

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 10th day of December, 2018, the Amarillo Planning and Zoning Commission met in a work session at 2:45 PM to review agenda items, and then convened in regular session at 3:00 PM in the City Council Chamber on the third floor of City Hall, 601 S. Buchanan, Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Joshua Raef	N	21	3
Royce Gooch	Y	21	18
Rob Parker, Chairman	N	103	86
Rick Thomason	N	73	58
Bowden Jones	Y	64	49
Dick Ford	Y	48	40
Terry Harman	Y	47	46

PLANNING DEPARTMENT STAFF:

Kelly Shaw, Development Customer Service Coordinator
Andrew Freeman, Director of Planning and Development Services
Kyle Schniederjan, Director of Capital Projects and Development Engineering
Cris Valverde, Assistant Director of Planning and Development Services
Leslie Schmidt, Senior Assistant City Attorney
Hannah Green, Recording Secretary

Acting Chairman Jones opened the meeting, established a quorum and conducted the consideration of the following items in the order presented. Kelly Shaw and Cris Valverde gave the recommendations for the agenda items.

- I. Call to order and establish a quorum is present.
- II. Public Comment: Citizens who desire to address the Planning and Zoning Commission with regard to matters on the agenda or having to do with policies, programs, or services will be received at this time. The total time allotted for comments is three (3) minutes per speaker. Planning and Zoning Commission may not discuss items not on this agenda, but may respond with factual, established policy information, or refer to staff.
(Texas Attorney General Opinion. JC-0169)

No comments were made.

- III. Consent Agenda: The Commission may request a consent agenda item to be moved to the Regular Agenda for presentation and comment. Otherwise, the consent agenda will be considered in one vote. Consent agenda items are routine items recommended for approval, and which do not include requests for waivers or variances.

- 1: Approval of the minutes of the November 14th, 2018 meeting.

A motion to approve the consent agenda was made by Commissioner Harman seconded by Commissioner Gooch, and carried unanimously.

- IV. Regular Agenda:

- 1: Discussion of Subdivision Ordinance Amendment, Section 4-6-59 (d) (1) (2) regarding partial release requirements.

Kelly Shaw, Development Customer Service Coordinator, stood to present the proposed amendments to the current Subdivision Ordinance regulations regarding “partial release” of cash surety. Mr. Shaw went over the procedure of public improvement and submitting surety. Mr. Shaw explained the process that has led to the most recent updates for the wording of the amendment, noting the various concerns that all parties had in trying to end with sufficient language. Mr. Shaw noted that if approved, it would allow those who submit a cash surety to request reimbursements,

tied to partial completion of improvements, in a shorter timeframe than is currently allowed. City Staff then took questions from the Commission.

The Commission agreed that the amendment would be voted on during a future meeting.

2: SUDIVISION PLAT/S: The Planning & Zoning Commission has final authority for approval; appeals may be directed to City Council.

A. P-18-119 Westview Addition Unit No. 5, a suburban subdivision to the City of Amarillo, being a replat of South 26 feet of Lot 7, and all of Lots 8,9 and 10, Block 7, Westview Addition Unit No 2, Situated in Section 226, Block 2, AB&M Survey, Potter County, Texas.

VICINITY: Wolfin Ave & Carolina St

DEVELOPER: Caronlina 10301, LLC

Cris Valverde, Assistant Director, presented this item with consideration of a request for approval of a residential replat which requires a public hearing under Texas Local Government Code 212.015 C. Mr. Valverde ended the presentation with staff recommendation of approval. Mr. Valverde then took questions from the Commission.

Acting Chairman Jones asked if there was anyone in favor or against this item. No comments were made.

Acting Chairman Jones made a note that Commissioner Ford would be abstaining from voting.

A motion to approve P-18-119 was made by Commissioner Gooch, seconded by Commissioner Harman, and carried unanimously.

3: Discuss Items for Future Agendas.

No further comments were made and the meeting was adjourned at 3:23 P.M.



Cris Valverde, Assistant Director of Planning
Planning & Zoning Commission