

**AGENDA**

**FOR A REGULAR MEETING OF THE AMARILLO CITY COUNCIL TO BE HELD ON TUESDAY, JANUARY 22, 2019 AT 1:00 P.M., CITY HALL, 601 SOUTH BUCHANAN STREET, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.**

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***City Council Mission: Use democracy to govern the City efficiently and effectively to accomplish the City's mission.***

***Please note:*** The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

**INVOCATION:** David Ritchie, Redeemer Christian Church

**PROCLAMATION:** "North Heights Art Day"

1. City Council will discuss or receive reports on the following current matters or projects.
  - A. Review agenda items for regular meeting and attachments;
  - B. Reports and updates from City Councilmembers serving on outside boards:  
Convention and Visitor Council
  - C. Amarillo Economic Development Corporation Quarterly Update; and
  - D. Consider future Agenda items and request reports from City Manager.

2. **CONSENT ITEMS:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

*THE FOLLOWING ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCILMEMBER, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.*

A. **MINUTES:**

Approval of the City Council minutes for the meeting held on January 15, 2019.

B. **CHANGE ORDER WITH PRISMVIEW FOR THE ADDITION OF AN OUTFIELD WALL DISPLAY PACKAGE:**

(Contact, Jerry Danforth, Facilities Director)

Original Contract Amount \$1,604,498.00

Change Order \$399,962.00

Revised Contract Amount \$2,004,460.00

This item is to consider approval of Change Order No. 1 to provide for the addition of an Outfield Wall Display Package. This change order allows the City to take advantage of savings realized through the value engineering process. This change order will not cause the City to exceed the Gross Maximum Price (GMP) of \$45,540,000 for the project.

C. **AWARD – HVAC FILTERS ANNUAL CONTRACT:**

(Contact: Trent Davis, Purchasing Agent)

Award to Grainger Industrial Supply in an amount not to exceed \$88,000.00

HVAC Filters Annual Contract awarded on Buyboard Purchasing Cooperative Contract #577-18

This award is to approve a contract for the purchase of the HVAC Filters Annual Contract.

- D. **PURCHASE OF BRASSTRAX ACQUISITION STATION AND PAG800 STEREO ZOOM MICROSCOPE FOR FORENSIC APPLICATIONS:**  
 (Contact: Ed Drain, Chief of Police)  
 Ultra Electronics Forensic Technology -- \$156,339.00  
 This forensic technology allows the department to digitally capture areas of interest from the head of a cartridge case in 2D and 3D, then uploads the acquired data to the Data Concentrator and the microscope; provides us the ability to complete ballistic analysis solutions.
- E. **CONSIDER – AWARD CONSULTING CONTRACT – RFP TO SCIENS CONSULTING, LLC:**  
 (Contact: Jeremy Hill, Fire Captain AECC)  
 Sciens Consulting, LLC -- \$162,700.00  
 This is to award the consulting contract – RFP to Sciens Consulting, LLC for consultation services in navigating the Computer Aided Dispatch (CAD) RFP process and procurement of the CAD system.
- F. **CONSIDER APPROVAL OF A GPS FLEET TRACKING SYSTEM:**  
 (Contact: Donny Hooper, Assistant Director of Public Works)  
 Total amount of agreement - \$248,484.00  
 Purchase will be through NJPA Contract 022217-220  
 Fleet Services is requesting the award of a three year contract with Synovia Solutions to provide GPS Fleet Tracking services for a total of 408 selected vehicles and equipment.  
 The award of a three year contract with Synovia Solutions will provide GPS Fleet Tracking services for a total of 408 selected vehicles and equipment. The contract amount for year one is \$36,084.00. Years two and three are in the amount of \$106,200.00 each.

3. **NON-CONSENT ITEMS:**

- A. **FIRE STATIONS, POLICE PARKING LOT AND MPEV CONSTRUCTION UPDATES:**  
 (Contact: Jerry Danforth, Facilities and Special Project Administrator)
- B. **RESOLUTION – CALLING MUNICIPAL ELECTION:**  
 This resolution calls the regular municipal election to be held on May 4, 2019. The election will be for the offices of Mayor, Councilmember Place 1, Councilmember Place 2, Councilmember Place 3, and Councilmember Place 4.
- C. **EXECUTIVE SESSION:**  
 City Council may convene in Executive Session to receive reports on or discuss any of the following pending projects or matters:
- 1) Section 551.071 - Consult with the attorney on a matter in which the attorney's duty to the governmental body under the Texas Disciplinary Rules of Professional Conduct conflicts with this chapter,
    - (a) Discuss the purchase, sell, lease, acquisition of real estate (groundwater rights) the public discussion of which is not in the best interest of the City's bargaining.
  - 2) Section 551.072 - Discuss the purchase, exchange, lease, sell, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position:
    - (a) Discuss the purchase, sell, lease, acquisition of real estate (groundwater rights) the public discussion of which is not in the best interest of the City's bargaining.
    - (b) Discuss property located in the vicinity of Southwest 6<sup>th</sup> Avenue and South Western Street.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (601 South Buchanan Street) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 18th day of January 2019.

STATE OF TEXAS  
COUNTIES OF POTTER  
AND RANDALL  
CITY OF AMARILLO

On the 15th day of January 2019, the Amarillo City Council met at 12:00 p.m. for a work session which was held in the Council Chamber located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

|              |                                   |
|--------------|-----------------------------------|
| ELAINE HAYS  | MAYOR PRO TEM/COUNCILMEMBER NO. 1 |
| FREDA POWELL | COUNCILMEMBER NO. 2               |
| EDDY SAUER   | COUNCILMEMBER NO. 3               |
| HOWARD SMITH | COUNCILMEMBER NO. 4               |

Absent was Mayor Ginger Nelson. Also in attendance were the following administrative officials:

|                   |                               |
|-------------------|-------------------------------|
| JARED MILLER      | CITY MANAGER                  |
| MICHELLE BONNER   | DEPUTY CITY MANAGER           |
| BRYAN MCWILLIAMS  | CITY ATTORNEY                 |
| STEPHANIE COGGINS | ASSISTANT TO THE CITY MANAGER |
| FRANCES HIBBS     | CITY SECRETARY                |

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

**PUBLIC COMMENT**

Noah Dawson, 1133 Sugarloaf Drive, presented a photo of a curbside cart. Mike Fisher, 4410 Van Kriston Drive, presented a handout and inquired how many meter readers were employed by the City. He also spoke on budget items. Claudette Smith, 4410 Van Kriston Drive, spoke on the Council meeting times and public comment period. Gary Preston, 10101 Amarillo Boulevard, asked who was his representative. He also spoke on a letter presented to him which stated there would be no action in regard to his property from the City. Randy Stewart, 3320 Edenburg Drive, spoke on the AT&T Fiber Optics being installed across the City. Jesse Pfrimmer, III, 5723 South Milam Street, provided some information on the Edgefield Addition (maps). He also invited Council to attend the Tea Party meeting this evening to discuss curbside carts. Rusty Tomlinson, 5700 Canyon Drive, stated a Confederate plaque was being removed requested by the Texas Preservation Board. He asked for someone to contact him regarding the removal of a statute in Ellwood Park. John Adair, 1408 Southwest 20<sup>th</sup> Avenue, spoke on Amarillo's trash problem and the new curbside cart program. He inquired who owned the carts and who would take responsibility. He stated his residence did not fall within the cart demand categories. Crystal Nelson, 7623 Sombrero Drive, spoke on the Thompson Park Swimming Pool closing. She also stated Council has violated the Open Meetings Act, and public comment being before the regular meeting. James Schenck, 6216 Gainsborough Road, stated that public comment should be broadcast. He spoke on the Civic Center's need to upgrade and the purchase of an additional building taking away funding. He questioned the \$29 million water system and the taxpayers paying additional tax. There were no further comments.

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

\_\_\_\_\_  
Ginger Nelson, Mayor

STATE OF TEXAS  
COUNTIES OF POTTER  
AND RANDALL  
CITY OF AMARILLO

On the 15th day of January 2019, the Amarillo City Council met at 1:00 p.m. for a regular meeting held in the Council Chamber located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

|               |                     |
|---------------|---------------------|
| GINGER NELSON | MAYOR               |
| ELAINE HAYS   | COUNCILMEMBER NO. 1 |
| FREDA POWELL  | COUNCILMEMBER NO. 2 |
| EDDY SAUER    | COUNCILMEMBER NO. 3 |
| HOWARD SMITH  | COUNCILMEMBER NO. 4 |

Absent were none. Also in attendance were the following administrative officials:

|                   |                               |
|-------------------|-------------------------------|
| JARED MILLER      | CITY MANAGER                  |
| MICHELLE BONNER   | DEPUTY CITY MANAGER           |
| BRYAN MCWILLIAMS  | CITY ATTORNEY                 |
| STEPHANIE COGGINS | ASSISTANT TO THE CITY MANAGER |
| FRANCES HIBBS     | CITY SECRETARY                |

The invocation was given by Bob Schroeder, Hillside Christian Church.

A proclamation was presented for Dr. Martin Luther King, Jr. Day.

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

ITEM 1:

- A. Review agenda times for regular meeting and attachments;
- B. Reports and updates from City Councilmembers serving on outside boards: Environmental Task Force;
- C. Discussion on GPS Fleet Tracking;
- D. Discussion of Amarillo Civic Center; and
- E. Consider future Agenda items and request reports from City Manager.

CONSENT ACTION ITEMS:

Mr. Miller introduced Jonathan Gresham as the new Director of Utilities.

ITEM 2: Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Councilmember Powell to approve the consent items, seconded by Councilmember Sauer.

- A. MINUTES:  
Approval of the City Council minutes for the meeting held on January 8, 2019.
- B. CONSIDER APPROVAL – REVISED SCOPE OF WORK WITH DEKKER/PERRICH/SABATINI FOR PROFESSIONAL SERVICES TO DEVELOP THE AMARILLO CIVIC CENTER COMPLEX NEEDS ASSESSMENT, VOLUME 4:  
(Contact: Sherman Bass, Civic Center Manager)  
This item is consideration of additional services for Dekker/Perrich/Sabatini in the amount of \$220,400.00. The revised scope of work will include revised financial projections, additional renderings, and a more detailed evaluation and recommendation for a new arena.  
Original contract: \$250,000.00  
Previous revisions: \$ 64,587.00  
Recommended revision: \$220,400.00  
Revised contract total: \$534,987.00

C. **CONSIDER AWARD – SUPPLY AGREEMENT FOR SELF-CONTAINED BREATHING APPARATUS PARTS:**

(Contact: Sam Baucom, Deputy Fire Chief)

Panhandle Breathing Air Systems - \$136,679.00

This item is to award the annual supply agreement for parts that will be used to repair firefighter self-contained breathing apparatus (SCBA).

D. **CONSIDER AWARD – STREET MAINTENANCE HIGH DENSITY MINERAL BOND IN THE WOODLANDS FY 2016/2017 – FY 2020/2021 COMMUNITY INVESTMENT PROGRAM, PROPOSITION 1:**

(Contact: Kyle Schniederjan, Director of Capital Projects & Development Engineering)

Andale Construction Inc. -- \$340,547.86

This item is to consider award of the construction contract for the installation of High Density Mineral Bond on streets within the Woodlands development of Amarillo that have been identified as needing rehabilitation. This is the first installation of this product in the City of Amarillo. High Density Mineral Bond is being evaluated against other maintenance products.

E. **CONSIDER APPROVAL – CHANGE ORDER NO. 5 – SEWER MAIN RELOCATION HOLLYWOOD ROAD FROM BELL STREET TO COULTER STREET:**

(Contact: Kyle Schniederjan, Director of Capital Projects & Development Engineering)

Work to include removal of concrete driveway, excavation, removal of existing pipe, compaction of existing trench, and construction of a temporary driveway near Hollywood Road and Coulter Street.

Current Change Order: \$ 15,100.00

The original design calls for this existing sewer main to be abandoned in place and a new sewer line installed outside of the proposed new Loop 335. It was determined that the existing trench is failing and is not compacted to a level that will allow the TxDOT planned construction over the top. Change Order No. 5 is required to re-compact an existing utility trench within the area TxDOT is expanding Loop 335 including removing and replacing a driveway.

Original Contract: \$ 4,504,294.00

Previous Change Orders: \$288,678.00

Current Change Order: \$15,100.00

Revised Contract Total: \$ 4,808,072.00

F. **CONSIDER LEASE – LANDFILL SCRAPER:**

(Contact: Glenn Lavender, Fleet Services Superintendent)

Awarded using Buy Board Contract #515-16 to:

Warren Cat /Caterpillar Financial -- \$16,287.40 per month

Total Award based on 60-month lease -- \$977,244.00

This item is the scheduled replacement of Unit No. 7568, 2012 Cat Landfill Scraper. New equipment will be leased for a sixty (60) month period with full service factory recommended service and all repairs under normal usage, including full machine 5-year - 10,000 hour warranty. Lease does not include fuel. Equipment will be used at the City of Amarillo Landfill for daily operational requirements under TCEQ permits

G. **CONSIDER AWARD -- PLUMBING AND MECHANICAL SUPPLIES ANNUAL:**

(Contact: Trent Davis Purchasing Agent)

Morrison Supply Company -- in an amount not to exceed \$750,000.00.

This item is the plumbing and mechanical supplies annual contract and is awarded on Buyboard Purchasing Cooperative Contracts. This award is to approve a contract for the purchase of the Plumbing and Mechanical Supplies Annual Contract.

- H. **CONSIDER PURCHASE -- SHEET STEEL FOR DUMPSTER REPAIRS:**  
(Contact: Blair Snow, Interim Solid Waste Superintendent)  
Plateplus Inc. -- \$113,633.60  
This item is to discuss and consider the purchase of sheet steel to repair damaged dumpsters.
- I. **CONSIDER ACCEPTANCE OF THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME GRANT FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT:**  
(Contact: Juliana Kitten, Director of Community Development)  
This item is consideration to accept the FY2018 annual award from the U.S. Department of Housing and Urban Development (HUD) to the City of Amarillo for the Community Development Block Grant (CDBG) in the amount of \$1,592,011 and for the HOME Grant in the amount of \$725,574. The primary goals of these programs are to reduce housing discrimination, affirmatively further fair housing through Community Planning and Development (CPD) programs, and promote diverse, inclusive communities.
- J. **CONSIDER APPROVAL OF ADDENDUM #2 TO THE AIRPORT PROPERTY FRONTING PRIMARY SITE LEASE BETWEEN THE CITY OF AMARILLO AND BELL HELICOPTER TEXTRON, INC.:**  
(Contact: Michael W. Conner – Director of Aviation)  
This item is the approval of the second addendum made to the original 1999 lease between the City of Amarillo and Bell Helicopter that provides direct access to the aircraft taxi lanes. The first addendum was approved in 2010. Addendum #2 continues the agreement for an additional 10 years along with the recalculation of rates to occur every 5 year period. All other portions of the original agreement including Addendum #1 will remain in effect.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

#### **NON-CONSENT ITEMS**

**ITEM 3A:** Mayor Nelson presented a resolution which is required to submit a loan application to the TWDB for \$29,500,000. The purpose of the loan application would be the first step to fund the anticipated project. The requested funding request for the project includes multiple phases of including planning, procurement, and construction, construction engineering services, special services, financial services, and contingencies. The project would target the replacement of approximately 72,000 water meters, install network infrastructure and related hardware and software that will utilize an integrated communication network to provide the City and customers access to real time data including water use, loss and other billing information. This item was presented by Floyd Hartman, Assistant City Manager. Motion was made by Councilmember Powell, seconded by Councilmember Smith, that the following captioned resolution be passed:

RESOLUTION NO. 01-15-19-1  
A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF AMARILLO REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD; AUTHORIZING THE FILING OF AN APPLICATION FOR ASSISTANCE; AND MAKING CERTAIN FINDINGS IN CONNECTION THEREWITH.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

**ITEM 3B:** Mayor Nelson presented an item considering the award of the contract for the construction of a wastewater collection main to serve the northwest area of the City. The project is approximately 5.8 miles of pipe ranging in size from 15-inch to 42-inch diameter. It includes the abandonment of two lift stations by providing gravity service to the Medical Center. Bids were evaluated on the basis of best value response to the City. The evaluation criteria were 60% price, 30% bidder qualifications, 5% safety record, and 5% construction time. The highest evaluated bidder also had the lowest price. This item was presented by Kyle Schniederjan, Director of Capital Projects & Development Engineering. Mr. Schniederjan introduced Jackson Zaharia, Assistant City Engineer who will oversee the project. Councilmember Hays inquired how this bond would be repaid and if there

would be a rate increase. Motion was made by Councilmember Sauer, seconded by Councilmember Smith, that the following item be approved.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3C: Mayor Nelson presented an item considering award of the construction contract related to Heritage Hills Public Improvement District (PID) entryway and boulevard improvements for the Heritage Hills subdivision. Improvements include plantings and signage at the Heritage Hills entryway (Heritage Hills Parkway) and sidewalk, landscaping/sod, lighting, and signage within the subdivision along the first phase of Heritage Hills Parkway. All improvements will be constructed to applicable City standards. This item was presented by Kelley Shaw, Development and Customer Service Coordinator. Motion was made by Councilmember Powell, seconded by Councilmember Hays, that the following item be approved.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3D: Mayor Nelson presented an item considering award of the construction contract related to Greenways Public Improvement District (PID) improvements within the Greenways Village Park development. The proposed improvements are to be constructed within a 3.5 acre tract at the north end of the easternmost Greenways PID parkway. Improvements include landscaping, sod, concrete walking trails, gazebo, and walkway lighting. All improvements will be constructed to applicable City standards. This item was presented by Kelley Shaw, Development and Customer Service Coordinator. Motion was made by Councilmember Powell, seconded by Councilmember Smith, that the following item be approved.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell and Smith; voting NO were none; RECUSED himself was Councilmember Sauer; the motion carried by a 4:0 vote of the Council.

ITEM 3E: Mayor Nelson presented an item approving a Tax Increment Reinvestment Zone (TIRZ) #2 Developer Agreement for the Route 66 Amarillo hotel project to be located at 7775 Interstate 40. The agreement is for a 50% annual property tax rebate for ten years. The rebate is contingent upon certain deadlines for building permit issuance and certificate of occupancy, as well as additional streetscape standards required between the hotel site and the Big Texan tract to the west. This item was presented by Andrew Freeman, Director of Planning and Development Services. Motion was made by Councilmember Powell, seconded by Councilmember Smith, that the following item be approved.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3F: Mr. McWilliams advised at 2:26 p.m. that the City Council would convene in Executive Session per Texas Government Code: (1) Section 551.087 - Deliberation regarding economic development negotiations; discussion regarding commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect: (a) Project # 17-10-01 (Manufacturing); (b) Project # 18-08-03 (Manufacturing); and (c) Project # 18-12-01 (Manufacturing); (2) Section 551.074 - Discuss the appointment, employment, evaluation, reassignment, duties, and qualifications of a public officer or employee, in accordance with the Texas Open Meetings Act. (a) Discussion of City Manager Jared Miller's performance evaluation and compensation. (b) Discussion of Municipal Court Judge Laura Hamilton's performance evaluation and compensation.

Mr. McWilliams announced that the Executive Session was adjourned at 3:07 p.m. and recessed the Regular Meeting.

ATTEST:

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Frances Hibbs, City Secretary

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Ginger Nelson, Mayor

# Amarillo City Council Agenda Transmittal Memo



|                     |                |                         |                      |
|---------------------|----------------|-------------------------|----------------------|
| <b>Meeting Date</b> | 1/22/2019      | <b>Council Priority</b> | Downtown Development |
| <b>Department</b>   | Facilities     |                         |                      |
| <b>Contact</b>      | Jerry Danforth |                         |                      |

### Agenda Caption

#### **CHANGE ORDER WITH PRISMVIEW FOR THE ADDITION OF AN OUTFIELD WALL DISPLAY PACKAGE**

(Contact, Jerry Danforth, Facilities Director)

Original Contract Amount \$1,604,498.00

Change Order \$399,962.00

Revised Contract Amount \$2,004,460.00

This item is to consider approval of Change Order No. 1 to provide for the addition of an Outfield Wall Display Package. This change order allows the City to take advantage of savings realized through the value engineering process. This change order will not cause the City to exceed the Gross Maximum Price (GMP) of \$45,540,000 for the project.

### Agenda Item Summary

This item considers approval of Change Order No. 1 to provide for the addition of an Outfield Wall Display Package. This change order allows the City to take advantage of savings realized through the value engineering process. This change order will not cause the City to exceed the Gross Maximum Price (GMP) of \$45,540,000 for the project.

### Requested Action

Council Approval

### Funding Summary

440086 Downtown Improvements \$ 45,540,000.00      Balance \$ 25,433,806.61

### Community Engagement Summary

N/A

### Staff Recommendation

Staff recommends approval of Change Order No. 1 to provide for the addition of an Outfield Wall Display Package in the amount of \$399,962.00.



# Amarillo City Council Agenda Transmittal Memo



|                     |                          |                         |     |
|---------------------|--------------------------|-------------------------|-----|
| <b>Meeting Date</b> | January 22, 2019         | <b>Council Priority</b> | N/A |
| <b>Department</b>   | Various                  |                         |     |
| <b>Contact</b>      | Various City Departments |                         |     |

### Agenda Caption

Award –HVAC Filters Annual Contract

Award to Grainger Industrial Supply in an amount not to exceed \$88,000.00

HVAC Filters Annual Contract awarded on Buyboard Purchasing Cooperative Contract #577-18

This award is to approve a contract for the purchase of the HVAC Filters Annual Contract

### Agenda Item Summary

Award of HVAC Filters to be used by various City Departments

### Requested Action

Consider approval and award for the HVAC Filters Annual Contract.

### Funding Summary

Funding for this award is available in the department’s Facilities Account: 1252.68100, 54110.51801

### Community Engagement Summary

N/A

### Staff Recommendation

City Staff is recommending approval and award of contract.



# Amarillo City Council Agenda Transmittal Memo



|                     |                  |                         |               |
|---------------------|------------------|-------------------------|---------------|
| <b>Meeting Date</b> | January 22, 2019 | <b>Council Priority</b> | Public Safety |
| <b>Department</b>   | Police           |                         |               |
| <b>Contact</b>      | Chief Drain      |                         |               |

**Agenda Caption**

Purchase of BRASSTRAX Acquisition Station and PAG800 Stereo Zoom Microscope for forensic Applications

**Agenda Item Summary**

This Forensic Technology allows the department to digitally capture areas of interest from the head of a cartridge case in 2D and 3D, then uploads the acquired data to the Data Concentrator and the Microscope provides us the ability to complete ballistic analysis solutions.

**Requested Action**

Request the Council's approval for the purchase of the BRASSTRAX Acquisition Station and PAG800 Stereo Zoom Microscope.

**Funding Summary**

This is being funded by the State Homeland Security Grant #3583101. 24333.84910

**Community Engagement Summary**

N/A

**Staff Recommendation**

City Staff recommends approval.

Bid No. 6326 BRASSTRAX ACQUISITION STATION

Opened 4:00 p.m. January 03, 2019

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ULTRA ELECTRONICS FORENSIC  
TECHNOLOGY

To be awarded as one lot

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Line 1 Brasstrax Acquisition Systems, per specifications

1 ea

Unit Price

\$130,000.000

Extended Price

130,000.00

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Line 2 Installation and Commissioning, per specifications

1 ea

Unit Price

Extended Price

---

Line 3 Travel and Living Expenses, per specifications

1 ea

Unit Price

\$4,583.000

Extended Price

4,583.00

---

Line 4 Shipping and Handling, per specifications

1 ea

Unit Price

\$1,167.000

Extended Price

1,167.00

---

Line 5 Microscopes, per specifications

1 ea

|                                     |              |            |
|-------------------------------------|--------------|------------|
| Unit Price                          | \$5,113.000  |            |
| Extended Price                      |              | 5,113.00   |
| <hr/>                               |              |            |
| Line 6 Warranty, per specifications |              |            |
| 1 ea                                |              |            |
| Unit Price                          | \$15,476.000 |            |
| Extended Price                      |              | 15,476.00  |
| <hr/>                               |              |            |
| Bid Total                           |              | 156,339.00 |
| <hr/> <hr/>                         |              |            |
| Award by Vendor                     |              | 156,339.00 |

# Amarillo City Council

## Agenda Transmittal Memo



|                     |                                |                         |  |
|---------------------|--------------------------------|-------------------------|--|
| <b>Meeting Date</b> | January 22, 2019               | <b>Council Priority</b> |  |
| <b>Department</b>   | AECC                           |                         |  |
| <b>Contact</b>      | Fire Captain Jeremy Hill- AECC |                         |  |

### Agenda Caption

Consider – Award Consulting Contract – RFP to Sciens Consulting, LLC in the amount not to exceed \$162,700.

### Agenda Item Summary

This is to award the Consulting Contract – RFP to Sciens Consulting, LLC for consultation services in navigating the Computer Aided Dispatch (CAD) RFP process and procurement of the CAD system

### Requested Action

Consider for award the Consulting Contract – RFP to Sciens Consulting, LLC

### Funding Summary

Funding is budgeted in a CIP account job number 411318. The account is 411318.17400.1040 for \$126,029.97. The remaining balance in the account will be \$2,223.970.03.

### Community Engagement Summary

N/A

### Staff Recommendation

Staff recommends award of this contract.

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# Amarillo City Council Agenda Transmittal Memo



|                     |  |                         |  |
|---------------------|--|-------------------------|--|
| <b>Meeting Date</b> | January 22, 2019                                 | <b>Council Priority</b> |  |
| <b>Department</b>   | Fleet Services                                   |                         |  |
| <b>Contact</b>      | Donny Hooper, Assistant Director of Public Works |                         |  |

### Agenda Caption

**CONSIDER APPROVAL OF A GPS FLEET TRACKING SYSTEM.**  
 (Contact: Donny Hooper, Assistant Director of Public Works)  
 Total amount of agreement - \$248,484.00  
 Purchase will be through NJPA Contract 022217-220  
 Fleet Services is requesting the award of a three year contract with Synovia Solutions to provide GPS Fleet Tracking services for a total of 408 selected vehicles and equipment.

### Agenda Item Summary

The award of a three year contract with Synovia Solutions will provide GPS Fleet Tracking services for a total of 408 selected vehicles and equipment. The contract amount for year one is \$36,084.00. Years two and three are in the amount of \$106,200.00 each.

### Requested Action

Approve award of contract for GPS Fleet Tracking system contract to Synovia Solutions in the amount of \$248,484.00  
 The GPS Fleet Tracking system will be installed on 408 selected vehicles from the following divisions: Building Safety, Capitol Projects & Development Engineering, Drainage Utility, Public Health, Fleet Services, Solid Waste, Streets, Traffic, Utility Billing, and Utilities. This system will allow us to utilize available technology to monitor our fleet activity, routing efficiency, idle time, maintenance, speed, location, and general accountability of our field activity and drivers.

### Funding Summary

Funding for the first year from account 61110-69220 (Rental Other Equipment) covered by budget money allocated for fuel cost 61110-51800.

### Community Engagement Summary

Community Engagement is not anticipated for this purchase.

### Staff Recommendation

Approval of the contract





# Amarillo City Council Agenda Transmittal Memo



|                     |                               |                         |     |
|---------------------|-------------------------------|-------------------------|-----|
| <b>Meeting Date</b> | January 22, 2019              | <b>Council Priority</b> | N/A |
| <b>Department</b>   | City Secretary                |                         |     |
| <b>Contact</b>      | Frances Hibbs, City Secretary |                         |     |

## Agenda Caption

### RESOLUTION – CALLING MUNICIPAL ELECTION:

This resolution calls the regular municipal election to be held on May 4, 2019. The election will be for the offices of Mayor, Councilmember Place 1, Councilmember Place 2, Councilmember Place 3, and Councilmember Place 4.

## Agenda Item Summary

This item considers a Resolution calling the 2019 general election. It sets the time applications will be accepted; it is a joint election with both Potter and Randall Counties; lists the voting places for both election day and early voting; sets the date for a possible run-off election (if one becomes necessary).

## Requested Action

Approval of this Resolution to call the May 4, 2019 general election.

## Funding Summary

The election has been budgeted in the City Secretary's budget - 1220.51900.

## Community Engagement Summary

Voters will appoint the Mayor and Councilmembers.

## Staff Recommendation

Approval of Resolution Calling the Election.

RESOLUTION NO. 01-22-19-1

A RESOLUTION OF THE AMARILLO CITY COUNCIL: ORDERING THE REGULAR MUNICIPAL ELECTION OF THE CITY OF AMARILLO, TEXAS TO BE CONDUCTED ON MAY 4, 2019 IN THE CITY OF AMARILLO, TEXAS; AS A JOINT ELECTION WITH ONE OR MORE OTHER ENTITIES; DESIGNATING POLLING PLACES AND VOTE CENTERS; DESIGNATING JUNE 8, 2019 AS THE RUN-OFF ELECTION DATE; AND PROVIDING FOR THE CONDUCT OF SUCH ELECTION, EARLY VOTING, PAYMENT OF ELECTION EXPENSES, PROVIDING FOR OTHER ADMINISTRATIVE CLAUSES.

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. Order Regular City Election. A regular municipal election for the offices of Mayor, Councilmember Place No. One, Councilmember Place No. Two, Councilmember Place No. Three, and Councilmember Place No. Four shall be held on Saturday, May 4, 2019. The polls for said election shall be open from 7:00 a.m. until 7:00 p.m.

SECTION 2. Applications. Filing applications for a place on the ballot shall occur between January 16, 2019 and February 15, 2019. The City Secretary shall receive applications for places on the ballot.

SECTION 3. Combined Elections. That a combined or joint election is authorized with the City of Amarillo, the Amarillo Independent School District, and such other entity(ies) in Potter or Randall counties as may conduct an election on May 4, pursuant to the terms and conditions of an intergovernmental cooperation agreement which is incorporated herein by this reference, and the City Manager is authorized to execute and perform said agreements.

SECTION 4. Contract. The City of Amarillo shall contract with the respective election officers of Potter County and Randall County to conduct early voting, give notice of the election, prepare the official ballot, appoint election officials and persons to work in the Central Counting Station for ballots cast in the City election within each respective county.

SECTION 5. Voting Places. Said election shall be held in each of the counties using vote centers as shown in Exhibit A and B. Moreover, because the City will contract with the respective counties for the conduct of the City's election, the City Council hereby accepts and approves of any and all changes made by either County to the below stated polling places or vote centers, subsequent to the passage of this Resolution, to the extent that such change(s) by a County is lawful and timely authorized in the manner provided by the Texas Election Code.

SECTION 6. Ballots. Paper ballots shall be used for Voting by Mail, military and overseas ballots and for voting Limited Ballots. The Early Voting Ballot Board will qualify the paper ballots for tabulation as required by Texas Election Code. Counting for both paper ballots and ballots cast on Direct Recording Devices will be tabulated using the computer tabulation systems adopted by the contracting counties.

An Early Voting Ballot Board shall be appointed by each county to count and sort the early votes. Electronic counting devices may be used for voting and counting of said election. If a contracting County is capable and desires to use an electronic or optical scan ballot for mail ballots and/or early voting by personal appearance then the use of such is also authorized as acceptable for the City election.

SECTION 7. Early Voting. Early voting shall be conducted using vote centers as shown in Exhibit B on weekdays beginning Monday, April 22, 2019 and ending Tuesday, April 30, 2019 between the hours of 8:00 a.m. and 5:00 p.m. Moreover, because the City will contract with the respective counties for the conduct of the City's election, the City Council hereby accepts and approves the use of any branch Early Voting place at a vote center if a county chooses to operate such for purposes of Early Voting in the joint election it conducts that includes the City election, to the extent that such is lawfully and timely authorized and noticed by the County.

SECTION 8. Counting Stations. (a) For the City votes cast within the Randall County portion of the City, the Randall County Offices at 1604 5<sup>th</sup> Avenue, Canyon, Texas, is hereby established as the Central County Station to receive and tabulate all voted ballots for said election and officials of the Central Counting Station shall be appointed by separate order. (b) For the votes cast within the Potter County portion of the City, the Potter County Offices at 900 South Polk Street, Amarillo, Texas, is hereby established as the Central County Station to receive and tabulate all voted ballots for said election and officials of the Central Counting Station shall be appointed by separate order. (c) In the event the City contracts with both Potter and Randall Counties to conduct the City election, then the Amarillo City Secretary's Office at City Municipal Building, 601 South Buchanan Street, Room 303, Amarillo, Texas is hereby established as the City's Central County Station which shall receive the result from each of the County Central Counting Stations and tabulate the cumulative results of the City election.

SECTION 9. Run-Off Election. Should a run-off election be required between candidates for any City office, a run-off election will be ordered on same day the vote is canvassed. If needed, such runoff shall be conducted June 8, 2019. Early Voting for the run-off shall be held at the same hours and places as stated herein for Early Voting. Due to historically

lower turnout for run-off elections, the City Manager, in coordination and consultation with the county elections administrators, may reduce the number of polling places to be opened by no more than fifty percent (50%) from the number of polling places staffed for the regular election, by consolidating precincts. Provided however, the City Manager shall use due care to assure that access to a poll and any inconvenience of consolidation is roughly the same throughout the city.

SECTION 10. Expenses Authorized. That the City Secretary and City Manager are expressly authorized to: obtain election supplies; pay election officials; contract with some or all election duties and services from Potter and Randall counties (including conduct of a joint election), in accordance with the adopted budget, applicable law, and an interlocal cooperation agreement, and to timely pay such reasonable and necessary expenses incurred in conducting the regular municipal election ordered herein.

SECTION 11. Construction. In the event of a conflict between the terms of this Resolution and any interlocal cooperation agreement executed to implement the directives and intent of this Resolution, then the terms of the interlocal agreement shall prevail.

SECTION 12. Severance. If any provision, section, subsection, sentence, clause or the application of same to any person or set of circumstances for any reason is held to be unconstitutional, void or invalid or for any reason unenforceable, the validity of the remaining portions of this Resolution or the application thereby shall remain in effect, it being the intent of the City Council of the City of Amarillo, Texas in adopting this Resolution, that no portion thereof or provision contained herein shall become inoperative or fail by any reasons of unconstitutionality of any other portion or provision.

SECTION 13. Effective Date and Publishing. This Resolution shall be effective upon adoption. The City Secretary shall publish timely notice of this election as provided in Texas Election Code, section 4.003.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on this 22nd day of January 2019.

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Ginger Nelson, Mayor

ATTEST:

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Frances Hibbs, City Secretary

APPROVED AS TO FORM:

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Bryan McWilliams, City Attorney

## EXHIBIT A – ELECTION DAY POLLING LOCATIONS

### POTTER COUNTY

Amarillo Auto Supply and Off Road  
3601 E. Amarillo Blvd.

Hillside Christian Church, NW  
600 Tascosa Road

Bell Ave. Church of Christ  
1600 Bell St.

Kids, Inc.  
2201 SE 27<sup>th</sup> Avenue

Buzula Furniture Outlet  
716 W I-40

Lighthouse Baptist Church  
5631 Pavillard

Chaparral Hills Church  
4000 W. Cherry

Pride Home Center  
3503 NE 24<sup>th</sup> Avenue

Don Harrington Discovery Center  
7500 Wallace Blvd.

Second Baptist Church  
419 N. Buchanan

The Church at Bushland  
1800 FM 2381, Bushland

United Citizens Forum  
901 N. Hayden

Grace Community Church  
4111 Plains Blvd.

Valle de Oro Fire Station  
23801 FM 1061, Valle de Oro

Highland Park ISD Admin. Bldg.  
15300 E. Amarillo Blvd.

Wesley Community Center  
1615 S. Roberts

### RANDALL COUNTY

Comanche Trail Church of Christ  
2700 E. 34<sup>th</sup> Ave  
Amarillo, TX 79103

Arden Road Baptist  
6701 Arden Road  
Amarillo, TX 79109

Southwest Church of Christ  
4515 Cornell  
Amarillo, TX 79109

Central Baptist Church  
1601 SW 58th  
Amarillo, TX 79110

Redeemer Christian Church  
3701 S. Soncy  
Amarillo, TX 79121

Oasis Southwest Baptist Church  
8201 Canyon Drive  
Amarillo, TX 79110

Region 16 Education Service Center  
5800 Bell Street  
Amarillo, TX 79109

Randall County Annex  
4320 S. Western  
Amarillo, TX 79110

Coulter Road Baptist Church  
4108 S. Coulter  
Amarillo, TX 79109

**EXHIBIT B - POLLING HOURS AND LOCATIONS FOR EARLY VOTING**

**POTTER COUNTY**

**MAIN EARLY VOTING:**

**Santa Fe Building, Ticket office**

900 S. Polk

Judge: Brenda Johnson

Alternate Judge: Carolyn Kidd

Maximum # of Additional Clerks: 5

**BRANCH LOCATIONS:**

**Casey Carpet One**

**3500 I-40 W Frontage Rd.**

Judge: Pablo Reyes

Alternate Judge: Joy Parsons

Maximum # of Additional Clerks: 3

**United Amigos**

**3300 E I-40**

Judge: Dale Meixner

Alternate Judge: Jackie Moore

Maximum # of Additional Clerks: 2

**The Craig**

**5500 SW 9<sup>th</sup> Avenue**

Judge: Ray Humphrey

Alternate Judge: Leslie Crawford

Maximum # of Additional Clerks: 3

**Cornerstone Outreach**

**1111 N. Buchanan**

Judge: Linn Turner

Alternate Judge: Gwen Gabel

Maximum # of Additional Clerks: 2

**Hours for voting at Santa Fe Building:**

Mon – Fri., Apr. 22-26 8:00 a.m. – 5:00 p.m.

Mon. – Tues., Apr. 29-30 7:00 a.m. – 7:00 p.m.

**Hours for Voting at Branch Locations:**

Mon – Fri., Apr. 22-26 8:00 a.m. – 5:00 p.m.

Mon. – Tues., Apr. 29-30 7:00 a.m. – 7:00 p.m.

**RANDALL COUNTY**

**Randall County Election Administration Office\*\***

**1604 5<sup>th</sup> Avenue**

**Canyon, TX 79015**

April 22, 2019 – April 26, 2019 (Monday-Friday)

8 am - 5 pm

April 29 and April 30, 2019 (Monday & Tuesday)

7 am - 7 pm

**Randall County Annex**

**4111 S. Georgia**

**Amarillo, TX 79110**

April 22, 2019 – April 26, 2019 (Monday-Friday)

8 am - 5 pm

April 29 and April 30, 2019 (Monday & Tuesday)

7 am - 7 pm

**Region 16 Education Service Center  
5800 Bell Street  
Amarillo, TX 79109**

April 22, 2019 – April 26, 2019 (Monday-Friday) 8 am - 5 pm  
April 29 and April 30, 2019 (Monday & Tuesday) 8 am - 5 pm

**Comanche Trail Church of Christ  
2700 E. 34<sup>th</sup>  
Amarillo, TX 79103**

April 22, 2019 – April 26, 2019 (Monday-Friday) 8 am - 5 pm  
April 29 and April 30, 2019 (Monday & Tuesday) 8 am - 5 pm

**Randall County Justice Center  
2309 Russell Long Blvd  
Canyon TX, 79015**

April 22, 2019 – April 26, 2019 (Monday-Friday) 8 am - 5 pm  
April 29 and April 30, 2019 (Monday & Tuesday) 8 am - 5 pm

**\*\*Main Early Voting Location**

DRAFT