

**MINUTES**

On this 8th day of April 8 2019, the Airport Advisory Board of the City of Amarillo, Texas BOARD met at 10:30 a.m. at The Kritser Conference Room at the Rick Husband Amarillo International Airport 10801 Airport Blvd, Amarillo TX 79111 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
John Denton	YES	20	18
Bill Harris	YES	20	17
Ralph Pedigo	YES	17	17
Thomas Hickman	YES	9	9
Thomas Devlin	YES	9	8

Also in attendance were:

Michael Conner	DIRECTOR OF AVIATION, CITY OF AMARILLO
Tyler Hurst	DEPUTY DIRECTOR OF AVIATION, CITY OF AMARILLO
Kiley Navarrete	RECORDING SECRETARY, CITY OF AMARILLO

**ITEM 1:** Call to Order. Chairperson Thomas Hickman established a quorum and called the regularly scheduled meeting of the Airport Advisory Board to order at 10:29 a.m.

**ITEM 2:** Approval of Minutes from Regular Meeting held on October 8, 2018. Motion was made by John Denton, seconded by Bill Harris and unanimously carried to approve such minutes as written.

**ITEM 3:** Presentation and Discussion of Airport Activities and Projects:

- a. Air Service Development Initiatives/Airline Update: Via Air flights have stopped for a month and a half. Load factors are low but more seats are being added.
- b. Ground Transportation: Uber and Lyft now have a staging area in the front of the terminal building. We have had no issues with the new commercial lane.
- c. Airfield Electrical Project: The notice to proceed has been issued for this project. The construction will begin in June 2019.
- d. CCTV and Access Control System: There will be a construction walk through on April 15<sup>th</sup> and construction will start on the 22<sup>nd</sup>. This will include over 200 cameras, servers and software.
- e. PA System: This project has been completed and music has also been added to the terminal building.
- f. Flight Information Display System: This project has been awarded to ProDIGIQ. This project will begin at the end of this month.
- g. ISO Certification – This project is moving forward, we are going over all procedures at this time.

- h. Rwy 13/31 Joint Seal Project – This project will begin on April 26<sup>th</sup> and end around May 21<sup>st</sup>. Construction will also be taking place during weekends and nights.
- i. Parking Garage Repairs and Elevator Replacement: The consultant is updating the bid specs with the new code information for bid packaging. These projects will bid out at the same time and we should receive those in June 2019.
- j. AEP Tabletop May 22, 2019 – This is our annual tabletop, the location has changed this year and will be held at the Potter County Sheriff Office.

**ITEM 5:** Discussion of Other Initiatives:

- a. Community Groups: At this time the community group is currently working on a marketing and action plan.
- b. Tailwind Restaurant and Bar Facility Upgrades: Tailwinds has added a new flow plan to the restaurant area on the concourse and doing some repainting and freshening up of the area to make this more inviting.

**ITEM 6:** Adjournment. There, being no further business, John Denton moved to adjourn the meeting. The meeting adjourned at 10:56 a.m. This meeting was recorded and all comments are on file with the Department of Aviation.

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Thomas Hickman, Chairperson

ATTEST:

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Kiley Navarrete, Board Secretary