop Equipment	90	156	500	156	0
68710 Auto Repair & Maint	217	125	1,000	495	0
69210 Rental City Equipment	196,814	201,173	201,173	201,173	0
<b>60000 Contractual Services</b>	<b>588,077</b>	<b>589,541</b>	<b>533,418</b>	<b>668,169</b>	<b>0</b>
71100 Insurance and Bonds	8,008	7,605	7,711	7,711	0
75100 Travel	1,281	4,165	3,500	3,810	0
78230 Loss on Bad Debt	344	0	0	0	0
<b>70000 Other Charges</b>	<b>9,633</b>	<b>11,770</b>	<b>11,211</b>	<b>11,521</b>	<b>0</b>
90155 Damage to Infrastructure	-54,599	-27,820	-78,000	-59,936	0
90160 Other Departments	-3,181	-5,659	0	-2,780	0
<b>90000 Inter Reimbursements</b>	<b>-57,780</b>	<b>-33,480</b>	<b>-78,000</b>	<b>-62,716</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>3,830,786</b>	<b>3,648,261</b>	<b>3,816,801</b>	<b>3,740,411</b>	<b>0</b>

**Employee Distribution By Position**

**Entity:** 1732 - Traffic Field Operation  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM541	TRANSPORTATION SUPERINTENDENT
1.00	CLR405	ADMINISTRATIVE ASSISTANT II
3.00	HRL930	UTILITY WORKER
1.00	MGT540	SIGNAL FOREPERSON
1.00	MGT541	SIGNS AND MARKINGS SUPERVISOR
4.00	TEC220	TRAFFIC CONTROL TECHNICIAN
2.00	TEC541	TRAFFIC TECHNICIAN I
5.00	TEC543	SIGNAL TECHNICIAN
4.00	TRD930	UTILITY WORKER
<b>22.00</b>		

**Eliminations**

Head-count	Class Code	Position	Pay Grade	Estimated Savings
(1.00)	ADM541	TRANSPORTATION SUPERINTENDENT	G21	
(1.00)	CLR405	ADMINISTRATIVE ASSISTANT II	G02	
(3.00)	HRL930	UTILITY WORKER	H06	
(1.00)	MGT540	SIGNAL FOREPERSON	G09	
(1.00)	MGT541	SIGNS AND MARKINGS SUPERVISOR	G09	(1,064,122)
(4.00)	TEC220	TRAFFIC CONTROL TECHNICIAN	G03	
(2.00)	TEC541	TRAFFIC TECHNICIAN I	G03	
(5.00)	TEC543	SIGNAL TECHNICIAN	G06	
(4.00)	TRD930	UTILITY WORKER	G01	

City of Amarillo

Photographic Traffic Enforceme

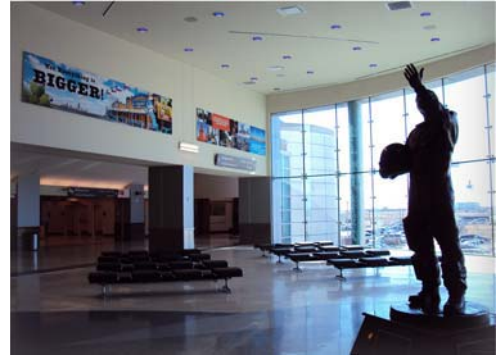
DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
35180 Photo Enforcement Fines	1,355,619	1,387,672	900,000	1,304,983	900,000
<b>35000 Fines and Forfeitures</b>	<b>1,355,619</b>	<b>1,387,672</b>	<b>900,000</b>	<b>1,304,983</b>	<b>900,000</b>
37110 Interest Income	0	3,120	0	22,151	22,151
<b>37109 Interest Earnings</b>	<b>0</b>	<b>3,120</b>	<b>0</b>	<b>22,151</b>	<b>22,151</b>
37410 Miscellaneous Revenue	-26,831	0	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>-26,831</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>1,328,788</b>	<b>1,390,792</b>	<b>900,000</b>	<b>1,327,133</b>	<b>922,151</b>
41100 Salaries and Wages	26,764	27,867	78,513	57,323	78,423
41300 Incentive	144	145	0	62	0
41620 Unscheduled	18,569	19,946	2,512	18,820	2,512
41820T Health Insurance	2,005	2,301	8,400	6,153	9,437
41900 Life	4	4	17	11	17
42010 Social Security - Medica	641	675	1,137	926	1,137
42020 Social Security - OASDI	750	750	2,347	1,688	2,347
42110 TMRS	3,594	4,004	9,677	7,097	9,570
42115 OPEB Funding	757	792	920	837	920
42300 State Unemployment	67	73	98	97	97
42400 Workers Compensation	485	513	1,799	836	1,073
<b>41000 Personal Services</b>	<b>53,780</b>	<b>57,070</b>	<b>105,420</b>	<b>93,851</b>	<b>105,533</b>
51110 Office Expense	0	1,600	100	0	100
51200 Operating	0	0	1,000	1,000	1,000
51850 Minor Tools	129,857	0	0	0	0
<b>51000 Supplies</b>	<b>129,857</b>	<b>1,600</b>	<b>1,100</b>	<b>1,000</b>	<b>1,100</b>
62050 Collection Expense	24,182	27,617	23,250	26,013	23,250
69220 Rental Other Equipment	513,000	491,022	513,000	472,871	513,000
<b>60000 Contractual Services</b>	<b>537,182</b>	<b>518,640</b>	<b>536,250</b>	<b>498,884</b>	<b>536,250</b>
71100 Insurance and Bonds	471	423	406	406	506
75100 Travel	0	0	5,000	0	5,000
77450 Administrative Other	12,513	10,541	20,639	20,639	25,855
77610 Information Technology -	2,019	173	2,060	2,060	1,760
77950 State Photographic Traff	309,898	400,413	199,423	400,413	199,423
<b>70000 Other Charges</b>	<b>324,901</b>	<b>411,550</b>	<b>227,528</b>	<b>423,518</b>	<b>232,544</b>
84910 Other Equipment	0	21,000	0	63,800	45,000
<b>80000 Capital Outlay</b>	<b>0</b>	<b>21,000</b>	<b>0</b>	<b>63,800</b>	<b>45,000</b>
92005 General Fund	0	0	10,000	0	10,000
92130 General Construction	129,882	14,345	291,000	0	30,000
92150 Cert of Obligation	0	262,377	0	241,664	0
<b>92000 Operating Transfers</b>	<b>129,882</b>	<b>276,722</b>	<b>301,000</b>	<b>241,664</b>	<b>40,000</b>
<b>TEXPENSES Total Expenses</b>	<b>1,175,603</b>	<b>1,286,581</b>	<b>1,171,297</b>	<b>1,322,717</b>	<b>960,427</b>

### Employee Distribution By Position

**Entity:** 24250 - Photographic Traffic Enforceme  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	HRL045	ADMINISTRATIVE HEARING OFFICER
1.00	MGT560	PROGRAM COORDINATOR
<b>2.00</b>		





(5400, 26630)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 3,393,879	\$ 3,491,910	\$ 3,765,431
Supplies	1,001,248	1,220,872	1,241,485
Contractual Services	1,998,526	1,844,629	1,894,047
Other Charges	8,187,916	8,220,432	8,518,488
Capital Outlay	-	7,726,600	2,765,470
Debt Service	500	132,425	44,262
Operating Transfers	3,030,577	-	-
<b>Total Expenses</b>	<b>\$ 17,612,646</b>	<b>\$ 22,636,868</b>	<b>\$ 18,229,183</b>

## Mission

The Mission of the Rick Husband Amarillo International Airport is to plan and provide for the current and future air transportation needs of the Texas Panhandle region by constructing, maintaining, and operating safe, efficient, and quality airport facilities; to promote and support all facets of aviation and local economic & community development; to promote and support safe, reliable, and reasonably priced transportation services to destinations meeting the public demand; and to fulfill this mission in an ethical, professional, efficient, fiscally responsible, and cost-effective manner that is consistent with maintaining the high quality of life in the Amarillo area.

## Strategic Approach

### Goals & Objectives:

- Maintain a motivated and goal-focused staff.
- Provide the internal systems and processes needed for accountability and efficiency.
- Maintain compliance with all applicable regulations and exceed standards when able.
- Be vigilant in our safety consciousness.
- Maintain professional yet flexible attitudes.
- Maintain a high level of integrity and accountability.
- Look for positive opportunities whenever possible.
- Look for ways to save money in the near term, but also the long term.
- Promote internal and external efficiencies whenever possible.
- Think as a team by supporting each other as well as other City departments.
- Set appropriate standards in every operational area.
- Be customer focused.

The Department of Aviation is an enterprise operation organized to provide the necessary services for a public airport on a financially self-sufficient basis. This means the department does not accept any local property tax monies for its operation. No general fund tax revenues are required. The Airport sits on more than 3,500 acres of land, of which 1,000 acres are developed. This includes a 217,000 square foot passenger terminal for commercial airline service as well as 24 additional structures ranging in size from 1,000 to more than 500,000 square feet of covered space which are utilized for revenue production or as support facilities to maintain the Airport.

## Programs

### Airport Administration/Support 2019/20 Budget — \$1,952,966

The Department of Aviation administrative staff directs the management of a multi-faceted airport transportation facility operation. The staff consists of the Director of Aviation, Deputy Director of Aviation, and administrative support staff. They identify and monitor the funding and financial budgeting for current and future operational needs and capital development. Airport funding sources include the Passenger Facility Charge (PFC) program and federal and state grant programs. This supports the Transportation pillar and vision for fiscal responsibility.

*Performance Measures/Indicators:*

<b><u>Metric</u></b>	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Revenues	\$13,426,274	\$19,706,744	\$15,789,387
Total Cost Per Enplanement	\$24.65	\$26.38	\$24.27
Total Enplanements	358,819	374,965	386,214

### Airfield Management and Maintenance 2019/20 Budget — \$1,627,472

Provides maintenance and repair of runways, taxiways, ramps, airside roadways, airfield lighting and signs, navigational aids and other services such as mowing and wildlife control. The airfield is maintained and operated in accordance with Federal Aviation Administration (FAA) requirements for all commercial airports (14 CFR Part 139) that hold an Airport Operating Certificate. This program supports developing the best transportation systems for the citizens of Amarillo.

*Performance Measures/Indicators:*

<b><u>Metric</u></b>	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Airfield Cost per Enplanement	*	*	\$0.40

### Airport Safety, Security, and Communications Center 2019/20 Budget — \$6,836,881

Provides short-term and long-term planning for Federal Aviation Administration (FAA) coordination. Assists in the development of the Airport Certification Manual, environmental related compliance programs, and Airport Security Program to assure the safety of the traveling public. Security costs include the Airport Police Department, Airport Operations Center, badging & credentialing, and the maintenance

of security cameras and security related technology systems. This program includes emergency and medical services needed at the airport and surrounding areas. This program supports the Public Safety and Customer Service initiatives.

*Performance Measures/Indicators:*

<b><u>Metric</u></b>	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Law Enforcement Calls for Service	4,002	4,106	4,147

*(Law enforcement calls include items such as offense/incident reports, security system alarm responses, passenger/citizen assistance, parking citations, lost & found calls, unattended bags, arrests, and security area patrols).*

**Winter Weather Operations  
2019/20 Budget — \$976,483**

Snow and ice removal operations during winter weather events are provided by airport personnel. The assigned departments perform snow and ice control on runways, taxiways, ramps, entrance roads and parking areas. Program costs include the maintenance and operation of snow removal equipment owned by the airport. This program supports the Customer Service initiative.

*Performance Measures/Indicators:*

<b><u>Metric</u></b>	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Snowfall (inches)	*	*	8.38
Total Snow Events	*	*	5
Winter Weather Manhours	*	*	684

**Public Parking  
2019/20 Budget — \$325,494**

Parking is available at the Airport for use by the public and Airport employees. This program oversees more than 1,400 parking spaces in four different parking lots while maintaining the parking control operations and the revenue control system. This program supports the Public Safety and Customer Service initiatives.

*Performance Measures/Indicators:*

<b><u>Metric</u></b>	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Parking Revenue	\$3,039,323	\$3,037,512	\$3,025,000

**Consolidated Rental Car (“CONRAC”) Facility  
2019/20 Budget — \$162,747**

Provides maintenance of the Rental Car Center and customer return lots and the administration of commercial fuel sales and the Customer Facility Charge (CFC) program. This program supports the Customer Service initiative and development of best transportation systems.



*Performance Measures/Indicators:*

<b><u>Metric</u></b>	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
System operational during operating hours of the facility	85%	100%	100%

**Property Management and Maintenance  
2019/20 Budget — \$650,989**

Responsible for leasing real estate, property management, tenant relations, community outreach, risk management, and maintenance to properties leased to tenants within the surrounding Airport owned properties. This program supports the economic development and customer service initiatives.

*Performance Measures/Indicators:*

<b><u>Metric</u></b>	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Percent of lease space rented	*	90%	95%

**Terminal Management and Maintenance  
2019/20 Budget — \$3,580,438**

Provides maintenance and repairs of all terminal and terminal-related facilities to ensure the terminal is safe, efficient, clean, and user-friendly for travelers and Airport employees. Also includes lease management and tenant relations for commercial airlines. This program supports the Customer Service and Public Safety initiatives.

*Performance Measures/Indicators:*

<b><u>Metric</u></b>	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Boarding Bridge Operational Uptime (%)	*	95%	98%

**Terminal Technology Systems  
2019/20 Budget — \$325,494**

Provides technical support and maintenance for the terminal systems, including flight and baggage information displays, passenger and paging information systems, administrative and Wi-Fi networks, and audio and visual systems. Provides technical support and maintenance for the flight information displays at gate and hold room areas. The terminal technology system supports the Customer Service initiative.

*Performance Measures/Indicators:*

<b><u>Metric</u></b>	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
System operational status for core aviation business systems during hours of operation of facility	*	95%	99%

## Terminal Inline and Baggage Systems

**2019/20 Budget — \$976,483**

Provides for technical support and maintenance of the inline baggage system including conveyor belts, computer software, baggage claim devices and bag make up areas. The inline system aligns itself with the Customer Service and Best Transportation Systems initiatives.

### *Performance Measures/Indicators:*

<b><i>Metric</i></b>	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
System operational during operating hours of the facility	*	97%	99%

## Airport Fleet Vehicles (Including ARFF & Snow Removal Equipment)

**2019/20 Budget — \$813,736**

Provides maintenance of the Airport's vehicle fleet including pick-up trucks, other work trucks, buses, tractors, lifts, snow plow vehicles, snow broom vehicles, other snow removal equipment, aircraft rescue and firefighting (ARFF) vehicles, airport police vehicles, and airport operations vehicles.

<b><i>Metric</i></b>	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Snow Removal Equipment Uptime (%)	*	*	95%
ARFF Equipment Uptime (%)	*	*	99%

## Authorized Positions

	<b>2017/18 Budgeted</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	57	54	59
Part-time Positions	-	-	-
<b>Total Positions</b>	57	54	59

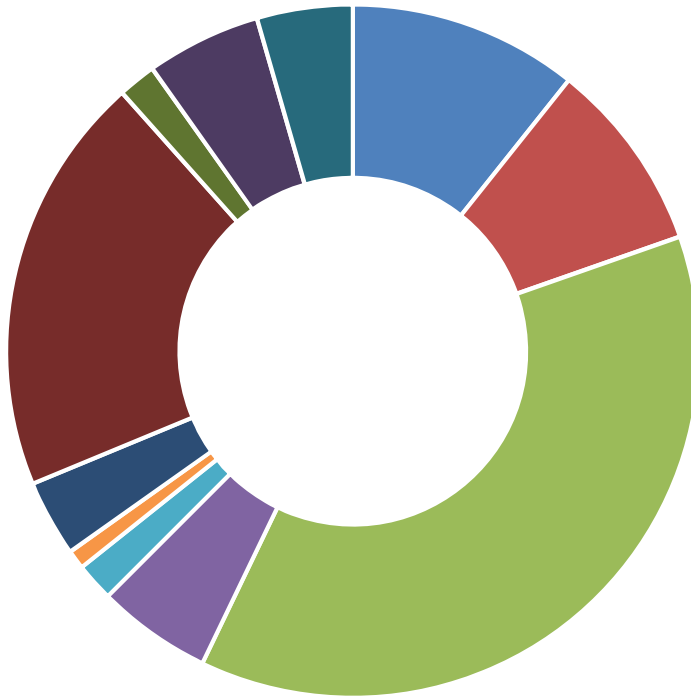
## 2019/20 Expenditures by Funding Source

Airport Fund \$ 18,227,683

Special Revenue Funds \$ 1,500

**Total Airport Department 2019/20 Budget — \$18,229,183**

(\*Note: This narrative was completely revised this year. Metrics appearing to be incomplete are new and may not have enough previous relevant data to populate all table cells).



- Airport Administration & Support
- Airfield Management & Maintenance
- Airport Safety, Security, and Communications Center
- Winter Weather Operations
- Public Parking
- Consolidated Rental Car ("CONRAC") Facility
- Property Management & Maintenance
- Terminal Management & Maintenance
- Terminal Technology Systems

City of Amarillo

Department of Aviation

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
34310 Landing Fees	503,167	651,560	550,000	725,000	773,555
34320 Fuel Flowage Comm	125,076	136,630	125,000	200,000	300,000
34340 Fuel & Oil commission O	0	0	4,800	0	2,000
34350 Cargo Landing Fees	0	0	0	0	500
34360 Gen Av and Military Land	0	0	0	0	1,000
<b>34300 Airfield Fees and Commis</b>	<b>628,243</b>	<b>788,189</b>	<b>679,800</b>	<b>925,000</b>	<b>1,077,055</b>
34410 Airline Rentals	1,944,624	1,959,627	2,050,000	2,500,000	2,801,112
34420 Restaurant Commissions	183,649	194,424	210,500	215,000	224,000
34460 Other Terminal Building	82,376	82,001	72,000	82,526	85,000
34470 Car Rental Commissions	0	0	940,000	1,315,200	1,400,000
34480 Auto Parking Commission	2,979,947	3,039,323	2,839,116	3,037,512	3,025,000
<b>34400 Terminal Building Area R</b>	<b>5,190,596</b>	<b>5,275,374</b>	<b>6,111,616</b>	<b>7,150,238</b>	<b>7,535,112</b>
34620 Krams Inc Lease	302,577	302,577	113,467	63,942	302,578
34630 Leading Edge Lease	433,073	450,082	433,073	467,595	444,000
34631 Wilmax Lease	0	0	0	0	34,167
34632 Apollo MedFlight Lease	0	0	0	0	72,000
34640 Bell Helicopter Rents	468,976	480,564	473,100	550,051	492,864
34650 Fixed Base Operator Lea	93,771	71,097	94,797	57,540	60,000
34660 Other Build Rents - Ai	40,231	40,494	40,376	40,494	40,400
34665 PRANA Master Lease	150,741	148,296	117,977	161,592	117,977
34680 Ground Rentals	110,496	156,655	108,776	108,776	35,000
34715 Ground Transportation Fe	0	2,661	14,400	22,271	23,400
34730 Other Non-Passenger Aero	0	0	0	0	500
34740 Terminal Services and Ot	0	0	0	0	50
<b>34600 Other Building &amp; Ground</b>	<b>1,599,866</b>	<b>1,652,427</b>	<b>1,395,966</b>	<b>1,472,261</b>	<b>1,622,936</b>
34700 Adverstising Commission	37,960	42,000	42,000	38,500	42,000
<b>34800 Other</b>	<b>37,960</b>	<b>42,000</b>	<b>42,000</b>	<b>38,500</b>	<b>42,000</b>
35610 Grant In Aid - Federal	0	539,289	318,170	63,134	0
35700 Grants - State	25,692	49,274	35,500	0	35,500
<b>35500 Other Governmental Reven</b>	<b>25,692</b>	<b>588,563</b>	<b>353,670</b>	<b>63,134</b>	<b>35,500</b>
37110 Interest Income	72,805	99,334	110,000	158,893	158,893
37115 Unrealized G/L	-21,880	3,071	0	33,732	0
<b>37109 Interest Earnings</b>	<b>50,925</b>	<b>102,405</b>	<b>110,000</b>	<b>192,626</b>	<b>158,893</b>
37155 Surface Land Rental	1,500	1,500	1,500	1,500	1,500
<b>37150 Rent</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
37141 Merchant Service Fees	-66,287	-57,495	-65,000	-56,651	-65,000
37410 Miscellaneous Revenue	40,134	115,480	35,000	42,472	50,000
37451 TSA LEO Reimbursement	109,140	108,880	132,000	111,000	121,000
<b>37400 Miscellaneous Revenue</b>	<b>82,987</b>	<b>166,864</b>	<b>102,000</b>	<b>96,821</b>	<b>106,000</b>
39676 Tsf in fr Airport PFC Fu	1,167,175	1,405,355	0	0	0
<b>39100 Operating Transfers In</b>	<b>1,167,175</b>	<b>1,405,355</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>8,784,945</b>	<b>10,022,678</b>	<b>8,796,552</b>	<b>9,940,080</b>	<b>10,578,996</b>
41100 Salaries and Wages	2,027,696	2,118,412	2,122,227	2,142,245	2,123,781
41300 Incentive	67,890	69,427	63,120	68,339	68,700
41500 PFP	0	0	41,000	0	41,000
41620 Unscheduled	62,569	65,104	80,000	74,907	80,000
41820T Health Insurance	443,874	458,327	490,027	456,216	488,259
41900 Life	860	876	897	855	872
42010 Social Security - Medica	30,104	31,499	31,898	32,325	32,062
42020 Social Security - OASDI	128,719	134,684	136,393	138,218	137,094
42110 TMRS	466,929	350,209	269,375	278,273	269,822
42115 OPEB Funding	53,207	35,890	53,457	55,245	53,732
42300 State Unemployment	2,963	2,755	2,622	2,964	2,549
42400 Workers Compensation	50,923	52,255	53,444	54,345	54,286
42510 Car Allowance	8,478	7,021	7,008	9,902	10,008
42520 Uniform/Clothing Allowan	7,711	7,512	7,524	7,400	8,712
42530 Moving Expense	1,498	0	0	0	0
42540 Tool Allowance	4,360	4,452	1,800	3,301	3,300

City of Amarillo

Department of Aviation

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
42550 Communications Allowance	14,411	15,535	15,120	14,207	13,920
42560 Change in Sick and Annua	2,558	18,118	0	0	0
PSCHG Personal Svcs Changes	0	0	0	0	283,433
<b>41000 Personal Services</b>	<b>3,374,749</b>	<b>3,372,076</b>	<b>3,375,912</b>	<b>3,338,742</b>	<b>3,671,531</b>
51110 Office Expense	9,072	9,136	9,000	8,960	8,960
51115 Employee Recognition Pro	553	318	500	849	1,150
51118 Amarillo 101	0	0	500	27	50
51120 Safety Program	3,943	11,334	16,000	9,051	14,670
51200 Operating	12,804	8,531	34,500	17,067	28,541
51220 Badge Office Supplies	0	0	0	0	3,000
51250 Janitor	55,379	56,169	53,700	58,471	53,700
51300 Clothing and Linen	8,725	12,147	27,000	12,614	53,946
51350 Chemical and Medical	30,616	5,376	14,000	17,082	14,716
51400 Photographic	0	443	0	0	0
51410 Vaccines	0	0	700	0	100
51420 Snow Removal Supplies	0	0	0	0	15,000
51425 Terminal Equipment	0	0	0	0	500
51700 Education	75	0	0	0	0
51800 Fuel & Oil	28,120	34,401	33,264	17,265	34,402
51850 Minor Tools	2,652	721	2,000	2,595	4,000
51950 Minor Office Equipment	860	1,074	2,000	1,307	1,500
51955 Furniture	557	6,922	1,000	155	11,800
51970 Software	0	0	67,660	323	40,426
51980 IT Hardware	0	0	0	0	22,000
52000 Ammunition	5,961	0	7,300	780	7,413
52050 Auto Parts	2,167	9,833	6,500	11,356	14,000
52050LABOR Auto Parts Labor	738	13	0	13	0
52120 Tires and Tubes Other	6,478	4,531	7,000	5,376	5,800
53100 Natural Gas	125,768	86,950	118,000	78,373	86,949
53150 Electricity	449,331	415,596	475,000	423,247	454,991
53200 Water and Sewer	40,277	41,670	40,277	38,133	43,960
55100 Publications	100	431	400	152	200
<b>51000 Supplies</b>	<b>784,176</b>	<b>705,596</b>	<b>916,301</b>	<b>703,198</b>	<b>921,774</b>
61200 Postage	825	1,314	775	788	700
61300 Advertising	865	74,032	15,000	107,320	72,000
61325 SCASD Grant Expense	0	647,172	318,170	76,065	0
61400 Dues	4,413	3,837	3,500	4,582	3,500
61410 Tuition	9,494	10,004	10,000	8,032	13,220
61415 Safety Training	500	500	3,000	1,250	2,000
61500 Administrative Service C	633,771	605,386	439,116	605,454	600,000
62000 Professional	179,556	130,257	277,000	250,000	315,400
62010 Service Agreements	168,484	184,766	200,000	185,720	185,140
62020 TSA Background Checks	12,856	10,837	12,000	12,903	12,000
63140 Audit Fee	7,410	7,558	7,800	7,709	7,800
67310 Janitorial Service Cont	1,423	0	22,000	677	500
67320 Extermination	19,620	19,505	19,400	19,350	19,400
68100 R & M - Building	10,824	0	0	0	0
68101 R&M - Bldg - Terminal	94,329	116,022	160,000	262,397	70,000
68102 R&M - Bldg - Airfield	30,268	13,739	48,000	60,000	55,000
68103 R&M - Bldg - FS #10 & Tr	14,168	6,164	7,500	8,988	9,000
68301 R&M - Impr - Terminal	14,998	10,266	47,500	594	47,500
68302 R&M - Impr - Airfield	47,996	97,098	20,000	25	100,000
68303 R&M - Impr - FS #10 & Tr	4,592	1,710	1,000	1,710	3,000
68304 R&M - Impr - Inline Syst	22,034	6,584	25,000	8,790	25,000
68305 R&M Boarding Bridges	0	0	0	0	23,000
68306 R&M Fire and Security Sy	0	0	0	0	14,000
68307 R&M Elevator/Escalator	0	0	0	0	1,500
68308 R&M HVAC	0	0	0	0	50,000
68309 R&M Parking Garage	0	0	0	0	6,000
68310 R & M Other Improvements	155	8,329	17,500	7,160	7,160

City of Amarillo

Department of Aviation

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
68400 R & M - Irrigation	1,159	438	1,000	800	4,000
68500 R & M - Streets	0	0	2,500	0	2,500
68610 Office Equipment	24	703	100	681	0
68615 Misc. Fuel Powered Equi	1,119	3,097	1,500	3,979	3,000
68640 Machinery	5,974	6,894	10,000	10,000	10,000
68650 Shop Equipment	2,879	2,476	2,500	1,474	4,000
68660 Audio/Video Equipment	6,703	12,831	9,000	8,316	18,000
68670 Communications Equipmen	1,850	1,347	3,500	200	3,500
68680 Other Equipment	3,761	3,645	39,268	53,520	47,000
68710 Auto Repair & Maint	7,444	1,870	6,500	2,196	15,500
69100 Rental Land & Buildings	0	834	1,000	1,800	9,000
69220 Rental Other Equipment	0	555	0	958	5,000
69300 Leased Computer Software	0	0	100,000	116,227	116,227
<b>60000 Contractual Services</b>	<b>1,309,494</b>	<b>1,989,768</b>	<b>1,831,129</b>	<b>1,829,666</b>	<b>1,880,547</b>
71100 Insurance and Bonds	212,137	300,412	496,708	496,708	304,810
71240 Retiree Insurance From	0	11,487	0	0	0
72000 Communication	62	0	0	0	0
74000 Printing and Binding	83	0	1,000	0	500
75100 Travel	17,555	32,886	25,000	25,000	36,000
75300 Meals and Local	3,799	5,401	5,000	4,032	4,800
76000 Depreciation	4,902,776	4,974,751	5,091,239	4,975,619	5,488,260
77450 Administrative Other	172,337	161,659	170,074	170,077	154,380
77460 Admin Other Governments	57,920	73,409	59,000	74,741	74,741
77470 Service Charges - Other	1,783,577	1,859,146	1,914,289	1,914,289	1,997,267
77610 Information Technology -	109,231	113,894	138,982	138,982	123,363
78230 Loss on Bad Debt	13,410	-617	1,500	0	1,500
<b>70000 Other Charges</b>	<b>7,272,888</b>	<b>7,532,429</b>	<b>7,902,792</b>	<b>7,799,448</b>	<b>8,185,621</b>
82100 Buildings	7,597	0	0	0	0
83100 Improve other than Build	35,600	0	0	0	0
84630 Info Tech Equipt - Netw	6,076	0	0	0	0
84700 Info Tech Equipt - Softw	0	0	0	300,000	0
<b>80000 Capital Outlay</b>	<b>49,273</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>0</b>
89200 Bond Interest Payments	147	0	131,025	131,025	43,762
89300 Fiscal Agent Bond Fees	500	500	1,400	500	500
<b>89000 Debt Service</b>	<b>647</b>	<b>500</b>	<b>132,425</b>	<b>131,525</b>	<b>44,262</b>
90180.LABOR Sales to Other Dep	-738	0	0	0	0
<b>90000 Inter Reimbursements</b>	<b>-738</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
92120 Information Services	0	1,050	0	0	0
92125 Municipal Garage	29,755	0	0	0	0
92130 General Construction	0	218,817	0	0	0
<b>92000 Operating Transfers</b>	<b>29,755</b>	<b>219,867</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>12,820,245</b>	<b>13,820,237</b>	<b>14,158,559</b>	<b>14,102,579</b>	<b>14,703,735</b>

**Employee Distribution By Position**

**Entity:** 54110 - Department of Aviation  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM080	DIRECTOR OF AVIATION
1.00	ADM081	DEPUTY DIRECTOR OF AVIATION
1.00	ADM085	ASSISTANT DIRECTOR OF AVIATION
3.00	ADM088	AIRPORT OPERATIONS MANAGER
1.00	CLR040	AIRPORT OFFICE MANAGER
1.00	CLR405	ADMINISTRATIVE ASSISTANT II
1.00	MGT081	AIRPORT POLICE COMMANDER
1.00	MGT090	AIRPORT FACILITIES MANAGER
9.00	PRF080	AIRPORT POLICE OFFICER
3.00	PRF081	AIRPORT POLICE SERGEANT
8.00	PRF085	SECURITY OPERATIONS AGENT
1.00	TEC115	BAS CONTROL TECHNICIAN
1.00	TRD047	CUSTODIAN II
1.00	TRD060	ELECTRICIAN II
1.00	TRD070	CUSTODIAL FOREPERSON
1.00	TRD073	AIRPORT MAINTENANCE COORDINATOR
0.60	TRD075	LANDSIDE/FLEET COORDINATOR
1.00	TRD080	BUILDING MECHANIC I
4.00	TRD906	BUILDING MECHANIC III
7.00	TRD910	CUSTODIAN I
1.40	TRD921	MECHANIC I
3.30	TRD930	UTILITY WORKER
<b>52.30</b>		

**New Positions**

Head-count	Class Code	Position	Pay Grade	Estimated Cost
1	NEW	Airport Business & Procurement Coordinator	G15	68,065
1	NEW	Security & Terminal Manager	G14	65,247
1	TRD073	Airport Maintenance Coordinator	G10	63,997
2	TRD930	Utility Worker	G01	77,551

**Reclassifications**

Head-count	Class Code	Current Position	Pay Grade	Head-count	Class Code	Requested Position	Pay Grade	Estimated Cost
(4)	TRD906	Building Mechanic III	G06	4	NEW	Airport Mechanic III	G06	-
(3)	ADM088	Airport Operations Manager	G14	3	ADM088	Airport Operations Shift Coordinator	G14	-

City of Amarillo

Airport Transfers

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
32825 TxDOT Assistance	0	0	37,500	0	37,500
<b>32800 Other Governmental Reven</b>	<b>0</b>	<b>0</b>	<b>37,500</b>	<b>0</b>	<b>37,500</b>
35610 Grant In Aid – Federal	0	0	6,116,940	6,116,940	1,525,023
<b>35500 Other Governmental Reven</b>	<b>0</b>	<b>0</b>	<b>6,116,940</b>	<b>6,116,940</b>	<b>1,525,023</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>0</b>	<b>6,154,440</b>	<b>6,116,940</b>	<b>1,562,523</b>
CIPACCT CIP Accounts	0	0	7,726,600	7,726,600	2,765,470
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>7,726,600</b>	<b>7,726,600</b>	<b>2,765,470</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>0</b>	<b>7,726,600</b>	<b>7,726,600</b>	<b>2,765,470</b>



City of Amarillo

Rental Car Facility

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
34460 Other Terminal Building	27,324	32,077	0	0	0
34470 Car Rental Commissions	1,060,962	1,165,721	0	0	0
34471 Customer Facility Charge	595,564	653,679	611,465	632,736	630,000
34472 CONRAC Fuel Revenue	259,932	282,300	259,932	307,913	300,000
<b>34400 Terminal Building Area R</b>	<b>1,943,782</b>	<b>2,133,777</b>	<b>871,397</b>	<b>940,649</b>	<b>930,000</b>
34680 Ground Rentals	55,892	57,541	0	58,000	58,000
<b>34600 Other Building &amp; Ground</b>	<b>55,892</b>	<b>57,541</b>	<b>0</b>	<b>58,000</b>	<b>58,000</b>
<b>TREVENUE Total Revenues</b>	<b>1,999,674</b>	<b>2,191,318</b>	<b>871,397</b>	<b>998,649</b>	<b>988,000</b>
41100 Salaries and Wages	0	12,652	68,214	52,214	51,519
41300 Incentive	0	1,031	4,140	4,356	4,440
41820T Health Insurance	0	4,558	22,894	19,728	21,335
41900 Life	0	7	37	28	28
42010 Social Security - Medica	0	181	1,049	791	811
42020 Social Security - OASDI	0	773	4,486	3,380	3,469
42110 TMRS	0	1,762	8,860	7,024	6,828
42115 OPEB Funding	0	344	1,758	1,394	1,360
42300 State Unemployment	0	17	107	114	83
42400 Workers Compensation	0	0	2,474	1,193	2,046
42540 Tool Allowance	0	363	1,500	1,497	1,500
42550 Communications Allowance	0	115	480	474	480
<b>41000 Personal Services</b>	<b>0</b>	<b>21,802</b>	<b>115,998</b>	<b>92,194</b>	<b>93,900</b>
51200 Operating	0	0	5,500	1,820	5,500
51250 Janitor	-480	-5,207	1,000	-11,876	1,000
51350 Chemical and Medical	1,083	1,218	1,500	600	800
51810 CONRAC Fuel Expense	254,058	266,369	250,000	280,360	275,000
53100 Natural Gas	9,377	11,359	14,745	7,674	11,357
53150 Electricity	16,950	17,393	23,009	19,835	21,321
53200 Water and Sewer	8,817	4,519	8,817	4,413	4,733
<b>51000 Supplies</b>	<b>289,804</b>	<b>295,651</b>	<b>304,571</b>	<b>302,826</b>	<b>319,711</b>
68300 R & M - Improvements	7,345	7,808	12,000	9,090	12,000
<b>60000 Contractual Services</b>	<b>7,345</b>	<b>7,808</b>	<b>12,000</b>	<b>9,090</b>	<b>12,000</b>
76000 Depreciation	550,881	650,666	311,923	527,248	327,678
77450 Administrative Other	4,232	4,821	5,716	5,714	5,189
<b>70000 Other Charges</b>	<b>555,113</b>	<b>655,487</b>	<b>317,639</b>	<b>532,961</b>	<b>332,867</b>
<b>TEXPENSES Total Expenses</b>	<b>852,262</b>	<b>980,748</b>	<b>750,208</b>	<b>937,072</b>	<b>758,478</b>

### Employee Distribution By Position

**Entity:** 54170 - Rental Car Facility  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.40	TRD075	LANDSIDE/FLEET COORDINATOR
0.60	TRD921	MECHANIC I
0.70	TRD930	UTILITY WORKER
<b>1.70</b>		

City of Amarillo

Airport PFC fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
34315 Passenger Facility Charg	1,223,894	1,306,607	1,326,856	1,321,420	1,325,000
<b>34300 Airfield Fees and Commis</b>	<b>1,223,894</b>	<b>1,306,607</b>	<b>1,326,856</b>	<b>1,321,420</b>	<b>1,325,000</b>
37110 Interest Income	765	1,521	840	3,434	3,434
<b>37109 Interest Earnings</b>	<b>765</b>	<b>1,521</b>	<b>840</b>	<b>3,434</b>	<b>3,434</b>
<b>TREVENUE Total Revenues</b>	<b>1,224,660</b>	<b>1,308,128</b>	<b>1,327,696</b>	<b>1,324,854</b>	<b>1,328,434</b>
92115 Airport	1,167,175	1,405,355	0	0	0
<b>92000 Operating Transfers</b>	<b>1,167,175</b>	<b>1,405,355</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>1,167,175</b>	<b>1,405,355</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of Amarillo

Leose Training- Airport Securi

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35615 Program Income	1,385	0	0	0	0
36210 Other Program Revenue	0	1,377	1,500	1,367	1,500
<b>35500 Other Governmental Reven</b>	<b>1,385</b>	<b>1,377</b>	<b>1,500</b>	<b>1,367</b>	<b>1,500</b>
37410 Miscellaneous Revenue	0	0	1,500	0	1,500
<b>37400 Miscellaneous Revenue</b>	<b>0</b>	<b>0</b>	<b>1,500</b>	<b>0</b>	<b>1,500</b>
<b>TREVENUE Total Revenues</b>	<b>1,385</b>	<b>1,377</b>	<b>3,000</b>	<b>1,367</b>	<b>3,000</b>
61410 Tuition	1,696	951	1,500	0	1,500
<b>60000 Contractual Services</b>	<b>1,696</b>	<b>951</b>	<b>1,500</b>	<b>0</b>	<b>1,500</b>
<b>TEXPENSES Total Expenses</b>	<b>1,696</b>	<b>951</b>	<b>1,500</b>	<b>0</b>	<b>1,500</b>



**CITY OF AMARILLO**  
**SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

<b>DESCRIPTION</b>	<b>Actual 2017/2018</b>	<b>Budgeted 2018/2019</b>	<b>Budgeted 2019/2020</b>
<b>Utility Services</b>			
1431 Solid Waste Collection	10,385,177	10,330,518	12,110,547
1432 Solid Waste Disposal	4,910,633	4,755,679	5,028,298
1000 General Fund	15,295,810	15,086,197	17,138,845
<b>5200 Water &amp; Sewer Fund</b>			
<b>Utility Services</b>			
52100 Utilities Office	2,572,312	3,011,333	3,152,005
52110 Director of Utilities	485,391	588,723	608,137
52120 Water & Sewer General	1,376,339	1,714,796	1,918,807
52121 Sewer General	6,100,983	3,194,050	3,409,094
52122 Water General	8,255,671	8,923,651	8,678,463
52123 Water & Sewer - Transfer	552,739	34,359,038	48,466,375
52200 Water Production	6,744,544	7,700,856	7,573,040
52210 Water Transmission	5,005,519	6,285,278	5,950,340
52220 Surface Water Treatment	9,749,004	11,124,722	10,528,216
52230 Water Distribution	6,277,985	6,816,950	6,769,349
52240 Waste Water Collection	4,726,990	5,249,214	5,213,022
52260 River Road Water Reclama	3,415,360	3,623,346	3,620,055
52270 Hollywood Road Waste Wat	4,211,101	4,680,590	4,637,526
52281 Laboratory Admin	1,620,083	2,086,876	1,938,564
5200 Water and Sewer System Fu	61,094,021	99,359,423	112,462,993
<b>5600 Drainage Utility Fund</b>			
<b>Utility Services</b>			
56100 Drainage Utility	3,050,164	4,360,873	4,265,945
56200 Drainage Utility Transfe	-	11,729,601	1,250,000
5600 Drainage Utility Fund	3,050,164	16,090,474	5,515,945
<b>Utility Services Total Expenditures</b>	<b>79,439,995</b>	<b>130,536,094</b>	<b>135,117,783</b>





(52100)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 1,721,762	\$ 1,787,844	\$ 1,841,420
Supplies	71,225	109,700	178,500
Contractual Services	708,491	1,040,004	1,036,992
Other Charges	70,834	73,785	95,093
<b>Total Expenses</b>	<b>\$ 2,572,312</b>	<b>\$ 3,011,333</b>	<b>\$ 3,152,005</b>

## Mission

Utility Billing strives to provide accurate billing on a timely basis to all customers with the highest regard for public satisfaction. To provide exceptional service to newcomers, visitors and residents so that they may experience a positive environment within the City of Amarillo, whether by phone or in person. To provide customer service that will exceed all expectations by listening to customers and responding to their needs in a professional, courteous and respectful manner.

## Strategic Approach

The City of Amarillo Utility Billing division is a high-volume utility service separated into the following functional groups: Service, Credit/Collections, Cashiering, and Meter Reading. Vital Statistics is also supported within the Utility Billing division.

Utility Billing is often the initial contact with the City of Amarillo for many individuals. It is the goal of the division to continue to cultivate quality service and to work with customers regarding underlying issues related to utility accounts in a timely and positive manner.

The Utility Billing division continues to look for innovative solutions to fulfill the initiatives outlined in the **BluePrint for Amarillo** especially in relation to the **Customer Service Pillar**. The division is responsible for the production and distribution of all billing statements in a highly efficient manner and continues to look for new ways to accomplish these goals by investing time and efforts in building solid practices within the new billing software as well as call center upgrades. This will in turn, help to improve satisfaction of service.

It is evident that the division's success depends on its ability to strengthen its current customer relationships. Billing solutions function as a critical touch point between utilities and their customers. With new technologies, utility bills can now serve as streamlined vehicles announcing new services and providing customized communications. Also, with the advancement of technology, the Utility Billing division can communicate more effectively and directly with customers. These implementations have



not only delivered operational efficiencies and improved customer satisfaction but could potentially lower costs in the printing and distribution of more than 850,000 bills yearly by providing electronic access to customers via the internet.

## Programs

### Utility Billing Administration and Support

**2019/20 Budget — \$133,959**

This program provides support and accounts for the accurate and precise recording of information gathered from the reading, billing and collection of money for every meter within the City of Amarillo. The goal within the Administration and Support program is to improve responsiveness when dealing with customer issues as well as overall customer satisfaction. Wait times to speak with service representatives continued to be a common frustration. The Utility Billing division made this issue an immediate priority and have recently implemented software solutions for improved customer feedback. With the recent implementation of the divisions InContact call center software, customers now can utilize new technologies that provide customized communications. The implementation has reduced call wait times by providing an auto callback feature and has also provided the ability to email and chat with agents regarding their accounts. These additional forms of communication have assisted the Utility Billing division in following **Council Pillars** by promoting efficient forms of communication to customers. It is the goal of the Utility Billing division to strive for continuous enhancements and promotions of quality service within the City.

#### *Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Annual Customer Contacts	*	256,000	270,000
Contact by Telephone	*	65%	67%
Contact in Person	*	2.5%	2.0%
Contact by Email	*	30.5%	28.0%
Contact by Chat	*	2%	3%
Responsiveness-Calls Handled within 3 mins	*	70%	80%
Responsiveness-Wait Time 3 mins or more	*	30%	20%
Annual Customer Auto Callbacks	*	36,400	32,700

*\*Information not available*

### Utility Bill Production

**2019/20 Budget — \$962,938**

This program is responsible for the production of more than 850,000 customer bills annually. Billings are processed on an average of three times per week based on the City's 12-meter reading cycles. Utility Billing produces the bills for not only Water and Sewer, but Drainage Utility and Solid Waste. The preparations of meter reading books are completed within a span of two days and consist of the data entry of re-reads and verifications. The production of bills takes approximately five hours and includes verification of data, calculation of bills, creating the billing journal, and distribution on bills. The addition of the Utility Billing Specialist has increased the accuracy and efficiency of bill production and auditing, within each district. The Utility Billing Specialist coordinates with the Meter Reader and Water Distribution staff members to assist customer concerns with minimal impact to customer billing. The

recent implementation on the new billing software, will continue to streamline processes within billing as well as the division, to satisfy customers.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Accounts Billed Monthly	73,500	76,000	78,000

**Utility Billing Customer Service  
2019/20 Budget — \$633,553**

Utility Billing Customer Service staff is designated into two functional groups: Credit Services and New Connections. All staff members work towards the goal of providing quick and accurate service for customers at an exemplary level to improve customer satisfaction.

Credit Service functions consist of responding to requests for payment arrangements on current and past due accounts, as well as the issuance of service orders for reconnections and delinquent meter installations. Credit Services distributes service orders regarding high bill investigations as well as investigate accounts where customers may have experienced leaks and assist with possible adjustments on bills. Applications and requests for fire hydrant meters and the collection of current readings for each fire hydrant customers are completed within credit services, as well. All final bills are produced within credit services and service outage calls are worked by all available staff members during regular business hours.

New Connection functions are initial requests for services such as new, transfer and completion of service. All staff members interact with customers whose needs vary from simple billing questions to more complex investigations regarding establishment of services. Staff also work with assisting other City departments in processing new tap orders. The calculation and application of illegal fees are also performed within Customer Service.

With the recent implementation of new billing software and call center solution, Utility Billing staff have been given the opportunity to provide quality service to the citizens of Amarillo. The addition of our Trainer/Quality Assurance position has also assisted in the training of staff with all new functions within the Utility Billing software. Staff now can provide multiple types of arrangement options to customers. The Utility Billing division will also work with Water Distribution staff to transition to a more electronic service order environment, creating increases in accuracy and efficiency within both divisions. Electronic service orders would minimize the loss of paper orders in transfer and processing, as well as create efficient response times when identifying customer issues.

Customer satisfaction would increase due to the proper training and monitoring of timely responses to our customers when providing services.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Arrangements Issued	*	7,000	8,000
6 Month Arrangements Issued	*	5,000	6,000
12 Month Arrangements Issued	*	2,000	2,000
Total Broken Arrangements	*	40%	35%
Time Spent per New Service Request	*	15 minutes	10 minutes
Time Spent per Discontinued Service Request	*	5 minutes	5 minutes
Time Spent per Transfer Service Request	*	15 minutes	10 minutes

*\*Information not available*

### **Utility Payment and Account Administration 2019/20 Budget — \$475,953**

Payment and Account Administration staff is responsible for processing payments in an efficient and effective manner. Payments are collected in person as well as through third parties. In addition to the collection of payments, staff members also provide reliable and accurate collection efforts including processing returned checks, as well as corresponding with customers regarding these items. Payment and Account Administration staff also accepts payment for the City of Amarillo Red Light Camera Violations as well as selling City bus tickets. All staff members are thoroughly trained in the importance of each transaction and accuracy when balancing daily transactions. With the recent update of billing software, there has been little change with walk-in traffic. It is the division's expectation to experience an increase in the number of transactions submitted within the self-serve portals as we promote services to our citizens.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Cash Handled (daily)	*	\$14,200	\$16,500
Cash Payments (monthly)	*	\$311,500	\$320,000
Credit Card Payments (monthly)	*	\$268,000	\$275,000
Check Payments (monthly)	*	\$1,990,905	\$2,400,000
Total Transactions (daily)	*	383	350
Number of Walk-in Customers	*	24,000	20,000

*\*Information not available*

### **Meter Reading 2019/20 Budget — \$945,602**

Meter Reading staff are responsible for providing reliable and timely reads of approximately 72,500 meters monthly within the City. Daily routes are assigned to each staff member which contain, on average, 500 meters within a walking route to remain ahead of the billing cycle. All walking routes are completed within the first half of the workday and the remainder is designated to the completion of re-reads. All Meter Reading staff members work through a variety of elements and obstacles throughout their workday, such as encountering aggressive animals, the inability to gain access to meters for some

unforeseen reason, and inclement weather. All staff members work through these elements and obstacles to contribute in the timely production of bills. With the addition of a Meter Reader Foreperson, the program has had the ability to reduce the amount of orders distributed to the Service Center and utilize in-house staff to perform more efficiently. New handheld devices have assisted in the accuracy of reading without malfunctioning. With these tools, the division is gradually achieving its goal to improve the overall functions within the Meter Reader team. It is still our goal to continue to improve in the percentage of actual readings and decrease within the number of estimated readings. It is the division's prediction that with the increase in the accuracy of readings, the number of customer complaints will reduce, which will alleviate phone queue wait times.

*Performance Measures/Indicators:*

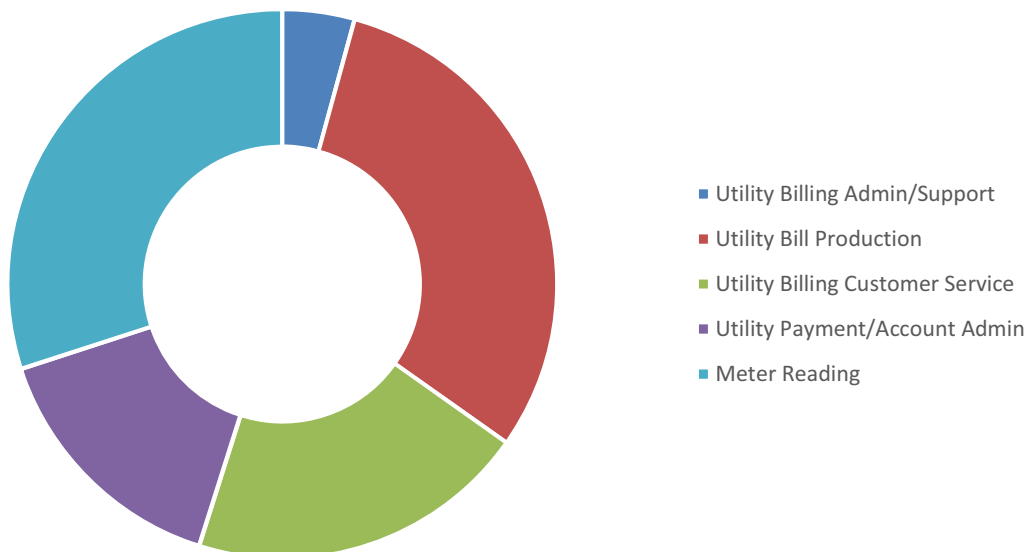
	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Meters Read	*	93%	95%
Meters Estimated	*	1.5%	1.0%
Internal Account Adjustments	*	0.95%	0.80%
Verification by Service Reps	*	4.2%	3.2%
Average Total Re-reads (daily)	*	150	100

*\*Information not available*

## Authorized Positions

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	38	38	38
Part-time Positions	2	2	2
<b>Total Positions</b>	<b>40</b>	<b>40</b>	<b>40</b>

## Total Utility Billing 2019/20 Budget — \$3,152,005



City of Amarillo

Utilities Office

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
34080 Door Tag Fees	85,181	82,079	80,500	85,000	85,000
<b>34000 Utility Sales &amp; Services</b>	<b>85,181</b>	<b>82,079</b>	<b>80,500</b>	<b>85,000</b>	<b>85,000</b>
37125 Other Interest Income	12,533	39,149	18,500	284,564	184,500
<b>37109 Interest Earnings</b>	<b>12,533</b>	<b>39,149</b>	<b>18,500</b>	<b>284,564</b>	<b>184,500</b>
37410 Miscellaneous Revenue	0	39	0	39	0
<b>37400 Miscellaneous Revenue</b>	<b>0</b>	<b>39</b>	<b>0</b>	<b>39</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>97,714</b>	<b>121,266</b>	<b>99,000</b>	<b>369,603</b>	<b>269,500</b>
41100 Salaries and Wages	1,079,631	1,153,430	1,178,195	1,245,944	1,190,807
41300 Incentive	3,564	5,617	4,800	5,173	4,800
41620 Unscheduled	8,759	16,669	13,000	50,000	25,000
41820T Health Insurance	265,761	277,532	318,163	328,078	344,857
41900 Life	541	604	634	657	634
42010 Social Security - Medica	15,049	16,182	17,153	17,925	17,336
42020 Social Security - OASDI	61,358	65,727	71,568	74,269	72,350
42110 TMRS	241,991	174,682	144,855	153,652	145,894
42115 OPEB Funding	25,228	15,407	28,050	29,828	28,356
42300 State Unemployment	2,210	2,431	1,949	2,471	1,949
42400 Workers Compensation	9,186	8,602	9,477	9,367	9,437
42520 Uniform/Clothing Allowan	-352	0	0	0	0
42560 Change in Sick and Annu	-4,872	-15,120	0	0	0
<b>41000 Personal Services</b>	<b>1,708,054</b>	<b>1,721,762</b>	<b>1,787,844</b>	<b>1,917,365</b>	<b>1,841,420</b>
51110 Office Expense	73,455	60,680	95,000	115,000	161,800
51200 Operating	418	352	500	560	500
51300 Clothing and Linen	1,769	2,113	6,000	6,000	8,000
51560 Conservation Expenditure	5,338	0	7,000	0	7,000
51850 Minor Tools	26	2,062	1,200	0	1,200
51950 Minor Office Equipment	2,916	6,017	0	16,089	0
<b>51000 Supplies</b>	<b>83,922</b>	<b>71,225</b>	<b>109,700</b>	<b>137,649</b>	<b>178,500</b>
61100 Communications Billing	0	7,144	10,000	13,000	13,000
61200 Postage	388,086	402,931	400,000	450,000	450,000
61400 Dues	0	4,056	0	0	0
61410 Tuition	292	4,729	5,000	5,000	5,000
62000 Professional	46,266	46,845	50,000	107,500	60,000
63210 Armored Car Service	2,148	2,175	2,148	2,550	2,520
63300 Collection Expense	80,856	67,700	70,000	63,000	70,000
68620 Computer Equipment	103,195	121,807	98,100	100,100	80,100
69210 Rental City Equipment	44,587	49,846	50,956	50,957	51,572
69220 Rental Other Equipment	1,240	1,260	1,350	1,260	1,350
69300 Leased Computer Software	0	0	352,450	347,090	303,450
<b>60000 Contractual Services</b>	<b>666,670</b>	<b>708,491</b>	<b>1,040,004</b>	<b>1,140,457</b>	<b>1,036,992</b>
71100 Insurance and Bonds	15,074	14,788	15,421	15,421	20,244
71240 Retiree Insurance From	0	3,244	0	15,767	0
72000 Communication	62	0	0	0	0
75100 Travel	5	925	6,800	17	6,800
75200 Mileage	39	8	0	0	0
75300 Meals and Local	0	0	300	0	300
76000 Depreciation	53,028	51,870	50,763	52,890	67,250
78210 Cash Over/Short	0	0	500	0	500
<b>70000 Other Charges</b>	<b>68,208</b>	<b>70,834</b>	<b>73,784</b>	<b>84,094</b>	<b>95,094</b>
84910 Other Equipment	0	0	0	13,415	0
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,415</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>2,526,854</b>	<b>2,572,312</b>	<b>3,011,333</b>	<b>3,292,980</b>	<b>3,152,005</b>

## Employee Distribution By Position

**Entity:** 52100 - Utilities Office  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM170	UTILITY BILLING MANAGER
1.00	ADM171	ASSISTANT MANAGER UTILITY BILLING
1.00	CLR010	BILLING SPECIALIST
1.00	CLR015	TRAINER/QUALITY ASSURANCE SPECIALIST
2.00	CLR130	ADMINISTRATIVE SUPERVISOR
18.00	CLR405	ADMINISTRATIVE ASSISTANT II
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
1.00	CLR947	ADMINISTRATIVE SPECIALIST I
2.00	HRL901	ACCOUNT CLERK I
10.00	TRD170	METER READER I
2.00	TRD171	METER READER II
<b>40.00</b>		





(52110, 52120, 52121, 52122, 52123)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 400,490	\$ 592,562	\$ 650,007
Supplies	25,699	52,721	41,520
Contractual Services	162,152	152,789	163,117
Other Charges	10,521,241	10,834,532	11,196,258
Capital Outlay	-	34,359,038	48,466,375
Debt Service	5,108,802	2,788,616	2,563,599
Operating Transfers	552,739	-	-
<b>Total Expenses</b>	<b>\$ 16,771,123</b>	<b>\$ 48,780,258</b>	<b>\$ 63,080,876</b>

## Mission

As an acknowledged leader in the industry, the City of Amarillo Water Utilities Department is committed to supplying continuous high quality water, sewer and environmental services to our customers in a safe and efficient manner, supporting Amarillo's high quality of life now and in the future. This is accomplished through innovative employees demonstrating teamwork, commitment and outstanding customer service.

## Strategic Approach

The Director of Utilities office provides leadership and oversight for seven divisions including Water Production, Water Transmission, Surface Water Treatment, Water Distribution, Wastewater Collection, Wastewater Treatment and Environmental Lab. The Director of Utilities office, through strategic planning processes, manages the daily operations of these departments to meet the organizational goals of the City of Amarillo and to provide clean safe drinking water to the citizens of Amarillo. The Director of Utilities places emphasis on strategic planning at all levels of the organization, to allow the Division to provide the highest level of quality customer service while ensuring our operational activities support our mission and statement.

Water and sewer utilities are faced with ever changing challenges which include rising costs, aging infrastructure, stringent regulatory requirements and a changing workforce. The Director of Utilities looks to use effective utility management practices to lead the Water Utilities Department, in order to focus our efforts and energy to meet our organizational performance goals.

The Director of Utilities Office is addressing the City Council's priorities and City Manager's initiatives set forth in the **Blue Print for Amarillo** through **Implementation of Best Practices** Management and **Economic Development and Redevelopment**. The Director of Utilities Office engages in **Best Practice**



management with the oversight of the seven divisions to ensure continued regulatory compliance at the Water and Wastewater Treatment Plants, continued pursuit of alternative operational and procurement strategies to minimize the use of our limited resources, continued pursuit of training strategies to broaden employees knowledge and through monitoring of customers concerns to provide, maintain, and improve customer service. The Director of Utilities closely monitors rules and regulations set forth by the American Water Works Association (AWWA), the Texas Commission on Environmental Quality (TCEQ), and the Environmental protection Agency (EPA) to ensure the Water Utilities Department is in compliance with current rules and regulations. The Director of Utilities engages in **Economic Development and Redevelopment** through the management of utilities infrastructure including maintenance and expansion of the current infrastructure. The Director of Utilities monitors the age of the existing infrastructure and other capital assets to execute effective improvement and replacement of infrastructure. The Director of Utilities also monitors current inventory to identify future expansion needs resulting from growth and expansion of the City.

## Programs

### Support and Managerial Oversight of Utilities Division 2019/20 Budget — \$608,137

The Director of Utilities provides support and managerial oversight for the 7 divisions in the Water Utilities Department. The Director of Utilities Office staff was integrated with the Engineering Department staff for a reorganization to create a Capital Projects and Development Engineering group in early 2016. The Director of Utilities retained four staff positions; Director of Utilities, Assistant Director of Utilities, Administrative Assistant I and Office Administrator.

#### *Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Public Awareness Meetings on Water Conservation	14	15	17
Evaluation of Divisions to Comply with Best Practices for Department	7	7	7
Number of Positions Supported	231	230	230
Regulatory Compliance Review for Divisions	7	7	7
Expenditures Managed for Departments (millions)	\$42.2	\$44.3	\$46.8

### Water and Sewer General

#### 2019/20 Budget — \$14,006,364

This program includes administrative and professional costs not attributable to specific Water and Sewer fund departments and personnel costs such as funding to implement the compensation and classification study.

### Water and Sewer Capital

#### 2019/20 Budget — \$48,466,375

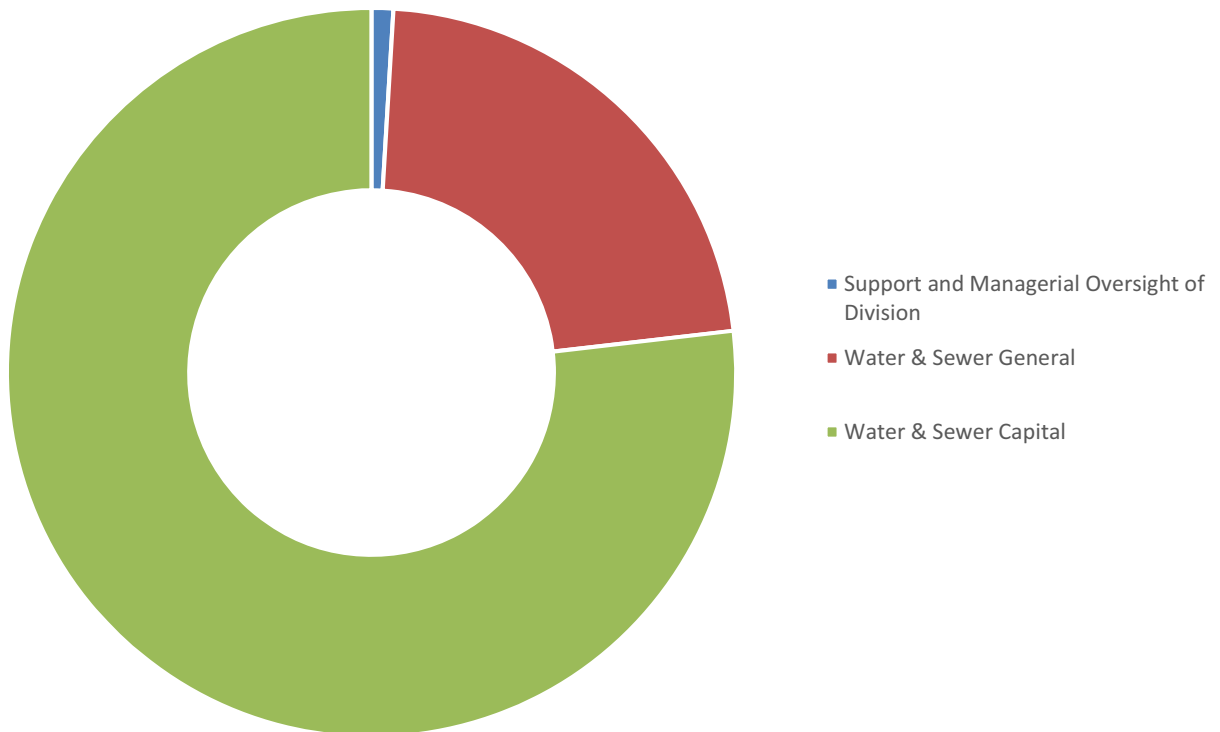
The City's Capital Improvement Plan ("CIP") represents the staff's determination of projects that need to be completed during the next five years to improve the quality of life for all our citizens and to improve our present service delivery system. Director of Utilities plans for projects such as installation of new water and

sewer mains, repairs of or improvements to existing water and sewer infrastructure, and vehicles or equipment needed to for Water and Sewer fund to provide its services and meet the needs of citizens. Funding for these projects is provided by Water and Sewer fund revenues.

## Authorized Positions

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	5	5	5
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>

## Total Director of Utilities 2019/20 Budget — \$63,080,876



City of Amarillo

Director of Utilities

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35420 Owner Participation	40,569	326,555	68,000	68,000	68,000
<b>35300 Construction Participati</b>	<b>40,569</b>	<b>326,555</b>	<b>68,000</b>	<b>68,000</b>	<b>68,000</b>
37130 Discounts Earned	1,733	501	500	1,320	500
37465 NBV Asset Disposal	-11,205	0	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>-9,472</b>	<b>501</b>	<b>500</b>	<b>1,320</b>	<b>500</b>
<b>TREVENUE Total Revenues</b>	<b>31,097</b>	<b>327,056</b>	<b>68,500</b>	<b>69,320</b>	<b>68,500</b>
41100 Salaries and Wages	270,216	282,978	329,480	266,293	334,276
41300 Incentive	90	602	600	39	0
41820T Health Insurance	27,118	33,921	50,337	35,109	49,408
41900 Life	55	60	83	62	83
42010 Social Security - Medica	3,801	3,966	4,864	3,745	4,891
42020 Social Security - OASDI	16,224	16,946	20,800	16,012	20,911
42110 TMRS	-60,974	42,969	41,079	31,747	41,156
42115 OPEB Funding	6,488	5,624	8,152	6,316	8,196
42300 State Unemployment	206	247	244	248	244
42400 Workers Compensation	335	354	403	338	441
42510 Car Allowance	5,414	5,267	5,400	2,793	3,000
42530 Moving Expense	1,990	0	0	0	0
42550 Communications Allowance	2,907	2,804	2,400	2,088	2,400
42560 Change in Sick and Annua	4,411	4,751	0	0	0
<b>41000 Personal Services</b>	<b>278,282</b>	<b>400,490</b>	<b>463,842</b>	<b>364,790</b>	<b>465,007</b>
51110 Office Expense	9,661	7,466	12,000	6,300	9,000
51115 Employee Recognition Pro	0	2,986	4,000	4,000	4,000
51200 Operating	70	51	1,000	200	1,000
51300 Clothing and Linen	0	494	0	0	0
51560 Conservation Expenditure	13,207	13,568	30,000	20,000	20,000
51700 Education	310	65	4,500	2,000	4,500
51800 Fuel & Oil	163	20	21	0	20
51950 Minor Office Equipment	1,271	0	1,200	0	0
51970 Software	0	1,050	0	1,050	0
51980 IT Hardware	0	0	0	0	3,000
52050 Auto Parts	0	0	0	5	0
<b>51000 Supplies</b>	<b>24,681</b>	<b>25,699</b>	<b>52,721</b>	<b>33,555</b>	<b>41,520</b>
61200 Postage	420	332	850	282	850
61300 Advertising	249	0	1,000	500	1,000
61400 Dues	9,448	10,140	16,500	19,552	19,500
61410 Tuition	0	8,516	3,000	12,824	10,000
61415 Safety Training	0	0	500	0	500
62000 Professional	8,316	0	0	7,495	0
68310 R & M Other Improvements	6,209	6,314	0	3,076	0
68610 Office Equipment	603	0	1,358	0	1,358
69210 Rental City Equipment	0	2,005	4,581	4,813	4,909
<b>60000 Contractual Services</b>	<b>25,244</b>	<b>27,307</b>	<b>27,789</b>	<b>48,542</b>	<b>38,117</b>
71100 Insurance and Bonds	9,421	2,535	1,217	1,217	1,518
72000 Communication	0	0	500	0	500
74000 Printing and Binding	11	5,054	7,000	7,000	7,000
75100 Travel	9,026	2,645	12,500	10,000	12,500
75300 Meals and Local	2,761	566	850	504	850
76000 Depreciation	21,780	21,096	22,304	20,971	41,125
<b>70000 Other Charges</b>	<b>43,000</b>	<b>31,896</b>	<b>44,371</b>	<b>39,692</b>	<b>63,493</b>
<b>TEXPENSES Total Expenses</b>	<b>371,206</b>	<b>485,391</b>	<b>588,723</b>	<b>486,579</b>	<b>608,137</b>

### Employee Distribution By Position

**Entity:** 52110 - Director of Utilities  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM300	DIRECTOR OF UTILITIES
1.00	ADM301	ASSISTANT DIRECTOR OF UTILITIES
1.00	CLR400	ADMINISTRATIVE ASSISTANT I
1.00	CLR945	OFFICE ADMINISTRATOR
1.00	MGT580	PROGRAM MANAGER
<b>5.00</b>		

City of Amarillo

Water & Sewer General

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35216 Forfeited Disc.-Water&S	1,241,421	1,310,310	1,233,000	986,769	1,275,000
<b>35000 Fines and Forfeitures</b>	<b>1,241,421</b>	<b>1,310,310</b>	<b>1,233,000</b>	<b>986,769</b>	<b>1,275,000</b>
37110 Interest Income	553,732	1,596,921	940,000	2,608,833	1,565,300
37115 Unrealized G/L	-171,314	-172,485	0	0	0
<b>37109 Interest Earnings</b>	<b>382,418</b>	<b>1,424,436</b>	<b>940,000</b>	<b>2,608,833</b>	<b>1,565,300</b>
37140 Returned Check Fees	40,080	48,720	43,000	41,430	44,500
37410 Miscellaneous Revenue	0	2,500	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>40,080</b>	<b>51,220</b>	<b>43,000</b>	<b>41,430</b>	<b>44,500</b>
<b>TREVENUE Total Revenues</b>	<b>1,663,918</b>	<b>2,785,967</b>	<b>2,216,000</b>	<b>3,637,031</b>	<b>2,884,800</b>
41500 PFP	0	0	128,720	0	185,000
<b>41000 Personal Services</b>	<b>0</b>	<b>0</b>	<b>128,720</b>	<b>0</b>	<b>185,000</b>
62025 Blackridge Contract	120,192	130,000	120,000	130,000	120,000
63140 Audit Fee	4,750	4,845	5,000	4,942	5,000
<b>60000 Contractual Services</b>	<b>124,942</b>	<b>134,845</b>	<b>125,000</b>	<b>134,942</b>	<b>125,000</b>
77610 Information Technology -	797,064	848,950	981,076	981,076	1,128,807
78230 Loss on Bad Debt	203,659	392,544	480,000	408,280	480,000
<b>70000 Other Charges</b>	<b>1,000,723</b>	<b>1,241,494</b>	<b>1,461,076</b>	<b>1,389,356</b>	<b>1,608,807</b>
<b>TEXPENSES Total Expenses</b>	<b>1,125,665</b>	<b>1,376,339</b>	<b>1,714,796</b>	<b>1,524,298</b>	<b>1,918,807</b>

City of Amarillo

Sewer General

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
34030 Sewer Charges	21,570,449	23,629,503	23,611,003	23,540,474	25,028,003
34040 Ind Waste Sewer Surchar	218,437	152,888	196,000	158,630	176,500
34045 Liq. Waste Disp. Fee	62,185	71,090	144,000	119,940	120,000
34060 Sale of Reclaimed Water	512,347	433,467	477,000	408,793	451,500
<b>34000 Utility Sales &amp; Services</b>	<b>22,363,418</b>	<b>24,286,948</b>	<b>24,428,003</b>	<b>24,227,837</b>	<b>25,776,003</b>
34220 Sewer Tap Fees	88,051	54,418	82,000	55,240	66,000
34240 Sewer Frontage Charges	3,437	3,432	3,500	3,432	3,500
<b>34200 Tap Fees and Frontage Ch</b>	<b>91,488</b>	<b>57,850</b>	<b>85,500</b>	<b>58,672</b>	<b>69,500</b>
37155 Surface Land Rental	47,094	45,454	47,954	27,496	27,500
<b>37150 Rent</b>	<b>47,094</b>	<b>45,454</b>	<b>47,954</b>	<b>27,496</b>	<b>27,500</b>
<b>TREVENUE Total Revenues</b>	<b>22,502,000</b>	<b>24,390,251</b>	<b>24,561,457</b>	<b>24,314,005</b>	<b>25,873,003</b>
77840 Administrative Sewer	525,603	560,859	553,882	553,881	768,926
77850 Pymnt Lieu of Franch Tx	990,446	1,076,667	1,139,811	1,103,009	1,139,811
77860 Pymnt Lieu of Prop Tx -	1,345,866	1,437,500	1,487,357	1,494,383	1,487,357
78010 Fiscal Agent Fees	12,185	267,943	13,000	267,488	13,000
<b>70000 Other Charges</b>	<b>2,874,100</b>	<b>3,342,968</b>	<b>3,194,050</b>	<b>3,418,761</b>	<b>3,409,094</b>
89200 Bond Interest Payments	2,408,929	2,758,015	0	0	0
<b>89000 Debt Service</b>	<b>2,408,929</b>	<b>2,758,015</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>5,283,029</b>	<b>6,100,983</b>	<b>3,194,050</b>	<b>3,418,761</b>	<b>3,409,094</b>

City of Amarillo

Water General

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
34010 Water Metered Sales	48,620,594	55,209,141	52,764,943	49,189,699	55,930,443
34070 Water Service Charges	1,373,862	1,370,967	1,360,000	917,311	1,360,000
<b>34000 Utility Sales &amp; Services</b>	<b>49,994,455</b>	<b>56,580,107</b>	<b>54,124,943</b>	<b>50,107,010</b>	<b>57,290,443</b>
34210 Water Tap Fees	218,965	212,343	232,000	207,171	213,000
34230 Water Frontage Charges	0	1,210	2,300	0	500
34266 Lab Fees	149,495	111,643	139,000	111,435	124,000
<b>34200 Tap Fees and Frontage Ch</b>	<b>368,460</b>	<b>325,196</b>	<b>373,300</b>	<b>318,606</b>	<b>337,500</b>
37110 Interest Income	0	126,488	0	0	0
<b>37109 Interest Earnings</b>	<b>0</b>	<b>126,488</b>	<b>0</b>	<b>0</b>	<b>0</b>
37155 Surface Land Rental	92,001	69,598	92,001	69,598	69,598
<b>37150 Rent</b>	<b>92,001</b>	<b>69,598</b>	<b>92,001</b>	<b>69,598</b>	<b>69,598</b>
37141 Merchant Service Fees	-255,458	-269,492	-268,660	-325,000	-328,644
<b>37400 Miscellaneous Revenue</b>	<b>-255,458</b>	<b>-269,492</b>	<b>-268,660</b>	<b>-325,000</b>	<b>-328,644</b>
<b>TREVENUE Total Revenues</b>	<b>50,199,458</b>	<b>56,831,898</b>	<b>54,321,584</b>	<b>50,170,213</b>	<b>57,368,896</b>
77810 Administrative Water	802,470	886,155	904,017	904,016	883,846
77820 Pymnt Lieu of Franch Tx	2,331,235	2,533,836	2,670,937	2,597,979	2,670,937
77830 Pymnt Lieu of Prop Tx -	2,356,266	2,488,795	2,560,081	2,558,790	2,560,081
78210 Cash Over/Short	-195	-3,902	0	-3,800	0
<b>70000 Other Charges</b>	<b>5,489,775</b>	<b>5,904,885</b>	<b>6,135,035</b>	<b>6,056,984</b>	<b>6,114,864</b>
89200 Bond Interest Payments	2,497,027	2,350,787	2,788,616	2,788,618	2,563,599
<b>89000 Debt Service</b>	<b>2,497,027</b>	<b>2,350,787</b>	<b>2,788,616</b>	<b>2,788,618</b>	<b>2,563,599</b>
<b>TEXPENSES Total Expenses</b>	<b>7,986,802</b>	<b>8,255,671</b>	<b>8,923,651</b>	<b>8,845,602</b>	<b>8,678,463</b>

City of Amarillo

Water & Sewer - Transfer

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
CIPACCT CIP Accounts	0	0	34,359,038	34,359,038	48,466,375
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>34,359,038</b>	<b>34,359,038</b>	<b>48,466,375</b>
92120 Information Services	31,221	16,255	0	0	0
92125 Municipal Garage	13,339	156,034	0	0	0
92130 General Construction	878,000	380,450	0	0	0
<b>92000 Operating Transfers</b>	<b>922,560</b>	<b>552,739</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>922,560</b>	<b>552,739</b>	<b>34,359,038</b>	<b>34,359,038</b>	<b>48,466,375</b>







**(52200, 52210, 52220)**

## Budget Comparison

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 2,326,545	\$ 2,956,169	\$ 2,984,065
Supplies	3,825,087	4,883,987	4,556,293
Contractual Services	1,267,565	1,667,544	1,700,927
Other Charges	13,975,913	15,603,156	14,711,311
Capital Outlay	103,957	-	99,000
<b>Total Expenses</b>	<b>\$ 21,499,067</b>	<b>\$ 25,110,856</b>	<b>\$ 24,051,596</b>

## Mission

The water production division is dedicated to protecting public health in accordance with federal and state laws governing water quality. Our focus is to provide a constant supply of high quality low cost water that satisfies the ever-changing demands of our customers.

## Strategic Approach

As a major city situated in the High Plains of Texas, a safe and reliable water supply has always been and will continue to be central to Amarillo’s viability, economy, and quality of life. Extreme weather patterns over the last decade have forced a recalibration of “normal” and an intensified reliance on groundwater sources. In response to these factors combined with a growing population, economy, and many other competing needs, the City of Amarillo is working with engineers, the Texas Water Development Board (TWDB), and the Texas Commission on Environmental Quality (TCEQ) to develop and implement its most proactive and comprehensive water system plan in its history to fully integrate supply, transmission, treatment, storage, and distribution while optimizing expenditures, staffing, and management of assets in correlation with the **Blueprint for Amarillo** initiatives of **Fiscal Responsibility and Customer Service**.

Amarillo’s objective is to develop a vision with a fiscally responsible roadmap for the future by considering the current and future demands on the water system from residents, commercial interests, and fire fighting protocols. This will be an adaptable plan that can be used as the basis to match priorities and financial demands; addressing known issues, a response to growth, regulatory, and aging infrastructure triggers, and the tools to readily adapt and adjust as necessary.

Customer service is primarily directed through system improvements in water quality, and meeting pressure and quantity demands. In addition, the water production division performs community engagement by taking complaint calls and solving issues in the distribution system such as, main breaks, sewer back-ups, disconnected services and general utility inquiries with courtesy and professionalism. The water production division is also involved with the City’s conservation efforts with the Every Drop Counts campaign. Moreover, the staff works multiple events each year to promote community

awareness and education on water production and water conservation. Furthermore, we plan on developing our outreach efforts in the coming years with brochures and through the website. The staff of the Osage plant conducts educational plant tours for school groups.

During the current budget year, projects were designed and completed to increase water quality and production capacity; we replaced an obsolete chlorine safety unit; repaired / replaced several wells; and added a system of baffles in our ground storage tanks to further increase water quality. In addition, programs have been initiated to pool utility resources to improve the working conditions and safety of our staff. Other curriculum we are working towards include: the development of a citywide flushing program, qualifying for the Texas Optimization Program, conducting a vulnerability assessment, and updating our Sample Monitoring Plan.

## Programs

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### Water Production Division 2019/20 Budget — \$7,573,040

Management and maintenance of the four City well fields and well field pumping stations.

*Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Groundwater Production Produced (Billion Gallons)	7.07	9.00	9.00
Well Pump and Motor Replacement/Repair	7	10	8
Leak Repairs	4	4	4
Upgrades to the SCADA System	5	5	8

### Water Transmission Division 2019/20 Budget — \$5,950,340

Management and maintenance of City pumping stations and overhead storage facilities.

*Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Potable Water Tank Inspections	17	24	24
Remote Station Inspections	575	600	600
Water Loss Percentage <sup>1</sup>	12.6%	6.2%*	5.0%

<sup>1</sup> AWWA standard for water loss is ≤ 12%

\*Reason for lower amount: began performing monthly water audits.

**Water Treatment Division**  
**2019/20 Budget — \$10,528,216**

Management, maintenance, treatment and state compliance testing of the Canadian River Municipal Water Authority (CRMWA) water resource.

*Performance Measures/Indicators:*

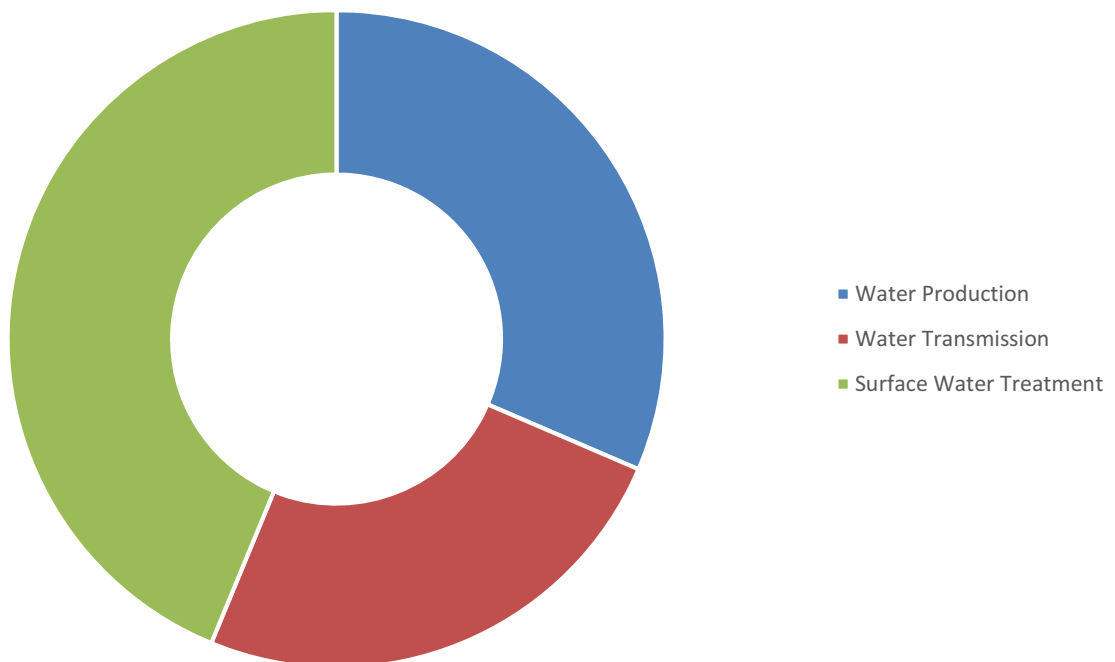
	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
CRMWA Allocation (Billion Gallons)	9.7	9.9	10.5
Compliance with State / Federal Regulatory Reporting	100%	100%	100%
% Loss in Treatment Process	5%	5%	1%
Bacteriological Sampling	1,503	1,520	1,520
Surface Water Production Capacity (Billion Gallons) *	9.78	10.07	10.37

\*AWWA standard increase 3%

**Authorized Positions**

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	48	54	54
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>48</b>	<b>54</b>	<b>54</b>

**Total Water Production 2019/20 Budget — \$24,051,596**



City of Amarillo

Water Production

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37465 NBV Asset Disposal	0	-504	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>0</b>	<b>-504</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>-504</b>	<b>0</b>	<b>0</b>	<b>0</b>
41100 Salaries and Wages	250,347	254,494	496,250	436,686	490,460
41300 Incentive	13,386	18,015	29,100	22,861	23,400
41620 Unscheduled	6,174	2,235	12,000	3,673	12,000
41820T Health Insurance	76,031	73,255	145,517	121,786	144,848
41900 Life	143	137	250	228	250
42010 Social Security - Medica	3,719	3,776	7,618	6,562	7,451
42020 Social Security - OASDI	15,903	16,146	32,572	28,059	31,859
42110 TMRS	61,226	41,787	64,327	56,484	62,704
42115 OPEB Funding	6,559	3,358	12,766	11,222	12,487
42300 State Unemployment	464	394	779	808	731
42400 Workers Compensation	4,602	4,759	11,797	7,716	9,060
42560 Change in Sick and Annua	-4,016	1,299	0	0	0
<b>41000 Personal Services</b>	<b>434,539</b>	<b>419,654</b>	<b>812,977</b>	<b>696,085</b>	<b>795,251</b>
51110 Office Expense	1,196	961	1,485	1,110	1,485
51120 Safety Program	5,669	4,973	9,000	4,551	9,000
51200 Operating	10,029	8,321	6,000	9,345	6,000
51250 Janitor	1,512	611	825	1,137	825
51300 Clothing and Linen	3,296	2,709	2,700	4,560	0
51350 Chemical and Medical	200	501	465	466	465
51452 B & A - General	0	0	150	0	150
51700 Education	69	0	0	0	0
51800 Fuel & Oil	2,509	2,742	2,054	8,012	8,615
51850 Minor Tools	7,792	8,314	6,000	8,980	5,025
51980 IT Hardware	1,651	1,579	3,651	1,933	0
52050 Auto Parts	1,416	2,472	100	3,510	100
52050LABOR Auto Parts Labor	738	900	0	1,125	0
52120 Tires and Tubes Other	281	896	825	951	825
53100 Natural Gas	2,081	1,761	2,081	1,612	1,761
53150 Electricity	1,686,223	1,733,026	2,068,220	1,925,376	2,069,779
<b>51000 Supplies</b>	<b>1,724,661</b>	<b>1,769,765</b>	<b>2,103,556</b>	<b>1,972,666</b>	<b>2,104,030</b>
61100 Communications Billing	78	0	0	0	0
61200 Postage	0	0	0	95	0
61400 Dues	1,009	1,093	1,710	1,825	1,710
61410 Tuition	4,178	9,708	9,000	11,592	9,000
61415 Safety Training	0	854	1,500	854	1,500
68100 R & M - Building	37,241	22,883	12,000	4,860	12,000
68300 R & M - Improvements	182,979	224,874	412,000	396,922	412,000
68312 Other Improvement	125,276	59,083	132,900	96,780	132,900
68615 Misc. Fuel Powered Equi	1,030	1,369	1,500	1,422	1,500
68640 Machinery	1,159	744	1,500	1,177	1,500
68650 Shop Equipment	801	602	1,500	1,443	1,500
68680 Other Equipment	862	300	0	300	0
68710 Auto Repair & Maint	387	1,552	1,200	975	1,200
69210 Rental City Equipment	116,605	127,513	116,404	116,405	117,743
69220 Rental Other Equipment	254	185	1,200	-13	1,200
<b>60000 Contractual Services</b>	<b>471,860</b>	<b>450,760</b>	<b>692,414</b>	<b>634,637</b>	<b>693,753</b>
71100 Insurance and Bonds	89,611	139,988	228,435	228,435	136,701
72000 Communication	1,209	1,250	2,000	2,116	2,000
75100 Travel	32	226	2,000	19	2,000
75300 Meals and Local	55	666	400	210	400
76000 Depreciation	3,395,499	3,400,824	3,380,608	3,384,017	3,360,440
76500 Amortization of Water Ri	478,439	478,439	478,439	478,439	478,439
77215 Tax Payments on Leased L	1,927	1,685	27	1,691	27
<b>70000 Other Charges</b>	<b>3,966,771</b>	<b>4,023,078</b>	<b>4,091,909</b>	<b>4,094,926</b>	<b>3,980,007</b>
81100 Land Acquisition costs	590,774	0	0	0	0
82100 Buildings	0	17,300	0	17,300	0

City of Amarillo

Water Production

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
83100 Improve other than Build	6,656	0	0	0	0
83200 Improvement	0	63,987	0	63,987	0
<b>80000 Capital Outlay</b>	<b>597,430</b>	<b>81,287</b>	<b>0</b>	<b>81,287</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>7,195,260</b>	<b>6,744,544</b>	<b>7,700,856</b>	<b>7,479,602</b>	<b>7,573,040</b>

### Employee Distribution By Position

**Entity:** 52200 - Water Production  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH
1.00	TRD805	GROUNDWATER OPERATOR
3.00	TRD915	ELECTRICIAN I
10.00	TRD957	UTILITY MAINTENANCE MECHANIC III
<b>15.00</b>		

City of Amarillo

Water Transmission

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
37154 Other Rental Income	53,065	59,865	58,824	58,097	58,824
<b>37150 Rent</b>	<b>53,065</b>	<b>59,865</b>	<b>58,824</b>	<b>58,097</b>	<b>58,824</b>
37465 NBV Asset Disposal	0	-180	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>0</b>	<b>-180</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>53,065</b>	<b>59,685</b>	<b>58,824</b>	<b>58,097</b>	<b>58,824</b>
41100 Salaries and Wages	252,128	211,694	256,466	262,184	255,279
41300 Incentive	18,962	18,124	15,300	26,039	26,400
41620 Unscheduled	6,762	3,661	6,000	2,528	6,000
41820T Health Insurance	58,108	52,969	67,977	75,899	84,384
41900 Life	115	111	133	136	133
42010 Social Security - Medica	3,790	3,209	3,941	4,122	4,084
42020 Social Security - OASDI	15,101	13,634	16,849	17,624	17,464
42110 TMRS	58,886	36,475	33,277	35,439	34,372
42115 OPEB Funding	6,319	3,129	6,604	7,037	6,845
42300 State Unemployment	481	301	390	492	390
42400 Workers Compensation	6,556	5,944	6,889	7,676	7,686
42560 Change in Sick and Annua	-919	-18,261	0	0	0
<b>41000 Personal Services</b>	<b>426,290</b>	<b>330,991</b>	<b>413,826</b>	<b>439,177</b>	<b>443,039</b>
51110 Office Expense	373	721	900	739	900
51120 Safety Program	11,118	5,952	7,200	5,717	7,200
51200 Operating	6,835	6,590	7,500	8,317	7,500
51250 Janitor	831	474	900	479	900
51300 Clothing and Linen	2,860	1,724	2,500	3,466	0
51350 Chemical and Medical	264	59	525	72	525
51452 B & A - General	241	414	525	599	525
51700 Education	265	0	0	0	0
51800 Fuel & Oil	2,990	1,922	771	361	1,921
51850 Minor Tools	3,044	5,013	4,500	14,805	4,000
51950 Minor Office Equipment	0	100	525	231	0
51980 IT Hardware	1,651	1,726	0	1,726	0
52050 Auto Parts	70	73	0	2,155	0
52050LABOR Auto Parts Labor	338	150	0	63	0
52120 Tires and Tubes Other	0	597	600	595	600
53100 Natural Gas	5,413	4,944	5,413	5,511	5,923
53150 Electricity	1,410,836	1,398,701	2,097,839	1,636,434	1,759,167
53200 Water and Sewer	11,104	11,847	12,051	12,062	13,611
<b>51000 Supplies</b>	<b>1,458,232</b>	<b>1,441,008</b>	<b>2,141,749</b>	<b>1,693,333</b>	<b>1,802,772</b>
61200 Postage	0	28	0	28	0
61400 Dues	974	772	1,235	781	1,235
61410 Tuition	4,589	5,424	8,400	11,643	8,400
61415 Safety Training	0	252	1,500	662	1,500
62000 Professional	74	0	0	0	0
68100 R & M - Building	22,616	7,054	15,000	10,465	15,000
68300 R & M - Improvements	54,595	50,344	91,650	61,588	91,650
68312 Other Improvement	18,814	60,888	35,550	57,159	35,550
68615 Misc. Fuel Powered Equi	1,548	1,648	2,100	2,678	2,100
68640 Machinery	1,749	9	750	153	750
68650 Shop Equipment	993	256	600	149	600
68660 Audio/Video Equipment	0	0	1,200	0	1,200
68670 Communications Equipmen	67	0	0	0	0
68680 Other Equipment	256	300	375	323	375
68710 Auto Repair & Maint	212	477	480	513	480
69210 Rental City Equipment	59,684	59,997	59,510	59,510	59,988
69220 Rental Other Equipment	223	181	825	541	825
<b>60000 Contractual Services</b>	<b>166,394</b>	<b>187,630</b>	<b>219,175</b>	<b>206,194</b>	<b>219,653</b>
71100 Insurance and Bonds	63,793	99,642	161,823	161,823	97,119
72000 Communication	0	0	2,000	0	2,000
75100 Travel	0	0	2,000	0	2,000
75300 Meals and Local	164	400	400	156	400



City of Amarillo

Water Transmission

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
76000 Depreciation	2,829,273	2,923,179	3,344,304	2,918,347	3,383,357
<b>70000 Other Charges</b>	<b>2,893,230</b>	<b>3,023,221</b>	<b>3,510,527</b>	<b>3,080,325</b>	<b>3,484,876</b>
82100 Buildings	0	4,500	0	4,500	0
84100 Auto-Rolling Stock & Equ	0	3,979	0	0	0
84200 Machinery General	0	14,191	0	0	0
<b>80000 Capital Outlay</b>	<b>0</b>	<b>22,670</b>	<b>0</b>	<b>4,500</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>4,944,146</b>	<b>5,005,519</b>	<b>6,285,278</b>	<b>5,423,529</b>	<b>5,950,340</b>

### Employee Distribution By Position

**Entity:** 52210 - Water Transmission  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH
1.00	TRD915	ELECTRICIAN I
2.00	TRD930	UTILITY WORKER
3.00	TRD957	UTILITY MAINTENANCE MECHANIC III
<b>8.00</b>		

City of Amarillo

Surface Water Treatment

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
41100 Salaries and Wages	927,266	910,854	1,095,905	1,074,363	1,095,840
41300 Incentive	26,004	32,442	33,900	44,630	45,900
41620 Unscheduled	51,272	47,409	25,000	48,159	25,000
41820T Health Insurance	228,681	240,876	296,528	269,615	295,448
41900 Life	429	452	517	509	517
42010 Social Security - Medica	13,760	13,556	16,382	16,202	16,555
42020 Social Security - OASDI	58,834	57,964	70,048	69,277	70,788
42110 TMRS	242,626	150,303	138,341	139,766	139,321
42115 OPEB Funding	24,423	14,666	27,454	27,752	27,744
42200 Tuition Reimbursement	-660	0	0	0	0
42300 State Unemployment	1,627	1,458	1,511	1,814	1,511
42400 Workers Compensation	17,581	18,961	22,579	25,678	25,950
42550 Communications Allowance	1,612	1,204	1,200	1,198	1,200
42560 Change in Sick and Annua	-48,694	85,757	0	0	0
<b>41000 Personal Services</b>	<b>1,544,761</b>	<b>1,575,900</b>	<b>1,729,366</b>	<b>1,718,961</b>	<b>1,745,775</b>
51110 Office Expense	13,411	14,955	13,000	13,041	13,000
51120 Safety Program	5,927	8,944	8,100	3,882	8,100
51200 Operating	9,005	14,108	14,000	11,013	14,000
51250 Janitor	3,070	3,707	3,000	3,404	3,000
51300 Clothing and Linen	5,778	8,606	6,000	9,459	17,200
51350 Chemical and Medical	317,301	405,866	434,500	440,653	434,500
51400 Photographic	179	94	200	145	200
51450 Botany & Agrigulture	34	400	0	400	0
51452 B & A - General	725	3,127	4,000	3,214	4,000
51700 Education	4,291	3,007	3,800	2,735	3,800
51800 Fuel & Oil	6,199	9,561	14,759	14,320	15,395
51850 Minor Tools	2,395	5,036	6,000	3,215	6,000
51950 Minor Office Equipment	145	3,904	2,740	1,130	2,740
51980 IT Hardware	338	9,089	12,000	13,225	6,000
52050 Auto Parts	1,056	3,633	2,000	1,194	2,000
52050LABOR Auto Parts Labor	1,625	563	0	250	0
52120 Tires and Tubes Other	1,244	1,663	1,500	2,076	1,500
53100 Natural Gas	17,160	19,208	19,959	14,286	19,209
53150 Electricity	38,503	54,149	50,078	30,727	54,150
53200 Water and Sewer	43,046	44,696	43,046	24,302	44,697
<b>51000 Supplies</b>	<b>471,431</b>	<b>614,314</b>	<b>638,682</b>	<b>592,673</b>	<b>649,491</b>
61200 Postage	1,051	471	7,000	785	7,000
61400 Dues	12,920	14,308	16,200	4,098	16,200
61410 Tuition	15,121	18,151	14,000	30,578	14,000
61415 Safety Training	3,310	676	1,500	1,545	1,500
62000 Professional	105,372	35,615	80,000	64,120	80,000
63210 Armored Car Service	3,636	3,681	0	4,637	5,052
67320 Extermination	1,740	1,595	1,740	1,450	1,740
67500 Laundry	1,195	3,803	1,250	3,852	1,250
68100 R & M - Building	37,797	30,444	52,000	31,768	52,000
68300 R & M - Improvements	202,722	370,316	423,500	317,010	423,500
68312 Other Improvement	4,508	25,887	25,000	22,245	25,000
68500 R & M - Streets	2,618	0	0	0	0
68610 Office Equipment	28	85	0	85	0
68615 Misc. Fuel Powered Equi	121	103	0	103	0
68640 Machinery	248	1,062	1,000	695	1,000
68650 Shop Equipment	527	1,074	1,200	1,128	1,200
68670 Communications Equipmen	0	69	0	0	0
68680 Other Equipment	828	1,320	1,200	800	1,200
68710 Auto Repair & Maint	862	285	800	293	800
69210 Rental City Equipment	98,663	99,396	104,565	103,845	131,079
69220 Rental Other Equipment	2,518	834	3,000	1,763	3,000
69300 Leased Computer Software	0	20,000	22,000	20,000	22,000
<b>60000 Contractual Services</b>	<b>495,786</b>	<b>629,175</b>	<b>755,955</b>	<b>610,800</b>	<b>787,521</b>
71100 Insurance and Bonds	52,292	75,857	114,977	114,977	76,043

City of Amarillo

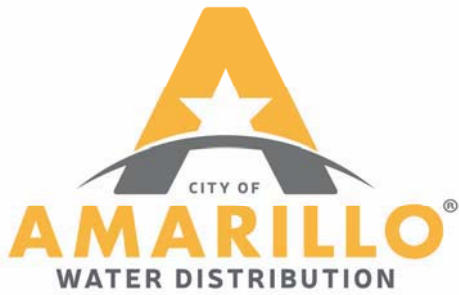
Surface Water Treatment

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
71240 Retiree Insurance From	4,290	0	0	0	0
72000 Communication	482	366	2,000	680	2,000
75100 Travel	4,521	964	11,000	1,927	11,000
75300 Meals and Local	1,436	1,394	800	912	800
76000 Depreciation	994,064	780,074	772,421	706,789	725,511
77200 License and Permits	4,434	4,448	5,000	4,448	5,000
77300 Water System Inspections	170,084	170,084	280,000	198,482	280,000
78000 Pmnt to CRMWA - M and O	6,974,102	5,896,428	6,814,521	5,593,303	6,146,075
<b>70000 Other Charges</b>	<b>8,205,705</b>	<b>6,929,616</b>	<b>8,000,719</b>	<b>6,621,519</b>	<b>7,246,429</b>
84100 Auto-Rolling Stock & Equ	0	0	0	0	99,000
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>99,000</b>
92120 Information Services	0	0	0	300	0
<b>92000 Operating Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>10,717,684</b>	<b>9,749,004</b>	<b>11,124,722</b>	<b>9,544,254</b>	<b>10,528,216</b>

## Employee Distribution By Position

**Entity:** 52220 - Surface Water Treatment  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM175	WATER UTILITIES MAINTENANCE MANAGER
1.00	ADM320	WATER PRODUCTION SUPERINTENDENT
1.00	CLR410	ADMINISTRATIVE ASSISTANT III
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
1.00	MGT320	ELECTRONIC/INSTRUMENTATION SUPER
1.00	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON
1.00	MGT941	OPERATIONS CONTROL SUPERVISOR
2.00	TEC320	WATER OPERATIONS/COMPLIANCE TECHNICIAN
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH
1.00	TRD060	ELECTRICIAN II
1.00	TRD800	CHIEF ELECTRICIAN
1.00	TRD801	CHIEF MECHANIC
1.00	TRD910	CUSTODIAN I
1.00	TRD915	ELECTRICIAN I
2.00	TRD930	UTILITY WORKER
4.00	TRD957	UTILITY MAINTENANCE MECHANIC III
10.00	TRD966	TREATMENT PLANT OPERATOR III
<b>31.00</b>		



(52230)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 3,118,747	\$ 3,271,371	\$ 3,304,340
Supplies	73,235	93,491	92,443
Contractual Services	1,441,154	1,419,923	1,440,339
Other Charges	2,346,738	2,569,165	2,455,227
Capital Outlay	-	-	14,000
Inter Reimbursements	(701,889)	(537,000)	(537,000)
<b>Total Expenses</b>	<b>\$ 6,277,985</b>	<b>\$ 6,816,950</b>	<b>\$ 6,769,349</b>

## Mission

To provide consumers with safe and reliable water services at the lowest reasonable rates that are consistent with sound business practices. To provide reliable, high quality water service while meeting customer demand and to manage departmental resources in an open, responsible manner, at the lowest practical cost.

## Strategic Approach

Water Distribution is responsible for maintenance and repair of the distribution system which supplies water to homes and businesses. The distribution system consists of 1,170 miles of water main ranging from 2" to 48", 4538 fire hydrants, 17,944 valves and 71,691 service connections.

Water Distribution engages in the **BluePrint for Amarillo** by continuing to rehabilitate the infrastructure by **Instituting Best Practices** with internal and external sources to meet **Customer Service**. The City added a crew and equipment in the 2014/15 and 2015/16 budgets to concentrate on 2" water line replacement. The Utilities department started a new Water Master Plan study this year. The department will use the study to continue evaluation of the demand of the distribution system, future needs and how to operate the system in the future.

## Programs

### Water Distribution Administration

#### 2019/20 Budget — \$88,522

Responsible for customer calls and dispatching calls to field crews for Water and Wastewater collection. Administration staff created 6,299 work orders for Water department and 3,253 work orders for Wastewater department during 2014/15.

*Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Admin Staff Work Orders Created	10,189	10,000	10,250
Phone Calls Taken	23,069	21,000	22,000

### Maintenance and Repair

#### 2019/20 Budget — \$5,901,831

Responsible for the maintenance and repair of the water distribution system to ensure uninterrupted service to customers. The distribution system includes 1,170 miles of water mains, 17,944 valves and 71,493 active accounts.

*Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Main Breaks	366	220	200
Damage by Contractors	N/A	100	75
Fire Hydrants Repaired	225	150	125
Water Valves Worked/Exercised	1,948	1,250	1,250

### New Construction Service Taps and Main Extensions

#### 2019/20 Budget — \$371,793

Responsible for in the installation of new water services from 5/8" to 4", fire lines and installing new water mains as needed. The department O&M covers the labor and equipment cost for new construction.

*Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
New Water Taps Installed	162	150	150
Water Taps Abandoned	59	50	55
% New Tap Cost to Department	62%	42%	43%
New tap Cost to Department	\$387,223	\$285,000	\$295,000
New taps Customers cost	\$147,620	\$170,000	\$170,000
Work Orders Completed	\$462,415	\$350,000	\$350,000

**Water Meter Service**  
**2019/20 Budget — \$384,291**

Responsible for the installation and repairs of water meters. New water meters are purchased through a CIP account. The approximate annual cost of water meters is \$325,000

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Meter Representatives Orders Worked	69,430	75,000	70,000
Water Meters Tested	273	300	350

**Winter Weather Operations**  
**2019/20 Budget — \$22,912**

Responsible for responding to Emergency Operations Center (EOC) emergencies and removing snow from City owned property such as City Hall, Civic Center, libraries, Globe News Center and downtown streets when needed by the Street department.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Response to Snow Removal	2	0	3

**Authorized Positions**

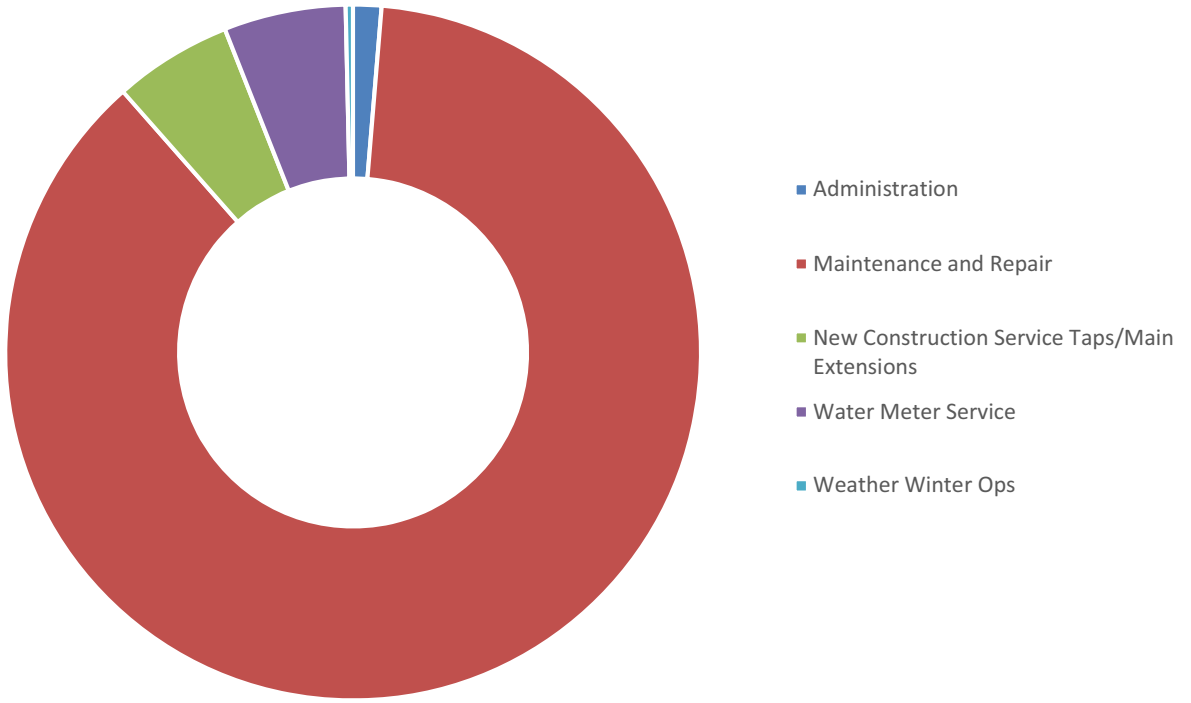
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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	65	65	65
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>65</b>	<b>65</b>	<b>65</b>

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**Total Water Distribution Department 2019/20 Budget —  
 \$6,769,349**





City of Amarillo

Water Distribution

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
37418 Non City Damage Claim	14,856	86,462	26,000	88,049	63,000
37435 Sale of Scrap	35,859	20,457	21,000	20,457	21,000
<b>37400 Miscellaneous Revenue</b>	<b>50,715</b>	<b>106,919</b>	<b>47,000</b>	<b>108,506</b>	<b>84,000</b>
<b>TREVENUE Total Revenues</b>	<b>50,715</b>	<b>106,919</b>	<b>47,000</b>	<b>108,506</b>	<b>84,000</b>
41100 Salaries and Wages	1,780,998	1,836,690	2,019,274	1,923,426	2,011,242
41300 Incentive	70,142	69,158	69,300	65,412	65,400
41620 Unscheduled	104,162	138,392	70,000	121,927	70,000
41820T Health Insurance	469,574	500,846	549,032	550,303	603,917
41900 Life	992	1,037	1,084	1,060	1,084
42010 Social Security - Medica	26,835	28,087	30,284	29,000	30,111
42020 Social Security - OASDI	114,742	120,097	129,492	124,002	128,752
42110 TMRS	442,176	312,393	255,741	250,384	253,402
42115 OPEB Funding	47,572	28,792	50,752	49,716	50,462
42300 State Unemployment	3,668	3,499	3,168	3,747	3,168
42400 Workers Compensation	82,244	82,736	90,844	82,086	84,401
42550 Communications Allowance	2,407	2,177	2,400	2,395	2,400
42560 Change in Sick and Annu	-25,539	-5,158	0	0	0
<b>41000 Personal Services</b>	<b>3,119,973</b>	<b>3,118,747</b>	<b>3,271,371</b>	<b>3,203,459</b>	<b>3,304,340</b>
51110 Office Expense	5,092	4,225	4,500	6,167	4,500
51120 Safety Program	0	0	10,000	10,000	10,000
51200 Operating	20,844	30,620	25,000	27,702	25,000
51250 Janitor	117	13	200	21	200
51300 Clothing and Linen	20,548	20,919	23,610	27,551	23,610
51350 Chemical and Medical	49	76	500	39	500
51700 Education	584	1,627	400	1,199	400
51800 Fuel & Oil	1,006	1,741	2,411	1,420	1,741
51850 Minor Tools	12,243	8,568	20,500	9,515	20,500
51980 IT Hardware	0	194	2,000	2,061	2,000
52050 Auto Parts	1,028	2,735	2,000	2,249	2,000
52050LABOR Auto Parts Labor	613	1,325	1,000	1,175	1,000
52120 Tires and Tubes Other	208	449	200	80	200
53100 Natural Gas	328	0	328	0	0
53150 Electricity	315	363	404	377	408
53200 Water and Sewer	420	381	438	349	384
<b>51000 Supplies</b>	<b>63,395</b>	<b>73,235</b>	<b>93,491</b>	<b>89,903</b>	<b>92,443</b>
61100 Communications Billing	0	0	2,200	0	7,200
61200 Postage	7	2	112	2	112
61400 Dues	1,380	1,750	1,600	0	1,600
61410 Tuition	9,075	18,979	5,000	20,337	5,000
61415 Safety Training	2,700	0	2,000	0	2,000
62000 Professional	4,800	0	0	0	0
68300 R & M - Improvements	313,300	306,430	300,000	326,734	300,000
68312 Other Improvement	10,963	33,446	25,000	26,463	25,000
68500 R & M - Streets	204,241	260,480	250,000	267,615	250,000
68610 Office Equipment	259	624	300	624	300
68640 Machinery	0	18	0	18	0
68650 Shop Equipment	20,375	29,635	44,000	36,252	44,000
68680 Other Equipment	2,322	3,754	0	4,147	8,000
68710 Auto Repair & Maint	125	684	3,200	1,316	3,200
69100 Rental Land & Buildings	195	214	100	0	100
69210 Rental City Equipment	775,402	785,087	785,911	785,912	793,327
69220 Rental Other Equipment	0	0	500	0	500
69300 Leased Computer Software	0	52	0	52	0
<b>60000 Contractual Services</b>	<b>1,345,144</b>	<b>1,441,154</b>	<b>1,419,923</b>	<b>1,469,472</b>	<b>1,440,339</b>
71100 Insurance and Bonds	28,194	25,735	26,843	26,843	33,355
71240 Retiree Insurance From	15,832	4,081	0	4,081	0
71250 Paid Claims	9,500	1,750	7,500	4,000	7,500
72000 Communication	398	0	2,000	197	2,000
74000 Printing and Binding	0	0	500	0	500

City of Amarillo

Water Distribution

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
75100 Travel	484	1,174	1,000	968	1,000
75300 Meals and Local	1,741	1,893	2,000	1,570	2,000
76000 Depreciation	2,670,767	2,295,870	2,505,089	2,327,001	2,392,638
77430 Administrative - Labora	2,040	0	8,000	0	0
77470 Service Charges - Other	16,233	16,233	16,233	16,233	16,233
<b>70000 Other Charges</b>	<b>2,745,189</b>	<b>2,346,737</b>	<b>2,569,165</b>	<b>2,380,894</b>	<b>2,455,226</b>
84100 Auto-Rolling Stock & Equ	0	0	0	0	14,000
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,000</b>
90100 Workorder Reimbursement	-698,244	-701,889	-537,000	-528,489	-537,000
<b>90000 Inter Reimbursements</b>	<b>-698,244</b>	<b>-701,889</b>	<b>-537,000</b>	<b>-528,489</b>	<b>-537,000</b>
<b>TEXPENSES Total Expenses</b>	<b>6,575,457</b>	<b>6,277,985</b>	<b>6,816,950</b>	<b>6,615,239</b>	<b>6,769,349</b>

### Employee Distribution By Position

**Entity:** 52230 - Water Distribution  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM330	WATER AND SEWER SYSTEM SUPERINTENDENT
1.00	ADM331	ASSISTANT WATER DIST SUPERINTENDENT
2.00	CLR400	ADMINISTRATIVE ASSISTANT I
1.00	CLR405	ADMINISTRATIVE ASSISTANT II
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
12.00	MGT345	WATER/SEWER FOREPERSON I
3.00	MGT930	WATER AND SEWER SUPERVISOR II
3.00	MGT931	WATER AND SEWER SUPERVISOR I
11.00	TEC120	UTILITY TECHNICIAN
2.00	TRD331	UTILITY LOCATOR
2.00	TRD334	WATER METER MECHANIC II
10.00	TRD335	METER SERVICE REPRESENTATIVE II
16.00	TRD930	UTILITY WORKER
<b>65.00</b>		





(52240)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 1,718,768	\$ 1,953,994	\$ 1,996,197
Supplies	397,364	466,500	448,468
Contractual Services	869,959	802,456	798,418
Other Charges	2,020,062	2,185,533	2,068,708
Capital Outlay	-	-	60,500
Inter Reimbursements	(279,163)	(159,269)	(159,269)
<b>Total Expenses</b>	<b>\$ 4,726,990</b>	<b>\$ 5,249,214</b>	<b>\$ 5,213,022</b>

## Mission

To operate the wastewater collection system in a customer service oriented, financially sound, and efficient manner. To maintain the collection system in such a manner as to meet or exceed established regulatory water quality standards in compliance with state and federal discharge permits. To protect the public from potential diseases by properly collecting and transporting sewage to treatment facilities while providing community-wide accessibility.

## Strategic Approach

Responsible for the operation and maintenance of the wastewater collection system which includes 980 miles of sewer main ranging from 6" to 54", 12,671 manholes and 54 lift stations. Wastewater Collection fulfills its mission by proactively and systematically responding to customer calls and gathering data about the 989 mile system.

Wastewater Collection engages in the **Blueprint for Amarillo** by continuing to **Institute Best Practices** to rehabilitate of the infrastructure with internal or external sources to meet **Customer Service**. The department completed a Wastewater Master Plan Study in 2013 that produced a Dynamic Planning Tool (DPT). Wastewater Collection will utilize the new DPT to schedule Capital Improvement Projects (CIP) and to identify target areas for internal projects for infrastructure replacement.

## Programs

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### Maintenance and Repair

**2019/20 Budget — \$5,049,026**

Responsible for the maintenance and repair of the wastewater collection system including 980 miles of sewer mains, 12,386 sewer manholes, 69,251 sewer service tap connections and 54 lift stations.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Sewer Mains Repairs	119	120	100
Sewer Manholes Adjusted	147	85	75
Miles of Sewer Cleaned	393	450	450
Miles of Sewer Televised	33	30	30
Total Sewer Calls Received	856	750	750
Total Sewer Calls that were Not Stops	667	550	550
Lift Station Checks Yearly	8,077	6,500	6,500

### New Construction Service Taps and Main Extensions

**2019/20 Budget — \$163,996**

Responsible for in the installation of new sewer taps and installing new sewer mains as needed. The Department O&M covers the labor and equipment cost for new construction.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
New Sewer Taps Installed	73	110	100
Sewer Taps Abandoned	60	35	35
% New Tap Cost to Department	57%	55%	61%
New tap Cost to Department	\$136,129	\$190,000	\$190,000
New taps Customers cost	\$58,725	\$85,250	\$77,500
Work Orders Completed	\$158,811	\$60,000	\$45,000

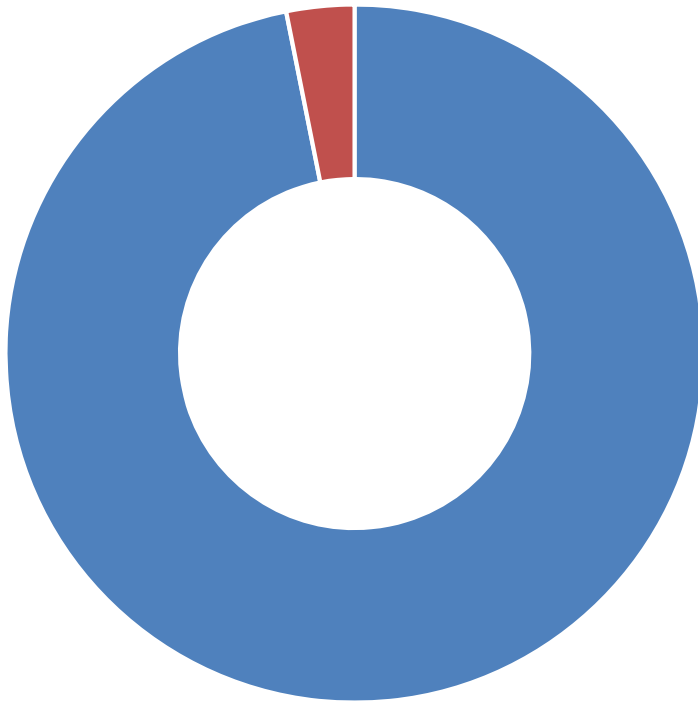
## Authorized Positions

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	38	38	38
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>38</b>	<b>38</b>	<b>38</b>

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**Total Wastewater Collection 2019/20 Budget — \$5,213,022**



- Maintenance and Repair
- New Construction Service Taps/Main Extensions



City of Amarillo

Waste Water Collection

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37410 Miscellaneous Revenue	2,160	0	0	0	0
37418 Non City Damage Claim	0	1,991	950	1,045	950
<b>37400 Miscellaneous Revenue</b>	<b>2,160</b>	<b>1,991</b>	<b>950</b>	<b>1,045</b>	<b>950</b>
<b>TREVENUE Total Revenues</b>	<b>2,160</b>	<b>1,991</b>	<b>950</b>	<b>1,045</b>	<b>950</b>
41100 Salaries and Wages	989,097	984,645	1,139,877	1,111,561	1,146,856
41300 Incentive	58,634	62,223	63,600	65,318	65,700
41620 Unscheduled	50,113	53,012	35,000	70,718	35,000
41820T Health Insurance	282,614	296,002	358,268	345,571	395,780
41900 Life	556	562	634	612	634
42010 Social Security - Medica	14,970	15,059	17,450	17,226	17,582
42020 Social Security - OASDI	64,011	64,390	74,616	73,657	75,178
42110 TMRS	242,063	169,860	147,362	148,571	147,962
42115 OPEB Funding	26,700	13,973	29,244	29,498	29,465
42300 State Unemployment	2,151	1,954	2,086	2,394	1,852
42400 Workers Compensation	81,474	72,806	84,657	75,732	78,988
42550 Communications Allowance	933	1,204	1,200	1,198	1,200
42560 Change in Sick and Annua	-16,287	-16,920	0	0	0
<b>41000 Personal Services</b>	<b>1,797,028</b>	<b>1,718,768</b>	<b>1,953,994</b>	<b>1,942,055</b>	<b>1,996,197</b>
51110 Office Expense	818	853	1,500	657	1,500
51120 Safety Program	0	0	7,500	77	7,500
51200 Operating	37,712	56,217	82,445	50,044	82,445
51250 Janitor	93	48	200	83	200
51300 Clothing and Linen	11,636	11,233	8,000	13,888	12,000
51350 Chemical and Medical	122,978	120,946	110,000	115,111	106,000
51800 Fuel & Oil	9,231	7,287	4,399	8,917	9,585
51850 Minor Tools	6,834	6,046	6,900	4,756	6,900
51980 IT Hardware	0	0	2,000	1,867	2,500
52050 Auto Parts	102	731	0	1,207	0
52050LABOR Auto Parts Labor	338	188	1,500	350	1,500
52120 Tires and Tubes Other	65	0	500	0	500
53100 Natural Gas	3,121	3,611	3,520	2,712	3,611
53150 Electricity	195,079	187,546	234,872	196,811	211,570
53200 Water and Sewer	2,817	2,658	3,164	2,223	2,657
<b>51000 Supplies</b>	<b>390,825</b>	<b>397,364</b>	<b>466,500</b>	<b>398,701</b>	<b>448,468</b>
61200 Postage	0	0	48	0	48
61400 Dues	1,390	2,396	2,500	2,022	2,500
61410 Tuition	8,246	23,253	17,000	16,337	17,000
68300 R & M - Improvements	52,613	63,756	55,000	64,573	52,000
68312 Other Improvement	137,483	147,536	107,500	147,742	107,500
68500 R & M - Streets	69,118	25,728	40,000	28,752	37,000
68650 Shop Equipment	1,939	1,941	5,000	1,638	5,000
68680 Other Equipment	25,091	30,877	21,000	23,656	21,000
68710 Auto Repair & Maint	1,537	0	4,000	0	1,000
69100 Rental Land & Buildings	563	580	1,000	580	1,000
69210 Rental City Equipment	578,868	573,782	549,408	549,408	554,370
69300 Leased Computer Software	0	111	0	111	0
<b>60000 Contractual Services</b>	<b>876,849</b>	<b>869,959</b>	<b>802,456</b>	<b>834,819</b>	<b>798,418</b>
71100 Insurance and Bonds	26,576	29,330	39,323	39,323	32,509
71250 Paid Claims	0	0	2,000	0	2,000
72000 Communication	296	0	0	0	0
75100 Travel	0	2,335	3,000	1,105	3,000
75300 Meals and Local	1,443	2,094	1,800	1,886	1,800
76000 Depreciation	1,888,660	1,974,139	2,126,649	1,988,917	2,016,637
77200 License and Permits	0	0	600	0	600
77470 Service Charges - Other	12,162	12,162	12,162	12,162	12,162
<b>70000 Other Charges</b>	<b>1,929,137</b>	<b>2,020,061</b>	<b>2,185,534</b>	<b>2,043,393</b>	<b>2,068,708</b>
84100 Auto-Rolling Stock & Equ	0	0	0	0	19,500
84310 Shop Equipment	0	0	0	0	41,000
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60,500</b>

City of Amarillo

Waste Water Collection

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
90100 Workorder Reimbursement	-214,730	-279,163	-150,000	-267,844	-150,000
90160 Other Departments	-9,269	0	-9,269	0	-9,269
<b>90000 Inter Reimbursements</b>	<b>-223,999</b>	<b>-279,163</b>	<b>-159,269</b>	<b>-267,844</b>	<b>-159,269</b>
<b>TEXPENSES Total Expenses</b>	<b>4,769,839</b>	<b>4,726,990</b>	<b>5,249,214</b>	<b>4,951,123</b>	<b>5,213,022</b>

### Employee Distribution By Position

**Entity:** 52240 - Waste Water Collection  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM340	ASSISTANT WASTEWATER COLL. SUPERINTENDENT
5.00	MGT345	WATER/SEWER FOREPERSON I
3.00	MGT930	WATER AND SEWER SUPERVISOR II
1.00	MGT931	WATER AND SEWER SUPERVISOR I
5.00	TEC120	UTILITY TECHNICIAN
1.00	TEC340	ODOR CONTROL TECHNICIAN
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH
3.00	TRD342	LIFT STATION MAINTENANCE MECHANIC II
14.00	TRD930	UTILITY WORKER
3.00	TRD954	UTILITY MAINTENANCE MECHANIC I
1.00	TRD960	UTILITY OPERATOR
<b>38.00</b>		



(52260, 52270)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 2,515,560	\$ 2,372,644	\$ 2,400,483
Supplies	1,469,717	1,978,379	1,692,912
Contractual Services	1,166,430	1,277,789	1,352,317
Other Charges	2,473,634	2,675,124	2,753,869
Capital Outlay	-	-	58,000
Operating Transfers	1,120	-	-
<b>Total Expenses</b>	<b>\$ 7,626,461</b>	<b>\$ 8,303,936</b>	<b>\$ 8,257,581</b>

## Mission

To operate the Wastewater Treatment plants to meet federal and state regulations in order to protect the public health and the environment.

## Strategic Approach

To provide the citizens of Amarillo with the most efficient and economical wastewater treatment possible pursuant to State and Federal Regulations.

The laboratory provides rapid and accurate analyses of water, wastewater, and bio-solids to any requesting City department by the use of approved methodologies. This facility provides a reliable source of water meeting and exceeding contract requirements for industrial cooling. This facility administers all applicable ordinances and regulations in a fair and responsible manner. It also promotes for the maximum use of reclaimed water and bio-solids while protecting the environment.

The Wastewater Treatment plants are engaged in the **Blueprint for Amarillo** through the **Fiscal Responsibility, Civic Pride** and **Best Practices** initiatives. The departments use maintenance funding to evaluate and prioritize repairs or replacements of the current infrastructure. Staff maintains all equipment and facilities to a professional level to enhance community appearance. The departments strive to incorporate **Best Practices** into all of its policies and procedures and focuses on providing a high quality effluent. The Texas Commission on Environmental Quality (TCEQ) is the regulating agency for water quality. Employees are required to be licensed through rigorous training and testing to ensure that a high quality effluent, that meets state and federal standards, is provided to protect the environment.

## Programs

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### Wastewater Treatment

**2019/20 Budget — \$8,257,581**

Provides treatment plant operations, reclaimed water reuse to industry, as well as bio-solids disposal to City residents, businesses and industries, so they can have environmentally safe wastewater disposal.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Number of Violations to Discharge Permit	0	0	0
Treatment plant capacity (MGD)	28	28	28
Wastewater treated (MGD)	17.3	16.9	17.2
Reclaimed water to XCEL (MG)	3,280	3,389	3,000
Effluent to L. Tanglewood & Creek (MG)	2,541	2,268	3,000
Biosolids to Landfill (Metric Tons)	1,068	1,151	1,500

#### **Hollywood Road:**

2018 Bi-Annual Texas Commission on Environmental Quality (TCEQ) completed with 0 demerits.

DMR-QA 38 Completed with 0 demerits.

In 2017 Hollywood Road had an average daily flow of 8.55 MGD, which is 71.3% of the 12 MGD treatment plant capacity.

#### **River Road:**

2018 Bi-Annual Texas Commission on Environmental Quality (TCEQ) completed with 0 demerits.

DMR-QA 38 Completed with 0 demerits.

In 2017 River Road had a daily average flow of 8.6 MGD which is 53.8 % of the 16 MGD treatment plant capacity.

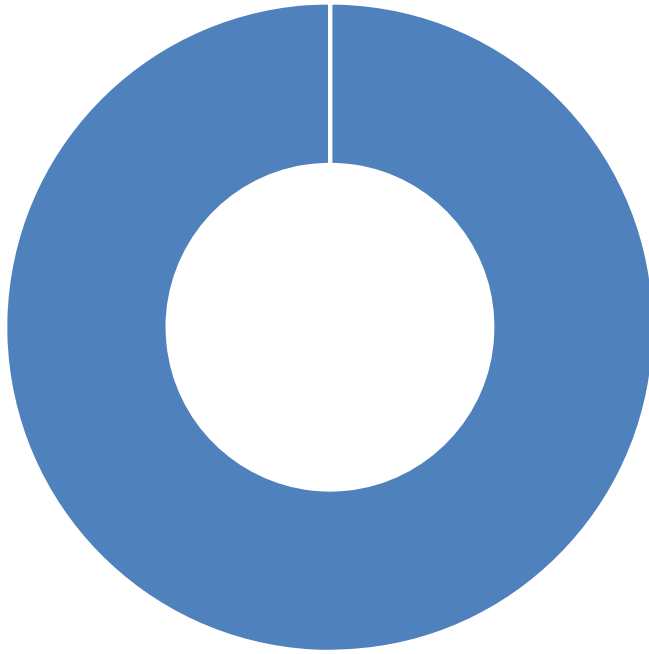
## Authorized Positions

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	49	43	43
Part-time Positions	4	4	4
<b>Total Positions</b>	<b>53</b>	<b>47</b>	<b>47</b>

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**Total Wastewater Treatment 2019/20 Budget — \$8,257,581**



■ Wastewater Treatment

City of Amarillo

River Road Water Reclamation

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
37410 Miscellaneous Revenue	1,693	0	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>1,693</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>1,693</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
41100 Salaries and Wages	764,225	770,579	717,628	686,700	715,222
41300 Incentive	45,010	50,006	39,900	36,474	37,200
41620 Unscheduled	54,950	63,477	40,000	58,000	40,000
41820T Health Insurance	195,925	218,213	212,323	202,917	226,459
41900 Life	379	385	350	339	350
42010 Social Security - Medica	11,836	12,041	10,984	10,547	10,910
42020 Social Security - OASDI	50,159	51,487	46,518	44,834	46,202
42110 TMRS	193,423	135,953	91,871	90,882	90,931
42115 OPEB Funding	20,853	12,745	18,232	18,045	18,108
42300 State Unemployment	1,323	1,271	1,063	1,312	1,063
42400 Workers Compensation	20,803	21,500	20,508	19,246	20,362
42550 Communications Allowance	1,203	1,204	1,200	1,198	1,200
42560 Change in Sick and Annua	31,398	-19,700	0	0	0
<b>41000 Personal Services</b>	<b>1,391,488</b>	<b>1,319,163</b>	<b>1,200,578</b>	<b>1,170,491</b>	<b>1,208,008</b>
51110 Office Expense	2,634	1,308	2,000	2,000	2,000
51115 Employee Recognition Pro	0	0	0	23	0
51200 Operating	43,719	33,455	35,000	38,000	35,000
51250 Janitor	8,428	3,722	4,500	3,900	4,500
51300 Clothing and Linen	5,777	6,210	8,000	9,300	8,000
51350 Chemical and Medical	48,308	62,289	50,000	65,000	50,000
51400 Photographic	0	198	300	0	300
51450 Botany & Agrigulture	2,000	16	2,070	1,000	2,070
51700 Education	3,258	637	1,000	550	1,000
51800 Fuel & Oil	18,062	17,323	23,605	19,850	21,338
51850 Minor Tools	2,729	3,677	4,000	4,000	4,000
51950 Minor Office Equipment	1,126	917	1,000	1,000	1,000
52050 Auto Parts	103	694	500	694	500
52050LABOR Auto Parts Labor	375	475	500	500	500
52120 Tires and Tubes Other	3,565	1,689	4,000	8,500	4,000
53100 Natural Gas	61,679	55,549	62,097	24,202	55,550
53150 Electricity	555,386	515,148	688,132	460,076	515,150
<b>51000 Supplies</b>	<b>757,149</b>	<b>703,307</b>	<b>886,704</b>	<b>638,596</b>	<b>704,908</b>
61100 Communications Billing	0	0	0	2,100	0
61200 Postage	11	102	840	110	840
61300 Advertising	0	0	1,758	0	1,758
61400 Dues	60	1,330	2,000	1,500	2,000
61410 Tuition	1,807	7,797	6,500	7,500	6,500
62000 Professional	17,511	14,641	13,500	15,000	13,500
67320 Extermination	360	330	450	600	450
67500 Laundry	188	192	250	884	250
68100 R & M - Building	36,721	34,372	35,000	28,000	35,000
68300 R & M - Improvements	82,465	274,855	356,792	356,792	356,792
68312 Other Improvement	36,216	23,569	45,000	51,382	45,000
68610 Office Equipment	0	150	150	150	0
68615 Misc. Fuel Powered Equi	1,912	1,394	2,200	1,045	2,350
68640 Machinery	10,064	3,913	20,000	809	20,000
68650 Shop Equipment	1,114	92	2,000	1,116	2,000
68680 Other Equipment	9,988	21,097	19,000	32,201	19,000
68710 Auto Repair & Maint	381	0	500	240	500
69210 Rental City Equipment	85,971	86,286	85,970	85,971	89,751
69220 Rental Other Equipment	0	0	0	1,305	0
69300 Leased Computer Software	0	0	2,000	0	2,000
<b>60000 Contractual Services</b>	<b>284,769</b>	<b>470,119</b>	<b>593,910</b>	<b>586,704</b>	<b>597,691</b>
71100 Insurance and Bonds	39,162	53,405	81,681	81,681	55,130
72000 Communication	0	175	1,500	175	1,500
75100 Travel	0	0	3,000	1,417	3,000

City of Amarillo

River Road Water Reclamation

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
75300 Meals and Local	209	663	700	537	700
76000 Depreciation	714,197	770,473	747,273	771,760	883,119
77200 License and Permits	96,947	96,935	100,000	96,269	100,000
77730 Solid Waste	6,767	0	8,000	0	8,000
<b>70000 Other Charges</b>	<b>857,282</b>	<b>921,651</b>	<b>942,154</b>	<b>951,839</b>	<b>1,051,449</b>
84200 Machinery General	0	0	0	0	58,000
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>58,000</b>
92120 Information Services	0	1,120	0	1,120	0
<b>92000 Operating Transfers</b>	<b>0</b>	<b>1,120</b>	<b>0</b>	<b>1,120</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>3,290,688</b>	<b>3,415,360</b>	<b>3,623,346</b>	<b>3,348,750</b>	<b>3,620,055</b>



### Employee Distribution By Position

**Entity:** 52260 - River Road Water Reclamation  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM165	WATER RECLAMATION FACILITY MANAGER
2.00	HRL930	UTILITY WORKER
1.00	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON
1.00	MGT941	OPERATIONS CONTROL SUPERVISOR
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH
1.00	TEC942	PROCESS CONTROL TECHNICIAN
1.00	TRD910	CUSTODIAN I
2.00	TRD930	UTILITY WORKER
1.00	TRD951	EQUIPMENT OPERATOR III
3.00	TRD957	UTILITY MAINTENANCE MECHANIC III
9.00	TRD966	TREATMENT PLANT OPERATOR III
<b>23.00</b>		

City of Amarillo

Hollywood Road Waste Water Tre

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
34045 Liq. Waste Disp. Fee	80	0	0	0	0
<b>34000 Utility Sales &amp; Services</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
41100 Salaries and Wages	718,563	721,469	727,702	710,527	733,208
41300 Incentive	30,746	29,939	29,100	25,346	25,200
41620 Unscheduled	71,287	43,295	35,000	41,293	35,000
41820T Health Insurance	182,057	182,469	189,113	188,712	207,327
41900 Life	392	387	367	356	367
42010 Social Security - Medica	11,322	10,942	10,974	10,684	10,997
42020 Social Security - OASDI	48,410	46,491	46,510	45,444	46,610
42110 TMRS	194,279	122,393	91,855	91,817	91,734
42115 OPEB Funding	19,970	11,232	18,229	18,230	18,268
42300 State Unemployment	1,502	1,460	1,206	1,325	1,108
42400 Workers Compensation	20,413	20,409	20,810	20,632	21,456
42550 Communications Allowance	1,203	1,204	1,200	1,198	1,200
42560 Change in Sick and Annua	-26,836	4,707	0	0	0
<b>41000 Personal Services</b>	<b>1,273,308</b>	<b>1,196,397</b>	<b>1,172,066</b>	<b>1,155,564</b>	<b>1,192,475</b>
51110 Office Expense	2,966	1,019	2,000	1,500	2,000
51200 Operating	34,336	41,207	38,000	38,000	45,000
51250 Janitor	3,980	2,544	4,000	3,500	4,000
51300 Clothing and Linen	7,726	7,410	7,600	7,500	7,600
51350 Chemical and Medical	172,054	140,403	170,000	165,000	170,000
51450 Botany & Agrigulture	434	573	950	800	950
51700 Education	312	458	800	600	800
51800 Fuel & Oil	26,797	27,040	29,465	41,475	44,585
51850 Minor Tools	3,328	3,851	4,000	4,000	4,000
51950 Minor Office Equipment	739	794	900	900	900
52050 Auto Parts	112	697	500	421	500
52050LABOR Auto Parts Labor	175	575	1,500	550	1,500
52120 Tires and Tubes Other	1,920	4,604	10,000	7,500	10,000
53100 Natural Gas	51,022	81,964	155,342	58,229	81,964
53150 Electricity	521,852	453,269	666,618	571,354	614,205
<b>51000 Supplies</b>	<b>827,754</b>	<b>766,410</b>	<b>1,091,675</b>	<b>901,329</b>	<b>988,004</b>
61100 Communications Billing	0	875	2,400	2,100	2,400
61200 Postage	0	55	50	56	50
61400 Dues	2,070	1,030	2,000	1,200	2,000
61410 Tuition	7,178	7,181	7,500	7,500	10,000
62000 Professional	10,609	12,309	16,000	16,000	20,000
67320 Extermination	360	380	400	600	600
67500 Laundry	741	901	950	900	950
68100 R & M - Building	17,246	35,650	30,000	30,000	35,000
68300 R & M - Improvements	148,764	424,152	400,000	400,000	357,913
68312 Other Improvement	76,299	56,079	55,000	55,000	155,000
68610 Office Equipment	53	20	325	250	325
68615 Misc. Fuel Powered Equi	1,620	2,937	5,000	4,000	5,000
68630 Dumpster Boxes	9,300	925	10,000	10,000	10,000
68640 Machinery	2,585	768	5,000	4,500	5,000
68650 Shop Equipment	2,348	9,389	5,000	5,000	5,000
68680 Other Equipment	4,581	18,017	15,000	15,000	15,000
68710 Auto Repair & Maint	14,394	7,388	10,000	10,000	10,000
69210 Rental City Equipment	118,254	118,254	118,254	118,254	119,388
69220 Rental Other Equipment	714	0	1,000	0	1,000
<b>60000 Contractual Services</b>	<b>417,117</b>	<b>696,311</b>	<b>683,879</b>	<b>680,359</b>	<b>754,626</b>
71100 Insurance and Bonds	53,398	76,446	117,798	117,798	75,893
72000 Communication	0	350	2,000	1,000	2,000
75100 Travel	2,530	64	4,000	4,000	4,000
75300 Meals and Local	592	393	500	500	500
76000 Depreciation	1,412,063	1,407,760	1,403,672	1,413,175	1,415,028
77200 License and Permits	65,668	66,971	70,000	70,000	70,000

City of Amarillo

Hollywood Road Waste Water Tre

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
77730 Solid Waste	117,870	0	135,000	135,000	135,000
<b>70000 Other Charges</b>	<b>1,652,120</b>	<b>1,551,984</b>	<b>1,732,970</b>	<b>1,741,473</b>	<b>1,702,421</b>
<b>TEXPENSES Total Expenses</b>	<b>4,170,299</b>	<b>4,211,101</b>	<b>4,680,590</b>	<b>4,478,725</b>	<b>4,637,526</b>

### Employee Distribution By Position

**Entity:** 52270 - Hollywood Road Waste Water Tre  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM165	WATER RECLAMATION FACILITY MANAGER
2.00	HRL930	UTILITY WORKER
1.00	MGT910	TREATMENT PLANT MAINTENANCE FOREPERSON
1.00	MGT941	OPERATIONS CONTROL SUPERVISOR
1.00	TEC930	ELECTRONICS/INSTRUMENTATION TECH
1.00	TEC942	PROCESS CONTROL TECHNICIAN
1.00	TRD910	CUSTODIAN I
3.00	TRD930	UTILITY WORKER
1.00	TRD950	EQUIPMENT OPERATOR II
1.00	TRD951	EQUIPMENT OPERATOR III
2.00	TRD957	UTILITY MAINTENANCE MECHANIC III
9.00	TRD966	TREATMENT PLANT OPERATOR III
<b>24.00</b>		





(52281)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 1,154,144	\$ 1,275,395	\$ 1,239,022
Supplies	192,173	221,490	225,591
Contractual Services	147,837	297,339	299,030
Other Charges	126,263	311,932	198,101
Capital Outlay	17,207	20,500	16,600
Inter Reimbursements	(17,541)	(39,780)	(39,780)
<b>Total Expenses</b>	<b>\$ 1,620,083</b>	<b>\$ 2,086,876</b>	<b>\$ 1,938,564</b>

## Mission

To complete regulatory requirements, and provide analytical services needed by many City departments/divisions through an Environmental Quality Division. The mission is collectively one of protection for citizens, the City, and the Environment.

## Strategic Approach

To maintain a professional staff which requires a high degree of responsibility, pride, and dedication in the field of their expertise.

The Laboratory Administration Division is active in **Best Practices** with the Texas Commission on Environmental Quality (TCEQ) National Environmental Laboratory Accreditation Conference (NELAC) **Accreditation** for bacteriology in place. This includes fully accredited analysts and methods. A TCEQ approved Pretreatment Program is also maintained. The Stormwater Quality Program includes and maintains a TCEQ MS4 Permit. Recently the new Household Hazardous Waste Program (HHW), which is approved by the State of Texas, was completed and installed. Laboratory Administration is active in the new City workforce **Safety** Initiative by maintaining 42 Job Safety Analysis documents (JSA's) for the division. Laboratory Administration provides services to other departments/divisions and supports the citizens of Amarillo for their concerns. Operations in the Environmental Laboratory Program are very active with cutting edge **Technology** which is used in methods and complex instruments. The output of this **Technology** ensures **Public Safety** of Drinking Water and various waste management systems. **Excellence in Communication** is continually provided to the Public, the Regulatory Sector, and the News Media. This division has a City of Amarillo internet presence with the Stormwater Quality Program, the Pretreatment Program, the HHW Program, and the Environmental Laboratory. All of these are located on the Amarillo.Gov homepage with good explanations of the programs and details of how State & Federal law is interfaced with the programs. Laboratory Administration provides Safe Drinking Water **Customer Service** needed by requesting citizens, City departments/divisions, and private businesses.

**Economic Development** is helped by providing active analysis and historical data concerning the quality of our Drinking water and the status of our Wastewater. We also provide guidance and data in the process of **Infrastructure** development in Water Treatment, Wastewater Treatment, Stormwater Quality, and Wastewater Collection Systems. Laboratory Administration is directly involved to ensure these changes are adequate, correct, and meet the needs of the various State Regulatory Programs. Our work is directly involved in ensuring private Industrial Waste Facilities maintain good housekeeping under their permits which are issued by Laboratory Administration. The Stormwater Quality Program supports **Civic Pride** by ensuring sediment, erosion, and construction debris do not leave construction and industrial sites. These sites have State required SWP3 plans and are inspected by this program to ensure good housekeeping procedures provide **Amarillo Beautification**.

## Programs

### Administration & Support

#### 2019/20 Budget — \$184,625

This Program is responsible for completion of 23,664 required administrative documents including permits, manifests, laboratory reports, credit card purchases, memos, deposits/cash reports, requisitions, payment vouchers, chemical inventory, and others as required by different work groups.

*Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Administrative Documents Managed	23,664	24,847	26,089

### Environmental Laboratory Program

#### 2019/20 Budget — \$792,916

This Program is an in-house Central Laboratory operation for the City of Amarillo. Analytical laboratory support is provided to many City departments & divisions. Currently this work includes approximately 68,000 parameter results within 18,564 samples with a commercial value of \$1,904,000 per year. Growth in samples processed currently averages 1.41% per year. We provide high quality analytical services to all requesting departments & divisions in a timely manner with the lowest cost to the City.

*Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Total Samples analyzed	18,564	18,850	19,140

### Industrial Waste/Pretreatment Program

#### 2019/20 Budget — \$280,825

This Program manages 16 significant industries with Industrial Waste Permits. This includes monthly sampling, inspections, permitting, and reporting in a timely and professional manner. We meet and exceed all requirements of the TCEQ approved Pretreatment Program and the permits of both Wastewater Treatment Plants.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Industries Managed under Permits	16	17	19

**Stormwater Quality Program  
2019/20 Budget — \$407,633**

This Program manages 105 regulated industries. This includes sampling, inspections, and reporting. The primary City Playa Lakes are also monitored for pollution routinely. Operation and maintenance of the State/Federal MS4 Permit issued to the City is continual, and renews in a five year cycle. We professionally maintain the Program to meet the Stormwater Quality MS4 Permit, the Construction General Permit, and the Industrial General Permit.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Industries Managed under Permits	105	104	108

**Chemical Inventory Program  
2019/20 Budget — \$53,687**

This Program manages 8,785 chemical items within 112 City departments & divisions and generates the Texas Tier Two Report annually. The Annual Chemical Inventory for all City departments & divisions is conducted by this Program each year in December. The results of the 112 inventories are checked for accuracy and completeness to support generation of the primary Annual Texas Tier II Report. Interim Tier II Reports may be required at different times during the year if needed. Performance for the Program is measured by time of response, completeness, and accuracy of the data presented to TCEQ.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Chemical Items Managed	8,785	8,961	9,140

**NELAC Drinking Water Bacteriology Program  
2019/20 Budget — \$202,359**

This Program analyzes 9,591 Drinking Water samples per year to protect over 250,000 people in 275 cities and entities in the upper Panhandle Region. Regional Bottled Water companies are also supported. We maintain TCEQ NELAC Accreditation for bacteriology, and provide the State with all applicable reports in a timely and accurate manner. Applied growth factor is 1.41% per year.



*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Bacteriology Samples Processed	9,591	9,735	9,881

**Household Hazardous Waste Program  
2019/20 Budget — \$16,519**

This Program processes 8,764 pounds of Chemical products delivered by the residential Public per year, and completes annual State reporting. We process all hazardous waste items received from the residential Public in a safe and accountable manner. Many products which are safe for consumer use are recycled back to the Public free of charge. Those products which are dangerous or may be banned from use are shipped to a Hazardous Waste Disposal Site.

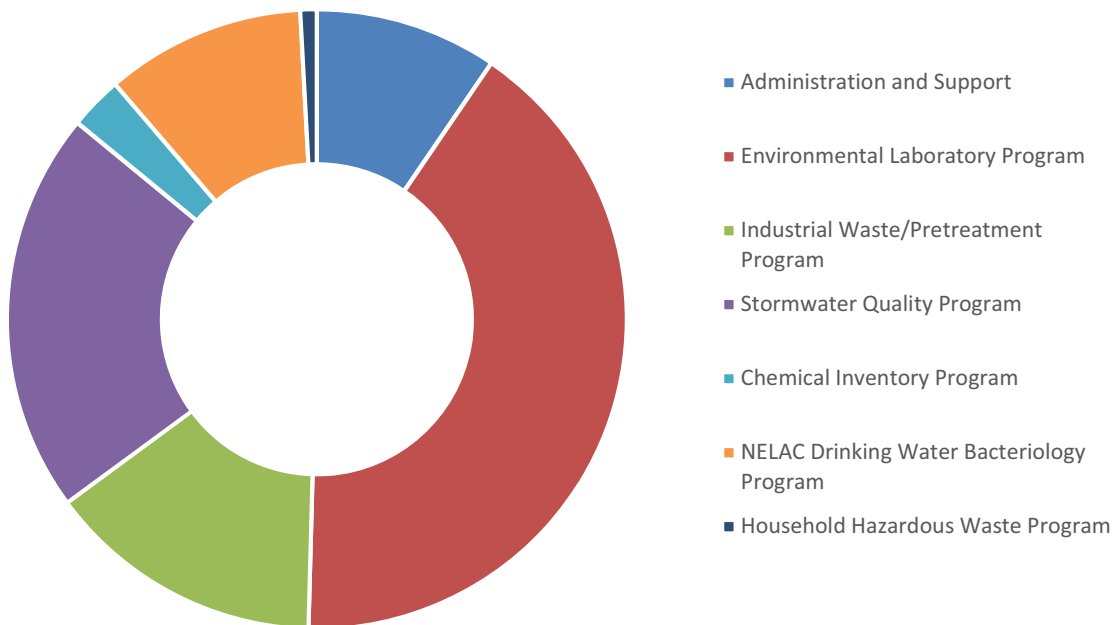
*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Pounds of Chemicals Managed	8,764	9,000	9,270

**Authorized Positions**

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	22	21	21
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>22</b>	<b>21</b>	<b>21</b>

**Total Environmental Laboratory 2019/20 Budget — \$1,938,564**



City of Amarillo

Laboratory Admin

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
31615 Grease Trap Permits	0	0	0	88,157	92,225
31650 Group Care	0	0	92,225	0	0
<b>31400 Business License and Per</b>	<b>0</b>	<b>0</b>	<b>92,225</b>	<b>88,157</b>	<b>92,225</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>0</b>	<b>92,225</b>	<b>88,157</b>	<b>92,225</b>
41100 Salaries and Wages	714,030	741,240	818,650	845,541	790,850
41300 Incentive	44,220	47,556	42,300	40,554	36,300
41620 Unscheduled	3,434	3,936	5,000	2,931	5,000
41820T Health Insurance	145,249	168,863	201,088	198,324	207,327
41900 Life	283	308	350	356	350
42010 Social Security - Medica	10,570	10,948	12,481	12,620	11,994
42020 Social Security - OASDI	45,194	46,812	53,368	53,961	51,283
42110 TMRS	179,816	120,410	105,530	108,661	100,933
42115 OPEB Funding	18,509	12,847	20,917	21,579	20,100
42300 State Unemployment	926	930	1,250	1,318	1,023
42400 Workers Compensation	13,033	13,932	14,462	14,599	13,862
42510 Car Allowance	0	0	0	910	0
42550 Communications Allowance	0	0	0	229	0
42560 Change in Sick and Annu	5,512	-13,639	0	0	0
<b>41000 Personal Services</b>	<b>1,180,776</b>	<b>1,154,144</b>	<b>1,275,395</b>	<b>1,301,582</b>	<b>1,239,022</b>
51110 Office Expense	11,311	10,522	10,694	11,031	10,694
51200 Operating	47,787	84,582	79,521	86,989	86,989
51250 Janitor	3,539	3,417	4,185	3,535	5,000
51300 Clothing and Linen	3,175	3,507	3,281	3,685	3,218
51350 Chemical and Medical	59,123	61,144	83,240	66,629	83,240
51400 Photographic	0	0	100	0	100
51450 Botany & Agrigulture	0	0	100	0	100
51700 Education	750	374	750	389	750
51850 Minor Tools	2,618	1,207	5,700	1,455	3,300
51950 Minor Office Equipment	966	2,274	3,977	3,126	3,977
51980 IT Hardware	10,069	0	0	0	0
52050 Auto Parts	0	4	0	4	0
53100 Natural Gas	3,328	4,373	4,596	3,554	4,374
53150 Electricity	15,356	16,253	19,750	16,843	18,108
53200 Water and Sewer	4,528	4,445	4,596	4,426	4,741
55100 Publications	70	70	1,000	70	1,000
<b>51000 Supplies</b>	<b>162,620</b>	<b>192,173</b>	<b>221,490</b>	<b>201,735</b>	<b>225,591</b>
61200 Postage	6,100	4,104	6,480	3,661	6,480
61300 Advertising	158	84	2,000	1,111	2,000
61400 Dues	1,684	2,354	4,000	2,915	4,000
61410 Tuition	2,734	6,305	7,871	4,291	7,871
62000 Professional	5,703	10,201	10,000	6,992	18,000
67320 Extermination	360	330	360	300	360
67500 Laundry	276	279	350	282	350
68100 R & M - Building	4,882	9,675	17,000	8,261	17,000
68300 R & M - Improvements	311	355	101,250	101,250	101,250
68610 Office Equipment	0	0	400	0	400
68680 Other Equipment	68,560	65,417	81,732	81,732	81,732
69210 Rental City Equipment	46,438	48,732	65,546	59,177	59,237
69220 Rental Other Equipment	0	0	350	0	350
<b>60000 Contractual Services</b>	<b>137,204</b>	<b>147,837</b>	<b>297,339</b>	<b>269,972</b>	<b>299,030</b>
71100 Insurance and Bonds	11,799	13,157	16,628	16,628	16,087
71240 Retiree Insurance From	6,384	0	0	0	0
72000 Communication	13	12,207	2,000	12,190	12,000
75100 Travel	4,062	1,679	9,500	1,092	9,500
75300 Meals and Local	768	851	1,400	1,072	1,400
76000 Depreciation	93,033	92,738	155,969	85,066	153,330
77200 License and Permits	3,298	5,631	5,784	3,410	5,784
77470 Service Charges - Other	0	0	120,650	50,047	0
77730 Solid Waste	-17,541	0	0	0	0

City of Amarillo

Laboratory Admin

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
78210 Cash Over/Short	45	0	0	0	0
<b>70000 Other Charges</b>	<b>101,860</b>	<b>126,263</b>	<b>311,931</b>	<b>169,505</b>	<b>198,101</b>
84910 Other Equipment	0	17,207	20,500	8,579	16,600
<b>80000 Capital Outlay</b>	<b>0</b>	<b>17,207</b>	<b>20,500</b>	<b>8,579</b>	<b>16,600</b>
90160 Other Departments	-10,830	-17,541	-39,780	-17,541	-39,780
<b>90000 Inter Reimbursements</b>	<b>-10,830</b>	<b>-17,541</b>	<b>-39,780</b>	<b>-17,541</b>	<b>-39,780</b>
<b>TEXPENSES Total Expenses</b>	<b>1,571,630</b>	<b>1,620,083</b>	<b>2,086,876</b>	<b>1,933,832</b>	<b>1,938,564</b>

## Employee Distribution By Position

**Entity:** 52281 - Laboratory Admin  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM355	CHIEF CHEMIST: ENVIRONMENTAL PROGRAMS MANAGER
1.00	ADM551	ENVIRONMENTAL ADMINISTRATOR
1.00	CLR130	ADMINISTRATIVE SUPERVISOR
1.00	CLR405	ADMINISTRATIVE ASSISTANT II
1.00	PRF350	ENVIRONMENTAL CHEMIST
2.00	PRF351	CHEMIST I
2.00	PRF352	CHEMIST II
2.00	PRF353	CHEMIST III
1.00	TEC335	INDUSTRIAL WASTE SUPERVISOR
2.00	TEC555	ENVIRONMENTAL TECHNICIAN
1.00	TEC928	STORM WATER SUPERVISOR
1.00	TEC943	BACTERIOLOGY TECHNICIAN
1.00	TEC945	WATER BACTERIOLOGIST
1.00	TRD047	CUSTODIAN II
1.00	TRD350	INDUSTRIAL WASTE INSPECTOR
2.00	TRD351	STORM WATER INSPECTOR
<b>21.00</b>		





(1431)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 5,135,794	\$ 5,212,782	\$ 5,868,777
Supplies	512,277	720,190	203,598
Contractual Services	4,671,653	4,194,966	5,408,163
Other Charges	63,176	72,580	70,009
Capital Outlay	2,277	130,000	560,000
<b>Total Expenses</b>	<b>\$ 10,385,177</b>	<b>\$ 10,330,518</b>	<b>\$ 12,110,547</b>

## Mission

The City of Amarillo Solid Waste Collection Division provides for the safe and efficient collection of residential and commercial solid waste within the City limits. The Solid Waste Collection Division ensures the health, safety, and welfare of residents, commercial customers, and employees while acting in compliance with state regulations and Amarillo Municipal Ordinances.

## Strategic Approach

The City Solid Waste Collection Division utilizes a fully automated, containerized trash collection system for the majority of residential and commercial customers. Residents who have dumpsters in front of their homes, those with dead-end alleys or safety concerns, and some customers currently receiving curbside hand collection are receiving curbside cart collection. Other residents in specific neighborhoods without alleys have curbside hand-pickup collection of their solid waste; however, most will be transitioning to curbside cart collection within this budget year. The City of Amarillo also has a curbside big/bulky collection program as well as coordinated alley collection program for limbs and big/bulky items. The existing multiple program operation strives to maintain **Civic Pride** by providing many solid waste collection services for the public in accordance with **Best Practices**.

## Programs

### Division Administration/Support 2019/20 Budget — \$582,460

Administration/Support is responsible for management of the multi-faceted Solid Waste Collection Division.

## Residential Collection Services 2019/20 Budget — \$5,821,136

Currently, the City of Amarillo provides residential collection using side-load dumpsters, curbside cart collection, as well as curb-side bag collection in neighborhoods without alleys. The automated curbside cart service is for customers with dumpsters in front of their homes, those with dead-end alleys or safety concerns, and some customers who currently receive curbside hand collection.

Each 3-cubic-yard, side-loader dumpster for solid waste disposal, will generally serve three to five households. At present, there are approximately 19,060 of the 3-cubic-yard, side-loader dumpsters serving approximately 63,303 residences within the City limits.

### Workload Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
<b>Single Family Residential – Alley and Street Dumpsters*</b>			
Households	56,679	57,655	58,055
Cost of Service per Month	N/A	\$16.41	\$17.17
<b>Single Family Residential – Curbside Manual*</b>			
Households	4,004	2,930	648
Cost of Service per Month	N/A	\$32.29	\$40.11
<b>Single Family Residential – Curb Cart*</b>			
Households	N/A	2,718	5,000
Cost of Service per Month**	N/A	\$16.41	\$17.17
Total Residential Customers	60,683	63,303	63,703
Monthly Solid Waste Rate***	\$15.40	\$15.59	\$17.33

\*Counts are from CAFR, Costs from Solid Waste Study 2017

\*\*Conservative estimate considering only 30% route density. Costs decrease with higher density.

\*\*\*Includes additional 3 big & bulky crews, and 2 chipper crews

### Performance Measures/Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Residential Collection Overtime Hours (goal to reduce by 5%)	6,387	6,200	5,580

## Recycling Centers 2019/20 Budget — \$64,590

City Staff clean and maintain the five Household Collection Sites located in the City. The centers accept used motor oil, oil filters, tin cans, and aluminum cans. The recycling centers are cleaned and the oil filters removed at least twice per week by the Chipper Crew personnel.

The City is currently participating in a no-cost recycling pilot program to gauge the public’s interest in a full time recycling program for cardboard. The pilot ends summer 2019 and staff will evaluate the viability of a permanent program.

**Big & Bulky Collection Crews and Chipper Crews  
2019/20 Budget — \$1,915,773**

The Curbside Big & Bulky program allows customers to contact the Solid Waste Collection Division to schedule a pick up of big & bulky items from their curb. Once a customer calls Solid Waste, they are given a date to set out their items and the crew collects them from their curb. The City operates eight Lightning Loader trucks with six crews available to collect the large bulky items from the curb, upon citizen request.

Four Chipper Crews collect the brush as well as the big and bulky within the alleys, primarily driven by citizen request. Crews clean the entire alley when responding to a citizen request. When the Big & Bulky Collection Crews have finished all curbside requests, they divert their efforts to alleys as well.

*Workload Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Alley Cleanup Requests (% completed)	5,323 (83.1%)	5,500 (100%)	6,050 (100%)
Curbside Big & Bulky Pickup Requests (% completed)	11,701 (99.9%)	14,000 (100%)	16,800 (100%)

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Time to respond to Alley Clean-up requests (goal to reduce by 25%)	N/A	15 weeks	11 weeks

**Brush Sites & Composting  
2019/20 Budget — \$349,476**

The City of Amarillo operates two brush sites for residents to dispose of their tree limbs and brush. The brush and limbs at these two locations will be processed and transferred to the compost facility at the City of Amarillo Landfill.

The brush sites provide organic material needed for the compost site at the landfill. The compost facility is another year away from having quality compost available for sale, but will utilize the materials collected from the City’s brush sites to grow this program. The compost site will allow the citizens and businesses of Amarillo to divert waste from the Landfill to the compost site, expanding the life our the Landfill.



*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total cubic yards of ground wood chips (goal is to increase the total cubic yards of ground wood chips diverted from the Landfill by 5%)	32,836	34,478	36,201

**Dumpster and Cart Paint and Repair Operation  
2019/20 Budget — \$1,281,411**

The Solid Waste Collection Division operates a container repair and painting operation.

*Workload Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Dumpster Service Requests	3,203	3,850	2,475
Dumpsters Repaired	5,441	2,506	1,680
Dumpsters Replaced	1,502	894	795

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Number of Days to Repair Lids (goal to decrease by 10%)	N/A	16	14
Number of Days to Perform Minor Repair Requests (goal to decrease by 10%)	N/A	37	33

**Commercial Collection Services  
2019/20 Budget — \$2,095,701**

The City's Commercial Collection Services provide service to approximately 6,484 business customers using either 8-cubic-yard front loading containers or 3-cubic-yard side loading dumpsters. Smaller businesses and apartment complexes utilize the smaller 3-cubic-yard side loading containers. Due to very competitive pricing from private commercial haulers with three year term contracts and national chain service agreements, the commercial collection service has seen a decrease in customers and service from past years.

*Workload Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Commercial 3-CY customers (3+ times per week)	2,721	2,721	2,500
Commercial 8-CY customers	953	953	970

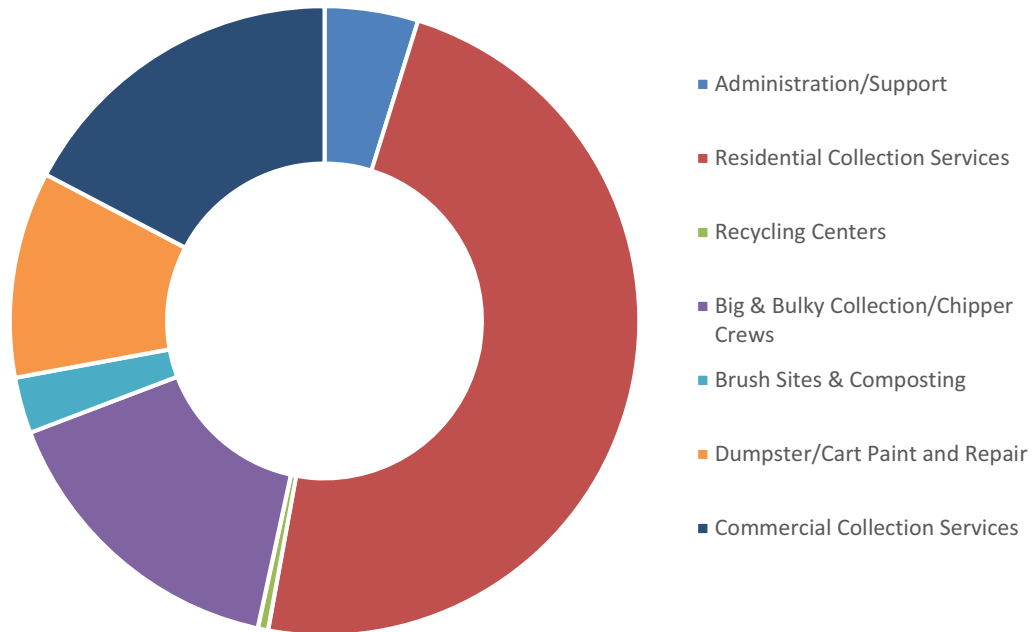
*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Vehicle Idle Time in Hours (goal to decrease by 10%)	N/A	81.50	73.34
OSHA Reportable Accidents/Incidents (goal to decrease by 5%)	N/A	29	27

## Authorized Positions

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	103	103	110
Part-time Positions	2	2	2
<b>Total Positions</b>	<b>105</b>	<b>105</b>	<b>112</b>

## Total Solid Waste Collection 2019/20 Budget — \$12,110,547



City of Amarillo

Solid Waste Collection

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
31800 Other Business Licenses	1,400	600	1,000	-205	1,000
<b>31400 Business License and Per</b>	<b>1,400</b>	<b>600</b>	<b>1,000</b>	<b>-205</b>	<b>1,000</b>
33510 Collection and Disposal	17,331,921	17,501,581	17,638,000	17,400,000	18,999,631
33515 SW Commercial Permit Fee	0	0	375,000	25,870	375,000
33530 Recyclable	58,304	59,880	61,000	52,669	61,000
<b>33500 Sanitation</b>	<b>17,390,225</b>	<b>17,561,461</b>	<b>18,074,000</b>	<b>17,478,539</b>	<b>19,435,631</b>
35215 Forfeited Disc-Sanitat	412,515	401,804	405,000	380,983	405,000
<b>35000 Fines and Forfeitures</b>	<b>412,515</b>	<b>401,804</b>	<b>405,000</b>	<b>380,983</b>	<b>405,000</b>
35610 Grant In Aid – Federal	9,703	0	0	0	0
<b>35500 Other Governmental Reven</b>	<b>9,703</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>17,813,843</b>	<b>17,963,865</b>	<b>18,480,000</b>	<b>17,859,317</b>	<b>19,841,631</b>
41100 Salaries and Wages	3,118,610	3,050,738	3,183,795	3,339,098	3,372,279
41300 Incentive	75,620	66,824	66,600	69,541	70,800
41620 Unscheduled	180,912	241,774	30,000	159,665	30,000
41820T Health Insurance	846,859	822,850	944,231	959,339	1,024,388
41900 Life	1,661	1,631	1,718	1,729	1,718
42010 Social Security - Medica	46,280	46,065	49,091	48,834	49,925
42020 Social Security - OASDI	195,033	196,968	208,970	208,262	212,536
42110 TMRS	384,563	413,203	414,555	423,008	420,142
42115 OPEB Funding	81,061	81,760	81,903	83,771	83,300
42300 State Unemployment	5,567	5,716	5,101	6,089	5,101
42400 Workers Compensation	204,883	202,849	220,218	227,957	227,409
42510 Car Allowance	3,008	2,053	3,000	0	0
42520 Uniform/Clothing Allowan	0	148	0	0	0
42530 Moving Expense	3,000	0	0	0	0
42550 Communications Allowance	3,650	3,216	3,600	2,775	3,600
PSCHG Personal Svcs Changes	0	0	0	0	367,579
<b>41000 Personal Services</b>	<b>5,150,705</b>	<b>5,135,794</b>	<b>5,212,782</b>	<b>5,530,066</b>	<b>5,868,777</b>
51110 Office Expense	8,613	51,662	2,900	46,436	2,900
51115 Employee Recognition Pro	1,807	710	1,450	880	1,450
51120 Safety Program	9,639	8,861	27,200	9,212	27,200
51200 Operating	26,387	40,770	80,900	58,944	80,900
51300 Clothing and Linen	19,242	26,920	16,250	31,188	16,250
51350 Chemical and Medical	0	24	950	10	950
51750 Recyclable	70,870	52,790	36,000	56,088	36,000
51800 Fuel & Oil	0	15	0	28	30
51850 Minor Tools	14,145	237,579	465,767	8,000	10,000
51950 Minor Office Equipment	3,729	1,883	0	236	0
52050 Auto Parts	29	7,265	150	8,378	150
52050LABOR Auto Parts Labor	100	375	0	688	0
52110 Tires and Tubes Buses	0	0	375	0	375
52120 Tires and Tubes Other	0	2,550	375	0	375
52200 Trash Bags	78,451	80,526	87,000	80,526	26,512
53150 Electricity	873	348	873	471	506
<b>51000 Supplies</b>	<b>233,887</b>	<b>512,277</b>	<b>720,190</b>	<b>301,085</b>	<b>203,598</b>
61200 Postage	4,452	3,132	4,000	1,537	4,000
61400 Dues	536	629	530	654	530
61410 Tuition	853	15,889	3,000	14,253	3,000
61415 Safety Training	0	0	1,900	0	1,900
62000 Professional	17,852	331,087	0	314,883	0
68300 R & M - Improvements	658	2,348	6,058	1,971	6,058
68610 Office Equipment	0	2,866	0	2,866	0
68630 Dumpster Boxes	264,346	201,562	78,000	262,206	578,000
68640 Machinery	654	5,657	1,900	2,194	1,900
68650 Shop Equipment	0	0	1,500	0	1,500
69100 Rental Land & Buildings	20	0	20	0	20
69210 Rental City Equipment	4,135,920	4,108,483	4,098,058	4,485,273	4,811,255
<b>60000 Contractual Services</b>	<b>4,425,291</b>	<b>4,671,653</b>	<b>4,194,966</b>	<b>5,085,837</b>	<b>5,408,163</b>
71100 Insurance and Bonds	60,390	61,200	70,800	70,800	68,229

City of Amarillo

Solid Waste Collection

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
72000 Communication	0	89	0	620	0
75100 Travel	45	1,236	1,780	1,197	1,780
75200 Mileage	0	477	0	477	0
75300 Meals and Local	0	174	0	408	0
<b>70000 Other Charges</b>	<b>60,435</b>	<b>63,177</b>	<b>72,580</b>	<b>73,502</b>	<b>70,009</b>
84100 Auto-Rolling Stock & Equ	0	2,277	0	2,277	0
84310 Shop Equipment	0	0	0	16,263	0
84700 Info Tech Equipt - Softw	0	0	0	0	0
84910 Other Equipment	0	0	130,000	130,000	560,000
<b>80000 Capital Outlay</b>	<b>0</b>	<b>2,277</b>	<b>130,000</b>	<b>148,540</b>	<b>560,000</b>
<b>TEXPENSES Total Expenses</b>	<b>9,870,318</b>	<b>10,385,177</b>	<b>10,330,518</b>	<b>11,139,030</b>	<b>12,110,547</b>

**Employee Distribution By Position**

**Entity:** 1431 - Solid Waste Collection  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM240	SOLID WASTE SUPERINTENDENT
1.00	ADM241	ASSISTANT SOLID WASTE SUPERINTENDENT
1.00	CLR400	ADMINISTRATIVE ASSISTANT I
1.00	CLR410	ADMINISTRATIVE ASSISTANT III
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
2.00	HRL930	UTILITY WORKER
2.00	MGT240	SOLID WASTE SERVICE COORDINATOR
5.00	MGT241	ROUTE SUPERVISOR
1.00	MGT260	MAINTENANCE SHOP COORDINATOR
1.00	TEC560	SOLID WASTE SERVICE TECHNICIAN
1.00	TEC915	ASSISTANT SOLID WASTE SERVICE COORDINATOR
2.00	TRD240	WELDER I
1.00	TRD241	WELDER II
15.00	TRD930	UTILITY WORKER
53.00	TRD952	SOLID WASTE EQUIPMENT OPERATOR I
17.00	TRD953	SOLID WASTE EQUIPMENT OPERATOR II
<b>105.00</b>		

**Reclassifications**

Head-count	Class Code	Current Position	Pay Grade	Head-count	Class Code	Requested Position	Pay Grade	Estimated Cost
(2.00)	MGT241	ROUTE SUPERVISOR	G08	2.00	MGT240	SOLID WASTE SERVICE COORDINATOR	G10	9,094
(1.00)	TRD930	UTILITY WORKER	G01	1.00	ADM241	ASSISTANT SOLID WASTE SUPERINTENDENT	G16	34,013
(1.00)	TRD930	UTILITY WORKER	G01	1.00	MGT240	SOLID WASTE SERVICE COORDINATOR	G10	17,381

**New Positions**

Head-count	Class Code	Position	Pay Grade	Estimated Cost
1	TRD952	SOLID WASTE EQUIPMENT OPERATOR I	G05	47,205
2	TRD953	SOLID WASTE EQUIPMENT OPERATOR II	G06	98,242
4	TRD930	UTILITY WORKER	G01	161,644



(1432)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 2,246,719	\$ 2,183,635	\$ 2,272,840
Supplies	229,674	124,178	206,252
Contractual Services	2,129,926	2,130,182	2,226,394
Other Charges	304,314	317,684	322,812
<b>Total Expenses</b>	<b>\$ 4,910,633</b>	<b>\$ 4,755,679</b>	<b>\$ 5,028,298</b>

## Mission

The City of Amarillo Solid Waste Disposal Division provides for the safe and environmentally efficient processing, transportation, compaction, and daily cover of the community's waste at the Transfer Station and Landfill operations in compliance with the federal, state, local permit regulations, and in accordance with **Best Practices**. The Landfill accepts solid waste and debris from the Transfer Station, other municipal departments, commercial contract haulers, contractors, private citizens, and neighboring communities. Solid Waste Disposal strives to provide excellent **Customer Service**, while always striving to improve **Safety** of the employees and citizens that utilize the Transfer Station and Landfill.

## Strategic Approach

The Solid Waste Disposal Division operates a Transfer Station that receives the refuse from commercial and residential collection vehicles. The Transfer Station is centrally located within the city limits of Amarillo, at the City Service Center, and reduces the overall transportation costs of hauling refuse to the Landfill.

The Landfill strategic approach is to maintain compliance with federal and state environmental laws, while serving the needs of the citizens of Amarillo through efficient service and **Best Practices**, while enhancing **Civic Pride** through efficient waste disposal. This approach will be implemented utilizing **Safety** first, with a strong emphasis on **Customer Service**.

## Programs

### Transfer Station

**2019/20 Budget — \$1,899,325**

The Transfer Station provides for a central location to efficiently transfer refuse from the collection routes to the Landfill for disposal.

To improve safety, a traffic signal will be installed at the entrance of the Transfer Station to inform drivers of when it is safe to enter. This will prevent too many drivers entering at once, which creates an unsafe environment on the floor.

## Landfill

### 2019/20 Budget — \$3,128,973

The Landfill weighs the incoming refuse, and compacts and covers all incoming debris daily. The Landfill recycles appliances, miscellaneous metal, used tires, etc. The facility must collect air samples, ground water samples, surface water run-off samples, and water well samples to assure compliance with federal, state, and local permit operating regulations. The City of Amarillo Landfill has an expected life of approximately another 100 years.

The Solid Waste Division is actively pursuing ways to reduce, reuse and recycle to expand the Landfill's lifespan. One such effort is the composting site located at the landfill. This facility is approximately a year away from having quality compost available for sale but will utilize the materials collected from the City's brush sites to grow this program. The compost site will allow the citizens and businesses of Amarillo to divert waste from the Landfill to the compost site, expanding the life of the Landfill.

#### Workload Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Number of incoming loads	9,116	9,133	9,225
Tons of solid waste received	252,628	265,259	278,522
Used tires brought to Landfill (from public and Transfer Station)	45,180	44,270	45,000

Solid Waste Disposal is going to increase our compaction rate which will save valuable space at the Landfill by compacting more waste into a smaller space. Implementation of a new compaction technique will reduce overall soil use and extend the life of the landfill.

#### Performance Measures/Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Compaction Ratio [lb./cy] (goal to increase by 15%)	N/A	700*	800

\*Estimate from 2018 Solid Waste Master Study

#### Performance Measures/Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Hours of Vehicle Idle Time (goal to decrease by 10%)	N/A	41.5	37.35
OSHA Reportable Accidents/Incidents (goal to decrease by 5%)	N/A	18	17

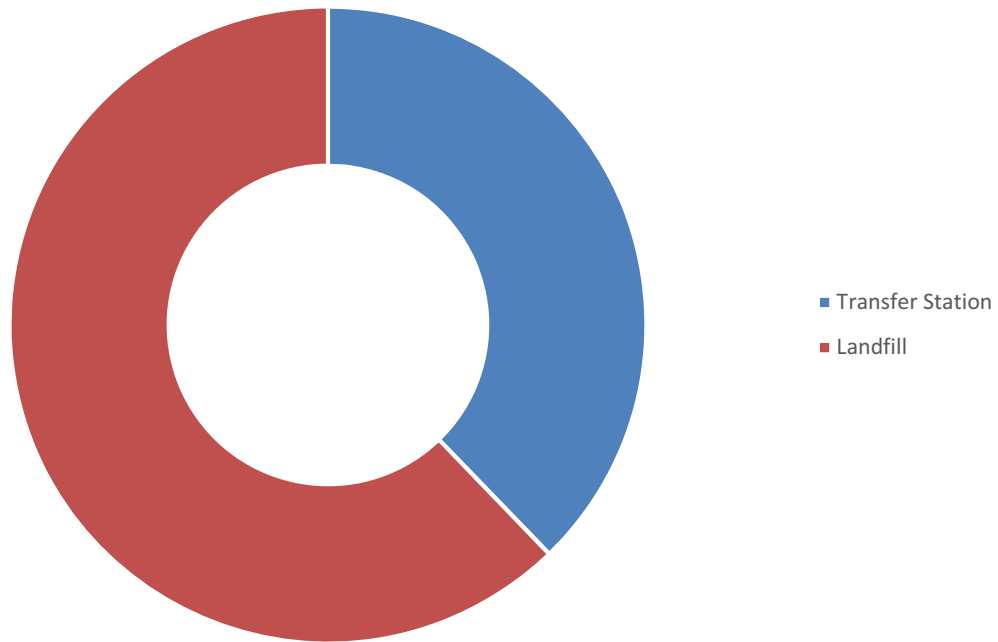
## Authorized Positions

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	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	42	42	43
Part-time Positions	2	2	2
<b>Total Positions</b>	<b>44</b>	<b>44</b>	<b>45</b>

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## Total Solid Waste Disposal 2019/20 Budget — \$5,028,298





City of Amarillo

Solid Waste Disposal

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
33520 Landfill Charges	2,268,780	2,571,519	2,550,000	2,865,765	2,864,000
33530 Recyclable	12,367	4,093	10,000	12,472	10,000
<b>33500 Sanitation</b>	<b>2,281,147</b>	<b>2,575,612</b>	<b>2,560,000</b>	<b>2,878,237</b>	<b>2,874,000</b>
37154 Other Rental Income	2,100	2,100	2,100	2,100	2,100
<b>37150 Rent</b>	<b>2,100</b>	<b>2,100</b>	<b>2,100</b>	<b>2,100</b>	<b>2,100</b>
37231 Bad Debt Exp/Recovery	-60,110	0	0	-3,393	0
<b>37199 Administrative Charges</b>	<b>-60,110</b>	<b>0</b>	<b>0</b>	<b>-3,393</b>	<b>0</b>
37141 Merchant Service Fees	-15,892	-19,525	-9,500	-21,274	-9,500
37410 Miscellaneous Revenue	105	-40	0	-59	0
<b>37400 Miscellaneous Revenue</b>	<b>-15,787</b>	<b>-19,565</b>	<b>-9,500</b>	<b>-21,334</b>	<b>-9,500</b>
<b>TREVENUE Total Revenues</b>	<b>2,207,350</b>	<b>2,558,147</b>	<b>2,552,600</b>	<b>2,855,610</b>	<b>2,866,600</b>
41100 Salaries and Wages	1,058,717	1,239,835	1,323,012	1,318,016	1,350,687
41300 Incentive	42,273	41,330	39,600	35,883	34,800
41620 Unscheduled	144,307	231,920	20,000	120,000	20,000
41820T Health Insurance	255,506	297,414	370,339	349,129	397,193
41900 Life	551	643	701	689	701
42010 Social Security - Medica	17,347	21,107	20,560	20,054	20,090
42020 Social Security - OASDI	72,795	90,253	86,704	85,044	84,691
42110 TMRS	141,257	185,944	173,624	172,261	169,064
42115 OPEB Funding	29,750	36,796	33,982	33,923	33,193
42300 State Unemployment	1,966	2,249	2,152	2,643	2,152
42400 Workers Compensation	84,738	98,084	111,759	105,620	109,293
42550 Communications Allowance	1,203	1,144	1,200	0	0
PSCHG Personal Svcs Changes	0	0	0	0	50,976
<b>41000 Personal Services</b>	<b>1,850,409</b>	<b>2,246,719</b>	<b>2,183,635</b>	<b>2,243,262</b>	<b>2,272,840</b>
51110 Office Expense	3,215	12,795	2,500	14,077	2,500
51115 Employee Recognition Pro	13	0	700	0	700
51120 Safety Program	1,563	65	500	235	500
51200 Operating	28,586	100,349	13,000	133,721	92,560
51250 Janitor	493	1,530	750	1,394	750
51300 Clothing and Linen	8,979	10,856	7,620	12,855	7,620
51350 Chemical and Medical	0	0	300	33	300
51800 Fuel & Oil	6,187	7,391	5,723	14,586	15,681
51850 Minor Tools	7,463	17,992	7,463	10,229	7,463
52050 Auto Parts	1,057	1,999	150	7,007	150
52050LABOR Auto Parts Labor	50	100	75	813	75
53100 Natural Gas	10,026	10,711	10,026	8,633	10,711
53150 Electricity	52,090	56,855	65,672	62,550	67,242
53200 Water and Sewer	8,603	9,033	9,699	7,513	0
<b>51000 Supplies</b>	<b>128,327</b>	<b>229,674</b>	<b>124,178</b>	<b>273,646</b>	<b>206,252</b>
61200 Postage	187	39	432	132	432
61400 Dues	595	387	270	387	270
61410 Tuition	8,292	3,616	4,600	4,619	4,600
61415 Safety Training	0	0	500	0	500
62000 Professional	13,062	31,132	6,500	143,478	6,500
63210 Armored Car Service	8,064	8,165	8,064	9,350	8,544
67320 Extermination	660	740	650	670	650
68100 R & M - Building	483	3,412	20,500	2,527	18,497
68300 R & M - Improvements	95,325	103,057	84,000	84,084	84,000
68640 Machinery	2,111	647	900	0	900
68650 Shop Equipment	0	14,847	900	16,863	900
68710 Auto Repair & Maint	0	7,785	190	7,665	190
69210 Rental City Equipment	1,930,651	1,956,101	2,002,676	1,991,968	2,100,411
69220 Rental Other Equipment	112	0	0	0	0
<b>60000 Contractual Services</b>	<b>2,059,541</b>	<b>2,129,926</b>	<b>2,130,182</b>	<b>2,261,744</b>	<b>2,226,394</b>
71100 Insurance and Bonds	15,545	14,366	14,610	14,610	19,738
72000 Communication	1,816	2,058	1,824	1,279	1,824
74000 Printing and Binding	0	0	0	1,210	0
75100 Travel	102	1,400	1,200	1,370	1,200

City of Amarillo

Solid Waste Disposal

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
77200 License and Permits	223,935	241,576	232,000	180,628	232,000
77430 Administrative - Labora	17,541	17,541	66,000	17,541	66,000
78210 Cash Over/Short	194	-187	50	-501	50
78230 Loss on Bad Debt	-34,983	27,561	2,000	27,561	2,000
<b>70000 Other Charges</b>	<b>224,150</b>	<b>304,314</b>	<b>317,684</b>	<b>243,698</b>	<b>322,812</b>
<b>TEXPENSES Total Expenses</b>	<b>4,262,428</b>	<b>4,910,633</b>	<b>4,755,679</b>	<b>5,022,351</b>	<b>5,028,298</b>

**Employee Distribution By Position**

**Entity:** 1432 - Solid Waste Disposal  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	HRL251	TRANSFER TRUCK DRIVER
1.00	HRL930	UTILITY WORKER
1.00	MGT250	LANDFILL SUPERVISOR
1.00	MGT251	ASSISTANT LANDFILL SUPERVISOR
1.00	MGT252	TRANSFER STATION SUPERVISOR
1.00	MGT253	ASSISTANT TRANSFER STATION SUPERVISOR
2.00	TEC150	ENVIRONMENTAL COMPLIANCE TECHNICIAN
2.00	TRD250	TRANSFER STATION OPERATOR
3.00	TRD252	GATE ATTENDANT
9.00	TRD255	DISPOSAL EQUIPMENT OPERATOR
13.00	TRD930	UTILITY WORKER
8.00	TRD952	SOLID WASTE EQUIPMENT OPERATOR I
1.00	TRD972	TRANSFER STATION MAINTENANCE MECHANIC
<b>44.00</b>		

**Reclassifications**

Head-count	Class Code	Current Position	Pay Grade	Head-count	Class Code	Requested Position	Pay Grade	Estimated Cost
(1.00)	TRD252	GATE ATTENDANT	G02	1.00	CLR130	ADMINISTRATIVE SUPERVISOR	G05	2,003

**New Positions**

Head-count	Class Code	Position	Pay Grade	Estimated Cost
1	TEC150	ENVIRONMENTAL COMPLIANCE TECHNICIAN	G07	48,973



(5600)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 1,274,096	\$ 1,795,128	\$ 1,614,076
Supplies	145,645	226,275	244,010
Contractual Services	905,611	933,700	946,724
Other Charges	631,037	709,576	776,741
Capital Outlay	-	11,729,601	1,250,000
Debt Service	2,240	744,644	732,844
Inter Reimbursements	-	(50,000)	(50,000)
Operating Transfers	91,535	1,550	1,550
<b>Total Expenses</b>	<b>\$ 3,050,164</b>	<b>\$ 16,090,474</b>	<b>\$ 5,515,945</b>

## Mission

To work cooperatively to provide the community with a safe and efficient drainage system and to provide our services in a respectful, courteous, and responsive manner.

## Strategic Approach

The Drainage Utility division is entering its seventh year of operating and maintaining the City's drainage system. The Drainage Utility supports the goals and initiatives set out in the **Council Pillars and City Manager Initiatives** by maintaining the City's storm water drainage Infrastructure utilizing recommended **Best Practices** for customer billing assistance, street sweeping, inspection, inventory management, cleaning, rehabilitation, and repair of all municipal drainage facilities (such as concrete channels, gutters, outfalls, inlets, culverts, storm pipe, open channels, storm water pumps, and playa lakes).

The principal guidance documents that aid in the department's planning and operations are the **Council Pillars and City Manager Initiatives**, the City of Amarillo Drainage Utility Study (June 2019), the Martin Road Lake Storm Water Master Plan (November 2013), the Tee Anchor Drainage Master Plan (July 2014), the Storm Water Management Master Plan (April 1993), and the Storm Water Management Criteria Manual (April 1995).

## Programs

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### Drainage Utility Administration/Support

**2019/20 Budget - \$574,569**

Provide administration and support services to the drainage utility system through the foundations of Infrastructure Planning, implementation of **Best Practices**, and implementation of the City's **Safety** programs.

*Performance Work Load/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Number of Service Request Processed	315	320	325
Customer's Service Request Processing (callback to customer within 48 hours)	97	99	100
Vehicle & Equipment Idle Time [daily average hours] (goal to reduce by 10%)	25	22	22

### Drainage Utility Fee Maintenance

**2019/20 Budget - \$195,967**

Maintain and adjust the customer database for billing as changes occur on service properties in keeping with **Best Practices**. Revenues for the Drainage Utility are provided through the fees billed to approximately 77,000 drainage utility accounts.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Drainage Utility Bills Adjusted	312	5,000+	1,000

### Drainage Infrastructure and Maintenance

**2019/20 Budget - \$2,702,210**

Meet the Infrastructure Planning, **Safety Programs**, **Civic Pride** and **Best Practices** initiatives of the **Council Pillars and City Manager Initiatives** by inspecting, maintaining and repairing the drainage system. Maintain the drainage system to operate efficiently and to provide for the safest transport and removal of storm waters.

*Work Load/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Storm Sewer Inspected, Cleaned or Maintained (Linear Feet)	96,985	91,000	100,000
Percentage of system	11.0%	10.4%	11.4%
Storm Sewer Cleaned or Maintained (Per LF)	\$3.11	\$1.85	\$1.60
Storm Sewer Internal Inspections (Linear Feet)	83,476	55,000	65,000
Percentage of system	9.5%	6.3%	7.4%
Storm Sewer Internal Inspections (Per LF)	\$2.12	\$1.75	\$1.65
Drainage Channel Maintenance (Linear Feet)	11,586	17,000	18,000
Percentage of system	27.8%	36.0%	38.0%
Drainage Channel Maintenance (Per LF)	\$4.21	\$5.00	\$4.50
Curb & Gutter Maintenance (Linear Feet)	5,813	8,248	8,500
Percentage of system	.10%	.17%	.19%
Curb & Gutter Maintenance Cost	\$47.35	\$30.66	\$30.00
Drainage Inlets Inspection & Maintenance	1,914	2,000	2,500
Percentage of system (3,676 Inlets)	47%	50%	62%
Manhole Inspection & Maintenance	259	250	250
Percentage of system (618 Manholes)	51%	50%	50%

**Environmental Maintenance  
2019/20 Budget - \$793,199**

Sweep streets on a regular basis not only to improve **Customer Service** but also to reduce contaminants regulated by State and Federal agencies. Cover approximately 20,000 centerline miles of curbed streets.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Streets Swept (Centerline Miles)	16,622	20,000	21,000
Programmed Street Swept (% of Total)	98%	105%	100%
Cost of Street Sweeping (Per Centerline Mile)	\$63.53	\$48.00	\$48.00

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Sweeper Idle Time [hours per day] (goal to decrease by 10%)	N/A	15	13.5
Miles Driven per Day (goal to decrease by 5%)	N/A	25	23.75
Number of streets swept (goal to increase by 5%)	N/A	20,000	22,000

## Drainage Capital Improvement Plan 2019/20 Budget - \$1,250,000

Determination of projects that need to be completed during the next five years to improve the quality of life for all citizens and to improve the present service delivery system. Drainage Utility plans for projects such as installation of new storm sewers, repair or improvement to existing storm sewer infrastructure, new construction, and vehicles and equipment to expand the Drainage Utility function.

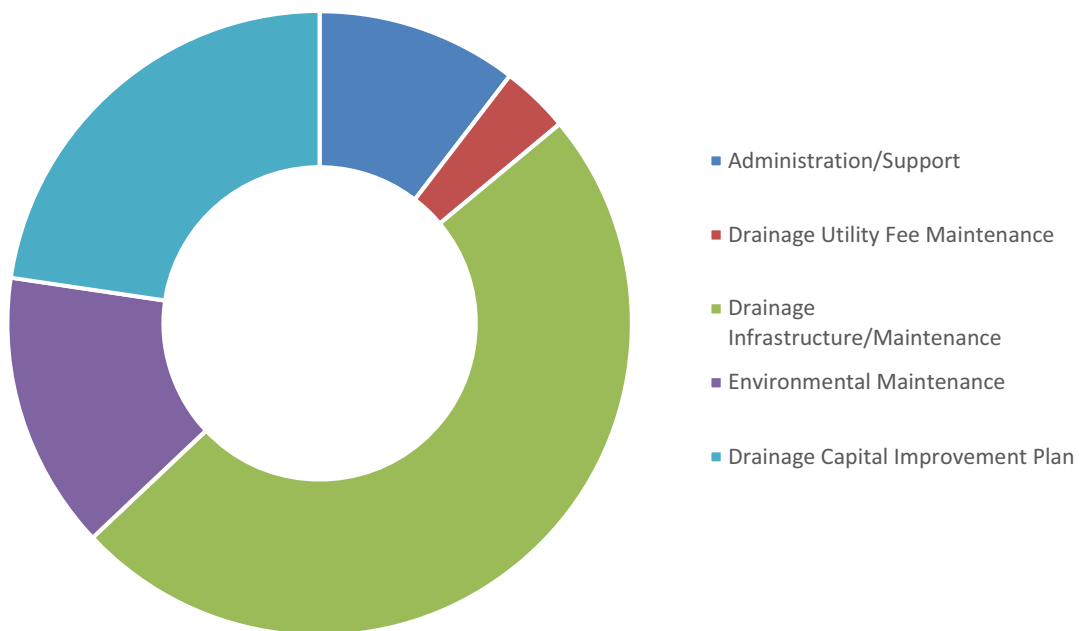
*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Approved CIP Funding	\$1,906,525	\$2,425,000	\$1,250,000

## Authorized Positions

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	31	32	32
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>31</b>	<b>32</b>	<b>32</b>

## Total Drainage Utility 2019/20 Budget — \$5,515,945



City of Amarillo

Drainage Utility

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
34755 Drainage Assessment	5,452,126	5,454,267	5,832,840	5,227,872	5,672,437
<b>34800 Other</b>	<b>5,452,126</b>	<b>5,454,267</b>	<b>5,832,840</b>	<b>5,227,872</b>	<b>5,672,437</b>
35218 Forfeited Disc.-Drainage	88,359	93,814	91,700	81,645	91,700
<b>35000 Fines and Forfeitures</b>	<b>88,359</b>	<b>93,814</b>	<b>91,700</b>	<b>81,645</b>	<b>91,700</b>
35420 Owner Participation	12,444	26,863	0	26,863	0
<b>35300 Construction Participati</b>	<b>12,444</b>	<b>26,863</b>	<b>0</b>	<b>26,863</b>	<b>0</b>
37110 Interest Income	71,238	109,032	105,000	151,031	151,031
37115 Unrealized G/L	-19,806	3,367	0	0	0
<b>37109 Interest Earnings</b>	<b>51,432</b>	<b>112,399</b>	<b>105,000</b>	<b>151,031</b>	<b>151,031</b>
37410 Miscellaneous Revenue	150	0	0	0	0
37465 NBV Asset Disposal	4,336	0	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>4,486</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>5,608,847</b>	<b>5,687,344</b>	<b>6,029,540</b>	<b>5,487,412</b>	<b>5,915,169</b>
41100 Salaries and Wages	768,166	818,973	992,381	929,480	998,962
41300 Incentive	14,395	13,271	14,400	13,245	13,200
41500 PFP	0	0	203,236	0	32,000
41620 Unscheduled	1,684	2,234	5,000	3,000	5,000
41820T Health Insurance	212,976	209,862	291,787	221,313	262,989
41900 Life	434	456	534	499	534
42010 Social Security - Medica	10,717	11,548	14,641	13,569	14,760
42020 Social Security - OASDI	45,825	49,377	62,603	58,019	63,112
42110 TMRS	155,118	124,062	123,740	116,040	124,213
42115 OPEB Funding	19,121	11,337	24,536	23,055	24,736
42200 Tuition Reimbursement	0	-2,403	0	0	0
42300 State Unemployment	1,660	1,662	1,560	1,840	1,560
42400 Workers Compensation	44,878	47,430	56,510	54,509	59,035
42510 Car Allowance	1,409	3,009	3,000	4,831	5,772
42550 Communications Allowance	1,203	1,204	1,200	1,930	2,304
42560 Change in Sick and Annua	32,180	-17,927	0	0	0
PSCHG Personal Svcs Changes	0	0	0	0	5,900
<b>41000 Personal Services</b>	<b>1,309,767</b>	<b>1,274,096</b>	<b>1,795,128</b>	<b>1,441,329</b>	<b>1,614,076</b>
51110 Office Expense	3,489	3,890	4,260	4,260	4,260
51115 Employee Recognition Pro	0	0	350	350	350
51120 Safety Program	499	908	750	750	750
51200 Operating	25,367	25,657	32,200	32,200	31,100
51250 Janitor	201	124	500	500	500
51300 Clothing and Linen	6,881	8,910	8,600	8,600	8,600
51350 Chemical and Medical	125	42	200	597	200
51800 Fuel & Oil	62	245	697	300	245
51850 Minor Tools	4,256	3,694	6,700	6,700	4,500
51950 Minor Office Equipment	0	451	1,100	1,674	1,500
51980 IT Hardware	0	0	0	1,381	0
52050 Auto Parts	2,145	2,290	1,500	1,500	1,500
52050LABOR Auto Parts Labor	1,413	600	1,000	1,000	1,000
52120 Tires and Tubes Other	281	431	100	100	100
53100 Natural Gas	4,476	7,513	7,209	6,231	7,513
53150 Electricity	135,527	88,472	158,437	166,561	179,054
53200 Water and Sewer	1,115	2,418	2,672	2,429	2,838
<b>51000 Supplies</b>	<b>185,836</b>	<b>145,645</b>	<b>226,275</b>	<b>235,133</b>	<b>244,010</b>
61200 Postage	0	2,556	50	50	50
61410 Tuition	29,367	27,032	20,747	20,747	20,747
62000 Professional	18,476	3,342	1,000	3,024	22,000
63100 Appraisal District Servi	0	14	0	0	0
68300 R & M - Improvements	77,412	40,802	40,819	40,819	40,819
68310 R & M Other Improvements	8,933	1,321	10,000	10,000	10,000
68500 R & M - Streets	41,850	23,869	10,000	10,000	10,000
68610 Office Equipment	0	709	1,500	1,500	1,500
68615 Misc. Fuel Powered Equi	15	0	500	500	2,000
68650 Shop Equipment	306	832	1,000	1,000	1,000



City of Amarillo

Drainage Utility

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
68660 Audio/Video Equipment	2,953	62	13,000	13,000	700
68680 Other Equipment	1,764	0	15,900	15,900	15,900
69100 Rental Land & Buildings	1,292	1,329	500	1,567	500
69210 Rental City Equipment	775,355	803,743	818,684	815,237	821,508
<b>60000 Contractual Services</b>	<b>957,724</b>	<b>905,611</b>	<b>933,700</b>	<b>933,344</b>	<b>946,724</b>
71100 Insurance and Bonds	8,479	8,450	10,551	10,551	14,395
72000 Communication	0	20	1,000	1,000	1,000
75100 Travel	3,851	1,795	4,000	4,000	4,000
76000 Depreciation	117,147	143,798	224,513	152,596	278,265
77200 License and Permits	240	111	900	900	900
77450 Administrative Other	95,370	142,338	92,339	92,339	98,812
77610 Information Technology -	32,843	37,618	53,484	53,484	56,582
77760 Sewer	9,269	0	0	0	0
78230 Loss on Bad Debt	285,950	296,908	322,788	304,861	322,788
<b>70000 Other Charges</b>	<b>553,149</b>	<b>631,038</b>	<b>709,575</b>	<b>619,731</b>	<b>776,741</b>
89200 Bond Interest Payments	36,045	0	743,144	243,144	730,344
89300 Fiscal Agent Bond Fees	4,195	2,240	1,500	2,240	2,500
<b>89000 Debt Service</b>	<b>40,240</b>	<b>2,240</b>	<b>744,644</b>	<b>245,384</b>	<b>732,844</b>
90180 Sales to Other Departmen	0	0	-50,000	-30,000	-50,000
<b>90000 Inter Reimbursements</b>	<b>0</b>	<b>0</b>	<b>-50,000</b>	<b>-30,000</b>	<b>-50,000</b>
92120 Information Services	386	3,279	1,550	1,550	1,550
92125 Municipal Garage	121,572	68,256	0	0	0
92130 General Construction	123,000	20,000	0	0	0
<b>92000 Operating Transfers</b>	<b>244,958</b>	<b>91,535</b>	<b>1,550</b>	<b>1,550</b>	<b>1,550</b>
<b>TEXPENSES Total Expenses</b>	<b>3,291,673</b>	<b>3,050,164</b>	<b>4,360,873</b>	<b>3,446,469</b>	<b>4,265,945</b>

## Employee Distribution By Position

**Entity:** 56100 - Drainage Utility  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM090	DRAINAGE UTILITY ASSISTANT SUPERINTENDENT
1.00	ADM105	DRAINAGE UTILITY SUPERINTENDENT
1.00	CLR405	ADMINISTRATIVE ASSISTANT II
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
3.00	MGT224	DRAINAGE UTILITY FOREPERSON
2.00	MGT225	DRAINAGE UTILITY SUPERVISOR
1.00	TEC932	STORM SEWER TECHNICIAN
1.00	TRD220	EQUIPMENT OPERATOR IV
2.00	TRD221	EQUIPMENT OPERATOR I
2.00	TRD222	CONCRETE FINISHER
9.00	TRD930	UTILITY WORKER
5.00	TRD950	EQUIPMENT OPERATOR II
1.00	TRD951	EQUIPMENT OPERATOR III
2.00	TRD960	UTILITY OPERATOR
<b>32.00</b>		

City of Amarillo

Drainage Utility Transfers

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
CIPACCT CIP Accounts	0	0	11,729,601	12,229,601	1,250,000
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>11,729,601</b>	<b>12,229,601</b>	<b>1,250,000</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>0</b>	<b>11,729,601</b>	<b>12,229,601</b>	<b>1,250,000</b>

**CITY OF AMARILLO**  
**SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

<b>DESCRIPTION</b>	<b>Actual 2017/2018</b>	<b>Budgeted 2018/2019</b>	<b>Budgeted 2019/2020</b>
<b>Development Services</b>			
1021 Office of Economic Develo	200,985	-	-
1410 Public Works	372,089	464,738	541,657
1415 Capital Projects & Develo	970,537	1,127,372	1,043,471
1720 Planning and Development	463,793	913,599	905,100
1740 Building Safety	2,355,187	2,864,266	3,160,074
1750 Environmental Health	1,184,166	1,285,962	1,483,154
1000 General Fund	5,546,757	6,655,937	7,133,456
<b>2420 Urban Transportation Plan</b>			
<b>Development Services</b>			
24200 Urban Transportation Pla	307,760	439,512	430,418
2420 Urban Transportation Plan	307,760	439,512	430,418
<b>5200 Water &amp; Sewer Fund</b>			
<b>Development Services</b>			
52115 Capital Projects & Devel	717,113	1,308,708	1,398,914
5200 Water and Sewer System Fu	717,113	1,308,708	1,398,914
<b>Development Services Total Expenditures</b>	<b>6,571,630</b>	<b>8,404,157</b>	<b>8,962,788</b>





**(1410)**

## Budget Comparison

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 361,934	\$ 488,447	\$ 591,157
Supplies	22,018	1,250	7,250
Contractual Services	25,857	6,030	5,230
Other Charges	20,118	10,932	11,638
Inter Reimbursements	(57,838)	(41,921)	(73,618)
<b>Total Expenses</b>	<b>\$ 372,089</b>	<b>\$ 464,738</b>	<b>\$ 541,657</b>

## Mission

The Public Works department aims to enhance the quality of life for its residents and visitors, and to promote economic development for our community by strategically providing and maintaining public infrastructure and municipal services in a resilient manner.

## Strategic Approach

The primary function of the Public Works department is to provide administrative support and managerial direction to the five divisions within the Public Works department, which are: Drainage Utility, Fleet Services, Solid Waste Collection & Disposal, Streets Services, and Traffic. The Public Works department provides coordination, operational direction, and administrative support to these divisions. These responsibilities include strategic planning, program coordination, contract management, quality, safety and environmental systems, community outreach, and budget management. These functions are accomplished through the department's singular program of Administration & Support Services.

## Programs

### **Division Administration/Support** **2019/20 Budget — \$541,657**

Provide management and oversight to the divisions of Drainage Utility, Fleet Services, Solid Waste Collection & Disposal, Streets Services, and Traffic.

Performance Measures/Indicators:

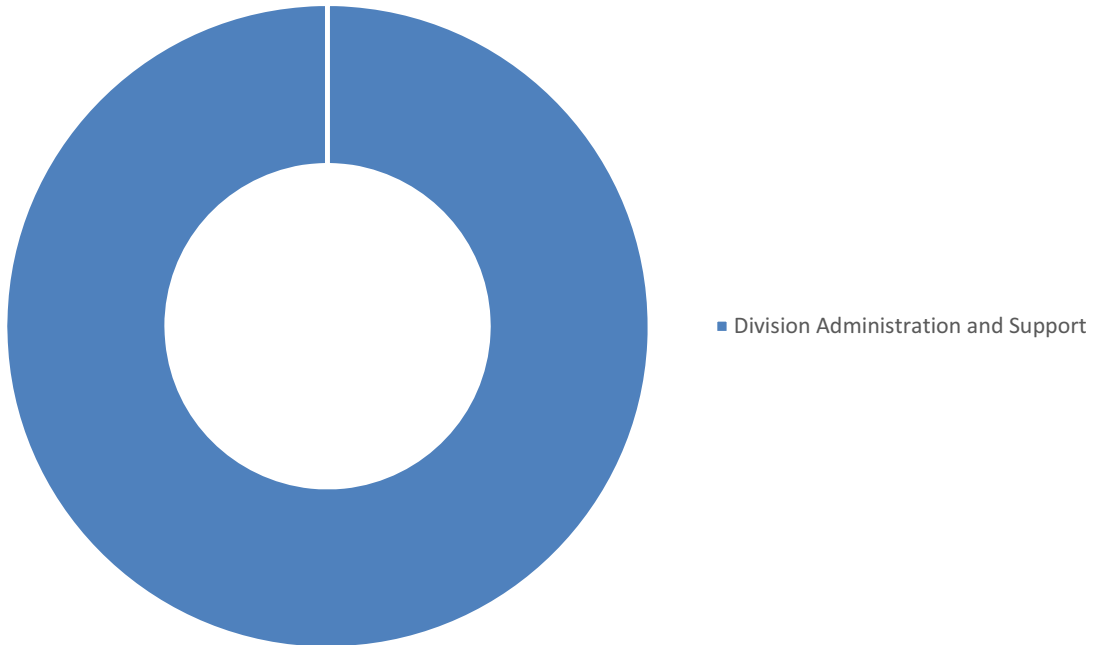
	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Number of Full-Time Employees Supported	396	398	404
Expenditures Managed (millions)	\$58.3	\$72.7	\$64.3

## Authorized Positions

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	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	4	4	5
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>4</b>	<b>4</b>	<b>5</b>

## Total Public Works Department 2019/20 Budget — \$541,657



City of Amarillo

Public Works

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
41100 Salaries and Wages	215,824	271,339	359,673	371,190	390,630
41300 Incentive	1	0	0	0	0
41620 Unscheduled	511	0	0	0	0
41820T Health Insurance	18,001	21,117	38,770	37,843	43,810
41900 Life	36	47	67	60	67
42010 Social Security - Medica	3,127	3,925	5,302	5,498	5,795
42020 Social Security - OASDI	11,528	16,524	21,427	22,103	23,633
42110 TMRS	24,327	34,260	44,776	46,699	48,765
42115 OPEB Funding	5,118	6,763	8,886	9,274	9,711
42300 State Unemployment	201	195	195	195	195
42400 Workers Compensation	574	711	951	980	1,039
42510 Car Allowance	3,008	5,037	6,000	8,981	9,000
42530 Moving Expense	4,300	0	0	0	0
42550 Communications Allowance	1,203	2,015	2,400	3,593	3,600
PSCHG Personal Svcs Changes	0	0	0	0	54,912
<b>41000 Personal Services</b>	<b>287,761</b>	<b>361,934</b>	<b>488,447</b>	<b>506,417</b>	<b>591,157</b>
51110 Office Expense	3,428	14,750	1,150	13,756	1,150
51115 Employee Recognition Pro	71	353	100	160	100
51200 Operating	-28	11	0	68	0
51300 Clothing and Linen	109	0	0	0	0
51700 Education	75	6,904	0	5,909	6,000
51850 Minor Tools	0	0	0	177	0
51950 Minor Office Equipment	4,515	0	0	0	0
<b>51000 Supplies</b>	<b>8,171</b>	<b>22,018</b>	<b>1,250</b>	<b>20,070</b>	<b>7,250</b>
61200 Postage	113	115	500	37	500
61300 Advertising	223	0	0	0	0
61400 Dues	4,586	722	4,730	3,632	4,730
61410 Tuition	0	196	800	3,725	0
62000 Professional	35,062	24,742	0	46,482	0
68610 Office Equipment	3,899	82	0	0	0
<b>60000 Contractual Services</b>	<b>43,883</b>	<b>25,857</b>	<b>6,030</b>	<b>53,876</b>	<b>5,230</b>
71100 Insurance and Bonds	8,479	1,690	812	812	1,518
74000 Printing and Binding	0	0	100	0	100
75100 Travel	7,798	15,886	9,920	12,531	9,920
75300 Meals and Local	274	1,081	100	1,281	100
78230 Loss on Bad Debt	0	1,461	0	279	0
<b>70000 Other Charges</b>	<b>16,551</b>	<b>20,118</b>	<b>10,932</b>	<b>14,903</b>	<b>11,638</b>
90030 Municipal Garage	-57,838	-57,838	-41,921	-71,880	-73,618
90180 Sales to Other Departmen	0	0	0	0	0
<b>90000 Inter Reimbursements</b>	<b>-57,838</b>	<b>-57,838</b>	<b>-41,921</b>	<b>-71,880</b>	<b>-73,618</b>
<b>TEXPENSES Total Expenses</b>	<b>298,527</b>	<b>372,089</b>	<b>464,738</b>	<b>523,385</b>	<b>541,657</b>



**Employee Distribution By Position**

**Entity:** 1410 - Public Works  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM200	DIRECTOR OF PUBLIC WORKS
1.00	ADM201	ASSISTANT DIRECTOR OF PUBLIC WORKS
1.00	MGT560	PROGRAM COORDINATOR
1.00	MGT580	PROGRAM MANAGER
<b>4.00</b>		

**New Positions**

Head- count	Class Code	Position	Pay Grade	Estimated Cost
1.00	CLR415	ADMINISTRATIVE ASSISTANT IV	G04	54,912



**(1415, 52115)**

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 2,071,470	\$ 2,573,529	\$ 2,563,032
Supplies	82,956	119,750	119,750
Contractual Services	240,318	291,781	253,119
Other Charges	21,085	51,020	106,484
Inter Reimbursements	(728,179)	(600,000)	(600,000)
<b>Total Expenses</b>	<b>\$ 1,687,650</b>	<b>\$ 2,436,080</b>	<b>\$ 2,442,385</b>

## Mission

The Capital Projects and Development (CP&D) Engineering department's mission is to facilitate safe, well-planned community improvements. The Department acts with integrity, accountability and transparency to provide the highest level of service for an improved overall City.

## Strategic Approach

CP&D Engineering is a full service department made up of a team of professionals in the fields of surveying, drafting, GIS, project management, construction inspection, engineering, and administration. The department is committed to the strategic objectives in the City of Amarillo's Vision for the Future via the **BluePrint for Amarillo** as each initiative is considered as part of the daily work of the department.

The CP&D Engineering department is committed to providing **Customer Service** to the citizens of Amarillo, engineering services to other City divisions and departments, and to provide regulatory oversight to private development in order to achieve the objectives of the City. The department commits to the health, **Public Safety**, and welfare of the general population by ensuring compliance with laws and regulations governing the design and construction of public drinking water production and supply systems; public wastewater collection, treatment, and disposal systems; public storm water infrastructure; public solid waste disposal systems; and the public right-of-way.

The department contributes to the overall efforts of the City's **Economic Development and Redevelopment** initiative as well as the **Civic Pride** initiative by planning, designing, and constructing projects such as the North Heights Neighborhood Plan, Annual Arterial Reconstruction, Annual Sidewalk Replacement, 2-inch Water Main Replacement, and Sewer Main Pipe Bursting. CP&D Engineering embodies the **Fiscal Responsibility** initiative by initiating and evaluating the success of a multi-year citywide infrastructure plan the Community Investment Program (CIP). The CIP focuses on infrastructure planning, design, and construction utilizing best practices. That plan includes collecting and evaluating statistical data and maintaining licensed and certified design and project management

staff to make recommendations on the maintenance, expansion, and funding of the infrastructure needs of the community.

CP&D Engineering strives for **Excellence in Communication** with the public, contractors, and private development partners. CP&D Engineering is dedicated to the development of the department by providing a safe work environment that encourages the growth of loyal employees who respect each other. The department holds to the highest ethical standards and performs in ways that earn the trust of others by acknowledging that decisions affect all residents of Amarillo.

The department was created in the 2015/2016 fiscal year by combining the engineering functions from Director of Utilities department and the Engineering department.

## Programs

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### Capital Department Administration/Support 2019/20 Budget — \$563,627

Provides oversight and management of the design and construction of capital projects and development for the City of Amarillo and its extraterritorial jurisdiction (ETJ). This program ensures best practices are being used in the design process and construction of public infrastructure. Performance measures include meeting contractual processing times for project payments, change-orders and project acceptance letters.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Dollar Value of Capital Projects Accepted	\$8,477,501	\$30,000,000	\$65,000,000
Dollar Value of Capital Projects Budgeted	\$43,472,681	\$46,254,755	\$63,652,758
Dollar Value of Development Projects Capitalized	\$30,847,072	\$60,000,000	\$50,000,000
Number of Engineering Consultant Contracts Administered	12	16	18

*\*Information not available*

### Capital Project Planning 2019/20 Budget — \$62,625

Provides other departments with long-term planning associated with CIP projects, including budgeting. Provides guidance and expertise related to evaluating projects for conformance to a long-term plan for City infrastructure, **Economic Development and Redevelopment, Civic Pride** including community appearance, and disadvantaged areas of the community, and a comprehensive transportation network.

*Performance Measures/Indicators:*

<b>Capital Improvement Projects</b>	<b>Estimated Number of Projects</b>	<b>Estimated Dollar Value of Projects</b>
2019/2020 Capital Projects Proposed	67	\$100,895,087
5 year Capital Projects Proposed	*	*

*\*Information not available*

## Capital Project Design 2019/20 Budget — \$876,754

Provides other departments with design and bidding phase services for capital projects, including land acquisition, the production of technical specifications, plans, detailed estimates, and contract documents. Utilizes **Fiscal Responsibility** to design lasting and useful projects that support the priorities of the City for **Economic Development and Redevelopment, Civic Pride** including community appearance, and disadvantaged areas of the community, **Public Safety**, and a comprehensive **Transportation** network.

### *Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Length of Arterial Designed (Lane Miles)	5.5	5	33
Dollar Value of Arterial Designed	\$3,000,000	\$3,000,000	\$19,500,000
Total Length of Arterial Overlay Designed (Lane Miles)	14	7.8	15
Total Length of Storm Sewer Main Designed (Miles)	4	1	5.4
Dollar Value of Storm Sewer Main Designed	\$1,100,000	\$1,200,000	\$7,800,000
Total Length of Water Main Designed (Miles)	6.5	12	7
Dollar Value of Water Main Designed	\$4,900,000	\$4,871,956	\$4,500,000
Total Length of Sewer Main Designed (Miles)	9	6	15
Dollar Value of Sewer Main Designed	\$13,000,000	\$8,500,000	\$32,000,000
Dollar Value of General Construction Design including Street Improvements, ADA/Sidewalk Improvements, Bus Stops, and Misc. Projects.	\$9,500,000	\$11,000,000	\$12,000,000
# of Surveys Completed	155	150	160

## Capital Project Construction 2019/20 Budget — \$563,627

Provides construction phase services to other departments for the construction of capital projects including project management, payment recommendation, field inspection, and project testing. Utilizes **Fiscal Responsibility** to construct lasting and useful projects that support the priorities of the City for **Economic Development and Redevelopment, Civic Pride** including community appearance, and disadvantaged areas of the community, **Public Safety**, and a comprehensive **Transportation** network. Maintains a **Safe** work environment on projects for City staff, contractors, and the public.

### *Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Length of Arterial Constructed (Lane Miles)	5.5	5	23
Total Length of Residential Streets Constructed (Miles)	5.6	4	5

Total Length of Arterial Overlaid (Lane Miles)	14	7.8	15
Total Length of Stormsewer Constructed (Miles)	2.7	1.5	2
Total Length of Water Main Constructed (Miles)	12.8	9.5	12
Total Length of Sewer Main Constructed (Miles)	8	9	14
Total Number of General Construction Projects Constructed including Street Improvements, ADA/Sidewalk Improvements, Bus Stops, and Misc. Projects.	5	9	6

## Development Services Administration 2019/20 Budget — \$125,251

Provides the public with services associated with planning for, establishing, and enforcing applicable laws and regulations for the design and construction of public infrastructure by private development. This process includes maintaining the technical specifications for the construction of public infrastructure, flood plain administration, contract administration, review of technical documents, project inspection, and project testing for **Fiscal Responsibility** and **Public Safety**.

### *Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Total Number of Development Construction Plans Reviewed	41	33	35
% Reviewed on Time	98%	94%	94%
Total Number of Development Drainage Reports Reviewed	29	15	20
% Reviewed on Time	95%	93%	95%

## Right Of Way (ROW) Management 2019/20 Budget — \$250,501

Provides the management of the public ROW, which includes acquiring needed ROW, mapping existing and proposed infrastructure, and planning for and permitting construction in the public ROW. Utilizes best practices by collecting data on the use of the public ROW to develop and enforce **Fiscally Responsible** construction methods, keep the public informed, facilitate **Public Safety**, and planning for the future of public ROW.

### *Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Total Number of ROW Permits Issued	302	470	450
Total Number of ROW Permits Closed	155	256	350
Total Number of Construction Easements	4	8	20
Total Number of ROW Locate Requests	4,161	4,404	4,500

## Authorized Positions

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	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	39	39	37
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>39</b>	<b>39</b>	<b>37</b>

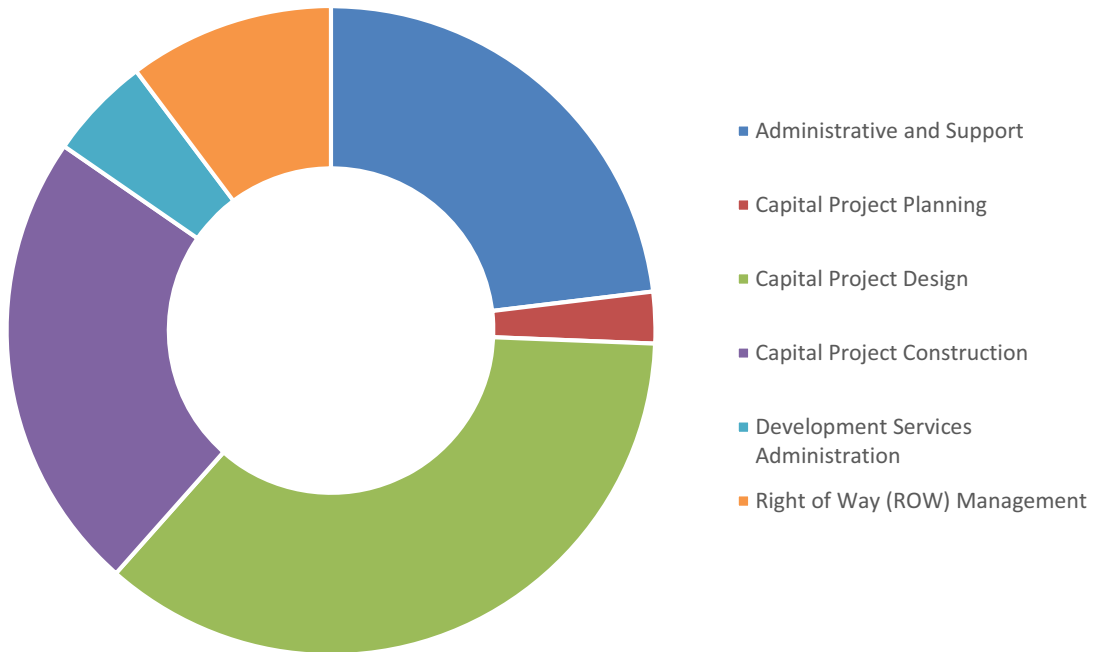
## 2019/20 Expenditures by Funding Source

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General Fund	\$ 1,043,471
Water and Sewer System Fund	\$ 1,398,914

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## Total CP&DE Department 2019/20 Budget — \$2,442,385



City of Amarillo

Capital Projects & Development

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
31990 After Hour Inspection Fe	0	0	6,000	0	0
32000 Right of Way Permit	0	1,820	20,850	2,500	3,000
32010 Flood Plain Development	0	0	1,000	1,000	1,000
32020 Commercial Sidewalk Waiv	3,280	0	4,000	2,000	2,800
32030 Residential Sidewalk Wai	160	80	1,200	160	1,000
32040 Drainage Report Fees	1,769	2,904	20,500	15,000	17,500
32050 Construction Plan Fees	1,432	81,780	152,500	140,000	79,510
<b>31900 Non-Business License &amp; P</b>	<b>6,641</b>	<b>86,585</b>	<b>206,050</b>	<b>160,660</b>	<b>104,810</b>
32890 Other License & Permits	5,050	12,319	0	0	0
<b>32800 Other Governmental Reven</b>	<b>5,050</b>	<b>12,319</b>	<b>0</b>	<b>0</b>	<b>0</b>
37265 Technology Fee	0	0	2,020	0	2,010
<b>37199 Administrative Charges</b>	<b>0</b>	<b>0</b>	<b>2,020</b>	<b>0</b>	<b>2,010</b>
37448 Private Develop/ETJ Engr	32,300	14,382	0	3,000	0
<b>37400 Miscellaneous Revenue</b>	<b>32,300</b>	<b>14,382</b>	<b>0</b>	<b>3,000</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>43,991</b>	<b>113,286</b>	<b>208,070</b>	<b>163,660</b>	<b>106,820</b>
41100 Salaries and Wages	887,342	806,328	941,279	936,471	912,280
41300 Incentive	4,685	4,714	3,900	5,893	5,148
41620 Unscheduled	2,521	3,127	6,000	6,000	6,000
41820T Health Insurance	124,786	118,132	165,831	174,169	188,693
41900 Life	305	298	338	338	330
42010 Social Security - Medica	12,553	11,440	13,750	13,511	13,348
42020 Social Security - OASDI	53,109	48,911	58,795	57,772	57,074
42110 TMRS	103,675	100,340	116,117	116,017	112,330
42115 OPEB Funding	21,706	19,880	23,044	23,029	22,369
42200 Tuition Reimbursement	-2,716	-12,403	0	-3,953	0
42300 State Unemployment	1,205	1,031	988	1,343	963
42400 Workers Compensation	2,836	1,644	2,337	2,195	2,328
42510 Car Allowance	3,008	1,900	3,120	2,974	3,120
42550 Communications Allowance	2,018	1,967	2,496	1,849	1,872
PSCHG Personal Svcs Changes	0	0	0	-139,118	-52,986
<b>41000 Personal Services</b>	<b>1,217,033</b>	<b>1,107,309</b>	<b>1,337,995</b>	<b>1,198,490</b>	<b>1,272,869</b>
51110 Office Expense	43,406	18,451	22,000	22,000	22,000
51115 Employee Recognition Pro	2,892	743	2,000	2,000	2,000
51125 Training	2,468	17,711	19,250	19,250	19,250
51200 Operating	3,777	693	1,500	1,500	1,500
51250 Janitor	0	0	50	50	50
51300 Clothing and Linen	4,906	1,463	2,600	2,600	2,600
51350 Chemical and Medical	0	0	50	50	50
51700 Education	20,088	1,643	10,000	10,000	10,000
51850 Minor Tools	3,310	434	125	125	125
51950 Minor Office Equipment	444	400	100	50	100
52050 Auto Parts	0	25	50	50	50
52050LABOR Auto Parts Labor	0	0	50	50	50
<b>51000 Supplies</b>	<b>81,291</b>	<b>41,565</b>	<b>57,775</b>	<b>57,725</b>	<b>57,775</b>
61200 Postage	1,805	862	1,500	1,500	1,500
61400 Dues	3,409	1,747	7,280	7,280	7,280
61410 Tuition	35,153	8,315	19,500	19,500	19,150
62000 Professional	68,245	47,957	44,000	44,000	23,996
68300 R & M - Improvements	10,492	583	10,000	10,000	10,000
68610 Office Equipment	36	2,559	1,000	1,000	1,000
68620 Computer Equipment	0	312	1,000	1,000	1,000
68670 Communications Equipmen	36	0	1,000	1,000	1,000
68680 Other Equipment	43,026	3,969	6,750	6,750	6,750
68710 Auto Repair & Maint	570	0	0	0	0
69210 Rental City Equipment	56,351	56,462	56,351	56,684	57,818
<b>60000 Contractual Services</b>	<b>219,122</b>	<b>122,765</b>	<b>148,381</b>	<b>148,714</b>	<b>129,494</b>
71100 Insurance and Bonds	0	5,493	15,421	15,421	15,183
72000 Communication	0	0	1,500	1,500	1,500
74000 Printing and Binding	0	0	1,500	1,500	1,500

City of Amarillo

Capital Projects & Development

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
75100 Travel	16,717	2,189	7,800	7,800	7,800
75300 Meals and Local	545	184	500	500	500
77200 License and Permits	9,985	2,907	6,500	6,500	6,850
78230 Loss on Bad Debt	229	0	0	0	0
<b>70000 Other Charges</b>	<b>27,476</b>	<b>10,773</b>	<b>33,221</b>	<b>33,221</b>	<b>33,333</b>
90180 Sales to Other Departmen	-551,108	-311,875	-450,000	-450,000	-450,000
<b>90000 Inter Reimbursements</b>	<b>-551,108</b>	<b>-311,875</b>	<b>-450,000</b>	<b>-450,000</b>	<b>-450,000</b>
<b>TEXPENSES Total Expenses</b>	<b>993,815</b>	<b>970,537</b>	<b>1,127,372</b>	<b>988,150</b>	<b>1,043,471</b>



## Employee Distribution By Position

**Entity:** 1415 - Capital Projects & Development  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.52	ADM210	CITY ENGINEER
1.04	ADM211	ASSISTANT CITY ENGINEER
0.52	ADM375	CIP DIRECTOR
0.52	CLR400	ADMINISTRATIVE ASSISTANT I
0.52	CLR405	ADMINISTRATIVE ASSISTANT II
0.52	CLR410	ADMINISTRATIVE ASSISTANT III
1.04	CLR415	ADMINISTRATIVE ASSISTANT IV
0.52	CLR550	CUSTOMER ASSISTANCE TECHNICIAN
0.52	CLR947	ADMINISTRATIVE SPECIALIST I
0.52	MGT055	PROJECT CONSTRUCTION SUPERINTENDENT
0.52	MGT560	PROGRAM COORDINATOR
0.52	PRF040	RESOURCE ADMINISTRATOR
0.52	PRF300	CIVIL ENGINEER II
1.56	PRF304	CIVIL ENGINEER III
0.52	TEC170	GIS TECHNICIAN
0.52	TEC212	SURVEYOR II
0.52	TEC213	SURVEYOR I
2.60	TEC918	PROJECT REPRESENTATIVE
1.56	TEC919	PROJECT REPRESENTATIVE II
2.60	TEC921	ENGINEERING ASSISTANT II
0.52	TEC923	ENGINEERING DESIGN COORDINATOR
0.52	TEC925	DEVELOPMENT SERVICES PROJECT COORDINATOR
0.52	TEC926	SENIOR ENGINEERING ASSISTANT
0.52	TEC927	ENGINEERING GIS COORDINATOR
<b>19.76</b>		

### Eliminations

Head- count	Class Code	Position	Pay Grade	Estimated Savings
(0.52)	TEC921	ENGINEERING ASSISTANT II	G08	(26,493)
(0.52)	TEC170	GIS TECHNICIAN	G08	(26,493)

City of Amarillo

Capital Projects & Development

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
41100 Salaries and Wages	905,836	675,365	868,873	804,325	926,214
41300 Incentive	4,685	3,688	3,600	4,084	4,752
41620 Unscheduled	2,605	0	6,000	6,000	6,000
41820T Health Insurance	132,173	103,294	153,075	144,480	185,837
41900 Life	300	213	312	265	321
42010 Social Security - Medica	12,792	9,480	12,693	11,613	13,541
42020 Social Security - OASDI	54,440	40,537	54,272	49,654	57,898
42110 TMRS	172,248	117,413	107,185	99,264	113,953
42115 OPEB Funding	22,270	9,668	21,271	19,731	22,692
42300 State Unemployment	1,020	652	912	920	938
42400 Workers Compensation	0	0	2,157	1,349	2,317
42510 Car Allowance	3,008	1,893	2,880	2,817	2,880
42550 Communications Allowance	2,018	1,958	2,304	1,744	1,728
PSCCHG Personal Svcs Changes	0	0	0	94,111	-48,908
<b>41000 Personal Services</b>	<b>1,313,395</b>	<b>964,161</b>	<b>1,235,534</b>	<b>1,240,356</b>	<b>1,290,163</b>
51110 Office Expense	3,573	18,308	22,000	22,000	22,000
51115 Employee Recognition Pro	1,242	743	2,000	2,000	2,000
51125 Training	0	17,661	23,450	23,450	23,450
51200 Operating	0	694	1,500	1,500	1,500
51250 Janitor	0	0	50	50	50
51300 Clothing and Linen	0	1,483	2,600	2,600	2,600
51350 Chemical and Medical	0	0	50	50	50
51700 Education	0	1,643	10,000	10,000	10,000
51850 Minor Tools	0	434	125	400	125
51950 Minor Office Equipment	0	400	100	400	100
52050 Auto Parts	0	25	50	50	50
52050LABOR Auto Parts Labor	0	0	50	50	50
<b>51000 Supplies</b>	<b>4,815</b>	<b>41,391</b>	<b>61,975</b>	<b>62,550</b>	<b>61,975</b>
61200 Postage	0	741	1,500	1,500	1,500
61400 Dues	110	1,747	7,280	7,280	7,280
61410 Tuition	0	8,315	19,500	19,500	19,150
62000 Professional	0	47,957	44,000	44,000	23,996
68300 R & M - Improvements	0	583	10,000	10,000	10,000
68610 Office Equipment	0	2,559	1,000	1,000	1,000
68620 Computer Equipment	0	312	1,000	1,000	1,000
68670 Communications Equipmen	0	0	1,000	1,000	1,000
68680 Other Equipment	0	3,969	6,750	6,750	6,750
69210 Rental City Equipment	51,370	51,370	51,370	51,370	51,949
<b>60000 Contractual Services</b>	<b>51,480</b>	<b>117,553</b>	<b>143,400</b>	<b>143,400</b>	<b>123,625</b>
71100 Insurance and Bonds	0	5,493	0	0	0
72000 Communication	0	0	1,500	1,500	1,500
74000 Printing and Binding	0	0	1,500	1,500	1,500
75100 Travel	0	1,289	7,800	7,800	7,800
75300 Meals and Local	479	624	500	500	500
77200 License and Permits	0	2,907	6,500	6,500	61,850
<b>70000 Other Charges</b>	<b>479</b>	<b>10,313</b>	<b>17,800</b>	<b>17,800</b>	<b>73,150</b>
90180 Sales to Other Departmen	-249,548	-416,304	-150,000	-150,000	-150,000
<b>90000 Inter Reimbursements</b>	<b>-249,548</b>	<b>-416,304</b>	<b>-150,000</b>	<b>-150,000</b>	<b>-150,000</b>
<b>TEXPENSES Total Expenses</b>	<b>1,120,621</b>	<b>717,113</b>	<b>1,308,708</b>	<b>1,314,106</b>	<b>1,398,914</b>

### Employee Distribution By Position

**Entity:** 52115 - Capital Projects & Development  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.48	ADM210	CITY ENGINEER
0.96	ADM211	ASSISTANT CITY ENGINEER
0.48	ADM375	CIP DIRECTOR
0.48	CLR400	ADMINISTRATIVE ASSISTANT I
0.48	CLR405	ADMINISTRATIVE ASSISTANT II
0.48	CLR410	ADMINISTRATIVE ASSISTANT III
0.96	CLR415	ADMINISTRATIVE ASSISTANT IV
0.48	CLR550	CUSTOMER ASSISTANCE TECHNICIAN
0.48	CLR947	ADMINISTRATIVE SPECIALIST I
0.48	MGT055	PROJECT CONSTRUCTION SUPERINTENDENT
0.48	MGT560	PROGRAM COORDINATOR
0.48	PRF040	RESOURCE ADMINISTRATOR
0.48	PRF300	CIVIL ENGINEER II
1.00	PRF303	SENIOR PROJECTS COORDINATOR
1.44	PRF304	CIVIL ENGINEER III
0.48	TEC170	GIS TECHNICIAN
0.48	TEC212	SURVEYOR II
0.48	TEC213	SURVEYOR I
2.40	TEC918	PROJECT REPRESENTATIVE
1.44	TEC919	PROJECT REPRESENTATIVE II
2.40	TEC921	ENGINEERING ASSISTANT II
0.48	TEC923	ENGINEERING DESIGN COORDINATOR
0.48	TEC925	DEVELOPMENT SERVICES PROJECT COORDINATOR
0.48	TEC926	SENIOR ENGINEERING ASSISTANT
0.48	TEC927	ENGINEERING GIS COORDINATOR
<b>19.24</b>		

### Eliminations

Head-count	Class Code	Position	Pay Grade	Estimated Savings
(0.48)	TEC921	ENGINEERING ASSISTANT II	G08	(24,454)
(0.48)	TEC170	GIS TECHNICIAN	G08	(24,454)



**(1720,24200)**

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 816,916	\$ 1,147,685	\$ 1,108,883
Supplies	14,304	11,012	11,012
Contractual Services	47,029	38,200	38,200
Other Charges	94,289	156,214	177,423
<b>Total Expenses</b>	<b>\$ 972,538</b>	<b>\$ 1,353,111</b>	<b>\$ 1,335,518</b>

## Mission

Planning and Development Services works to enhance the quality of life for City of Amarillo citizens by providing services that encourage quality growth, development, and redevelopment in all areas within the City and its extraterritorial jurisdiction. The Planning division accomplishes this through concentrated efforts related to short- and long-range planning principles, land use controls, and development review practices. The Metropolitan Planning Organization provides for the planning and development of the transportation network throughout the Amarillo Urban Transportation Study area in a continuous, cooperative, and coordinated manner. The Economic Development division has an emphasis on enhancing and expanding the City's tax base and community's quality of life while supporting other partners that focus on job retention/creation, workforce development, business support, and entrepreneurship.

## Strategic Approach

**Planning:** The Planning division provides professional planning advice and information to the City Council, Planning and Zoning Commission, other development-related boards/committees, residents, landowners, and the development community, with the goal of enhancing the quality of life and the built environment within the City of Amarillo.

In collaboration with various community stakeholders, the Planning division develops and recommends policies, regulations/ordinances, and procedures that promote effective development and redevelopment strategies aimed at improving the quality of life for Amarillo residents. Creating and promoting a vibrant and sustainable built environment, while ensuring the protection and enhancement of important cultural and historical resources, are also key goals for the Planning division.

The planning function is guided by goals and objectives provided by Amarillo's Comprehensive Plan and adopted neighborhood plans. The Comprehensive Plan's goals and objectives relate to long-range planning policy, annexation, land use, design, and housing. The adopted neighborhood plans' goals and objectives relate to redevelopment, infrastructure, identity and amenities, health, and safety. Day to day,

short-range planning activities are accomplished through administering regulations within the zoning, subdivision, and other development-related ordinances.

Using these planning documents, the division strives to balance physical, social, and economical interests, in order to achieve a built form that will benefit both the present and future residents of the community. Public and stakeholder involvement in the planning process is encouraged to balance competing interests and engage the community.

The department was recognized by the Texas Chapter of the American Planning Association (TxAPA) for Planning Excellence in 2015, 2016, and 2017, affirming the department's commitment to **Best Practices**. Each of the programs below fulfills the **BluePrint for Amarillo** initiative. For example, the Long and Short-Range Planning program addresses aspects of **Economic Development, Redevelopment, and Civic Pride**. The Special District Administration and Planning Studies & Reports programs each involve several **BluePrint for Amarillo** initiatives; including continued **Downtown Redevelopment, Addressing Disadvantaged Areas, Community Appearance, and Civic Pride**.

Metropolitan Planning Organization (MPO): The Metropolitan Planning Organization division fulfills its mission through short and long-range transportation planning activities for roadways, public transportation, walking, biking, and freight. The MPO works to coordinate planning efforts between federal, state, county, City of Canyon, Panhandle Regional Planning Commission (PRPC), and City of Amarillo officials and to incorporate public involvement at all stages of the transportation planning process. The primary activities of the department include the preparation of the Metropolitan Transportation Plan (MTP), a 25-year long-range plan that requires the maintenance of socio-economic data for transportation modeling, the Transportation Improvement Program (TIP), a four-year short-range plan for transportation projects within the study area, and the Unified Planning Work Program (UPWP), which identifies the planning objectives for the fiscal year. These efforts address the **BluePrint for Amarillo Transportation** strategic pillar.

Considering the MPO **Best Practices** efforts, during the 2015-2016 fiscal year, the MPO staff participated in a Metropolitan Planning Program Review conducted by the Federal Highway Administration and Federal Transit Administration. The Federal Review Team found that the Amarillo MPO is in compliance with federal regulations governing the MPO's planning and programming initiatives. Recommendations from the review are being incorporated into the Transportation Planning program. During the 2017-2018 fiscal year and continuing into the 2019-2019 fiscal year, the MPO has engaged in a Program Review with the Texas A&M Transportation Institute (TTI) and a subset of the Technical Advisory Committee (TAC). This endeavor is intended to streamline operations, determine staffing and resource shortages, and to come into line with industry best practices, while doing the work required to prepare for designation as a Transportation Management Area (TMA), anticipated at the time of the next Census. This initiative has already resulting in changes to processes and has led to a modification to the Metropolitan Area Boundary (MAB), to include Canyon.

The division also is involved in public transportation planning activities with Amarillo City Transit and the maintenance of a Federal Transit Administration (FTA) database for application and management of the annual FTA grant. This work includes transit studies, local transit system promotion, and transit planning associated with the Americans with Disabilities Act (the "ADA"). The division also participated in the formulation of a Transit Master Plan, finalized in 2017. These public transportation activities address the **BluePrint for Amarillo's Transportation** strategic pillar.

The proposed budget relies upon funding provided by a federal grant administered through the Texas Department of Transportation (TxDOT). The funds have been consistent over the past six to eight years; as such, no funding deviation is expected for the City of Amarillo in the 2019-2020 year.

Economic Development: The Economic Development Division leads the City’s efforts at local economic development with an emphasis on enhancing and expanding the City’s tax base and community’s quality of life. It provides support to the Amarillo Economic Development Corporation and other partners with a focus on job retention and creation, workforce development, business support, and entrepreneurship. The division is also responsible for serving as the liaison between the City and its various partners, as well as developing, implementing and maintaining the City’s economic development incentive policies and guidelines.

## Programs

### Planning and Development Services Administration/Support 2019/20 Budget — \$351,149

This program provides for the management of staff and resources necessary to facilitate meetings and development review processes. This program includes program administration, office supplies and equipment, professional development, and public involvement/Title VI civil rights. Public meetings are an important way to engage the community and transportation stakeholders. Interest and investment by citizens can be measured by public involvement and participation at meetings for proposed projects and document preparation. Citizen requests for traffic count information, public transportation needs, or roadway project detail allows staff to gauge citizen awareness. This citizen awareness aids staff with future project development.

*Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
<b>Planning</b>			
Number of pre-application conferences	85	158	120
<b>Metropolitan Planning Organization</b>			
Public meetings	43	40	40
Public meeting stakeholder attendance	551	645	500
Stakeholder comments received	20	15	10

### Long Range and Short-Range Planning 2019/20 Budget — \$346,963

Long and short-range planning seeks to gather and analyze data and information related to growth and development as necessary to formulate and implement current and long-range planning-related policies and/or ordinances. For short-range planning, this program includes maintaining the TIP, UPWP development, analysis of citizen requests, traffic studies, review of plats and rights-of-way, Transit marketing, ADA Transit planning, and Transit studies. Short and long-range planning initiatives are considerations brought about by public and agency input. For long-range planning, the program includes development of the MTP and maintaining the Thoroughfare Plan. Portions of these work efforts fulfill the **Blueprint for Amarillo Economic Development and Redevelopment** pillar.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
<b>Planning</b>			
Area within City limit (square miles)	103.65	104.16	104.16
Acres annexed	91.33	1,332.00	100.00
Number of comprehensive plan updates	0	0	1
Neighborhood Plans initiated	0	1 (San Jacinto)	1
Neighborhood Plans completed	1 (Barrio)	0	1 (San Jacinto)
<b>Metropolitan Planning Organization</b>			
Training sessions attended	12	19	20
Conference & Association meetings attended	7	5	4
Meetings with partner agencies outside of quarterly meetings	21	14	14

**Development Application Processing/Review  
2019/20 Budget — \$253,428**

Development Application Processing/Review is the program for administering development-related applications and review processes by appropriate staff.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>		<b>2019/20 Projected</b>	
		<b>In City Limits</b>	<b>In ETJ</b>	<b>In City Limits</b>	<b>In ETJ</b>
Number of cases requiring public notice (zoning, replats, vacations, PIDs)	47	20	24	21	25
Average time (days) to conduct completeness check for applications	3	3	3	2	2
Average time (days) to complete review of preliminary plans	15	12	12	12	12
Number of subdivision plats processed	145	55	65	50	60
Number of Residential Lots	471	455	393	500	400
Number of Commercial Lots	51	30	18	31	20
Average time (days) for subdivision plat comments back to applicant	11	12		11	
Site plan cases reviewed	79	111		95	
Time for site plan review (days)	13	13		13	

**Board/Commission Support  
2019/20 Budget — \$54,909**

The Planning and Development Services Department serves as a liaison to various development and economic development-related board/commissions, public meetings, and public committees/groups as necessary to administer the review and approval of development-related applications. These include the Planning and Zoning Commission, Board of Review for Landmarks, Historic Districts and Downtown Design, Tax Increment Reinvestment Zones #1 and #2, Local Government Corporation, and the Neighborhood Plan Oversight Committee.

*Performance Measures/Indicators:*

	<b>2016/17 Actual</b>	<b>2017/18 Estimated</b>	<b>2018/19 Projected</b>
Number of public meetings	41	40	46
Number of P&Z Commission staff reports (developed & presented)	120	82	101
Average time (days) to create & distribute P&Z Commission packets	7	4	6

**Ordinance Maintenance  
2019/20 Budget — \$115,249**

Ordinance Maintenance monitors and revises growth- and development-related policies and ordinances as necessary to implement current needs as recommended by development-related decision-making bodies. A complete rewrite of the City of Amarillo Zoning Code is scheduled for 2019 into 2021.

*Performance Measures/Indicators:*

	<b>2016/17 Actual</b>	<b>2017/18 Estimated</b>	<b>2018/19 Projected</b>
Number of ordinance drafts/amendments	2	3	3

**Data Development and Maintenance  
2019/20 Budget — \$153,480**

Data Development and Maintenance monitors and revises growth- and development-related policies and ordinances as necessary to implement current needs as recommended by development-related decision-making bodies. It also ensures up-to-date mapping, including the city’s official base map and other specialized mapping for transportation, spatial analysis, informational purposes, and annexations. Maintenance also provides support to other departments for special projects, exhibits, and reports.

*Performance Measures/Indicators:*

	<b>2016/17 Actual</b>	<b>2017/18 Estimated</b>	<b>2018/19 Projected</b>
Number of map amendments or layer creation	184	244	458



**Economic Development  
2019/20 Budget — \$60,340**

Economic Development division handles all economic development related incentive requests for the City Council, Tax Increment Reinvestment Zones, as well as applications for state and federal programs needing City approval. It also handles economic development research, marketing materials, and general requests for information on city development. Maintains city website, as well as others such as downtowntx.org to keep current Amarillo information listed and current. Staff also coordinates with Amarillo Economic Development Corporation on their projects needing city assistance.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Taxable Values	\$12,800,000,000	\$13,100,000,000	\$13,500,000,000
Number of New Single-Family Permits	550	570	550
Total Population	204,828	206,876	208,944
Labor Force	100,947	101,000	101,500
Total Taxable Sales	\$3,814,230,145	\$3,890,613,333	\$3,968,425,599
Taxable sales (increase/decrease)	2.99%	2.00%	2.00%
Taxable sales per person (total population)	\$18,621.62	\$18,806.49	\$18,992.77
Building Permit Valuations	\$454,327,049	\$465,000,000	\$470,000,000
Business Visits	30	40	50
Total Number of TIRZ #1 Grants/Rebates	3	4	2
Total Number of TIRZ #2 Grants/Rebates	0	1	1

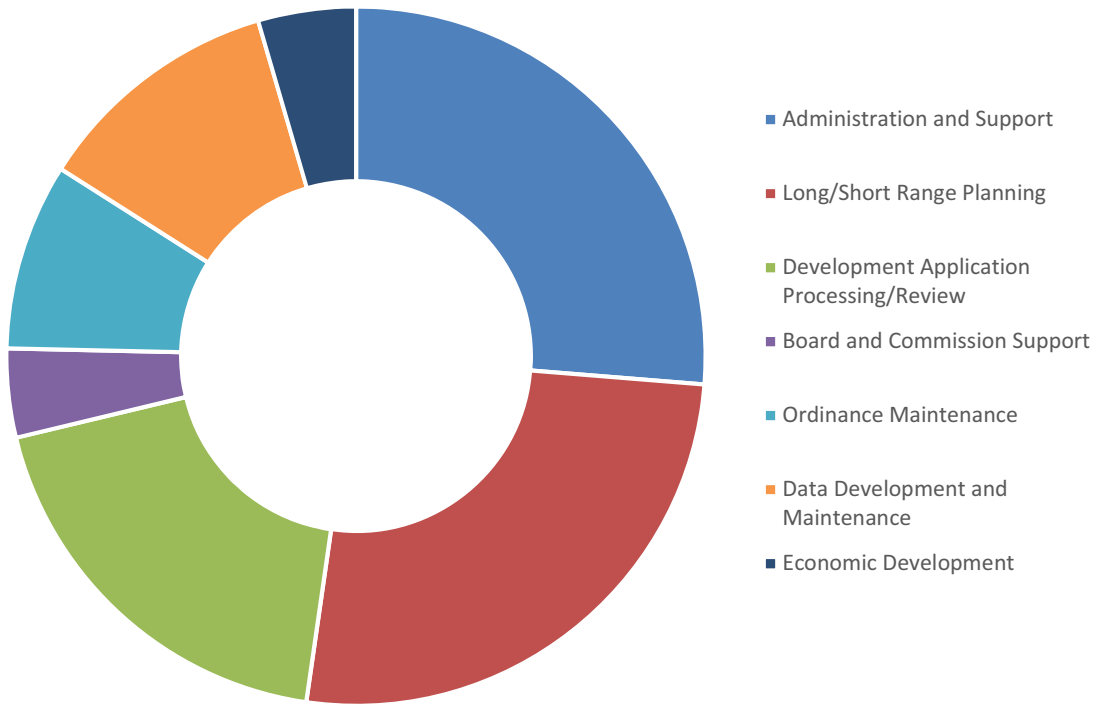
**Authorized Positions**

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	15	14	14
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>15</b>	<b>14</b>	<b>14</b>

**2019/20 Expenditures by Funding Source**

General Fund	\$ 905,100
Special Revenue Funds	\$ 430,418

**Total Planning and Development Services and Urban  
Transportation Planning 2019/20 Budget — \$1,335,518**



City of Amarillo

Office of Economic Development

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
41100 Salaries and Wages	50,118	130,882	0	0	0
41820T Health Insurance	3,703	13,071	0	0	0
41900 Life	8	22	0	0	0
42010 Social Security - Medica	753	1,933	0	0	0
42020 Social Security - OASDI	3,221	8,264	0	0	0
42110 TMRS	6,259	17,017	0	0	0
42115 OPEB Funding	1,300	3,362	0	0	0
42300 State Unemployment	49	97	0	0	0
42400 Workers Compensation	0	79	0	0	0
42510 Car Allowance	2,818	5,894	0	0	0
42530 Moving Expense	2,659	0	0	0	0
42550 Communications Allowance	563	1,559	0	0	0
<b>41000 Personal Services</b>	<b>71,451</b>	<b>182,180</b>	<b>0</b>	<b>0</b>	<b>0</b>
51110 Office Expense	1,291	1,711	0	0	0
<b>51000 Supplies</b>	<b>1,291</b>	<b>1,711</b>	<b>0</b>	<b>0</b>	<b>0</b>
61400 Dues	1,685	3,971	0	0	0
61410 Tuition	1,095	1,190	0	0	0
62000 Professional	1,500	0	0	0	0
69300 Leased Computer Software	12,740	10,000	0	0	0
<b>60000 Contractual Services</b>	<b>17,020</b>	<b>15,161</b>	<b>0</b>	<b>0</b>	<b>0</b>
71100 Insurance and Bonds	0	0	0	0	0
75100 Travel	1,544	1,732	0	0	0
75300 Meals and Local	0	201	0	0	0
<b>70000 Other Charges</b>	<b>1,544</b>	<b>1,933</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>91,306</b>	<b>200,985</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of Amarillo

Planning and Development Svcs

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
31780 Right of Way License	74,506	76,017	75,000	75,000	75,000
31790 Right of Way License Ap	500	250	970	970	970
31795 Cert of Appropriateness	0	0	6,300	6,300	6,300
31797 FMV Pmts - Vacated Prope	3,400	9,770	1,400	1,400	1,400
<b>31400 Business License and Per</b>	<b>78,406</b>	<b>86,037</b>	<b>83,670</b>	<b>83,670</b>	<b>83,670</b>
33210 Zoning Platting Fees	71,603	109,495	104,338	90,000	90,000
33230 Sale of City Publicatio	0	0	0	0	100
<b>33200 General Government</b>	<b>71,603</b>	<b>109,495</b>	<b>104,338</b>	<b>90,000</b>	<b>90,100</b>
37410 Miscellaneous Revenue	725	3,072	0	10,193	1,000
<b>37400 Miscellaneous Revenue</b>	<b>725</b>	<b>3,072</b>	<b>0</b>	<b>10,193</b>	<b>1,000</b>
<b>TREVENUE Total Revenues</b>	<b>150,734</b>	<b>198,604</b>	<b>188,008</b>	<b>183,863</b>	<b>174,770</b>
41100 Salaries and Wages	287,428	291,074	589,087	505,047	571,888
41820T Health Insurance	50,850	44,070	95,348	83,994	106,290
41900 Life	92	90	158	147	167
42010 Social Security - Medica	4,027	4,023	8,693	7,285	8,423
42020 Social Security - OASDI	17,217	17,201	37,171	31,150	36,015
42110 TMRS	33,600	35,216	73,346	62,515	70,883
42115 OPEB Funding	7,087	6,974	14,568	12,415	14,116
42300 State Unemployment	329	441	463	666	487
42400 Workers Compensation	649	641	413	1,119	1,278
42510 Car Allowance	3,008	3,002	10,500	7,860	9,000
42550 Communications Allowance	1,203	1,125	3,600	2,695	3,600
<b>41000 Personal Services</b>	<b>405,489</b>	<b>403,857</b>	<b>833,346</b>	<b>714,892</b>	<b>822,145</b>
51110 Office Expense	11,628	8,814	8,762	8,762	8,762
51115 Employee Recognition Pro	157	193	250	250	250
51700 Education	75	0	0	0	0
<b>51000 Supplies</b>	<b>11,860</b>	<b>9,008</b>	<b>9,012</b>	<b>9,012</b>	<b>9,012</b>
61200 Postage	1,608	849	1,500	1,500	1,500
61300 Advertising	16,225	11,918	9,500	9,500	9,500
61400 Dues	2,264	3,294	9,000	9,000	9,000
62000 Professional	5,078	10,801	1,000	1,000	1,000
68610 Office Equipment	13,425	2,643	1,000	1,000	1,000
69300 Leased Computer Software	0	0	11,600	11,600	11,600
<b>60000 Contractual Services</b>	<b>38,600</b>	<b>29,505</b>	<b>33,600</b>	<b>33,600</b>	<b>33,600</b>
71100 Insurance and Bonds	2,826	2,535	2,841	2,841	3,543
74000 Printing and Binding	666	2,070	1,000	1,200	1,000
75100 Travel	9,145	8,703	25,000	23,000	25,000
75200 Mileage	425	516	800	800	800
75300 Meals and Local	580	123	2,000	1,700	2,000
77100 Court Costs	0	0	0	100	0
77110 Filing Fees	4,165	5,592	6,000	8,000	8,000
77610 Information Technology -	0	1,883	0	0	0
78230 Loss on Bad Debt	1,000	0	0	0	0
<b>70000 Other Charges</b>	<b>18,807</b>	<b>21,423</b>	<b>37,641</b>	<b>37,641</b>	<b>40,343</b>
<b>TEXPENSES Total Expenses</b>	<b>474,756</b>	<b>463,793</b>	<b>913,599</b>	<b>795,145</b>	<b>905,100</b>

### Employee Distribution By Position

**Entity:** 1720 - Planning and Development Svcs  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM215	ASSISTANT DIRECTOR OF PLANNING
1.00	ADM520	DIRECTOR OF PLANNING AND DEVELOPMENT SERVICES
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
1.00	MGT025	PLANNING & DEVELOPMENT SERVICES MANAGER
1.00	PRF900	SENIOR PLANNER
2.00	PRF901	PLANNER II
1.00	PRF902	PLANNER I
1.00	TEC170	GIS TECHNICIAN
1.00	TEC520	PLANNING TECHNICIAN
<b>10.00</b>		

City of Amarillo

Urban Transportation Planning

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	421,653	307,760	439,512	357,837	430,418
<b>35500 Other Governmental Reven</b>	<b>421,653</b>	<b>307,760</b>	<b>439,512</b>	<b>357,837</b>	<b>430,418</b>
39110 Tsf In fr General Fund	5	0	0	0	0
<b>39100 Operating Transfers In</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>421,658</b>	<b>307,760</b>	<b>439,512</b>	<b>357,837</b>	<b>430,418</b>
41100 Salaries and Wages	225,026	169,493	223,112	178,593	202,573
41300 Incentive	580	602	600	599	600
41500 PFP	0	0	5,820	0	5,820
41620 Unscheduled	2,076	0	0	0	0
41820T Health Insurance	36,799	23,027	34,360	25,898	32,049
41900 Life	59	50	75	59	67
42010 Social Security - Medica	3,069	2,345	3,244	2,552	2,946
42020 Social Security - OASDI	12,236	10,029	13,870	10,914	12,597
42110 TMRS	25,927	20,873	27,394	21,924	24,792
42115 OPEB Funding	5,185	4,133	5,436	4,354	4,937
42300 State Unemployment	275	190	219	169	195
42400 Workers Compensation	1,202	136	208	143	163
<b>41000 Personal Services</b>	<b>312,433</b>	<b>230,879</b>	<b>314,339</b>	<b>245,205</b>	<b>286,738</b>
51110 Office Expense	90	283	2,000	2,000	2,000
51950 Minor Office Equipment	0	3,302	0	3,302	0
<b>51000 Supplies</b>	<b>90</b>	<b>3,585</b>	<b>2,000</b>	<b>5,302</b>	<b>2,000</b>
61200 Postage	438	0	1,000	1,000	1,000
61300 Advertising	991	2,295	2,250	2,676	2,250
61400 Dues	0	18	1,000	1,000	1,000
61410 Tuition	0	51	250	250	250
62000 Professional	0	0	100	0	100
<b>60000 Contractual Services</b>	<b>1,429</b>	<b>2,363</b>	<b>4,600</b>	<b>4,926</b>	<b>4,600</b>
71100 Insurance and Bonds	1,884	1,690	1,623	1,623	1,518
74000 Printing and Binding	0	0	300	300	300
75100 Travel	2,404	3,556	2,000	4,376	2,000
75200 Mileage	0	0	100	0	100
77450 Administrative Other	94,756	58,412	101,801	83,356	121,050
77610 Information Technology -	8,662	7,274	12,749	12,749	12,112
<b>70000 Other Charges</b>	<b>107,705</b>	<b>70,932</b>	<b>118,573</b>	<b>102,405</b>	<b>137,080</b>
84610 Info Tech Equipt - PCs	0	0	0	0	0
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>421,658</b>	<b>307,760</b>	<b>439,512</b>	<b>357,837</b>	<b>430,418</b>

### Employee Distribution By Position

**Entity:** 24200 - Urban Transportation Planning  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM905	MPO ADMINISTRATOR
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
1.00	PRF500	MANAGEMENT ANALYST
1.00	PRF900	SENIOR PLANNER
<b>4.00</b>		



(1740)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 1,936,777	\$ 1,999,207	\$ 2,285,207
Supplies	45,863	52,552	51,418
Contractual Services	311,128	767,214	754,848
Other Charges	61,419	45,293	48,601
Capital Outlay	-	-	20,000
<b>Total Expenses</b>	<b>\$ 2,355,187</b>	<b>\$ 2,864,266</b>	<b>\$ 3,160,074</b>

## Mission Statement

Building Safety promotes livability and ensures public health, safety and welfare in the built environment. Building Safety also provides services to promote neighborhood preservation, focusing on a healthy and vibrant environment through interaction and education of our community.

## Strategic Approach

The Department of Building Safety fulfills its mission through a compliance approach of service delivery. This approach aligns with City Council's pillars of **Public Safety, Economic Development/Redevelopment, and Customer Service**. The Department continues to maintain an excellent Building Codes Effectiveness Grading System (BCEGS) of 2 for commercial and 3 for Residential (1 being best, 10 worst). These ratings place Amarillo's Building Safety Department in the top 96% for commercial and 92% for residential compared to 400 other municipalities in Texas. Our rating is based on a variety of factors including percentage of International Code Council certified staff, model code cycle, code amendments, quality of plan review and inspection service. Building Safety staff consists of 31 full time positions, 2 part time positions and 1 CDBG funded position. All are dedicated to improving the safety and welfare of citizens and visitors to Amarillo daily.

The department provides a high level of professional service to a wide range of programs and activities focused on health, safety and quality of life in Amarillo. Mandated activities include compliance and enforcement actions in accordance with applicable local, state and federal requirements relating to the built environment. The department strives to streamline citizen services through the Development Services portal, "One Stop Shop". This is achieved through application intake for numerous City programs, plan review, permitting, inspection, and licensing services. Building Safety staff takes pride in working on the front side of the model by regularly engaging in customer consultation before and during development and compliance activities.

Community Improvement program activities are consistent with Council's **Economic Development/Redevelopment** initiative to enhance the community's economic competitiveness, which includes



abatement of uncultivated vegetation, accumulations of junk and debris, graffiti, junk vehicles, identification and removal of hazardous conditions, and legal due process requirements for dangerous structures. Building Safety is charged with inspecting the City’s housing stock through investigation of substandard housing complaints, vacant building enforcement as well as working closely with the Community Development Department to assist **Development/Redevelopment**. The dangerous structure Condemnation process is an excellent example of best practices. In the short time this new process has been in existence an average of 4 dangerous structures per month have been abated.

The department is also responsible for other programs which improve the quality of life in Amarillo. These include the City’s portal for Development Services, contractor registration, transient business licenses, credit access business licenses, scrap tire businesses, topless establishment licenses, manufactured home/RV parks and complaint investigations. The department convenes the following boards and commissions: Construction Advisory and Appeals Commission, Condemnation Appeals Commission, and the Zoning Board of Adjustments.

## Programs

### Building Safety and Support 2019/20 Budget — \$464,717

Measurable improvement in services provided to the community include shorter construction plan review turn-around and permitting times; focus on quality inspections; and community engagement and preservation. The Building Safety department has a continued focus on widespread cross training/staff development, SOPs and workflow diagrams. Currently Building Safety has completed approximately 150 SOPs. Building Safety is also concerned with improving citizen access to information regarding services. This information is provided using a website, informational bulletins and outreach activities.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Development services intake	671	800	775
SOP’s & workflow diagrams	153	155	160
Percentage of code certified plan reviewers and inspectors	95%	96%	96%

### Plan Review and Permit Issuance: Permit Intake, Plan Review and Process Management 2019/20 Budget — \$1,022,377

Permit Intake, Plan Review and Process Management strives to reduce and maintain turn-around time through additional training and staff development. Some additional *Customer Service* initiatives include staff working with high volume builders’ usage of **“Master Plans”** that, once reviewed and approved, will be archived for re-use. When the builder re-uses an approved master plan, a review is only required for the site conditions. Several other examples of *Customer Service* initiatives include simplified mobile home application, this new form reduced the permit process by approximately half an hour and **“Express Plans”** a fill in the blank plan suitable for simple Home Owner projects such as decks, patio covers, carports, this process eliminates need for multiple visits. The Building Safety department continues to create spreadsheets, white papers, checklists, and user-friendly forms/applications are being tailored to expedite the permit process.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Permit Intake/ Plan Review	16,915	19,628	20,000
Trade permit issuance (MEP)	11,233	13,232	13,500
Total value of construction permitted	\$453,747,158	\$470,031,213	\$500,000,000
Average calendar days to permit new residential	3	3	3
Average calendar days to permit all commercial	9	10	12

*\*Several **Customer Service** initiatives were implemented. “Master Plan” concept, this process allows the builder to submit a catalog of master plans. Those plans only need one structural/life safety review. Thereafter the contractor can a submit site plan indicating which master plan to be built, thus requiring a review of the site only. This process expedites review and turnaround time considerably. “Express Plans” just recently developed and made available for simple Home Owner projects. We anticipate this will save our customers from multiple visits and reduce time line for permits. Another **Customer Service** initiative is the continued transition to digital format on all construction documents and files at the beginning of the application process, thus eliminating time and resources previously devoted to managing paper files/documents.*

**Inspection Services: Building/Site Inspection  
2019/20 Budget — \$1,115,320**

Building Safety Inspection Services strives to reduce the number of site visits on projects through cross-training and by expanding the current number of Community Safety Inspectors (CSI) through training opportunities and incentives. CSIs can perform multiple inspections per visit. Building Safety currently has 1 CSI inspector with a goal to encourage more staff to transition to CSI status. These initiatives are in line with Council priority of *fiscal responsibility, customer service and economic development/redevelopment,*

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Building site visits	38,444	40,000	50,000
CSI inspections	2,992	2,420	3,000
Total inspections	53,487	55,000	66,000
Average site visit per inspector per day	20	20	24

**Community Improvement: Code Violation Inspections  
2019/20 Budget — \$557,660**

Community Improvement activities facilitate the overall Quality of Life in Amarillo, more specifically **Public Safety, Economic Development/Redevelopment and Civic Pride** through compliance with local and national standards. The various activities encompassed within this program area include: Overgrown vegetation, junk and debris, junk vehicles, substandard structures and zoning violations.

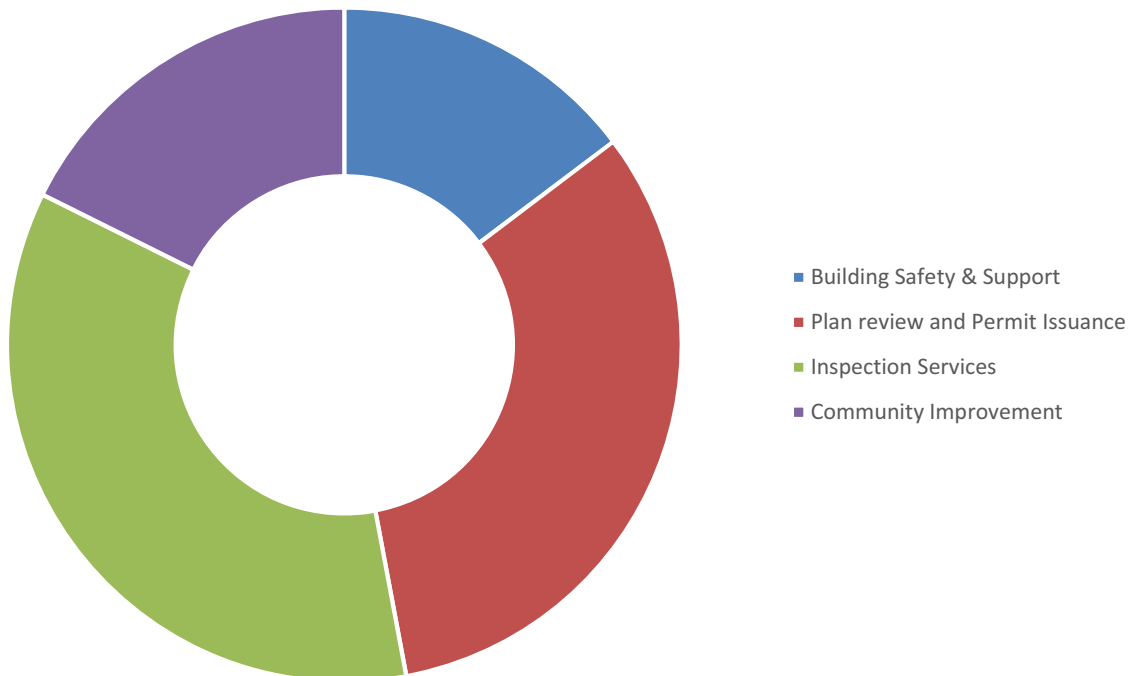
Performance Measures/Indicators:

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Community improvement inspections	25,410	25,000	30,000
Code violation inspections	10,778	10,500	10,500
Dangerous structures identified	79	80	80
Community Development funded inspections	10,778	10,500	10,500
Weed/junk and debris complaints	20,773	22,000	22,000
Unoccupied, unsafe buildings complaints	108	100	100
Tenant occupied unsafe building complaints	164	175	175
Junk vehicle complaints	657	500	500

## Authorized Positions

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Projected</b>
Permanent Positions	31	32	35
Part-time Positions	2	2	-
<b>Total Positions</b>	<b>33</b>	<b>34</b>	<b>35</b>

## Total Building Safety 2019/20 Budget — \$3,160,074



City of Amarillo

Building Safety

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
31710 Electrician Licenses	5,320	0	0	2,000	5,000
31720 Plumbers License & Reg	320	285	0	0	0
31725 Irrigation License & Reg	2,360	2,650	3,000	2,505	3,000
31730 Dance Hall License	600	1,000	1,000	800	1,000
31740 Heating & Aircondng Lic	6,240	7,170	6,250	6,705	6,250
31745 Insulation Registration	440	350	480	395	480
31750 Roofers License	6,000	6,415	5,500	6,245	8,500
31755 Commercial Roofers Regis	3,360	4,220	4,000	3,790	4,000
31760 Builders/Contractors Li	35,305	43,225	35,000	39,265	35,000
31765 Glass/Glazing Registrati	160	150	240	155	240
31775 Tire Shop Registration	5,345	5,925	9,000	5,635	9,000
31800 Other Business Licenses	880	400	2,660	640	2,660
<b>31400 Business License and Per</b>	<b>66,330</b>	<b>71,790</b>	<b>67,130</b>	<b>68,135</b>	<b>75,130</b>
31910 Building Permits	1,522,163	1,333,573	1,600,000	1,600,000	1,706,932
31920 Electrical Permits	106,878	93,915	110,000	100,397	117,531
31930 Plumbing and Gas Permit	420,189	403,953	410,000	412,071	442,391
31935 Glass/Glazing Permits	87	0	400	44	400
31940 Heating & Aircondng Per	142,310	130,460	135,000	136,385	145,461
31945 Insulation Permits	1,160	860	5,000	1,010	5,069
31960 Mobile Home Park Permit	10,540	49,280	24,300	29,910	28,251
31970 Transient Business Perm	475	900	2,200	688	2,272
31990 After Hour Inspection Fe	4,800	4,640	10,600	4,720	10,972
<b>31900 Non-Business License &amp; P</b>	<b>2,208,602</b>	<b>2,017,581</b>	<b>2,297,500</b>	<b>2,285,225</b>	<b>2,459,279</b>
33220 Zoning Board Appl Fees	4,200	2,936	6,000	3,568	6,000
33225 Abandoned Vehicle Notifi	2,065	0	5,000	1,033	5,000
33227 Credit Access Business A	360	360	440	360	440
<b>33200 General Government</b>	<b>6,625</b>	<b>3,296</b>	<b>11,440</b>	<b>4,961</b>	<b>11,440</b>
37125 Other Interest Income	234,385	225,041	230,000	229,713	230,000
<b>37109 Interest Earnings</b>	<b>234,385</b>	<b>225,041</b>	<b>230,000</b>	<b>229,713</b>	<b>230,000</b>
37225 Weed Collection	287,200	180,739	275,000	233,969	275,000
37230 Weed Mowing Services	159,825	106,470	150,000	133,148	150,000
37231 Bad Debt Exp/Recovery	-404,440	-338,495	-380,000	-355,316	-411,338
37265 Technology Fee	44,660	134,004	132,154	158,636	150,000
<b>37199 Administrative Charges</b>	<b>87,245</b>	<b>82,718</b>	<b>177,154</b>	<b>170,437</b>	<b>163,662</b>
37141 Merchant Service Fees	-11,217	-9,595	-6,400	-9,142	-10,092
37410 Miscellaneous Revenue	571	220	100	395	100
<b>37400 Miscellaneous Revenue</b>	<b>-10,646</b>	<b>-9,375</b>	<b>-6,300</b>	<b>-8,747</b>	<b>-9,992</b>
<b>TREVENUE Total Revenues</b>	<b>2,592,540</b>	<b>2,391,051</b>	<b>2,776,924</b>	<b>2,749,724</b>	<b>2,929,519</b>
41100 Salaries and Wages	1,354,033	1,319,167	1,361,491	1,331,599	1,458,210
41300 Incentive	38,807	28,474	29,400	25,280	25,200
41620 Unscheduled	36,102	31,674	30,465	27,843	30,465
41820T Health Insurance	252,189	252,148	263,164	263,105	308,725
41900 Life	514	503	517	494	534
42010 Social Security - Medica	19,899	19,180	20,211	19,470	21,553
42020 Social Security - OASDI	83,527	79,644	84,375	81,948	90,863
42110 TMRS	162,892	166,060	167,973	165,865	180,100
42115 OPEB Funding	34,343	32,727	33,069	32,764	35,612
42200 Tuition Reimbursement	-3,602	-1,810	0	0	0
42300 State Unemployment	1,871	1,855	1,608	1,899	1,657
42400 Workers Compensation	1,546	1,540	1,533	1,509	1,609
42510 Car Allowance	3,453	3,009	3,000	2,876	3,000
42550 Communications Allowance	1,945	2,606	2,400	2,781	3,600
PSCHG Personal Svcs Changes	0	0	0	0	124,079
<b>41000 Personal Services</b>	<b>1,987,519</b>	<b>1,936,777</b>	<b>1,999,207</b>	<b>1,957,432</b>	<b>2,285,207</b>
51110 Office Expense	33,830	34,683	35,200	36,914	35,200
51115 Employee Recognition Pro	595	423	680	423	680
51125 Training	0	0	0	0	5,000
51200 Operating	4,486	4,865	3,800	4,520	3,800
51300 Clothing and Linen	108	95	150	95	150

City of Amarillo

Building Safety

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
51400 Photographic	451	325	500	325	500
51700 Education	75	0	0	0	0
51800 Fuel & Oil	2,998	2,887	3,022	1,734	2,888
51850 Minor Tools	2,396	773	2,000	613	200
51950 Minor Office Equipment	0	360	4,500	408	300
52050 Auto Parts	1,272	110	1,000	80	1,000
52050LABOR Auto Parts Labor	2,800	1,113	1,500	488	1,500
52120 Tires and Tubes Other	98	230	200	248	200
<b>51000 Supplies</b>	<b>49,108</b>	<b>45,863</b>	<b>52,552</b>	<b>45,846</b>	<b>51,418</b>
61100 Communications Billing	10,021	9,953	12,900	12,195	12,900
61200 Postage	55,279	42,068	56,124	41,540	56,124
61300 Advertising	3,815	4,072	8,000	5,752	8,000
61400 Dues	5,112	4,231	4,500	4,220	4,500
61410 Tuition	29,541	8,930	19,000	16,949	19,000
62000 Professional	21,021	27,171	29,000	80,238	29,000
67110 Demolition Condemned Pro	44,304	3,045	60,000	9,010	60,000
67400 Weed Contractor Expense	303,637	192,005	170,000	146,824	170,000
69210 Rental City Equipment	96,690	96,690	96,690	96,690	116,324
69230 Pedestrian Lighting	50,427	-77,038	0	57,821	0
69300 Leased Computer Software	0	0	311,000	311,000	279,000
<b>60000 Contractual Services</b>	<b>619,847</b>	<b>311,128</b>	<b>767,214</b>	<b>782,240</b>	<b>754,848</b>
71100 Insurance and Bonds	17,907	16,475	13,392	13,392	16,701
75100 Travel	9,055	7,749	9,200	7,636	9,200
75200 Mileage	0	0	200	0	200
75300 Meals and Local	467	75	1,000	200	1,000
77100 Court Costs	24,066	19,713	21,000	13,317	21,000
78210 Cash Over/Short	-14	0	0	10	0
78230 Loss on Bad Debt	60,645	17,407	500	17,407	500
<b>70000 Other Charges</b>	<b>112,127</b>	<b>61,419</b>	<b>45,292</b>	<b>51,963</b>	<b>48,601</b>
84100 Auto-Rolling Stock & Equ	0	0	0	0	20,000
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>
<b>TEXPENSES Total Expenses</b>	<b>2,768,601</b>	<b>2,355,187</b>	<b>2,864,266</b>	<b>2,837,481</b>	<b>3,160,074</b>

**Employee Distribution By Position**

**Entity:** 1740 - Building Safety  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM035	ASSISTANT BUILDING OFFICIAL
1.00	ADM073	DEPUTY BUILDING OFFICIAL
1.00	ADM510	BUILDING OFFICIAL
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
2.00	HRL904	ADMINISTRATIVE ASSISTANT
1.00	MGT520	BUILDING SAFETY MANAGER
4.00	TEC400	PERMIT TECHNICIAN
1.00	TRD450	CHIEF MECHANICAL INSPECTOR
1.00	TRD500	COMMUNITY SAFETY INSPECTOR
1.00	TRD505	COMMUNITY IMPROVEMENT CHIEF
2.00	TRD510	PLUMBING INSPECTOR
2.00	TRD511	BUILDING INSPECTOR I
1.00	TRD513	CHIEF PLANS EXAMINER
2.00	TRD514	ELECTRICAL INSPECTOR I
1.00	TRD515	CHIEF ELECTRICAL INSPECTOR
1.00	TRD516	CHIEF PLUMBING INSPECTOR
5.00	TRD520	COMMUNITY IMPROVEMENT INSPECTOR
5.00	TRD525	PLANS EXAMINER
1.00	TRD545	CHIEF BUILDING INSPECTOR
<b>34.00</b>		

**Reclassifications**

Head- count	Class Code	Current Position	Pay Grade	Head- count	Class Code	Requested Position	Pay Grade	Estimated Cost
(1.00)	HRL904	ADMINISTRATIVE ASSISTANT	H05	1.00	CLR947	ADMINISTRATIVE SPECIALIST I	G06	36,311
(1.00)	HRL904	ADMINISTRATIVE ASSISTANT	H05	1.00	TEC400	PERMIT TECHNICIAN	G03	29,935

**New Positions**

Head- count	Class Code	Position	Pay Grade	Estimated Cost
1	TRD510	PLUMBING INSPECTOR	G07	57,833





(1750)

## Budget Comparison

	2017/18 Budgeted	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 937,404	\$ 1,171,501	\$ 1,249,871
Supplies	20,530	46,650	26,500
Contractual Services	211,111	169,673	185,985
Other Charges	15,121	18,788	20,798
Inter Reimbursements	-	(120,650)	-
<b>Total Expenses</b>	<b>\$ 1,184,166</b>	<b>\$ 1,285,962</b>	<b>\$ 1,483,154</b>

## Mission

The department of Environmental Health consists of highly trained health and safety professionals who identify and promote the conditions under which all people can live within healthy communities and work to achieve optimum health serving the Bi-City-County Health District. Our goal is to protect and improve the health and well-being for all people who live, work, or visit Amarillo, Canyon, and the counties of Potter and Randall.

## Strategic Approach

The strategic approach for Environmental Health is acutely focused on the **BluePrint for Amarillo** to include City Council's Top Five priorities. Environmental Health strives to fulfill the goals of **BluePrint for Amarillo** by focusing specifically on the **Best Practices and Customer Service pillars**.

In fiscal year 2019/2020 we continue to focus on ensuring an appropriately-sized and competent workforce. Currently, Environmental Health lacks adequate staff to deliver two inspections per food establishment per year, as required by municipal code and state law. We currently average less than two inspections per establishment, per year. Our long-term goal is to be able to meet the FDA's Voluntary National Retail Food Standard # 3 by meeting the required number of inspections per facility per year in accordance with a Risk-Based Inspection program and **Best Practices**. The department will continue with our implementation of two new software initiatives to provide better and more timely **Customer Service**. Finally, the department will be continuing with implementation the City's first wastewater pre-treatment (grease trap) program which will include permitting with fees and periodic inspections. We will be working on the development of new standards in our existing ordinance for wastewater pre-treatment with Utilities, Building Safety, and Industry. We continue to work on the updating of the Bi-City-County Public Health District Cooperative Agreement.



## Programs

### Administration and Support

**2019/20 Budget — \$252,136**

Managing and leading field inspection staff to ensure appropriate and timely service delivery by assisting with data entry, customer interaction, technical guidance, and other administrative duties. Engaging the community and our partners to share resources and provide education and training on important public health and safety information. This includes our Certified Food Manager, Certified Pool Technician courses, and other community-based engagement and outreach presentations.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
All permit and license applications will be entered into database within the same day of receipt	78%	95%	100%
Once permits and licenses have been processed, they will be sent to permit/license holder within 5 business days	87%	95%	95%
Publish a quarterly Environmental Health newsletter for dissemination	75%	100%	100%
Attend at least 4 Amarillo Public Lodging Association regular meetings to conduct education and/or updates	50%	100%	100%
Attend at least 4 Panhandle Restaurant Association regular meetings to conduct education and/or updates	100%	100%	100%

### Development Services Partner

**2019/20 Budget — \$74,161**

Participating in the “One-Stop-Shop” development concept. We work with Planning, Building Safety, and other departments to provide a rapid turnaround for project reviews, permitting, and inspections in an integrated system focused on superior customer service.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Process plat approval for Planning department within one business day	100%	100%	100%
Complete pre-opening inspections for food establishments within 3 business days from the issuance of the Certificate of Occupancy (CO)	95%	100%	100%

**Food Hygiene**  
**2019/20 Budget — \$444,946**

Conducting services related to the permitting and inspection of food establishments within the Bi-City-County Health District. Services include plan reviews, construction and compliance inspections, permitting, routine inspections, and investigations of food and waterborne illness and complaints.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Complete food establishment plan reviews within 10 calendar days	93%	95%	98%
Investigate food and waterborne illnesses within 1 business day	89%	95%	95%
Inspect all Food Establishments at least two times per year (required by State law)	63%	75%	80%

**Alcoholic Beverage License**  
**2019/20 Budget – \$14,831**

Licensing the sale of beer, wine, and liquor within City limits.

*Performance Measures*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Issue license within 5 business days of receipt of complete application	62%	100%	100%

**Vector Control**  
**2019/20 Budget — \$118,651**

Providing treatment of mosquitoes and other disease-causing vectors within City limits.

*Performance Measures*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Respond to complaints and treat valid complaints within 1 business day	92%	95%	100%
Establish an active mosquito trapping and surveillance system with 6 sites	4 sites	6 sites	6 sites
Conduct surveillance and spray standing water at least two times per week during mosquito season (May-October)	100%	100%	100%

## On-site Sewage Facilities (OSSF)

**2019/20 Budget — \$222,473**

Conducting services related to the permitting and inspection of on-site sewage facilities within the Bi-City-County Health District. Services include plan reviews, construction and compliance inspections, permitting, and investigations of sanitary nuisance complaints.

### *Performance Measures*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Complete plan review and issue permit within 3 business days of receipt of completed application	85%	95%	95%
Complete all inspection requests within 1 business day of request	100%	100%	100%

## Recreational Water

**2019/20 Budget — \$118,651**

Conducting services related to the permitting and inspection of public swimming pools within the Bi-City-County Health District. Services include plan reviews, construction and compliance inspections, permitting, routine inspections, and investigations of waterborne illness and complaints.

### *Performance Measures*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Complete public swimming pool plan reviews within 10 calendar days of request	100%	100%	100%
Inspect all annual public pools at least 2 times per year	94%	95%	100%
Offer at least four Certified Pool Technician courses per year	100%	100%	100%

## Group Care

**2019/20 Budget — \$44,495**

Providing permitting and inspection of foster homes in the Bi-City-County Health District.

### *Performance Measures*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Conduct inspections within 3 business days from request	97%	100%	100%

**Public Health Nuisances  
2019/20 Budget — \$29,663**

Investigating and mitigating threats to health and environment.

*Performance Measures*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Investigate sanitary nuisances within one business day	91%	95%	100%

**Wastewater Pre-Treatment (Grease Trap)  
2019/20 Budget – \$163,147**

Conducting services related to the permitting and inspection of grease traps within the City limits. Services include plan reviews, construction and compliance inspections, permitting, routine inspections, and investigations of sanitary nuisances.

*Performance Measures*

	<b>2017/18 Actual*</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Inspect all permitted grease traps annually	N/A	95%	100%
Offer at least two courses on proper grease traps maintenance annually	N/A	50%	100%

\*-Program started in FY 18/19

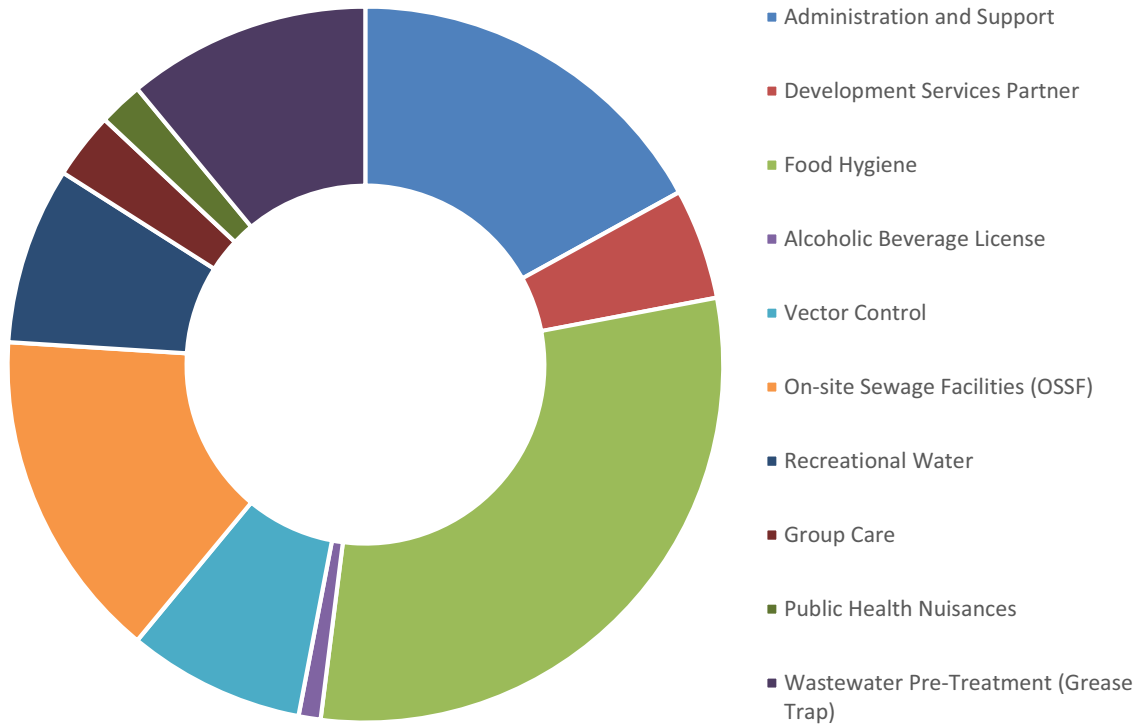
**Authorized Positions**

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	<b>2017/18 Budgeted</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	15	18	18
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>15</b>	<b>18</b>	<b>18</b>

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**Total Environmental Health 2019/20 Budget — \$1,483,154**



City of Amarillo

Environmental Health

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
31510 Liquor Licenses	76,478	83,848	75,000	70,000	75,000
31520 Beer & Wine Licenses	21,111	21,285	25,000	25,000	25,000
31610 Retail Food Permits	688,073	782,552	815,000	795,000	825,000
31620 Food Safety Trainings	75,633	51,623	40,000	30,000	35,000
31630 Public Pool Permits	22,335	31,163	27,000	35,000	37,500
31640 Pool Safety Trainings	5,125	8,532	8,500	15,000	13,000
31650 Group Care	0	0	0	5,500	6,000
<b>31400 Business License and Per</b>	<b>888,754</b>	<b>979,002</b>	<b>990,500</b>	<b>975,500</b>	<b>1,016,500</b>
31950 Sewage Disposal Permits	129,317	145,777	218,000	218,000	225,000
<b>31900 Non-Business License &amp; P</b>	<b>129,317</b>	<b>145,777</b>	<b>218,000</b>	<b>218,000</b>	<b>225,000</b>
33370 Water Sample Collection	2,440	1,470	1,500	1,500	1,500
<b>33300 Public Safety and Health</b>	<b>2,440</b>	<b>1,470</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
35610 Grant In Aid – Federal	0	2,500	0	9,000	0
<b>35500 Other Governmental Reven</b>	<b>0</b>	<b>2,500</b>	<b>0</b>	<b>9,000</b>	<b>0</b>
37265 Technology Fee	10	30,745	30,850	39,360	40,000
<b>37199 Administrative Charges</b>	<b>10</b>	<b>30,745</b>	<b>30,850</b>	<b>39,360</b>	<b>40,000</b>
37141 Merchant Service Fees	-7,102	-1,387	-5,500	-1,267	-5,500
37410 Miscellaneous Revenue	-759	14	0	14	0
<b>37400 Miscellaneous Revenue</b>	<b>-7,861</b>	<b>-1,372</b>	<b>-5,500</b>	<b>-1,253</b>	<b>-5,500</b>
<b>TREVENUE Total Revenues</b>	<b>1,012,660</b>	<b>1,158,121</b>	<b>1,235,350</b>	<b>1,242,107</b>	<b>1,277,500</b>
41100 Salaries and Wages	648,114	658,869	806,849	740,894	835,852
41300 Incentive	5,334	6,378	6,000	7,556	9,600
41620 Unscheduled	9,549	7,960	15,000	15,000	17,500
41820T Health Insurance	102,823	105,219	145,669	148,040	182,752
41900 Life	227	239	300	271	300
42010 Social Security - Medica	9,067	9,290	11,916	10,760	12,390
42020 Social Security - OASDI	37,688	38,904	50,952	45,780	52,976
42110 TMRS	75,918	82,249	100,817	92,614	104,265
42115 OPEB Funding	15,791	16,286	19,970	18,389	20,763
42200 Tuition Reimbursement	-985	0	0	0	0
42300 State Unemployment	862	847	877	940	877
42400 Workers Compensation	912	932	2,950	1,054	1,196
42510 Car Allowance	3,056	9,027	9,000	8,072	9,000
42550 Communications Allowance	1,203	1,204	1,200	2,134	2,400
PSCHG Personal Svcs Changes	0	0	0	-872	0
<b>41000 Personal Services</b>	<b>909,561</b>	<b>937,404</b>	<b>1,171,501</b>	<b>1,090,632</b>	<b>1,249,871</b>
51110 Office Expense	13,226	11,214	13,000	13,000	15,000
51115 Employee Recognition Pro	330	0	500	500	500
51200 Operating	1,596	12	0	56	0
51300 Clothing and Linen	1,227	1,624	1,500	1,500	1,500
51350 Chemical and Medical	720	640	1,500	1,500	1,500
51700 Education	120	0	0	0	0
51800 Fuel & Oil	0	0	12,000	0	0
51850 Minor Tools	3,956	3,542	6,650	4,000	5,000
51950 Minor Office Equipment	9,298	744	0	15,500	0
51970 Software	1,910	1,982	3,500	3,300	1,000
51980 IT Hardware	14,366	443	7,000	7,000	1,000
52050 Auto Parts	6	41	500	500	500
52050LABOR Auto Parts Labor	25	250	500	500	500
52120 Tires and Tubes Other	63	0	0	0	0
54000 Food	0	40	0	40	0
<b>51000 Supplies</b>	<b>46,842</b>	<b>20,530</b>	<b>46,650</b>	<b>47,396</b>	<b>26,500</b>
61100 Communications Billing	804	0	10,500	10,500	12,000
61200 Postage	2,825	2,335	2,500	3,000	3,500
61400 Dues	3,004	3,527	4,000	3,000	5,000
61410 Tuition	11,803	20,888	7,500	12,500	12,500
61415 Safety Training	50	94	500	500	500
62000 Professional	22,698	95,850	51,000	44,100	45,000

City of Amarillo

Environmental Health

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
63210 Armored Car Service	1,818	1,841	2,000	2,302	2,520
67320 Extermination	9,060	10,903	15,000	17,500	15,000
68720 Auto Accident Repair	0	0	1,000	1,000	1,000
69210 Rental City Equipment	75,673	75,673	75,673	87,221	88,965
<b>60000 Contractual Services</b>	<b>127,734</b>	<b>211,111</b>	<b>169,673</b>	<b>181,624</b>	<b>185,985</b>
71100 Insurance and Bonds	4,711	4,648	6,087	6,087	8,098
74000 Printing and Binding	2,083	833	2,000	1,000	2,000
75100 Travel	7,984	9,715	10,500	10,500	10,500
75300 Meals and Local	183	0	0	30	0
78210 Cash Over/Short	-1	-101	100	-2	100
78230 Loss on Bad Debt	420	25	100	100	100
<b>70000 Other Charges</b>	<b>15,380</b>	<b>15,121</b>	<b>18,787</b>	<b>17,715</b>	<b>20,798</b>
90160 Other Departments	0	0	-120,650	-50,047	0
<b>90000 Inter Reimbursements</b>	<b>0</b>	<b>0</b>	<b>-120,650</b>	<b>-50,047</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>1,099,517</b>	<b>1,184,166</b>	<b>1,285,962</b>	<b>1,287,320</b>	<b>1,483,154</b>

### Employee Distribution By Position

**Entity:** 1750 - Environmental Health  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM099	ENVIRONMENTAL HEALTH DEPUTY DIRECTOR
1.00	ADM550	DIRECTOR OF ENVIRONMENTAL HEALTH
3.00	CLR410	ADMINISTRATIVE ASSISTANT III
1.00	CLR941	ADMINISTRATIVE TECHNICIAN
1.00	PRF540	ENVIRONMENTAL HEALTH SUPERVISOR
9.00	PRF552	ENVIRONMENTAL HEALTH SPECIALIST III
2.00	TEC555	ENVIRONMENTAL TECHNICIAN
<b>18.00</b>		





**CITY OF AMARILLO**  
**SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

DESCRIPTION	Actual 2017/2018	Budgeted 2018/2019	Budgeted 2019/2020
<b>Health and Human Services</b>			
1335 Vital Statistics	60,977	61,172	101,969
1000 General Fund	60,977	61,172	101,969
<b>2010 CDBG Fund</b>			
<b>Health and Human Services</b>			
20110 Program Management	277,092	292,287	330,497
20115 Code Enforcement	165,237	239,500	257,203
20116 Code Inspector	71,187	72,821	81,605
20125 Rehab Support	118,998	97,632	186,554
20130 Housing Rehab	336,985	375,000	375,000
20135 Park Improvements	297,876	-	-
20140 Public Services	218,887	238,802	242,886
20155 Neighborhood Facilities	139,517	160,500	160,500
2010 CDBG Fund	1,625,780	1,476,542	1,634,245
<b>2020 Housing</b>			
<b>Health and Human Services</b>			
20210 Housing Assistance	711,429	895,947	919,249
20220 Mod Rehab	(1,830)	-	-
20230 Housing Vouchers	8,283,392	9,188,230	9,188,230
20250 5 YEAR MAINSTREAM VOUCHE	281,433	321,299	321,299
2020 Housing	9,274,423	10,405,476	10,428,778
<b>2030 Home Investment Partnersh</b>			
<b>Health and Human Services</b>			
20310 Home Administration	63,757	71,594	64,979
20320 Home Projects	209,976	653,017	580,318
2030 Home Investment Partnersh	273,733	724,611	645,297
<b>2040 Shelter Plus Care Fund</b>			
<b>Health and Human Services</b>			
20400 SHELTER PLUS CARE	189,230	305,000	302,712
2040 Shelter Plus Care Fund	189,230	305,000	302,712
<b>2065 Coming Home Project</b>			
<b>Health and Human Services</b>			
20650 Coming Home Project	-	-	278,224
<b>2065 Coming Home Project</b>	-	-	278,224
<b>2070 TX Emergency Solutions Gr</b>			
<b>Health and Human Services</b>			
20700 TX Emergency Solutions G	298,098	145,449	-
2070 TX Emergency Solutions Gr	298,098	145,449	-
<b>2075 HMIS</b>			
<b>Health and Human Services</b>			
20755 HMIS	-	-	163,232
2075 HMIS	-	-	163,232
<b>2300 Summer Programs</b>			
<b>Health and Human Services</b>			
23100 Summer Food Service Prog	357,361	515,354	515,354
2300 Summer Programs	357,361	515,354	515,354

**CITY OF AMARILLO**  
**SUMMARY OF EXPENDITURES BY ACTIVITY CLASSIFICATION**

DESCRIPTION	Actual 2017/2018	Budgeted 2018/2019	Budgeted 2019/2020
<b>2500 Public Health Fund</b>			
<b>Health and Human Services</b>			
25011 AHD Public Health	1,065,675	1,294,236	1,256,256
25012 Refugee Health	229,007	399,102	371,607
25013 TDH Immunizations	356,342	370,066	362,784
25014 HIV Prevention	204,499	257,293	254,775
25015 Core Public Health	179,857	191,489	186,885
25016 Hansen's	9,022	21,464	20,804
25017 Healthy Texas Babies	21,956	71,567	123,343
25020 Bioterrorism Grant	310,604	309,050	300,746
25024 DSRIP IMMUNIZATIONS	225,439	375,262	274,472
25025 DSRIP ARAD	150,000	150,000	150,000
25030 Epidemiology	84,575	86,939	84,803
25035 Local Tuberculosis - Fed	74,780	75,342	72,646
25045 Local Tuberculosis - Sta	150,700	159,164	147,820
2500 Public Health Fund	3,062,455	3,760,972	3,606,942
<b>2530 WIC Grant Fund</b>			
<b>Health and Human Services</b>			
25311 WIC Administration	244,309	607,209	585,027
25312 WIC Nutrition Education	383,268	712,969	703,152
25313 WIC Breastfeeding	40,189	86,322	85,316
25314 WIC Client Services	468,513	804,729	785,931
25315 WIC Automation JAD	1	-	14,400
25316 WIC Farmers Market	98,077	-	1,093
25317 WIC Lactation Consultant	16,626	8,936	8,891
25318 WIC Peer Counselor	34,894	108,686	107,892
25319 WIC Vendor Operations	53,182	-	-
25320 WIC Mentor	-	50,000	49,900
25321 WIC Obesity	22,450	32,958	32,703
25322 WIC R D Grant	11,642	71,868	77,168
25323 WIC Summer Feeding	5,135	-	-
2530 WIC Grant Fund	1,378,286	2,483,676	2,451,473
<b>Health and Human Services Total Expenditures</b>	<b>16,520,343</b>	<b>19,878,252</b>	<b>20,128,226</b>



(1335)

## Budget Comparison

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	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 47,045	\$ 47,322	\$ 50,363
Supplies	11,134	10,107	15,100
Contractual Services	1,160	1,500	33,500
Other Charges	1,638	2,243	3,006
<b>Total Expenses</b>	<b>\$ 60,977</b>	<b>\$ 61,172</b>	<b>\$ 101,969</b>

## Mission

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To serve the public by recording, preserving, and retrieving official and vital public records in a courteous and professional manner while consistently conforming to state and federal law governing these practices.

## Strategic Approach

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To maintain and preserve vital records in compliance with state and federal laws, and to act in the best interest of the City of Amarillo by providing efficient, innovative, and quality services in a fair and impartial manner to all.

The City of Amarillo Vital Statistics division strives to perform at a high level and recognizes the need to continuously work to earn the respect of the community. The division also realizes the importance of always welcoming newcomers as well as lifelong residents with information, resources, and a smile.

The division continues to look for innovative solutions to fulfill the **Council Pillars** initiative outlined in the **BluePrint for Amarillo**. The City of Amarillo Vital Statistics division continues to work diligently in remaining compliant with state and federal law when distributing vital records. The Vital Statistics division has continued to follow counsel from State representatives, in attending the annual conferences for Vital Statistics to maintain awareness of all forthcoming changes. The division's goal for the upcoming year is to obtain an additional Master Registrar certification to achieve a high level of knowledge to not only continue to meet requirements set forth by the State, but also to perform at an exemplary level for our customers as well as for the City of Amarillo.

Within the past year, the City of Amarillo Vital Statistics division has worked towards overall improvement of the maintenance, issuance and preservation of all records. This in turn, will provide the exemplary customer service that each citizen deserves. The City of Amarillo has invested in upgraded technology to maintain records, as well as move to a more electronic environment. The Vital Statistics division continues to strengthen skills within Tyler Technologies records software product called Eagle

and was selected as a Pilot Tester for the new TxEVER program. Texas Electronic Vital Events Registrar (TxEVER) is a new registration system that replaced the legacy Texas Electronic Registrar (TER) systems. This new system has provided the State of Texas to become one of the first states to embrace a fully integrated vital records system. The TxEVER system went live on January 1, 2019 to support all vital events operations, including reporting, registration, and amendments of births and deaths.

Within the first year on the new system, we have seen many improvements and look forward to the efficiency and effectiveness it will provide to our staff and the citizens of Amarillo.

## Programs

### Birth Records

#### 2019/20 Budget — \$48,945

Assist the community in providing certified copies of birth records within the State of Texas and providing documents needed to obtain out-of-state birth records. There are many different methods by which the Vital Statistics division receives and distributes these records. Functions consist of certifying homebirth records, issuing amendments on birth records, completing acknowledgement of paternity requests, and helping the county and State agencies with requests—all in compliance with state and federal regulations.

#### *Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Births Recorded	9,779	11,780	12,000
Attendance of annual conference	2	1	2
Master Registrar Certification	0	0	1

### Death Records

#### 2019/20 Budget — \$28,551

Assist the community as well as funeral homes by providing certified copies of death records in compliance with state and federal regulations. Also issue fetal death certificates, amendments on death records, and burial transit permits in compliance with state and federal regulations.

#### *Performance Measures/Indicators:*

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Deaths Recorded	5,669	7,932	8,000
Attendance of annual conference	2	1	2
Master Registrar Certification	0	0	1

### Qualified Applicant Determination

#### 2019/20 Budget — \$24,473

Verify birth and death records are only distributed to qualified applicants. Under Texas Law, birth records are confidential for seventy-five (75) years and death records are confidential for twenty-five (25) years and can be obtained only by qualified applicants. A qualified applicant is defined as the registrant, or immediate family member either by blood or marriage, his or her guardian, or his or her

legal representative. Local, state, and federal law enforcement or governmental agencies and other persons may be designated as properly qualified applicants by demonstrating a direct and tangible interest in the record when information in the record is necessary to implement a statutory provision or to protect a personal legal property right. A properly qualified applicant also may be any person who has submitted an application for a request to release personal information and has been approved as outlined in the Health and Safety Code, Section 181.11, relating to requests for Personal Data.

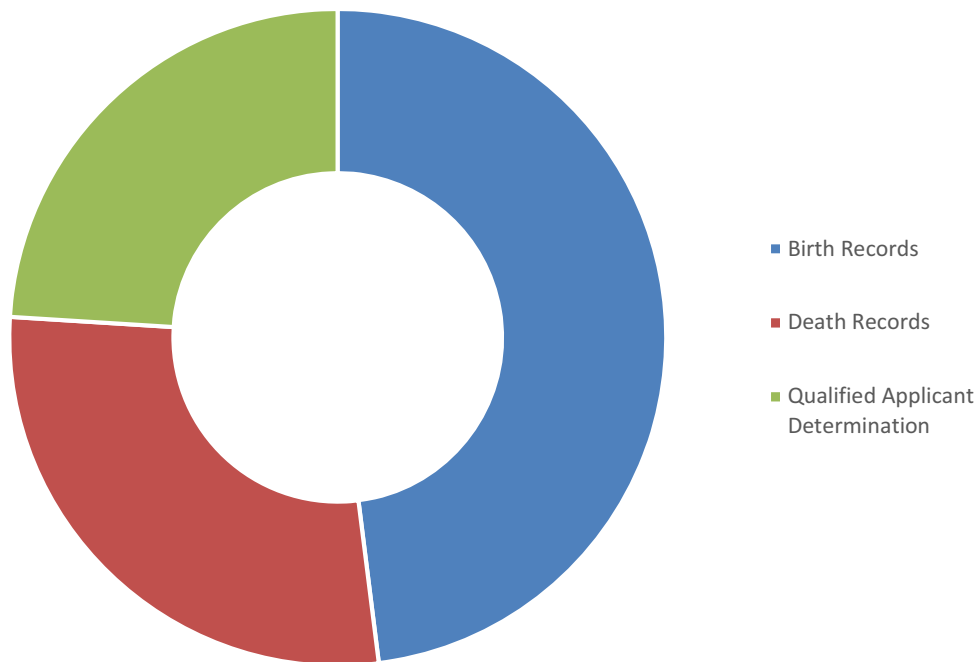
*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Lobby Orders	10,570	13,188	14,000
Online Orders	355	560	800
Certificates Issued	15,416	19,712	20,000

## Authorized Positions

	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	1	1	1
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Total Vital Statistics 2019/20 Budget — \$101,969



City of Amarillo

Vital Statistics

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
33350 Vital Statistic Fees	239,317	248,247	250,000	279,400	279,400
<b>33300 Public Safety and Health</b>	<b>239,317</b>	<b>248,247</b>	<b>250,000</b>	<b>279,400</b>	<b>279,400</b>
37141 Merchant Service Fees	-1,357	-3,004	0	-3,927	-4,000
37410 Miscellaneous Revenue	17,754	11,028	2,400	10,995	16,000
<b>37400 Miscellaneous Revenue</b>	<b>16,397</b>	<b>8,023</b>	<b>2,400</b>	<b>7,068</b>	<b>12,000</b>
<b>TREVENUE Total Revenues</b>	<b>255,713</b>	<b>256,270</b>	<b>252,400</b>	<b>286,468</b>	<b>291,400</b>
41100 Salaries and Wages	29,235	29,950	29,591	32,004	31,459
41620 Unscheduled	20	0	0	340	0
41820T Health Insurance	10,403	10,412	10,899	10,873	11,659
41900 Life	17	17	17	17	17
42010 Social Security - Medica	374	388	429	450	456
42020 Social Security - OASDI	1,599	1,659	1,835	1,923	1,950
42110 TMRS	3,368	3,675	3,623	3,959	3,839
42115 OPEB Funding	711	728	719	786	764
42300 State Unemployment	49	49	49	55	49
42400 Workers Compensation	163	167	160	175	170
<b>41000 Personal Services</b>	<b>45,938</b>	<b>47,045</b>	<b>47,322</b>	<b>50,583</b>	<b>50,363</b>
51110 Office Expense	8,436	11,134	10,107	11,000	15,100
<b>51000 Supplies</b>	<b>8,436</b>	<b>11,134</b>	<b>10,107</b>	<b>11,000</b>	<b>15,100</b>
61200 Postage	791	1,026	1,500	1,127	1,500
69300 Leased Computer Software	0	134	0	0	32,000
<b>60000 Contractual Services</b>	<b>791</b>	<b>1,160</b>	<b>1,500</b>	<b>1,127</b>	<b>33,500</b>
71100 Insurance and Bonds	471	423	406	406	506
75100 Travel	1,351	1,168	1,837	1,004	2,500
75200 Mileage	38	0	0	0	0
75300 Meals and Local	0	47	0	0	0
<b>70000 Other Charges</b>	<b>1,861</b>	<b>1,638</b>	<b>2,243</b>	<b>1,410</b>	<b>3,006</b>
<b>TEXPENSES Total Expenses</b>	<b>57,026</b>	<b>60,977</b>	<b>61,172</b>	<b>64,119</b>	<b>101,969</b>

### Employee Distribution By Position

**Entity:** 1335 - Vital Statistics  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	CLR075	DEPUTY REGISTRAR
<b>1.00</b>		







**(2010,2020,2030,2040,2065,2070,2075,2300)**

## **Budget Comparison**

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Personnel Services	\$ 839,654	\$ 1,020,418	\$ 1,268,749
Supplies	377,495	485,125	577,168
Contractual Services	10,486,934	11,693,137	11,649,891
Other Charges	314,542	373,752	472,034
<b>Total Expenses</b>	<b>\$ 12,018,625</b>	<b>\$ 13,572,432</b>	<b>\$ 13,967,842</b>

## **Mission**

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To support neighborhoods and neighbors who are facing poverty by providing safe, decent, affordable housing, and to lead the City’s homeless services providers in utilizing evidenced based practices and data driven decisions to end homelessness.

## **Strategic Approach**

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Community Development has undergone an overhaul in operations but not mission. Community Development is mandated to follow the Consolidated Plan that is created every five years, but changes can be made with feedback from the Community Development Advisory Committee (CDAC).

The Consolidated Plan serves as a planning document meeting the federal government statutory requirements in guiding the use of CDBG and HOME funds based on applications to the U.S. Department of Housing and Urban Development (HUD). The Consolidated Plan also serves as the baseline for measuring program effectiveness, as reported in the Consolidated Annual Performance and Evaluation Report (CAPER). The current Consolidated Plan was developed using an online survey on the City’s website; conducting public forums; and utilizing focus groups consisting of citizens, nonprofit agencies, business owners, colleges and universities, elected and appointed officials, the Amarillo Continuum of Care and the CDAC.

Community Development began the process in July to create the Consolidated Plan for the next five years with a strategy of ensuring utilization of limited Community Development Block Grant (CDBG) funds most efficiently and to achieve the strongest impact in the areas of greatest need. Community Development is also focused on ensuring the new Consolidated Plan is aligned with the multiple Neighborhood Plans managed through Planning and Development Services.

HUD requirements align perfectly with the **BluePrint for Amarillo** adopted by City Council in terms of focus, allocation of resources, and initiatives. The Community Development Department plans, monitors and administers the entitlement grant program by using best practices to comply with Federal Regulations and City of Amarillo policies. Proposed projects for 2019/20 will provide funding to help address the Council Pillars Fiscal Responsibility and Civic Pride.

## Programs

### Public Housing Authority

#### 2019/20 Budget – \$10,731,490

This program provides direct rental assistance through the Housing Choice Voucher Program with a focus on housing those most in need: the chronically homeless, families with young children living in shelters, and homeless veterans.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Units Available*	1,639	1,644	1,644
Leased Units	1,211	1,385	1,500
Percent of Units Leased	74%	84%	91%

\*In 2017/18, seven VA Supportive Housing (VASH) units were added, and in 2018/19, five VASH units are anticipated to be added.

### Continuum of Care (CoC)

#### 2019/20 Budget – \$163,232

Under this program Community Development serves as the lead agency for the Continuum of Care, a coalition made up of all homeless services providers within Amarillo. Community Development annually submits a single application to HUD on behalf of all homeless service providers in Amarillo to provide housing and supportive services to the homeless community.

*Performance Measures/Indicators:*

	<b>2017/18 Actual*</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
CoC Planning Grant( to provide training on evidence based practices for the community)	N/A	\$35,000	\$35,000
Homeless Management Information System (this is a centralized data base, that all homeless service providers need to utilize so decision will be informed by data)	N/A	\$163,232	\$163,232
Coming Home-( will apply for funding to sustain and expand this program through this resource during the next competition)	N/A	\$0	\$210,000

\*Program is new to 2018/19, and therefore data is not available for 2017/18.

**Coming Home**  
**2019/20 – \$278,224**

This program was started in November of 2018 to help provide housing to those who are chronically homeless and coping with medical and psychiatric needs. Participants selected for Coming Home are assisted in obtaining housing leases and then are visited at least weekly by Community Development social workers and a psychiatrist. The program also provides help to participants in obtaining services such as medical care and employment.

*Performance Measures/Indicators:*

	<b>2017/18 Actual*</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Homeless Citizens Housed	N/A	44	76
Clients that have remained in housing	N/A	44	70

\*Program is new to 2018/19, and therefore data is not available for 2017/18.

**Community Development Block Grant (CDBG)**  
**2019/20 Budget - \$1,634,245**

This budget provides the administrative resources necessary to administer all aspects of the CDBG program in accordance with federal and state regulations. The plan for the upcoming year for the public services portion of the CDBG grant will focus on requiring all applicants to demonstrate how a project furthers the goal of ending homelessness in Amarillo.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Persons Assisted	21,745	15,295	15,150
Parks & Recreation	6,345	0	0
Code Enforcement	9,953	10,000	10,000
Demolition & Clearance	32	45	50
Emergency Home Repairs	107	100	100
Public Services	4,307	5,000	5,000
Neighborhood Improvements	1,001	150	0
Represents 20% of maximum CDBG Entitlement	\$282,796	\$318,402	\$338,849

**HOME**  
**2019/20 Budget - \$645,297**

This program provides resources for single family and multifamily new construction and rehabilitation projects for low to moderate income persons. In addition a Community Housing Development Organization (CHDO) Habitat is funded for construction of new housing for low income homeowners. These projects are fundamental to meeting the Council Pillar of Civic Pride.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Units of Affordable Housing Built	20	36	36
Homeowner Rehab	1	0	0
Rapid Re-housing	0	0	21
Rental Rehab	17	34	36
CHDO New Construction	2	2	3
Represents 10% of maximum HOME Entitlement	\$50,117	\$72,557	\$64,479

## **Summer Lunch**

### **2019/20 Budget – \$515,354**

The Summer Lunch program is a grant received through the Community Development Department from Texas Department of Agriculture, to provide food for children who have less access to food during the summer months. Community Development manages and monitors the program, the actual feeding sites are throughout Amarillo, at schools, parks, community centers and this year we added two WIC sites for a total of 54 sites this year.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Lunches Served	77,592	112,490	112,490
Snacks Served	57,016	100,927	100,927

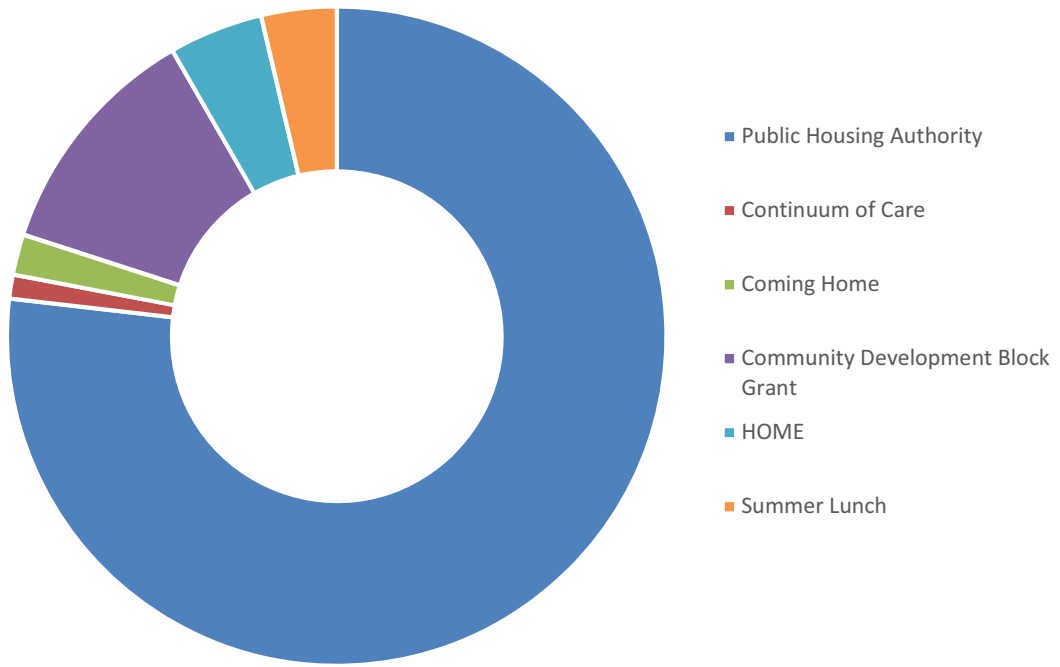
## **Authorized Position**

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Permanent Positions	16	20	21
Part-time Positions	1	1	1
<b>Total Positions</b>	<b>17</b>	<b>21</b>	<b>22</b>

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**Total Community Development 2019/20 Budget —  
\$13,967,842**



City of Amarillo

Program Management

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
35610 Grant In Aid – Federal	294,633	277,092	318,402	318,402	323,849
35615 Program Income	21,688	7,648	15,000	15,000	15,000
<b>35500 Other Governmental Reven</b>	<b>316,322</b>	<b>284,740</b>	<b>333,402</b>	<b>333,402</b>	<b>338,849</b>
37130 Discounts Earned	0	0	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
39110 Tsf In fr General Fund	9,851	0	0	0	0
<b>39100 Operating Transfers In</b>	<b>9,851</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>326,173</b>	<b>284,740</b>	<b>333,402</b>	<b>333,402</b>	<b>338,849</b>
41100 Salaries and Wages	151,749	133,994	134,974	149,801	119,137
41300 Incentive	0	7	300	494	600
41500 PFP	0	0	1,599	0	1,599
41620 Unscheduled	0	69	0	298	0
41820T Health Insurance	22,737	19,613	26,644	24,144	24,704
41900 Life	54	36	46	44	42
42010 Social Security - Medica	2,166	1,900	1,983	2,205	1,758
42020 Social Security - OASDI	9,262	8,125	8,480	9,429	7,517
42110 TMRS	17,734	16,853	16,772	18,801	14,794
42115 OPEB Funding	3,748	3,338	3,324	3,733	2,946
42300 State Unemployment	215	167	158	160	122
42400 Workers Compensation	244	217	425	244	194
42510 Car Allowance	2,724	2,187	1,500	2,701	1,500
42550 Communications Allowance	1,090	1,110	1,200	1,081	600
<b>41000 Personal Services</b>	<b>211,723</b>	<b>187,616</b>	<b>197,405</b>	<b>213,134</b>	<b>175,513</b>
51110 Office Expense	3,918	3,428	5,000	18,643	23,845
51700 Education	75	0	0	0	0
<b>51000 Supplies</b>	<b>3,993</b>	<b>3,428</b>	<b>5,000</b>	<b>18,643</b>	<b>23,845</b>
61200 Postage	677	535	1,000	1,608	2,000
61300 Advertising	4,728	644	5,000	0	0
61400 Dues	1,595	1,695	2,000	1,695	0
61410 Tuition	4,658	-3,329	0	-6,166	0
62000 Professional	125	0	0	3,100	5,000
<b>60000 Contractual Services</b>	<b>11,783</b>	<b>-455</b>	<b>8,000</b>	<b>237</b>	<b>7,000</b>
71100 Insurance and Bonds	1,884	1,690	1,623	1,623	1,518
75100 Travel	0	1,271	5,000	26,504	30,000
75200 Mileage	36	81	0	81	300
75300 Meals and Local	114	238	0	383	1,000
77450 Administrative Other	47,376	39,080	31,328	33,824	52,451
77610 Information Technology -	41,481	44,143	43,931	43,931	38,870
78245 Discounts Lost	12,555	0	0	0	0
<b>70000 Other Charges</b>	<b>103,446</b>	<b>86,504</b>	<b>81,882</b>	<b>106,345</b>	<b>124,139</b>
<b>TEXPENSES Total Expenses</b>	<b>330,945</b>	<b>277,092</b>	<b>292,287</b>	<b>338,360</b>	<b>330,497</b>

### Employee Distribution By Position

**Entity:** 20110 - Program Management  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.50	ADM502	COMMUNITY DEVELOPMENT DIRECTOR
1.00	CLR585	ACCOUNTING TECHNICIAN
1.00	MGT560	PROGRAM COORDINATOR
<b>2.50</b>		



City of Amarillo

Code Enforcement

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	43,224	165,237	239,500	239,500	257,203
<b>35500 Other Governmental Reven</b>	<b>43,224</b>	<b>165,237</b>	<b>239,500</b>	<b>239,500</b>	<b>257,203</b>
<b>TREVENUE Total Revenues</b>	<b>43,224</b>	<b>165,237</b>	<b>239,500</b>	<b>239,500</b>	<b>257,203</b>
67110 Demolition Condemned Pro	43,224	165,237	239,500	239,500	257,203
<b>60000 Contractual Services</b>	<b>43,224</b>	<b>165,237</b>	<b>239,500</b>	<b>239,500</b>	<b>257,203</b>
<b>TEXPENSES Total Expenses</b>	<b>43,224</b>	<b>165,237</b>	<b>239,500</b>	<b>239,500</b>	<b>257,203</b>

City of Amarillo

Code Inspector

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	67,482	71,187	75,482	75,482	75,482
<b>35500 Other Governmental Reven</b>	<b>67,482</b>	<b>71,187</b>	<b>75,482</b>	<b>75,482</b>	<b>75,482</b>
39110 Tsf In fr General Fund	1,893	0	0	0	0
<b>39100 Operating Transfers In</b>	<b>1,893</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>69,375</b>	<b>71,187</b>	<b>75,482</b>	<b>75,482</b>	<b>75,482</b>
41100 Salaries and Wages	33,084	33,755	34,340	34,983	34,683
41300 Incentive	323	231	0	0	0
41500 PFP	0	0	4,307	0	4,307
41620 Unscheduled	1,691	3,026	281	2,645	281
41820T Health Insurance	8,829	8,505	10,899	10,873	11,659
41900 Life	17	17	17	17	17
42010 Social Security - Medica	496	507	498	496	503
42020 Social Security - OASDI	2,108	2,167	2,129	2,122	2,150
42110 TMRS	4,027	4,551	4,205	4,297	4,232
42115 OPEB Funding	848	899	834	853	843
42300 State Unemployment	70	72	49	54	49
42400 Workers Compensation	54	56	55	56	55
<b>41000 Personal Services</b>	<b>51,547</b>	<b>53,787</b>	<b>57,614</b>	<b>56,395</b>	<b>58,779</b>
69210 Rental City Equipment	5,774	5,774	5,774	5,774	5,889
<b>60000 Contractual Services</b>	<b>5,774</b>	<b>5,774</b>	<b>5,774</b>	<b>5,774</b>	<b>5,889</b>
71100 Insurance and Bonds	471	423	406	406	506
77450 Administrative Other	11,583	11,204	9,027	8,950	16,431
<b>70000 Other Charges</b>	<b>12,054</b>	<b>11,627</b>	<b>9,433</b>	<b>9,356</b>	<b>16,937</b>
<b>TEXPENSES Total Expenses</b>	<b>69,375</b>	<b>71,187</b>	<b>72,821</b>	<b>71,525</b>	<b>81,605</b>

**Employee Distribution By Position**

**Entity:** 20116 - Code Inspector  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

<b>Count</b>	<b>Code</b>	<b>Description</b>
1.00	TRD520	COMMUNITY IMPROVEMENT INSPECTOR
<b>1.00</b>		

City of Amarillo

Rehab Support

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	167,782	118,998	184,325	184,325	184,325
<b>35500 Other Governmental Reven</b>	<b>167,782</b>	<b>118,998</b>	<b>184,325</b>	<b>184,325</b>	<b>184,325</b>
<b>TREVENUE Total Revenues</b>	<b>167,782</b>	<b>118,998</b>	<b>184,325</b>	<b>184,325</b>	<b>184,325</b>
41100 Salaries and Wages	75,522	55,886	43,780	45,592	64,163
41300 Incentive	38	27	0	0	0
41500 PFP	237	0	1,953	0	1,953
41820T Health Insurance	18,928	14,640	12,730	7,341	10,381
41900 Life	32	23	16	23	33
42010 Social Security - Medica	1,022	739	634	658	930
42020 Social Security - OASDI	4,372	3,162	2,714	2,814	3,978
42110 TMRS	8,820	6,831	5,361	5,573	7,830
42115 OPEB Funding	1,852	1,360	1,063	1,108	1,559
42300 State Unemployment	67	83	87	80	97
42400 Workers Compensation	124	90	70	60	77
42510 Car Allowance	113	35	0	0	0
42550 Communications Allowance	45	20	0	0	0
<b>41000 Personal Services</b>	<b>111,173</b>	<b>82,896</b>	<b>68,410</b>	<b>63,249</b>	<b>91,002</b>
51110 Office Expense	4,554	1,862	3,506	16,018	10,000
<b>51000 Supplies</b>	<b>4,554</b>	<b>1,862</b>	<b>3,506</b>	<b>16,018</b>	<b>10,000</b>
61410 Tuition	3,329	0	0	0	0
62000 Professional	10,454	0	1,500	30,000	15,000
64100 Lead Paint Test	0	1,660	1,000	1,660	1,000
69210 Rental City Equipment	11,548	11,548	11,548	11,548	11,779
<b>60000 Contractual Services</b>	<b>25,331</b>	<b>13,208</b>	<b>14,048</b>	<b>43,208</b>	<b>27,779</b>
71100 Insurance and Bonds	1,089	845	812	812	506
75100 Travel	391	2,921	0	50,000	29,974
77450 Administrative Other	24,861	17,267	10,857	10,037	26,859
77610 Information Technology -	383	0	0	0	434
<b>70000 Other Charges</b>	<b>26,724</b>	<b>21,033</b>	<b>11,669</b>	<b>60,850</b>	<b>57,773</b>
<b>TEXPENSES Total Expenses</b>	<b>167,782</b>	<b>118,998</b>	<b>97,632</b>	<b>183,325</b>	<b>186,554</b>

### Employee Distribution By Position

**Entity:** 20125 - Rehab Support  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.10	MGT135	HOME/CDBG MANAGER
0.90	TRD085	INSPECTION SPECIALIST
1.00	TRD556	REHAB INSPECTOR II
<b>2.00</b>		

City of Amarillo

Housing Rehab

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35420 Owner Participation	19,532	42,541	0	24,746	0
<b>35300 Construction Participati</b>	<b>19,532</b>	<b>42,541</b>	<b>0</b>	<b>24,746</b>	<b>0</b>
35610 Grant In Aid – Federal	266,438	294,444	375,000	375,000	375,000
<b>35500 Other Governmental Reven</b>	<b>266,438</b>	<b>294,444</b>	<b>375,000</b>	<b>375,000</b>	<b>375,000</b>
<b>TREVENUE Total Revenues</b>	<b>285,970</b>	<b>336,985</b>	<b>375,000</b>	<b>399,746</b>	<b>375,000</b>
41100 Salaries and Wages	6,884	106	0	0	0
41300 Incentive	112	0	0	0	0
41820T Health Insurance	1,588	10	0	0	0
41900 Life	3	0	0	0	0
42010 Social Security - Medica	98	2	0	0	0
42020 Social Security - OASDI	421	7	0	0	0
42110 TMRS	786	13	0	0	0
42115 OPEB Funding	170	3	0	0	0
42300 State Unemployment	11	0	0	0	0
42400 Workers Compensation	11	0	0	0	0
42510 Car Allowance	8	4	0	0	0
42550 Communications Allowance	3	1	0	0	0
<b>41000 Personal Services</b>	<b>10,096</b>	<b>146</b>	<b>0</b>	<b>0</b>	<b>0</b>
64070 Emergency Repairs Grant	229,595	239,608	375,000	375,000	375,000
64080 Owner Expenses	19,532	42,541	0	24,746	0
64910 Owner Rehab	21,953	51,774	0	0	0
<b>60000 Contractual Services</b>	<b>271,079</b>	<b>333,923</b>	<b>375,000</b>	<b>399,746</b>	<b>375,000</b>
71100 Insurance and Bonds	314	0	0	0	0
77450 Administrative Other	2,269	30	0	0	0
77610 Information Technology -	2,211	2,885	0	0	0
<b>70000 Other Charges</b>	<b>4,794</b>	<b>2,916</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>285,970</b>	<b>336,985</b>	<b>375,000</b>	<b>399,746</b>	<b>375,000</b>

City of Amarillo

Park Improvements

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	192,298	297,876	0	0	0
<b>35500 Other Governmental Reven</b>	<b>192,298</b>	<b>297,876</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>192,298</b>	<b>297,876</b>	<b>0</b>	<b>0</b>	<b>0</b>
64155 Mesa Verde Park	192,298	0	0	0	0
64769 Gene Howe Park	0	297,876	0	0	0
<b>60000 Contractual Services</b>	<b>192,298</b>	<b>297,876</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>192,298</b>	<b>297,876</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of Amarillo

Public Services

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	208,729	218,887	238,802	238,802	242,886
<b>35500 Other Governmental Reven</b>	<b>208,729</b>	<b>218,887</b>	<b>238,802</b>	<b>238,802</b>	<b>242,886</b>
<b>TREVENUE Total Revenues</b>	<b>208,729</b>	<b>218,887</b>	<b>238,802</b>	<b>238,802</b>	<b>242,886</b>
64010 Jan Werner	16,000	0	0	0	0
64030 Interfaith Hunger	26,000	24,556	40,000	40,000	40,000
64040 Title 4-A Child Care	80,000	67,112	80,000	80,000	57,052
64060 Food NET Program - PRPC	22,000	18,556	25,000	25,000	0
64130 Trans For Homeless	4,500	2,978	3,750	3,750	7,834
64170 Wesley Club Wrestling	10,000	8,556	0	0	0
64570 FSS Counseling	5,000	0	0	0	0
64630 Salvation Army	0	2,989	0	0	0
64650 TSRC Day Room Advocate	10,997	23,555	23,000	23,000	23,000
64767 Maverick Club-After Scho	15,950	10,556	15,000	15,000	15,000
64768 CD Homeless Mgmt Info Sv	18,282	60,030	52,052	52,052	0
64810 Housing Assistance Payme	0	0	0	0	100,000
<b>60000 Contractual Services</b>	<b>208,729</b>	<b>218,887</b>	<b>238,802</b>	<b>238,802</b>	<b>242,886</b>
<b>EXPENSES Total Expenses</b>	<b>208,729</b>	<b>218,887</b>	<b>238,802</b>	<b>238,802</b>	<b>242,886</b>



City of Amarillo

Neighborhood Facilities

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	15,708	139,517	160,500	160,500	160,500
<b>35500 Other Governmental Reven</b>	<b>15,708</b>	<b>139,517</b>	<b>160,500</b>	<b>160,500</b>	<b>160,500</b>
<b>TREVENUE Total Revenues</b>	<b>15,708</b>	<b>139,517</b>	<b>160,500</b>	<b>160,500</b>	<b>160,500</b>
64145 Wesley Community Center	0	72,000	0	0	0
64180 Amarillo Activity Youth	0	27,000	160,500	160,500	160,500
64630 Salvation Army	15,708	4,292	0	0	0
64724 Maverick Club	0	36,225	0	0	0
<b>60000 Contractual Services</b>	<b>15,708</b>	<b>139,517</b>	<b>160,500</b>	<b>160,500</b>	<b>160,500</b>
<b>TEXPENSES Total Expenses</b>	<b>15,708</b>	<b>139,517</b>	<b>160,500</b>	<b>160,500</b>	<b>160,500</b>

City of Amarillo

Housing Assistance

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35460 Other Participation	0	193	0	0	0
<b>35300 Construction Participati</b>	<b>0</b>	<b>193</b>	<b>0</b>	<b>0</b>	<b>0</b>
35610 Grant In Aid – Federal	702,973	706,362	862,088	862,088	862,088
35631 Portables - Certificate	20,125	28,490	35,000	35,000	35,000
35632 Portables - Voucher	305	3,165	0	0	0
<b>35500 Other Governmental Reven</b>	<b>723,403</b>	<b>738,017</b>	<b>897,088</b>	<b>897,088</b>	<b>897,088</b>
37110 Interest Income	1,823	5,759	1,000	8,823	8,823
<b>37109 Interest Earnings</b>	<b>1,823</b>	<b>5,759</b>	<b>1,000</b>	<b>8,823</b>	<b>8,823</b>
37410 Miscellaneous Revenue	3,281	0	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>3,281</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
39593 Tsf In fr Trans Housing	3,660	0	0	0	0
<b>39100 Operating Transfers In</b>	<b>3,660</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>732,167</b>	<b>743,970</b>	<b>898,088</b>	<b>905,911</b>	<b>905,911</b>
41100 Salaries and Wages	386,525	315,423	399,591	313,318	356,663
41300 Incentive	604	587	600	90	0
41500 PFP	0	0	8,020	0	8,020
41620 Unscheduled	673	282	0	9,101	0
41820T Health Insurance	63,820	74,083	92,712	81,527	101,269
41900 Life	165	141	172	145	160
42010 Social Security - Medica	5,381	4,331	5,825	4,560	5,193
42020 Social Security - OASDI	22,040	18,069	24,322	18,915	21,623
42110 TMRS	43,803	38,756	49,303	39,454	43,705
42115 OPEB Funding	9,046	7,514	9,761	7,612	8,475
42300 State Unemployment	602	477	577	956	517
42400 Workers Compensation	308	263	1,531	246	319
42510 Car Allowance	49	91	1,500	292	1,500
42550 Communications Allowance	20	83	1,200	117	600
PSCHG Personal Svcs Changes	0	0	0	21,298	0
<b>41000 Personal Services</b>	<b>533,034</b>	<b>460,100</b>	<b>595,114</b>	<b>497,630</b>	<b>548,044</b>
51110 Office Expense	34,543	16,332	13,038	50,570	73,212
<b>51000 Supplies</b>	<b>34,543</b>	<b>16,332</b>	<b>13,038</b>	<b>50,570</b>	<b>73,212</b>
61200 Postage	16,836	16,013	20,000	20,000	20,000
61300 Advertising	2,431	3,736	2,500	2,500	2,500
61400 Dues	125	550	300	809	300
62000 Professional	49,527	43,141	20,000	100,000	75,000
64100 Lead Paint Test	833	385	1,000	1,000	1,000
68300 R & M - Improvements	0	4,039	0	0	0
69210 Rental City Equipment	5,774	5,774	5,774	5,774	5,889
<b>60000 Contractual Services</b>	<b>75,526</b>	<b>73,638</b>	<b>49,574</b>	<b>130,083</b>	<b>104,689</b>
71100 Insurance and Bonds	4,240	4,225	4,464	4,464	4,555
75100 Travel	2,948	0	20,000	50,000	50,000
75200 Mileage	0	0	500	1,000	2,000
75300 Meals and Local	647	612	500	2,000	2,500
77450 Administrative Other	235,601	104,765	154,347	125,229	87,537
77610 Information Technology -	39,153	51,759	58,410	58,410	46,712
<b>70000 Other Charges</b>	<b>282,589</b>	<b>161,360</b>	<b>238,221</b>	<b>241,103</b>	<b>193,304</b>
92120 Information Services	1,950	0	0	0	0
<b>92000 Operating Transfers</b>	<b>1,950</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>927,642</b>	<b>711,429</b>	<b>895,947</b>	<b>919,386</b>	<b>919,249</b>

## Employee Distribution By Position

**Entity:** 20210 - Housing Assistance  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.50	ADM502	COMMUNITY DEVELOPMENT DIRECTOR
4.00	CLR030	CASE WORKER
2.00	CLR400	ADMINISTRATIVE ASSISTANT I
1.00	CLR610	HOUSING PROGRAM COORDINATOR
1.00	HRL941	ADMINISTRATIVE TECHNICIAN
1.00	MGT140	HCV MANAGER
0.10	TRD085	INSPECTION SPECIALIST
1.00	TRD980	HOUSING INSPECTOR
<b>10.60</b>		

City of Amarillo

Mod Rehab

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37410 Miscellaneous Revenue	-951	0	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>-951</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>-951</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
64810 Housing Assistance Payme	0	-1,830	0	0	0
<b>60000 Contractual Services</b>	<b>0</b>	<b>-1,830</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>-1,830</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of Amarillo

Housing Vouchers

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35217 FSS Escrow Forfeitures	160,173	943	0	511	0
<b>35000 Fines and Forfeitures</b>	<b>160,173</b>	<b>943</b>	<b>0</b>	<b>511</b>	<b>0</b>
35610 Grant In Aid – Federal	8,712,383	8,732,809	9,147,172	9,147,172	9,147,172
35632 Portables - Voucher	7,818	52,180	0	0	0
<b>35500 Other Governmental Reven</b>	<b>8,720,201</b>	<b>8,784,989</b>	<b>9,147,172</b>	<b>9,147,172</b>	<b>9,147,172</b>
37414 HAP Fraud Recoveries	34,111	35,252	41,058	30,000	41,058
<b>37400 Miscellaneous Revenue</b>	<b>34,111</b>	<b>35,252</b>	<b>41,058</b>	<b>30,000</b>	<b>41,058</b>
<b>TREVENUE Total Revenues</b>	<b>8,914,485</b>	<b>8,821,183</b>	<b>9,188,230</b>	<b>9,177,683</b>	<b>9,188,230</b>
64810 Housing Assistance Payme	8,923,490	8,215,890	9,175,266	9,137,837	9,175,266
64815 HAP Portability-In	5,058	0	0	0	0
<b>60000 Contractual Services</b>	<b>8,931,308</b>	<b>8,267,515</b>	<b>9,175,266</b>	<b>9,161,138</b>	<b>9,175,266</b>
71100 Insurance and Bonds	964	964	964	964	964
71250 Paid Claims	0	0	0	-195	0
77460 Admin Other Governments	16,034	14,913	12,000	15,776	12,000
<b>70000 Other Charges</b>	<b>16,998</b>	<b>15,877</b>	<b>12,964</b>	<b>16,545</b>	<b>12,964</b>
<b>TEXPENSES Total Expenses</b>	<b>8,948,306</b>	<b>8,283,392</b>	<b>9,188,230</b>	<b>9,177,683</b>	<b>9,188,230</b>

City of Amarillo

5 YEAR MAINSTREAM VOUCHER PROG

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	454,128	349,799	321,299	321,299	321,299
<b>35500 Other Governmental Reven</b>	<b>454,128</b>	<b>349,799</b>	<b>321,299</b>	<b>321,299</b>	<b>321,299</b>
<b>TREVENUE Total Revenues</b>	<b>454,128</b>	<b>349,799</b>	<b>321,299</b>	<b>321,299</b>	<b>321,299</b>
64810 Housing Assistance Payme	340,459	281,433	321,299	321,299	321,299
<b>60000 Contractual Services</b>	<b>340,459</b>	<b>281,433</b>	<b>321,299</b>	<b>321,299</b>	<b>321,299</b>
<b>TEXPENSES Total Expenses</b>	<b>340,459</b>	<b>281,433</b>	<b>321,299</b>	<b>321,299</b>	<b>321,299</b>

City of Amarillo

Home Administration

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	51,273	41,121	72,557	72,557	64,479
35615 Program Income	2,370	848	500	500	500
<b>35500 Other Governmental Reven</b>	<b>53,643</b>	<b>41,968</b>	<b>73,057</b>	<b>73,057</b>	<b>64,979</b>
<b>TREVENUE Total Revenues</b>	<b>53,643</b>	<b>41,968</b>	<b>73,057</b>	<b>73,057</b>	<b>64,979</b>
41100 Salaries and Wages	28,074	33,314	32,758	30,727	28,304
41300 Incentive	449	553	300	189	0
41500 PFP	0	0	710	0	710
41820T Health Insurance	6,360	8,055	8,770	8,254	8,494
41900 Life	13	16	15	16	15
42010 Social Security - Medica	401	475	479	442	410
42020 Social Security - OASDI	1,714	2,029	2,050	1,889	1,755
42110 TMRS	3,311	4,154	4,048	3,787	3,454
42115 OPEB Funding	694	823	803	751	688
42300 State Unemployment	34	49	44	43	44
42400 Workers Compensation	17	20	35	18	17
42510 Car Allowance	19	0	0	0	0
42550 Communications Allowance	7	0	0	0	0
<b>41000 Personal Services</b>	<b>41,092</b>	<b>49,487</b>	<b>50,012</b>	<b>46,117</b>	<b>43,890</b>
51110 Office Expense	1,592	654	5,000	7,762	530
<b>51000 Supplies</b>	<b>1,592</b>	<b>654</b>	<b>5,000</b>	<b>7,762</b>	<b>530</b>
71100 Insurance and Bonds	471	423	406	406	506
75100 Travel	0	0	4,214	7,425	3,076
77450 Administrative Other	9,233	10,308	7,937	7,321	13,022
77610 Information Technology -	5,371	2,885	4,026	4,026	3,955
<b>70000 Other Charges</b>	<b>15,075</b>	<b>13,616</b>	<b>16,583</b>	<b>19,178</b>	<b>20,559</b>
<b>TEXPENSES Total Expenses</b>	<b>57,758</b>	<b>63,757</b>	<b>71,594</b>	<b>73,057</b>	<b>64,979</b>

**Employee Distribution By Position**

**Entity:** 20310 - Home Administration  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

<b>Count</b>	<b>Code</b>	<b>Description</b>
0.90	MGT135	HOME/CDBG MANAGER
<b>0.90</b>		



City of Amarillo

Home Projects

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	881,712	209,976	653,017	653,017	580,318
35615 Program Income	1,569	0	0	0	0
<b>35500 Other Governmental Reven</b>	<b>883,281</b>	<b>209,976</b>	<b>653,017</b>	<b>653,017</b>	<b>580,318</b>
<b>TREVENUE Total Revenues</b>	<b>883,281</b>	<b>209,976</b>	<b>653,017</b>	<b>653,017</b>	<b>580,318</b>
64910 Owner Rehab	152,150	36,347	87,164	0	87,164
64911 Rental Rehab	603,973	14,999	420,738	507,902	396,434
64913 CHDO Admin	25,636	24,972	36,279	36,279	0
64914 CHDO	103,464	133,658	108,836	108,836	96,720
64919 New Construction Develop	1,904	0	0	0	0
<b>60000 Contractual Services</b>	<b>887,127</b>	<b>209,976</b>	<b>653,017</b>	<b>653,017</b>	<b>580,318</b>
<b>TEXPENSES Total Expenses</b>	<b>887,127</b>	<b>209,976</b>	<b>653,017</b>	<b>653,017</b>	<b>580,318</b>

City of Amarillo

SHELTER PLUS CARE

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	413,534	189,230	305,000	310,368	302,712
<b>35500 Other Governmental Reven</b>	<b>413,534</b>	<b>189,230</b>	<b>305,000</b>	<b>310,368</b>	<b>302,712</b>
<b>TREVENUE Total Revenues</b>	<b>413,534</b>	<b>189,230</b>	<b>305,000</b>	<b>310,368</b>	<b>302,712</b>
64810 Housing Assistance Payme	413,534	189,230	305,000	310,368	302,712
<b>60000 Contractual Services</b>	<b>413,534</b>	<b>189,230</b>	<b>305,000</b>	<b>310,368</b>	<b>302,712</b>
<b>TEXPENSES Total Expenses</b>	<b>413,534</b>	<b>189,230</b>	<b>305,000</b>	<b>310,368</b>	<b>302,712</b>

City of Amarillo

Coming Home Project

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37420 Donations	0	0	0	14,856	10,000
<b>37400 Miscellaneous Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,856</b>	<b>10,000</b>
39110 Tsf In fr General Fund	0	0	0	140,664	168,224
39130 Tsf In fr CDBG	0	0	0	0	100,000
39591 Tsf in from Affordable H	0	0	0	500	0
<b>39100 Operating Transfers In</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>141,164</b>	<b>268,224</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>156,020</b>	<b>278,224</b>
41100 Salaries and Wages	0	0	0	65,639	78,778
41620 Unscheduled	0	0	0	401	0
41820T Health Insurance	0	0	0	16,050	24,833
41900 Life	0	0	0	28	33
42010 Social Security - Medica	0	0	0	945	1,142
42020 Social Security - OASDI	0	0	0	4,039	4,884
42110 TMRS	0	0	0	8,066	9,613
42115 OPEB Funding	0	0	0	1,605	1,914
42300 State Unemployment	0	0	0	1,332	97
42400 Workers Compensation	0	0	0	73	126
PSCHG Personal Svcs Changes	0	0	0	0	60,000
<b>41000 Personal Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>98,178</b>	<b>181,422</b>
51950 Minor Office Equipment	0	0	0	28	1,000
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28</b>	<b>1,000</b>
62000 Professional	0	0	0	0	40,000
64810 Housing Assistance Payme	0	0	0	13,000	15,000
69210 Rental City Equipment	0	0	0	12,814	13,802
<b>60000 Contractual Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,814</b>	<b>68,802</b>
74100 Community Outreach	0	0	0	32,000	25,000
75100 Travel	0	0	0	0	2,000
<b>70000 Other Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32,000</b>	<b>27,000</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>156,020</b>	<b>278,224</b>

### Employee Distribution By Position

**Entity:** 20650 - Coming Home Project  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
2.00	PRF705	SOCIAL WORKER
<b>2.00</b>		

### New Positions

Head- count	Class Code	Position	Pay Grade	Estimated Cost
1	PRF705	SOCIAL WORKER	G09	60,000

City of Amarillo

TX Emergency Solutions Grant

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	143,282	298,098	145,449	13,112	0
<b>35500 Other Governmental Reven</b>	<b>143,282</b>	<b>298,098</b>	<b>145,449</b>	<b>13,112</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>143,282</b>	<b>298,098</b>	<b>145,449</b>	<b>13,112</b>	<b>0</b>
41100 Salaries and Wages	3,154	3,422	0	0	0
41620 Unscheduled	0	0	5,090	0	0
41820T Health Insurance	819	915	0	0	0
41900 Life	2	1	0	0	0
42010 Social Security - Medica	43	45	0	0	0
42020 Social Security - OASDI	184	194	0	0	0
42110 TMRS	367	426	0	0	0
42115 OPEB Funding	77	83	0	0	0
42300 State Unemployment	11	3	0	0	0
42400 Workers Compensation	2	1	0	0	0
<b>41000 Personal Services</b>	<b>4,658</b>	<b>5,090</b>	<b>5,090</b>	<b>0</b>	<b>0</b>
64510 FSS/Domestic Violence	12,376	12,885	16,000	3,115	0
64620 Homelessness Prevention	31,734	45,497	44,359	2,940	0
64630 Salvation Army	29,393	21,141	28,000	5,610	0
64635 Salvation Army - Operati	19,649	25,553	27,000	1,447	0
64655 GSRC Emergency Shelter O	15,472	25,000	25,000	0	0
64656 ESG HMIS	30,000	0	0	0	0
64657 ESG Permanent Housing	0	162,932	0	0	0
<b>60000 Contractual Services</b>	<b>138,624</b>	<b>293,008</b>	<b>140,359</b>	<b>13,112</b>	<b>0</b>
92010 Other Grant Funds	0	0	0	500	0
<b>92000 Operating Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>143,282</b>	<b>298,098</b>	<b>145,449</b>	<b>13,612</b>	<b>0</b>

City of Amarillo

HMIS

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	32,218	0	0	163,232	163,232
<b>35500 Other Governmental Reven</b>	<b>32,218</b>	<b>0</b>	<b>0</b>	<b>163,232</b>	<b>163,232</b>
37420 Donations	1,463	0	0	0	0
<b>37400 Miscellaneous Revenue</b>	<b>1,463</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
39110 Tsf In fr General Fund	10,347	0	0	0	0
39591 Tsf in from Affordable H	1,152	0	0	0	0
<b>39100 Operating Transfers In</b>	<b>11,499</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>45,181</b>	<b>0</b>	<b>0</b>	<b>163,232</b>	<b>163,232</b>
41100 Salaries and Wages	8,760	0	0	36,970	81,640
41500 PFP	-237	0	0	0	615
41620 Unscheduled	0	0	0	273	0
41820T Health Insurance	1,888	0	0	9,387	22,611
41900 Life	3	0	0	14	33
42010 Social Security - Medica	97	0	0	540	1,184
42020 Social Security - OASDI	414	0	0	2,309	5,062
42110 TMRS	805	0	0	4,536	9,962
42115 OPEB Funding	177	0	0	905	1,984
42300 State Unemployment	4	0	0	46	104
42400 Workers Compensation	12	0	0	60	131
<b>41000 Personal Services</b>	<b>11,923</b>	<b>0</b>	<b>0</b>	<b>55,039</b>	<b>123,326</b>
51110 Office Expense	0	0	0	0	10,000
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>
61600 Unassigned	11,497	0	0	0	0
62000 Professional	21,677	0	0	88,218	13,548
<b>60000 Contractual Services</b>	<b>33,174</b>	<b>0</b>	<b>0</b>	<b>88,218</b>	<b>13,548</b>
71100 Insurance and Bonds	88	0	0	0	506
75100 Travel	-6	0	0	19,975	14,385
77610 Information Technology -	0	0	0	0	1,467
<b>70000 Other Charges</b>	<b>82</b>	<b>0</b>	<b>0</b>	<b>19,975</b>	<b>16,358</b>
<b>TEXPENSES Total Expenses</b>	<b>45,179</b>	<b>0</b>	<b>0</b>	<b>163,232</b>	<b>163,232</b>

**Employee Distribution By Position**

**Entity:** 20755 - HMIS  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

<b>Count</b>	<b>Code</b>	<b>Description</b>
1.00	CLR820	HMIS DATA TECHNICIAN
1.00	MGT145	HMIS MANAGER
<b>2.00</b>		

City of Amarillo

Summer Food Service Program

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	268,007	357,361	515,354	515,354	515,354
<b>35500 Other Governmental Reven</b>	<b>268,007</b>	<b>357,361</b>	<b>515,354</b>	<b>515,354</b>	<b>515,354</b>
<b>TREVENUE Total Revenues</b>	<b>268,007</b>	<b>357,361</b>	<b>515,354</b>	<b>515,354</b>	<b>515,354</b>
41100 Salaries and Wages	19,165	358	0	1,138	0
41300 Incentive	0	0	0	12	0
41620 Unscheduled	813	0	46,773	0	46,773
41820T Health Insurance	2,065	97	0	272	0
41900 Life	4	0	0	0	0
42010 Social Security - Medica	285	5	0	16	0
42020 Social Security - OASDI	742	20	0	67	0
42110 TMRS	1,456	45	0	141	0
42115 OPEB Funding	302	9	0	28	0
42300 State Unemployment	45	0	0	4	0
42510 Car Allowance	94	0	0	0	0
42550 Communications Allowance	38	0	0	0	0
<b>41000 Personal Services</b>	<b>25,008</b>	<b>533</b>	<b>46,773</b>	<b>1,678</b>	<b>46,773</b>
51110 Office Expense	1,287	121	7,809	7,809	7,809
51610 Recreation Supplies	5,794	496	1,500	1,500	1,500
54000 Food	256,503	354,602	449,272	494,367	449,272
<b>51000 Supplies</b>	<b>263,583</b>	<b>355,219</b>	<b>458,581</b>	<b>503,676</b>	<b>458,581</b>
61300 Advertising	5,760	0	7,000	7,000	7,000
<b>60000 Contractual Services</b>	<b>5,760</b>	<b>0</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>
75100 Travel	56	1,399	1,500	1,500	1,500
75200 Mileage	213	211	1,500	1,500	1,500
<b>70000 Other Charges</b>	<b>269</b>	<b>1,610</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>TEXPENSES Total Expenses</b>	<b>294,620</b>	<b>357,361</b>	<b>515,354</b>	<b>515,354</b>	<b>515,354</b>







(25011-25045)

## Budget Comparison

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	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 1,978,832	\$ 2,263,601	\$ 2,286,794
Supplies	297,509	568,844	455,843
Contractual Services	375,607	490,417	545,104
Other Charges	398,880	438,110	319,201
Capital Outlay	11,627	-	-
<b>Total Expenses</b>	<b>\$ 3,062,455</b>	<b>\$ 3,760,972</b>	<b>\$ 3,606,942</b>

## Mission

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Promoting and protecting health while preventing disease with integrity and compassion for our community.

## Vision

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We believe in equitable health for all.

## Strategic Approach

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Public Health funding comes from the Amarillo Hospital District, which supports activities not funded through grants. In the past eight years, financial support from the Amarillo Hospital District has come in the form of inter-governmental transfer, supporting participation in the 1115 Medicaid waiver program. The department also works with the Texas Department of State Health Services to carry out budgets, work plans and deliverables for each of nine grants. The department utilizes each of these funding sources to carry out Texas state law, local ordinance and innovative approaches to protect the public health of our community. Community needs are identified through the Community Health Assessment and Community Health Improvement Plan, which are completed on a 3-5 year cycle. The coordination of grant requirements for core public health services, needs identified in our community, and **BluePrint for Amarillo** are the driving forces behind the department's activities and funding needs.

In late 2018, Amarillo Public Health completed the latest Community Health Assessment, Community Health Improvement Plan and department's Strategic Plan. These documents and the process by which they were created have driven community conversation, developed new partnerships and opened the door to new collaborations. The Community Health Assessment and Improvement Plan address each of the Council Pillars and Management Initiatives from **Public Safety** to **Fiscal Responsibility**.

In addition to fiscal support from the Amarillo Hospital District, 1115 Medicaid waiver projects, and grants, the department applies fees to certain services provided. These fees have remained very low yet the department is coming closer to cost recovery for specific programs (**fiscal responsibility**). This program income provides additional support to grant activities.

The City Council’s pillars are an important part of daily activities in Public Health. Each day, the department works to meet the needs of **civic pride, highly educated population, and customer service**, both in terms of prevention diseases and promoting health. Public Health serves as a safety net for many of the most vulnerable in our community and provides services and expertise in a wide range of specific services from tuberculosis and immunizations to STDs and public health emergency preparedness. In addition to Public Health’s fixed location in northeast Amarillo, the mobile clinic allows for Public Health services to be made more available to the entire jurisdiction. Public Health is seeking out grant funding to begin the good work in chronic health conditions and maternal child health. Our goal is to begin a Safe Kids Coalition and serve our community through a Cribs for Kids initiative (**public safety**.)

In the upcoming year, the department anticipates actively working to improve revenue streams by implementing an electronic medical record system and implementing the billing of Medicaid and CHIP for services provided to program participants.

## Programs

### Public Health Administration/Support 2019/2020 Budget — \$379,137

Public Health Administration provides oversight for daily operation and support for department activities (**customer service**). The department implemented customer satisfaction surveys in March 2018. In the first three months of implementation, the department received 91% excellent rating and 99% good/excellent rating. We pride ourselves on providing quality care with exceptional customer service. The department is currently working toward accreditation through the Public Health Accreditation Board, and provides community health assessment and community health improvement planning every three-five years. The department participates in the 1115 Medicaid waiver (DSRIP) program and conducts grant management for 10 grants through the State and Federal partners (**fiscal responsibility**).

The Director Public Health serves as liaison for the Amarillo Hospital District and Northwest Texas Health Care System and serves as staff for the Bi-City-County Public Health Board. In early 2019, the Bi-City-County Public District welcomed four new member jurisdictions, Timbercreek Canyon, Lake Tanglewood, Bishop Hills, and Palisades. Later this year, the Public Health Board will update the Cooperative Agreement, which was last updated in 1997.

#### *Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Facebook Posts	300	325	350
Reports submitted to funding agencies (program/financial)	69/120	77/136	83/142
Submit all grant applications/renewal paperwork within designated time frame.	12/100%	13/100%	16/100%
Customer Satisfaction Surveys (percent Good [4] or Excellent [5])	90%	92%	90% (31% left a comment)

Reported October – September

**Communicable Disease**  
**2019/2020 Budget — \$243,531**

The Communicable Disease Program conducts disease surveillance and epidemiology, interfaces with hospitals and other providers, and provides community education. There are 88 conditions in Texas that are notifiable to the public health department. During any given year, approximately 45 of the 88 conditions are reported. Communicable Disease staff follow up with each report to ensure the safety of both individual patients and the public, ensure appropriate treatment of patients and contacts, and identify and respond to outbreaks. Communicable Disease staff are actively involved in the community and are the lead agency PanIC, the Panhandle Infection Control group (**highly educated population**).

The Perinatal Hepatitis B program is one component of the Communicable Disease program. Case management is provided for infants and contacts to mothers who have Hepatitis B, in an effort to prevent the infant from contracting Hep B. The program also collaborates with the Department of Animal Management and Welfare to assess the need for rabies post-exposure prophylaxis for animal bite victims and provides pre-exposure vaccine as needed to members of the community. Staff participate in the Panhandle Child Fatality Review Team in an effort to reduce preventable child deaths in the panhandle of Texas.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Total Number of Cases Worked	1,949	20,00	2,050
Number of Notifiable Conditions Investigated	678	750	825
Disease investigations are reported to the Texas Department of State Health Services within required time. (State Average 81%)	98%	98%	98%
Perinatal Hep B Infants followed to completion of program. (State Average 73%)	93%	94%	95%

Reported January – December  
 Perinatal Hep B reported Sept-Aug

**Immunization**  
**2019/2020 Budget — \$661,506**

The Immunization team provides adult and childhood immunizations through the mobile clinic and fixed location, conducts immunization outreach and community education and conducts school/daycare compliance assessments. Target areas for the mobile clinic include vulnerable areas such as shelters, low-income housing, community events and community centers. Success from these events is often recognized years later when the patient returns to school or obtains citizenship (**highly educated population, customer service**). Vaccines provided through public health clinics include, Hepatitis B, Rotavirus, DTaP, Haemophilus influenzae type B (HIB), Pneumococcal conjugate and polysaccharide, Polio, Flu, MMR, Chickenpox, Hepatitis A, HPV, Meningococcal ACWY and B, Tdap, Td, Zoster, and rabies – a menu of 18 vaccines.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Patients seen	9,450	10,992	11,000
Vaccines given	17,000	20,000	21,000

Reported October – September

**Refugee Health  
2019/2020 Budget — \$370,892**

The Refugee Health team provides health screenings for primary refugees within 90 days of arrival including TB skin testing, medical history, physical assessment and necessary referrals for medical care. Follow-up immunizations for primary and secondary refugees, assistance with green card paperwork (medical portion) and community education are important components of this program (**customer service, civic pride**).

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
VOLAG capacity for Primary Refugee arrival	135	150	200
Primary refugees: health screening within 90 days of arrival (#/%)	135/100%	150/100%	200/100%
Secondary Refugees seen in immunization clinic	210	140	150
Green card assistance	295	160	175

Reported October –September

**Tuberculosis/Hansen’s Control  
2019/2020 Budget — \$336,833**

The Tuberculosis Control team provides treatment of active cases and contact investigation, treatment of latent cases, TB testing for the public and community education. In 2017, the department opened the first Hansen’s clinic in the Panhandle of Texas and in 2018 obtained funding through DSHS via a grant opportunity (**fiscal responsibility**). Through the Hansen’s clinic, staff provide case management and medication management for Hansen’s patients from a variety of backgrounds (**civic pride**).

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
TB skin tests placed	1,216	1,225	1,250
Latent Tuberculosis patients seen in clinic	86	76	90
Latent Tuberculosis therapy completion rate	82%	84%	86%
Active Tuberculosis patients seen in clinic	5	5-7	5-7
Active Tuberculosis therapy completion rate	100%	100%	100%

Reported October –September

## STD/HIV Prevention and Treatment 2019/2020 Budget — \$959,677

The STD/HIV team provides an STD clinic and treatment, disease intervention and contact investigation, HIV outreach and community education. In 2015/16, Syphilis and HIV rates began increasing in both Potter and Randall Counties, a trend that is present State wide. Increased testing to targeted, high risk populations continues as well as enhanced partner elicitation and increased education. Through contact investigation, a dangerous trend in meeting sexual partners has been identified. The use of dating apps to find anonymous sexual partners is used frequently- as is the practice of unprotected sex. Advertising and education on Facebook and Craigslist have been tools implemented along with traditional methods of outreach. STD/HIV staff have worked diligently to increase testing, treatment, and education – by looking for disease, our department is finding it and working to eliminate it (**highly educated population**).

### Performance Measures/Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Patients seen in STD clinic	2,023	2,114	2,205
Patients tested through HIV Outreach	2,053	2,201	2,349

	2017/18 Actual (2016 Rates)	2018/19 Actual (2017 Rates)	2019/20* Actual (2018 Rates)
Gonorrhea Rate (Potter)	379.9	423.4	*
Gonorrhea Rate (Randall)	56.6	39.4	*
Chlamydia Rate (Potter)	783.7	865.9	*
Chlamydia Rate (Randall)	171.3	156.9	*
HIV Rate (Potter)	10.8	18.3	*
HIV Rate (Randall)	3.8	3.7	*
Syphilis Rate (Potter)	67.9	56.5	*
Syphilis Rate (Randall)	12.8	8.9	*

Note: Rates per 100,000 as provided by the Texas Department of State Health Services and reports data one year in arrears; Testing numbers reported October – September; Rates reported January – December  
\*2019/20 data (2018 Rates) will be released in the summer of 2019.

Testing numbers reported October - September

## Public Health Preparedness 2019/2020 Budget — \$160,099

The Public Health Preparedness team conducts all hazards preparedness, collaborates with community partners in planning, response, and evaluation and provides community education. This team collaborates with City, State, and Federal partners in planning and conducting a wide range of exercises from table top to full scale (**highly educated population, civic pride**).

### Performance Measures/Indicators:

	2017/18 Actual	2018/19 Estimated	2019/20 Projected
Point of Dispensing Site Activation Exercise	2	3	3
Recruit and develop closed PODS	3	8	12

## Public Health Promotions 2019/2020 Budget — \$249,229

The public health promotions program continues to evolve as funding becomes available through grant opportunities. In April 2018, the department was awarded a 3-5 year Healthy Texas Mothers and Babies grant to reduce low birth weight and preterm births in Potter and Randall Counties. Through community collaboration, community assessment, and strategic planning Healthy People 2020 goals are the target. In December of 2017, the department was also approved to participate in the Community and Clinical Health Bridge grant. This opportunity will provide funding for obesity and chronic disease related conditions in Potter and Randall Counties. The contract has not been finalized but we are looking forward to beginning this good work (**civic pride, highly educated population**). In the spring of 2019, a need for safe sleep accommodations was identified for babies in our local homeless shelters. Through collaboration with APD's CIT program, Amarillo Public Health is accepting donations to purchase cribs for kids and is looking forward to additional grant dollars to expand the program.

### Performance Measures/Indicators:

	2017/2018 Actual	2018/19 Estimated	2019/20 Projected
Seek accreditation through Public Health Accreditation Board – Best Practice	Action Plan	Accreditation	Maintain
Hire Additional Staff for new grants – measures will evolve as program evolves.	1	1	2

## Health Informatics 2019/2020 Budget — \$246,038

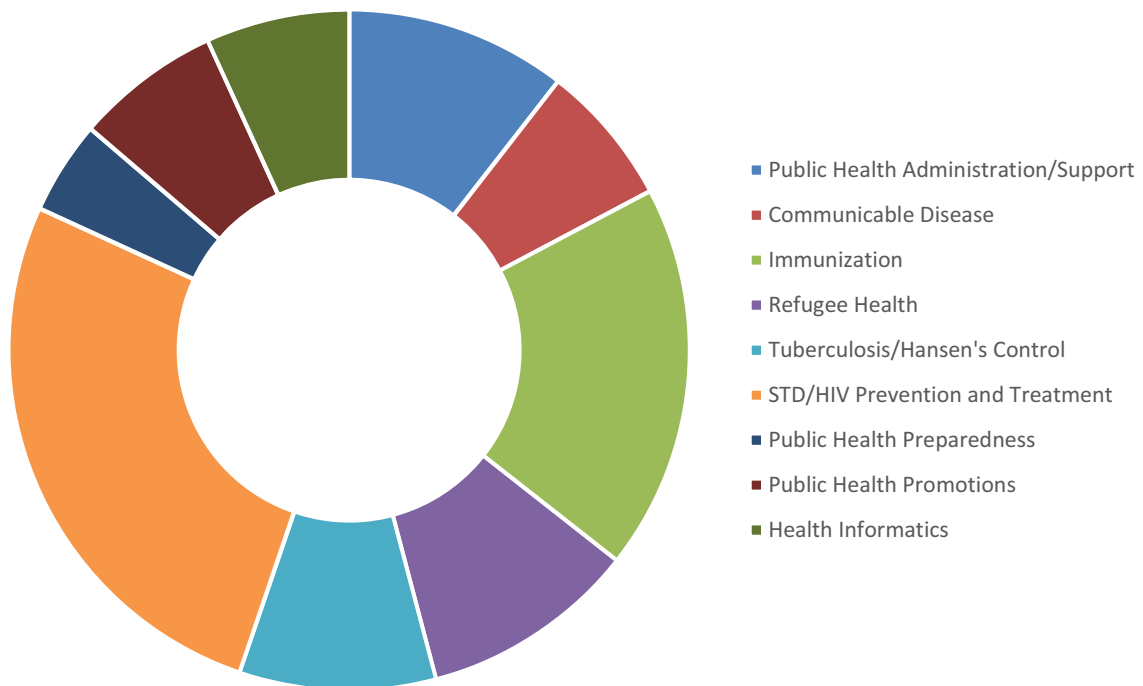
Health Informatics is a growing field in healthcare, including electronic medical records, health information exchange, billing, HIPAA privacy and security, provider credentialing, staff development and training, quality improvement and accreditation efforts. These efforts in healthcare are just as critical as patient care and other programs as it is the backbone of documentation, revenue generation, and liability protection. The Health Informatics team coordinates the electronic medical record efforts for the department. Serves as back-up to the Local Responsible Party for information privacy and security. Establishes and oversees billing practices (**fiscal responsibility**). Maintains pharmacy license and CLIA certification for the department. Provides staff on-boarding and coordinates LMS. Serves as Accreditation coordinator and secondary coordinator for DSRIP projects and coordinates the performance of program evaluations/quality assurance for the department (**customer service**).

	2017/2018 Actual	2018/19 Estimated	2019/20 Projected
Upgrade EMR	RFP/Vendor Selection	Implementation	Staff Excellence
Implement billing	EMR upgrade begins	Implementation	Staff Excellence

## Authorized Positions

	2017/18 Budgeted	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	34	34	34
Part-time Positions	2	2	2
<b>Total Positions</b>	<b>36</b>	<b>36</b>	<b>36</b>

## Total Public Health 2019/20 Budget - \$3,606,942





City of Amarillo

AHD Public Health

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
37110 Interest Income	0	62,495	0	133,916	133,916
<b>37109 Interest Earnings</b>	<b>0</b>	<b>62,495</b>	<b>0</b>	<b>133,916</b>	<b>133,916</b>
37130 Discounts Earned	0	0	0	-723	0
37410 Miscellaneous Revenue	86	38	0	126	0
37421 TB Testing	65	0	0	0	0
37422 Immunizations	47	3,185	0	1,312	0
37431 Patient Fees	0	42,569	35,000	42,590	40,000
37433 Sports Physical Fee	0	1,500	5,000	1,520	1,500
37434 Titters Fee	0	989	9,663	3,613	4,000
37436 Pregnancy Test Fee	0	90	750	291	300
37437 Trichomoniasis Test Fee	0	926	6,000	3,115	4,000
<b>37400 Miscellaneous Revenue</b>	<b>198</b>	<b>49,298</b>	<b>56,413</b>	<b>51,844</b>	<b>49,800</b>
<b>TREVENUE Total Revenues</b>	<b>198</b>	<b>111,793</b>	<b>56,413</b>	<b>185,760</b>	<b>183,716</b>
41100 Salaries and Wages	416,514	398,472	438,653	434,690	426,663
41300 Incentive	0	2,548	7,991	9,048	9,192
41500 PFP	0	0	76,067	0	76,067
41620 Unscheduled	0	83	0	83	0
41820T Health Insurance	76,438	75,539	85,373	76,578	80,809
41900 Life	141	128	145	139	138
42010 Social Security - Medica	5,795	5,546	6,519	6,346	6,363
42020 Social Security - OASDI	24,777	23,602	27,874	27,136	27,209
42110 TMRS	48,606	49,542	55,150	54,774	53,551
42115 OPEB Funding	10,249	9,772	10,925	10,874	10,664
42200 Tuition Reimbursement	-4,801	-5,228	0	-5,228	0
42300 State Unemployment	405	392	424	445	405
42400 Workers Compensation	7,957	7,442	6,929	7,425	7,393
42510 Car Allowance	3,008	3,009	3,000	2,994	3,000
42550 Communications Allowance	3,468	3,608	2,400	2,995	2,400
<b>41000 Personal Services</b>	<b>592,556</b>	<b>574,456</b>	<b>721,451</b>	<b>628,299</b>	<b>703,854</b>
51110 Office Expense	12,034	14,106	20,000	17,630	20,000
51200 Operating	14,191	25,072	20,000	19,987	20,000
51300 Clothing and Linen	0	0	1,000	0	1,000
51350 Chemical and Medical	11,703	9,933	20,000	14,457	27,000
51410 Vaccines	388	3,425	0	3,425	3,500
51700 Education	75	0	0	0	0
51800 Fuel & Oil	292	636	708	1,219	1,311
52050 Auto Parts	216	309	1,200	219	1,200
52050LABOR Auto Parts Labor	363	300	1,200	263	1,200
53100 Natural Gas	2,263	3,422	4,421	3,056	3,423
53150 Electricity	12,366	12,590	15,423	12,646	13,595
53200 Water and Sewer	4,398	4,603	4,610	4,197	4,961
<b>51000 Supplies</b>	<b>58,288</b>	<b>74,396</b>	<b>88,562</b>	<b>77,098</b>	<b>97,190</b>
61100 Communications Billing	0	0	2,500	0	2,500
61200 Postage	1,853	1,028	2,200	1,203	2,200
61300 Advertising	15	0	0	0	0
61400 Dues	4,155	3,720	7,430	5,220	7,430
61410 Tuition	27,296	16,542	15,000	11,029	15,000
62000 Professional	40,559	145,574	126,270	108,399	129,270
63210 Armored Car Service	3,636	3,681	3,636	4,637	5,052
69210 Rental City Equipment	13,531	13,531	13,531	13,531	13,802
69300 Leased Computer Software	0	2,833	75,000	75,000	75,000
<b>60000 Contractual Services</b>	<b>91,046</b>	<b>186,911</b>	<b>245,567</b>	<b>219,020</b>	<b>250,254</b>
71100 Insurance and Bonds	22,008	22,365	22,216	22,216	20,307
75100 Travel	15,738	12,105	20,000	11,459	20,000
75200 Mileage	1,635	1,760	2,000	1,785	2,000
75300 Meals and Local	2,124	1,041	2,000	2,000	2,000
77200 License and Permits	245	367	2,000	522	1,000
77450 Administrative Other	61,152	49,978	53,074	51,897	17,767
77610 Information Technology -	110,779	142,297	137,365	137,365	141,884

City of Amarillo

AHD Public Health

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DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
70000 Other Charges	213,681	229,912	238,655	227,245	204,958
TEXPENSES Total Expenses	955,571	1,065,675	1,294,236	1,151,662	1,256,256

### Employee Distribution By Position

**Entity:** 25011 - AHD Public Health  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	ADM580	ASSISTANT DIRECTOR OF PUBLIC HEALTH
1.00	ADM581	DIRECTOR OF PUBLIC HEALTH
1.30	CLR400	ADMINISTRATIVE ASSISTANT I
1.00	CLR415	ADMINISTRATIVE ASSISTANT IV
1.00	MGT560	PROGRAM COORDINATOR
2.00	MGT580	PROGRAM MANAGER
1.00	PRF572	REGISTERED NURSE
<b>8.30</b>		

City of Amarillo

Refugee Health

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	421,377	229,007	358,736	358,736	358,736
<b>35500 Other Governmental Reven</b>	<b>421,377</b>	<b>229,007</b>	<b>358,736</b>	<b>358,736</b>	<b>358,736</b>
<b>TREVENUE Total Revenues</b>	<b>421,377</b>	<b>229,007</b>	<b>358,736</b>	<b>358,736</b>	<b>358,736</b>
41100 Salaries and Wages	147,412	137,240	170,366	145,031	163,968
41300 Incentive	597	0	0	0	0
41500 PFP	0	0	12,353	0	12,353
41820T Health Insurance	20,388	18,890	22,050	24,087	27,180
41900 Life	40	40	42	46	48
42010 Social Security - Medica	2,091	1,920	2,470	2,076	2,378
42020 Social Security - OASDI	6,168	5,590	6,357	7,187	7,792
42110 TMRS	15,870	16,076	20,861	17,483	20,008
42115 OPEB Funding	2,509	2,308	2,492	2,862	3,054
42300 State Unemployment	210	216	219	217	239
42400 Workers Compensation	1,521	1,497	1,875	1,351	1,531
<b>41000 Personal Services</b>	<b>196,807</b>	<b>183,777</b>	<b>239,086</b>	<b>200,339</b>	<b>238,551</b>
51110 Office Expense	1,609	11	2,000	0	0
51200 Operating	1,638	1,606	2,500	2,414	13,553
51350 Chemical and Medical	6,148	2,230	7,000	7,000	5,000
51410 Vaccines	141,132	3,426	74,177	9,681	50,000
<b>51000 Supplies</b>	<b>150,527</b>	<b>7,273</b>	<b>85,677</b>	<b>19,095</b>	<b>68,553</b>
62000 Professional	50,470	18,185	49,400	15,350	49,400
<b>60000 Contractual Services</b>	<b>50,470</b>	<b>18,185</b>	<b>49,400</b>	<b>15,350</b>	<b>49,400</b>
71100 Insurance and Bonds	2,355	2,113	2,029	2,029	2,530
75100 Travel	0	623	1,636	500	1,636
75200 Mileage	412	484	535	269	535
77450 Administrative Other	20,311	15,989	20,738	16,546	6,402
77550 Office Supplies- USCRI	0	69	0	69	4,000
77610 Information Technology -	495	495	0	0	0
<b>70000 Other Charges</b>	<b>23,573</b>	<b>19,773</b>	<b>24,938</b>	<b>19,413</b>	<b>15,103</b>
<b>TEXPENSES Total Expenses</b>	<b>421,377</b>	<b>229,007</b>	<b>399,102</b>	<b>254,196</b>	<b>371,607</b>

### Employee Distribution By Position

**Entity:** 25012 - Refugee Health  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	CLR561	COMMUNITY SERVICE AIDE
1.00	HRL560	NURSE PRACTITIONER
1.00	HRL572	REGISTERED NURSE
0.88	MGT580	PROGRAM MANAGER
1.00	PRF572	REGISTERED NURSE
<b>4.88</b>		

City of Amarillo

TDH Immunizations

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	266,429	246,323	261,049	261,049	261,049
<b>35500 Other Governmental Reven</b>	<b>266,429</b>	<b>246,323</b>	<b>261,049</b>	<b>261,049</b>	<b>261,049</b>
37141 Merchant Service Fees	-330	-747	0	-808	0
37422 Immunizations	15,548	27,705	40,000	26,796	40,000
<b>37400 Miscellaneous Revenue</b>	<b>15,218</b>	<b>26,958</b>	<b>40,000</b>	<b>25,987</b>	<b>40,000</b>
<b>TREVENUE Total Revenues</b>	<b>281,648</b>	<b>273,281</b>	<b>301,049</b>	<b>287,036</b>	<b>301,049</b>
41100 Salaries and Wages	201,013	216,046	214,585	206,992	221,622
41300 Incentive	1,638	1,806	1,800	1,260	1,200
41500 PFP	0	0	6,612	0	6,612
41820T Health Insurance	32,848	44,130	46,179	44,359	49,408
41900 Life	93	100	100	94	100
42010 Social Security - Medica	2,840	3,044	3,138	2,975	3,231
42020 Social Security - OASDI	12,142	13,015	13,416	12,722	13,815
42110 TMRS	23,401	26,739	26,496	25,487	27,190
42115 OPEB Funding	4,924	5,294	5,258	5,061	5,415
42300 State Unemployment	355	292	292	303	292
42400 Workers Compensation	1,841	2,052	2,027	2,182	2,424
<b>41000 Personal Services</b>	<b>281,095</b>	<b>312,517</b>	<b>319,904</b>	<b>301,434</b>	<b>331,309</b>
51110 Office Expense	1,928	4,147	2,500	2,447	2,500
51200 Operating	1,938	1,487	1,800	1,832	2,000
51350 Chemical and Medical	7,235	3,247	10,000	5,804	9,000
<b>51000 Supplies</b>	<b>11,101</b>	<b>8,881</b>	<b>14,300</b>	<b>10,082</b>	<b>13,500</b>
61200 Postage	40	0	0	0	0
<b>60000 Contractual Services</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
71100 Insurance and Bonds	2,826	2,535	2,435	2,435	3,037
75100 Travel	4,622	3,947	5,000	1,953	5,000
75200 Mileage	371	679	750	656	750
77450 Administrative Other	29,009	27,189	27,677	24,898	9,189
77610 Information Technology -	594	594	0	0	0
<b>70000 Other Charges</b>	<b>37,422</b>	<b>34,944</b>	<b>35,862</b>	<b>29,941</b>	<b>17,976</b>
<b>TEXPENSES Total Expenses</b>	<b>329,657</b>	<b>356,342</b>	<b>370,066</b>	<b>341,458</b>	<b>362,784</b>

### Employee Distribution By Position

**Entity:** 25013 - TDH Immunizations  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
2.00	CLR400	ADMINISTRATIVE ASSISTANT I
1.00	MGT580	PROGRAM MANAGER
1.00	PRF572	REGISTERED NURSE
1.00	PRF592	IMMUNIZATION OUTREACH SPECIALIST
1.00	PRF910	L V N
<b>6.00</b>		

City of Amarillo

HIV Prevention

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	207,844	188,358	210,250	210,250	210,250
<b>35500 Other Governmental Reven</b>	<b>207,844</b>	<b>188,358</b>	<b>210,250</b>	<b>210,250</b>	<b>210,250</b>
<b>TREVENUE Total Revenues</b>	<b>207,844</b>	<b>188,358</b>	<b>210,250</b>	<b>210,250</b>	<b>210,250</b>
41100 Salaries and Wages	126,579	110,531	127,853	129,915	129,058
41300 Incentive	1,203	983	1,200	599	600
41500 PFP	0	0	4,792	0	4,792
41620 Unscheduled	701	0	0	0	0
41820T Health Insurance	29,227	27,935	37,359	38,550	43,707
41900 Life	65	56	67	67	67
42010 Social Security - Medica	1,729	1,523	1,871	1,851	1,880
42020 Social Security - OASDI	7,353	6,513	8,001	7,917	8,039
42110 TMRS	14,804	13,689	15,803	15,975	15,822
42115 OPEB Funding	3,122	2,710	3,136	3,172	3,151
42300 State Unemployment	195	214	195	248	195
42400 Workers Compensation	1,681	1,473	1,704	1,719	1,711
<b>41000 Personal Services</b>	<b>186,659</b>	<b>165,626</b>	<b>201,980</b>	<b>200,012</b>	<b>209,022</b>
51110 Office Expense	1,494	1,278	2,000	1,528	2,000
51200 Operating	5,774	4,294	8,000	3,926	5,000
51350 Chemical and Medical	14,755	12,730	17,000	11,620	17,000
<b>51000 Supplies</b>	<b>22,023</b>	<b>18,301</b>	<b>27,000</b>	<b>17,075</b>	<b>24,000</b>
61300 Advertising	0	0	2,250	0	2,250
61410 Tuition	0	0	0	1,780	0
<b>60000 Contractual Services</b>	<b>0</b>	<b>0</b>	<b>2,250</b>	<b>1,780</b>	<b>2,250</b>
71100 Insurance and Bonds	1,884	1,690	1,623	1,623	2,024
75100 Travel	13,827	2,809	6,000	5,101	6,000
75200 Mileage	461	1,267	1,000	662	1,000
77450 Administrative Other	19,263	14,409	17,439	16,520	5,779
77500 DSHS Other	0	0	0	0	4,700
77610 Information Technology -	396	396	0	0	0
<b>70000 Other Charges</b>	<b>35,831</b>	<b>20,571</b>	<b>26,062</b>	<b>23,906</b>	<b>19,503</b>
<b>TEXPENSES Total Expenses</b>	<b>244,513</b>	<b>204,499</b>	<b>257,293</b>	<b>242,772</b>	<b>254,775</b>



### Employee Distribution By Position

**Entity:** 25014 - HIV Prevention  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	MGT560	PROGRAM COORDINATOR
2.00	PRF571	STD/HIV OUTREACH SPECIALIST I
1.00	PRF577	LINKAGE TO CARE COORDINATOR
<b>4.00</b>		

City of Amarillo

Core Public Health

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	112,861	109,840	111,744	111,744	111,744
<b>35500 Other Governmental Reven</b>	<b>112,861</b>	<b>109,840</b>	<b>111,744</b>	<b>111,744</b>	<b>111,744</b>
<b>TREVENUE Total Revenues</b>	<b>112,861</b>	<b>109,840</b>	<b>111,744</b>	<b>111,744</b>	<b>111,744</b>
41100 Salaries and Wages	113,514	110,747	113,803	116,605	115,708
41300 Incentive	1,203	1,204	1,200	1,734	1,800
41500 PFP	0	0	2,579	0	2,579
41820T Health Insurance	28,600	27,236	29,950	28,970	32,049
41900 Life	50	48	50	50	50
42010 Social Security - Medica	1,454	1,404	1,668	1,631	1,704
42020 Social Security - OASDI	6,217	6,004	7,130	6,973	7,285
42110 TMRS	13,226	13,733	14,082	14,485	14,339
42115 OPEB Funding	2,788	2,720	2,795	2,876	2,855
42300 State Unemployment	146	152	146	188	146
42400 Workers Compensation	362	355	357	368	364
<b>41000 Personal Services</b>	<b>167,560</b>	<b>163,603</b>	<b>173,759</b>	<b>173,880</b>	<b>178,880</b>
51110 Office Expense	534	752	1,000	1,000	1,000
51200 Operating	0	0	500	0	500
<b>51000 Supplies</b>	<b>534</b>	<b>752</b>	<b>1,500</b>	<b>1,000</b>	<b>1,500</b>
71100 Insurance and Bonds	1,413	1,268	1,217	1,217	1,518
77450 Administrative Other	17,292	14,233	15,012	14,363	4,987
<b>70000 Other Charges</b>	<b>18,705</b>	<b>15,502</b>	<b>16,229</b>	<b>15,580</b>	<b>6,505</b>
<b>TEXPENSES Total Expenses</b>	<b>186,800</b>	<b>179,857</b>	<b>191,489</b>	<b>190,460</b>	<b>186,885</b>

### Employee Distribution By Position

**Entity:** 25015 - Core Public Health  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	CLR400	ADMINISTRATIVE ASSISTANT I
1.00	CLR581	DISEASE INTERVENTION SPECIALIST
1.00	PRF572	REGISTERED NURSE
<b>3.00</b>		

## City of Amarillo

## Hansen's

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	0	8,334	18,000	18,000	18,000
<b>35500 Other Governmental Reven</b>	<b>0</b>	<b>8,334</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>8,334</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>
41100 Salaries and Wages	0	5,502	4,895	9,370	6,088
41820T Health Insurance	0	1,132	1,090	1,980	1,355
41900 Life	0	2	2	3	2
42010 Social Security - Medica	0	73	71	124	88
42020 Social Security - OASDI	0	311	303	529	377
42110 TMRS	0	684	599	1,161	743
42115 OPEB Funding	0	134	119	228	148
42300 State Unemployment	0	2	5	8	6
42400 Workers Compensation	0	69	105	120	6
<b>41000 Personal Services</b>	<b>0</b>	<b>7,908</b>	<b>7,189</b>	<b>13,523</b>	<b>8,814</b>
51110 Office Expense	0	0	0	11	0
51350 Chemical and Medical	0	417	0	988	0
<b>51000 Supplies</b>	<b>0</b>	<b>417</b>	<b>0</b>	<b>999</b>	<b>0</b>
61200 Postage	0	9	0	14	0
62000 Professional	0	0	8,500	938	8,500
<b>60000 Contractual Services</b>	<b>0</b>	<b>9</b>	<b>8,500</b>	<b>951</b>	<b>8,500</b>
75100 Travel	0	0	3,238	2,779	3,238
77450 Administrative Other	0	688	2,537	1,116	252
<b>70000 Other Charges</b>	<b>0</b>	<b>688</b>	<b>5,775</b>	<b>3,895</b>	<b>3,490</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>9,022</b>	<b>21,464</b>	<b>19,368</b>	<b>20,804</b>

### Employee Distribution By Position

**Entity:** 25016 - Hansen's  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.02	MGT580	PROGRAM MANAGER
0.10	PRF572	REGISTERED NURSE
<b>0.12</b>		

City of Amarillo

Healthy Texas Babies

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	0	21,956	67,500	87,500	110,500
<b>35500 Other Governmental Reven</b>	<b>0</b>	<b>21,956</b>	<b>67,500</b>	<b>87,500</b>	<b>110,500</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>21,956</b>	<b>67,500</b>	<b>87,500</b>	<b>110,500</b>
41100 Salaries and Wages	0	12,408	43,829	47,537	48,321
41820T Health Insurance	0	0	8,820	5,145	9,437
41900 Life	0	4	17	17	17
42010 Social Security - Medica	0	179	636	689	701
42020 Social Security - OASDI	0	767	2,717	2,944	2,996
42110 TMRS	0	1,544	5,367	5,817	5,896
42115 OPEB Funding	0	302	1,065	1,155	1,174
42300 State Unemployment	0	49	49	96	49
42400 Workers Compensation	0	40	219	149	150
<b>41000 Personal Services</b>	<b>0</b>	<b>15,292</b>	<b>62,718</b>	<b>63,549</b>	<b>68,741</b>
51110 Office Expense	0	4,351	500	500	100
51200 Operating	0	0	1,305	21,305	1,000
<b>51000 Supplies</b>	<b>0</b>	<b>4,351</b>	<b>1,805</b>	<b>21,805</b>	<b>1,100</b>
62000 Professional	0	0	0	0	50,000
<b>60000 Contractual Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
75100 Travel	0	981	1,456	1,456	1,456
75200 Mileage	0	0	161	161	100
77450 Administrative Other	0	1,330	5,427	5,251	1,946
<b>70000 Other Charges</b>	<b>0</b>	<b>2,312</b>	<b>7,044</b>	<b>6,868</b>	<b>3,502</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>21,956</b>	<b>71,567</b>	<b>92,222</b>	<b>123,343</b>

**Employee Distribution By Position**

**Entity:** 25017 - Healthy Texas Babies  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

<b>Count</b>	<b>Code</b>	<b>Description</b>
1.00	PRF150	HEALTH PLANNER
<b>1.00</b>		

City of Amarillo

Bioterrorism Grant

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
35610 Grant In Aid – Federal	214,199	256,885	248,133	248,133	248,133
<b>35500 Other Governmental Reven</b>	<b>214,199</b>	<b>256,885</b>	<b>248,133</b>	<b>248,133</b>	<b>248,133</b>
<b>TREVENUE Total Revenues</b>	<b>214,199</b>	<b>256,885</b>	<b>248,133</b>	<b>248,133</b>	<b>248,133</b>
41100 Salaries and Wages	154,401	172,653	180,206	184,619	183,243
41500 PFP	0	0	5,863	0	5,863
41820T Health Insurance	29,325	35,821	37,359	37,493	39,971
41900 Life	56	64	67	67	67
42010 Social Security - Medica	2,153	2,360	2,613	2,611	2,657
42020 Social Security - OASDI	9,207	10,092	11,173	11,165	11,361
42110 TMRS	17,916	21,242	22,066	22,598	22,360
42115 OPEB Funding	3,787	4,195	4,379	4,486	4,453
42300 State Unemployment	220	205	195	204	195
42400 Workers Compensation	26	34	37	38	38
42550 Communications Allowance	1,464	0	0	0	0
<b>41000 Personal Services</b>	<b>218,557</b>	<b>246,666</b>	<b>263,957</b>	<b>263,280</b>	<b>270,207</b>
51110 Office Expense	1,407	3,736	1,000	1,000	1,000
51200 Operating	215	2,404	500	500	500
51300 Clothing and Linen	0	359	0	0	0
51350 Chemical and Medical	161	3,543	1,000	1,000	1,000
<b>51000 Supplies</b>	<b>1,784</b>	<b>10,042</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
69100 Rental Land & Buildings	3,040	3,200	3,500	3,276	3,500
<b>60000 Contractual Services</b>	<b>3,040</b>	<b>3,200</b>	<b>3,500</b>	<b>3,276</b>	<b>3,500</b>
71100 Insurance and Bonds	1,884	1,690	1,217	1,217	2,024
75100 Travel	5,198	4,799	6,700	5,274	6,700
75200 Mileage	626	22	1,000	0	1,000
77450 Administrative Other	22,555	21,460	22,840	21,747	7,480
77500 DSHS Other	1,275	10,703	7,335	7,335	7,335
77610 Information Technology -	396	396	0	0	0
<b>70000 Other Charges</b>	<b>31,934</b>	<b>39,069</b>	<b>39,092</b>	<b>35,573</b>	<b>24,539</b>
84700 Info Tech Equipt - Softw	0	11,627	0	0	0
<b>80000 Capital Outlay</b>	<b>0</b>	<b>11,627</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>255,315</b>	<b>310,604</b>	<b>309,050</b>	<b>304,629</b>	<b>300,746</b>



### Employee Distribution By Position

**Entity:** 25020 - Bioterrorism Grant  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	CLR405	ADMINISTRATIVE ASSISTANT II
2.00	MGT580	PROGRAM MANAGER
1.00	PRF581	EDUCATOR/SNS COORDINATOR
<b>4.00</b>		

City of Amarillo

DSRIP IMMUNIZATIONS

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
35710 DSRIP Funding	5,023,987	3,369,657	2,974,788	3,124,788	3,124,788
<b>35500 Other Governmental Reven</b>	<b>5,023,987</b>	<b>3,369,657</b>	<b>2,974,788</b>	<b>3,124,788</b>	<b>3,124,788</b>
37141 Merchant Service Fees	-330	-747	0	-808	0
37422 Immunizations	21,408	45,168	64,000	54,041	55,000
<b>37400 Miscellaneous Revenue</b>	<b>21,078</b>	<b>44,421</b>	<b>64,000</b>	<b>53,233</b>	<b>55,000</b>
<b>TREVENUE Total Revenues</b>	<b>5,045,065</b>	<b>3,414,078</b>	<b>3,038,788</b>	<b>3,178,021</b>	<b>3,179,788</b>
41100 Salaries and Wages	70,885	45,877	24,722	25,277	24,970
41620 Unscheduled	1,199	0	0	0	0
41900 Life	32	24	17	17	17
42010 Social Security - Medica	1,044	665	358	366	362
42020 Social Security - OASDI	4,394	2,844	1,533	1,567	1,548
42110 TMRS	8,322	5,585	3,027	3,094	3,047
42115 OPEB Funding	1,752	1,115	601	614	607
42300 State Unemployment	97	97	49	53	49
42400 Workers Compensation	26	13	2	3	2
<b>41000 Personal Services</b>	<b>87,750</b>	<b>56,219</b>	<b>30,310</b>	<b>30,991</b>	<b>30,602</b>
51110 Office Expense	2,337	1,134	3,000	683	3,000
51200 Operating	1,419	1,399	4,000	1,411	4,000
51350 Chemical and Medical	1,727	1,330	5,000	1,817	5,000
51410 Vaccines	281,071	159,285	325,000	139,660	225,000
<b>51000 Supplies</b>	<b>286,553</b>	<b>163,147</b>	<b>337,000</b>	<b>143,572</b>	<b>237,000</b>
61300 Advertising	0	0	1,000	0	1,000
62000 Professional	0	0	3,000	0	3,000
<b>60000 Contractual Services</b>	<b>0</b>	<b>0</b>	<b>4,000</b>	<b>0</b>	<b>4,000</b>
71100 Insurance and Bonds	471	845	812	812	506
75100 Travel	139	138	0	0	1,000
75200 Mileage	0	0	500	0	500
77450 Administrative Other	9,056	4,891	2,641	2,559	864
77610 Information Technology -	198	198	0	0	0
<b>70000 Other Charges</b>	<b>9,864</b>	<b>6,073</b>	<b>3,953</b>	<b>3,371</b>	<b>2,870</b>
<b>TEXPENSES Total Expenses</b>	<b>384,167</b>	<b>225,439</b>	<b>375,262</b>	<b>177,933</b>	<b>274,472</b>

**Employee Distribution By Position**

**Entity:** 25024 - DSRIP IMMUNIZATIONS  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	CLR400	ADMINISTRATIVE ASSISTANT I
<b>1.00</b>		

City of Amarillo

DSRIP ARAD

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35710 DSRIP Funding	300,000	150,000	150,000	0	0
<b>35500 Other Governmental Reven</b>	<b>300,000</b>	<b>150,000</b>	<b>150,000</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>300,000</b>	<b>150,000</b>	<b>150,000</b>	<b>0</b>	<b>0</b>
62000 Professional	150,000	150,000	150,000	150,000	150,000
<b>60000 Contractual Services</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b>TEXPENSES Total Expenses</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>

City of Amarillo

Epidemiology

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	91,036	84,575	84,605	84,605	84,605
<b>35500 Other Governmental Reven</b>	<b>91,036</b>	<b>84,575</b>	<b>84,605</b>	<b>84,605</b>	<b>84,605</b>
<b>TREVENUE Total Revenues</b>	<b>91,036</b>	<b>84,575</b>	<b>84,605</b>	<b>84,605</b>	<b>84,605</b>
41100 Salaries and Wages	51,542	51,512	51,398	52,344	51,912
41820T Health Insurance	8,421	8,429	8,820	8,801	9,437
41900 Life	17	17	17	17	17
42010 Social Security - Medica	730	730	745	752	753
42020 Social Security - OASDI	3,123	3,120	3,187	3,215	3,219
42110 TMRS	5,945	6,323	6,294	6,407	6,335
42115 OPEB Funding	1,252	1,252	1,249	1,272	1,261
42300 State Unemployment	49	49	49	51	49
42400 Workers Compensation	478	686	678	691	685
<b>41000 Personal Services</b>	<b>71,558</b>	<b>72,117</b>	<b>72,436</b>	<b>73,549</b>	<b>73,667</b>
51110 Office Expense	774	84	500	100	500
51200 Operating	242	0	0	0	0
<b>51000 Supplies</b>	<b>1,016</b>	<b>84</b>	<b>500</b>	<b>100</b>	<b>500</b>
71100 Insurance and Bonds	0	423	406	406	506
75100 Travel	6,946	1,999	3,992	1,849	3,711
75200 Mileage	0	0	331	0	331
77450 Administrative Other	7,385	6,274	6,274	6,073	2,088
77500 DSHS Other	4,032	3,579	3,000	3,753	4,000
77610 Information Technology -	99	99	0	0	0
<b>70000 Other Charges</b>	<b>18,462</b>	<b>12,375</b>	<b>14,003</b>	<b>12,082</b>	<b>10,636</b>
<b>TEXPENSES Total Expenses</b>	<b>91,036</b>	<b>84,575</b>	<b>86,939</b>	<b>85,730</b>	<b>84,803</b>

**Employee Distribution By Position**

**Entity:** 25030 - Epidemiology  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	PRF650	EPIDEMIOLOGIST
<b>1.00</b>		

City of Amarillo

Local Tuberculosis - Federal

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	46,483	44,602	44,269	44,269	44,269
<b>35500 Other Governmental Reven</b>	<b>46,483</b>	<b>44,602</b>	<b>44,269</b>	<b>44,269</b>	<b>44,269</b>
<b>TREVENUE Total Revenues</b>	<b>46,483</b>	<b>44,602</b>	<b>44,269</b>	<b>44,269</b>	<b>44,269</b>
41100 Salaries and Wages	49,177	49,112	48,950	49,916	49,439
41500 PFP	0	0	176	0	176
41820T Health Insurance	8,421	8,419	8,820	8,801	9,437
41900 Life	17	17	17	17	17
42010 Social Security - Medica	679	675	710	708	717
42020 Social Security - OASDI	2,905	2,888	3,035	3,028	3,065
42110 TMRS	5,668	6,028	5,994	6,109	6,033
42115 OPEB Funding	1,195	1,193	1,189	1,213	1,201
42300 State Unemployment	49	49	49	53	49
42400 Workers Compensation	24	24	24	24	25
<b>41000 Personal Services</b>	<b>68,135</b>	<b>68,405</b>	<b>68,964</b>	<b>69,870</b>	<b>70,158</b>
71100 Insurance and Bonds	471	423	406	406	506
77450 Administrative Other	7,032	5,951	5,972	5,771	1,982
<b>70000 Other Charges</b>	<b>7,503</b>	<b>6,374</b>	<b>6,378</b>	<b>6,176</b>	<b>2,488</b>
<b>TEXPENSES Total Expenses</b>	<b>75,637</b>	<b>74,780</b>	<b>75,342</b>	<b>76,046</b>	<b>72,646</b>

**Employee Distribution By Position**

**Entity:** 25035 - Local Tuberculosis - Federal  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
1.00	PRF572	REGISTERED NURSE
<b>1.00</b>		



City of Amarillo

Local Tuberculosis - State

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	51,452	48,602	50,187	50,187	50,187
<b>35500 Other Governmental Reven</b>	<b>51,452</b>	<b>48,602</b>	<b>50,187</b>	<b>50,187</b>	<b>50,187</b>
37141 Merchant Service Fees	-330	-747	0	-808	0
37421 TB Testing	11,996	14,354	14,248	14,413	14,248
37422 Immunizations	143	0	0	0	0
37438 Tspot Fee	0	3,043	1,300	7,044	7,000
<b>37400 Miscellaneous Revenue</b>	<b>11,810</b>	<b>16,650</b>	<b>15,548</b>	<b>20,648</b>	<b>21,248</b>
<b>TREVENUE Total Revenues</b>	<b>63,262</b>	<b>65,252</b>	<b>65,735</b>	<b>70,835</b>	<b>71,435</b>
41100 Salaries and Wages	81,225	77,591	67,473	69,885	68,222
41500 PFP	0	0	1,370	0	1,370
41820T Health Insurance	17,836	17,582	16,865	17,204	18,043
41900 Life	32	32	28	29	28
42010 Social Security - Medica	1,100	1,047	978	985	989
42020 Social Security - OASDI	4,702	4,477	4,183	4,211	4,230
42110 TMRS	9,360	9,510	8,262	8,549	8,325
42115 OPEB Funding	1,974	1,885	1,640	1,698	1,658
42300 State Unemployment	98	98	83	88	83
42400 Workers Compensation	23	22	964	36	44
<b>41000 Personal Services</b>	<b>116,349</b>	<b>112,245</b>	<b>101,847</b>	<b>102,686</b>	<b>102,991</b>
51110 Office Expense	115	290	1,500	197	1,500
51200 Operating	0	0	1,000	0	1,000
51350 Chemical and Medical	2,155	7,062	2,500	9,555	2,500
51410 Vaccines	3,755	2,513	5,000	3,264	5,000
<b>51000 Supplies</b>	<b>6,025</b>	<b>9,865</b>	<b>10,000</b>	<b>13,015</b>	<b>10,000</b>
61200 Postage	32	0	200	7	200
62000 Professional	24,846	17,303	27,000	16,113	27,000
<b>60000 Contractual Services</b>	<b>24,879</b>	<b>17,303</b>	<b>27,200</b>	<b>16,120</b>	<b>27,200</b>
71100 Insurance and Bonds	471	423	406	406	506
75100 Travel	0	802	3,500	789	3,500
75200 Mileage	0	0	750	0	750
77450 Administrative Other	12,007	9,765	15,462	8,482	2,873
77610 Information Technology -	297	297	0	0	0
<b>70000 Other Charges</b>	<b>12,775</b>	<b>11,288</b>	<b>20,118</b>	<b>9,677</b>	<b>7,629</b>
<b>TEXPENSES Total Expenses</b>	<b>160,028</b>	<b>150,700</b>	<b>159,164</b>	<b>141,498</b>	<b>147,820</b>

### Employee Distribution By Position

**Entity:** 25045 - Local Tuberculosis - State  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.70	CLR400	ADMINISTRATIVE ASSISTANT I
0.10	MGT580	PROGRAM MANAGER
0.90	PRF572	REGISTERED NURSE
<b>1.70</b>		





(25311-25323)

## Budget Comparison

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Personnel Services	\$ 955,720	\$ 1,730,855	\$ 1,746,922
Supplies	191,522	301,342	306,053
Contractual Services	4,225	127,920	127,920
Other Charges	226,819	323,559	270,578
<b>Total Expenses</b>	<b>\$ 1,378,286</b>	<b>\$ 2,483,676</b>	<b>\$ 2,451,473</b>

## Mission

The mission of the WIC Nutrition department is to safeguard the health of low- and moderate-income women, infants, and children (up to age five) who are at nutritional risk by providing nutritious foods to supplement diets, information on healthy eating, and referrals to health care.

## Strategic Approach

The adoption of the **BluePrint for Amarillo** by the City Council sets forth a comprehensive strategic direction for the City government in terms of focus, allocation of resources, and initiatives. The mission and role of the WIC Nutrition program directly addresses the Council's **Civic Pride**—Enhance Health and Wellness pillar by serving low- and moderate-income families by providing health screenings, nutritious foods to supplement their diets, and referrals to health care. Participation in the WIC program is associated with a reduction in the number of poor birth outcomes and reducing the amount spent on Medicaid costs. Participation in the WIC program also has been shown to support cognitive development, helping children to enter kindergarten ready to learn.

The WIC Nutrition Program is federally funded by USDA through a grant to the State of Texas. The state administers the program and contracts with the City of Amarillo to provide services in accordance with state and federal guidelines. The WIC Nutrition Program strives to deliver the highest quality services in the nation with integrity and with respect to the WIC eligible population. Currently, the department serves an average of 6,273 participants per month, or 75279 participants per year. The department has an operating budget of \$1.8 million. Additionally, the department oversees \$4.5 million in food benefit issuances.

There are two major types of nutrition risks recognized for WIC eligibility: medically based risks such as anemia, underweight, history of pregnancy complications, or poor pregnancy outcomes; and dietary risks, such as inappropriate nutrition/feeding practices or failure to meet the current Dietary Guidelines for

Americans. Women, infants, and children at nutrition risk have much greater risk of experiencing health problems.

## Programs

### WIC Department Administration

**2019/20 Budget — \$650,420**

This program provides the administrative expertise for the administration of all aspects of the WIC Nutrition Program in accordance with federal and state regulations, policies and procedures. The WIC Administration department received excellent marks on the state audit in August of 2017. It was noted by state auditors that there weren't any findings in the entire audit, which is a very rare occurrence. High commendations were given for having an excellent managed agency.

### WIC Nutrition Education

**2019/20 Budget — \$813,023**

This program is responsible for delivering nutrition education to participants enrolled in the WIC Nutrition Program according to state and federal regulations. The Nutrition Education section was able to continue and enhance the nutrition carnivals that the department offers. The WIC Nutrition Program is the only WIC agency in Texas that provides this enhanced level of nutrition education. This department also has been involved in adding the Farmers Market program to the WIC benefits received, making fresh vegetables and fruit from the Golden Spread Farmers Market available to WIC participants.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Strive to maintain percentage of WIC participants receiving Nutrition Education above 95% (State Standard)	97%	96%	96%
Number of families receiving Nutrition Education/Counseling Services at the time of benefit issuance	7,579	6,022	5,720

### WIC Breastfeeding Education

**2019/20 Budget — \$202,099**

Responsible for providing breastfeeding information, education, and support to pregnant women and breastfeeding women enrolled in the WIC Nutrition Program, as well as those in the general public requesting such. Services are provided by Breastfeeding Educators, Lactation Consultants, and Peer Counselors.

*Performance Measures/Indicators:*

	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Percent of Born-to-WIC infants that are breastfed at the time of certification (State standard is 60 percent)	75%	77%	77%
Number of pregnant women receiving breastfeeding education	8,871	6,908	7,409
Number of breastfeeding women receiving breastfeeding counseling/education	11,568	10,239	10,399

**WIC Client Services**

**2019/20 Budget — \$785,931**

This program provides support for delivery of service to WIC participants in the most efficient, timely, accurate, professional, and pleasant manner possible. These support services include performing anthropometric body measurements and plotting results on growth grids; assessing eligibility for the program based on financial, residency, medical/nutritional factors; computer data entry of participant information; issuance of program benefits; scheduling certification and nutrition education appointments; copying/reproduction of materials; filing; and telephone and reception activities. This department has also been involved in the State Summer Feeding pilot project, which provides hot meals and snacks to children on the day that they are receiving services at the WIC offices during the summer months. The department transitioned to a new unified State mandated computer system starting in July 2018. The rollout of this software and the transition period was projected to have a negative effect on our case load driving down our participation numbers and those projections held true.

*Performance Measures/Indicators:*

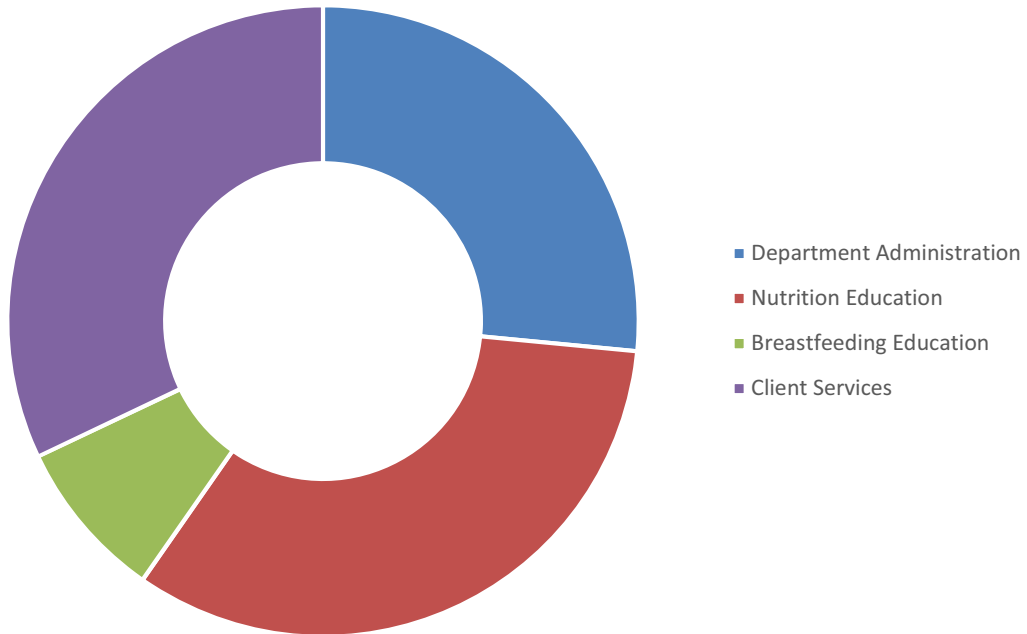
	<b>2017/18 Actual</b>	<b>2018/19 Estimated</b>	<b>2019/20 Projected</b>
Percentage of women enrolled in first trimester at certification (State standard is 20 percent)	37%	43%	40%
Average number of participants served monthly	7,172	6,729	5,958
Total number of WIC participants receiving food benefits annually	86,064	80,748	71,496
Percentage change from previous year	-6%	-6%	-11%*

\*Negative % change is attributed to improved economy, decreased birth rate, increase in SNAP benefits, and implementation of new MIS system in 2018 that has programming bugs affecting accurate calculations.

## Authorized Positions

	2017/18 Actual	2018/19 Budgeted	2019/20 Budgeted
Permanent Positions	47	47	47
Part-time Positions	-	-	-
<b>Total Positions</b>	<b>47</b>	<b>47</b>	<b>47</b>

## Total WIC Department 2019/20 Budget — \$2,451,473



City of Amarillo

WIC Administration

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	259,116	244,309	605,595	410,793	585,027
<b>35500 Other Governmental Reven</b>	<b>259,116</b>	<b>244,309</b>	<b>605,595</b>	<b>410,793</b>	<b>585,027</b>
37410 Miscellaneous Revenue	5,541	550	0	550	0
<b>37400 Miscellaneous Revenue</b>	<b>5,541</b>	<b>550</b>	<b>0</b>	<b>550</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>264,657</b>	<b>244,859</b>	<b>605,595</b>	<b>411,343</b>	<b>585,027</b>
41100 Salaries and Wages	95,469	101,060	93,991	173,947	222,060
41500 PFP	0	0	261,219	0	261,219
41620 Unscheduled	1,366	1,397	161	1,473	161
41820T Health Insurance	9,615	10,287	53,806	34,587	56,249
41900 Life	18	20	110	71	110
42010 Social Security - Medica	1,336	1,424	3,207	2,498	3,220
42020 Social Security - OASDI	5,659	6,089	13,713	10,679	13,768
42110 TMRS	11,097	12,571	27,083	21,328	27,097
42115 OPEB Funding	2,336	2,490	5,375	4,238	5,396
42300 State Unemployment	64	61	321	276	321
42400 Workers Compensation	147	157	332	260	333
PSCHG Personal Svcs Changes	0	0	0	-74,877	-128,367
<b>41000 Personal Services</b>	<b>127,106</b>	<b>135,554</b>	<b>459,317</b>	<b>174,478</b>	<b>461,566</b>
51110 Office Expense	400	848	1,886	1,886	1,886
51115 Employee Recognition Pro	0	0	1,000	1,000	1,000
51200 Operating	2,807	894	2,640	2,640	2,640
51700 Education	839	1,213	1,400	1,400	1,400
<b>51000 Supplies</b>	<b>4,046</b>	<b>2,954</b>	<b>6,926</b>	<b>6,926</b>	<b>6,926</b>
61200 Postage	0	0	432	432	432
61300 Advertising	0	0	375	375	375
61400 Dues	175	175	704	704	704
61410 Tuition	45	812	690	690	690
62000 Professional	510	0	510	510	510
<b>60000 Contractual Services</b>	<b>730</b>	<b>987</b>	<b>2,711</b>	<b>2,711</b>	<b>2,711</b>
71100 Insurance and Bonds	24,951	28,058	33,101	33,101	27,716
75100 Travel	8,963	7,170	18,400	18,400	18,400
77450 Administrative Other	14,579	16,578	35,130	29,010	14,089
77610 Information Technology -	40,012	53,007	51,624	51,624	53,620
<b>70000 Other Charges</b>	<b>88,505</b>	<b>104,813</b>	<b>138,255</b>	<b>132,135</b>	<b>113,825</b>
92130 General Construction	38,798	0	0	94,543	0
<b>92000 Operating Transfers</b>	<b>38,798</b>	<b>0</b>	<b>0</b>	<b>94,543</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>259,186</b>	<b>244,309</b>	<b>607,209</b>	<b>410,793</b>	<b>585,027</b>



## Employee Distribution By Position

**Entity:** 25311 - WIC Administration  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.14	ADM055	ASSISTANT WIC DIRECTOR
0.14	ADM585	DIRECTOR OF WIC
0.14	CLR410	ADMINISTRATIVE ASSISTANT III
0.14	PRF585	NUTRITIONIST I
0.56	PRF586	NUTRITIONIST II
0.42	PRF587	NUTRITIONIST III
0.28	PRF588	NUTRITIONIST IV
0.14	TEC160	WIC TECHNICIAN IV
0.14	TEC162	WIC TECHNICIAN V
0.14	TEC450	GREENHOUSE TECHNICIAN
0.14	TEC570	DIETITIAN I
0.14	TEC571	DIETITIAN II
0.28	TEC585	NUTRITION TECHNICIAN I
0.42	TEC586	NUTRITION TECHNICIAN II
1.26	TEC587	WIC TECHNICIAN I
0.42	TEC588	NUTRITION TECHNICIAN III
0.56	TEC589	NUTRITION TECHNICIAN IV
0.84	TEC590	WIC TECHNICIAN II
0.28	TEC591	WIC TECHNICIAN III
<b>6.58</b>		

City of Amarillo

WIC Nutrition Education

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	360,086	333,786	712,969	576,521	703,152
<b>35500 Other Governmental Reven</b>	<b>360,086</b>	<b>333,786</b>	<b>712,969</b>	<b>576,521</b>	<b>703,152</b>
<b>TREVENUE Total Revenues</b>	<b>360,086</b>	<b>333,786</b>	<b>712,969</b>	<b>576,521</b>	<b>703,152</b>
41100 Salaries and Wages	218,646	221,616	234,980	397,237	555,150
41500 PFP	0	0	11,614	0	11,614
41620 Unscheduled	10,567	7,060	7,800	8,046	7,800
41820T Health Insurance	31,142	35,934	134,514	85,364	140,622
41900 Life	58	64	274	176	274
42010 Social Security - Medica	3,195	3,159	8,018	5,734	8,050
42020 Social Security - OASDI	9,419	10,401	34,283	23,358	34,419
42110 TMRS	26,415	27,983	67,709	48,862	67,742
42115 OPEB Funding	3,908	4,353	13,437	9,270	13,490
42300 State Unemployment	285	282	802	756	802
42400 Workers Compensation	355	339	829	599	833
PSCCHG Personal Svcs Changes	0	0	0	-187,201	-320,914
<b>41000 Personal Services</b>	<b>303,990</b>	<b>311,190</b>	<b>514,259</b>	<b>392,201</b>	<b>519,882</b>
51110 Office Expense	1,192	1,471	6,957	6,486	6,957
51200 Operating	24,142	7,241	22,255	22,255	22,255
51400 Photographic	0	0	250	250	250
51450 Botany & Agrigulture	0	-121	4,200	4,200	4,200
51452 B & A - General	7,702	4,097	4,200	4,200	4,200
51456 B & A - Bedding Plants	734	409	2,500	2,500	2,500
51458 B & A - Fertilizer	0	24	2,800	2,800	2,800
51462 B & A - Chemicals	34	66	1,200	1,200	1,200
51700 Education	11,060	1,275	46,761	46,761	46,761
51850 Minor Tools	90	0	0	0	0
53100 Natural Gas	1,319	1,266	1,319	1,258	1,353
53150 Electricity	5,633	5,447	6,879	5,549	5,965
53200 Water and Sewer	1,687	2,845	3,237	1,770	2,845
54000 Food	3,967	1,906	5,500	5,500	5,500
<b>51000 Supplies</b>	<b>57,561</b>	<b>25,925</b>	<b>108,058</b>	<b>106,729</b>	<b>106,786</b>
61200 Postage	89	58	1,742	47	1,742
61300 Advertising	1,121	0	1,050	0	1,050
61400 Dues	1,492	1,343	2,800	1,725	2,800
61410 Tuition	917	1,607	13,350	689	13,350
62000 Professional	0	0	750	0	750
63400 Employee Medical	0	0	100	0	100
<b>60000 Contractual Services</b>	<b>3,618</b>	<b>3,008</b>	<b>19,792</b>	<b>2,461</b>	<b>19,792</b>
74000 Printing and Binding	0	0	2,900	2,900	2,900
75100 Travel	10,890	5,085	17,775	17,775	17,775
75200 Mileage	0	0	475	475	475
77450 Administrative Other	34,868	38,059	49,710	54,067	35,542
<b>70000 Other Charges</b>	<b>45,758</b>	<b>43,144</b>	<b>70,860</b>	<b>75,217</b>	<b>56,692</b>
<b>TEXPENSES Total Expenses</b>	<b>410,927</b>	<b>383,268</b>	<b>712,969</b>	<b>576,608</b>	<b>703,152</b>

## Employee Distribution By Position

**Entity:** 25312 - WIC Nutrition Education  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.35	ADM055	ASSISTANT WIC DIRECTOR
0.35	ADM585	DIRECTOR OF WIC
0.35	CLR410	ADMINISTRATIVE ASSISTANT III
0.35	PRF585	NUTRITIONIST I
1.40	PRF586	NUTRITIONIST II
1.05	PRF587	NUTRITIONIST III
0.70	PRF588	NUTRITIONIST IV
0.35	TEC160	WIC TECHNICIAN IV
0.35	TEC162	WIC TECHNICIAN V
0.35	TEC450	GREENHOUSE TECHNICIAN
0.35	TEC570	DIETITIAN I
0.35	TEC571	DIETITIAN II
0.70	TEC585	NUTRITION TECHNICIAN I
1.05	TEC586	NUTRITION TECHNICIAN II
3.15	TEC587	WIC TECHNICIAN I
1.05	TEC588	NUTRITION TECHNICIAN III
1.40	TEC589	NUTRITION TECHNICIAN IV
2.10	TEC590	WIC TECHNICIAN II
0.70	TEC591	WIC TECHNICIAN III
<b>16.45</b>		

City of Amarillo

WIC Breastfeeding

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	49,482	38,475	86,322	74,653	85,316
<b>35500 Other Governmental Reven</b>	<b>49,482</b>	<b>38,475</b>	<b>86,322</b>	<b>74,653</b>	<b>85,316</b>
<b>TREVENUE Total Revenues</b>	<b>49,482</b>	<b>38,475</b>	<b>86,322</b>	<b>74,653</b>	<b>85,316</b>
41100 Salaries and Wages	30,852	22,869	26,858	46,879	63,446
41500 PFP	0	0	1,385	0	1,385
41620 Unscheduled	1,751	1,245	2,200	1,336	2,200
41820T Health Insurance	5,126	3,858	15,373	9,875	16,071
41900 Life	10	8	31	21	31
42010 Social Security - Medica	452	335	916	678	920
42020 Social Security - OASDI	1,564	1,220	3,918	2,812	3,934
42110 TMRS	3,774	2,960	7,738	5,770	7,742
42115 OPEB Funding	653	503	1,536	1,114	1,542
42300 State Unemployment	36	33	92	92	92
42400 Workers Compensation	47	35	95	71	95
PSCHG Personal Svcs Changes	0	0	0	-21,395	-36,676
<b>41000 Personal Services</b>	<b>44,265</b>	<b>33,065</b>	<b>60,142</b>	<b>47,254</b>	<b>60,781</b>
51110 Office Expense	250	25	1,980	1,980	1,980
51200 Operating	10	2,455	4,168	4,168	4,168
51400 Photographic	0	0	850	850	850
51700 Education	0	0	2,031	2,031	2,031
<b>51000 Supplies</b>	<b>260</b>	<b>2,480</b>	<b>9,029</b>	<b>9,029</b>	<b>9,029</b>
61200 Postage	0	0	612	612	612
61400 Dues	0	0	1,076	1,076	1,076
61410 Tuition	1,110	0	2,900	2,900	2,900
<b>60000 Contractual Services</b>	<b>1,110</b>	<b>0</b>	<b>4,588</b>	<b>4,588</b>	<b>4,588</b>
75100 Travel	1,558	601	6,800	6,800	6,800
77450 Administrative Other	5,077	4,044	5,763	6,983	4,118
<b>70000 Other Charges</b>	<b>6,635</b>	<b>4,644</b>	<b>12,563</b>	<b>13,783</b>	<b>10,918</b>
<b>TEXPENSES Total Expenses</b>	<b>52,270</b>	<b>40,189</b>	<b>86,322</b>	<b>74,653</b>	<b>85,316</b>

### Employee Distribution By Position

**Entity:** 25313 - WIC Breastfeeding  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.04	ADM055	ASSISTANT WIC DIRECTOR
0.04	ADM585	DIRECTOR OF WIC
0.04	CLR410	ADMINISTRATIVE ASSISTANT III
0.04	PRF585	NUTRITIONIST I
0.16	PRF586	NUTRITIONIST II
0.12	PRF587	NUTRITIONIST III
0.08	PRF588	NUTRITIONIST IV
0.04	TEC160	WIC TECHNICIAN IV
0.04	TEC162	WIC TECHNICIAN V
0.04	TEC450	GREENHOUSE TECHNICIAN
0.04	TEC570	DIETITIAN I
0.04	TEC571	DIETITIAN II
0.08	TEC585	NUTRITION TECHNICIAN I
0.12	TEC586	NUTRITION TECHNICIAN II
0.36	TEC587	WIC TECHNICIAN I
0.12	TEC588	NUTRITION TECHNICIAN III
0.16	TEC589	NUTRITION TECHNICIAN IV
0.24	TEC590	WIC TECHNICIAN II
0.08	TEC591	WIC TECHNICIAN III
<b>1.88</b>		

City of Amarillo

WIC Client Services

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
35610 Grant In Aid – Federal	523,075	486,712	804,729	618,980	785,931
<b>35500 Other Governmental Reven</b>	<b>523,075</b>	<b>486,712</b>	<b>804,729</b>	<b>618,980</b>	<b>785,931</b>
<b>TREVENUE Total Revenues</b>	<b>523,075</b>	<b>486,712</b>	<b>804,729</b>	<b>618,980</b>	<b>785,931</b>
41100 Salaries and Wages	265,321	245,603	288,698	468,612	682,041
41500 PFP	0	0	13,984	0	13,984
41620 Unscheduled	11,498	10,850	9,200	11,453	9,200
41820T Health Insurance	40,283	49,007	165,260	106,104	172,764
41900 Life	71	87	337	215	337
42010 Social Security - Medica	3,863	3,540	9,850	6,765	9,890
42020 Social Security - OASDI	9,762	11,662	42,119	27,730	42,287
42110 TMRS	30,593	29,986	83,185	57,289	83,226
42115 OPEB Funding	4,586	5,374	16,508	11,191	16,574
42300 State Unemployment	576	424	985	903	985
42400 Workers Compensation	413	376	1,019	706	1,023
PSCCHG Personal Svcs Changes	0	0	0	-229,989	-394,265
<b>41000 Personal Services</b>	<b>366,966</b>	<b>356,910</b>	<b>631,145</b>	<b>460,980</b>	<b>638,045</b>
51110 Office Expense	21,838	12,834	15,900	15,900	15,900
51200 Operating	17,074	2,684	8,840	8,840	8,840
51350 Chemical and Medical	43,972	1,806	18,400	18,400	18,400
51410 Vaccines	687	212	3,200	3,200	3,200
51700 Education	0	0	600	600	600
51850 Minor Tools	97	0	1,000	0	0
51950 Minor Office Equipment	16,743	31,405	2,400	3,320	3,320
51955 Furniture	0	0	0	1,145	0
51960 Printers	0	0	1,500	2,500	2,500
51970 Software	0	0	4,000	4,500	4,500
51980 IT Hardware	0	0	12,000	4,500	4,500
53100 Natural Gas	2,679	2,571	2,679	2,562	2,753
53150 Electricity	11,436	11,058	14,483	11,736	12,615
53200 Water and Sewer	3,376	3,204	3,646	2,950	3,203
<b>51000 Supplies</b>	<b>117,901</b>	<b>65,775</b>	<b>88,648</b>	<b>80,153</b>	<b>80,331</b>
61200 Postage	6	30	936	936	936
61300 Advertising	0	0	500	500	500
61410 Tuition	15	200	6,903	6,903	6,903
62000 Professional	720	0	2,500	2,500	2,500
63400 Employee Medical	263	0	100	100	100
68100 R & M - Building	0	0	3,542	3,542	3,542
68610 Office Equipment	0	0	3,915	3,915	3,915
<b>60000 Contractual Services</b>	<b>1,004</b>	<b>230</b>	<b>18,396</b>	<b>18,396</b>	<b>18,396</b>
75100 Travel	0	0	3,335	0	3,335
75200 Mileage	2,073	1,949	2,172	2,203	2,172
77450 Administrative Other	42,091	43,650	61,033	57,424	43,652
<b>70000 Other Charges</b>	<b>44,164</b>	<b>45,599</b>	<b>66,540</b>	<b>59,627</b>	<b>49,159</b>
<b>TEXPENSES Total Expenses</b>	<b>530,035</b>	<b>468,513</b>	<b>804,729</b>	<b>619,156</b>	<b>785,931</b>

### Employee Distribution By Position

**Entity:** 25314 - WIC Client Services  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.43	ADM055	ASSISTANT WIC DIRECTOR
0.43	ADM585	DIRECTOR OF WIC
0.43	CLR410	ADMINISTRATIVE ASSISTANT III
0.43	PRF585	NUTRITIONIST I
1.72	PRF586	NUTRITIONIST II
1.29	PRF587	NUTRITIONIST III
0.86	PRF588	NUTRITIONIST IV
0.43	TEC160	WIC TECHNICIAN IV
0.43	TEC162	WIC TECHNICIAN V
0.43	TEC450	GREENHOUSE TECHNICIAN
0.43	TEC570	DIETITIAN I
0.43	TEC571	DIETITIAN II
0.86	TEC585	NUTRITION TECHNICIAN I
1.29	TEC586	NUTRITION TECHNICIAN II
3.87	TEC587	WIC TECHNICIAN I
1.29	TEC588	NUTRITION TECHNICIAN III
1.72	TEC589	NUTRITION TECHNICIAN IV
2.58	TEC590	WIC TECHNICIAN II
0.86	TEC591	WIC TECHNICIAN III
<b>20.21</b>		

## City of Amarillo

## WIC Automation JAD

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	9,161	0	0	14,400	14,400
<b>35500 Other Governmental Reven</b>	<b>9,161</b>	<b>0</b>	<b>0</b>	<b>14,400</b>	<b>14,400</b>
<b>TREVENUE Total Revenues</b>	<b>9,161</b>	<b>0</b>	<b>0</b>	<b>14,400</b>	<b>14,400</b>
41100 Salaries and Wages	4,796	0	0	0	0
41820T Health Insurance	417	0	0	0	0
41900 Life	1	0	0	0	0
42010 Social Security - Medica	67	0	0	0	0
42020 Social Security - OASDI	287	0	0	0	0
42110 TMRS	527	0	0	0	0
42115 OPEB Funding	117	0	0	0	0
42300 State Unemployment	1	0	0	0	0
42400 Workers Compensation	7	0	0	0	0
<b>41000 Personal Services</b>	<b>6,220</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
51200 Operating	0	0	0	1,250	1,250
51950 Minor Office Equipment	0	0	0	950	950
51960 Printers	0	0	0	3,200	3,200
51970 Software	0	0	0	4,800	4,800
51980 IT Hardware	0	0	0	4,200	4,200
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,400</b>	<b>14,400</b>
75100 Travel	2,227	0	0	0	0
77450 Administrative Other	713	0	0	0	0
<b>70000 Other Charges</b>	<b>2,941</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>9,161</b>	<b>1</b>	<b>0</b>	<b>14,400</b>	<b>14,400</b>



City of Amarillo

WIC Farmers Market

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	82,648	98,077	0	13,728	1,093
<b>35500 Other Governmental Reven</b>	<b>82,648</b>	<b>98,077</b>	<b>0</b>	<b>13,728</b>	<b>1,093</b>
<b>TREVENUE Total Revenues</b>	<b>82,648</b>	<b>98,077</b>	<b>0</b>	<b>13,728</b>	<b>1,093</b>
41100 Salaries and Wages	7,909	8,634	0	8,534	0
41620 Unscheduled	334	586	0	598	0
41820T Health Insurance	1,375	1,358	0	1,352	0
41900 Life	2	2	0	2	0
42010 Social Security - Medica	113	128	0	126	0
42020 Social Security - OASDI	421	440	0	434	0
42110 TMRS	964	1,112	0	1,100	0
42115 OPEB Funding	190	206	0	204	0
42300 State Unemployment	0	4	0	5	0
42400 Workers Compensation	12	13	0	13	0
<b>41000 Personal Services</b>	<b>11,321</b>	<b>12,483</b>	<b>0</b>	<b>12,369</b>	<b>0</b>
51200 Operating	0	0	0	50	0
55220 Microfilm	71,868	82,974	0	0	0
<b>51000 Supplies</b>	<b>71,868</b>	<b>82,974</b>	<b>0</b>	<b>50</b>	<b>0</b>
75100 Travel	0	1,093	0	1,093	1,093
77450 Administrative Other	62	1,527	0	216	0
<b>70000 Other Charges</b>	<b>62</b>	<b>2,620</b>	<b>0</b>	<b>1,309</b>	<b>1,093</b>
<b>TEXPENSES Total Expenses</b>	<b>83,251</b>	<b>98,077</b>	<b>0</b>	<b>13,728</b>	<b>1,093</b>

City of Amarillo

WIC Lactation Consultant

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	20,969	16,626	8,936	17,180	8,891
<b>35500 Other Governmental Reven</b>	<b>20,969</b>	<b>16,626</b>	<b>8,936</b>	<b>17,180</b>	<b>8,891</b>
<b>TREVENUE Total Revenues</b>	<b>20,969</b>	<b>16,626</b>	<b>8,936</b>	<b>17,180</b>	<b>8,891</b>
41100 Salaries and Wages	9,050	7,919	0	5,009	0
41500 PFP	0	0	100	0	100
41620 Unscheduled	3,133	2,564	2,344	1,629	2,344
41820T Health Insurance	2,341	2,036	0	1,299	0
41900 Life	3	3	0	2	0
42010 Social Security - Medica	162	139	0	88	0
42020 Social Security - OASDI	694	594	0	377	0
42110 TMRS	1,415	1,280	0	823	0
42115 OPEB Funding	296	255	0	161	0
42300 State Unemployment	6	14	0	5	0
42400 Workers Compensation	14	12	0	8	0
<b>41000 Personal Services</b>	<b>17,116</b>	<b>14,815</b>	<b>2,444</b>	<b>9,401</b>	<b>2,444</b>
51110 Office Expense	0	0	250	50	50
51200 Operating	0	0	0	200	200
51350 Chemical and Medical	0	0	1,250	150	150
51400 Photographic	0	0	0	100	0
51700 Education	0	0	250	1,250	1,250
51850 Minor Tools	0	0	0	0	100
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>
61400 Dues	602	0	470	470	470
61410 Tuition	166	0	375	375	375
<b>60000 Contractual Services</b>	<b>768</b>	<b>0</b>	<b>845</b>	<b>845</b>	<b>845</b>
75100 Travel	1,122	0	3,500	3,500	3,500
75200 Mileage	0	0	250	250	250
77450 Administrative Other	1,963	1,812	147	1,435	102
<b>70000 Other Charges</b>	<b>3,085</b>	<b>1,812</b>	<b>3,897</b>	<b>5,185</b>	<b>3,852</b>
<b>TEXPENSES Total Expenses</b>	<b>20,969</b>	<b>16,626</b>	<b>8,936</b>	<b>17,180</b>	<b>8,891</b>

City of Amarillo

WIC Peer Counselor

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	36,342	34,894	108,686	95,744	107,892
<b>35500 Other Governmental Reven</b>	<b>36,342</b>	<b>34,894</b>	<b>108,686</b>	<b>95,744</b>	<b>107,892</b>
<b>TREVENUE Total Revenues</b>	<b>36,342</b>	<b>34,894</b>	<b>108,686</b>	<b>95,744</b>	<b>107,892</b>
41100 Salaries and Wages	17,668	17,711	20,135	31,588	47,584
41500 PFP	0	0	1,038	0	1,038
41620 Unscheduled	4,876	3,528	4,503	4,398	4,503
41820T Health Insurance	5,028	5,185	11,530	7,646	12,053
41900 Life	8	8	24	15	24
42010 Social Security - Medica	301	282	687	475	690
42020 Social Security - OASDI	1,286	1,205	2,939	2,033	2,950
42110 TMRS	2,598	2,607	5,804	4,082	5,806
42115 OPEB Funding	548	516	1,152	812	1,156
42300 State Unemployment	23	23	69	63	69
42400 Workers Compensation	27	27	71	48	71
PSCHG Personal Svcs Changes	0	0	0	-16,046	-27,506
<b>41000 Personal Services</b>	<b>32,362</b>	<b>31,091</b>	<b>47,950</b>	<b>35,114</b>	<b>48,439</b>
51110 Office Expense	0	0	300	300	300
51200 Operating	178	0	1,328	1,328	1,328
<b>51000 Supplies</b>	<b>178</b>	<b>0</b>	<b>1,628</b>	<b>1,628</b>	<b>1,628</b>
61200 Postage	0	0	48	48	48
61300 Advertising	0	0	40,490	40,490	40,490
61400 Dues	0	0	350	350	350
61410 Tuition	90	0	3,300	3,300	3,300
<b>60000 Contractual Services</b>	<b>90</b>	<b>0</b>	<b>44,188</b>	<b>44,188</b>	<b>44,188</b>
75100 Travel	0	0	9,626	9,626	9,626
75200 Mileage	0	0	800	800	800
77450 Administrative Other	3,712	3,802	4,494	4,388	3,211
<b>70000 Other Charges</b>	<b>3,712</b>	<b>3,802</b>	<b>14,920</b>	<b>14,814</b>	<b>13,637</b>
<b>TEXPENSES Total Expenses</b>	<b>36,342</b>	<b>34,894</b>	<b>108,686</b>	<b>95,744</b>	<b>107,892</b>

## Employee Distribution By Position

**Entity:** 25318 - WIC Peer Counselor  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.03	ADM055	ASSISTANT WIC DIRECTOR
0.03	ADM585	DIRECTOR OF WIC
0.03	CLR410	ADMINISTRATIVE ASSISTANT III
0.03	PRF585	NUTRITIONIST I
0.12	PRF586	NUTRITIONIST II
0.09	PRF587	NUTRITIONIST III
0.06	PRF588	NUTRITIONIST IV
0.03	TEC160	WIC TECHNICIAN IV
0.03	TEC162	WIC TECHNICIAN V
0.03	TEC450	GREENHOUSE TECHNICIAN
0.03	TEC570	DIETITIAN I
0.03	TEC571	DIETITIAN II
0.06	TEC585	NUTRITION TECHNICIAN I
0.09	TEC586	NUTRITION TECHNICIAN II
0.27	TEC587	WIC TECHNICIAN I
0.09	TEC588	NUTRITION TECHNICIAN III
0.12	TEC589	NUTRITION TECHNICIAN IV
0.18	TEC590	WIC TECHNICIAN II
0.06	TEC591	WIC TECHNICIAN III
<b>1.41</b>		

City of Amarillo

WIC Vendor Operations

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	0	28,010	0	23,351	0
<b>35500 Other Governmental Reven</b>	<b>0</b>	<b>28,010</b>	<b>0</b>	<b>23,351</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>28,010</b>	<b>0</b>	<b>23,351</b>	<b>0</b>
41100 Salaries and Wages	17	19,437	0	15,534	0
41620 Unscheduled	0	1,520	0	1,398	0
41820T Health Insurance	0	3,256	0	2,742	0
41900 Life	0	6	0	5	0
42010 Social Security - Medica	0	289	0	233	0
42020 Social Security - OASDI	0	1,154	0	915	0
42110 TMRS	2	2,577	0	2,106	0
42115 OPEB Funding	0	487	0	389	0
42300 State Unemployment	0	5	0	5	0
42400 Workers Compensation	0	30	0	24	0
<b>41000 Personal Services</b>	<b>20</b>	<b>28,761</b>	<b>0</b>	<b>23,351</b>	<b>0</b>
51200 Operating	0	2,461	0	0	0
51950 Minor Office Equipment	0	8,953	0	0	0
<b>51000 Supplies</b>	<b>0</b>	<b>11,414</b>	<b>0</b>	<b>0</b>	<b>0</b>
75100 Travel	0	9,489	0	0	0
77450 Administrative Other	2	3,518	0	0	0
<b>70000 Other Charges</b>	<b>2</b>	<b>13,006</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>22</b>	<b>53,182</b>	<b>0</b>	<b>23,351</b>	<b>0</b>

City of Amarillo

WIC Mentor

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	0	0	50,000	49,900	49,900
<b>35500 Other Governmental Reven</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>49,900</b>	<b>49,900</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>49,900</b>	<b>49,900</b>
51110 Office Expense	0	0	100	0	0
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>0</b>
61200 Postage	0	0	162	162	162
62000 Professional	0	0	37,238	37,238	37,238
<b>60000 Contractual Services</b>	<b>0</b>	<b>0</b>	<b>37,400</b>	<b>37,400</b>	<b>37,400</b>
75100 Travel	0	0	7,500	7,500	7,500
75200 Mileage	0	0	5,000	5,000	5,000
<b>70000 Other Charges</b>	<b>0</b>	<b>0</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>49,900</b>	<b>49,900</b>

City of Amarillo

WIC Obesity

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	27,987	20,897	32,958	31,805	32,703
<b>35500 Other Governmental Reven</b>	<b>27,987</b>	<b>20,897</b>	<b>32,958</b>	<b>31,805</b>	<b>32,703</b>
<b>TREVENUE Total Revenues</b>	<b>27,987</b>	<b>20,897</b>	<b>32,958</b>	<b>31,805</b>	<b>32,703</b>
41100 Salaries and Wages	18,339	13,548	6,709	12,656	15,861
41500 PFP	0	0	346	0	346
41620 Unscheduled	1,066	706	1,119	764	1,119
41820T Health Insurance	3,469	2,992	3,843	2,789	4,018
41900 Life	7	6	8	6	8
42010 Social Security - Medica	272	198	229	186	230
42020 Social Security - OASDI	901	718	980	721	983
42110 TMRS	2,227	1,488	1,935	1,445	1,935
42115 OPEB Funding	373	296	384	287	385
42300 State Unemployment	32	32	23	30	23
42400 Workers Compensation	33	21	24	19	24
PSCHG Personal Svcs Changes	0	0	0	-5,348	-9,168
<b>41000 Personal Services</b>	<b>26,720</b>	<b>20,004</b>	<b>15,598</b>	<b>13,553</b>	<b>15,765</b>
51110 Office Expense	0	0	302	302	302
51200 Operating	0	0	7,033	7,033	7,033
54000 Food	0	0	6,000	6,000	6,000
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>13,335</b>	<b>13,335</b>	<b>13,335</b>
75100 Travel	0	0	2,500	2,500	2,500
75200 Mileage	0	0	50	50	50
77450 Administrative Other	3,065	2,446	1,475	2,366	1,053
<b>70000 Other Charges</b>	<b>3,065</b>	<b>2,446</b>	<b>4,025</b>	<b>4,916</b>	<b>3,603</b>
<b>TEXPENSES Total Expenses</b>	<b>29,785</b>	<b>22,450</b>	<b>32,958</b>	<b>31,805</b>	<b>32,703</b>

## Employee Distribution By Position

**Entity:** 25321 - WIC Obesity  
**Account:** 41100 - Salaries and Wages  
**Period:** Annual, 2019  
**Scenario:** Dept Req  
**Currency:** USD

Count	Code	Description
0.01	ADM055	ASSISTANT WIC DIRECTOR
0.01	ADM585	DIRECTOR OF WIC
0.01	CLR410	ADMINISTRATIVE ASSISTANT III
0.01	PRF585	NUTRITIONIST I
0.04	PRF586	NUTRITIONIST II
0.03	PRF587	NUTRITIONIST III
0.02	PRF588	NUTRITIONIST IV
0.01	TEC160	WIC TECHNICIAN IV
0.01	TEC162	WIC TECHNICIAN V
0.01	TEC450	GREENHOUSE TECHNICIAN
0.01	TEC570	DIETITIAN I
0.01	TEC571	DIETITIAN II
0.02	TEC585	NUTRITION TECHNICIAN I
0.03	TEC586	NUTRITION TECHNICIAN II
0.09	TEC587	WIC TECHNICIAN I
0.03	TEC588	NUTRITION TECHNICIAN III
0.04	TEC589	NUTRITION TECHNICIAN IV
0.06	TEC590	WIC TECHNICIAN II
0.02	TEC591	WIC TECHNICIAN III
<b>0.47</b>		



City of Amarillo

WIC R D Grant

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	76,411	71,370	71,868	84,808	77,168
<b>35500 Other Governmental Reven</b>	<b>76,411</b>	<b>71,370</b>	<b>71,868</b>	<b>84,808</b>	<b>77,168</b>
<b>TREVENUE Total Revenues</b>	<b>76,411</b>	<b>71,370</b>	<b>71,868</b>	<b>84,808</b>	<b>77,168</b>
41100 Salaries and Wages	8,876	5,407	0	4,576	0
41620 Unscheduled	0	370	0	541	0
41820T Health Insurance	773	368	0	339	0
41900 Life	2	1	0	1	0
42010 Social Security - Medica	124	81	0	72	0
42020 Social Security - OASDI	529	255	0	199	0
42110 TMRS	1,034	686	0	605	0
42115 OPEB Funding	216	104	0	81	0
42300 State Unemployment	0	0	0	1	0
42400 Workers Compensation	0	0	0	0	0
<b>41000 Personal Services</b>	<b>11,552</b>	<b>7,270</b>	<b>0</b>	<b>6,414</b>	<b>0</b>
52300 Unassigned	0	0	71,868	71,868	71,868
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>71,868</b>	<b>71,868</b>	<b>71,868</b>
75100 Travel	0	3,483	0	4,662	5,300
77450 Administrative Other	1,325	889	0	1,863	0
<b>70000 Other Charges</b>	<b>1,325</b>	<b>4,372</b>	<b>0</b>	<b>6,525</b>	<b>5,300</b>
<b>TEXPENSES Total Expenses</b>	<b>12,877</b>	<b>11,642</b>	<b>71,868</b>	<b>84,808</b>	<b>77,168</b>

City of Amarillo

WIC Summer Feeding

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
35610 Grant In Aid – Federal	9,115	5,113	0	4,576	0
<b>35500 Other Governmental Reven</b>	<b>9,115</b>	<b>5,113</b>	<b>0</b>	<b>4,576</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>9,115</b>	<b>5,113</b>	<b>0</b>	<b>4,576</b>	<b>0</b>
41100 Salaries and Wages	7,369	4,064	0	4,064	0
41620 Unscheduled	390	0	0	0	0
41820T Health Insurance	309	165	0	165	0
41900 Life	1	0	0	0	0
42010 Social Security - Medica	111	58	0	58	0
42020 Social Security - OASDI	125	75	0	75	0
42110 TMRS	315	167	0	167	0
42115 OPEB Funding	53	31	0	31	0
42300 State Unemployment	28	15	0	15	0
<b>41000 Personal Services</b>	<b>8,701</b>	<b>4,576</b>	<b>0</b>	<b>4,576</b>	<b>0</b>
77450 Administrative Other	998	560	0	0	0
<b>70000 Other Charges</b>	<b>998</b>	<b>560</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>9,699</b>	<b>5,135</b>	<b>0</b>	<b>4,576</b>	<b>0</b>





**(2700-2790)**

## Budget Comparison

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	<b>2017/18 Actual</b>	<b>2018/19 Budgeted</b>	<b>2019/20 Budgeted</b>
Supplies	\$ 414,642	\$ 519,651	\$ 555,245
Contractual Services	400,775	499,190	573,711
Other Charges	24,484	9,555	9,660
Capital Outlay	3,004,991	-	-
Operating Transfers	403,542	615,042	611,466
<b>Total Expenses</b>	<b>\$ 4,248,434</b>	<b>\$ 1,643,438</b>	<b>\$ 1,750,082</b>

## Mission

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To promote and facilitate the development of quality neighborhoods that enhance the community appearance.

## Strategic Approach

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Public Improvement Districts (PIDs) were established to provide for the installation and maintenance of certain amenities and common areas that include hardscape and greenscape features that enhance the neighborhood by providing recreational and aesthetic related improvements.

A five-year service plan that defines the annual budget and individual assessments for each PID is approved annually by the respective PID Advisory Board and City Council. Each PID is fully funded by assessments and does not require City funding.

## Programs

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### Greenways

#### **2019/20 Budget — \$628,630**

Established in 1995, Greenways was the first PID established in Amarillo. Landscaped parkways and common areas which include hardscape features are some of the improvements within the Greenways. The Greenways PID continues to develop a linear park system which now contains approximately 29 acres. The park-like setting meanders throughout the development, interconnecting the home sites with a linear parkway. Trees and shrubs have been added to enhance the park's large expanse of irrigated turf. The park contains over a mile of walking/jogging trails for the use and enjoyment of all users. Utilizing grant dollars from the State of Texas Parks and Wildlife Department, the City constructed a natural setting city park with soccer fields and other recreational type amenities in what was previously an undeveloped playa lake. The City maintains this "playa park". The assessments for the Greenways

PID are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserve.

The Greenways PID has a five member advisory Board. Per the terms of the Greenways PID petition, three board member positions are homeowners and two are suggested for approval by the developer.

## **Pinnacle**

### **2019/20 Budget — \$350**

Established in 2017, the Pinnacle PID encompasses approximately 510 acres of land and is in south Amarillo. The Pinnacle PID contains residentially developed properties. The Pinnacle PID is a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Pinnacle PID will be assessed for the cost of care and maintenance. Per the approved Petition that established the PID, assessments will be collected on the platted portions of the Pinnacle PID beginning in the FY 2020/21. The assessments for the Pinnacle PID are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserves. Improvements such as landscaped medians, entryway features, and specialty lighting will be installed, dedicated, accepted and the be subject to being maintained by the PID assessments. Current administrative expenses due prior to assessments being collected will be paid by the Developer/Property owner.

The Pinnacle PID will establish an initial three-member advisory board. Once more than 100 lots are sold, the advisory board will expand to five members. Per the terms of the Pinnacle PID petition, the initial three-member board will consist of two board positions suggested for approval by the Developer and one board position suggested by approval by the Owner of non-school property. The expanded five-member board will consist of two board positions suggested for approval by the developer, two board positions suggested for approval by the Property Owners Association who are lot owners in the PID, and one board position suggested for approval by Owner of non-school property.

## **Heritage Hills**

### **2019/20 Budget — \$27,623**

The Heritage Hills PID was established in July 2016 to provide for the construction and maintenance of certain right-of-way improvements such as landscaping, green areas and entry features throughout the subdivision. Heritage Hills will be a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Heritage Hills PID will be assessed for the cost of care and maintenance.

Per the terms of the Heritage Hills PID petition, the initial three-member advisory board is to consist of three board members suggested for approval by the owner.

## **Colonies**

### **2019/20 Budget — \$950,179**

Established in 2001, the Colonies PID encompasses approximately 375 acres of land and is located in southwest Amarillo. The Colonies PID contains both residentially and commercially developed properties. The Colonies PID is a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Colonies PID will be

assessed for the cost of care and maintenance. The Colonies PID collected the first assessments in January 2002. The assessments for the Colonies PID are necessary to fund the maintenance and administrative costs associated with the PID improvements, debt service, and reserves. Improvements such as a clock tower, landscaped medians, a bridge, gazebos, entryway features, and specialty lighting have been installed, dedicated, accepted and are now being maintained by the PID assessments.

The Colonies PID has a five-member advisory board. Per the terms of the Colonies PID petition, two board positions are suggested for approval by lot owners, two board positions are suggested for approval by the developer, and one board position suggested for approval by the owners.

## **Tutbury**

### **2019/20 Budget — \$15,927**

Tutbury PID and was established to provide for the maintenance of eight landscaped parcels, which have been designated as common areas within the Colonies Unit Number Nine subdivision.

The Tutbury PID has a three-member advisory board. Per the terms of the Tutbury PID petition, all three Board members must be Tutbury homeowners.

## **Point West**

### **2019/20 Budget — \$29,414**

The Point West PID was established to provide for the maintenance of several landscaped medians within City right-of-way. The City of Amarillo has a policy of not allowing medians within City right-of-way and therefore required the PID be established for a maintenance mechanism.

The Point West PID is zoned for a business and office park development. Point West was established as a mechanism to provide for the maintenance of several landscaped medians within City right-of-way. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within Point West will be assessed for the cost of care and maintenance of the medians. The assessments for the Point West PID are necessary to fund the associated maintenance and administrative costs. These costs will be divided among the property owners based on the percentage of total square footage of property owned.

The Point West PID has a five-member advisory board. Per the terms of Resolution No. 5-29-12-1 which expanded the board from three members to five members, two members shall be suggested by the developer, two members must be lot owners, and one member shall be suggested for approval by the owners

## **Quail Creek**

### **2019/20 Budget — \$8,105**

The Quail Creek PID was established to provide for the maintenance of the common area with brick dumpster enclosures to include a lighted landscaped median within City right-of-way.

This 29 lot residential subdivision was developed on an irregular piece of land and was limited in what could be drafted into a workable residential design. The large median in the middle of the development was a result of this irregular tract. There will be no entry features associated with this tract and the only landscaping will be grass and trees within the median mentioned above. The subdivision improvements associated with this PID were completed and accepted in the spring of 2009 and are now being maintained by a private contractor. The amenities offered within this PID are in addition to the standard

level of service provided by the City. The property owners within the Quail Creek PID will be assessed for the cost of care and maintenance of the common area amenities.

The Quail Creek PID has a three-member advisory board. Per the terms of the Quail Creek PID petition, one board position represents the developer and the remaining two board members represent Quail Creek homeowners.

## **Vineyards**

### **2019/20 Budget — \$6,741**

The Vineyards PID was established to provide for the installation and maintenance of certain landscaped areas (common areas). Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Vineyards PID will be assessed for the cost of care and maintenance. The Vineyards PID is a multi-phased residential development and will be subject to developer reimbursements for portions of the improvements. The Vineyards PID collected its first assessments in October 2012. Improvements such as landscaped medians and specialty lighting have been installed, accepted and therefore, are now being maintained within the first phase of development.

Per the terms of the Vineyards PID petition, after the first year, the advisory board will consist of five members appointed by the City Council and all members of the advisory board will serve terms of three years. Two members are recommended by the developer, two members are lot owners within the Vineyards and one is recommended by the owners.

## **Town Square**

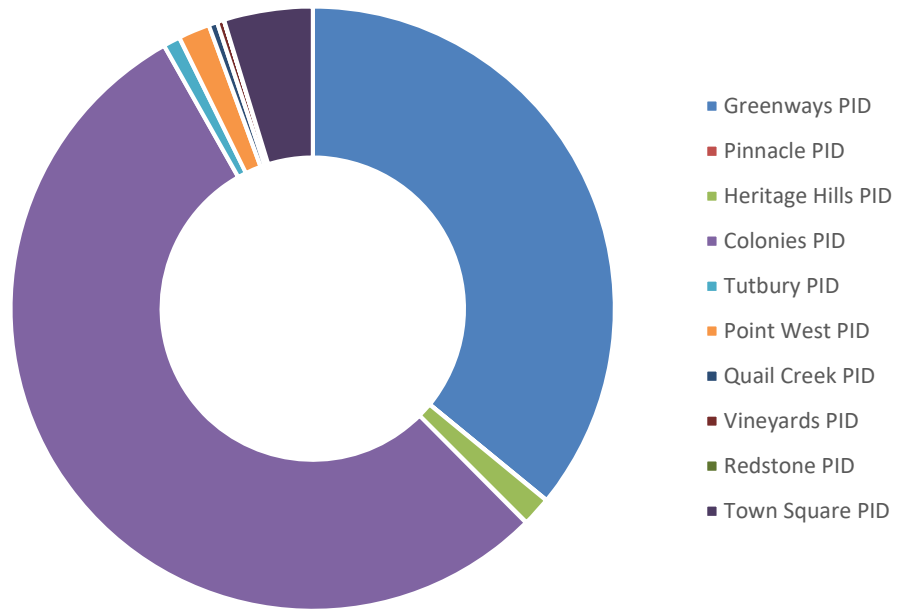
### **2018/19 Budget — \$83,113**

The Town Square PID was established to provide for the installation and maintenance of certain landscaped common areas to include hardscape features. Established in October of 2014, Town Square is Amarillo's most recently established PID. Town Square will be a multi-phased development and will be subject to developer reimbursements for portions of the improvements. Since the proposed services are in addition to the standard level of service provided by the City, the property owners within the Town Square PID will be assessed for the cost of care and maintenance.

Per the terms of the Town Square PID petition, the initial three-member advisory board is to consist of three board members suggested for approval by the owner.

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**Total Public Improvement District 2019/20 Budget —  
\$1,750,082**





## City of Amarillo

## Greenways at Hillside

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30311 Collec Randall County A	556,891	633,913	643,362	645,707	643,344
<b>30300 Current Year's Levy</b>	<b>556,891</b>	<b>633,913</b>	<b>643,362</b>	<b>645,707</b>	<b>643,344</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>556,891</b>	<b>633,913</b>	<b>643,362</b>	<b>645,707</b>	<b>643,344</b>
37110 Interest Income	154	404	112	622	622
<b>37109 Interest Earnings</b>	<b>154</b>	<b>404</b>	<b>112</b>	<b>622</b>	<b>622</b>
<b>TREVENUE Total Revenues</b>	<b>557,044</b>	<b>634,318</b>	<b>643,474</b>	<b>646,330</b>	<b>643,966</b>
51200 Operating	0	5	0	0	0
51450 Botany & Agrigulture	2,015	0	2,000	0	2,000
53150 Electricity	2,214	2,373	2,506	2,941	3,164
53200 Water and Sewer	137,238	216,125	221,023	106,006	229,284
<b>51000 Supplies</b>	<b>141,467</b>	<b>218,503</b>	<b>225,529</b>	<b>108,947</b>	<b>234,448</b>
61200 Postage	526	552	450	552	550
61300 Advertising	252	401	529	401	529
61600 Unassigned	0	0	15,000	0	15,000
62000 Professional	7,600	7,664	7,664	8,312	8,408
67600 Temporary Labor	118,385	139,885	150,000	151,536	153,000
68300 R & M - Improvements	4,700	5,634	10,000	26,826	10,200
68312 Other Improvement	35,270	6,861	35,000	4,918	35,700
68400 R & M - Irrigation	15,749	13,872	25,000	16,088	25,500
<b>60000 Contractual Services</b>	<b>182,482</b>	<b>174,868</b>	<b>243,643</b>	<b>208,633</b>	<b>248,887</b>
77450 Administrative Other	7,167	11,516	4,115	4,115	4,121
<b>70000 Other Charges</b>	<b>7,167</b>	<b>11,516</b>	<b>4,115</b>	<b>4,115</b>	<b>4,121</b>
92170 Trsf to Debt Service	138,886	140,813	144,838	144,838	141,174
<b>92000 Operating Transfers</b>	<b>138,886</b>	<b>140,813</b>	<b>144,838</b>	<b>144,838</b>	<b>141,174</b>
<b>TEXPENSES Total Expenses</b>	<b>470,002</b>	<b>545,700</b>	<b>618,125</b>	<b>466,533</b>	<b>628,630</b>

City of Amarillo

Pinnacle PID

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30311 Collec Randall County A	0	0	0	679	350
<b>30300 Current Year's Levy</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>679</b>	<b>350</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>679</b>	<b>350</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>679</b>	<b>350</b>
61300 Advertising	0	336	0	343	350
<b>60000 Contractual Services</b>	<b>0</b>	<b>336</b>	<b>0</b>	<b>343</b>	<b>350</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>336</b>	<b>0</b>	<b>343</b>	<b>350</b>

## City of Amarillo

## Heritage Hills PID

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30311 Collec Randall County A	0	161,697	160,784	162,406	319,940
<b>30300 Current Year's Levy</b>	<b>0</b>	<b>161,697</b>	<b>160,784</b>	<b>162,406</b>	<b>319,940</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>0</b>	<b>161,697</b>	<b>160,784</b>	<b>162,406</b>	<b>319,940</b>
<b>TREVENUE Total Revenues</b>	<b>0</b>	<b>161,697</b>	<b>160,784</b>	<b>162,406</b>	<b>319,940</b>
53150 Electricity	0	0	3,829	0	0
53200 Water and Sewer	0	0	35,062	0	0
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>38,891</b>	<b>0</b>	<b>0</b>
61200 Postage	0	215	22	220	225
61300 Advertising	0	361	533	368	375
62000 Professional	0	0	392	3,232	3,136
67600 Temporary Labor	0	0	16,844	0	16,844
68300 R & M - Improvements	0	0	7,018	0	7,018
<b>60000 Contractual Services</b>	<b>0</b>	<b>576</b>	<b>24,809</b>	<b>3,820</b>	<b>27,598</b>
77450 Administrative Other	0	55	55	58	25
<b>70000 Other Charges</b>	<b>0</b>	<b>55</b>	<b>55</b>	<b>58</b>	<b>25</b>
<b>TEXPENSES Total Expenses</b>	<b>0</b>	<b>631</b>	<b>63,755</b>	<b>3,878</b>	<b>27,623</b>

## City of Amarillo

## Colonies

DESCRIPTION	Actual	Actual	Budget	RevEst	Dept Req
	2016	2017	2018	2018	2019
30311 Collec Randall County A	695,134	1,002,348	911,889	1,055,309	1,054,400
<b>30300 Current Year's Levy</b>	<b>695,134</b>	<b>1,002,348</b>	<b>911,889</b>	<b>1,055,309</b>	<b>1,054,400</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>695,134</b>	<b>1,002,348</b>	<b>911,889</b>	<b>1,055,309</b>	<b>1,054,400</b>
37110 Interest Income	5	5,003	0	5,007	0
<b>37109 Interest Earnings</b>	<b>5</b>	<b>5,003</b>	<b>0</b>	<b>5,007</b>	<b>0</b>
39810 Proceeds from LTerm Debt	0	3,000,000	0	0	0
<b>39100 Operating Transfers In</b>	<b>0</b>	<b>3,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>695,138</b>	<b>4,007,351</b>	<b>911,889</b>	<b>1,060,316</b>	<b>1,054,400</b>
51200 Operating	12	0	0	0	0
51250 Janitor	0	0	500	0	0
51450 Botany & Agrigulture	28,523	29,419	21,800	29,326	91,153
53150 Electricity	15,791	14,552	19,832	16,631	18,089
53200 Water and Sewer	138,248	138,117	146,802	133,000	144,656
<b>51000 Supplies</b>	<b>182,575</b>	<b>182,088</b>	<b>188,934</b>	<b>178,957</b>	<b>253,898</b>
61200 Postage	389	425	366	425	462
61300 Advertising	240	386	499	386	420
62000 Professional	6,296	6,984	6,984	7,072	7,692
62015 PID Management Fees (pri	30,000	30,000	30,000	32,500	35,348
67600 Temporary Labor	104,562	124,899	85,785	132,240	143,830
68300 R & M - Improvements	44,412	25,625	40,000	99,500	21,815
68400 R & M - Irrigation	2,162	8,690	4,500	10,450	11,366
<b>60000 Contractual Services</b>	<b>188,062</b>	<b>197,008</b>	<b>168,134</b>	<b>282,572</b>	<b>220,933</b>
71100 Insurance and Bonds	0	0	227	0	134
77450 Administrative Other	7,044	10,831	4,669	4,669	4,922
<b>70000 Other Charges</b>	<b>7,044</b>	<b>10,831</b>	<b>4,896</b>	<b>4,669</b>	<b>5,056</b>
83200 Improvement	0	3,004,991	0	0	0
<b>80000 Capital Outlay</b>	<b>0</b>	<b>3,004,991</b>	<b>0</b>	<b>0</b>	<b>0</b>
92150 Cert of Obligation	266,886	262,729	470,204	470,706	470,292
<b>92000 Operating Transfers</b>	<b>266,886</b>	<b>262,729</b>	<b>470,204</b>	<b>470,706</b>	<b>470,292</b>
<b>TEXPENSES Total Expenses</b>	<b>644,566</b>	<b>3,657,646</b>	<b>832,168</b>	<b>936,905</b>	<b>950,179</b>

## City of Amarillo

## Tutbury Imprv Dist

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30311 Collec Randall County A	16,296	16,296	16,296	16,296	16,296
<b>30300 Current Year's Levy</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>	<b>16,296</b>
37110 Interest Income	0	0	123	0	0
<b>37109 Interest Earnings</b>	<b>0</b>	<b>0</b>	<b>123</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>16,296</b>	<b>16,296</b>	<b>16,419</b>	<b>16,296</b>	<b>16,296</b>
53150 Electricity	419	267	419	300	320
53200 Water and Sewer	1,728	2,686	2,632	2,237	2,852
<b>51000 Supplies</b>	<b>2,147</b>	<b>2,952</b>	<b>3,051</b>	<b>2,536</b>	<b>3,172</b>
61200 Postage	13	15	13	15	15
61300 Advertising	252	338	300	345	352
62000 Professional	240	240	240	240	240
67600 Temporary Labor	0	3,843	0	5,972	6,091
68300 R & M - Improvements	6,942	2,181	5,765	500	5,700
68312 Other Improvement	181	0	0	0	0
68400 R & M - Irrigation	0	0	0	250	255
<b>60000 Contractual Services</b>	<b>7,628</b>	<b>6,617</b>	<b>6,318</b>	<b>7,322</b>	<b>12,653</b>
77450 Administrative Other	300	473	125	127	102
<b>70000 Other Charges</b>	<b>300</b>	<b>473</b>	<b>125</b>	<b>127</b>	<b>102</b>
<b>TEXPENSES Total Expenses</b>	<b>10,075</b>	<b>10,043</b>	<b>9,494</b>	<b>9,986</b>	<b>15,927</b>

## City of Amarillo

## Points West PID

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30310 Collec Potter County As	52,000	52,000	52,000	52,007	52,000
<b>30300 Current Year's Levy</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>52,007</b>	<b>52,000</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>52,007</b>	<b>52,000</b>
<b>TREVENUE Total Revenues</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>52,007</b>	<b>52,000</b>
51450 Botany & Agrigulture	0	0	0	27,300	0
53200 Water and Sewer	7,159	6,100	8,290	1,706	6,471
<b>51000 Supplies</b>	<b>7,159</b>	<b>6,100</b>	<b>8,290</b>	<b>29,006</b>	<b>6,471</b>
61200 Postage	9	14	16	14	16
61300 Advertising	270	380	280	388	396
67600 Temporary Labor	10,020	13,725	10,220	10,020	10,220
68300 R & M - Improvements	0	0	2,040	0	2,080
68312 Other Improvement	0	1,360	5,000	835	10,000
<b>60000 Contractual Services</b>	<b>10,299</b>	<b>15,478</b>	<b>17,556</b>	<b>11,257</b>	<b>22,712</b>
77450 Administrative Other	608	1,281	222	220	231
<b>70000 Other Charges</b>	<b>608</b>	<b>1,281</b>	<b>222</b>	<b>220</b>	<b>231</b>
<b>EXPENSES Total Expenses</b>	<b>18,066</b>	<b>22,859</b>	<b>26,068</b>	<b>40,482</b>	<b>29,414</b>

## City of Amarillo

## Quail Creek PID

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30310 Collec Potter County As	10,150	10,150	10,150	10,150	10,150
<b>30300 Current Year's Levy</b>	<b>10,150</b>	<b>10,150</b>	<b>10,150</b>	<b>10,150</b>	<b>10,150</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>10,150</b>	<b>10,150</b>	<b>10,150</b>	<b>10,150</b>	<b>10,150</b>
37110 Interest Income	0	0	12	0	0
<b>37109 Interest Earnings</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>10,150</b>	<b>10,150</b>	<b>10,162</b>	<b>10,150</b>	<b>10,150</b>
53150 Electricity	165	167	197	191	205
53200 Water and Sewer	2,596	3,631	2,906	2,157	3,853
<b>51000 Supplies</b>	<b>2,761</b>	<b>3,798</b>	<b>3,103</b>	<b>2,349</b>	<b>4,058</b>
61200 Postage	16	16	15	16	17
61300 Advertising	258	338	280	345	352
67600 Temporary Labor	2,827	2,772	3,050	3,780	3,085
68300 R & M - Improvements	1,050	0	510	725	520
<b>60000 Contractual Services</b>	<b>4,151</b>	<b>3,127</b>	<b>3,855</b>	<b>4,866</b>	<b>3,974</b>
77450 Administrative Other	234	234	89	91	73
<b>70000 Other Charges</b>	<b>234</b>	<b>234</b>	<b>89</b>	<b>91</b>	<b>73</b>
<b>EXPENSES Total Expenses</b>	<b>7,147</b>	<b>7,158</b>	<b>7,047</b>	<b>7,306</b>	<b>8,105</b>

City of Amarillo

Vineyards PID

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30310 Collec Potter County As	4,350	4,300	7,950	7,950	7,950
<b>30300 Current Year's Levy</b>	<b>4,350</b>	<b>4,300</b>	<b>7,950</b>	<b>7,950</b>	<b>7,950</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>4,350</b>	<b>4,300</b>	<b>7,950</b>	<b>7,950</b>	<b>7,950</b>
<b>TREVENUE Total Revenues</b>	<b>4,350</b>	<b>4,300</b>	<b>7,950</b>	<b>7,950</b>	<b>7,950</b>
53150 Electricity	213	267	399	400	431
53200 Water and Sewer	332	934	562	1,714	1,767
<b>51000 Supplies</b>	<b>546</b>	<b>1,201</b>	<b>961</b>	<b>2,114</b>	<b>2,198</b>
61200 Postage	46	88	33	90	92
61300 Advertising	258	10	300	10	10
67600 Temporary Labor	1,200	1,300	2,400	2,200	2,400
68300 R & M - Improvements	0	600	0	0	2,000
<b>60000 Contractual Services</b>	<b>1,505</b>	<b>1,998</b>	<b>2,733</b>	<b>2,300</b>	<b>4,502</b>
77450 Administrative Other	69	85	44	28	41
<b>70000 Other Charges</b>	<b>69</b>	<b>85</b>	<b>44</b>	<b>28</b>	<b>41</b>
<b>TEXPENSES Total Expenses</b>	<b>2,119</b>	<b>3,284</b>	<b>3,738</b>	<b>4,443</b>	<b>6,741</b>



City of Amarillo

Redstone PID

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30311 Collec Randall County A	2,000	318	0	0	0
<b>30300 Current Year's Levy</b>	<b>2,000</b>	<b>318</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>2,000</b>	<b>318</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>2,000</b>	<b>318</b>	<b>0</b>	<b>0</b>	<b>0</b>
61300 Advertising	258	0	0	0	0
62000 Professional	8	8	0	8	0
<b>60000 Contractual Services</b>	<b>266</b>	<b>8</b>	<b>0</b>	<b>8</b>	<b>0</b>
77450 Administrative Other	17	10	0	0	0
<b>70000 Other Charges</b>	<b>17</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>283</b>	<b>18</b>	<b>0</b>	<b>8</b>	<b>0</b>

City of Amarillo

Town Square PID

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30311 Collec Randall County A	72,710	162,257	166,164	166,231	166,164
<b>30300 Current Year's Levy</b>	<b>72,710</b>	<b>162,257</b>	<b>166,164</b>	<b>166,231</b>	<b>166,164</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>72,710</b>	<b>162,257</b>	<b>166,164</b>	<b>166,231</b>	<b>166,164</b>
<b>TREVENUE Total Revenues</b>	<b>72,710</b>	<b>162,257</b>	<b>166,164</b>	<b>166,231</b>	<b>166,164</b>
53150 Electricity	0	0	5,011	0	5,000
53200 Water and Sewer	0	0	45,881	0	46,000
<b>51000 Supplies</b>	<b>0</b>	<b>0</b>	<b>50,892</b>	<b>0</b>	<b>51,000</b>
61200 Postage	5	34	10	34	35
61300 Advertising	234	340	523	340	347
62000 Professional	424	384	384	512	520
67600 Temporary Labor	0	0	22,041	0	22,000
68300 R & M - Improvements	0	0	9,184	0	9,200
<b>60000 Contractual Services</b>	<b>663</b>	<b>759</b>	<b>32,142</b>	<b>887</b>	<b>32,102</b>
77450 Administrative Other	54	0	9	8	11
<b>70000 Other Charges</b>	<b>54</b>	<b>0</b>	<b>9</b>	<b>8</b>	<b>11</b>
<b>TEXPENSES Total Expenses</b>	<b>717</b>	<b>759</b>	<b>83,043</b>	<b>894</b>	<b>83,113</b>



**CITY OF AMARILLO**

**DEBT SERVICE**

**PROVISION FOR COMPENSATED ABSENCES**

	<b>ACTUAL 2017/2018</b>	<b>ESTIMATED 2018/2019</b>	<b>ESTIMATED 2019/2020</b>
RESOURCES:			
Balance 10/01/18	3,501,018	1,398,931	1,074,137
ADD RECEIPTS			
Interest Earnings	32,642	8,546	5,000
Operating Transfers	0	1,400,000	0
Other	-1,293	0	0
Total Receipts	31,349	1,408,546	5,000
Total Resources & Receipts	3,532,367	2,807,477	1,079,137
DEDUCT EXPENDITURES:			
Compensated Absences	2,108,950	1,733,341	1,070,555
Operating Transfers	29,726	0	0
Total Expenditures	2,138,676	1,733,341	1,070,555
Reserve for Future Compensated Absences	1,398,931	1,074,137	8,582
Available funds calculation:			
Cash & Investments		1,389,112	
(Appreciation)Depreciation in Investments		5,240	
Assets to be converted to Cash		4,576	
Less: Liabilies & Encumbrances		3	
Less: Construction in Progress Balances		-----	
Balance 10/01/18		<u><u>1,398,931</u></u>	

## City of Amarillo

## Compensated Absences Fund

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
37110 Interest Income	29,514	32,642	27,600	8,546	5,000
37115 Unrealized G/L	-5,105	-1,293	0	0	0
<b>37109 Interest Earnings</b>	<b>24,409</b>	<b>31,349</b>	<b>27,600</b>	<b>8,546</b>	<b>5,000</b>
39110 Tsf In fr General Fund	0	0	0	1,400,000	0
<b>39100 Operating Transfers In</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,400,000</b>	<b>0</b>
<b>TREVENUE Total Revenues</b>	<b>24,409</b>	<b>31,349</b>	<b>27,600</b>	<b>1,408,546</b>	<b>5,000</b>
41100 Salaries and Wages	964,319	1,411,418	1,146,687	1,180,872	663,072
41200 Longevity	6,823	13,457	8,113	8,588	6,322
41300 Incentive	17,250	30,734	20,512	34,076	14,439
41820T Health Insurance	27,013	33,855	33,728	47,520	17,018
41900 Life	56	71	67	69	33
42010 Social Security - Medica	14,048	20,061	16,705	16,501	9,424
42020 Social Security - OASDI	31,507	41,359	37,465	33,618	19,430
42110 TMRS	98,169	157,459	116,734	119,845	73,973
42115 OPEB Funding	24,012	35,341	28,553	27,932	16,603
42120T FRRF Total	0	-3,070	0	3,070	0
42300 State Unemployment	270	507	321	563	238
42400 Workers Compensation	21,018	36,192	24,993	29,588	17,003
<b>41000 Personal Services</b>	<b>1,204,484</b>	<b>1,777,384</b>	<b>1,433,879</b>	<b>1,502,243</b>	<b>837,555</b>
71240 Retiree Insurance From	169,573	331,566	233,000	231,097	233,000
<b>70000 Other Charges</b>	<b>169,573</b>	<b>331,566</b>	<b>233,000</b>	<b>231,097</b>	<b>233,000</b>
92014 Medical Planning 2400	8,100	29,726	0	0	0
<b>92000 Operating Transfers</b>	<b>8,100</b>	<b>29,726</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TEXPENSES Total Expenses</b>	<b>1,382,157</b>	<b>2,138,675</b>	<b>1,666,879</b>	<b>1,733,341</b>	<b>1,070,555</b>

**CITY OF AMARILLO**  
**TOTAL INTEREST AND REDEMPTION FUND**  
**STATEMENT OF TOTAL DEBT SERVICE AT OCTOBER 1, 2019**

BOND ISSUES	BONDED INDEBTEDNESS			EXPENDITURES		Total
	Date of Issue	Original Issue	Outstanding 10/01/19	Principal	Interest	
<b>Property Tax Supported Debt</b>						
General Obligation Bonds:						
Series 2009	09/03/09	4,825,000	1,405,000	455,000	52,763	507,763
Series 2017 Refunding	01/15/17	15,110,000	12,315,000	1,335,000	492,600	1,827,600
Series 2017	04/01/17	21,280,000	20,460,000	540,000	748,619	1,288,619
Series 2018	07/18/18	22,145,000	21,700,000	535,000	817,069	1,352,069
Combination Tax and Revenue Certificates of Obligation:						
Series 2010	4/15/2010	1,392,000	852,000	69,000	27,226	96,226
Series 2017	1/15/2017	6,940,000	6,085,000	505,000	178,475	683,475
Paying Agency Fees						7,500
<b>Total Property Tax Supported Debt</b>			<b>62,817,000</b>	<b>3,439,000</b>	<b>2,316,751</b>	<b>5,763,251</b>
<b>Debt Serviced by Special Assessments and Other Revenue Sources</b>						
Combination Tax and Revenue Certificates of Obligation:						
Series 2003 - Greenways PID	11/26/2003	620,000	170,000	40,000	6,290	46,290
Series 2006 - Colonies PID	5/24/2006	585,000	253,696	34,643	11,303	45,946
Series 2008A - Greenways PID	7/17/2008	600,000	335,000	30,000	13,696	43,696
Series 2008B - Colonies PID	7/17/2008	1,500,000	830,000	75,000	32,334	107,334
Series 2011A - Golf	2/3/2011	3,750,000	2,995,000	110,000	142,425	252,425
Series 2011B - TIRZ #1	2/3/2011	2,210,000	1,590,000	90,000	83,700	173,700
Series 2014 - Greenways and Colonies PID	4/30/2014	2,260,000	1,820,000	95,000	58,219	153,219
Series 2018 - Colonies PID	7/18/2018	3,000,000	2,905,000	110,000	100,481	210,481
Hotel Occupancy Tax Revenue Bonds, Series 2016	4/13/2016	11,995,000	11,680,000	320,000	451,836	771,836
Hotel Occupancy Tax Revenue Bonds, Series 2018	2/15/2018	38,835,000	38,835,000	-	1,606,133	1,606,133
Paying Agency Fees						8,000
<b>Total Debt Serviced by Special Assessments and Other Revenue</b>			<b>61,413,696</b>	<b>904,643</b>	<b>2,506,417</b>	<b>3,419,060</b>
<b>Water and Sewer Supported Debt</b>						
Combination Tax & Revenue Certificates of Obligation, Series 2009	02/27/09	38,885,000	20,705,000	2,095,000	535,941	2,630,941
Combination Tax & Revenue Certificates of Obligation, Series 2009B	11/24/09	47,400,000	29,680,000	2,540,000	655,352	3,195,352
Combination Tax & Revenue Certificates of Obligation, Series 2009C	02/04/10	18,075,000	10,860,000	905,000	0	905,000
Water & Sewer Revenue Bonds, Series 2011	08/30/11	16,300,000	10,950,000	720,000	420,838	1,140,838
General Obligation Refunding Bonds, Series 2011	08/30/11	5,605,000	2,190,000	525,000	64,450	589,450
Water & Sewer Revenue Bonds, Series 2013	01/22/14	1,310,000	535,000	130,000	3,160	133,160
Water & Sewer Revenue Bonds, Series 2014	01/22/14	8,495,000	6,170,000	390,000	120,090	510,090
Water & Sewer Revenue Bonds, Series 2015	10/02/15	17,195,000	13,860,000	815,000	147,102	962,102
Water & Sewer Revenue Bonds, Series 2015A	10/02/15	21,145,000	14,280,000	1,380,000	467,069	1,847,069
Water & Sewer Revenue Bonds, New Series 2017	04/11/17	31,005,000	28,650,000	1,175,000	1,128,044	2,303,044
Water & Sewer Revenue Bonds, Series 2018A	07/19/18	12,500,000	11,885,000	575,000	138,877	713,877
Water & Sewer Revenue Bonds, Series 2018B	07/19/18	14,610,000	13,935,000	520,000	568,225	1,088,225
Water & Sewer Revenue Bonds, Series 2019 (est.)		28,100,000	28,100,000	1,095,000	707,102	1,802,102
Water & Sewer Revenue Bonds, Series 2020 (est.)		29,500,000	29,500,000	1,191,534	769,440	1,960,974
<b>Total Local Water &amp; Sewer Debt</b>			<b>221,300,000</b>	<b>14,056,534</b>	<b>5,725,690</b>	<b>19,782,224</b>
<b>Other Water &amp; Sewer Long Term Debt</b>						
<b>Canadian River Municipal Water Authority (CRMWA)</b>						
2010 Conjunctive Use		3,420,130	213,418	213,418	7,470	* 220,888
2011 Bonds Contract Revenue Bonds		33,536,053	23,293,034	1,604,805	1,108,748	* 2,713,553
2012 Refunding Bonds		18,415,688	15,616,925	2,038,300	780,846	* 2,819,146
2014 Refunding Bonds		20,031,387	9,330,784	1,543,061	495,389	* 2,038,450
2017 Refunding Bonds		4,657,198	4,290,085	410,272	171,146	* 581,418
<b>Total CRMWA Debt</b>			<b>52,744,246</b>	<b>5,809,856</b>	<b>2,563,599</b>	<b>8,373,455</b>
Paying Agency Fees						* 11,710
<b>Total Water and Sewer Expenditures</b>			<b>274,044,246</b>	<b>19,866,390</b>	<b>8,289,289</b>	<b>28,167,389</b>
<b>Airport Bonds</b>						
Combination Tax & Revenue Certificates of Obligation, Series 2009A	9/3/2009	16,140,000	1,830,000	1,830,000	43,762	* 1,873,762
<b>Total Airport Expenditures</b>			<b>1,830,000</b>	<b>1,830,000</b>	<b>43,762</b>	<b>1,873,762</b>
<b>Drainage Bonds</b>						
Combination Tax & Revenue Certificates of Obligation, Series 2012A	12/12/2012	6,260,000	3,635,000	250,000	72,700	* 322,700
Drainage Utility System Revenue Bonds, Series 2014	4/1/2014	6,080,000	4,860,000	265,000	157,644	* 422,644
Drainage Utility System Revenue Bonds, Series 2019 (est.)		10,000,000	10,000,000	302,425	500,000	* 802,425
<b>Total Drainage Expenditures</b>			<b>18,495,000</b>	<b>817,425</b>	<b>730,344</b>	<b>1,547,769</b>
<b>Fleet Bonds</b>						
Tax Notes, Series 2014	1/15/2014	2,650,000	0	0	0	* 0
<b>Total Fleet Expenditures</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total City of Amarillo Debt Service</b>			<b>418,599,942</b>	<b>26,857,458</b>	<b>13,886,562</b>	<b>40,771,231</b>

\* Included in operating budget

**CITY OF AMARILLO**

**DEBT SERVICE**

**At October 1, 2019**

**Tax Supported Debt Interest and Redemption  
Series 2009, 2010, 2017 Refunding, 2017, and 2018**

	<b>ACTUAL 2017/2018</b>	<b>ESTIMATED 2018/2019</b>	<b>ESTIMATED 2019/2020</b>
<b>RESOURCES:</b>			
Balance 10/01/18	983,156	1,131,441	609,455
<b>ADD RECEIPTS:</b>			
Interest Earnings	28,072	29,031	29,031
Ad Valorem Tax Collections	4,504,108	5,204,967	5,604,752
Other	0	0	0
<b>Total Receipts</b>	<b>4,532,180</b>	<b>5,233,998</b>	<b>5,633,783</b>
<b>Total Resources &amp; Receipts</b>	<b>5,515,336</b>	<b>6,365,439</b>	<b>6,243,238</b>
<b>DEDUCT EXPENDITURES:</b>			
Principal Maturities	2,390,000	3,237,000	3,439,000
Interest Maturities	1,989,215	2,511,484	2,316,752
Paying Agency Fees	4,680	7,500	7,500
<b>Total Expenditures</b>	<b>4,383,895</b>	<b>5,755,984</b>	<b>5,763,252</b>
<b>Reserve for Future Maturities</b>	<b>1,131,441</b>	<b>609,455</b>	<b>479,986</b>

Estimated Tax Rate:

Debt Service Rate Per \$100 Value

Available funds calculation:

Cash & Investments	1,127,909
(Appreciation)Depreciation in Investments	0
Assets to be converted to Cash	20,520
Less: Liabilies & Encumberances	(16,988)
Less: Certificates of obligation funds	
Less: HOT Revenue Bonds	-----
Balance 10/01/18	<u><u>1,131,441</u></u>

**CITY OF AMARILLO**

**DEBT SERVICE**

**At October 1, 2019**

**Combination Tax and Revenue Certificates of Obligation  
Series 2003, 2006, 2008, 2011, 2014, and 2018**

	<b>ACTUAL 2017/2018</b>	<b>ESTIMATED 2018/2019</b>	<b>ESTIMATED 2019/2020</b>
<b>RESOURCES:</b>			
Balance 10/01/18	1,341	1,417	1,422
<b>ADD RECEIPTS:</b>			
Interest Earnings	78	4	4
Revenue			
Transfers	835,592	1,040,996	1,041,092
Total Receipts	835,670	1,041,000	1,041,096
Total Resources & Receipts	837,011	1,042,417	1,042,518
<b>DEDUCT EXPENDITURES:</b>			
Principal Maturities	451,509	558,037	584,643
Interest Maturities	381,635	475,958	448,448
Paying Agency Fees	2,450	7,000	8,000
Other	0		
Total Expenditures	835,594	1,040,995	1,041,091
Reserve for Future Maturities	1,417	1,422	1,427

Available funds calculation:

Cash & Investments	1,417
(Appreciation)Depreciation in Investments	
Assets to be converted to Cash	
Less: Liabilies & Encumbrances	
Less: Construction in Progress Balances	-----
Balance 10/01/18	<u><u>1,417</u></u>



**CITY OF AMARILLO**  
**DEBT SERVICE**  
**At October 1, 2019**  
**Hotel Occupancy Tax Revenue Bonds**  
**Series 2016 and 2018**

	ACTUAL 2017/2018	ESTIMATED 2018/2019	ESTIMATED 2019/2020
<b>RESOURCES:</b>			
Balance 10/01/18	112,081	212,722	217,775
<b>ADD RECEIPTS:</b>			
Interest Earnings Revenue	2,404	5,053	5,053
Transfers	1,202,815	2,378,796	2,377,969
Total Receipts	1,205,219	2,383,849	2,383,022
Total Resources & Receipts	1,317,300	2,596,571	2,600,797
<b>DEDUCT EXPENDITURES:</b>			
Principal Maturities	0	315,000	320,000
Interest Maturities	1,104,578	2,063,796	2,057,969
Paying Agency Fees	0	0	0
Other	0		
Total Expenditures	1,104,578	2,378,796	2,377,969
Reserve for Future Maturities	212,722	217,775	222,828
Available funds calculation:			
Cash & Investments		212,722	
(Appreciation)Depreciation in Investments			
Assets to be converted to Cash			
Less: Liabilies & Encumbrances			
Less: Construction in Progress Balances			
		-----	
Balance 10/01/18		<u><u>212,722</u></u>	

## City of Amarillo

## General Obligation Debt

DESCRIPTION	Actual 2016	Actual 2017	Budget 2018	RevEst 2018	Dept Req 2019
30310 Collec Potter County As	1,288,406	2,072,261	2,354,541	2,386,932	2,562,316
30311 Collec Randall County A	1,459,063	2,383,467	2,749,954	2,765,512	3,000,936
<b>30300 Current Year's Levy</b>	<b>2,747,470</b>	<b>4,455,728</b>	<b>5,104,495</b>	<b>5,152,444</b>	<b>5,563,252</b>
30321 Prior Year Collec Potte	15,934	14,888	15,800	17,472	15,000
30322 Prior Year Collec Randa	6,506	7,299	10,000	8,774	7,000
<b>30320 Prior Year's Levy</b>	<b>22,440</b>	<b>22,187</b>	<b>25,800</b>	<b>26,246</b>	<b>22,000</b>
30331 Potter County Assessor	13,406	19,552	13,500	20,369	13,500
30332 Randall County Assessor	6,228	6,642	6,000	5,908	6,000
<b>30330 Penalty and Int-Delinque</b>	<b>19,634</b>	<b>26,193</b>	<b>19,500</b>	<b>26,277</b>	<b>19,500</b>
<b>30200 Ad Valorem Tax Collectio</b>	<b>2,789,544</b>	<b>4,504,109</b>	<b>5,149,795</b>	<b>5,204,967</b>	<b>5,604,752</b>
37110 Interest Income	9,753	30,554	27,000	34,089	34,089
<b>37109 Interest Earnings</b>	<b>9,753</b>	<b>30,554</b>	<b>27,000</b>	<b>34,089</b>	<b>34,089</b>
39110 Tsf In fr General Fund	0	0	0	116,666	175,000
39125 Tsf In fr Civ Cntr Impr	722,600	1,202,815	2,378,796	2,262,130	2,202,969
39550 Tsf In fr Golf Crs Imp	253,450	256,088	253,188	253,188	254,425
39596 Trf In From Greenways PI	138,886	140,813	144,838	144,838	141,174
39597 Tsf In fr Colonies PID	266,886	262,729	470,207	470,207	470,293
39680 Tsf In fr TIRZ #1 Fund	172,625	175,963	172,763	172,763	175,200
<b>39100 Operating Transfers In</b>	<b>1,554,446</b>	<b>2,038,407</b>	<b>3,419,792</b>	<b>3,419,792</b>	<b>3,419,061</b>
<b>TREVENUE Total Revenues</b>	<b>4,353,743</b>	<b>6,573,069</b>	<b>8,596,587</b>	<b>8,658,847</b>	<b>9,057,902</b>
89100 Bond Principal Payments	2,399,051	2,841,509	4,110,037	4,110,037	4,343,643
89200 Bond Interest Payments	1,758,596	3,475,425	5,049,748	5,051,237	4,823,169
89300 Fiscal Agent Bond Fees	7,540	7,130	14,500	14,500	15,500
<b>89000 Debt Service</b>	<b>4,165,187</b>	<b>6,324,064</b>	<b>9,174,285</b>	<b>9,175,774</b>	<b>9,182,312</b>
<b>TEXPENSES Total Expenses</b>	<b>4,165,187</b>	<b>6,324,064</b>	<b>9,174,285</b>	<b>9,175,774</b>	<b>9,182,312</b>



CITY OF AMARILLO  
SUMMARY OF RESOURCES AND EXPENDITURES  
CITY OF AMARILLO  
CAPITAL PROJECTS FUNDS  
FISCAL YEAR 2019/2020

	Interfund Transfers	General Construction	Street Assessments	Street Improvement	Street Improvement	Golf Course Improvement	Solid Waste Disposal Improvement	Bivins Improvement	Civic Center Improvement	General Obligation Projects
Balance 10/01/18 (See Below)	10,039,212	5,703,716	746	762,268	1,746	405,385	230,204	3,461,578	(526,431)	
Fiscal Year 2018/2019										
Add:										
Bond Proceeds	-	-	-	-	-	-	-	-	-	19,930,963
Operating Transfers	-	3,225,000	-	637,000	10,000	1,000,000	-	2,196,625	-	-
Grant and Other Revenue	-	581,779	1,710	38,945	246,069	73,694	3,470	551,718	718,967	-
Deduct:										
Capital Expenditures	-	(4,161,146)	(0)	(647,376)	-	(1,141,523)	-	(1,105,400)	(20,123,499)	-
And Amounts Committed	-	(181,779)	-	(38,945)	(254,863)	-	-	(2,262,130)	-	-
Operating Transfers	-	-	-	-	-	-	-	-	-	-
Balance 10/01/19	9,338,491	5,167,570	2,456	751,892	2,952	337,556	233,674	2,842,391	-	-
Fiscal Year 2019/2020										
Add:										
Bond Proceeds	-	-	-	-	-	-	-	-	-	34,554,852
Operating Transfers	-	30,000	-	1,200,000	-	1,000,000	-	2,327,274	-	-
Grant and Other Revenue	-	1,763,861	1,710	38,945	253,500	73,694	3,470	187,944	359,500	-
Deduct:										
Capital Expenditures	-	(2,028,390)	-	(1,200,000)	-	(1,200,000)	-	(1,900,000)	(34,554,852)	-
Operating Transfers & Miscellaneous	-	(181,779)	-	(38,945)	(252,425)	(113,000)	-	(1,976,718)	-	-
Balance 10/01/20	7,687,131	4,751,262	4,166	751,891	4,027	98,250	237,144	1,480,891	359,500	-

**CITY OF AMARILLO  
19/20 CIP by Funding Source**

PROJECT NUMBER	PROJECT NAME	2019-20 TOTAL	Grant in Aid - Federal	TxDOT Assistance	Bond Proceeds	W&S Bond Proceeds	Photo Traffic Enforcement	HOT Tax	General Funding	Water & Sewer	Airport	Drainage	Fleet	IT
411310	Armored Vehicle for Swat Operations	375,000	200,000	0	0	0	0	0	175,000					
<b>41010-1610</b>	<b>Police</b>	<b>375,000</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>175,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
411176	Replace Transit Buses FY19	425,390	361,582	0	0	0	0	0	63,808	0	0	0	0	0
411421	Multimodal Transportation Terminal	480,000	384,000	0	0	0	0	0	96,000	0	0	0	0	0
<b>41010-1761</b>	<b>Transit Fixed Route Operations</b>	<b>905,390</b>	<b>745,582</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>159,808</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
411122	GPS Opticom Units	30,000	0	0	0	0	30,000	0	0	0	0	0	0	0
411329	Assistance to Firefighters Grant (AFG) Matchline Funds (E&I)	300,000	270,000	0	0	0	0	0	30,000	0	0	0	0	0
411366	Fire Prevention & Safety (FP&S) Grant Match FEMA projects	200,000	190,000	0	0	0	0	0	10,000	0	0	0	0	0
411380	PRPC Grant FY18-Amarillo IMT Equipment & Trainine ( Awarded June 2019)	18,000	14,000	0	0	0	0	0	4,000	0	0	0	0	0
411489	Firehouse Subs Public Safety Foundation grant	50,000	50,000	0	0	0	0	0	0	0	0	0	0	0
411490	Hazard Mitigation Grant Program (HMGP)	150,000	112,500	0	0	0	0	0	37,500	0	0	0	0	0
<b>4600-1910</b>	<b>Fire Operations</b>	<b>748,000</b>	<b>636,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>81,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>4100</b>	<b>General Construction Fund</b>	<b>2,028,390</b>	<b>1,582,082</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>416,308</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
420062	Overlay of Various Streets	1,200,000	0	0	0	0	0	0	1,200,000	0	0	0	0	0
<b>4200-1420</b>	<b>Street</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>4200</b>	<b>Street Improvement Fund</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
430107	Landfill Vertical Expansion Annual Costs	100,000	0	0	0	0	0	0	100,000	0	0	0	0	0
430111	Landfill Development	1,100,000	0	0	0	0	0	0	1,100,000	0	0	0	0	0
<b>4300-1432</b>	<b>Solid Waste Disposal</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>4300</b>	<b>Solid Waste Disposal Improvement Fund</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
440069	Auditorium Elevator	150,000	0	0	0	0	0	150,000	0	0	0	0	0	0
440079	GNC Portable Chairs	75,000	0	0	0	0	0	75,000	0	0	0	0	0	0
440087	CC Ice Plant Repairs	50,000	0	0	0	0	0	50,000	0	0	0	0	0	0
440410	Chillers	65,000	0	0	0	0	0	65,000	0	0	0	0	0	0
440411	Cooling Towers	325,000	0	0	0	0	0	325,000	0	0	0	0	0	0
440495	Heritage Room Portable Wall Replacement	1,200,000	0	0	0	0	0	1,200,000	0	0	0	0	0	0
440602	Parking Lot Asphalt Replacement	35,000	0	0	0	0	0	35,000	0	0	0	0	0	0
<b>4400-1241</b>	<b>Civic Center</b>	<b>1,900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>4400</b>	<b>Convention Annex Improvement Fund</b>	<b>1,900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
462000	Polk Street Improvements and Streetscape	5,503,862	0	0	5,503,862	0	0	0	0	0	0	0	0	0
462003	Streets Southeast Quadrant	5,562,000	0	0	5,562,000	0	0	0	0	0	0	0	0	0
462004	Streets Southwest Quadrant	309,000	0	0	309,000	0	0	0	0	0	0	0	0	0
462006	Grand Street from Complex Entrance to SE 58th Avenue	3,612,500	0	0	3,612,500	0	0	0	0	0	0	0	0	0
462010	Western Plaza Drive from Hobbs Street to Interstate 40	1,197,050	0	0	1,197,050	0	0	0	0	0	0	0	0	0
462011	Georgia Street from South of Fox Ridge to Loop 335	125,000	0	0	125,000	0	0	0	0	0	0	0	0	0
462012	Construct new arterial section for Helium Road to 45th Avenue	450,000	0	0	450,000	0	0	0	0	0	0	0	0	0
462013	Helium Road from Hillside to Arden Road	450,000	0	0	450,000	0	0	0	0	0	0	0	0	0
462014	Bell Street from Attebury Drive to Sundown Lane	3,768,500	0	0	3,768,500	0	0	0	0	0	0	0	0	0
462015	Tradewinds from 34th Avenue to 46th Avenue	1,214,000	0	0	1,214,000	0	0	0	0	0	0	0	0	0
462016	Sundown Lane From Western Street to Interstate 27	3,562,500	0	0	3,562,500	0	0	0	0	0	0	0	0	0
462021	Purchase of ROW and Utility Adjustments on Loop 335 - SW 9th Avenue to FM 1719	1,030,000	0	0	1,030,000	0	0	0	0	0	0	0	0	0
462023	Annual Arterial Reconstruction	6,429,260	0	0	6,429,260	0	0	0	0	0	0	0	0	0
<b>4600-1415</b>	<b>Capital Projects and Development</b>	<b>33,213,672</b>	<b>0</b>	<b>0</b>	<b>33,213,672</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
462027	Neighborhood Plan Initiative (Heights, San Jacinto, Barrio, Eastridge)	525,000	0	0	525,000	0	0	0	0	0	0	0	0	0
<b>4600-1720</b>	<b>Planning</b>	<b>525,000</b>	<b>0</b>	<b>0</b>	<b>525,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
462024	Access Management	204,600	0	0	204,600	0	0	0	0	0	0	0	0	0
462025	Traffic Signal System E&I Improvements	309,000	0	0	309,000	0	0	0	0	0	0	0	0	0
462026	New Traffic Signal Construction (E&I)	302,580	0	0	302,580	0	0	0	0	0	0	0	0	0
<b>4600-1732</b>	<b>Traffic Field Operations</b>	<b>816,180</b>	<b>0</b>	<b>0</b>	<b>816,180</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>4600</b>	<b>Bond Project Fund</b>	<b>34,554,852</b>	<b>0</b>	<b>0</b>	<b>34,554,852</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>4000</b>	<b>Capital Project Fund</b>	<b>40,883,242</b>	<b>1,582,082</b>	<b>0</b>	<b>34,554,852</b>	<b>0</b>	<b>30,000</b>	<b>1,900,000</b>	<b>2,816,308</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
523386	WTP Filter Rehabilitation at Osage	6,000,000	0	0	0	0	0	0	0	6,000,000	0	0	0	0
<b>52123-52220</b>	<b>Surface Water Treatment</b>	<b>6,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
521400	WD Water System Expansion	650,000	0	0	0	0	0	0	0	650,000	0	0	0	0
521643	WD Water Extensions and Improvements	2,100,000	0	0	0	0	0	0	0	2,100,000	0	0	0	0
521645	WD Water System Master Plan	1,100,000	0	0	0	0	0	0	0	1,100,000	0	0	0	0
530044	WD Advanced Metering Infrastructure AMI	29,506,375	0	0	0	29,506,375	0	0	0	0	0	0	0	0
<b>52123-52230</b>	<b>Water Distribution</b>	<b>33,356,375</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,506,375</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,850,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
521402	WWC Sewer System Expansion	650,000	0	0	0	0	0	0	0	650,000	0	0	0	0
521649	WWC Sewer Extension and Improvements	1,600,000	0	0	0	0	0	0	0	1,600,000	0	0	0	0
521943	WWC Emerg Rpr SL Hillside Terrace	5,000,000	0	0	0	0	0	0	0	5,000,000	0	0	0	0
<b>52123-52240</b>	<b>Waste Water Collection</b>	<b>7,250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
523078	RR Permit Renewal	80,000	0	0	0	0	0	0	0	80,000	0	0	0	0
<b>52123-52260</b>	<b>River Road Water Reclamation</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
522109	Hollywood Permit Renewal	80,000	0	0	0	0	0	0	0	80,000	0	0	0	0
530017	HR Digester System Rehab	1,700,000	0	0	0	0	0	0	0	1,700,000	0	0	0	0
<b>52123-52270</b>	<b>Hollywood Road Waste Water Treatment</b>	<b>1,780,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,780,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>5200</b>	<b>Water &amp; Sewer Fund</b>	<b>48,466,375</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,506,375</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,960,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

PROJECT NUMBER	PROJECT NAME	2019-20 TOTAL	Grant in Aid - Federal	TxDOT Assistance	Bond Proceeds	W&S Bond Proceeds	Photo Traffic Enforcement	HOT Tax	General Funding	Water & Sewer	Airport	Drainage	Fleet	IT
540098	Leased Hangar Repairs	125,000	0	0	0	0	0	0	0	0	125,000	0	0	0
540141	Airfield Pavement Maintenance	50,000	0	0	0	0	0	0	0	0	50,000	0	0	0
540147	Airport Wildlife Hazard Assessment	100,000	90,000	0	0	0	0	0	0	0	10,000	0	0	0
540156	IV	200,000	0	0	0	0	0	0	0	0	200,000	0	0	0
540158	Terminal Window Refurbishment	175,000	0	0	0	0	0	0	0	0	175,000	0	0	0
540160	Replace (1) Automated Car Wash Units	125,000	0	0	0	0	0	0	0	0	125,000	0	0	0
540161	Demolish Building (old car rental areas)	150,000	0	0	0	0	0	0	0	0	150,000	0	0	0
540180	Taxiway J Design and Replacement	1,594,470	1,435,023	0	0	0	0	0	0	0	159,447	0	0	0
540205	Replace two (2) HVAC units in two (2) server rooms	26,000	0	0	0	0	0	0	0	0	26,000	0	0	0
540206	Upgrade EBI software	13,000	0	0	0	0	0	0	0	0	13,000	0	0	0
540207	Zero Turn Mowers - 2ea.	30,000	0	0	0	0	0	0	0	0	30,000	0	0	0
540208	Enclosed Van / Add to fleet	40,000	0	0	0	0	0	0	0	0	40,000	0	0	0
540209	Bldg. 602 Fire Suppression System Upgrades	75,000	0	0	0	0	0	0	0	0	75,000	0	0	0
540210	Replace five (5) RTU systems on PBB's	27,000	0	0	0	0	0	0	0	0	27,000	0	0	0
540211	Upgrade BHS server and software	35,000	0	0	0	0	0	0	0	0	35,000	0	0	0
<b>54120-54110</b>	<b>Airport</b>	<b>2,765,470</b>	<b>1,525,023</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,240,447</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>5400</b>	<b>Airport Fund</b>	<b>2,765,470</b>	<b>1,525,023</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,240,447</b>	<b>0</b>	<b>0</b>	<b>0</b>
560000	Storm Sewer repairs Extensions & Improvements	250,000	0	0	0	0	0	0	0	0	0	250,000	0	0
560118	Martin Road Lake Phase II	1,000,000	0	0	0	0	0	0	0	0	0	1,000,000	0	0
<b>56200-56100</b>	<b>Drainage Utility</b>	<b>1,250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,250,000</b>	<b>0</b>	<b>0</b>
<b>5600</b>	<b>Drainage Utility Fund</b>	<b>1,250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,250,000</b>	<b>0</b>	<b>0</b>
<b>5000</b>	<b>Enterprise Fund</b>	<b>52,481,845</b>	<b>1,525,023</b>	<b>0</b>	<b>0</b>	<b>29,506,375</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,960,000</b>	<b>1,240,447</b>	<b>1,250,000</b>	<b>0</b>	<b>0</b>
610013	Overhead Hoist Replacement	130,000	0	0	0	0	0	0	0	0	0	0	130,000	0
610018	Scheduled Replacements	6,500,000	0	0	0	0	0	0	0	0	0	0	6,500,000	0
<b>61120-61120</b>	<b>Fleet Services</b>	<b>6,630,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,630,000</b>	<b>0</b>
<b>6100</b>	<b>Fleet Services Fund</b>	<b>6,630,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,630,000</b>	<b>0</b>
620005	Information Technology Infrastructure & Support Replacements	900,000	0	0	0	0	0	0	0	0	0	0	0	900,000
<b>6200-62150</b>	<b>Information Technology</b>	<b>900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>900,000</b>
<b>6200</b>	<b>Information Technology Fund</b>	<b>900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>900,000</b>
<b>6000</b>	<b>Internal Service Funds</b>	<b>7,530,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,630,000</b>	<b>900,000</b>
<b>City of Amarillo</b>		<b>100,895,087</b>	<b>3,107,105</b>	<b>0</b>	<b>34,554,852</b>	<b>29,506,375</b>	<b>30,000</b>	<b>1,900,000</b>	<b>2,816,308</b>	<b>18,960,000</b>	<b>1,240,447</b>	<b>1,250,000</b>	<b>6,630,000</b>	<b>900,000</b>

**CITY OF AMARILLO**

**1610 Police**

**Project Number 411310**

**City Council Initiatives:** Long Term Plan Infrastructure

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** N-11 / NE

**Financial Group:** Financial & Leisure Services  
**Division:** Police  
**Department:** 1610 Police  
**Fund:** 4100 General Construction Fund

**Project Name:**  
Armored Vehicle for Swat Operations

**Project Scope:** Purchase a Lenco BearCat Armored Rescue Vehicle for SWAT. The vehicle comes with operational equipment already installed and offers options that can be selected to tailor the vehicle for Department needs.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$375,000.00**



**CITY OF AMARILLO**

**1761 Transit Fixed Route**

**Project Number 411176**

**City Council Initiatives:** Transportation

**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Management & Administration

**Division:** Public Services

**Department:** 1761 Transit Fixed Route

**Fund:** 4100 General Construction Fund

**Project Name:**

Replace Transit Buses FY19

**Project Scope:** The Federal Transit Administration (FTA) allows these buses to be replaced after 200,000 miles or 7 years. Based on the bus replacement schedule, 9 buses (7238,7247,7240,7250,7244,7236, 7248, 7235 and 7234) will be eligible for replacement by Jan. 2017. It will take till fiscal year 20/21 to accumulate enough funds to purchase the buses.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$425,390.00





**CITY OF AMARILLO**

**1761 Transit Fixed Route**

**Project Number 411421**

**City Council Initiatives:** Transportation  
**City Manager Initiatives:** Public Service and Engagement

**Map Section/Quadrant** N/A / N/A

**Financial Group:** Management & Administration  
**Division:** Public Services  
**Department:** 1761 Transit Fixed Route  
**Fund:** 4100 General Construction Fund

**Project Name:**  
Multimodal Transportation Terminal

**Project Scope:** Construction of a new Transportation Terminal for Amarillo City Transit and Greyhound. TXDOT has funded (\$100K) study for preliminary planning and design and elements required for NEPA.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$480,000.00**



**CITY OF AMARILLO**

**1910 Fire Operations**

**Project Number 411122**

**City Council Initiatives:** Public Safety  
**City Manager Initiatives:** Commitment to Safety

**Map Section/Quadrant** CW / CW

**Financial Group:** Management & Administration  
**Division:** Fire  
**Department:** 1910 Fire Operations  
**Fund:** 4100 General Construction Fund

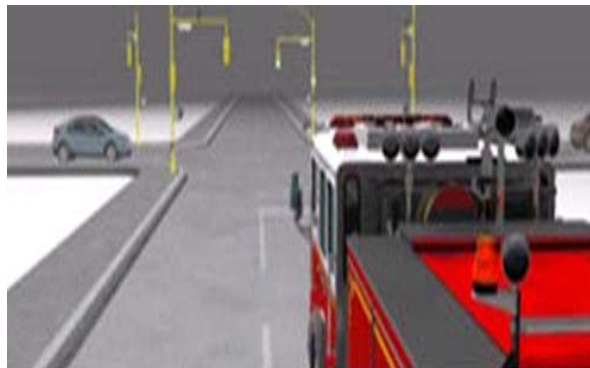
**Project Name:**  
GPS Opticom Units update and other traffic safety measures

**Project Scope:** GPS Opticom Units, Featuring global positioning system (GPS) technology and secure radio communications, the Opticom GPS System is the next generation of signal preemption and priority control. This project will upgrade old, unsupported Opticom units and provide traffic safety personal protective equipment each year.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$30,000.00



**CITY OF AMARILLO**

**1910 Fire Operations**

**Project Number 411329**

**City Council Initiatives:** Long Term Plan Infrastructure

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Management & Administration

**Division:** Fire

**Department:** 1910 Fire Operations

**Fund:** 4100 General Construction Fund

**Project Name:**

Assistance to Firefighters Grant (AFG) Matching Funds (E&I)

**Project Scope:** This E&I project will set aside 10% matching funds for FEMA's Assistance to Firefighters Grant. This will allow the Fire Department to leverage. The projects selected will be determined based on the needs of the AFD and FEMA's program guidance and priorities each time the application period opens.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$300,000.00



**CITY OF AMARILLO**

**1910 Fire Operations**

**Project Number 411366**

**City Council Initiatives:** Long Term Plan Infrastructure

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** J-11 / NW

**Financial Group:** Management & Administration

**Division:** Fire

**Department:** 1910 Fire Operations

**Fund:** 4100 General Construction Fund

**Project Name:**

Fire Prevention & Safety (FP&S) Grant Match FEMA projects

**Project Scope:** This Job will set aside \$10,000 for FEMA's Fire Prevention and Safety (FP&S) Grants. This will allow about \$200,000 project to be implemented by the Fire Department, if approved. The project selected will be determined based on the needs of the AFD and FEMA's program guidance and priorities when the application period opens.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$200,000.00



**CITY OF AMARILLO**

**1910 Fire Operations**

**Project Number 411380**

**City Council Initiatives:** Public Safety  
**City Manager Initiatives:** Implementation of Best practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Public Safety & Organizational Services  
**Division:** Fire  
**Department:** 1910 Fire Operations  
**Fund:** 4100 General Construction Fund

**Project Name:**  
PRPC Grant FY18-Amarillo IMT Equipment & Training

**Project Scope:** Equipping the Amarillo members of the Panhandle Regional Incident Management Team (RIMT) with computers, printers/scanners, projector, tables, chairs, cots, etc.; a trailer to transport a mobile office; and specialized training in coordination and management of large-scale or expanding incidents.  
100% funded PRPC

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$18,000.00**



**CITY OF AMARILLO**

**1910 Fire Operations**

**Project Number 411489**

**City Council Initiatives:** Fiscal Responsibility

**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Management & Administration

**Division:** Fire

**Department:** 1910 Fire Operations

**Fund:** 4100 General Construction Fund

**Project Name:**

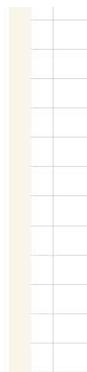
Firehouse Subs Public Safety Foundation grant

**Project Scope:** This Job will For the Firehouse Subs Public Safety Foundation grant program. This will allow about \$50,000 project to be implemented by the Fire Department, if approved. The project selected will be to purchase two cardiac monitor to provide paramedic services while replacing aging AEDs.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$50,000.00



**CITY OF AMARILLO**

**1910 Fire Operations**

**Project Number 411490**

**City Council Initiatives:** Fiscal Responsibility

**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Management & Administration

**Division:** Fire

**Department:** 1910 Fire Operations

**Fund:** 4100 General Construction Fund

**Project Name:**

Hazard Mitigation Grant Program (HMGP) Match projects

**Project Scope:** This Job will set aside \$37,500 for Hazard Mitigation Grant Program (HMGP) projects. This will allow about \$150,000 project to be implemented by the Fire Department, if approved. The project selected will be determined based on the needs of the AFD and FEMA's program guidance and priorities when the application period opens.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$150,000.00



**CITY OF AMARILLO**

**1420 Street**

**Project Number 420062**

**City Council Initiatives:** Transportation  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services  
**Division:** Public Works  
**Department:** 1420 Street  
**Fund:** 4200 Street Improvement

**Project Name:**  
2019/2020 Overlay of Various Streets

**Project Scope:** This funding is for asphalt overlay of various arterial streets throughout the city. An overlay is a preventative maintenance surface treatment designed to improve or extend the functional life of a paved street.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$1,200,000.00**





**CITY OF AMARILLO**

**1432 Solid Waste Disposal**

**Project Number 430107**

**City Council Initiatives:** Fiscal Responsibility  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** N/A / SW

**Financial Group:** Development Services  
**Division:** Public Works  
**Department:** 1432 Solid Waste Disposal  
**Fund:** 4300 Solid Waste Disposal Improvement Fund

**Project Name:**  
Landfill Vertical Expansion Annual Cost

**Project Scope:** Landfill Vertical Expansion Annual Cost

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$100,000.00**



**CITY OF AMARILLO**

**1432 Solid Waste Disposal**

**Project Number 430111**

**City Council Initiatives:** Fiscal Responsibility

**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services

**Division:** Public Works

**Department:** 1432 Solid Waste Disposal

**Fund:** 4300 Solid Waste Disposal Improvement Fund

**Project Name:**

Landfill Development

**Project Scope:** Landfill Development - raise wells for verticle development, complete design and construction of Cell 10, future development of Cell 11, and addition/replacement of Landfill fleet

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$1,100,000.00**



**CITY OF AMARILLO**

**1241 Civic Center**

**Project Number 440069**

**City Council Initiatives:** Customer Service

**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** N,O-11 / NE

**Financial Group:** Financial & Leisure Services

**Division:** N/A

**Department:** 1241 Civic Center

**Fund:** 4400 Convention Annex Improvement Fund

**Project Name:**

Auditorium Elevator

**Project Scope:** Addition of new patron elevator located on west side of Auditorium.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$150,000.00



**CITY OF AMARILLO**

**1241 Civic Center**

**Project Number 440079**

**City Council Initiatives:** Community Appearance

**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** N,O-11 / NE

**Financial Group:** Financial & Leisure Services

**Division:** N/A

**Department:** 1241 Civic Center

**Fund:** 4400 Convention Annex Improvement Fund

**Project Name:**

GNC Portable Chairs

**Project Scope:** Total replacement of all portable seating in the Globe-News Center.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$75,000.00



**CITY OF AMARILLO**

**1241 Civic Center**

**Project Number 440087**

**City Council Initiatives:** Fiscal Responsibility

**City Manager Initiatives:** Update technology to improve efficiency

**Map Section/Quadrant** N,O-11 / NE

**Financial Group:** Financial & Leisure Services

**Division:** N/A

**Department:** 1241 Civic Center

**Fund:** 4400 Convention Annex Improvement Fund

**Project Name:**

CC Ice Plant Repairs

**Project Scope:** Additional funding for ongoing ice plant parts replacement and repairs.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$50,000.00**



**CITY OF AMARILLO**

**1241 Civic Center**

**Project Number 440410**

**City Council Initiatives:** Fiscal Responsibility

**City Manager Initiatives:** Update technology to improve efficiency

**Map Section/Quadrant** N,O-11 / NE

**Financial Group:** Financial & Leisure Services

**Division:** N/A

**Department:** 1241 Civic Center

**Fund:** 4400 Convention Annex Improvement Fund

**Project Name:**

Chillers

**Project Scope:** Remove and replace chillers and associated equipment. Replace any mechanical, electrical, plumbing devices or components to accomplish work.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$65,000.00**



**CITY OF AMARILLO**

**1241 Civic Center**

**Project Number 440411**

**City Council Initiatives:** Fiscal Responsibility

**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** N,O-11 / NE

**Financial Group:** Financial & Leisure Services

**Division:** N/A

**Department:** 1241 Civic Center

**Fund:** 4400 Convention Annex Improvement Fund

**Project Name:**

Cooling Towers

**Project Scope:** Remove and replace cooling tower. Replace any mechanical, electrical, plumbing devices or components to accomplish work.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$325,000.00**



**CITY OF AMARILLO**

**1241 Civic Center**

**Project Number 440495**

**City Council Initiatives:** Customer Service

**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** N,O-11 / CW

**Financial Group:** Financial & Leisure Services

**Division:** N/A

**Department:** 1241 Civic Center

**Fund:** 4400 Convention Annex Improvement Fund

**Project Name:**

Heritage Room Portable Wall Replacement

**Project Scope:** Complete replacement of portable wall system throughout the Heritage Room including all track.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$1,200,000.00**





**CITY OF AMARILLO**

**1241 Civic Center**

**Project Number 440602**

**City Council Initiatives:** Public Safety

**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** N,O-11 / NE

**Financial Group:** Financial & Leisure Services

**Division:** N/A

**Department:** 1241 Civic Center

**Fund:** 4400 Convention Annex Improvement Fund

**Project Name:**

Parking Lot Asphalt Replacement

**Project Scope:** Replacement of asphalt in needed areas surrounding Civic Center Complex.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$35,000.00



**CITY OF AMARILLO**

**1415 Capital Projects and Development**

**Project Number 462000**

**City Council Initiatives:** Continue downtown redevelopment

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** N-11 / NE

**Financial Group:** Planning & Development Services

**Division:** Capital Projects & Development Engineerin

**Department:** 1415 Capital Projects and Development

**Fund:** 4600 Bond Fund

**Project Name:**

Polk Street Improvements and Streetscape

**Project Scope:** This project includes improvements to Polk Street from South 2nd Avenue to South 11th Avenue. These improvements included replacement of the roadway, replacement of traffic signals, utility relocations, landscaping, and multiple pedestrian amenities. The project was initially designed for a TIGER Grant application.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$5,503,862.00**



**CITY OF AMARILLO**

**1415 Capital Projects and Development**

**Project Number 462003**

**City Council Initiatives:** Economic Development and Redevelopment

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** CW / SE

**Financial Group:** Planning & Development Services

**Division:** Capital Projects & Development Engineerin

**Department:** 1415 Capital Projects and Development

**Fund:** 4600 Bond Fund

**Project Name:**

Streets Southeast Quadrant

**Project Scope:** These projects are for pavement maintenance such as seal coating, overlays, and microsurfacing will be identified and prosecuted based on actual pavement conditions in the above referenced quadrant of the City. Locations and project processes are to be identified based on evaluation of the actual pavement conditions.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$5,562,000.00



**CITY OF AMARILLO**

**1415 Capital Projects and Development**

**Project Number 462004**

**City Council Initiatives:** Long Term Plan Infrastructure

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** CW / SW

**Financial Group:** Planning & Development Services

**Division:** Capital Projects & Development Engineerin

**Department:** 1415 Capital Projects and Development

**Fund:** 4600 Bond Fund

**Project Name:**

Streets Southwest Quadrant

**Project Scope:** These projects are for pavement maintenance such as seal coating, overlays, and microsurfacing will be identified and prosecuted based on actual pavement conditions in the above referenced quadrant of the City. Locations and project processes are to be identified based on evaluation of the actual pavement conditions.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$309,000.00



**CITY OF AMARILLO**

**1415 Capital Projects and Development**

**Project Number 462006**

**City Council Initiatives:** Long Term Plan Infrastructure

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** P-14 / SE

**Financial Group:** Planning & Development Services

**Division:** Capital Projects & Development Engineerin

**Department:** 1415 Capital Projects and Development

**Fund:** 4600 Bond Fund

**Project Name:**

Grand Street from Complex Entrance to SE 58th Avenue

**Project Scope:** This project is the reconstruction and expansion of Grand Street from approximately the entrance to Comanche Trail Golf Course to SE 58th Avenue. This project is proposed to widen the existing 2 and 4 lane section to a five lane arterial section with curb and gutter to serve existing commercial and park developments and future development in the area.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$3,612,500.00



**CITY OF AMARILLO**

**1415 Capital Projects and Development**

**Project Number 462010**

**City Council Initiatives:** Long Term Plan Infrastructure

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** L-13 / SW

**Financial Group:** Planning & Development Services

**Division:** Capital Projects & Development Engineerin

**Department:** 1415 Capital Projects and Development

**Fund:** 4600 Bond Fund

**Project Name:**

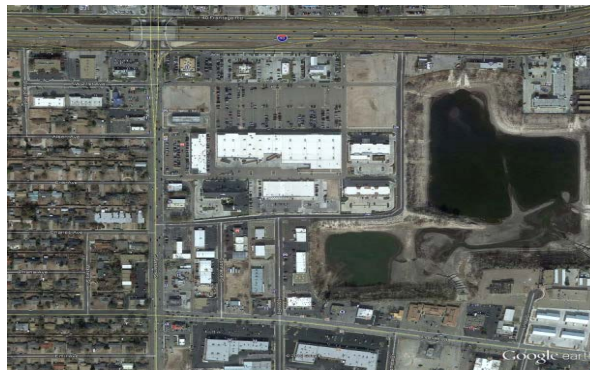
Western Plaza Drive from Hobbs Street to Interstate 40

**Project Scope:** This project is the reconstruction of Western Plaza Drive adjacent to Lawrence Lake/Western Crossings Shopping Center from Hobbs Road to Interstate 40. This project will reconstruct the existing asphalt and curb and gutter section to serve the existing commercial development.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$1,197,050.00**



**CITY OF AMARILLO**

**1415 Capital Projects and Development**

**Project Number 462011**

**City Council Initiatives:** Long Term Plan Infrastructure

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** M-17 / SE

**Financial Group:** Planning & Development Services

**Division:** Capital Projects & Development Engineerin

**Department:** 1415 Capital Projects and Development

**Fund:** 4600 Bond Fund

**Project Name:**

Georgia Street from South of Fox Ridge to Loop 335

**Project Scope:**

This project is the reconstruction and expansion of Georgia Street from approximately 950 feet South of Stardust Lane in the Fox Ridge subdivision to Loop 335. This project is to widen the existing 2-lane section to a five lane arterial section with curb and gutter to serve existing commercial development and the existing City View and South Georgia Place Developments. The project will include the acquisition of additional Right of Way and the addition of sidewalks.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$125,000.00





**CITY OF AMARILLO**

**1415 Capital Projects and Development**

**Project Number 462012**

**City Council Initiatives:** Long Term Plan Infrastructure

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** H-15 / SW

**Financial Group:** Planning & Development Services

**Division:** Capital Projects & Development Engineerin

**Department:** 1415 Capital Projects and Development

**Fund:** 4600 Bond Fund

**Project Name:**

Construct new arterial section for Helium Road to 45th Avenue

**Project Scope:** This project is the reconstruction and expansion of Helium Road from 45th Avenue to Hillside Road. This project is to reconstruct the existing unpaved county road section to an arterial section with curb and gutter to connect the proposed extensions of Hillside Road, approximately 1 mile north to the possible future location of 45th Avenue. The Texas Department of Transportation (TxDOT) is seeking state funding to re-route the existing Loop 335 from Soncy Road to Helium Road. The City will be required to participate in the cost of the relocation. This project is the estimated City participation for this section of the roadway.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$450,000.00





**CITY OF AMARILLO**

**1415 Capital Projects and Development**

**Project Number 462013**

**City Council Initiatives:** Long Term Plan Infrastructure

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** H-16 / SW

**Financial Group:** Planning & Development Services

**Division:** Capital Projects & Development Engineerin

**Department:** 1415 Capital Projects and Development

**Fund:** 4600 Bond Fund

**Project Name:**

Helium Road from Hillside to Arden Road

**Project Scope:** This project is the reconstruction and expansion of Helium Road from Hillside Road to Arden Road. This project is to reconstruct the existing unpaved county road section to an arterial section with curb and gutter to connect the proposed extensions of Hillside Road and the proposed extension of Arden Road. The Texas Department of Transportation (TxDOT) is seeking state funding to re-route the existing Loop 335 from Soney Road to Helium Road. The City will be required to participate in the cost of the relocation. This project is the estimated City participation for this section of roadway.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$450,000.00



**CITY OF AMARILLO**

**1415 Capital Projects and Development**

**Project Number 462014**

**City Council Initiatives:** Long Term Plan Infrastructure

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** K-18 / SW

**Financial Group:** Planning & Development Services

**Division:** Capital Projects & Development Engineerin

**Department:** 1415 Capital Projects and Development

**Fund:** 4600 Bond Fund

**Project Name:**

Bell Street from Attebury Drive to Sundown Lane

**Project Scope:** This project is the reconstruction and extension of Bell Street from Attebury Drive to Sundown Lane. This project is to widen the existing 2-lane section to a five lane arterial section with curb and gutter to serve existing Canyon Independent School District development and the new Pinnacle Development.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$3,768,500.00**



**CITY OF AMARILLO**

**1415 Capital Projects and Development**

**Project Number 462015**

**City Council Initiatives:** Long Term Plan Infrastructure

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** O-14 / SW

**Financial Group:** Planning & Development Services

**Division:** Capital Projects & Development Engineerin

**Department:** 1415 Capital Projects and Development

**Fund:** 4600 Bond Fund

**Project Name:**

Tradewinds from 34th Avenue to 46th Avenue

**Project Scope:** This project is the reconstruction and expansion of Tradewinds Street from 34th Avenue to 46th Avenue. This project is to widen the existing 2-lane section to a five lane arterial section with curb and gutter to serve existing commercial development and the new Tradewinds Industrial Development. Design will be contingent on storm sewer design for Tradewinds, 46th, and Gooch Lake outfall.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$1,214,000.00



**CITY OF AMARILLO**

**1415 Capital Projects and Development**

**Project Number 462016**

**City Council Initiatives:** Long Term Plan Infrastructure

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** K-18 / SE

**Financial Group:** Planning & Development Services

**Division:** Capital Projects & Development Engineerin

**Department:** 1415 Capital Projects and Development

**Fund:** 4600 Bond Fund

**Project Name:**

Sundown Lane From Western Street to Interstate 27

**Project Scope:** This project is the reconstruction and expansion of Sundown Lane from Western Street to Interstate 27. This project is to widen the existing 2-lane section to a five lane arterial section with curb and gutter to serve existing Canyon Independent School District Development and the new Pinnacle Development.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$3,562,500.00**



**CITY OF AMARILLO**

**1415 Capital Projects and Development**

**Project Number 462021**

**City Council Initiatives:** Long Term Plan Infrastructure

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** H-11/K-8 / NW

**Financial Group:** Planning & Development Services

**Division:** Capital Projects & Development Engineerin

**Department:** 1415 Capital Projects and Development

**Fund:** 4600 Bond Fund

**Project Name:**

Purchase of ROW and Utility Adjustments on Loop 335 - SW 9th Avenue to FM 1719

**Project Scope:** This project is for the City of Amarillo participation with Texas Department (TxDOT) for purchase of right-of-way and utility adjustments for upgrading of LP 335 to a freeway section from SW 9th to N. Western (FM1719) .

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$1,030,000.00**



**CITY OF AMARILLO**

**1415 Capital Projects and Development**

**Project Number 462023**

**City Council Initiatives:** Long Term Plan Infrastructure

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Planning & Development Services

**Division:** Capital Projects & Development Engineerin

**Department:** 1415 Capital Projects and Development

**Fund:** 4600 Bond Fund

**Project Name:**

Annual Arterial Reconstruction

**Project Scope:** This funding is for arterial street reconstructions throughout the City. Typical arterial streets considered for reconstruction funding are streets that are past their original design life or have experienced degradation such that maintenance projects are not likely to be successful. This funding is for arterial street reconstructions throughout the City. Typical arterial streets considered for reconstruction funding are streets that are past their original design life or have experienced degradation such that maintenance projects are not likely to be successful.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$6,429,260.00**



**CITY OF AMARILLO**

**1720 Planning**

**Project Number 462027**

**City Council Initiatives:** Community Appearance

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services

**Division:** Public Works

**Department:** 1720 Planning

**Fund:** 4600 Bond Fund

**Project Name:**

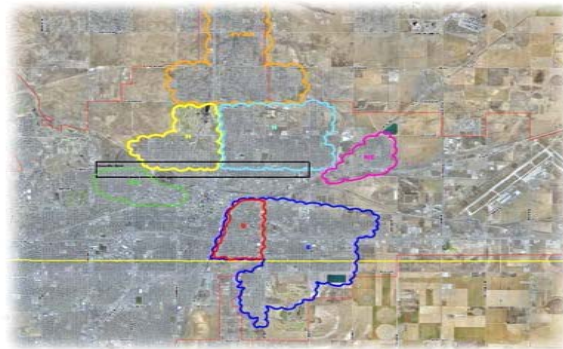
Neighborhood Plan Initiative (Heights, San Jacinto, Barrio, Eastridge)

**Project Scope:** Through a public engagement program the current conditions of specified neighborhood areas will be evaluated to determine neighborhood objectives. Recommendations will be made in a written small area planning document (neighborhood plan) including strategies and action steps to accomplish the identified neighborhood objectives. Project recommendations from the plan could include public works improvements, pedestrian improvements and etc.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$525,000.00



**CITY OF AMARILLO**

**1732 Traffic Field Operations**

**Project Number 462024**

**City Council Initiatives:** Transportation  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services  
**Division:** Public Works  
**Department:** 1732 Traffic Field Operations  
**Fund:** 4600 Bond Fund

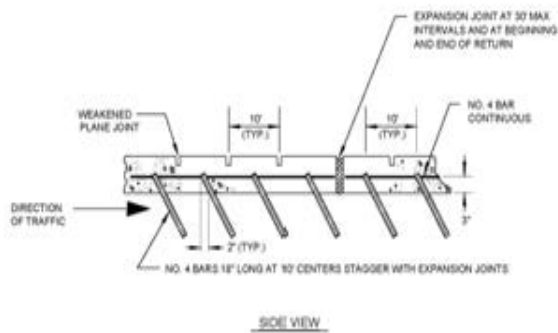
**Project Name:**  
Access Management

**Project Scope:** This project is the construction of center median curbs in existing arterial streets in various locations around the City. This project is to resolve conflicting traffic movements in existing intersections by constructing center medians.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$204,600.00**





**CITY OF AMARILLO**

**1732 Traffic Field Operations**

**Project Number 462025**

**City Council Initiatives:** Transportation  
**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services  
**Division:** Public Works  
**Department:** 1732 Traffic Field Operations  
**Fund:** 4600 Bond Fund

**Project Name:**  
Traffic Signal System E&I Improvements

**Project Scope:** Electronic Traffic Signal Components include Detection, GPS Opticom, Radio Communications, LED Inserts, Cabinets, Controllers and Conflict Monitors.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$309,000.00**



**CITY OF AMARILLO**

**1732 Traffic Field Operations**

**Project Number 462026**

**City Council Initiatives:** Transportation  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services  
**Division:** Public Works  
**Department:** 1732 Traffic Field Operations  
**Fund:** 4600 Bond Fund

**Project Name:**  
New Traffic Signal Construction

**Project Scope:** This project is to build 2 new signalized intersections a year or rebuild existing signalized intersections that do not meet current standards, which includes Traffic Signal Foundations (including auger and crane rentals, rebar, concrete, anchor bolts and top form), signal poles, mast arms, mast arm mounted signs, controller cabinet, vehicle and pedestrian signal heads, pedestrian push buttons, underground conduit, cable, detection system, communications, and emergency vehicle pre-empt.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$302,580.00



**CITY OF AMARILLO**

**52220 Surface Water Treatment**

**Project Number 523386**

**City Council Initiatives:** Fiscal Responsibility  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services  
**Division:** Utilities  
**Department:** 52220 Surface Water Treatment  
**Fund:** 5200 Water & Sewer System Fund

**Project Name:**  
WTP Filter Rehabilitation at Osage

**Project Scope:** WTP Filter Rehabilitation at Osage

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$6,000,000.00**



**CITY OF AMARILLO**

**52230 Water Distribution**

**Project Number 521400**

**City Council Initiatives:** Fiscal Responsibility  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services  
**Division:** Utilities  
**Department:** 52230 Water Distribution  
**Fund:** 5200 Water & Sewer System Fund

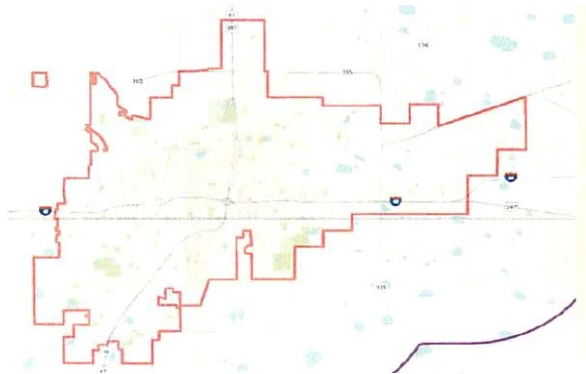
**Project Name:**  
WD Water System Expansion

**Project Scope:** New water main extensions in new developing areas, for which City participation is required.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$650,000.00**



**CITY OF AMARILLO**

**52230 Water Distribution**

**Project Number 521643**

**City Council Initiatives:** Fiscal Responsibility

**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services

**Division:** Utilities

**Department:** 52230 Water Distribution

**Fund:** 5200 Water & Sewer System Fund

**Project Name:**

WD Water Extensions and Improvements

**Project Scope:** Funding for emergency, critical, or unexpected needs to the City's water system.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$2,100,000.00

*Customer  
Extensions  
&  
Improvements*

**CITY OF AMARILLO**

**52230 Water Distribution**

**Project Number 521645**

**City Council Initiatives:** Customer Service  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services  
**Division:** Utilities  
**Department:** 52230 Water Distribution  
**Fund:** 5200 Water & Sewer System Fund

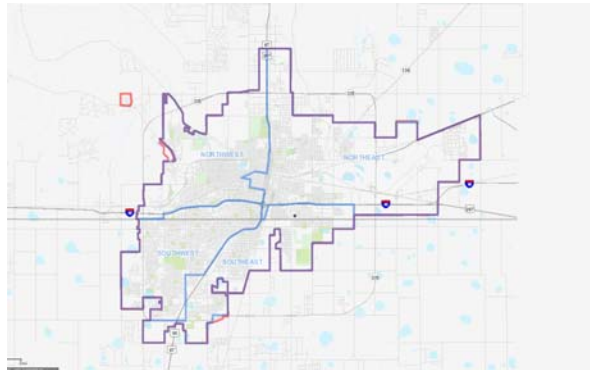
**Project Name:**  
WD Water System Master Plan

**Project Scope:** WD Water System Master Plan

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$1,100,000.00**



**CITY OF AMARILLO**

**52230 Water Distribution**

**Project Number 530044**

**City Council Initiatives:** Customer Service  
**City Manager Initiatives:** Implementation of Best Practices

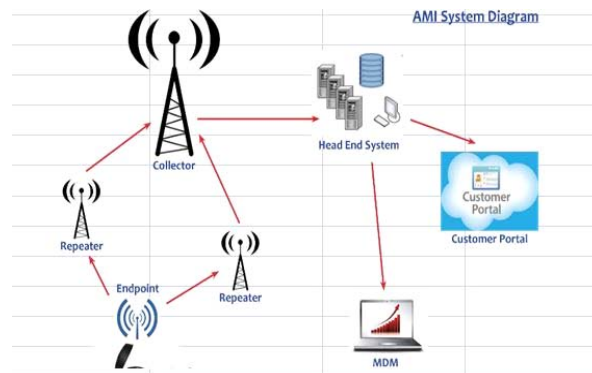
**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services  
**Division:** Utilities  
**Department:** 52230 Water Distribution  
**Fund:** 5200 Water & Sewer System Fund

**Project Name:**  
WD Advance Metering Infrastructure AMI

**Project Scope:** City wide metering infrastructure that will allow for reading water meters through a fixed network. This would include a fixed network system and replacement of all City meters. Customer will be able to access their water usage through a online portal.

**ESTIMATED CAPITAL EXPENDITURES**  
**2019/2020**  
**\$29,506,375.00**



**CITY OF AMARILLO**

**52240 Waste Water Collection**

**Project Number 521402**

**City Council Initiatives:** Fiscal Responsibility  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services  
**Division:** Utilities  
**Department:** 52240 Waste Water Collection  
**Fund:** 5200 Water & Sewer System Fund

**Project Name:**  
WWC Sewer System Expansion

**Project Scope:** New sewer main extensions that require City funds for participation in new development areas. This is a cumulative fund.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$650,000.00**





**CITY OF AMARILLO**

**52240 Waste Water Collection**

**Project Number 521649**

**City Council Initiatives:** Fiscal Responsibility

**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services

**Division:** Utilities

**Department:** 52240 Waste Water Collection

**Fund:** 5200 Water & Sewer System Fund

**Project Name:**

WWC Sewer Extension and Improvements

**Project Scope:** Funding for emergency and unexpected needs for wastewater collection lines, force mains, lift stations, plant maintenance, main extensions and improvements in the city's sewer system.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$1,600,000.00

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*Customer  
Extensions  
&  
Improvements*

**CITY OF AMARILLO**

**52240 Waste Water Collection**

**Project Number 521943**

**City Council Initiatives:** Fiscal Responsibility  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** H16 / SW

**Financial Group:** Development Services  
**Division:** Utilities  
**Department:** 52240 Waste Water Collection  
**Fund:** 5200 Water & Sewer System Fund

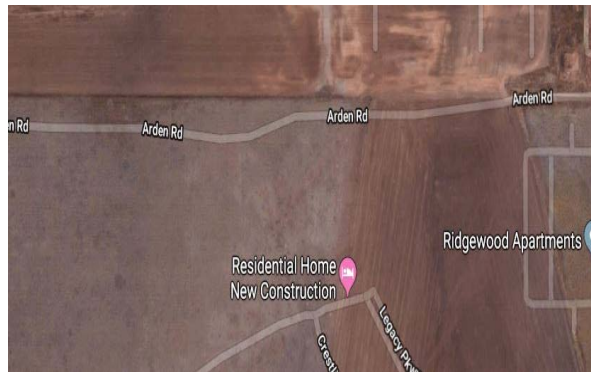
**Project Name:**  
WWC Emergency Repair SL Hillside Terrace

**Project Scope:** WWC Emergency Repair SL Hillside Terrace

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$5,000,000.00**



**CITY OF AMARILLO**

**52260 River Road Water Reclamation**

**Project Number 523078**

**City Council Initiatives:** Fiscal Responsibility  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** P-3 / NW

**Financial Group:** Development Services  
**Division:** Utilities  
**Department:** 52260 River Road Water Reclamation  
**Fund:** 5200 Water & Sewer System Fund

**Project Name:**  
River Road Permit Renewal

**Project Scope:** Hiring a consultant to assist with the preparation and attainment of the Hollywood Road Texas Pollutant Discharge Elimination System (TPDES) Permit.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$80,000.00**



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY  
P.O. Box 13087  
Austin, Texas 78711-3087

PERMIT TO DISCHARGE WASTES  
under provisions of  
Section 402 of the Clean Water Act  
and Chapter 26 of the Texas Water Code

City of Amarillo

whose mailing address is  
c/o Wastewater Treatment Superintendent  
P.O. Box 1971  
Amarillo, Texas 79105-1971

is authorized to treat and discharge wastes from the River Road Wastewater Treatment Facility, SIC Code 4952 located at 12600 Reclamation Road, approximately 1.5 miles east of U.S. Highway 87, approximately 10 miles north-northeast of the intersection of Interstate Highway 40 and U.S. Highway 87 in the City of Amarillo in Potter County, Texas 79108 to East Amarillo Creek; thence to the Canadian River Above Lake Meredith in Segment No. 0103 of the Canadian River Basin

only according with effluent limitations, monitoring requirements and other conditions set forth in this permit, as well as the rules of the Texas Commission on Environmental Quality (TCEQ), the laws of the State of Texas, and other orders of the TCEQ. The issuance of this permit does not grant to the permittee the right to the retrieval or public property for conveyance of wastewater along the discharge route described in this permit. This includes, but is not limited to, property belonging to any individual, partnership, corporation, or other entity. Neither does this permit authorize any invasion of personal rights nor any violation of federal, state, or local laws or regulations. It is the responsibility of the permittee to acquire property rights as may be necessary to use the discharge route.

This permit shall expire at midnight, October 1, 2015.

ISSUED DATE: January 14, 2011

TPDES PERMIT NO. WQ0010392001  
For TCEQ office use only - EPA ID No. TX00025801

This is a renewal that replaces TPDES Permit No. WQ0010392001 issued November 8, 2006.

*M. J. D. [Signature]*  
For the Commission

**CITY OF AMARILLO**

**52270 Hollywood Road Waste Water Treatment**

**Project Number 522109**

**City Council Initiatives:** Fiscal Responsibility  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** Q-18 / SE

**Financial Group:** Development Services  
**Division:** Utilities  
**Department:** 52270 Hollywood Road Waste Water Treatment  
**Fund:** 5200 Water & Sewer System Fund

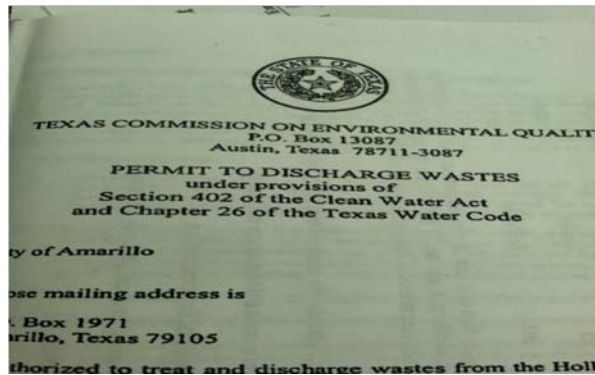
**Project Name:**  
Hollywood Permit Renewal

**Project Scope:** Hiring a consultant to assist with the preparation and attainment of the Hollywood Road Texas Pollutant Discharge Elimination System (TPDES) Permit.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$80,000.00**



**CITY OF AMARILLO**

**52270 Hollywood Road Waste Water Treatment**

**Project Number 530017**

**City Council Initiatives:** Long Term Plan Infrastructure

**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** Q-18 / SE

**Financial Group:** Development Services

**Division:** Utilities

**Department:** 52270 Hollywood Road Waste Water Treatment

**Fund:** 5200 Water & Sewer System Fund

**Project Name:**

HR Digester System Rehab

**Project Scope:** Rehabilitation and/or design of a new digester mixing system. As a part of this process the anaerobic digesters will also have all sludge, grit, and debris removed and the tanks cleaned.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$1,700,000.00**



**CITY OF AMARILLO**

**54110 Airport**

**Project Number 540098**

**City Council Initiatives:** Transportation  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** V-10 / NE

**Financial Group:** Development Services

**Division:** N/A

**Department:** 54110 Airport

**Fund:** 5400 Airport Fund

**Project Name:**

Leased Hangar Repairs

**Project Scope:** Repair and maintenance of leased property including roof repairs, fire system improvements and access control of hangars deeded to City from Air Force.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$125,000.00**



**CITY OF AMARILLO**

**54110 Airport**

**Project Number 540141**

**City Council Initiatives:** Transportation  
**City Manager Initiatives:** Institute best practices

**Map Section/Quadrant** V-10 / NE

**Financial Group:** Development Services  
**Division:** N/A  
**Department:** 54110 Airport  
**Fund:** 5400 Airport Fund

**Project Name:**  
Airfield Pavement Maintenance

**Project Scope:** Repair and preventative maintenance for airfield pavements including runways, taxiways, ramps and shoulders.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$50,000.00**



**CITY OF AMARILLO**

**54110 Airport**

**Project Number 540147**

**City Council Initiatives:** Long Term Plan Infrastructure  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** V-10 / NE

**Financial Group:** Development Services  
**Division:** N/A  
**Department:** 54110 Airport  
**Fund:** 5400 Airport Fund

**Project Name:**  
Airport Wildlife Hazzard Assessment

**Project Scope:** Economic impact study of regional airport - Previous study was completed by TxDOT in 2011, and many changes within the airline industry do not accurately reflect the state of air service. Changes include expiration of Wright Amendment, airline consolidation and capacity discipline.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$100,000.00





**CITY OF AMARILLO**

**54110 Airport**

**Project Number 540156**

**City Council Initiatives:** Long Term Plan Infrastructure  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** V-10 / NE

**Financial Group:** Development Services

**Division:** N/A

**Department:** 54110 Airport

**Fund:** 5400 Airport Fund

**Project Name:**

Parking Lot & Garage Enhancements Phase IV

**Project Scope:** Phase IV of V for Parking Lot & Garage Enhancement Project - as identified through Facility Assessment.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$200,000.00**



**CITY OF AMARILLO**

**54110 Airport**

**Project Number 540158**

**City Council Initiatives:** Long Term Plan Infrastructure  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** V-10 / NE

**Financial Group:** Development Services  
**Division:** N/A  
**Department:** 54110 Airport  
**Fund:** 5400 Airport Fund

**Project Name:**  
Terminal Window Refurbishment

**Project Scope:** Rehabilitation of windows including gaskets, new compressed argon, etc. for portions of the terminal.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$175,000.00**



**CITY OF AMARILLO**

**54110 Airport**

**Project Number 540160**

**City Council Initiatives:** Long Term Plan Infrastructure  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** V-10 / NE

**Financial Group:** Development Services  
**Division:** N/A  
**Department:** 54110 Airport  
**Fund:** 5400 Airport Fund

**Project Name:**  
Replace (1) Automated Car Wash Units

**Project Scope:** Replace (1) Automated Car Wash Unit. This will occur in one of the two bays located at the CONRAC facility.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$125,000.00**



**CITY OF AMARILLO**

**54110 Airport**

**Project Number 540161**

**City Council Initiatives:** Long Term Plan Infrastructure  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** V-10 / NE

**Financial Group:** Development Services

**Division:** N/A

**Department:** 54110 Airport

**Fund:** 5400 Airport Fund

**Project Name:**

Demolish Building (old car rental areas)

**Project Scope:** Includes demolition of old car rental buildings. Build light maintenance facility for car rental companies to include maintenance bays and office space consolidated at new CONRAC facility.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$150,000.00**



**CITY OF AMARILLO**

**54110 Airport**

**Project Number 540180**

**City Council Initiatives:** Long Term Plan Infrastructure  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** V-10 / NE

**Financial Group:** Development Services

**Division:** N/A

**Department:** 54110 Airport

**Fund:** 5400 Airport Fund

**Project Name:**

Taxiway J Design and Replacement

**Project Scope:** Taxiway J Design and Replacement combined.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$1,594,470.00**



**CITY OF AMARILLO**

**54110 Airport**

**Project Number 540205**

**City Council Initiatives:** Fiscal Responsibility  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** N/A / N/A

**Financial Group:** Development Services

**Division:** N/A

**Department:** 54110 Airport

**Fund:** 5400 Airport Fund

**Project Name:**

Replace two (2) HVAC units in two (2) server rooms

**Project Scope:** Replace HVAC units in IDF 1 and third floor mechanical room.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$26,000.00



**CITY OF AMARILLO**

**54110 Airport**

**Project Number 540206**

**City Council Initiatives:** Fiscal Responsibility  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** N/A / N/A

**Financial Group:** Development Services

**Division:** N/A

**Department:** 54110 Airport

**Fund:** 5400 Airport Fund

**Project Name:**

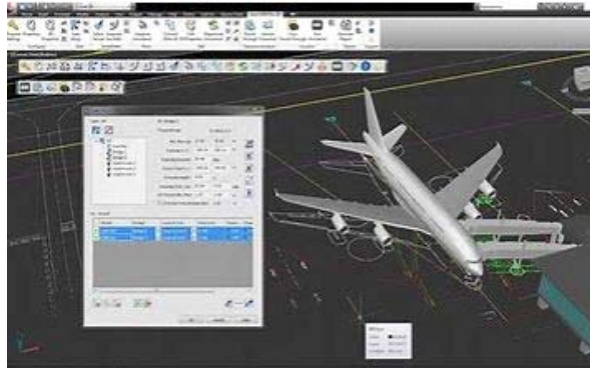
Upgrade EBI software

**Project Scope:** Upgrade current Enterprise Building Integrator (EBI) software to current version

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$13,000.00**



**CITY OF AMARILLO**

**54110 Airport**

**Project Number 540207**

**City Council Initiatives:** Transportation  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** N/A / N/A

**Financial Group:** Development Services

**Division:** N/A

**Department:** 54110 Airport

**Fund:** 5400 Airport Fund

**Project Name:**

Zero Turn Mowers - 2ea.

**Project Scope:** Current mowers are old and worn out. Require costly maintenance and cause unacceptable downtime for airfield mowing operations required by FAA.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$30,000.00**





**CITY OF AMARILLO**

**54110 Airport**

**Project Number 540208**

**City Council Initiatives:** Transportation  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** N/A / N/A

**Financial Group:** Development Services

**Division:** N/A

**Department:** 54110 Airport

**Fund:** 5400 Airport Fund

**Project Name:**

Enclosed Van / Add to fleet

**Project Scope:** Enclosed van with removable seating. Will be used to pick up materials and supplies as well as transport staff when required.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$40,000.00**



**CITY OF AMARILLO**

**54110 Airport**

**Project Number 540209**

**City Council Initiatives:** Transportation  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** N/A / N/A

**Financial Group:** Development Services  
**Division:** N/A  
**Department:** 54110 Airport  
**Fund:** 5400 Airport Fund

**Project Name:**  
Bldg. 602 Fire Suppression System Upgrades

**Project Scope:** Replace underground fire suppression piping associated with Bldg. 602.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$75,000.00**



**CITY OF AMARILLO**

**54110 Airport**

**Project Number 540210**

**City Council Initiatives:** Fiscal Responsibility  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** N/A / N/A

**Financial Group:** Development Services  
**Division:** N/A  
**Department:** 54110 Airport  
**Fund:** 5400 Airport Fund

**Project Name:**  
Replace five (5) RTU systems on PBB's

**Project Scope:** Replace RTU's on passenger boarding bridges 2-6.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$27,000.00



**CITY OF AMARILLO**

**54110 Airport**

**Project Number 540211**

**City Council Initiatives:** Fiscal Responsibility  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** N/A / N/A

**Financial Group:** Development Services

**Division:** N/A

**Department:** 54110 Airport

**Fund:** 5400 Airport Fund

**Project Name:**

Upgrade BHS server and software

**Project Scope:** Upgrade current Bag Handling System (BHS) server and software.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$35,000.00



**CITY OF AMARILLO**

**56100 Drainage Utility**

**Project Number 560000**

**City Council Initiatives:** Economic Development and Redevelopment  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services  
**Division:** Public Works  
**Department:** 56100 Drainage Utility  
**Fund:** 5600 Drainage Utility Fund

**Project Name:**  
Storm Sewer repairs Extensions & Improvements

**Project Scope:** This funding is for drainage related repairs throughout the City. Work will involve repair of storm sewer lines, inlets, replacement of culverts, curbs and gutters, regrading of ditches, erosion control and playa lake maintenance.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$250,000.00**



**CITY OF AMARILLO**

**56100 Drainage Utility**

**Project Number 560118**

**City Council Initiatives:** Economic Development and Redevelopment

**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** O,P-10 / NW

**Financial Group:** Development Services

**Division:** Public Works

**Department:** 56100 Drainage Utility

**Fund:** 5600 Drainage Utility Fund

**Project Name:**

Martin Road Lake Phase II

**Project Scope:** Martin Road Lake phase II

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$1,000,000.00**



**CITY OF AMARILLO**

**61120 Fleet Services**

**Project Number 610013**

**City Council Initiatives:** Fiscal Responsibility  
**City Manager Initiatives:** Commitment to Safety

**Map Section/Quadrant** N-11 / NE

**Financial Group:** Development Services  
**Division:** Public Works  
**Department:** 61120 Fleet Services  
**Fund:** 6100 Fleet Services Fund

**Project Name:**  
Overhead Hoist Replacement

**Project Scope:** Replace three (3) overhead hoist in shop area. Update electrical structure to include better grounding structure.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$130,000.00**



**CITY OF AMARILLO**

**61120 Fleet Services**

**Project Number 610018**

**City Council Initiatives:** Fiscal Responsibility  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Development Services  
**Division:** Public Works  
**Department:** 61120 Fleet Services  
**Fund:** 6100 Fleet Services Fund

**Project Name:**  
Scheduled Replacements/Fleet

**Project Scope:** Vehicle request range across many vehicles types, including mowers, trucks, patrol cars, fire trucks, refuse vehicles, pickups, motorgraders, loaders, landfill scrapers, back-hoes, trailers, air compressors, chippers, and sweepers.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

**\$6,500,000.00**





**CITY OF AMARILLO**

**62150 Information Technology**

**Project Number 620005**

**City Council Initiatives:** Fiscal Responsibility  
**City Manager Initiatives:** Implementation of Best Practices

**Map Section/Quadrant** CW / CW

**Financial Group:** Financial & Leisure Services  
**Division:** Information Services  
**Department:** 62150 Information Technology  
**Fund:** 6200 Information Technology Fund

**Project Name:**  
Information Technology Infrastructure & Support Replacements

**Project Scope:** Purchase of additional Infrastructure for Datacenter migration to the Simms Building and replacement of IT infrastructure on a 5 year lifecycle. Storage and license expansion for Core Datacenter as well as replacement of equipment older than 5 years that is approaching end of life and support.

**ESTIMATED CAPITAL EXPENDITURES**

**2019/2020**

\$900,000.00



**City of Amarillo**

**Summary of Expenditures by Object Classification**

<b>DESCRIPTION</b>	<b>Actual 2017/2018</b>	<b>Budgeted 2018/2019</b>	<b>Budgeted 2019/2020</b>
<b>1000 - General Fund</b>			
41000 Personal Services	121,258,706	128,517,220	132,488,633
51000 Supplies	13,549,895	15,905,009	12,906,983
60000 Contractual Services	27,228,896	28,156,802	30,667,090
70000 Other Charges	7,468,633	7,951,297	7,916,395
78500 Program Expenses	(1,479)	-	-
80000 Capital Outlay	1,318,293	767,000	1,366,111
SUB_TOTAL Sub Total	170,822,944	181,297,328	185,345,212
90000 Inter Reimbursements	(1,372,734)	(1,947,474)	(1,848,521)
92000 Operating Transfers	5,897,312	6,402,086	4,962,592
TEXPENSES Total Expenses	175,347,522	185,751,940	188,459,283
<b>2010 - CDBG Fund</b>			
41000 Personal Services	324,444	323,429	325,294
51000 Supplies	5,290	8,506	33,845
60000 Contractual Services	1,173,967	1,041,624	1,076,257
70000 Other Charges	122,079	102,984	198,849
SUB_TOTAL Sub Total	1,625,780	1,476,542	1,634,245
TEXPENSES Total Expenses	1,625,780	1,476,542	1,634,245
<b>2020 - Housing</b>			
41000 Personal Services	460,100	595,114	548,044
51000 Supplies	16,332	13,038	73,212
60000 Contractual Services	8,620,755	9,546,139	9,601,254
70000 Other Charges	177,237	251,185	206,268
SUB_TOTAL Sub Total	9,274,423	10,405,476	10,428,778
TEXPENSES Total Expenses	9,274,423	10,405,476	10,428,778
<b>2030 - Home Investment Partnership</b>			
41000 Personal Services	49,487	50,012	43,890
51000 Supplies	654	5,000	530
60000 Contractual Services	209,976	653,017	580,318
70000 Other Charges	13,616	16,583	20,559
SUB_TOTAL Sub Total	273,733	724,611	645,297
TEXPENSES Total Expenses	273,733	724,611	645,297
<b>2040 - Shelter Plus Care Fund</b>			
60000 Contractual Services	189,230	305,000	302,712
SUB_TOTAL Sub Total	189,230	305,000	302,712
TEXPENSES Total Expenses	189,230	305,000	302,712
<b>2065 - Coming Home Project</b>			
41000 Personal Services	-	-	181,422
51000 Supplies	-	-	1,000
60000 Contractual Services	-	-	68,802
70000 Other Charges	-	-	27,000
SUB_TOTAL Sub Total	-	-	278,224
TEXPENSES Total Expenses	-	-	278,224

**City of Amarillo**

**Summary of Expenditures by Object Classification**

<b>DESCRIPTION</b>	<b>Actual 2017/2018</b>	<b>Budgeted 2018/2019</b>	<b>Budgeted 2019/2020</b>
<b>2070 - TX Emergency Solutions Grants</b>			
41000 Personal Services	5,090	5,090	-
60000 Contractual Services	293,008	140,359	-
SUB_TOTAL Sub Total	298,098	145,449	-
TEXPENSES Total Expenses	298,098	145,449	-
<b>2075 - HMIS</b>			
41000 Personal Services	-	-	123,326
51000 Supplies	-	-	10,000
60000 Contractual Services	-	-	13,548
70000 Other Charges	-	-	16,358
SUB_TOTAL Sub Total	-	-	163,232
TEXPENSES Total Expenses	-	-	163,232
<b>2080 - Court Technology Fund</b>			
51000 Supplies	2,912	204,200	11,200
60000 Contractual Services	88,045	98,440	98,440
80000 Capital Outlay	40,429	30,000	-
SUB_TOTAL Sub Total	131,385	332,640	109,640
92000 Operating Transfers	3,506	-	-
TEXPENSES Total Expenses	134,891	332,640	109,640
<b>2090 - Court Security Fund</b>			
41000 Personal Services	173,649	139,211	142,281
51000 Supplies	1,344	1,440	1,600
70000 Other Charges	1,812	8,292	11,980
SUB_TOTAL Sub Total	176,805	148,943	155,861
TEXPENSES Total Expenses	176,805	148,943	155,861
<b>2210 - Safe and Sober TXDOT Program</b>			
41000 Personal Services	198,823	189,607	194,140
SUB_TOTAL Sub Total	198,823	189,607	194,140
TEXPENSES Total Expenses	198,823	189,607	194,140
<b>2300 - Summer Lunch Program</b>			
41000 Personal Services	533	46,773	46,773
51000 Supplies	355,219	458,581	458,581
60000 Contractual Services	-	7,000	7,000
70000 Other Charges	1,610	3,000	3,000
SUB_TOTAL Sub Total	357,361	515,354	515,354
TEXPENSES Total Expenses	357,361	515,354	515,354
<b>2400 - Hazardous Material Transportation</b>			
41000 Personal Services	29,795	-	-
SUB_TOTAL Sub Total	29,795	-	-
TEXPENSES Total Expenses	29,795	-	-

**City of Amarillo**

**Summary of Expenditures by Object Classification**

<b>DESCRIPTION</b>	<b>Actual 2017/2018</b>	<b>Budgeted 2018/2019</b>	<b>Budgeted 2019/2020</b>
<b>2420 - Urban Transportation Planning</b>			
41000 Personal Services	230,879	314,339	286,738
51000 Supplies	3,585	2,000	2,000
60000 Contractual Services	2,363	4,600	4,600
70000 Other Charges	70,932	118,573	137,080
SUB_TOTAL Sub Total	307,760	439,512	430,418
TEXPENSES Total Expenses	307,760	439,512	430,418
<b>2425 - Photographic Traffic Enforcement</b>			
41000 Personal Services	57,070	105,420	105,533
51000 Supplies	1,600	1,100	1,100
60000 Contractual Services	518,640	536,250	536,250
70000 Other Charges	411,550	227,528	232,544
80000 Capital Outlay	21,000	-	45,000
SUB_TOTAL Sub Total	1,009,859	870,297	920,427
92000 Operating Transfers	276,722	301,000	40,000
TEXPENSES Total Expenses	1,286,581	1,171,297	960,427
<b>2430 - Emergency Mgt Service &amp; Equip</b>			
51000 Supplies	65,069	-	-
60000 Contractual Services	33,200	104,522	104,522
70000 Other Charges	2,685	-	-
80000 Capital Outlay	106,995	-	-
SUB_TOTAL Sub Total	207,949	104,522	104,522
TEXPENSES Total Expenses	207,949	104,522	104,522
<b>2450 - Disaster Assistance</b>			
51000 Supplies	3,234	-	-
SUB_TOTAL Sub Total	3,234	-	-
92000 Operating Transfers	37,665	-	-
TEXPENSES Total Expenses	40,900	-	-
<b>2500 - Public Health Fund</b>			
41000 Personal Services	1,978,832	2,263,601	2,286,794
51000 Supplies	297,509	568,844	455,843
60000 Contractual Services	375,607	490,417	545,104
70000 Other Charges	398,880	438,110	319,201
80000 Capital Outlay	11,627	-	-
SUB_TOTAL Sub Total	3,062,455	3,760,972	3,606,942
TEXPENSES Total Expenses	3,062,455	3,760,972	3,606,942
<b>2530 - WIC Grant Fund</b>			
41000 Personal Services	955,720	1,730,855	1,746,922
51000 Supplies	191,522	301,342	306,053
60000 Contractual Services	4,225	127,920	127,920
70000 Other Charges	226,819	323,560	270,579
SUB_TOTAL Sub Total	1,378,286	2,483,676	2,451,473
TEXPENSES Total Expenses	1,378,286	2,483,676	2,451,473

**City of Amarillo**

**Summary of Expenditures by Object Classification**

<b>DESCRIPTION</b>	<b>Actual 2017/2018</b>	<b>Budgeted 2018/2019</b>	<b>Budgeted 2019/2020</b>
<b>2610 - Justice Assistance Grant Fund</b>			
60000 Contractual Services	50,661	-	-
70000 Other Charges	-	50,000	50,000
80000 Capital Outlay	42,351	-	-
SUB_TOTAL Sub Total	93,012	50,000	50,000
TEXPENSES Total Expenses	93,012	50,000	50,000
<b>2620 - APD Seized Property Fund</b>			
51000 Supplies	-	17,700	17,700
60000 Contractual Services	-	10,000	10,000
70000 Other Charges	34,062	62,650	62,650
SUB_TOTAL Sub Total	34,062	90,350	90,350
TEXPENSES Total Expenses	34,062	90,350	90,350
<b>2660 - LEOSE Training Program Fund</b>			
60000 Contractual Services	951	1,500	1,500
70000 Other Charges	16,397	21,000	21,000
SUB_TOTAL Sub Total	17,348	22,500	22,500
TEXPENSES Total Expenses	17,348	22,500	22,500
<b>2670 - AIP Pantex Project Fund</b>			
41000 Personal Services	110,101	93,981	100,824
51000 Supplies	15,767	14,000	9,000
60000 Contractual Services	3,752	33,050	53,050
70000 Other Charges	14,008	30,017	34,705
SUB_TOTAL Sub Total	143,628	171,048	197,579
92000 Operating Transfers	770	-	-
TEXPENSES Total Expenses	144,398	171,048	197,579
<b>2700 - Greenways at Hillside Fund</b>			
51000 Supplies	218,503	225,529	234,448
60000 Contractual Services	174,868	243,643	248,887
70000 Other Charges	11,516	4,115	4,121
SUB_TOTAL Sub Total	404,887	473,287	487,456
92000 Operating Transfers	140,813	144,838	141,174
TEXPENSES Total Expenses	545,700	618,125	628,630
<b>2705 - Pinnacle PID</b>			
60000 Contractual Services	336	-	350
SUB_TOTAL Sub Total	336	-	350
TEXPENSES Total Expenses	336	-	350
<b>2710 - Heritage Hills Public Imprv District</b>			
51000 Supplies	-	38,891	-
60000 Contractual Services	576	24,809	27,598
70000 Other Charges	55	55	25
SUB_TOTAL Sub Total	631	63,755	27,623
TEXPENSES Total Expenses	631	63,755	27,623

**City of Amarillo**

**Summary of Expenditures by Object Classification**

<b>DESCRIPTION</b>	<b>Actual 2017/2018</b>	<b>Budgeted 2018/2019</b>	<b>Budgeted 2019/2020</b>
<b>2730 - Colonies</b>			
51000 Supplies	182,088	188,934	253,898
60000 Contractual Services	197,008	168,134	220,933
70000 Other Charges	10,831	4,896	5,056
80000 Capital Outlay	3,004,991	-	-
SUB_TOTAL Sub Total	3,394,917	361,964	479,887
92000 Operating Transfers	262,729	470,204	470,292
TEXPENSES Total Expenses	3,657,646	832,168	950,179
<b>2740 - Tutbury Public Imprv District</b>			
51000 Supplies	2,952	3,051	3,172
60000 Contractual Services	6,617	6,318	12,653
70000 Other Charges	473	125	102
SUB_TOTAL Sub Total	10,043	9,494	15,927
TEXPENSES Total Expenses	10,043	9,494	15,927
<b>2750 - Point West Public Imprv District</b>			
51000 Supplies	6,100	8,290	6,471
60000 Contractual Services	15,478	17,556	22,712
70000 Other Charges	1,281	222	231
SUB_TOTAL Sub Total	22,859	26,068	29,414
TEXPENSES Total Expenses	22,859	26,068	29,414
<b>2760 - Quail Creek Public Imprv District</b>			
51000 Supplies	3,798	3,103	4,058
60000 Contractual Services	3,127	3,855	3,974
70000 Other Charges	234	89	73
SUB_TOTAL Sub Total	7,158	7,047	8,105
TEXPENSES Total Expenses	7,158	7,047	8,105
<b>2770 - Vineyards Public Imprv District</b>			
51000 Supplies	1,201	961	2,198
60000 Contractual Services	1,998	2,733	4,502
70000 Other Charges	85	44	41
SUB_TOTAL Sub Total	3,284	3,738	6,741
TEXPENSES Total Expenses	3,284	3,738	6,741
<b>2780 - Redstone Public Imprv District</b>			
60000 Contractual Services	8	-	-
70000 Other Charges	10	-	-
SUB_TOTAL Sub Total	18	-	-
TEXPENSES Total Expenses	18	-	-
<b>2790 - Town Square Public Imprv District</b>			
51000 Supplies	-	50,892	51,000
60000 Contractual Services	759	32,142	32,102
70000 Other Charges	-	9	11
SUB_TOTAL Sub Total	759	83,043	83,113
TEXPENSES Total Expenses	759	83,043	83,113

**City of Amarillo**

**Summary of Expenditures by Object Classification**

<b>DESCRIPTION</b>	<b>Actual 2017/2018</b>	<b>Budgeted 2018/2019</b>	<b>Budgeted 2019/2020</b>
<b>3100 - Compensated Absences Fund</b>			
41000 Personal Services	1,777,384	1,433,879	837,555
70000 Other Charges	331,566	233,000	233,000
SUB_TOTAL Sub Total	2,108,950	1,666,879	1,070,555
92000 Operating Transfers	29,726	-	-
TEXPENSES Total Expenses	2,138,675	1,666,879	1,070,555
<b>3200 - General Obligation Debt</b>			
89000 Debt Service	6,324,064	9,174,285	9,182,312
SUB_TOTAL Sub Total	6,324,064	9,174,285	9,182,312
TEXPENSES Total Expenses	6,324,064	9,174,285	9,182,312
<b>4000 - Capital Projects</b>			
51000 Supplies	1,490,541	-	-
60000 Contractual Services	-	-	113,000
80000 Capital Outlay	-	25,803,408	40,883,242
SUB_TOTAL Sub Total	1,490,541	25,803,408	40,996,242
90000 Inter Reimbursements	70,885	-	-
92000 Operating Transfers	4,567,493	2,819,904	2,449,867
93000 Fixed Asset Transfers	18,516,417	-	-
TEXPENSES Total Expenses	24,645,336	28,623,312	43,446,109
<b>5200 - Water and Sewer System Fund</b>			
41000 Personal Services	13,920,177	15,445,513	15,705,696
51000 Supplies	6,095,889	7,868,243	7,297,702
60000 Contractual Services	5,881,141	6,801,244	6,914,765
70000 Other Charges	31,545,001	34,271,025	33,551,718
80000 Capital Outlay	121,164	34,379,538	48,714,475
89000 Debt Service	5,108,802	2,788,616	2,563,599
SUB_TOTAL Sub Total	62,672,173	101,554,179	114,747,955
90000 Inter Reimbursements	(1,414,895)	(886,049)	(886,049)
92000 Operating Transfers	553,859	-	-
TEXPENSES Total Expenses	61,811,137	100,668,130	113,861,906
<b>5400 - Airport Fund</b>			
41000 Personal Services	3,393,879	3,491,910	3,765,431
51000 Supplies	1,001,248	1,220,872	1,241,485
60000 Contractual Services	1,997,575	1,843,129	1,892,547
70000 Other Charges	8,187,916	8,220,431	8,518,488
80000 Capital Outlay	-	7,726,600	2,765,470
89000 Debt Service	500	132,425	44,262
SUB_TOTAL Sub Total	14,581,118	22,635,368	18,227,683
92000 Operating Transfers	1,625,222	-	-
TEXPENSES Total Expenses	16,206,340	22,635,368	18,227,683

**City of Amarillo**

**Summary of Expenditures by Object Classification**

<b>DESCRIPTION</b>	<b>Actual 2017/2018</b>	<b>Budgeted 2018/2019</b>	<b>Budgeted 2019/2020</b>
<b>5600 - Drainage Utility Fund</b>			
41000 Personal Services	1,274,096	1,795,128	1,614,076
51000 Supplies	145,645	226,275	244,010
60000 Contractual Services	905,611	933,700	946,724
70000 Other Charges	631,038	709,575	776,741
80000 Capital Outlay	-	11,729,601	1,250,000
89000 Debt Service	2,240	744,644	732,844
SUB_TOTAL Sub Total	2,958,629	16,138,924	5,564,395
90000 Inter Reimbursements	-	(50,000)	(50,000)
92000 Operating Transfers	91,535	1,550	1,550
TEXPENSES Total Expenses	3,050,164	16,090,474	5,515,945
<b>6100 - Fleet Services Fund</b>			
41000 Personal Services	2,544,074	3,038,685	3,040,224
51000 Supplies	6,889,511	6,235,536	7,336,529
60000 Contractual Services	264,108	764,002	798,449
70000 Other Charges	8,593,403	8,124,882	8,854,579
80000 Capital Outlay	7,093,499	6,850,000	6,644,000
89000 Debt Service	151,645	10,600	-
SUB_TOTAL Sub Total	25,536,239	25,023,705	26,673,780
90000 Inter Reimbursements	(1,259,502)	(1,480,000)	(1,480,000)
92000 Operating Transfers	2,270	-	-
TEXPENSES Total Expenses	24,279,007	23,543,705	25,193,780
<b>6200 - Information Technology Fund</b>			
41000 Personal Services	2,619,657	2,633,687	3,018,347
51000 Supplies	146,911	114,500	164,000
60000 Contractual Services	1,910,049	2,473,839	2,489,276
70000 Other Charges	642,100	685,918	574,749
80000 Capital Outlay	5,299	900,000	900,000
SUB_TOTAL Sub Total	5,324,016	6,807,945	7,146,372
90000 Inter Reimbursements	(98,576)	(110,900)	(175,000)
TEXPENSES Total Expenses	5,225,441	6,697,045	6,971,372
<b>6300 - Risk Management Fund</b>			
41000 Personal Services	117,849	102,538	109,718
51000 Supplies	654,880	696,486	723,048
60000 Contractual Services	107,365	263,280	221,463
70000 Other Charges	5,408,205	5,015,304	5,735,956
80000 Capital Outlay	-	-	27,500
SUB_TOTAL Sub Total	6,288,298	6,077,607	6,817,684
92000 Operating Transfers	182	-	-
TEXPENSES Total Expenses	6,288,480	6,077,607	6,817,684



**City of Amarillo**

**Summary of Expenditures by Object Classification**

<b>DESCRIPTION</b>	<b>Actual 2017/2018</b>	<b>Budgeted 2018/2019</b>	<b>Budgeted 2019/2020</b>
<b>6400 - Employee Insurance Fund</b>			
41000 Personal Services	323,421	385,647	392,531
51000 Supplies	58,424	51,534	22,314
60000 Contractual Services	2,213,814	2,058,818	2,179,507
70000 Other Charges	22,727,534	22,600,738	25,791,630
SUB_TOTAL Sub Total	25,323,193	25,096,737	28,385,982
92000 Operating Transfers	159	-	-
TEXPENSES Total Expenses	25,323,352	25,096,737	28,385,982
 <b>6500 - Employee Flexible Spending Fund</b>			
60000 Contractual Services	8,434	15,000	15,000
70000 Other Charges	447,346	542,800	542,800
SUB_TOTAL Sub Total	455,780	557,800	557,800
TEXPENSES Total Expenses	455,780	557,800	557,800
Total Expenditures			471,782,189
Reconciliation to Summary of Resources and Expenditures			471,782,189
Depreciation			(28,387,155)
Water and Sewer Debt Service			25,592,080
Airport Principal Debt Service			1,830,000
Drainage Utility Principal Debt Service			817,425
Interfund Transfers			(69,556,980)
Net Expenditures			402,077,559

CITY OF AMARILLO  
2019/2020 RECAPITULATION OF RECOMMENDED PERSONNEL AUTHORITY

GENERAL FUND DEPARTMENTS	PERMANENT POSITIONS			PART-TIME POSITIONS			TOTAL POSITIONS		
	ACTUAL 2015	ACTUAL 2016	REVISED BUDGET 2019	ACTUAL 2015	ACTUAL 2016	REVISED BUDGET 2019	ACTUAL 2015	ACTUAL 2016	REVISED BUDGET 2019
Accounting	15	14	13	3	2	2	18	16	15
Amarillo Emergency Comm. Cnfr.	65	67	67	2	2	2	67	69	69
Animal Management and Welfare	39	37	40	0	0	3	39	37	43
Building Safety	33	31	32	2	2	0	35	33	34
Capital Projects Development and Eng.	19	19	20	0	0	0	19	19	20
Central Stores	7	7	7	1	0	0	8	7	7
City Attorney	10	10	10	0	0	0	10	10	10
City Manager	7	9	6	0	0	0	7	9	6
City Secretary	5	2	2	0	0	0	5	2	2
Civic Center Operations	23	22	22	0	0	0	23	22	22
Civic Center Administration	5	5	5	0	0	0	5	5	5
Civic Center Sports	2	2	2	0	0	0	2	2	2
Civic Center Box Office	3	3	3	9	9	9	12	12	12
Globe News Center	3	3	3	0	0	0	3	3	3
Civilian Personnel	57	59	68	3	3	3	60	62	71
Custodial Operations	27	26	26	0	0	0	27	26	27
Director of Finance	5	5	6	0	1	1	5	6	7
Emergency Management & Radio Comm.	9	9	9	0	0	0	9	9	9
Environmental Health	13	15	18	1	1	0	14	16	18
Facilities Maintenance	27	30	31	0	0	0	27	30	31
Fire	263	264	269	0	0	0	263	264	269
Fire Marshal	7	8	8	0	0	0	7	7	8
Fire Civilian Personnel	9	9	10	2	3	2	11	11	11
Golf	31	37	37	20	20	56	51	51	93
Health Plan Administration	3	3	3	1	1	1	4	4	4
Judicial	2	2	3	3	3	1	5	5	4
Library	57	57	57	20	20	20	77	77	77
Mayor and Council	0	0	0	5	5	5	5	5	5
Municipal Court	23	23	23	3	3	3	26	26	25
Office of Civil Hearings	0	0	1	0	0	1	0	0	2
Parks and Recreation	99	105	105	172	185	182	271	290	277
Personnel	8	8	8	2	2	2	10	10	10
Planning and Development Services	8	9	10	0	0	0	8	9	10
Police	375	375	371	0	0	0	375	375	371
Public Communications	0	0	3	0	0	1	0	0	4
Public Works (previously Engineering)	3	4	4	0	0	0	3	4	4
Purchasing	8	8	8	1	1	1	9	9	9
Risk Management	3	3	3	0	0	0	3	3	3
Solid Waste Collection	108	102	103	2	2	2	110	104	105
Solid Waste Disposal	33	40	42	2	2	2	35	42	44
Street	95	92	93	5	5	4	100	97	97
Traffic Division	24	23	24	44	43	45	68	69	68
Transit	67	67	65	0	0	0	67	67	65
Vital Statistics	1	1	1	0	0	0	1	1	1
<b>Total General Fund</b>	<b>1,601</b>	<b>1,604</b>	<b>1,640</b>	<b>303</b>	<b>315</b>	<b>348</b>	<b>1,904</b>	<b>1,919</b>	<b>1,989</b>
									<b>1,998</b>

CITY OF AMARILLO  
2019/2020 RECAPITULATION OF RECOMMENDED PERSONNEL AUTHORITY

	PERMANENT POSITIONS			PART-TIME POSITIONS			TOTAL POSITIONS		
	ACTUAL 2015	ACTUAL 2016	ACTUAL REVISED BUDGET 2019	ACTUAL 2015	ACTUAL 2016	ACTUAL REVISED BUDGET 2019	ACTUAL 2015	ACTUAL 2016	ACTUAL REVISED BUDGET 2019
<b>WATER &amp; SEWER UTILITIES</b>									
Director of Utilities	3	4	5	0	0	0	3	4	5
Capital Projects and Development Eng	20	20	19	0	0	0	20	20	19
Environmental Laboratory	19	19	22	0	0	0	19	19	22
Hollywood Road Wastewater Trmnt	25	25	22	2	2	2	27	27	24
River Road Reclamation	26	25	24	2	2	2	28	27	26
Utilities Office	33	33	38	1	1	2	34	34	40
Wastewater Collection	38	38	38	0	0	0	38	38	38
Water Distribution	65	65	65	0	0	0	65	65	65
Water Production	9	9	15	0	0	0	9	9	15
Water Transmission	7	8	8	2	0	0	9	8	8
Water Treatment	29	30	31	0	0	0	29	30	31
<b>Total Water &amp; Sewer Utility</b>	<b>274</b>	<b>276</b>	<b>283</b>	<b>7</b>	<b>5</b>	<b>6</b>	<b>281</b>	<b>281</b>	<b>290</b>
<b>Airport</b>	<b>57</b>	<b>57</b>	<b>54</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>57</b>	<b>57</b>	<b>54</b>
<b>Drainage Utility</b>	<b>28</b>	<b>29</b>	<b>31</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28</b>	<b>29</b>	<b>31</b>
<b>Information Technology</b>	<b>39</b>	<b>39</b>	<b>32</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>41</b>	<b>42</b>	<b>33</b>
<b>Fleet Services</b>	<b>50</b>	<b>45</b>	<b>45</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>45</b>	<b>45</b>
<b>Self Insurance</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>1</b>
<b>City Care Clinic</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>7</b>	<b>6</b>	<b>5</b>
<b>Special Revenue</b>	<b>107</b>	<b>108</b>	<b>109</b>	<b>6</b>	<b>6</b>	<b>5</b>	<b>113</b>	<b>114</b>	<b>109</b>
<b>TOTAL</b>	<b>2,163</b>	<b>2,164</b>	<b>2,201</b>	<b>320</b>	<b>330</b>	<b>362</b>	<b>2,483</b>	<b>2,494</b>	<b>2,539</b>
			<b>2,226</b>			<b>351</b>			<b>2,577</b>