

**STATE OF TEXAS**

**COUNTIES OF POTTER  
AND RANDALL**

**CITY OF AMARILLO**

On the 30th day of August, 2018, the Heritage Hills Public Improvement District (PID) Advisory Board met at 3:00 PM in Room 275 (moved from Room 208), on the second floor of the Jim Simms Building, 808 S. Buchanan, Amarillo, TX with the following people present:

<b>VOTING MEMBERS</b>	<b>MEMBERS PRESENT</b>	<b>TOTAL NO. MEETINGS HELD SINCE APPOINTMENT</b>	<b>TOTAL NO. MEETINGS ATTENDED SINCE APPOINTMENT</b>
Perry Williams	Yes	4	2
Seth Williams	Yes	4	4
Noah Williams	No	4	3

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**STAFF:**

Kelley Shaw, City of Amarillo

**OTHERS IN ATTENDANCE:**

James Bentley, Pega Development

- ITEM 1: Approval of Heritage Hills PID Advisory Board February 26, 2018 Minutes  
Mr. Shaw explained that the June 5, 2018 meeting was cancelled so Mr. Shaw stated the minutes needing approval are the minutes from the February 26, 2018 meeting. Seth Williams motioned to approve the minutes as written, Perry Williams seconded and the motion was approved unanimously.
- ITEM 2: Discuss improvement project bid and timing  
Mr. Shaw explained that he understood the Board's differing opinion of how an improvement project could be bid but the City's legal department stated that the project must be bid without a "Williams" related entity involved and that the City would, for this project, redesign the project based on the original intent and submit the project on the City's behalf so that the project could move forward.
- ITEM 3: Discuss future PID operations, expenses and maintenance contract  
Mr. Shaw explained that the numbers shown on the Service Plan were projected from last year's expectation of maintenance being needed. Since no improvements had occurred, those projections were being moved forward to the FY 18/19 budget. Mr. Shaw then went over the line item expenses being projected. Mr. Shaw explained the total number of square feet and the \$0.08 assessment rate to result in total assessments of \$160,784 and a fund balance of \$220,115. Mr. Shaw then went over the future year projections shown on the 5-year plan. Perry Williams said that as of now, he recommends to keep assessments the same and wait to see how the expenses come in and then can adjust as necessary.
- ITEM 4: Consider for recommendation 2018/19 Budget and 5-year Service Plan  
Mr. Shaw asked if there were any other questions regarding the budget and/or Service Plan? Hearing none, Perry Williams motioned to recommend approval of the 2018/19 Budget and 5-Year Service Plan. Seth Williams seconded the motion and was approved unanimously.

ITEM 5: Discuss future agenda items

Mr. Shaw stated that there will be an opportunity for residents to be on the Board since it was expanding from 3 to 5 members.

ITEM 6: Adjourn meeting

Meeting was adjourned