

**STATE OF TEXAS**

**COUNTIES OF POTTER AND RANDALL**

**CITY OF AMARILLO**

On the 10th day of January, 2019 the Amarillo Bi-City-County Public Health District Board met for a quarterly board meeting in the City of Amarillo, Department of Public Health conference room located at 1000 Martin Rd., Amarillo, Texas, with the following members present:

<b>VOTING MEMBERS</b>	<b>PRESENT</b>	<b>NO. MEETINGS HELD</b>	<b>NO. MEETINGS ATTENDED</b>
Kenneth Crossland, DDS Chair, City of Canyon	Y	213	189
Rebecca Scott, MD Potter County	Y	5	5
Delores Thompson Potter County	Y	37	26
Judi Smith Randall County	Y	85	69
Brenda Adams Randall County	Y	5	5
Belinda Gonzales Taylor City of Amarillo	N	50	36
Kevin Hawkins, Vice Chair City of Amarillo	Y	62	58

**Administrative Officers Present:**

Casie Stoughton            Director, Public Health, City of Amarillo  
Carol Hill                 Assistant Director, Public Health, City of Amarillo  
Margaret Payton         Director, WIC, City of Amarillo  
Joe Mike Briseno         Recording Secretary, Public Health, City of Amarillo

**Guests Present:**

None

**Item 1: Call to Order and Welcome**

Chairman Dr. Crossland opened the meeting at 7:01pm, established a quorum, and conducted the consideration of the following items in the order presented.

**Item 2: Introduction of Guests/New Members**

None

**Item 3: Minutes**

Dr. Crossland and members of the board reviewed minutes of the previous meeting and they were approved as presented.

**Item 4: Consider Adoption of the 2018 Community Health Improvement Plan**

Casie Stoughton, Director of Public Health, presented the 2018 Community Health Improvement Plan. (Attached)

**2018 Community Health Improvement Plan**

- **CHIP Framework**
  - Cha/Chip stakeholders group advised and guided the fulfillment of the CHIP process
  - Operationalized the CHA information into a plan that explores goals and objectives for health improvement
  - Engaged the community through a Summit to gather goals from community members into an overall CHIP
  - CHIP Summit – Convened November 29, 2018
    - Summit format brought group together to discuss community data and goals in an open and collaborative environment
    - A diverse, engaged group of community stakeholders dedicated to community health improvement
    - Presentation from Panhandle Behavioral Health Alliance, Heal the City and the Department of Public Health
    - Attendees at CHIP Summit: 83 people
    - 38 different organizations and community groups were represented
- **Summit Goal Setting Exercise**
  - Tabletop Discussions on areas of concern from the Community Health Assessment
    - Discussions facilitated by subject matter experts
    - Participants asked to review data provided
    - Scribes recorded the conversations and attempted to refine comments into concise goals for further objectives and metrics assignment
    - Consensus generated around community goals
- **Summit-Derived CHIP Goals**
  - **Goal 1: Prenatal Care and Infant Mortality**
    - Identify causes of infant mortality and prioritize prenatal access to care for Potter County and at-risk populations in Randall County
  - **Goal 2: Prenatal Care and Health Literacy**
    - Pilot prenatal care program focusing on access to services and health literacy.

- Goal 3: Mental Health Availability
  - Increase awareness and availability of mental health services.
- Goal 4: Mental Health Systems
  - Enhance mental/behavioral health support systems using academic partnerships and public sector agencies.
- Goal 5: Healthy Lifestyle Education
  - Provide education and offer resources for healthy lifestyles.
- Goal 6: Substance Misuse Initiatives
  - Broaden substance misuse initiatives and explore services expansion in Amarillo area.
- Goal 7: “Healthy Amarillo” Partnership
  - Create “Healthy Amarillo” public/multi-private partnership to leverage resources and expertise for exercise and wellness.
- Goal 8: Potter County Wellness
  - Empower Potter County neighborhoods to create a shared vision of health and wellness.
- Goal 9: Community Health Workers
  - Leverage community health workers to increase healthcare access.
- CHIP Framework – Implementation
  - Collective impact as a model
    - Common Agenda – Shared vision for change
    - Shared Measurement – Collecting data and measuring results
    - Mutually Reinforcing Activities – Coordination through joint plan of action
    - Continuous Communication – Resources and skills to convene and coordinate participating organizations
- CHIP Framework – DPH Facilitation
  - City of Amarillo Department of Public Health leadership:
    - Budgeted funds for the comprehensive Community Health Assessment
    - Cultivated relationships and participated in multidisciplinary community groups discussing the identified areas of concern
    - Led the effort for planning the CHIP Summit designed to coalesce the data and existing/planned efforts for health improvement

We recognize a delicate balance of convening the conversation but not being solely responsible for the effort and outcomes. While this is difficult to achieve, it’s important to verbalize. As such, we set out this responsibility and balance within our strategic plan and structure.

Delores Thompson made a motion to adopt the 2018 Community Health Improvement Plan. Second by Kevin Hawkins. All in favor.

### **Item 5: Discussion Public Health District Update**

Casie Stoughton, Director of Public Health, discussed the letters of application to the Public Health District received from Timbercreek, Tanglewood, Palisades, and Bishop Hills.

#### **Application Letters**

- City of Canyon, Potter County, and Randall County have all approved the application letters from Timbercreek, Tanglewood, Palisades, and Bishop Hills.
- Next process:
  - City of Amarillo will need to accept the application letters
  - Select a board member
  - Update the Cooperative Agreement

### **Item 6: Administrative Reports given by Departments**

- a. Women Infants and Children Nutrition Program (WIC)
- b. Public Health
- c. Environmental Health
- d. Animal Management
- c. Statement of Direction

#### **WIC**

Margaret Payton Director, WIC, City of Amarillo, presented the department's report. (Attached)

- WIC Participation Report January 10, 2019
  - October 2018 – 5,980
  - November 2018 – 5,889
  - December 2018 – 5,971
- USDA Funds
  - Purchased limited amount SUVs, small mini clinics (Conversion Van), and mobile clinics
  - WIC was awarded with 1 mini clinic conversion van and 1 small SUV
  - Money for garage to house the two vehicles
- Grant Proposals
  - Submitted 8 to 10 grant applications
- Prenatal Care
  - Need improvements for the State Medicaid eligibility system
  - Participation numbers are down
- USDA Income Guidelines

#### **Public Health**

Casie Stoughton, Director of Public Health, presented the Public Health report.

- Accreditation

- Submit January 23, 2019
- New EMR
- Applied for a grant from NACCHO
  - Quality Improvement training in Washington D.C.
- TACCHO
  - Annual Conference in February 2019
    - Outstanding Public Health Employee of the Year Award – Corey Hart, Immunizations Clerk, City of Amarillo Department of Public Health

Environmental Health

None

Animal Management and Welfare

None

Statement of Direction

- 1-3 Years
  - Update Cooperative agreement
  - Update Ordinances/Municipal Code
- 3-5 Years
  - Continue review of Cooperative Agreement
  - Continue review of Ordinances/Municipal Code

Item 7: Public Forum

There were no comments from interested citizens on matters directly pertaining to policies, programs or services of the Amarillo Bi-City-County Public Health District Board.

Item 8: Discuss Items for Future Agendas

Next regular meeting: Thursday, April 11, 2019 at 7:00PM Public Health conference room, 1000 Martin Rd.

Item 9: Adjournment

Dr. Crossland set the next meeting for April 11, 2019 at 7:00PM. The location will be at the Public Health Department, located at 1000 Martin Road. With there being no further business to come before the board, Dr. Crossland adjourned the meeting at 7:57PM.



Dr. Kenneth Crossland, Chair



Joe Mike Briseno, Recording Secretary