

**STATE OF TEXAS §**  
**COUNTIES OF POTTER §**  
**AND RANDALL §**  
**CITY OF AMARILLO §**

On the 11<sup>th</sup> day of March, 2019, the Amarillo Planning and Zoning Commission met in a work session at 2:45 PM to review agenda items, and then convened in regular session at 3:00 PM in the City Council Chamber on the third floor of City Hall, 601 S. Buchanan, Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Jonathan Morris	N	4	3
Royce Gooch	Y	25	22
Rob Parker, Chairman	Y	107	90
Jason Ault	Y	4	3
Bowden Jones	Y	69	52
Dick Ford	N	52	43
Pedro Limas	Y	4	4

**PLANNING DEPARTMENT STAFF:**

Andrew Freeman, Director of Planning and Development Services  
Cris Valverde, Assistant Director of Planning and Development Services  
Hannah Green, Recording Secretary

Chairman Parker opened the meeting, established a quorum and conducted the consideration of the following items in the order presented. Cris Valverde gave the recommendations for the agenda items.

- I. Call to order and establish a quorum is present.
- II. Public Comment: Citizens who desire to address the Planning and Zoning Commission with regard to matters on the agenda or having to do with policies, programs, or services will be received at this time. The total time allotted for comments is three (3) minutes per speaker. Planning and Zoning Commission may not discuss items not on this agenda, but may respond with factual, established policy information, or refer to staff.  
*(Texas Attorney General Opinion. JC-0169)*

No comments were made.

- III. Consent Agenda: The Commission may request a consent agenda item to be moved to the Regular Agenda for presentation and comment. Otherwise, the consent agenda will be considered in one vote. Consent agenda items are routine items recommended for approval, and which do not include requests for waivers or variances.

- 1: Approval of the minutes of the February 25, 2019 meeting.

Commissioner Limas noted a needed change in the “meetings held” count. A motion to approve the minutes with corrections was made by Commissioner Limas, seconded by Commissioner Jones, and carried unanimously.<sup>1</sup>

- IV. Regular Agenda:

- 1: MISCELLANEOUS: The Planning & Zoning Commission will discuss the following item/s:

- A. A-19-01 Discussion regarding the proposed Annexation of 329.62 +/- acres of unplatted land out of Sections 65 and 66, Block 9, BS&F Survey, Randall County, Texas.  
VICINITY: Hollywood Road and Soncy Road/Loop 335  
APPLICANT/S: Seth Williams

<sup>1</sup> After further research into a previous meeting that did not make quorum, it was decided that changes were not needed.

Cris Valverde, Assistant Director, presented the above-proposed Annexation. Mr. Valverde explained that a petition for a voluntary annexation was received by staff, however, in order to continue forward, State Law requires that Council officially direct staff to prepare a service plan detailing municipal services that will be provided. In March, the Council heard the annexation petition was considered and accepted. Mr. Valverde stated that staff was directed to prepare a service plan. Mr. Valverde advised that meetings with the Planning and Zoning Commission are not required but that an opportunity should be made for the Commission to discuss the proposed annexation. Mr. Valverde ended the presentation stating that the proposed annexation represents the continuation of the Heritage Hills Subdivision southward and consists of about 329 acres near Hollywood Rd and Soncy Rd/Loop 335. The land will hopefully be developed with single-family homes and other non-residential uses.

There was then a discussion between city staff and the Commission regarding the area.

Chairman Parker asked if there was anyone in favor or against this item. No comments were made.

There was another discussion between staff and the Commission regarding what the annexation would mean for the various services needed.

2: Discuss Items for Future Agendas.

No further comments were made and the meeting was adjourned at 3:14 P.M.

Handwritten signature of Cris Valverde in black ink.

---

Cris Valverde, Assistant Director of Planning  
Planning and Zoning Commission