

MINUTES

On September 11, 2018, the Parks and Recreation Board met at 1:30 p.m. in City Hall at 509 SE. 7th Avenue, Room 306 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Mr. Rob Chafin	No	46	36
Mr. Terry Easterling	No	40	33
Mr. George DeCoux	Yes	30	25
Mr. John Ingerson	Yes	14	11
Ms. Terry Price	Yes	14	11
Mr. Brian Jennings	Yes	6	4
Mr. Matt Sanders	Yes	6	6
Mr. Gerald Malkuch	Yes	6	5
Mr. George Veloz II	Yes	6	5
Mr. Mubashir Subhani	No	6	4
Mr. Luke Austin	No	6	4

Also in attendance were:

MICHAEL KASHUBA	DIRECTOR OF PARKS AND RECREATION
PAT WESTBROOK	ASSISTANT DIRECTOR OF PARKS AND RECREATION
KEVIN WILDE	ASSISTANT PARK SUPERINTENDENT
LINDA PITNER	SENIOR SERVICES COORDINATOR
CHARLES HUDSON	ATHLETIC SUPERVISOR
WENDY LARA	REC COORDINATOR/CENTER SUPERVISOR
GEORGE PRIOLO	GM OF GOLF OPERATIONS
SHERYLENE MORRIS	RECORDING SECRETARY
PEDRO SAUCEDO	RECREATION SUPERVISOR
COURTNEY WHITE	ATTORNEY I

ITEM 1: Public Comments. No public comments.

ITEM 2: Call to Order and Approval of Minutes from Meeting held August 14, 2018. Chairman, Mr. George DeCoux, established a quorum and called the regularly scheduled meeting of the Parks and Recreation Board to order at 1:30 p.m. Motion was made by Mr. Gerald Malkuch, seconded by Mr. Matt Sanders and unanimously carried to approve such minutes as written.

ITEM 3: Discuss or Receive Reports on the Director’s Report and Consider Future Agenda Items. Michael Kashuba, Director of Parks and Recreation, announced that Kelly Ramos has accepted the Marketing Coordinator position and Kevin Wilde has been promoted to the Park Superintendent’s position for Park Maintenance. Copy of this report is on file with the City Parks and Recreation Department.

ITEM 4: Present and Discuss the Recognition of the 2018 Summer Recreation Program Community Partners. Pedro Saucedo, Recreation Supervisor, presented a PowerPoint Presentation on the Summer Recreation Program and recognized several community partners who played a large role in the program’s success. The partners that were present who received a certificate were Officer Burns, Police Officer who helps out at the Warford Center; Stan Garrison with Chick-Fil-A who sponsors El Alamo, Hamlet and Avondale Parks; and David Elizalde with David’s Electric. Copy of this PowerPoint Presentation is on file with the City Parks and Recreation Department.

ITEM 5: Present and Discuss the City of Amarillo’s Tree City USA Program. Michael updated the Park Board with a PowerPoint Presentation on the City of Amarillo’s Tree City USA Program that was presented to the Beautification and Public Art Advisory Board on September 10, 2018. Michael explained that the City of Amarillo has been in the Tree City USA Program for the last 21 years. The City of Amarillo Parks and Recreation will plan an Arbor Day Celebration in November of this year. Copy of this PowerPoint Presentation is on file with the City Parks and Recreation Department.

ITEM 6: Present and Discuss I-40/I-27 Interchange Landscape. Michael explained the history, design strategy, agreements to maintain existing interchange landscape, proposed TXDOT project, improvements and future beautification projects of the I-40/I-27 Interchange Landscape in a PowerPoint Presentation that was presented to the Beautification and Public Art Advisory Board on September 10, 2018. TXDOT is proposing to partnership with the City by reducing the landscaping on the slopes with easier maintenance and lower water usage. Copy of this PowerPoint Presentation is on file with the City Parks and Recreation Department.

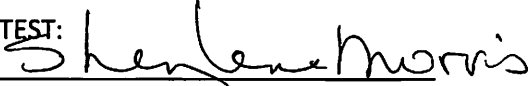
ITEM 7: Present and Discuss the Recently Approved Resolution Authorizing the Amarillo Convention and Visitor Council to Bid on Hosting the 2021 Texas Recreation and Park Society Institute and Expo. Michael stated that the Amarillo Convention and Visitor Council has submitted a bid to host the 2021 State TRAPS Institute and Expo and was required to get a resolution to support that bid. Council approved the resolution on September 4, 2018. This event would have the potential economical benefit to the community by around \$500,000. Copy of this PowerPoint Presentation is on file with the City Parks and Recreation Department.

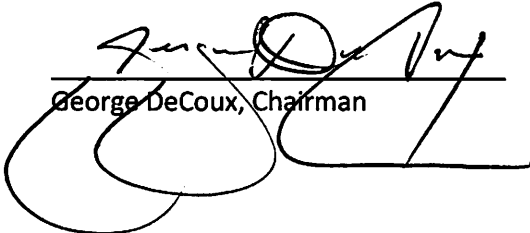
ITEM 8: Present and Discuss the RFQ for the Asset Management Plan. Michael stated that Parks staff has released the RFQ 15-18 for our Parks Asset Management Plan and included the timeline for this plan. Michael wants to work with the Parks sub-committee, Luke Austin and Mubashir Subhani to evaluate who is the most qualified and then bring to the October Park Board meeting as to who they are recommending to take to the City Council for approval. Copy of this PowerPoint Presentation is on file with the City Parks and Recreation Department.

ITEM 9: Present and Discuss the Dedication of Parkland to the City of Amarillo. Michael stated that with the limited budget that we have, we are asking developers to provide the basic improvements to the dedicated parkland site and then the city would maintain it such as maintaining trees and irrigation. Copy of this report is on file with the City Parks and Recreation Department.

ITEM 10: Present, Discuss and Consider Action on Meeting Times for the Parks and Recreation Board. Michael explained that the City Council has changed their meeting times that will conflict with our Park Board monthly meeting held on every second Tuesday of each month. Mr. George DeCoux proposed to change the meeting date to every second Wednesday of each month at 1:30 p.m. Motion was made by Mr. Gerald Malkuch, seconded by Mr. George Veloz and unanimously carried to approve such Motion. Next meeting will be held on October 10, 2018 at 1:30 p.m. Copy of this report is on file with the City Parks and Recreation Department.

ITEM 8: Adjournment. There, being no further business, Motion was made by Mr. Gerald Malkuch and seconded by Mr. George Veloz to adjourn the meeting at 2:47 p.m. This meeting was recorded and all comments are on file with the City Parks and Recreation Department.

ATTEST: 
Sherylene Morris, Board Secretary


George DeCoux, Chairman