

STATE OF TEXAS  
COUNTIES OF POTTER & RANDALL  
CITY OF AMARILLO

## MINUTES

On January 7, 2019, the Amarillo City Pedestrian and Bicycle Safety Advisory Committee met at 11:00 a.m. in the Simms Municipal Building, 808 S. Buchanan St., Room 203, for the Regular Meeting.

### ATTENDANCE:

<b>VOTING MEMBERS</b>	<b>PRESENT</b>	<b>NO. MEETINGS HELD SINCE APPOINTMENT</b>	<b>NO. MEETINGS ATTENDED</b>
Joe Chris Rodriguez	Yes	21	11
Tim Ingalls	Yes	21	19
Ed Commons	Yes	20	19
Steve Rogers	Yes	18	14
Howard Smith	Yes	14	14
Angela Harney	Yes	1	1
Joe MacInnis	Yes	1	1
<b>NON-VOTING MEMBER</b>			
David Szmagalski (Ex Officio)	No	21	20

City of Amarillo staff members attending were:

Kyle Schniederjan	Director of Capital Projects & Development Engineering
Courtney White	Assistant City Attorney
Michael Padilla	Transportation Superintendent
Travis Muno	MPO Director
Cody Balzen	MPO Senior Planner
Judy Alexander	Recording Secretary, Traffic Engineering

### REGULAR MEETING

ITEM 1: Call to Order.

Committee Chairman Ingalls called the scheduled regular meeting of the Amarillo City Pedestrian and Bicycle Safety Advisory Committee to order at 11:05 a.m.

ITEM 2: Review of Minutes from Last Meeting.

Committee Member Rogers made a motion to approve the minutes of the November 26, 2018, meeting. Council Member Smith seconded the motion, and motion carried 7:0.

ITEM 3: Speed Control in the Mrs. MD Oliver-Eagle of Plemons Subdivision.

Mr. Schniederjan stated that after Kimley-Horn presents their final traffic and parking study report on S. Harrison Street and S. Tyler Street to the committee, the report would then need to be presented at the Oliver Eagle Neighborhood Association meeting for their input. At that time, the committee would make a recommendation to the City Council.

ITEM 4: .2003-2010 Hike and Bike Trail Master Plan.

Mr. Schniederjan presented a history of the 2003 and 2010 Hike and Bike Master Plan. He stated city staff and the Hike and Bike Development Committee were responsible for the development of the 2003 plan, which was submitted to and approved by the City Council. He said the Parks Department updated the plan in 2010, but the update was not submitted to the City Council for approval. He said historically there has been minimal funding provided for expansion and improvements to the plan. The plan includes options to use best practice standards for street lane widths, but he said developers and the Texas Department of Transportation (TxDOT) are not bound to provide them.

He reported that the Parks Department is in the process of drafting a scope of work for a Parks Master Plan Request for Quote (RFQ) in June 2019. Members discussed requesting the Parks Department include an update of the Hike and Bike Master Plan in the Parks Master Plan. Mr. Schniederjan suggested incorporating an update in the Parks Master Plan would enhance funding opportunities. Members discussed generating a report of suggestions and needs that could be submitted to the design engineering firm who is awarded the Parks Master Plan.

ITEM 5: Consider recommendations for Hike and Bike Trail Master Plan.

Committee Member Commons made a motion to incorporate the Hike and Bike Master Plan update in the Parks Master Plan. Committee Member MacInnis seconded the motion, and motion carried 6-1. Voting **YES** were Committee Member Rodriguez, Committee Chairman Ingalls, Committee Member Commons, Committee Member Rogers, Council Member Smith, and Committee Member MacInnis. Voting **NO** was Committee Member Harney.

ITEM 6: Future Agenda Items and Next Meeting Date.

Members agreed the next meeting would tentatively be scheduled on February 4, 2019. Members suggested agenda items for the meeting, which included consideration of amending the lane width requirements in the 2010 Hike and Bike Master Plan and a report from Kimley-Horn on the Traffic and Parking Study on S. Harrison St. and S. Tyler St.

Courtney White, Assistant City Attorney, stated that the committee needs to elect a Chairman and Vice-Chairman on an annual basis.

ITEM 7: Public Forum.

There was no comment from the public.

ITEM 8: Adjournment.

There being no further business, Chairman Ingalls adjourned the meeting at 12:20 p.m. This meeting was recorded and all comments are on file with the City Traffic Engineering Department.

  
\_\_\_\_\_  
[Name], Chairman

ATTEST:   
\_\_\_\_\_  
[Name], Board Secretary