

## MINUTES

### AMARILLO METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE MEETING

The Policy Committee for the Amarillo Metropolitan Planning Organization met at 1:30 p.m., July 19, 2018, in Room 275 of the Simms Building, 808 South Buchanan, Amarillo, Texas.

Voting members present were: Jared Miller, Kyle Ingham, Brian Crawford, Ernie Houdashell, Ginger Nelson, and Nancy Tanner.

Voting members not present were: Eddie Sauer, Dick Davis, Kit Black, Mark Benton, and HR Kelly  
Ex Officio Members not present: Randy Criswell, Gary Hinders

Non Members Present were: Mansour Shiraz, Phillip Tindall, Sebastian Ysaguirre, Brianna Mills Nina Shoemaker, Sonja Gross, Dan Reese, Vinus Bustos, Kyle Schniederjan, Hannah Green, and Terry Nix

Staff coordinators were: Travis Muno

#### **Item 1. Open Forum, time reserved for anyone to speak on any transportation related item, however, no action can be taken on items not on the agenda.**

There was no new business for the open forum.

#### **Item 2. Discuss and Consider Approval of the April 2018 meeting minutes.**

There was no changes to be made to the April 2018 Minutes. Jared Miller moved to approve the minutes, Nancy Tanner seconded. The vote passed 6-0.

#### **Item 3. Discuss and Consider the Approval of Revisions to the 2018 UPWP.**

Travis explained that the need to revise the 2018 UPWP was due to unusual charges, like the previous administrator's retirement, and the cost of hiring SGR to help with the process to find the new Administrator. Travis then explained that after some review there was about fifty thousand dollars that could be moved from other places, into the Administrative funds to counteract the money that had been taken out to pay for these things. Brian asked to make sure that moving the money would not cause other tasks to not be done. Jared Miller motioned to approve, and Nancy Tanner Seconded. The motion passed 6-0

#### **Item 4. Discuss and Consider Approval of the 2019 UPWP**

Travis explained that this was the document that outlined the planning document funding. He talked about the way the funds would need to be shifted around so that there would be plenty of money in the correct places for the budget. Nancy Tanner motioned to approve, and Jared Miller seconded. The motion passed 6-0

#### **Item 5. Discuss and Consider Approval of the Transit Asset Management Performance Measures**

Travis discussed approval of the performance measures, and the changes to those noting that the mean the percentage of assets past their useful life. Jared Miller, and Kyle Ingham asked what it would mean if the targets are not met. There would be no penalty, as this is just a goal to strive for. Kyle Ingham motioned to approve, and Jared miller seconded. The motion passed 6-0

**Item 6. Discuss and Consider Approval of the Planning Agreement between MPO and TxDOT and City of Amarillo.**

Travis discussed the approval of the planning agreement between The MPO, TxDOT and the City of Amarillo. He explained that this document would expire in September, and covers a six year period. He discussed the scope that the agreement would cover, and the changes that had been made since 6 years ago. Kyle Schniederjan mentioned the conflict and resolutions researched and done for the agreement. Nancy Tanner moved to approve. Jared Miller seconded. The vote passed 6-0.

**Item 7. Discuss and Consider letter of support for City of Amarillo BUILD grant application.**

Kyle Schniederjan spoke regarding the BUILD grant, asking for the MPO board to sign a letter in support for the project he planned on sending in for the BUILD grant. Jared noted that it was a resubmission that had been sent in each year for three years prior, and that the MPO had signed a letter each year showing their support. Kyle Ingham moved to Approve showing the MPO's support. Nancy Tanner seconded. The vote passed 6-0

**Item 8. Update on TxDOT 2019 Unified Transportation Program (UTP).**

Terry Nix, TxDot Planning director discussed the Unified Transportation Program(UTP), and updated the policy board staff on the updated UTP numbers. Terry discussed the needs for the projects and their various funding, and that they would need to fit into the projected budget. Mayor Nelson asked about the revising of the Category funds, and Terry explained that it was the Transportation Commission's prerogative to revise funding. Kyle Ingham asked why the funding was reduced, and a discussion on the difference between Category 4 Urban and Rural funding, and the specific numbers. Kyle Schniederjan, Director of Capital Projects and Development for the city of Amarillo explained that the TAC committee looks at the projects and tries to define what projects can be completed. Kyle Ingham explained that he was worried that people were forgetting about the importance of the loop, and how we needed to fix that. Terry explained that one reduction does not equal a trend. Terry went on further to explain the rest of the revisions made for the 2019 UTP.

**Item 9. Update on MPO Bylaws and MAB Expansion.**

Travis Muno, MPO Administrator discussed with the policy board the subcommittee in charge of rewriting the MPO Bylaws. That the TAC had decided to put them off for a vote until the October Policy Board Meeting so they could be reviewed at the September workshop, and comments could be viewed accordingly before being put up to a vote. Travis explained that the MPO has been focusing on MPO's that have a fiscal agent in their city to better understand how they handle their representation in smaller areas. Travis then discussed the process of updating the bylaws and the approval they would need to go through. Travis ended his presentation noting that we are looking at Canyon becoming a member and the updated Bylaws are hoping to be approved in January or at least heard in a meeting around that time. Terry stood to clarify that Bylaws change the boundaries not the maps.

Bylaws change the boundaries not the maps.

**Item 10. Adjournment.**

The meeting was adjourned with no further business to discuss.

A handwritten signature in cursive script that reads "Ginger Nelson". The signature is written in black ink and is positioned above a horizontal line.

---

Ginger Nelson, Chairman  
Amarillo MPO