

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 27th day of September 2018, the Downtown Design Review Board met in a scheduled session at 5:30 p.m. in Room 275 located on the second floor of the Simms Building, 808 S. Buchanan, Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Steve Gosselin	Y	38	34
Steve Pair, Chairman	Y	21	16
Cole Camp	N	16	14
Cindi Bulla	Y	16	14
Gary Jennings	Y	16	14
Verlinda Watson	N	16	1
Becky Heinen	N	16	8
Alan Cox (alternate)	Y	13	12

Staff in Attendance:

Andrew Freeman, Director of Planning and Development Services
Wes Luginbyhl, Senior Planner-Economic Development
Courtney White, Attorney I
Hannah Green, Recording Secretary

ITEM 1: Public Comment: Citizens who desire to address the Downtown Amarillo Urban Design Review Board with regard to matters on the agenda or having to do with policies, programs, or services will be received at this time. The total time allotted for comments is three (3) minutes per speaker. The board may not discuss items not on this agenda, but may respond with factual, established policy information, or refer to staff. (*Texas Attorney General Opinion. JC-0169*) If you wish to speak regarding an item on the agenda, please hold your comments until that item is introduced.

No comments were made.

ITEM 2: Approval of July 5th, 2018 Downtown Urban Design Review Board meeting minutes.

A motion to approve the minutes was made by Board Member Bulla, seconded by Board Member Jennings. The motion passed unanimously.

ITEM 3: COA-18-26: A request for variance from all applicable standards (walkway improvements) of the Downtown Amarillo Urban Design Standards for the Barfield Building Hotel project, located on Lots 1 and 2, Block 79, Glidden and Sanborn Addition and Lots 3 thru 5, Block 79, Plemons/Glidden and Sanborn Additions, in Section 170, Block 2, AB&M Survey, Potter County, Texas.

Andrew Freeman, Director, advised the project is for the adaptive re-use of the historic Barfield Building for a Marriot Autograph Hotel. The project would include walkway improvements along both Polk and SW 6th Street. Mr. Freeman advised that the applicant was seeking two variances regarding pedestrian light spacing standards and street tree installation requirements. Mr. Freeman ended the presentation with a staff recommendation of approval.

Chairman Pair asked if there were any questions or comments. The Board asked a few questions directed toward city staff regarding the planters. Chairman Pair ask if anyone would like to speak regarding this item. Jim Liggins, 3555 NW 58th in Oklahoma, stood in favor of this item and to give a brief overview of the plans for the Barfield. Todd Harman, 6503 Chloe, also stood to speak in favor of this item and help further explain the overall plans for the hotel. Both Mr. Liggins and Mr. Harman took questions from the Board.

A motion to approve the variance for light poles and spacing as submitted was made by Board Member Bulla, seconded by Board Member Jennings. The motion passed unanimously.

A motion to approve the variance for the trees and planters as submitted was made by Board Member Jennings, seconded by Board Member Bulla. The motion passed unanimously.

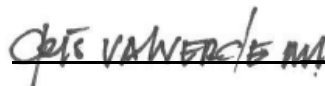
ITEM 4: Discussion and Selection of Board Members to serve on Downtown Plans Review Committee

Andrew Freeman, Director, stood to discuss plans and updates on members interested in serving on the Downtown Plans Review Committee. Mr. Freeman then asked if there were any volunteers from this Board. Board Member Jennings and Board Member Cox both stood to volunteer.

ITEM 5: Consider future agenda items

The Board asked to discuss plans regarding the West Texas A&M University banner sign and the light poles on 6th and Polk St at a future date.

No further comments were made; Acting Chairman Camp adjourned the meeting at 6:13pm.



for Andrew Freeman, Director of Planner and Development Services