

MINUTES

On this 8th day of October 2018, the Airport Advisory Board of the City of Amarillo, Texas BOARD met at 10:30 a.m. at The Kritser Conference Room at the Rick Husband Amarillo International Airport 10801 Airport Blvd, Amarillo TX 79111 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
John Denton	YES	19	17
Bill Harris	YES	19	16
Ralph Pedigo	YES	16	16
Thomas Hickman	YES	8	8
Thomas Devlin	No	8	7

Also in attendance were:

Michael Conner	DIRECTOR OF AVIATION, CITY OF AMARILLO
Tyler Hurst	DEPUTY DIRECTOR OF AVIATION, CITY OF AMARILLO
Kiley Navarrete	RECORDING SECRETARY, CITY OF AMARILLO

ITEM 1: Call to Order. Chairperson Thomas Hickman established a quorum and called the regularly scheduled meeting of the Airport Advisory Board to order at 10:30 a.m.

ITEM 2: Approval of Minutes from Regular Meeting held on August 6, 2018. Motion was made by John Denton, seconded by Bill Harris and unanimously carried to approve such minutes as written.

ITEM 3: Approval of Artwork Displayed in the Terminal Building. Motion was made by John Denton, seconded by Bill Harris and unanimously carried to approve such minutes as written.

ITEM 4: Presentation and Discussion of Airport Activities and Projects:

- a. Air Service Development Initiatives/Airline Update: Via Air flights are going good, enplanements are growing as they move forward. PHX flights are in the 30% range and would hope to see more enplanements in the future.
- b. Ground Transportation: The new commercial transportation ordinance is in effect and the new gate will be in operation on November 1st at \$1.00 per trip.
- c. Apron Isolated Panel replacement: The contractor has completed the full panel replacement and pouring. Small repairs and painting is now being completed. Full completion of this project should be this month. When complete all gates will be functioning and used at full capacity.
- d. CCTV and Access Control System: Bid opening for this project is August 23, 2018. We are waiting on the IFE for this project to come back. This is required through the FAA for this project. The CCTV project should take about a year for completion.
- e. Mechanical Systems Upgrade: Boilers are all working at this time. We have two issues we are working on with the contractor and then final payment will be submitted.

- f. Hangar 1 and Old Service Station Demolition: This project is out for bid at this time. This should be awarded within two weeks.
- g. Parking Garage Repairs and Elevator Replacement: The Parking Garage Design is at 100% and we should receive the Garage Elevator Design at 100% this week. We will bid this project out at the same time due to the construction area.

ITEM 5: Discussion of Other Initiatives:

- a. Community Groups: We have a large community group that will focus on the development on the East Side.
- b. Construct U.S. Customs Facility: This will take place with the construction of the new Tac Air Building. This building we will have to be funded with the Department of Aviation budget.
- c. Replace ARFF Training Simulator: This is not useable any longer. This simulator does not meet FAA requirements at this time. We sent AFD to Lubbock for this training.
- d. Tailwind Restaurant and Bar Facility Upgrades: Tailwinds will be adding new paint and lighting fixtures to revamp and upgrade. They are striving for a brighter and inviting area.

ITEM 6: Adjournment. There, being no further business, John Denton moved to adjourn the meeting. The meeting adjourned at 11:06 a.m. This meeting was recorded and all comments are on file with the Department of Aviation.

Thomas Hickman, Chairperson

ATTEST:

Kiley Navarrete, Board Secretary