

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 26th day of June, 2018, the Amarillo-Potter Events Venue District Board of Directors met at 8:30 a.m. in regular session in the Council Conference Room, located on the third floor of City Hall at 509 Southeast 7th Avenue, Amarillo, Texas.

VOTING MEMBERS	PRESENT	NO. OF MEETINGS ATTENDED	NO. OF MEETINGS HELD SINCE APPOINTMENT
Terry Wright, President	Yes	41	43
Dale Williams, Vice-President	Yes	7	9
Paul Christy, Secretary	Yes	6	6
Vance Reed	Yes	24	43
Dean Roper	No	31	41
Tod Mayfield	No	2	3
Vacant – Potter County Appointment			

Also in attendance were the following:

Michelle Bonner	Deputy City Manager, City of Amarillo
Leslie Schmidt	Senior Assistant City Attorney, City of Amarillo
Sherman Bass	Civic Center Manager, City of Amarillo
Jan Sanders	Assistant City Secretary, City of Amarillo
Virgil Bartlett	General Manager, Amarillo Tri-State Exposition
Jim Jennings	President of Board of Directors, Amarillo Tri-State Exposition
Dan Quandt	Vice-President, Amarillo Convention and Visitor Council

Mr. Wright established a quorum, called the regularly scheduled meeting of the Amarillo-Potter Events Venue District Board of Directors to order at 8:30 a.m. and the following items of business were conducted:

ITEM 1: Consider Minutes. Mr. Wright presented the minutes from the last meeting held May 15, 2018. A motion was made by Mr. Williams and seconded by Mr. Christy to approve the minutes as written. Voting AYE were Board members Wright, Christy, Reed, and Williams; voting NO were none; the motion carried by a 4:0 vote of the Board.

ITEM 2: Discuss 2017/2018 projects at the Amarillo National Center facility. Mr. Bartlett gave a status report on the 2017/2018 projects.

ITEM 3: Discuss 2018/2019 proposed projects at the Amarillo National Center facility. Mr. Bartlett presented an overview of proposed projects at the Amarillo National Center totaling \$1,377,209.00. The projects discussed were the following: 1) ANC concrete floors; 2) Dragmaster; 3) Eight 16’ HVLS fans; 4) 56 evaporative cooling units; 5) new Emergency Management System on HVAC in ANC; 6) ANC north concession remodel and enlargement; 7) install 16 LED Walpacks; 8) remove and replace pole light arms on 4 existing poles in the food court; and 9) one 22’ diesel forklift.

ITEM 4: Discuss 2018/2019 proposed projects at the Civic Center facility. Mr. Bass identified projects, budgeted at \$250,000 in this fiscal year, and proposed carrying over these projects into 2018/2019. The wall track system

located within the Heritage Ballroom is failing, and Mr. Bass is seeking avenues for repair, as a full system replacement is \$1.2 million. Three smaller projects consist of the overhang on the west side, between entrance 1 and 2, an emergency repair on the same overhang but on the north entrance, and a Wi-Fi/security cameras upgrade throughout the facility. Mr. Bass advised he will provide the budget numbers at the August meeting.


ITEM 5: Presentation of quarterly financials. Ms. Bonner presented the Amarillo-Potter Events Venue District Balance Sheet and Income Statement at March 31, 2018. She reviewed total assets of \$4,893,704.80, which is almost all in cash and investments. The investments are mainly in CDARS (6 month certificates of deposit). Ms. Bonner reported liabilities of \$576,373.00, leaving a fund equity balance of \$4,317,331.80.

ITEM 6: Public Forum. Chairman Wright mentioned the board would need to meet in August to discuss and consider the 2018/2019 budget, as well as a presentation on the Populous long range study. There, being no further business, Chairman Wright adjourned the meeting at 9:15 a.m. This meeting was recorded and all comments are on file with the City Secretary's Office.



Terry Wright, President

ATTEST:



Paul Christy, Secretary
Dale Williams, Vice President