

AGENDA

FOR A REGULAR MEETING OF THE AMARILLO CITY COUNCIL TO BE HELD ON TUESDAY, FEBRUARY 12, 2019 AT 1:00 P.M., CITY HALL, 601 SOUTH BUCHANAN STREET, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.

City Council Mission: Use democracy to govern the City efficiently and effectively to accomplish the City's mission.

Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

INVOCATION: Stan Austin

1. City Council will discuss or receive reports on the following current matters or projects.
 - A. Review agenda items for regular meeting and attachments;
 - B. North Heights Art Project Update;
 - C. Panhandle Days at the Texas Legislature in Austin;
 - D. Update on Brush Sites and Carts;
 - E. Discussion on Legislative Tax Cap;
 - F. Discussion and direction on Center City Tax Increment Reinvestment Zone #1 Extension; and
 - G. Consider future Agenda items and request reports from City Manager.

2. **CONSENT ITEMS:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

THE FOLLOWING ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCILMEMBER, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.

A. **MINUTES:**

Approval of the City Council minutes for the meeting held on February 5, 2019.

B. **ORDINANCE NO. 7770:**

(Contact: Cris Valverde, Assistant Director of Planning and Development Services)

This is the second and final reading of an ordinance for the vacation of a 20 foot alley between Lots 7 through 18, Block 8, Wolflin Place Amended, in Section 186, Block 2, AB&M Survey, Potter County, Texas. (Vicinity: South Hayden Street and Wolflin Avenue.)

C. **ORDINANCE NO. 7771:**

(Contact: Cris Valverde, Assistant Director of Planning and Development Services)

This is the second and final reading of an ordinance for the rezoning of the north 26 feet of Lot 10A, Block 7, Westview Addition Unit No. 5, in Section 226, AB&M Survey, Potter County, Texas plus one-half of all bounding streets, alleys, and public ways to change from Residential District 1 to Office District 2. (Vicinity: Wolflin Avenue and Carolina Street.)

D. **ORDINANCE NO. 7772:**

(Contact: Kelley Shaw, Development Customer Service Coordinator)

This is the second and final reading of an ordinance considering the proposed amendments to the current City of Amarillo Subdivision Ordinance, Chapter 4-6, Article II, Division 8, Section 4-6-59(d) regarding "partial release" of cash surety. Currently, before a subdivision that

requires public improvements can be platted, developers must install the public improvements (roadways, water, sewer) or submit an acceptable form of "surety" (performance bond, trust agreement, letter of credit, or cash deposit) to the City. The surety option allows the improvements to be deferred until after Final Plat approval. The ordinance amendments, if approved, would allow those who submit a cash surety to request reimbursements, tied to partial construction of improvements, in a shorter timeframe than is currently allowed.

E. **CONSIDER – APPROVAL OF U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) HOME GRANT FUNDING FOR RENTAL REHABILITATION PROJECTS:**

(Contact: Juliana Kitten, Community Development Director)

HOME Grant Award to Collins Family Properties, LLC in the amount of \$524,999.92

The Collins Family Properties, LLC has submitted a project proposal to construct 21 units for rental by low-to-moderate income families (5 new single-family units and 8 new duplex units; each unit will have 3 bedrooms and 2 bathrooms). The total project cost is \$1,357,000.08 with a request for federal HOME Grant funds in the amount of \$524,999.92 (\$25,000 for each single-family unit and \$49,999.99 for each duplex unit). The project will be subject to affordability requirements for 20 years.

F. **CONSIDER – AWARD PURCHASE OF 2019 CHEVY TAHOE DEFENDER POLICE VEHICLE:**

(Contact: Michael W. Conner, Director of Aviation)

Awarded to Holiday Chevrolet -- \$54,250.00

This item is the purchase of a replacement vehicle for the Airport Police Department Unit No. 6469, a 2004 Ford Explorer that has reached its end of lifecycle. The new vehicle is a specified police package model allowing for easy installation of all needed equipment. This award also instructs Holiday Chevrolet to up-fit the vehicle with all purchased specialized police equipment such as emergency lighting, camera system, and a prisoner partition.

G. **CONSIDER -- PURCHASE – FERTILIZER:**

(Contact: Michael Kashuba, Director of Parks and Recreation)

Award to low responsive bidders as follows:

SKRT.INC DBA Pro Chem - Line(s) Item - 1, 4, 10,13	\$112,786.40
Harrell's LLC - Line(s) Item – 2, 5, 6, 8, 9	\$20,224.00
Justin Seed Company - Line(s) Item – 3	\$417.00
Target Specialty Product - Line(s) Item - 7	\$6,317.36
BWI Companies, Inc. - Line(s) Item – 11,12	<u>\$33,358.40</u>
Total Award	\$173,103.16

This item approves the annual purchase of various fertilizers that are used throughout the year at Ross Rogers and Comanche Trail Golf Complexes as well as the Park Maintenance Division.

H. **CONSIDER – PURCHASE/LEASE OF HORIZONTAL WOOD GRINDER:**

(Contact: Glenn Lavender, Fleet Services Superintendent)

Award to Vermeer of Texas – \$475,380.60

Using Buyboard Contract 515-16 Lease through DLL Financial Solutions
This item is the scheduled replacement of Unit No. 7773, 2012 WHO Tub Grinder. Equipment used by Solid Waste Collection/Disposal for daily wood grinding at Landfill and other areas as need to meet daily operational requirements. Unit No. 7773 has reached its useable lifecycle.

I. **CONSIDER -- TASK ORDER 36 BETWEEN RS&H, INC. AND THE RICK HUSBAND AMARILLO INTERNATIONAL AIRPORT FOR DESIGN AND BIDDING SERVICES FOR TAXIWAY C AND TAXIWAY J RECONSTRUCTION:**

(Contact: Michael W. Conner – Director of Aviation)

The total amount for Task Order 36 is \$299,880.25

This Task Order will provide design and bidding services for the relocation and reconstruction of Taxiway C. Taxiway C was designed and bid out previously. However, it was subsequently not constructed. This effort includes repackaging the original design documents and modifying the design to meet current FAA design standards. Taxiway J will be designed in its entirety and is proposed to be reconstructed in its current location.

J. **CONSIDER – AWARD FOR AEROHIVE WIRELESS NETWORK EQUIPMENT AND SOFTWARE:**

(Contact: Rich Gagnon, Information Technology)
Dell Marketing LP -- \$88,850.08

This is the purchase of wireless access points, antennas, software and service subscriptions to provide wireless internet access for staff and patrons at the Amarillo Multi-Purpose Event Venue.

K. **CONSIDER – AWARD FOR SECURE WIRELESS LAN INFRASTRUCTURE IMPLEMENTATION:**

(Contact: Rich Gagnon, Information Technology)
United Systems, Inc. -- \$69,903.00

This is for the purchase of assessment, design, and implementation for a secure wireless LAN infrastructure for staff and patrons at the Amarillo Multi-Purpose Event Venue.

3. **NON-CONSENT ITEMS:**

A. **CONSIDERATION OF ORDINANCE NO. 7773:**

(Contact: Laura Storrs, Finance Director)

This is the first reading of an ordinance to amend the City of Amarillo 2017/2018 Budget.

B. **CONSIDERATION OF ORDINANCE NO. 7774:**

(Contact: Ed Drain, Police Chief)

This is the first reading of an ordinance to amend the City of Amarillo 2018/2019 Budget. This Budget Amendment removes one (1) corporal position from the Amarillo Police Department authorized positions.

C. **RESOLUTION – AUTHORIZING THE AMARILLO HOSPITAL DISTRICT 2017/2018 FISCAL YEAR BUDGET AMENDMENT:**

(Contact: Michelle Bonner, Deputy City Manager)

This resolution approves the 2017/2018 fiscal year budget amendment. This budget amendment is recommended for approval by the AHD Board of Managers. This budget amendment adjusts the 2017/2018 budget for the Local Provider Participation Fund (LPPF) provided for in the 2017 Legislative Session to reflect the actual assessments and expenditures, and reflects that the unspent assessments will be spent in the 2018/2019 fiscal year.

D. **RESOLUTION – AUTHORIZING THE AMARILLO HOSPITAL DISTRICT 2018/2019 FISCAL YEAR BUDGET AMENDMENT:**

(Contact: Michelle Bonner, Deputy City Manager)

This resolution approves the 2018/2019 fiscal year budget amendment. This budget amendment is recommended for approval by the AHD Board of Managers. This budget amendment adjusts the 2018/2019 budget for the Local Provider Participation Fund (LPPF) provided for in the 2017 Legislative Session to reflect the expenditure of unspent assessments at the end of the 2017/2018 fiscal year. This resolution approves the 2018/2019 fiscal year budget amendment. This budget amendment is recommended for approval by the AHD Board of Managers.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (601 South Buchanan Street) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 8th day of February 2019.



STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 5th day of February 2019, the Amarillo City Council met at 12:00 p.m. for a work session which was held in the Council Chamber located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

GINGER NELSON
ELAINE HAYS
FREDA POWELL
EDDY SAUER

MAYOR
COUNCILMEMBER NO. 1
COUNCILMEMBER NO. 2
COUNCILMEMBER NO. 3

Absent was Howard Smith, Councilmember Place 4. Also in attendance were the following administrative officials:

JARED MILLER
MICHELLE BONNER
BRYAN MCWILLIAMS
STEPHANIE COGGINS
FRANCES HIBBS

CITY MANAGER
DEPUTY CITY MANAGER
CITY ATTORNEY
ASSISTANT TO THE CITY MANAGER
CITY SECRETARY

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

PUBLIC COMMENT

Treva Harper, 2727 Virginia Circle, Apt. 106, spoke on the time change for public comment. She spoke on the trash cart program and fees for customers who cannot get their carts to the curb who were largely the disabled or elderly customers. She asked City Council to reduce these costs as well as costs any costs associated with Animal Management & Welfare. She also stated the need to implement a no-kill shelter. She further asked for a policy that all construction be halted until the Thompson Park Swimming Pool is reopened. Mike Fisher, 4410 Van Kriston Drive, he inquired what political party City Council associated. He stated he was expressing his Constitutional Rights. Claudette Smith, 4410 Van Kriston Drive, inquired about the funds for the ballpark, and the HOT funds which could have been used to build a Civic Center. She inquired where the dirt was being stored. She stated we had a vet school for cattle and horses, and were still forcing the American Quarter Horse out of town. She inquired why funds were spent for billboards regarding the trash carts. She further inquired if the City retail space had been leased. Mildred Darton, 2005 Northwest 14th Avenue, spoke on the support for the old St. Anthony's Hospital Building on Polk Street. She stated the North Heights Advisory Committee could not thank Council enough for their support. James Schenck, 6216 Gainsborough Road, spoke on the public comment time and it not being televised. He further inquired about the agenda item for furniture for the team. He further stated downtown development needed to stop betting futures on big game glory and that small towns can happen. Signed up but did not appear: Charles W. Haulman, 200 South Tyler Street. Signed up but did not speak Gary Prescott, 10101 Amarillo Boulevard. There were no further comments.

ATTEST:

Frances Hibbs, City Secretary

Ginger Nelson, Mayor

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 5th day of February 2019, the Amarillo City Council met at 1:00 p.m. for a regular meeting held in the Council Chamber located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

GINGER NELSON
ELAINE HAYS
FREDA POWELL
EDDY SAUER
HOWARD SMITH

MAYOR
COUNCILMEMBER NO. 1
COUNCILMEMBER NO. 2
COUNCILMEMBER NO. 3
COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED MILLER
MICHELLE BONNER
BRYAN MCWILLIAMS
STEPHANIE COGGINS
FRANCES HIBBS

CITY MANAGER
DEPUTY CITY MANAGER
CITY ATTORNEY
ASSISTANT TO THE CITY MANAGER
CITY SECRETARY

The invocation was given by Robert Goodrich. Mayor Nelson led the Pledge of Allegiance.

A proclamation was presented for "Congenital Heart Defect Awareness Week."

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

ITEM 1:

- A. Review agenda times for regular meeting and attachments;
- B. Quarterly Budget and Sales Update; and
- C. Consider future Agenda items and request reports from City Manager.

CONSENT ACTION ITEMS:

ITEM 2: Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Councilmember Powell to approve the consent items, seconded by Councilmember Sauer.

- A. **MINUTES:**
Approval of the City Council minutes for the meeting held on January 29, 2019.
- B. **ORDINANCE NO. 7769:**
(Contact: Andrew Freeman, Economic Development Manager)
This is the second and final reading of an ordinance combining the Downtown Design Urban Review Board and the Board of Review for Landmarks and Historic districts into a new consolidated board to be called the Board of Review for Landmarks, Historic Districts, and Downtown Design.
- C. **AWARD – GATE/ TAPPING VALVES SUPPLY AGREEMENT:**
(Contact: Trent Davis – Purchasing Agent)
Award to J&S Valves -- \$64,258.00
This item awards the gate/tapping valves supply agreement for use various departments.
- D. **AWARD – NAVAJO OFFICE PRODUCTS CHANGE ORDER NO. 1:**
(Contact: Jerry Danforth, Facilities Director)
Award to Navajo Office Products -- \$71,936.36

This item is to consider approval of Change Order No. 1 to provide for additional office furniture in the MPEV. This change order allows the City to take advantage of savings realized through the value engineering process. This change order will not cause the City to exceed the Guaranteed Maximum Price (GMP) of \$45,540,000 for the project.

E. CONSIDER -- PURCHASE APPROVAL OF REPLACEMENT VEHICLE FOR FIRE DEPARTMENT- PUMPER STYLE FIRE TRUCK:

(Contact: Glenn Lavender, Fleet Services Superintendent)

Award to: Hall Buick-GMC -- \$577,743.00

(HGAC Contract #FS12-17)

This item is the scheduled replacement of vehicle unit no. 6474, a 2004 American LaFrance Fire Truck/Pumper Style. A new Fire Truck will be used for daily operational requirements. Vehicle unit no. 6474 has reached or exceeded its useable lifecycle.

F. CONSIDER -- PURCHASE OF STREET SWEEPER.

(Contact: Glenn Lavender, Fleet Services Superintendent)

Award to Heil of Texas -- \$280,145.00

(Utilizing HGAC Contract SW-04-18A)

This item is the scheduled replacement of unit no. 7590, a 2013 Freightliner/Elgin Eagle Street Sweeper. This equipment is used by the Drainage Utility Division for daily operational requirements. Unit 7590 has reached its useable lifecycle.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

NON-CONSENT ITEMS

ITEM 3A: Mayor Nelson presented the first reading of an ordinance for the vacation of a 20 foot alley between Lots 7 through 18, Block 8, Wolflin Place Amended, in Section 186, Block 2, AB&M Survey, Potter County, Texas. (Vicinity: South Hayden Street and Wolflin Avenue.) This item was presented by Cris Valverde, Assistant Director of Planning and Development Services. Motion was made by Councilmember Powell, seconded by Councilmember Hays, that the following captioned ordinance be passed:

ORDINANCE NO. 7770

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF AMARILLO, TEXAS DETERMINING LACK OF PUBLIC NECESSITY FOR AN ALLEY IN THE VICINITY OF HAYDEN STREET AND WOLFLIN AVENUE, POTTER COUNTY, TEXAS; VACATING AND ABANDONING THE HEREIN DESCRIBED RIGHT-OF-WAY SAVE AND EXCEPT A PUBLIC UTILITY EASEMENT; AUTHORIZING THE CITY MANAGER TO CONVEY SUCH REAL PROPERTY TO ABUTTING LANDOWNERS; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3B: Mayor Nelson presented the first reading of an ordinance for the rezoning of the north 26 feet of Lot 10A, Block 7, Westview Addition Unit No. 5, in Section 226, AB&M Survey, Potter County, Texas plus one-half of all bounding streets, alleys, and public ways to change from Residential District 1 to Office District 2. (Vicinity: Wolflin Avenue and Carolina Street.) This item was presented by Cris Valverde, Assistant Director of Planning and Development Services. Mayor Nelson opened a public hearing. There were no comments and the public hearing was closed. Motion was made by Councilmember Powell, seconded by Councilmember Sauer, that the following captioned ordinance be passed:

ORDINANCE NO. 7771

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF WOLFLIN AVENUE AND CAROLINA STREET, POTTER

COUNTY, TEXAS; PROVIDING A REPEALER CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3C: Mayor Nelson presented the first reading of an ordinance considering the proposed amendments to the current City of Amarillo Subdivision Ordinance, Chapter 4-6, Article II, Division 8, Section 4-6-59(d) regarding "partial release" of cash surety. Currently, before a subdivision that requires public improvements can be platted, developers must install the public improvements (roadways, water, sewer) or submit an acceptable form of "surety" (performance bond, trust agreement, letter of credit, or cash deposit) to the City. The surety option allows the improvements to be deferred until after Final Plat approval. The ordinance amendments, if approved, would allow those who submit a cash surety to request reimbursements, tied to partial construction of improvements, in a shorter timeframe than is currently allowed. This item was presented by Kelley Shaw, Development Customer Service Coordinator. Motion was made by Councilmember Sauer, seconded by Councilmember Smith, that the following captioned ordinance be passed:

ORDINANCE NO. 7772

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS AMENDING THE AMARILLO MUNICIPAL CODE AT CHAPTER 4-6, BY ADDING OPTIONS FOR PARTIAL RELEASE TO ARTICLE II, DIVISION 8, SECTION 4-6-59, "SECURITY FOR COMPLETION OF IMPROVEMENTS," FOR REVISIONS TO THE PLATTING AND DEVELOPMENT REGULATIONS AND PROCEDURES; PROVIDING REPEALER CLAUSE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3D: Mayor Nelson presented a resolution supporting an application for Affordable Housing Tax Credits to the Texas Department of Housing and Community Affairs, Housing Tax Credit Program by Commons at St. Anthony's, LLC, a private entity, The Commons at St. Anthony's, a development for affordable rental property located near the southwest corner of Amarillo Boulevard and North Polk Street. This item was presented by Andrew Freeman, Director of Planning & Development Services. Motion was made by Councilmember Powell, seconded by Councilmember Sauer, that the following captioned resolution be passed:

RESOLUTION NO. 02-05-19-1

A RESOLUTION OF THE CITY OF AMARILLO CITY COUNCIL: SUPPORTING A HOUSING TAX CREDIT APPLICATION FOR THE COMMONS AT ST. ANTHONY'S DEVELOPMENT; COMMITMENT OF DEVELOPMENT INCENTIVE; AUTHORIZING STAFF; PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3E: Mr. McWilliams advised at 2:10 p.m. that the City Council would convene in Executive Session per Texas Government Code: 1) Section 551.074 - Discuss the appointment, employment, evaluation, reassignment, duties, and qualifications of a public officer or employee, in accordance with the Texas Open Meetings Act. a) Discussion of City Manager Jared Miller's performance evaluation and compensation. (b) Discussion of Municipal Court Judge Laura Hamilton's performance evaluation and compensation.

Mr. McWilliams announced that the Executive Session was adjourned at 4:28 p.m. and recessed the Regular Meeting.

ATTEST:

Frances Hibbs, City Secretary

Ginger Nelson, Mayor



Amarillo City Council Agenda Transmittal Memo



Meeting Date	February 12, 2019	Council Priority	Infrastructure
---------------------	-------------------	-------------------------	----------------

Department	Cris Valverde Assistant Director of Planning and Development Services
-------------------	--

Agenda Caption

This is the second and final reading of an ordinance for the vacation of a 20 foot alley between Lots 7 through 18, Block 8, Wolflin Place Amended, in Section 186, Block 2, AB&M Survey, Potter County, Texas.

VICINITY: South Hayden St. and Wolflin Ave.

APPLICANT: Amarillo Independent School District

Agenda Item Summary

Proposal

The applicant is requesting abandonment of the above-mentioned alley in order to provide a dedicated one-way student pick-up and drop-off drive aisle for the Wolflin Elementary School.

Analysis

With exception of the residential lot located at the southwest corner of the block, the applicant owns all land adjacent to the alley proposed for abandonment.

When a vacation request is considered, staff takes into account what impacts, if any, abandonment will have on adjacent property owners and/or traffic patterns. When reviewing the proposal, staff does not anticipate changes with existing utility service (water, sewer, electrical, and gas), whereas relocation of existing utility equipment is not proposed, yet there will be a change in solid waste pick-up service for the above-mentioned residential lot. If approved, the existing dumpster in the alley (immediately east of the home) would be removed and cart service offered. Regarding traffic patterns, staff does not foresee any changes, whereas it is understood that the alley is mostly used by parents dropping off and/or picking up students.

On January 18th, staff and the applicant met with the homeowner to discuss details of the proposed abandonment and one-way drive. Staff informed the homeowner that although no change in utility service would result, the proposed abandonment would require removal of the dumpster and an alternative solid waste service offered as described previously.

At the conclusion of the meeting, the homeowner did not have any objections to both the one-way drive and conversion of solid waste service.



Amarillo City Council Agenda Transmittal Memo



As with any request to vacate public right-of-way, an applicant is required to either pay fair market value to acquire the alleyway, dedicate an area of equal or greater value, pay only the higher cost of the fair market value or the relocation cost, or complete a combination of these requirements. In this particular case, dedication of an area of equal value via retention of a Public Utility Easement over the entire area for abandonment is proposed. Therefore, no fair market value payment is required.

Requested Action/Recommendation

Notices have been sent to property owners within 200 feet regarding this proposed vacation. At the time of this writing, the Planning Department has not received any negative comments regarding the request.

Considering the above, the Planning and Zoning Commission is of the opinion that the applicant's request is appropriate and recommends approval as presented.

ORDINANCE NO. 17410

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF WOLFLIN AVENUE AND CAROLINA STREET, POTTER COUNTY, TEXAS; PROVIDING A REPEALER CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted the "Amarillo Comprehensive Plan" on October 12, 2010, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

WHEREAS, A proposed change to such established zoning districts and regulations was submitted to the Planning and Zoning Commission; and

WHEREAS, after a public hearing before Planning and Zoning Commission for proposed zoning changes on the property hereinafter described, the Commission filed its final recommendation and report on such proposed zoning changes with the City Council; and

WHEREAS, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; and

WHEREAS, the City Council further determined that the request to rezone the location indicated herein is consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning of the north 26 feet of Lot 10A, Block 7, Westview Addition Unit No. 5 in Section 226, Block 2, AB&M Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Residential District 1 to Office District 2.

SECTION 3. All ordinances and resolutions or parts thereof that conflict with this Ordinance are hereby repealed, to the extent of such conflict.

SECTION 4. In the event this ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make corrections and minor changes to the site plan or development

documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this Ordinance.

SECTION 5. This Ordinance shall become effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the ____ day of February 2019 and **PASSED** on Second and Final Reading on this the _____ day of February 2019.

Ginger Nelson, Mayor

ATTEST:

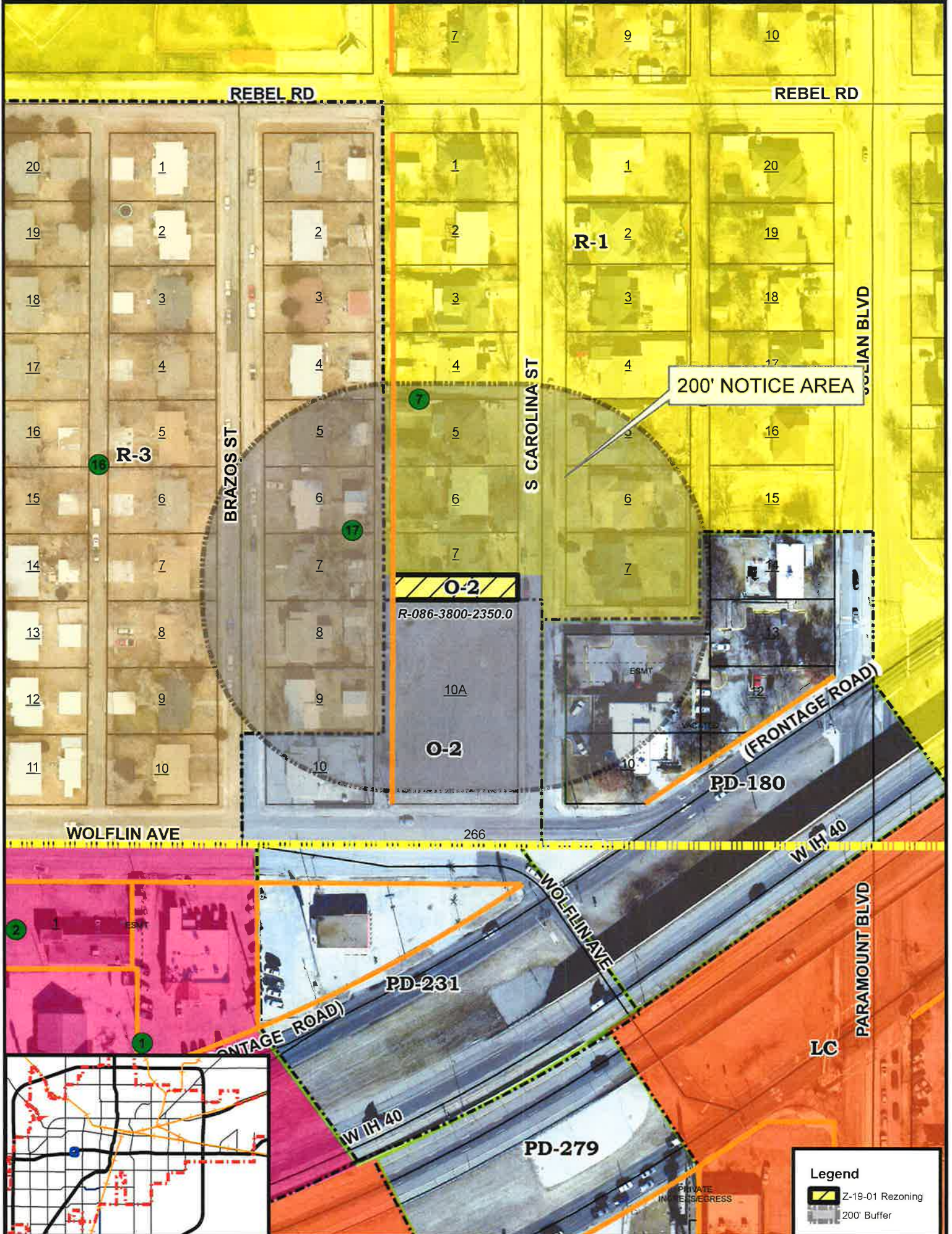
Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

CASE Z-19-01

REZONING FROM RESIDENTIAL DISTRICT 1 (R1) TO OFFICE DISTRICT 2 (O2)



CITY OF AMARILLO PLANNING DEPARTMENT

Scale: 1 inch = 125 feet
 Date: 1/14/2019
 Case No: Z-19-01



Rezoning of north 26 feet of Lot 10A,
 Block 7, Westview Addition Unit No. 5,
 in Section 226, Block, AB&M Survey,
 Potter County, Texas plus one-half of
 all bounding streets, alleys, and public ways to
 change from Residential District 1 to Office District 2.

Vicinity: Wolflin Ave and Carolina St.

Applicant: Jeff Reasoner for Carolina 1031 LLC

AP: L12

20



Amarillo City Council Agenda Transmittal Memo



Meeting Date	February 12, 2019	Council Priority	Infrastructure
---------------------	-------------------	-------------------------	----------------

Department	Cris Valverde Assistant Director of Planning and Development Services
-------------------	--

Agenda Caption

This is the second and final reading of an ordinance for the rezoning of the north 26 feet of Lot 10A, Block 7, Westview Addition Unit No. 5, in Section 226, AB&M Survey, Potter County, Texas plus one-half of all bounding streets, alleys, and public ways to change from Residential District 1 to Office District 2.
 VICINITY: Wolfin Ave. and Carolina St.
 DEVELOPER: Jeff Reasoner for Carolina 1031 LLC

Agenda Item Summary

Adjacent land use and zoning

Adjacent land uses consist of single-family detached homes to the north and east, duplexes to the west, and ongoing office development to the south.

Adjacent zoning consists of Residential District 1 to the north and east, Residential District 3 to the west, and Office District 2 to the south.

Proposal

As platted, a majority of the applicant's lot (10A) is currently zoned Office District 2. However, the northern 26 feet of the applicant's lot is zoned Residential District 1. This particular 26-foot portion of the lot is planned to be utilized for parking related to ongoing office development on the site. Therefore, in order to be able to utilize this portion as intended, a change in zoning is required and is the reason for the request.

Analysis

When a request for rezoning occurs, staff is tasked with understanding what impacts a proposed rezoning, if any, will have on area development and/or zoning patterns.

In analyzing s patterns in the area, staff found that office and residential zoning and/or development is immediately adjacent to each other to the east, west, and the applicant's site. As such, staff is of the opinion that if approved, no detrimental changes to existing zoning and/or developments patterns would result.



Amarillo City Council Agenda Transmittal Memo



Requested Action/Recommendation

Notices have been sent to property owners within 200 feet regarding this proposed rezoning. At the time of this writing, the Planning Department has not received any negative comments regarding the request.

Considering the above, the Planning and Zoning Commission is of the opinion that the applicant's request is appropriate and represents a minimal and logical continuation of existing office zoning northward. Planning and Zoning Commissioners recommend approval as presented.

ORDINANCE NO. 11771

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF AMARILLO, TEXAS DETERMINING LACK OF PUBLIC NECESSITY FOR AN ALLEY IN THE VICINITY OF HAYDEN STREET AND WOLFLIN AVENUE, POTTER COUNTY, TEXAS; VACATING AND ABANDONING THE HEREIN DESCRIBED RIGHT-OF-WAY SAVE AND EXCEPT A PUBLIC UTILITY EASEMENT; AUTHORIZING THE CITY MANAGER TO CONVEY SUCH REAL PROPERTY TO ABUTTING LANDOWNERS; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR EFFECTIVE DATE.

WHEREAS, the Amarillo School District petitioned the City of Amarillo to abandon an existing twenty foot (20') alley right-of-way located in the vicinity of South Hayden St. and Wolflin Ave., Potter County, Texas; and

WHEREAS, after reviewing information presented, the Planning and Zoning Commission of the City of Amarillo has recommended to the City Council that there is no public necessity for the following-described alley; and

WHEREAS, the City Council, having reviewed said recommendation and having considered all relevant information pertaining to the proposed vacation described below, is of the opinion that same is no longer needed for public purposes; and

WHEREAS, the City Council further decides that such vacation of alley right-of-way excepted a public utility easement, which is retained for current utilities; and

WHEREAS, the City Council further determined that this alley vacation and abandonment is not detrimental or injurious to the public health, safety or general welfare, or otherwise offensive to the neighborhood and is in the best interest of the City of Amarillo's citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1: The herein-described alley be vacated and abandoned for public purposes:

Vacation of an existing 20-foot alley in adjacent to Lots 7 through 18, Block 8, Wolflin Place Amended, in Section 186, Block 2, AB&M Survey, Potter County, Texas and being further described in the attached Exhibit 1 incorporated herein.

SAVE AND EXCEPT: A Public Utility Easement is hereby retained over the entire area of abandonment.

SECTION 2: The City Manager is authorized to execute an instrument of conveyance to abutting land owner(s) as allowed by law.

SECTION 3: Repealer. All ordinances and resolutions or parts thereof in conflict with this Ordinance are hereby repealed to the extent of conflict with this Ordinance.

SECTION 4: Severability. If any provision, section, subsection, clause or the application of sale to any person or set of circumstances for any reason is held to be unconstitutional, void or invalid or for any reason unenforceable, the validity of the remaining portions of this ordinance or the application thereby shall remain in effect, it being the intent of the City Council of the City of Amarillo, Texas in adopting this Ordinance, that no portion thereof or provision contained herein shall become inoperative or fail by any reasons of unconstitutionality of any other portion or provision.

SECTION 5: Effective Date. This Ordinance shall be effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading this the ____ day of February 2019; and **PASSED** on Second and Final Reading this the ____ day of February 2019.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

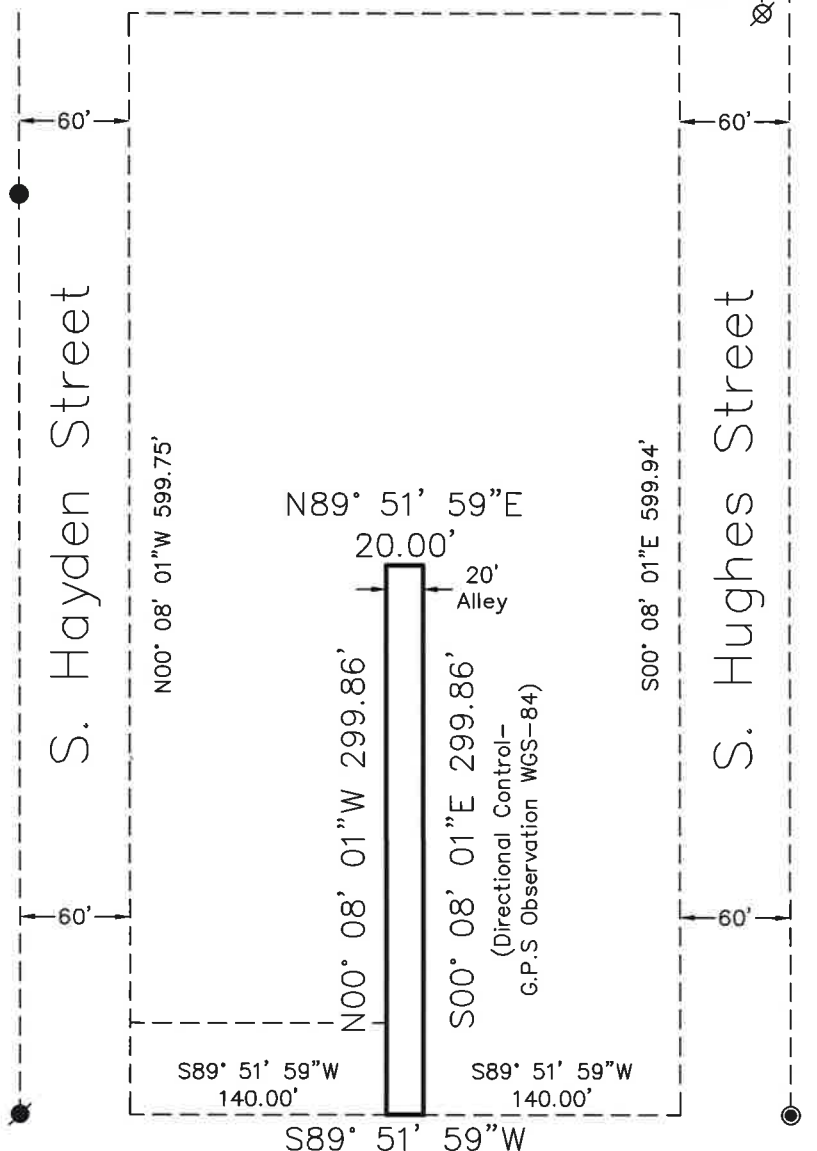
EXHIBIT "1"

20' WIDE ALLEY VACATION

Wolflin Avenue

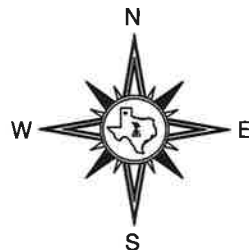
N89° 49' 52"E 300.00'

15' Offset



Legend :

- = 1/2" iron rebar w/cap stamped R.P.L.S. 4664" (found)
- = 1/2" iron rod (found)
- = 1" iron pipe (found)
- ⊗ = "X" cut in concrete (found)
- (/) = Instrument recording in County Clerks Office



SCALE : 1" = 100'

Description

A 5997 square foot tract of land being that certain 20 foot wide alley lying between Lots 7 through 18, Block 8, Wolflin Place Amended, an addition to the City of Amarillo, Potter County, Texas, according to the recorded map or plat thereof, of record in Volume 134, Page 2 of the Deed Records of Potter County, Texas, surveyed on the ground on this 19th day of October, 2018.

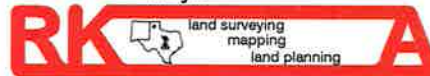
Preliminary, this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document. This text in place of the land surveyor's signature.

Registered Professional Land Surveyor
Job No. 181016

A.I.S.D.

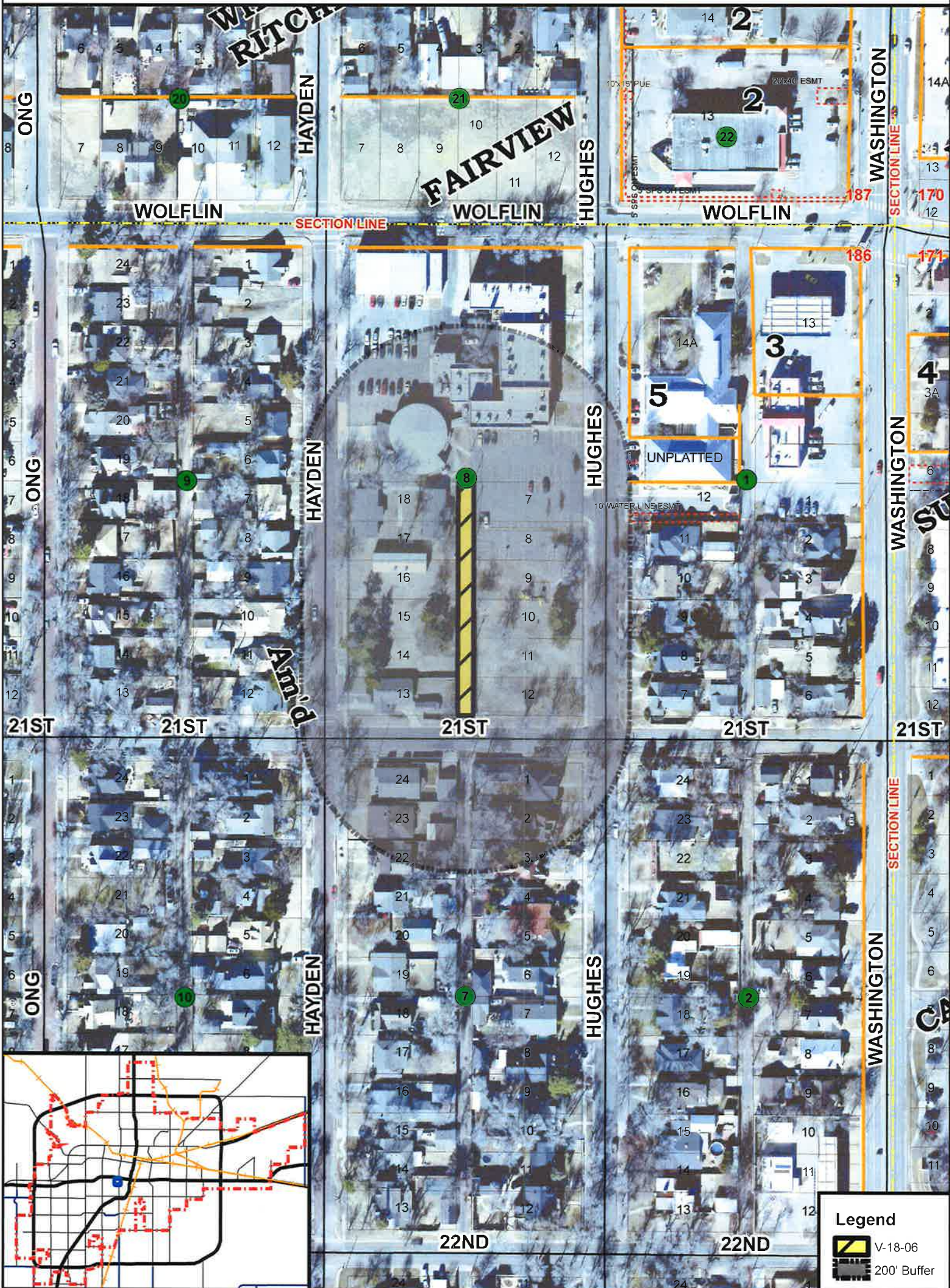
Wolflin Elementary School
Amarillo, Potter County, Texas

Robert Keys & Associates



(806)352-1782 Email: rka@keyssurveying.com
7106 S. Bell Street, Amarillo, Texas 79109-7003
Firm No. 10034400 www.keyssurveying.com

V-18-06 Vacation of a 20' Alley



**CITY OF AMARILLO
PLANNING DEPARTMENT**

Scale: 1 inch = 150 feet
Date: 12/6/2018



Vacation of a 20' alley lying between Lots 7 through 18, Block 8, Wolflin Place Amended, Potter County, Texas.

Vicinity: S. Hayden St. & Wolflin Ave.

Applicant: Amarillo Independent School District

Case Manager: Brady Kendrick

AP: M13

2D



Amarillo City Council Agenda Transmittal Memo



Meeting Date	February 12, 2018	Council Priority	Economic Development & Redevelopment- Infrastructure
Department	City Manager		
Contact	Kelley Shaw, Development Customer Service Coordinator		

Agenda Caption

To consider proposed amendments to the current City of Amarillo Subdivision Ordinance, Chapter 4-6, Article II, Division 8, Section 4-6-59 (d) regarding "partial release" of cash surety.

Agenda Item Summary

Currently, before a subdivision that requires public improvements can be platted, developers must install the public improvements (roadways, water, sewer) or submit an acceptable form of "surety" (performance bond, trust agreement, letter of credit, or cash deposit) to the City. The surety option allows the improvements to be deferred until after Final Plat approval. The ordinance amendments, if approved, would allow those who submit a cash surety to request reimbursements, tied to partial construction of improvements, in a shorter timeframe than is currently allowed.

Requested Action

Approval of recommended Subdivision Ordinance amendments.

Funding Summary

N/A

Community Engagement Summary

The proposed amendments are a result of four meetings with the Planning and Zoning Commission (P&Z) where the amendments were discussed in detail. Staff also solicited comments from the development related community. Discussions centered around specific language and possible impacts on professionals involved in providing the information needed for reimbursements. The professional experiences of P&Z Commissioners and their comments helped greatly in the formalization of the proposed amendments.

The results of P&Z meetings and input from external development partners have provided proposed amendments that have received positive comments from all involved.

Staff Recommendation

Along with the formal affirmative recommendation from the Planning and Zoning Commission, staff recommends approval of the amendments as presented.

ORDINANCE NO. 17172

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS AMENDING THE AMARILLO MUNICIPAL CODE AT CHAPTER 4-6, BY ADDING OPTIONS FOR PARTIAL RELEASE TO ARTICLE II, DIVISION 8, SECTION 4-6-59, "SECURITY FOR COMPLETION OF IMPROVEMENTS," FOR REVISIONS TO THE PLATTING AND DEVELOPMENT REGULATIONS AND PROCEDURES; PROVIDING REPEALER CLAUSE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

WHEREAS, the Texas Local Government Code, Chapter 212, permits the governing body of a municipality to adopt rules regulating plats and subdivisions within their municipality; and

WHEREAS, the Texas Local Government Code at Section 212.002 allows a municipality to adopt such rules after a public hearing for the purpose of promoting the health, safety, and welfare of its citizens as well as the safe, orderly, and healthful development of such municipality; and

WHEREAS, the City of Amarillo's Construction Management Ordinance regarding the security for completing construction improvements does not specifically address additional options for partial release of a surety upon the review and acceptance of the City Engineer; and

WHEREAS, after a public meeting before the Planning and Zoning Commission to discuss the proposed amendment to the Amarillo Municipal Code at Section 4-6-59(d) to specifically address additional partial release of surety options, the Planning and Zoning Commission recommended this amendment's approval to the City Council; and

WHEREAS, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and finds that the provisions of this Ordinance amendment, as indicated herein, is consistent with the goals, policies, and legal requirements and will promote the public welfare and greater efficiency in procedures for construction of public improvements required to be installed in order to serve a subdivision or a development.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. The City Council hereby amends the Amarillo Municipal Code, Chapter 4-6, Article II, Division 8, Section 4-6-59(d), as follows:

Sec. 4-6-59(d). Partial Release. As portions of the public improvements are completed in accordance with the City of Amarillo regulations, and the approved public improvement plans, the developer may make application to the City Engineer to reduce the amount of the original letter of credit, bond or cash escrow. If the City Engineer is satisfied that such portion of the improvements has been completed in accordance with city policies, he may cause the amount of the letter of credit, bond or cash escrow to be reduced by such amount that he deems appropriate, so that the remaining amount of the letter of credit or bond or cash escrow adequately insures the completion of the remaining public improvements.

- (1) Public improvements secured with a letter of credit, bond, or cash, and deemed completed and available for partial release will have passed all testing requirements of the applicable portions of the City of Amarillo's technical specifications. The value of completed improvements available for partial release will be the total value of the public improvement outlined in the development agreement minus any associated appurtenances required to insure the completion of the remaining related public improvements. Developer's application for release must provide a detailed estimate of costs provided by an Engineer of Record certifying that to the best of the engineer's knowledge the quantity of work requested for surety release is accurate related to the completed improvement.

- (2) For public improvements secured with the cash escrow option before construction begins, a developer may request a partial release of the cash surety through a formal written request to the City Engineer. Developer's application for release must provide a detailed estimate of costs provided by an Engineer of Record certifying that to the best of the engineer's knowledge the quantity of work requested for surety release is accurate related to the installed improvement. The release of funds will be based on the level of detail and amounts provided in the schedule of values identified within the executed Developer Agreement. An amount equal to 30% of the partial release request will be retained until such time the improvements have passed all testing requirements and are considered acceptable by the City Engineer. The frequency of this type of partial release request must meet appropriate policy guidelines and contract documents established by the City Engineer.

- (3) ~~(1)~~ The Assistant City Manager of Development Services and other necessary City officials shall execute any documents necessary to cause release of any portion of the security in accordance with this provision, provided that all such documents shall be subject to approval by the City Attorney.

- (4) ~~(2)~~ No partial release shall be granted where any substantial part of work performed prior to the date of the application fails to meet City standards and specifications for any release other than incompleteness.

SECTION 3. Repealer. All ordinances and resolutions or parts thereof in conflict with this Ordinance are hereby repealed, to the extent of such conflict.

SECTION 4. Severability. The terms and provisions of this Ordinance shall be deemed to be severable in that, if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

SECTION 5. Publication and Effective Date. This Ordinance shall be published and become effective according to law.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the ____ day of February, 2019 and **PASSED** on Second and Final Reading on this the _____ day of February, 2019.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney



Amarillo City Council Agenda Transmittal Memo



Meeting Date	February 12, 2019	Council Priority	Economic Development & Redevelopment
Department	Community Development		
Contact	Juliana Kitten, Community Development Director		

Agenda Caption

CONSIDER – APPROVAL OF U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) HOME GRANT FUNDING FOR RENTAL REHABILITATION PROJECTS

Agenda Item Summary

HOME Grant Award to Collins Family Properties, LLC in the amount of \$524,999.92

The Collins Family Properties, LLC has submitted a project proposal to construct 21 units for rental by low-to-moderate income families (5 new single-family units and 8 new duplex units; each unit will have 3 bedrooms and 2 bathrooms). The total project cost is \$1,357,000.08 with a request for federal HOME Grant funds in the amount of \$524,999.92 (\$25,000 for each single-family unit and \$49,999.99 for each duplex unit). The project will be subject to affordability requirements for 20 years.

Requested Action

The proposal from the Collins Family Properties, LLC meets the goals of the Community Development Annual Action Plan. The proposed project will construct 21 units for rental by low-to-moderate income families. Project locations include:

- 5 new single-family units (3 bedrooms and 2 bathrooms)...
 - 3604 NE 12th
 - 3606 NE 12th
 - 3806 NE 15th
 - 3808 NE 15th
 - 404 N. Prospect
- 8 new duplex units (3 bedrooms and 2 bathrooms in each unit)...
 - 1720 SE 5th
 - 1722 SE 5th
 - 739 N. Cleveland
 - 600 N. Hayes
 - 602 N. Hayes
 - 2601 S. Roberts
 - 2603 S. Roberts
 - 2605 S. Roberts

A Google Earth map is attached to indicate unit locations.

Amarillo City Council Agenda Transmittal Memo



Funding Summary

Total project cost is \$1,357,000.08

- Collins Family Properties, LLC share: \$832,000.16
- HOME Grant federal funding share: \$524,999.92.

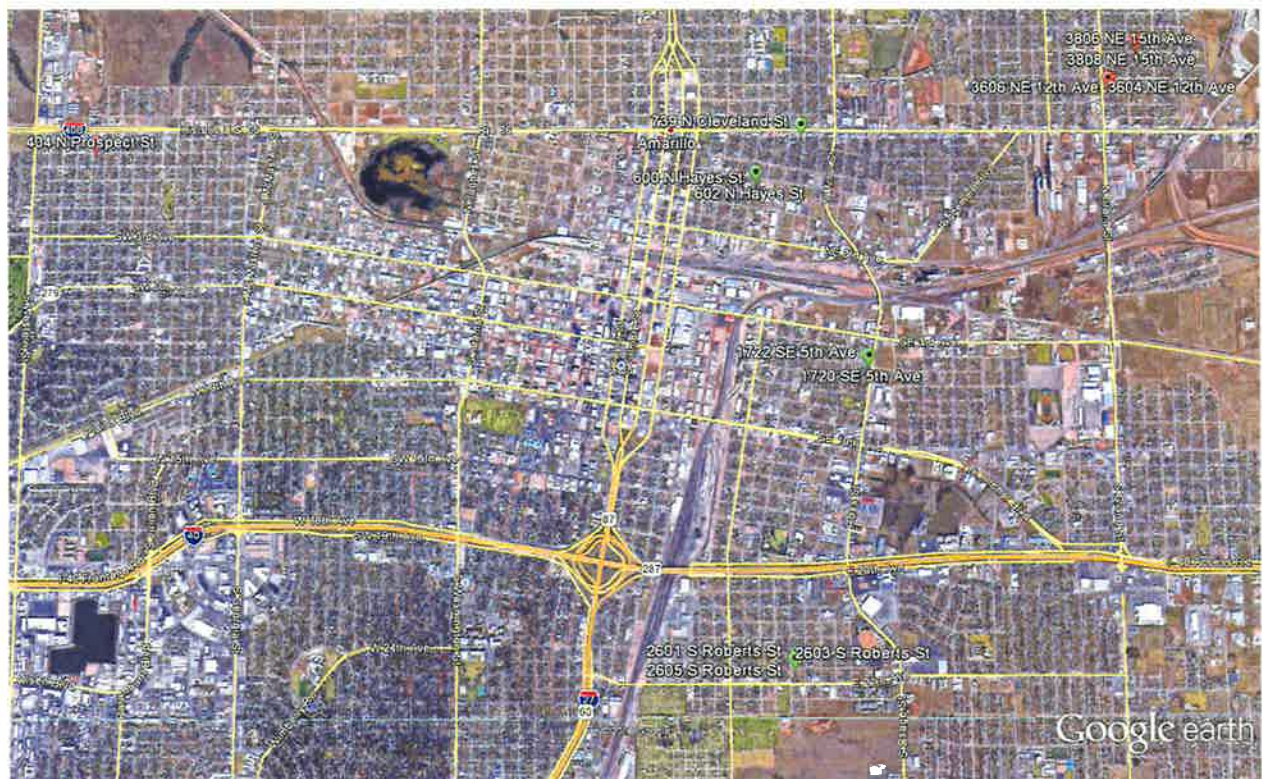
The project proposal is based on 5 new single-family units with a HOME Grant allocation of \$25,000.00 per unit and 8 new duplex units with a HOME Grant allocation of \$49,999.99 per unit.

Community Engagement Summary

The proposed project is consistent with the Community Development Annual Action Plan.

Staff Recommendation

Staff recommends approval of the project, authorizing the City Manager to execute contract documents. Legal has reviewed and approved all contract documents.



Google Earth map depicting unit locations (red for single-family and green for duplexes).

City of Amarillo

Community Development

Inter-Office Memo

date: January 17, 2019
 to: Jared Miller, City Manager
 thru: Juliana Kitten, Community Development Administrator
 Leslie Schmidt, Senior Assistant City Attorney
 Kevin Starbuck, Assistant City Manager
 From: Michelle Martinez, HOME Program Coordinator
 subject: Recommendation of Rental Rehab Project

An application for HOME Rental Rehabilitation projects has been received. The proposal to construct 5 new single-family units and 8 duplexes to be rented to low to moderate income families has been evaluated by the Community Development Department. The proposal is recommended for receipt of financial assistance under the HOME Rental Rehabilitation Program. The property owner has agreed to the conditions of the program and has demonstrated financial capacity to provide the balance of the costs of the new construction. The project will be subject to affordability requirements for twenty years.

Funding is available from the HOME Program. The City will invest \$25,000 per single family unit and \$49,999.99 per duplex which will result in a total commitment of \$524,999.92 of federal funding.

OWNER PROJECT	# UNITS	TOTAL COSTS	OWNER SHARE	HOME SHARE	AVERAGE HOME COST PER UNIT
Collins Family Properties, LLC 2601 S. Roberts ✓ 2603 S. Roberts ✓ 2605 S. Roberts ✓ 404 N. Prospect ✓ 3606 NE 12 th ✓ 3604 NE 12 th ✓ 3806 NE 15 th ✓ 3808 NE 15 th ✓ 600 N. Hayes ✓ 602 N. Hayes ✓ 739 N. Cleveland ✓ 1720 SE 5 th ✓ 1722 SE 5 th ✓	21	\$1,357,000.08	\$ 832,000.16	\$524,999.92	\$42,000

- Each unit will have three bedrooms and two bathrooms. The proposal meets the goals of the Community Development Annual Action Plan.

The contract has been reviewed and approved by Legal. The property owner has reviewed the agreement and agrees to abide by the terms and conditions. Please return the files to my office after executing signature..


Michelle Martinez
HOME Program Coordinator



Amarillo City Council Agenda Transmittal Memo



Meeting Date	February 12, 2019	Council Priority	Transportation Systems
Department	Aviation		
Contact	Michael W. Conner – Director of Aviation		

Agenda Caption

CONSIDER: Award purchase and up-fit of a 2019 Chevy Tahoe Defender police vehicle from Holiday Chevrolet in the amount of \$54,250.00 for the Rick Husband Amarillo International Airport Police Department.

Agenda Item Summary

This item is the award of the following:

1. Vehicle is purchased through Holiday Chevrolet using the Tarrant County Cooperative Contract #2019-014.
2. Emergency equipment will be purchased and installed through the Tarrant County Cooperative Contract #15-157.

This is a vehicle replacement for Airport Police Department Unit #6469, a 2004 Ford Explorer that has reached its end of life cycle. The new vehicle is a specified police package model allowing for easy installation of all needed equipment. This award also instructs Holiday Chevrolet to up-fit the vehicle with all purchased specialized police equipment. Examples include emergency lighting, console, camera system, and prisoner partition.

Requested Action

Award both contracts to Holiday Chevrolet using the Tarrant County cooperative contract #2019-014 and #15-157 respectively in the amount of \$54,250.

Funding Summary

Funding for this purchase will be from project 540086 of the Airport's previously approved CIP FY 17/18 budget.

Community Engagement Summary

Level 1 – Modest impact on selected area and/or community group.

Staff Recommendation

Airport staff recommends award of both contracts to Holiday Chevrolet as one Purchase Order in the amount of \$54,250.

Bid No. 6343 2019 CHEVROLET TAHOE POLICE PURSUIT VEHICLE
Opened 4:00 p.m. January 16, 2019

To be awarded as one lot

HOLIDAY FORD & HOLIDAY
CHEVROLET DBA JOHNSON
GRAYSON AUTOMOTIVE

Line 1 2019 Chevrolet Tahoe Police
Pursuit Vehicle , per specifications

1 ea		
Unit Price	\$54,250.000	
Extended Price		54,250.00
<hr/>		
Bid Total		54,250.00
<hr/>		
Award by Vendor		54,250.00



Amarillo City Council Agenda Transmittal Memo



Meeting Date	2/12/2019	Council Priority	
Department	Parks and Recreation		
Contact	Michael Kashuba, Director of Parks and Recreation		

Agenda Caption

Purchase – Fertilizer through “Bid 6254 – Fertilizer Contract”
Award to low responsive bidders as follows:

SKRT.INC DBA Pro Chem - Line(s) Item - 1, 4, 10,13	\$112,786.40
Harrell’s LLC - Line(s) Item – 2, 5, 6, 8, 9	\$20,224.00
Justin Seed Company - Line(s) Item – 3	\$417.00
Target Specialty Product - Line(s) Item - 7	\$6,317.36
BWI Companies, Inc. - Line(s) Item – 11,12	\$33,358.40
Total Award	\$173,103.16

This item approves the annual purchase of various fertilizers that are used throughout the year at Ross Rogers and Comanche Trail Golf Complexes as well as the Park Maintenance Division.

Agenda Item Summary

Award of annual contract for fertilizer used by Park Maintenance, Ross Rogers Golf Complex, Comanche Trail Golf Complex in the maintenance of turf areas.

Requested Action

Approval and authorization for City Manager to execute agreement.

Funding Summary

Funding for this award is available in the Park Maintenance budget 1861.51458, Ross Rogers and Comanche Trail 1811.51450.

Community Engagement Summary

N/A

Staff Recommendation

Parks and Recreation Administration are recommending approval and award of the annual fertilizer program for Ross Rogers and Comanche Trail Golf Complexes as well as the Park Maintenance Division.

Bid No. 6254 FERTILIZER ANNUAL CONTRACT
 Opened 4:00 p.m. November 29, 2018

To be awarded as one lot	SKTR INC DBA PRO CHEM SALES	HARRELLS LLC	JUSTIN SEED CO	TARGET SPECIALTY PRODUCTS	BWI COMPANIES INC	PENNINGTON SEED INC
Line 1 1000 lb Bags all Season, per specifications						
50 bc						
Unit Price	\$323.580	\$350.000	\$374.400			\$464.140
Extended Price	16,179.00	17,500.00	18,720.00	-	-	23,207.00
Line 2 50 lb Bags Micro Green, per specifications						
80 bc						
Unit Price	\$47.000	\$32.000				
Extended Price	3,760.00	2,560.00	-	-	-	-
Line 3 16-4-8 Total Nitrogen 50 lb Bags, per specifications						
20 bc						
Unit Price	\$31.000		\$20.850		\$25.650	\$27.190
Extended Price	620.00	-	417.00	-	513.00	543.80
Line 4 1000 lb Bags Nitrogen Source, per specifications						
112 bc						
Unit Price	\$781.420	\$790.000			\$815.000	\$1,011.710
Extended Price	87,519.04	88,480.00	-	-	91,280.00	113,311.52
Line 5 2.5 Gallon Jug Growth Products, per specifications						
200 jg						
Unit Price		\$33.570		\$41.330	\$85.110	
Extended Price	-	6,714.00	-	8,266.00	17,022.00	-

Line 6 Potassium Silicate 2.5 Gallon Jug,
per specifications

100 jg

Unit Price

\$44.500

\$46.770

Extended Price

4,450.00

4,677.00

Line 7 Worm Power 55 Gallon Drum
Aqua Aid, per specifications

8 dr

Unit Price

\$789.670

\$975.000

Extended Price

6,317.36

7,800.00

Line 8 Calcium 2.5 Gallon Jug Growth
Products, per specifications

100 jg

Unit Price

\$35.000

\$40.380

Extended Price

3,500.00

4,038.00

Line 9 Minors, 2.5 Gallon Jug Growth
Products, per specifications

100 jg

Unit Price

\$30.000

\$59.290

Extended Price

3,000.00

5,929.00

Line 10 Verde Cal Greens Grade 50 lb
Bags, per specifications

80 bc

Unit Price

\$18.000

\$21.220

Extended Price

1,440.00

1,697.60

Line 11 Ammonium Sulfate Blended 1
Ton Bags, per specifications

100 ea

Unit Price

\$346.460

\$457.000

\$311.000

\$432.210

Extended Price

34,646.00

45,700.00

31,100.00

43,221.00

Line 12 Ammonium Sulfate w/ 5% Iron 50
lb Bags, per specifications

240 ea

Unit Price

\$16.650

\$17.730

\$9.410

\$33.770

Extended Price

3,996.00

4,255.20

2,258.40

8,104.80

Line 13 Howard Johnsons 50 lb Bags, per
specifications

400 ea

Unit Price

\$19.120

\$20.310

\$35.990

Extended Price

7,648.00

8,124.00

14,396.00

Bid Total

155,808.04

126,204.00

69,092.20

14,583.36

174,439.00

202,784.12

Award by Vendor

112,786.04

20,224.00

417.00

6,317.36

33,358.40



Amarillo City Council Agenda Transmittal Memo



Meeting Date	February 12, 2019	Council Priority	Fiscal Responsibility, Best Practices, Customer Service
Department	Fleet Services Division		
Contact	Glenn Lavender, Fleet Services Superintendent		

Agenda Caption

CONSIDER: Purchase/Lease of Horizontal Wood Grinder.

Award to: Vermeer of Texas	7923.01x60	\$475,380.60
Using Buyboard Contract 515-16		
Lease through DLL Financial Solutions.		

Agenda Item Summary

Scheduled replacement of 7773 2012 WHO Tub Grinder. Equipment used by Solid Waste Collection/Disposal for daily wood grinding at Landfill and other areas as need to meet daily operational requirements. 7773 has reached its useable life cycle.

Requested Action

Recommend purchase/lease approval of Horizontal Wood Grinder
This purchase will be on Buyboard Contract 515-16. Contract assures discounted governmental pricing and quicker delivery schedules. Contract purchase allows for best value evaluation and vendor support.

Funding Summary

Funding for this purchase will be from 61120.84200 Fleet Services Machinery General.

Community Engagement Summary

N/A Vermeer of Texas is a local Dealer.

Staff Recommendation

Staff Recommends Council approval of purchase/lease of Horizontal Wood Grinder.

Bid No. 6312 PURCHASE OF HORIZONTAL GRINDER
Opened 4:00 p.m. December 17, 2018

To be awarded as one lot

VERMEER EQUIPMENT OF TEXAS
INC

Line 1 Grinder, tub, trailer mounted
replacement of unit 7773, per
specifications

60 ea

Unit Price

\$7,923.010

Extended Price

475,380.60

Bid Total

475,380.60

Award by Vendor

475,380.60

27



Amarillo City Council Agenda Transmittal Memo



Meeting Date	February 12, 2019	Council Priority	Transportation Systems
Department	Aviation		
Contact	Michael W. Conner – Director of Aviation		

Agenda Caption

CONSIDER: Task Order 36 between RS&H, Inc. and the Rick Husband Amarillo International Airport for design and bidding services for Taxiway C and Taxiway J reconstruction. The total amount for Task Order 36 is \$299,880.25.

Agenda Item Summary

This Task Order will provide design and bidding services for the relocation and reconstruction of Taxiway C. Taxiway C was designed and bid out previously. However, it was subsequently not constructed. This effort includes repackaging the original design documents and modifying the design to meet current FAA design standards. Taxiway J will be designed in its entirety and is proposed to be reconstructed in its current location.

Requested Action

Approval of Task Order 36 in the amount of \$299,880.25.

Funding Summary

Funding for this task order will be from project 540180 (Taxiway J Design and Replacement) and project 540136 (Construct Taxiway C) which is in the Airport's approved CIP FY 18/19 budget. This item will be contained in a future FAA grant at 90/10 cost sharing. 10% cost share to the airport is \$29,988.02.

Community Engagement Summary

Level 1 – Modest impact on selected area and/or community group.

Staff Recommendation

Airport staff recommends the approval of Task Order 36 between RS&H, Inc. and Rick Husband Amarillo International Airport to conduct design and bidding services for Taxiway C and Taxiway J reconstruction in the amount of \$299,880.25.

RS&H Project No. 2270247036
Short Title: Amarillo Taxiways C and J Reconstruction
Effective Date: November 21, 2018

TASK ORDER NO. 36

RS&H, INC., a Florida corporation (hereinafter "Consultant") agrees to perform and complete the following work (hereinafter "Work") for the City of Amarillo, Texas (hereinafter "City") which owns and operates Rick Husband Amarillo International Airport (hereinafter "Client"), in accordance with the terms and conditions of the Master Consulting Service Agreement, dated December 8, 2014, all of which terms and conditions are incorporated herein by reference.

Project Location

Rick Husband Amarillo International Airport ("AMA" or "Airport")

Project Description / Scope of Services

This Project consists of the reconstruction of Taxiways C and J (shown in their current positions in Figure 1 of Exhibit A – Attachment A). The relocation and reconstruction of Taxiway C was previously completed in February 2016 under Federal Aviation Administration ("FAA") Airport Improvement Program ("AIP") grant 3-48-0007-39-2015 (Consultant Task Order No. 3) but was never constructed. The scope of work of this Project related to Taxiway C includes repackaging the original design documents and modifying the design as required to meet current FAA design standards. A complete breakdown of the scope of services is described in Exhibit A – Attachment A, which is made a part hereof.

Deliverables

The full scope of deliverables is described in Exhibit A – Attachment A, which is made a part hereof.

Compensation Terms

The method of payment shall be Lump Sum. The total compensation shall be as outlined below for services described in Exhibit A – Attachment B. Breakdown for tasks is as follows:

TASK	CONTRACT VALUE
Task 1 – Preliminary Engineering Report Phase	\$88,840.55
Task 2 – 60% Design Phase Services	\$73,227.02
Task 3 – Safety Risk Management System (SRM) And Safety Assessment	\$28,923.84
Task 4 – 90% Design Phase Services	\$54,529.23
Task 5 – Final Design Phase Services	\$32,407.11
Task 6 – Bidding Phase Services	\$21,952.50
TOTAL	\$299,880.25

Schedule

Schedule shall be as described in Exhibit A – Attachment A, which is made a part hereof.

**CLIENT
CITY OF AMARILLO, TEXAS**

By: _____

Typed Name: Jared Miller

Title: City Manager

Attest: _____

Typed Name: Frances Hibbs

Title: City Secretary

[CORPORATE SEAL]

**CONSULTANT
RS&H, INC.**



By: _____

Typed Name: Broutin M.L. Sherrill, P.E.

Title: Vice President

Attest: _____

DocuSigned by:
Melanie Nichols

EFF831F7B43347D...

Typed Name: Melanie L. Nichols

Title: Asst. Corporate Secretary

DS
[CORPORATE SEAL]



Amarillo City Council Agenda Transmittal Memo



25



Meeting Date	February 12, 2019	Council Priority	N/A
---------------------	-------------------	-------------------------	-----

Department	Information Technology, Rich Gagnon
-------------------	-------------------------------------

Agenda Caption

Award – Aerohive Wireless Network Equipment and Software
Dell Marketing LP -- \$88,850.08

Agenda Item Summary

This is for the purchase of wireless access points, antennas, software and service subscriptions to provide wireless internet access for staff and patrons at the Amarillo Multi-Purpose Event Venue.

Requested Action

Approval of award to Dell Marketing LP in the amount of \$88,850.08

Funding Summary

This purchase will be funded from Job account 440086.17400.1060, Downtown Improvements.

Community Engagement Summary

N/A

Staff Recommendation

Staff recommends approval of award.

Bid No. 6362 Wireless Network Equipment for MPEV
Opened 4:00 p.m., February 1, 2019

To be awarded as one lot *

Dell Marketing LP

Line 1 Lans, Wireless, Inside Aerohive AP650, indoor
wireless access point, per specifications

30 ea

Unit Price

\$669.000

Extended Price

20,070.00

Line 2 Software, Microcomputer (not otherwise
Classified) Aerohive HiveManager NG Subscription,
per specifications

77 ea

Unit Price

\$89.000

Extended Price

6,853.00

Line 3 Lans, Wireless, Inside Aerohive AP650X indoor
dual access point, per specifications

40 ea

Unit Price

\$690.000

Extended Price

27,600.00

Line 4 Communications: Networking, Linking, Fiber
Modems, Power Aerohive AP650X articulated indoor
antenna, per specifications

8 ea

Unit Price

\$79.000

Extended Price

632.00

To be awarded as one lot

Dell Marketing LP

Line 5 Servers, Microcomputer Aerohive A# Virtual Appliance, per specifications

1 ea

Unit Price

\$4,657.540

Extended Price

4,657.54

Line 6 Software, Microcomputer (Not Otherwise Classified), Aerohive High Availability A3 license, per specifications

1 ea

Unit Price

\$4,657.540

Extended Price

4,657.54

Line 7 Wireless Internet Service and Equipment, 1 year subscription for up to 1,000 concurrent client devices on the A3 platform, per specifications

2 ea

Unit Price

\$3,790.000

Extended Price

7,580.00

Line 8 Wireless Internet Service and Equipment, 1 year subscription for up to 5,000 concurrent client devices on the A3 platform, per specifications

1 ea

Unit Price

\$16,800.000

Extended Price

16,800.00

Bid Total

88,850.08



Amarillo City Council Agenda Transmittal Memo



JK



Meeting Date	February 12, 2019	Council Priority	N/A
---------------------	-------------------	-------------------------	-----

Department	Information Technology, Rich Gagnon
-------------------	-------------------------------------

Agenda Caption

Award – Secure Wireless LAN Infrastructure Implementation
United Systems, Inc. -- \$69,903.00

Agenda Item Summary

This is for the purchase of assessment, design, and implementation for a secure wireless LAN infrastructure for staff and patrons at the Amarillo Multi-Purpose Event Venue.

Requested Action

Approval of award to United Systems, Inc., in the amount of \$69,903.00

Funding Summary

This purchase will be funded from Job account 440086.17400.1060, Downtown Improvements.

Community Engagement Summary

N/A

Staff Recommendation

Staff recommends approval of award.

Bid No. 6363 Secure Wireless Network Implementation for MPEV
Opened 4:00 p.m., February 1, 2019

To be awarded as one lot

United Systems Inc

Line 1 Services and components to
implement a secure network per
Statement of Work dated January 15,
2019, titled Multi-Purpose Event Venue:
Secure Wireless LAN Infrastructure.
Price includes reasonable travel
expenses, per specifications

1 ea

Unit Price

\$69,903.000

Extended Price

69,903.00

Bid Total

69,903.00 



Amarillo City Council Agenda Transmittal Memo



Meeting Date	February 12, 2019	Council Priority	Fiscal Responsibility
Department	Finance		
Contact	Laura Storrs, Finance Director		

Agenda Caption

Ordinance – City of Amarillo 2017/2018 Budget Amendment

This is the first reading of an ordinance to amend the City of Amarillo 2017/2018 Budget.

Agenda Item Summary

This is the first reading of an ordinance to amend the City of Amarillo 2017/2018 Budget. This Budget Amendment specifically amends the 2017/2018 fiscal year budgets for the following funds:

- Local Seized Property Fund - \$10,000
- Compensated Absences Fund - \$156,000
- Court Technology Fund - \$6,000
- Court Security Fund - \$1,000
- Tutbury Public Improvement District (PID) Fund - \$1,500

Requested Action

Approval of the ordinance to amend the City of Amarillo 2017/2018 Budget.

Funding Summary

N/A

Community Engagement Summary

The Tutbury PID Board met on January 16, 2019 and recommended approval of their respective budget amendment.

Staff Recommendation

Staff recommendation is to approve the 2017/2018 fiscal year budget amendment.

02/04/19

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, ADOPTING THE BUDGET AMENDMENTS PERTAINING TO THE FISCAL YEAR 2017-2018 BUDGET; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City ordinance requires City Council to approve a budget amendment and upon approval such amendment shall become an attachment to the original budget; and

WHEREAS, a budget amendment has been prepared for certain appropriations and expenditures in the 2017-2018 budget and submitted to the City Council for approval and a true and correct copy is attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. Pursuant to City ordinance, a budget amendment attached as Exhibit "A" is hereby authorized and approved for the fiscal year 2017-2018.

SECTION 2. That this ordinance shall be effective on and after its adoption;

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading the _____ day of February 2019; and PASSED on Second and Final Reading the _____ day of February 2019.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

EXHIBIT "A"

1. Local Seized Property Expenditure Budget, Account 26200.92130 Transfer to General Construction = \$10,000 addition
2. Compensated Absences Expenditure Budget, Account 31100.41100 Salaries and Wages = \$156,000 addition
3. Court Technology Expenditure Budget, Account 20800.84910 Other Equipment = \$6,000 addition
4. Court Security Expenditure Budget, Account 20910.41100 Salaries and Wages = \$1,000 addition
5. Tutbury PID Expenditure Budget, Account 27400.53200 Water and Sewer = \$1,500 addition
**

** These amendments have been approved by the Board of Directors of the Tutbury Public Improvement District.



Amarillo City Council Agenda Transmittal Memo



Meeting Date	February 12, 2019	Council Priority	Fiscal Responsibility
Department	Police		
Contact	Ed Drain, Police Chief		

Agenda Caption

Ordinance – City of Amarillo 2018/2019 Budget Amendment

This is the first reading of an ordinance to amend the City of Amarillo 2018/2019 Budget. This Budget Amendment removes one (1) corporal position from the Amarillo Police Department authorized positions.

Agenda Item Summary

This is the first reading of an ordinance to amend the City of Amarillo 2018/2019 Budget. This Budget Amendment removes one (1) corporal position from the Amarillo Police Department authorized positions.

This ordinance identifies that the essential job function of the Fleet Inventory Equipment Technician position does not require a license issued by the Texas Commission on Law Enforcement; and that the job function of the aforementioned position can be performed by non-sworn personnel at a savings to the Amarillo Police Department. Approval of this ordinance authorizes the City to remove one police corporal position from the authorized positions.

Requested Action

Approval of the ordinance to amend the City of Amarillo 2018/2019 Budget.

Funding Summary

N/A

Community Engagement Summary

N/A

Staff Recommendation

Staff recommendation is to approve the 2018/2019 fiscal year budget amendment.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, ADOPTING THE BUDGET AMENDMENTS PERTAINING TO THE FISCAL YEAR 2018-2019 BUDGET; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City ordinance requires City Council to approve a budget amendment and upon approval such amendment shall become an attachment to the original budget; and

WHEREAS, in accordance with City ordinance, any classified or unclassified position found to be a surplus position may be abolished in order to increase efficiency of providing service and to reduce expenditures.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. Pursuant to City ordinance on November 22, 2018, one (1) corporal position from the Amarillo Police Department will be removed from authorized positions.

SECTION 2. That this ordinance shall be effective on and after its adoption;

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading the _____ day of February 2019; and PASSED on Second and Final Reading the _____ day of February 2019.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney



Amarillo City Council Agenda Transmittal Memo



Meeting Date	February 12, 2019	Council Priority	Civic Pride
Department	City Manager		
Contact	Michelle Bonner, Deputy City Manager		

Agenda Caption

RESOLUTION – AUTHORIZING THE AMARILLO HOSPITAL DISTRICT 2017/2018 FISCAL YEAR BUDGET AMENDMENT

This resolution approves the 2017/2018 fiscal year budget amendment. This budget amendment is recommended for approval by the AHD Board of Managers. This budget amendment adjusts the 2017/2018 budget for the Local Provider Participation Fund (LPPF) provided for in the 2017 Legislative Session to reflect the actual assessments and expenditures, and reflects that the unspent assessments will be spent in the 2018/2019 fiscal year.

Agenda Item Summary

This resolution approves the 2017/2018 fiscal year budget amendment. This budget amendment is recommended for approval by the AHD Board of Managers. For the fiscal year 2017/2018 budget the two operating changes are related to interest income coming in less than the budget and the increase that the District authorized April 2018 to allow additional dollars to be transferred for the Public Health DSRIP project in the form of intergovernmental transfers. The District provides the matching (intergovernmental transfer) for the City of Amarillo Public Health Department’s DSRIP project (Delivery System Reform Incentive Payment Program). The Public Health DSRIP project addresses adult immunizations in the community.

The most significant change for 2017/2018 is related to the Local Provider Participation Fund (LPPF). At the time of the preparation of the 2017/2018 District budget, the LPPF was in the process of being created. The 2017/2018 LPPF budget changes below reflect the two mandatory payment assessments that were assessed during the fiscal year as well as intergovernmental transfers that were provided during the year. At the end of the 2017/2018 year the balance in the LPPF was \$51.9 million.

The fiscal year 2018/2019 budget amendment reflects the spending down of the LPPF balance (\$51.9 million) and the anticipation that these funds will be spent as intergovernmental transfers during the current year.

Requested Action

Council consideration and approval of the resolution.

Funding Summary

N/A

Community Engagement Summary

The 2017/2018 fiscal year budget amendment has been reviewed and approved for Council consideration at the January 29, 2019 Amarillo Hospital District Board of Managers’ meeting and at the January 28, 2019 Amarillo Hospital District Finance Committee meeting.

Amarillo City Council Agenda Transmittal Memo



Staff Recommendation

Staff recommendation is to approve the 2017/2018 fiscal year budget amendment for the Amarillo Hospital District.

MEMO



To: Jared Miller, City Manager
From: Michelle Bonner, Deputy City Manager
Date: February 4, 2019
Subject: Amarillo Hospital District Budget Amendment for the 2017/2018 fiscal year
Amarillo Hospital District Budget Amendment for the 2018/2019 fiscal year

At the January 29, 2019 Amarillo Hospital District meeting, the District Board of Managers authorized budget amendments for the 2017/2018 fiscal year and the 2018/2019 fiscal year. The District respectfully request Council consideration of these budget amendments at the February 12, 2019 Council meeting.

For the fiscal year 2017/2018 budget the two operating changes are related to interest income coming in less than the budget and the increase that the District authorized April 2018 to allow additional dollars to be transferred for the Public Health DSRIP project in the form of intergovernmental transfers. The District provides the matching (intergovernmental transfer) for the City of Amarillo Public Health Department's DSRIP project (Delivery System Reform Incentive Payment Program). The Public Health DSRIP project addresses adult immunizations in the community.

The most significant change for 2017/2018 is related to the Local Provider Participation Fund (LPPF). Attached for your review is a summary of the creation and activities related to the LPPF. At the time of the preparation of the 2017/2018 District budget, the LPPF was in the process of being created. The 2017/2018 LPPF budget changes below reflect the two mandatory payment assessments that were assessed during the fiscal year as well as intergovernmental transfers that were provided during the year. At the end of the 2017/2018 year the balance in the LPPF was \$51.9 million.

The fiscal year 2018/2019 budget amendment reflects the spending down of the LPPF balance (\$51.9 million) and the anticipation that these funds will be spent as intergovernmental transfers during the current year.

SUMMARY 2017/2018 BUDGET AMENDMENT	PROPOSED BUDGET	AMENDED BUDGET	CHANGE
Amarillo Hospital District Operating Fund			
Interest Income	3,765,000	3,533,594	(231,406)
Public Health (Intergovernmental Transfers)	1,450,000	1,524,618	74,618

Amarillo Hospital District Local Provider Participation Fund (LPPF)			
Mandatory Payment Assessment (revenue)	0	65,013,661	65,013,661
Interest Income (revenue)	0	35,011	35,011
Intergovernmental Transfers (expenditure)	0	13,136,896	13,136,896

SUMMARY 2018/2019 BUDGET AMENDMENT	PROPOSED BUDGET	AMENDED BUDGET	CHANGE
Amarillo Hospital District Local Provider Participation Fund (LPPF)			
Mandatory Payment Assessment (revenue)	0	0	0
Interest Income (revenue)	0	300,000	300,000
Intergovernmental Transfers (expenditure)	0	52,211,776	52,211,776

Summary of the Amarillo Hospital District Local Provider Participation Fund (LPPF)

- During the 2017 State Legislature S.B. 2117 was approved and provided for the Amarillo Hospital District to create a Local Provider Participation Fund.
- On August 8, 2017 the District held a public hearing and created a Local Provider Participation Fund (LPPF).
- The LPPF applies to all nonpublic hospitals located in the Amarillo Hospital District that provide inpatient hospital services. These hospitals contribute their private revenue to the LPPF fund by a formula established by the District in accordance with the LPPF statute. The formula for calculating the mandatory payments is the same for each hospital (a percentage of net patient revenues, as set by the District). No private hospitals are exempt from paying the mandatory payments. The law prohibits an assessment from being a pass through cost to the patients.
- The LPPF funds may be used by the District for several purposes related to indigent health care. While the first one listed below may have been the primary motivator for private hospitals' willingness to contribute their private dollars into the LPPF, it is not the exclusive purpose of the fund. The District may use the LPPF to:
 - support the nonfederal share of payments via Intergovernmental Transfers (IGT).
 - subsidize the indigent programs
 - pay the LPPF administrative expenses of the District, not to exceed \$25,000.
 - refund a portion of a mandatory payment back to paying hospitals
- For each dollar that a hospital receives under the State program, a local government unit must put up about forty cents of non-federal matching funds via an IGT. As a governmental unit, the District cooperates with the nonpublic hospitals by using the LPPF funds to supply that forty percent in an IGT to the State.
- At the August 8, 2017 meeting the District set the first mandatory LPPF payment rate for the State's 2017 fiscal year as 2% of net patient revenue as reported in the 2015 American Hospital Association Annual Survey of Hospitals.. Pursuant to the resolution, each institutional healthcare provider was invoiced by the District mandatory payments, with the first assessment of \$16.1 million.
- The District has Affiliation Agreements with BSA Hospital. LLC (BSA) and Northwest Texas Healthcare System, Inc (NWTH) allowing the District LPPF to be an IGT provider.
- At the July 24, 2018 meeting the District set the mandatory LPPF payment rate for the State's 2018 fiscal year as 6% of net patient revenue as reported in the 2016 American Hospital Association Annual Survey of Hospitals. Pursuant to the resolution, each institutional healthcare provider was invoiced by the District mandatory payments, with the second LPPF assessment of \$48.9 million.
- During 2018, the District was approached by the hospitals, NWTH and BSA, requesting amendment of the Affiliation Agreements. The hospitals requested an amendment to the Affiliation Agreements to allow the District to affiliate with "sister" hospitals within the Ardent Health Services (BSA) and Universal Health Systems (NWTH) ownership umbrellas. This change was approved by the District at the October 22, 2018 meeting. However:
 - The LPPF mandatory payment assessment is only associated with the local hospitals inside the District.
 - The Affiliation Agreements approved at the October 22, 2018 meeting expand the eligible hospitals that the LPPF funds could be used to provide IGT (intergovernmental transfers) dollars, if local needs do not exhaust the eligible drawn down of federal dollars.

2/4/19 mwn

RESOLUTION NO. 02-12-19-_____
A RESOLUTION OF THE CITY OF AMARILLO, TEXAS;
AMENDING THE APPROVED BUDGET OF THE AMARILLO
HOSPITAL DISTRICT FOR THE FISCAL YEAR OCTOBER 1,
2017 TO SEPTEMBER 30, 2018; PROVIDING SEVERANCE,
REPEALER, AND EFFECTIVE CLAUSES

WHEREAS, the Board on Managers of the Amarillo Hospital District have found that it is administratively convenient and beneficial to the Amarillo Hospital District to clarify its financial records by amending its budget for fiscal year 2017/2018; and

WHEREAS, the District requests that the City Council concur and approve the amendment;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget approved for the Amarillo Hospital District for the fiscal year October 1, 2017 to September 30, 2018, be and the same is hereby amended as shown on Attachment1.

SECTION 2. Severability. If any provision, section, subsection, sentence, or clause is held to be unconstitutional, void or invalid or for any reason unenforceable, the validity of the remaining portions of this resolution or the application thereby shall remain in effect, it being the intent of the City Council of the City of Amarillo, Texas in adopting this resolution, that no portion thereof or provision contained herein shall become inoperative or fail by any reasons of unconstitutionality of any other portion or provision.

SECTION 3. Repealer. All resolutions in conflict with this resolution are hereby repealed to the extent of conflict with this resolution.

SECTION 4. Effective Date. This resolution shall be effective upon adoption.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on this the 12th day of February, 2019.

Ginger Nelson, Mayor

APPROVED AS TO FORM:

ATTEST:

Bryan S. McWilliams, City Attorney

France Hibbs, City Secretary

ATTACHMENT 1

Amarillo Hospital District Operating Fund

	BUDGET	AMENDED BUDGET	CHANGE
Interest Income (Revenue)	3,765,000	3,533,594	(231,406)
Public Health (Intergovernmental Transfers)	1,450,000	1,524,618	
74,618 (Expenditures)			

Amarillo Hospital District Local Provider Participation Fund (LPPF)

	BUDGET	AMENDED BUDGET	CHANGE
Mandatory Payment Assessment (Revenue)	0	65,013,661	
65,013,661			
Interest Income (Revenue)	0	35,011	35,011
Intergovernmental Transfers (Expense)	0	13,136,896	13,136,896



Amarillo City Council

Agenda Transmittal Memo



Meeting Date	February 12, 2019	Council Priority	Civic Pride
Department	City Manager		
Contact	Michelle Bonner, Deputy City Manager		

Agenda Caption

RESOLUTION – AUTHORIZING THE AMARILLO HOSPITAL DISTRICT 2018/2019 FISCAL YEAR BUDGET AMENDMENT

This resolution approves the 2018/2019 fiscal year budget amendment. This budget amendment is recommended for approval by the AHD Board of Managers. This budget amendment adjusts the 2018/2019 budget for the Local Provider Participation Fund (LPPF) provided for in the 2017 Legislative Session to reflect the expenditure of unspent assessments at the end of the 2017/2018 fiscal year.

Agenda Item Summary

This resolution approves the 2018/2019 fiscal year budget amendment. This budget amendment is recommended for approval by the AHD Board of Managers. The fiscal year 2017/2018 budget reflects unspent Local Provider Participation Funds (LPPF) of \$51.9 million. The fiscal year 2018/2019 budget amendment reflects the spending down of the LPPF balance (\$51.9 million) and the anticipation that these funds will be spent as intergovernmental transfers during the current year.

Requested Action

Council consideration and approval of the resolution.

Funding Summary

N/A

Community Engagement Summary

The 2018/2019 fiscal year budget amendment has been reviewed and approved for Council consideration at the January 29, 2019 Amarillo Hospital District Board of Managers' meeting and at the January 28, 2019 Amarillo Hospital District Finance Committee meeting.

Staff Recommendation

Staff recommendation is to approve the 2018/2019 fiscal year budget amendment for the Amarillo Hospital District.

MEMO



To: Jared Miller, City Manager
From: Michelle Bonner, Deputy City Manager
Date: February 4, 2019
Subject: Amarillo Hospital District Budget Amendment for the 2017/2018 fiscal year
Amarillo Hospital District Budget Amendment for the 2018/2019 fiscal year

At the January 29, 2019 Amarillo Hospital District meeting, the District Board of Managers authorized budget amendments for the 2017/2018 fiscal year and the 2018/2019 fiscal year. The District respectfully request Council consideration of these budget amendments at the February 12, 2019 Council meeting.

For the fiscal year 2017/2018 budget the two operating changes are related to interest income coming in less than the budget and the increase that the District authorized April 2018 to allow additional dollars to be transferred for the Public Health DSRIP project in the form of intergovernmental transfers. The District provides the matching (intergovernmental transfer) for the City of Amarillo Public Health Department's DSRIP project (Delivery System Reform Incentive Payment Program). The Public Health DSRIP project addresses adult immunizations in the community.

The most significant change for 2017/2018 is related to the Local Provider Participation Fund (LPPF). Attached for your review is a summary of the creation and activities related to the LPPF. At the time of the preparation of the 2017/2018 District budget, the LPPF was in the process of being created. The 2017/2018 LPPF budget changes below reflect the two mandatory payment assessments that were assessed during the fiscal year as well as intergovernmental transfers that were provided during the year. At the end of the 2017/2018 year the balance in the LPPF was \$51.9 million.

The fiscal year 2018/2019 budget amendment reflects the spending down of the LPPF balance (\$51.9 million) and the anticipation that these funds will be spent as intergovernmental transfers during the current year.

SUMMARY 2017/2018 BUDGET AMENDMENT	PROPOSED BUDGET	AMENDED BUDGET	CHANGE
Amarillo Hospital District Operating Fund			
Interest Income	3,765,000	3,533,594	(231,406)
Public Health (Intergovernmental Transfers)	1,450,000	1,524,618	74,618

Amarillo Hospital District Local Provider Participation Fund (LPPF)			
Mandatory Payment Assessment (revenue)	0	65,013,661	65,013,661
Interest Income (revenue)	0	35,011	35,011
Intergovernmental Transfers (expenditure)	0	13,136,896	13,136,896

SUMMARY 2018/2019 BUDGET AMENDMENT	PROPOSED BUDGET	AMENDED BUDGET	CHANGE
Amarillo Hospital District Local Provider Participation Fund (LPPF)			
Mandatory Payment Assessment (revenue)	0	0	0
Interest Income (revenue)	0	300,000	300,000
Intergovernmental Transfers (expenditure)	0	52,211,776	52,211,776

Summary of the Amarillo Hospital District Local Provider Participation Fund (LPPF)

- During the 2017 State Legislature S.B. 2117 was approved and provided for the Amarillo Hospital District to create a Local Provider Participation Fund.
- On August 8, 2017 the District held a public hearing and created a Local Provider Participation Fund (LPPF).
- The LPPF applies to all nonpublic hospitals located in the Amarillo Hospital District that provide inpatient hospital services. These hospitals contribute their private revenue to the LPPF fund by a formula established by the District in accordance with the LPPF statute. The formula for calculating the mandatory payments is the same for each hospital (a percentage of net patient revenues, as set by the District). No private hospitals are exempt from paying the mandatory payments. The law prohibits an assessment from being a pass through cost to the patients.
- The LPPF funds may be used by the District for several purposes related to indigent health care. While the first one listed below may have been the primary motivator for private hospitals' willingness to contribute their private dollars into the LPPF, it is not the exclusive purpose of the fund. The District may use the LPPF to:
 - support the nonfederal share of payments via Intergovernmental Transfers (IGT).
 - subsidize the indigent programs
 - pay the LPPF administrative expenses of the District, not to exceed \$25,000.
 - refund a portion of a mandatory payment back to paying hospitals
- For each dollar that a hospital receives under the State program, a local government unit must put up about forty cents of non-federal matching funds via an IGT. As a governmental unit, the District cooperates with the nonpublic hospitals by using the LPPF funds to supply that forty percent in an IGT to the State.
- At the August 8, 2017 meeting the District set the first mandatory LPPF payment rate for the State's 2017 fiscal year as 2% of net patient revenue as reported in the 2015 American Hospital Association Annual Survey of Hospitals.. Pursuant to the resolution, each institutional healthcare provider was invoiced by the District mandatory payments, with the first assessment of \$16.1 million.
- The District has Affiliation Agreements with BSA Hospital. LLC (BSA) and Northwest Texas Healthcare System, Inc (NWTH) allowing the District LPPF to be an IGT provider.
- At the July 24, 2018 meeting the District set the mandatory LPPF payment rate for the State's 2018 fiscal year as 6% of net patient revenue as reported in the 2016 American Hospital Association Annual Survey of Hospitals. Pursuant to the resolution, each institutional healthcare provider was invoiced by the District mandatory payments, with the second LPPF assessment of \$48.9 million.
- During 2018, the District was approached by the hospitals, NWTH and BSA, requesting amendment of the Affiliation Agreements. The hospitals requested an amendment to the Affiliation Agreements to allow the District to affiliate with "sister" hospitals within the Ardent Health Services (BSA) and Universal Health Systems (NWTH) ownership umbrellas. This change was approved by the District at the October 22, 2018 meeting. However:
 - The LPPF mandatory payment assessment is only associated with the local hospitals inside the District.
 - The Affiliation Agreements approved at the October 22, 2018 meeting expand the eligible hospitals that the LPPF funds could be used to provide IGT (intergovernmental transfers) dollars, if local needs do not exhaust the eligible drawn down of federal dollars.

RESOLUTION NO. 02-12-19-_____
A RESOLUTION OF THE CITY OF AMARILLO, TEXAS: AMENDING THE
APPROVED BUDGET OF THE AMARILLO HOSPITAL DISTRICT FOR
THE FISCAL YEAR OCTOBER 1, 2018 TO SEPTEMBER 30, 2019;
PROVIDING SEVERANCE, REPEALER, AND EFFECTIVE CLAUSES

WHEREAS, the Board on Managers of the Amarillo Hospital District have found that it is administratively convenient and beneficial to the Amarillo Hospital District to now clarify its financial records by amending its budget for fiscal year 2018/2019; and

WHEREAS, the District requests that the City Council concur and approve the amendment;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget approved for the Amarillo Hospital District for the fiscal year October 1, 2018 to September 30, 2019, be and the same is hereby amended as shown here:

Amarillo Hospital District Local Provider Participation Fund (LPPF)			
	BUDGET	AMENDED BUDGET	CHANGE
Interest Income (Revenue)	0	300,000	300,000
Intergovernmental Transfers (Expense)	0	52,211,776	52,211,776

SECTION 2. Severability. If any provision, section, subsection, sentence, or clause is held to be unconstitutional, void or invalid or for any reason unenforceable, the validity of the remaining portions of this resolution or the application thereby shall remain in effect, it being the intent of the City Council of the City of Amarillo, Texas in adopting this resolution, that no portion thereof or provision contained herein shall become inoperative or fail by any reasons of unconstitutionality of any other portion or provision.

SECTION 3. Repealer. All resolutions in conflict with this resolution are hereby repealed to the extent of conflict with this resolution.

SECTION 4. Effective Date. This resolution shall be effective upon adoption.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on this the 12th day of February, 2019.

Ginger Nelson, Mayor

APPROVED AS TO FORM:

ATTEST:

Bryan S. McWilliams, City Attorney

France Hibbs, City Secretary