

MINUTES

On October 10, 2018, the Parks and Recreation Board met at 1:30 p.m. in City Hall at 509 SE. 7th Avenue, Room 306 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Mr. Rob Chafin	Yes	47	37
Mr. Terry Easterling	Yes	41	34
Mr. George DeCoux	Yes	31	26
Mr. John Ingerson	No	15	11
Ms. Terry Price	Yes	15	12
Mr. Brian Jennings	Yes	7	5
Mr. Matt Sanders	Yes	7	7
Mr. Gerald Malkuch	Yes	7	6
Mr. George Veloz II	Yes	7	6
Mr. Mubashir Subhani	Yes	7	5
Mr. Luke Austin	No	7	4

Also in attendance were:

MICHAEL KASHUBA	DIRECTOR OF PARKS AND RECREATION
PAT WESTBROOK	ASSISTANT DIRECTOR OF PARKS AND RECREATION
BRAD NALLEY	ASSISTANT PARK SUPERINTENDENT
LINDA PITNER	SENIOR SERVICES COORDINATOR
CHARLES HUDSON	ATHLETIC SUPERVISOR
SHELLEY GALLAGHER	RECREATION SUPERVISOR
GEORGE PRIOLO	GM OF GOLF OPERATIONS
KELLY RAMOS	MARKETING COORDINATOR
BRIAN McWILLIAMS	CITY ATTORNEY
SHERYLENE MORRIS	RECORDING SECRETARY

ITEM 1: Public Comments. No public comments.

ITEM 2: Call to Order and Approval of Minutes from Meeting held September 11, 2018. Chairman, Mr. George DeCoux, established a quorum and called the regularly scheduled meeting of the Parks and Recreation Board to order at 1:30 p.m. Motion was made by Mr. Gerald Malkuch, seconded by Mr. Matt Sanders and unanimously carried to approve such minutes as written.

ITEM 3: Discuss or Receive Reports on the Director's Report and Consider Future Agenda Items. Michael Kashuba, Director of Parks and Recreation, introduced Kelly Ramos as the Marketing Coordinator and stated that Linda Pitner's position as Senior Services Coordinator has terminated as of September 30th and that she will stay on for the next four months as contract labor looking at and updating any agreements/policies for the Parks Department. Michael also stated that a discussion of a real estate study will be a future item on the agenda. Copy of this report is on file with the City Parks and Recreation Department.

ITEM 4: Present and Discuss Storybridge. Mr. Matt Sanders presented PowerPoint presentation with a general idea of how Storybridge collects books in bulk and/or take donations to provide children with books in at-risk homes by providing a free library in designated areas throughout the city. Children can take these books home with them to read and/or return/exchange for more books or they can keep them. Storybridge is looking to place these free libraries in different city parks throughout the city. The City would have no responsibility for these libraries besides allowing Storybridge the use of the 2 sq ft of dirt to dig/install the fixtures, provide the books and maintain each one. Copy of this PowerPoint Presentation is on file with the City Parks and Recreation Department.

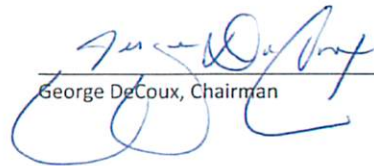
ITEM 5: Discuss and Consider Action to Recommend a Consultant for RFQ #15-18 Park Asset Management Plan. An RFQ was submitted for the Park Asset Management Plan to various companies ending with only two submissions for the plan. Mr. Luke Austin and Mr. Mubashir Subhani were appointed by the Parks Board in the August meeting to be the Evaluation Committee to study, examine and recommend a good asset management plan to help benefit the Parks Department's Assets throughout the Parks System. Michael stated that based on the Evaluation Committee scores, staff recommends moving forward with Kayuga. Mr. George DeCoux proposed to accept this RFQ by Kayuga to be presented to the Amarillo City Council for approval. Motion was made by Mr. Terry Easterling, seconded by Mr. Brian Jennings and unanimously carried to approve such Motion. Copy of this report is on file with the City Parks and Recreation Department.

ITEM 6: Present and Discuss the Parks and Recreation Department FY 18-19 Budget. Michael stated that the budget for the new fiscal year for the City of Amarillo has just started and he wanted to give the Park Board members an overall review of each Park Department. A PowerPoint presentation was presented and Michael explained the process of the city's general fund expenditures and the Capital Improvement Program. The direction from the City Council was more parks, higher quality and lower costs, private/public partnerships and to start thinking outside the box with an entrepreneurial approach. Looking forward, the Parks Department will be working on the asset management plan, the real estate study, review cost recovery of programs, review all park fees, review our resources and develop a work plan with data to back up our story when it is presented to the City Council. Copy of this PowerPoint Presentation is on file with the City Parks and Recreation Department.

ITEM 7: Adjournment. There, being no further business, Motion was made by Mr. Rob Chafin and seconded by Ms. Terry Price to adjourn the meeting at 2:37 p.m. This meeting was recorded and all comments are on file with the City Parks and Recreation Department.

ATTEST:


Sherylene Morris, Board Secretary


George DeCoux, Chairman