

Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2018 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2018 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1A-1. CoC Name and Number: TX-611 - Amarillo CoC

1A-2. Collaborative Applicant Name: City of Amarillo

1A-3. CoC Designation: CA

1A-4. HMIS Lead: City of Amarillo

1B. Continuum of Care (CoC) Engagement

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1B-1. CoC Meeting Participants. For the period from May 1, 2017 to April 30, 2018, using the list below, applicant must: (1) select organizations and persons that participate in CoC meetings; and (2) indicate whether the organizations and persons vote, including selecting CoC Board members.

Organization/Person Categories	Participates in CoC Meetings	Votes, including selecting CoC Board Members
Local Government Staff/Officials	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	No
Law Enforcement	Yes	Yes
Local Jail(s)	No	No
Hospital(s)	Yes	Yes
EMS/Crisis Response Team(s)	Yes	Yes
Mental Health Service Organizations	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes
Affordable Housing Developer(s)	No	No
Disability Service Organizations	Yes	Yes
Disability Advocates	Yes	No
Public Housing Authorities	Yes	Yes
CoC Funded Youth Homeless Organizations	No	No
Non-CoC Funded Youth Homeless Organizations	No	No
Youth Advocates	Yes	No
School Administrators/Homeless Liaisons	Yes	Yes
CoC Funded Victim Service Providers	No	No
Non-CoC Funded Victim Service Providers	Yes	Yes
Domestic Violence Advocates	Yes	Yes
Street Outreach Team(s)	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	No	No
LGBT Service Organizations	No	No
Agencies that serve survivors of human trafficking	Yes	Yes
Other homeless subpopulation advocates	Yes	No
Homeless or Formerly Homeless Persons	Yes	Yes
Mental Illness Advocates	Yes	Yes
Substance Abuse Advocates	Yes	Yes

Other:(limit 50 characters)		
Community Business Representatives	Yes	Yes
Veterans Administration	Yes	Yes
Philanthropic Organizations	Yes	Yes

1B-1a. Applicants must describe the specific strategy the CoC uses to solicit and consider opinions from organizations and/or persons that have an interest in preventing or ending homelessness. (limit 2,000 characters)

The Amarillo CoC conducts regular monthly meetings to engage in planning and solicitation of opinions on preventing and ending homelessness. Regular meetings are open to any interested parties and are published through community email lists. Committees or work-groups within the Amarillo CoC are lead by CoC Board members and open to any member of the CoC that has an interest in participating in that subject matter. This allows for opinions from various perspectives from individuals and organizations interested in ending homelessness in Amarillo. Almost every member agency of the Amarillo CoC has a representative present at each meeting allowing for a wide knowledge-base for discussions of homeless planning. Additionally, the Amarillo CoC includes current and formerly homeless individuals who provide an additional range of opinions from personal experience of homelessness.

**1B-2.Open Invitation for New Members. Applicants must describe:
(1) the invitation process;
(2) how the CoC communicates the invitation process to solicit new members;
(3) how often the CoC solicits new members; and
(4) any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.
(limit 2,000 characters)**

The Amarillo CoC has a standing open invitation for membership to all stakeholders in Amarillo, Texas which includes non-profit organizations, faith-based organizations, victim service providers, public housing agencies, mental health agencies, law enforcement, and any organizations that serve veterans and homeless or formerly homeless individuals. In an effort to target under-represented populations such as persons with HIV/AIDS, homeless youth, and LGBT communities the Amarillo CoC is currently updating policies and procedures to have an annual membership drive that will be published on our website, community emails, newspapers, and social media to ensure a broader range of agencies or individuals are reached and encouraged to join. In addition, the CD Director has reached out to 2 local LGBT agencies.

1B-3.Public Notification for Proposals from Organizations Not Previously Funded. Applicants must describe how the CoC notified the public that it will accept and consider proposals from organizations that have not previously received CoC Program funding, even if the CoC is not applying

for new projects in FY 2018, and the response must include the date(s) the CoC publicly announced it was open to proposals. (limit 2,000 characters)

This year – the Community Development Department for the City of Amarillo, as the lead agency provided significant notice. Prior to the RFP going out – The Director held a CoC meeting on July 13, 2018 and reviewed the scores of the last three applications indicating the areas we had done very poorly and engaged a discussion as to why. During this meeting, everyone was encouraged to participate in the upcoming RFP process – that had not been done before.

Next step was publicly announcing the RFP including a press release and posting in several places and sent out on several list serves – July 16, 2018. Next we held a training for all of the CoC members with a representative from HUD- who did not discuss the NOFA but did talk about HUD’s priorities and provided many resources from HUD-Exchange, as many community members were unfamiliar with HUD-Exchange on August 2, 2018

Then a training was held on the e-snaps process(and open to the public and anyone interested in applying- we had two organizations join this training that had not previously applied to the CoC for funding July 20, 2018. We sent out several July 18, July 20, August 14, August 17, 2018 reminders on several list serves as the deadline approached. We also made ourselves available to assist and help applicants and answered several questions up to the deadline of the RFP.

Director of CD also reached out two experienced agencies about the DV bonus project to encourage them to apply and offer help- neither had applied in over 5 years for funding . Neither decided to apply for the funding but Family Support Services did agree to partner with the City and will be providing consultation and support.

1C. Continuum of Care (CoC) Coordination

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1C-1. CoCs Coordination, Planning, and Operation of Projects. Applicants must use the chart below to identify the federal, state, local, private, and other organizations that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness that are included in the CoCs coordination, planning, and operation of projects.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	No
Temporary Assistance for Needy Families (TANF)	No
Runaway and Homeless Youth (RHY)	No
Head Start Program	No
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	No
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	

1C-2. CoC Consultation with ESG Program Recipients. Applicants must describe how the CoC:
(1) consulted with ESG Program recipients in planning and allocating ESG funds; and
(2) participated in the evaluating and reporting performance of ESG Program recipients and subrecipients.
(limit 2,000 characters)

The City of Amarillo's Community Development Department serves as the lead agency of the Amarillo CoC and the Collaborative Applicant on the CoC and ESG grant. Through collaboration with the CoC board-appointed Grant Review Subcommittee an RFP for the local ESG competition was developed and issued

community-wide based on consultations with the CoC on current needs and past performance of the ESG program. Local goals are developed throughout the year during monthly meetings with the Amarillo CoC members. Through a review of the prior year accomplishments, HMIS data, and needs analysis the CoC will then make a recommendation for funding priorities for the ESG grant activities.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Did the CoC provide Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area? Yes to both

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Did the CoC provide local homelessness information other than PIT and HIC data to the jurisdiction(s) Consolidated Plan(s)? No

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. Applicants must describe:

- (1) the CoC’s protocols, including the existence of the CoC’s emergency transfer plan, that prioritizes safety and trauma-informed, victim-centered services to prioritize safety; and**
 - (2) how the CoC maximizes client choice for housing and services while ensuring safety and confidentiality.**
- (limit 2,000 characters)**

2. Currently the City of Amarillo does not have any DV providers that are able to provide permanent supportive housing. We do have one agency that provides transitional housing which includes apartments and women can use a HCV for these units but there are program requirements for sobriety etc. The CoC and the City of Amarillo as lead agency sees this as a significant barrier and gap in services. The City of Amarillo PHA is working with DV providers to set aside vouchers for homeless victims of domestic violence if the agency will be willing to utilize a Housing First approach with very robust services, that include staff that are specifically trained in trauma informed models of service. The City of Amarillo has applied for a DV bonus project and will utilize 20 HCV vouchers if awarded this grant for the clients that are homeless and low income. We will have case-managers work with them in their home until they are no longer in need of case-management or we have connected them with long term case-management support. All staff will be trained on best practices of working with DV survivors and we will hire an LCSW trained and certified in EMDR. The case-managers will be imbedded with the City of Amarillo’s Police Department and the goal of doing this is to meet individual at the critical juncture when they are interacting with emergency services and in significant danger. We also want to support victims in their efforts to seek safety and justice in the legal system.

1C-3a. Applicants must describe how the CoC coordinates with victim services providers to provide annual training to CoC area projects and Coordinated Entry staff that addresses best practices in serving survivors of domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)

Family Support Services is our community’s domestic violence provider and they sit on the board of the CoC and attend monthly meetings of the general membership. They have agreed to bring in trainers to train all of CoC members on best approaches when working with Domestic Violence survivors and will also review how to most effectively get someone who is in danger into their shelter.

At our recent HMIS training for the CoC – the lead for the domestic violence shelter attended all trainings and discussed the data base they use. The City is the lead for HMIS and works closely with them to obtain their information and ensure that it remains confidential and all parties safety is prioritized.

1C-3b. Applicants must describe the data the CoC uses to assess the scope of community needs related to domestic violence, dating violence, sexual assault, and stalking, including data from a comparable database. (limit 2,000 characters)

The database that our domestic violence provider utilizes is Osnum. This allows them to know exactly what our community needs are while maintaining the confidentiality of victims of domestic violence. Amarillo has one of the highest rates of homicides due to domestic violence per capita within the state. “In 2015 five women were killed or one for every 50,000 citizens, higher than the two largest counties within Texas” according to the Texas Council on Family Violence. The police in Amarillo receive an average of nearly 10 contacts per day or more than 3,500 each year involving domestic violence incidents according to Family Support Services which runs the largest emergency shelter for women experiencing domestic violence. This project will allow us to develop a trauma informed coordinated assessment process that allows the client to have control over referrals and services without being retraumatized.

The goal is to prevent victims of domestic violence from being at risk of homelessness and the City of Amarillo Housing Authority will commit 20 Housing Choice Vouchers to provide permanent housing and allow client to focus on supportive service needs.

1C-4. DV Bonus Projects. Is your CoC Yes applying for DV Bonus Projects?

1C-4a. From the list, applicants must indicate the type(s) of DV Bonus project(s) that project applicants are applying for which the CoC is including in its Priority Listing.

SSO Coordinated Entry	<input checked="" type="checkbox"/>
RRH	<input checked="" type="checkbox"/>

Joint TH/RRH	<input type="checkbox"/>
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1C-4b. Applicants must describe:
(1) how many domestic violence survivors the CoC is currently serving in the CoC’s geographic area;
(2) the data source the CoC used for the calculations; and
(3) how the CoC collected the data.
(limit 2,000 characters)

1C-4c. Applicants must describe:
(1) how many domestic violence survivors need housing or services in the CoC’s geographic area;
(2) data source the CoC used for the calculations; and
(3) how the CoC collected the data.
(limit 2,000 characters)

Statistically, Amarillo has one of the highest rates of homicides due to domestic violence per capita within the state. “In 2015 five women were killed or one for every 50,000 citizens, higher than the two largest counties within Texas” according to the Texas council on family violence. Amarillo Police receive an average of 10 DV calls per day or more than 3,500 annually involving domestic violence incidents according to Family Support services, local DV shelter provider. This shelter runs over capacity and they only take those most in danger because of their limited space and use the the LAX screening tool- to make sure they are sheltering those that are in the most acute danger. We have 3 goals for this project: data collection which will be the primary responsibility of the DV advocate by collaborating with all emergency services, transitional housing providers and the domestic violence shelter. They will meet weekly with the domestic violence shelter to ensure that all request for help both met and unmet are recorded in a centralized but protected database. They will also assist the DV shelter staff who will be able input their data into the statewide Osnum database. Our DV shelter provider reports that 90% of the women served need safe affordable housing. Amarillo Police Department has identified that one of the services needed is to assist women in following through with prosecution which is the second goal.

The third goal is to assist women with obtaining permanent supported housing. The City of Amarillo PHA will set aside 20 vouchers for this program to provide those that meet the low income qualifications.

(2) DV Shelter provider- who uses the Osnum data base, Amarillo Police Department, Texas Council on Family Violence

(3) Through research, The DV shelter provider’s internal data set and from the information they input into the Osnum data base.

1C-4d. Based on questions 1C-4b. and 1C-4c., applicant must:
(1) describe the unmet need for housing and services for DV survivors, or if the CoC is applying for an SSO-CE project, describe how the current Coordinated Entry is inadequate to address the needs of DV survivors;
(2) quantify the unmet need for housing and services for DV survivors;
(3) describe the data source the CoC used to quantify the unmet need for housing and services for DV survivors; and
(4) describe how the CoC determined the unmet need for housing and services for DV survivors.

(limit 3,000 characters)

1C-4e. Applicants must describe how the DV Bonus project(s) being applied for will address the unmet needs of domestic violence survivors. (limit 2,000 characters)

The Amarillo Police Department was recently awarded a coordination grant from the Texas Council on Family Violence. HUD's DV bonus grant will expand the impact of both. The Management/Vision for this grant is to embed two social workers, within the Amarillo Police Department's Domestic Violence Unit and work with their Crisis Intervention Team. They will meet these women and assist with immediate needs during the critical point when women are coming in contact with emergency personnel. They will provide short term follow-up until they have connected them with the other services and service provider they need.

For the women that qualify and need to utilize the housing vouchers they will also provide case management services for the initial three months of housing with the goal of getting them connected with more permanent support services during that time frame. The other top deliverables will be to work with all of the local DV providers to create policies and procedures for coordinated entry for the DV victims that are currently not part of our coordinated entry system and to greatly enhance our data sources. These two individuals will be meeting with the DV shelter staff for both consultation and sharing of meta data. They will also be interacting with local emergency services and homeless providers at least twice a month and collecting data about all contacts they have had with victims of domestic violence. In addition they will be working with the women they encounter and assist them to obtain housing either through a voucher or other supported housing options. While engaging them in this process they will support them to follow through in the criminal justice system against their perpetrator.

1C-4f. Applicants must address the capacity of each project applicant applying for DV bonus projects to implement a DV Bonus project by describing:

- (1) rate of housing placement of DV survivors;**
 - (2) rate of housing retention of DV survivors;**
 - (3) improvements in safety of DV survivors; and**
 - (4) how the project applicant addresses multiple barriers faced by DV survivors.**
- (limit 4,000 characters)**

(1) The unmet need is both safe and affordable housing – many women seek safety but do not have the income required to rent safe and affordable housing and often need a level of support initially to remain stably housed. The DV shelter reports that 90% of their women meet these criteria.

(2) There are 25 women on any given day that need to find safe and affordable housing. The average length of stay is 63 days at the shelter so 125 women a year meet the qualification for safe affordable housing of the women that are able to access the DV shelter. So we know that number is actually significantly higher

(3) The data source is the Osnum database used by the DV emergency shelter
(4) This was determined by the characteristics of those entering the shelter,

during their stay and on exit. In addition our transitional housing provider for women and families reports that after their two year program they are still having to send several families to receive rapid re-housing funds to assist with finding housing.

1C-5. PHAs within CoC. Applicants must use the chart to provide information about each Public Housing Agency (PHA) in the CoC’s geographic areas:

- (1) Identify the percentage of new admissions to the Public Housing or Housing Choice Voucher (HCV) Programs in the PHA who were experiencing homelessness at the time of admission;**
- (2) Indicate whether the PHA has a homeless admission preference in its Public Housing and/or HCV Program; and**
- (3) Indicate whether the CoC has a move on strategy. The information should be for Federal Fiscal Year 2017.**

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2017 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g. move on?
City of Amarillo Housing Authority	42.00%	Yes-HCV	No

If you select "Yes--Public Housing," "Yes--HCV," or "Yes--Both" for "PHA has general or limited homeless preference," you must attach documentation of the preference from the PHA in order to receive credit.

1C-5a. For each PHA where there is not a homeless admission preference in their written policy, applicants must identify the steps the CoC has taken to encourage the PHA to adopt such a policy. (limit 2,000 characters)

The City of Amarillo Community Development Department PHA has Homelessness as their number one priority. The Community Development Director has reached out to the other housing authority executive director who currently does not have homelessness as a priority but does have domestic Violence as a priority to strategize how we can combine efforts to ensure we are utilizing our HCV vouchers to end homelessness within the City of Amarillo. The Executive Director of the other PHA is very open to this and is a great community collaborator. The City of Amarillo PHA is also working down our waiting list and will reserve at least 20 vouchers for agencies that are committed to using a housing first model of service which includes vigorous outreach and wrap-around services.

1C-5b. Move On Strategy with Affordable Housing Providers. Does the CoC have a No

Move On strategy with affordable housing providers in its jurisdiction (e.g., multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs)?

1C-6. Addressing the Needs of Lesbian, Gay, Bisexual, Transgender (LGBT). Applicants must describe the actions the CoC has taken to address the needs of Lesbian, Gay, Bisexual, and Transgender individuals and their families experiencing homelessness. (limit 2,000 characters)

The CoC chair/Community Development Director has invited our two Amarillo LGBT providers/advocate(Panhandle Pride and Panhandle Aide Service Organization) groups to join the CoC. We are also working with PASO- to look into providing HOPWA vouchers through the city of Amarillo's PHA. Legal Aide of Amarillo is providing a training on 9/13 on the equal access final rule/the gender identity final rule the CoC on is providing a training on 9/Training on the specific needs of the both youth and adult homeless LGBT clients will be part of the CoC 's strategic planning for the upcoming year. Local service provider, Family Support Services (FSS) has a crisis services department that provides outreach to the LGBT community through the Annual Panhandle Pride Festival and celebration. At this outreach, FSS as a member of the CoC is able to speak to individuals regarding individual counseling services, sexual assault and family violence support. The crisis department is composed of 6 staff who are able to meet the community's needs including LGBT regarding legal assistance, sexual assault and counseling.

1C-6a. Anti-Discrimination Policy and Training. Applicants must indicate if the CoC implemented a CoC-wide anti-discrimination policy and conducted CoC-wide anti-discrimination training on the Equal Access Final Rule and the Gender Identity Final Rule.

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3. Did the CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual's Gender Identity (Gender Identity Final Rule)?	Yes

1C-7. Criminalization of Homelessness. Applicants must select the specific strategies the CoC implemented to prevent the criminalization of homelessness in the CoC's geographic area. Select all that apply.

Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
Engaged/educated law enforcement:	<input checked="" type="checkbox"/>

Engaged/educated local business leaders:	<input checked="" type="checkbox"/>
Implemented communitywide plans:	<input type="checkbox"/>
No strategies have been implemented:	<input type="checkbox"/>
Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

1C-8. Centralized or Coordinated Assessment System. Applicants must:
(1) demonstrate the coordinated entry system covers the entire CoC geographic area;
(2) demonstrate the coordinated entry system reaches people who are least likely to apply homelessness assistance in the absence of special outreach;
(3) demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner; and
(4) attach CoC’s standard assessment tool.
(limit 2,000 characters)

1.The City of Amarillo as the lead agency for the CoC conducted a training on HMIS which included CE. The training was for all homeless services providers and others through out the city of Amarillo. The training included police officers from our Crisis Intervention Team, the local psychiatric inpatient hospital, all shelter providers and several homeless service providers who do not receive any federal funding.

2.Our Guyon Saunders Day room, is our low barrier day time shelter. Many individuals who go there, do not make sue of traditional homeless services. The day room provides intake and referrals. This is a natural hub for CE and the staff there have offices available for all the mainstream homeless services providers. This allows for a proactive approach to reach those most in need and least likely to seek services.

3. Currently we are using the VI-Spdat which does recommend permanent supportive housing for those most in need. We are contemplating changing to the VAT- created by DESC which has stronger reliability and validity. The City will use their planning grant to train all providers in both coordinated assessment and either the VI-Spdat or the VAT.

1D. Continuum of Care (CoC) Discharge Planning

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1D-1. Discharge Planning–State and Local. Applicants must indicate whether the CoC has a discharge policy to ensure persons discharged from the systems of care listed are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input type="checkbox"/>
Health Care:	<input type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input type="checkbox"/>
None:	<input type="checkbox"/>

1D-2. Discharge Planning Coordination. Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input type="checkbox"/>
Health Care:	<input type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input type="checkbox"/>
None:	<input type="checkbox"/>

1E. Continuum of Care (CoC) Project Review, Ranking, and Selection

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1E-1. Project Ranking and Selection. Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2018 CoC Program Competition:

- (1) objective criteria;**
- (2) at least one factor related to achieving positive housing outcomes;**
- (3) a specific method for evaluating projects submitted by victim services providers; and**
- (4) attach evidence that supports the process selected.**

Used Objective Criteria for Review, Rating, Ranking and Section	Yes
Included at least one factor related to achieving positive housing outcomes	Yes
Included a specific method for evaluating projects submitted by victim service providers	No

1E-2. Severity of Needs and Vulnerabilities. Applicants must describe:

- (1) the specific severity of needs and vulnerabilities the CoC considered when reviewing, ranking, and rating projects; and**
- (2) how the CoC takes severity of needs and vulnerabilities into account during the review, rating, and ranking process.**

(limit 2,000 characters)

The specific needs and vulnerabilities to be considered should be ranked according to the following order:

- Chronic Homelessness
 - Abuse/victimization or a history of victimization/abuse, Domestic Violence, Sexual Assault, Childhood Abuse
 - Severe disabilities/ mental health issues
 - Current or past substance abuse
 - Low or no income
 - Criminal Histories
 - For the purpose of prioritization, severity of service needs means an individual or family for whom at least one of the following is true:
 - History of high utilization for one of the identified crisis services above
 - Significant health, behavioral health challenges, or functional impairments which require a significant level of support to maintain permanent housing.
- The CoC is working to embrace complexity and not look at single factors when assessing risk for homelessness. The first episode program that Texas Panhandle Services has started identifies people who have experienced their

first psychotic episode and provides immediate support services with the goal of preventing homelessness and further hospitalizations. We also have created and continue to enhance the Amarillo Police Department's Crisis Intervention team that is a team of specially trained officers who are focused on working with our mentally ill population to connect them with services verses incarceration.

(2) The City of Amarillo is currently strategizing on how to utilize CDBG/HOME funds to create more affordable housing opportunities and enhance supportive services.

(3) Currently the CoC board is responsible, but now that there is new Director of Community Development for the City of Amarillo, which is the lead agency for the CoC, she will be assuming responsibility for organizing, leading and with the various agencies of the CoC to operationalize the coordination and systematic approach required to address this population.

1E-3. Public Postings. Applicants must indicate how the CoC made public:

- (1) objective ranking and selection process the CoC used for all projects (new and renewal);**
- (2) CoC Consolidated Application—including the CoC Application, Priority Listings, and all projects accepted and ranked or rejected, which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the CoC Program Competition application submission deadline; and**
- (3) attach documentation demonstrating the objective ranking, rating, and selections process and the final version of the completed CoC Consolidated Application, including the CoC Application with attachments, Priority Listing with reallocation forms and all project applications that were accepted and ranked, or rejected (new and renewal) was made publicly available, that legibly displays the date the CoC publicly posted the documents.**

Public Posting of Objective Ranking and Selection Process		Public Posting of CoC Consolidated Application including: CoC Application, Priority Listings, Project Listings	
CoC or other Website	<input type="checkbox"/>	CoC or other Website	<input type="checkbox"/>
Email	<input type="checkbox"/>	Email	<input type="checkbox"/>
Mail	<input type="checkbox"/>	Mail	<input type="checkbox"/>
Advertising in Local Newspaper(s)	<input type="checkbox"/>	Advertising in Local Newspaper(s)	<input type="checkbox"/>
Advertising on Radio or Television	<input type="checkbox"/>	Advertising on Radio or Television	<input type="checkbox"/>
Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>	Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>

1E-4. Reallocation. Applicants must indicate whether the CoC has cumulatively reallocated at least 20 percent of the CoC's ARD between the FY 2014 and FY 2018 CoC Program Competitions.

Reallocation: No

1E-4a. If the answer is "No" to question 1E-4, applicants must describe

**how the CoC actively reviews performance of existing CoC Program-funded projects to determine the viability of reallocating to create new high performing projects.
(limit 2,000 characters)**

This is the first year that the Amarillo CoC has had sufficient programs available to review for performance and new project applications that were eligible for reallocation. The CoC conducted a more aggressive outreach to local providers for new project applications. Going forward, the Amarillo CoC will be able to utilize the APR reports and HMIS data in order to effectively evaluate the performance of funded programs and determine eligibility for reallocation of funds to new projects.

**1E-5. Local CoC Competition. Applicants must indicate whether the CoC:
(1) established a deadline for project applications that was no later than 30 days before the FY 2018 CoC Program Competition Application deadline—attachment required;
(2) rejected or reduced project application(s)—attachment required; and
(3) notify applicants that their project application(s) were being rejected or reduced, in writing, outside of e-snaps, at least 15 days before FY 2018 CoC Program Competition Application deadline—attachment required. :**

(1) Did the CoC establish a deadline for project applications that was no later than 30 days before the FY 2018 CoC Program Competition Application deadline? Attachment required.	Yes
(2) If the CoC rejected or reduced project application(s), did the CoC notify applicants that their project application(s) were being rejected or reduced, in writing, outside of e-snaps, at least 15 days before FY 2018 CoC Program Competition Application deadline? Attachment required.	Yes
(3) Did the CoC notify applicants that their applications were accepted and ranked on the Priority Listing in writing outside of e-snaps, at least 15 before days of the FY 2018 CoC Program Competition Application deadline?	Yes

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2A-1. Roles and Responsibilities of the CoC and HMIS Lead. Does your CoC have in place a Governance Charter or other written documentation (e.g., MOU/MOA) that outlines the roles and responsibilities of the CoC and HMIS Lead? Attachment Required. Yes

2A-1a. Applicants must: 3-4
(1) provide the page number(s) where the roles and responsibilities of the CoC and HMIS Lead can be found in the attached document(s) referenced in 2A-1, and
(2) indicate the document type attached for question 2A-1 that includes roles and responsibilities of the CoC and HMIS Lead (e.g., Governance Charter, MOU/MOA).

2A-2. HMIS Policy and Procedures Manual. Does your CoC have a HMIS Policy and Procedures Manual? Attachment Required. Yes

2A-3. HMIS Vender. What is the name of the HMIS software vendor? Mediware

2A-4. HMIS Implementation Coverage Area. Using the drop-down boxes, applicants must select the HMIS implementation Coverage area. Single CoC

2A-5. Bed Coverage Rate. Using 2018 HIC and HMIS data, applicants must report by project type:
(1) total number of beds in 2018 HIC;
(2) total beds dedicated for DV in the 2018 HIC; and

(3) total number of beds in HMIS.

Project Type	Total Beds in 2018 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	619	26	885	149.24%
Safe Haven (SH) beds	0	0	885	
Transitional Housing (TH) beds	105	0	885	842.86%
Rapid Re-Housing (RRH) beds	0	0	885	
Permanent Supportive Housing (PSH) beds	161	0	885	549.69%
Other Permanent Housing (OPH) beds	0	0	885	

2A-5a. To receive partial credit, if the bed coverage rate is 84.99 percent or lower for any of the project types in question 2A-5., applicants must provide clear steps on how the CoC intends to increase this percentage for each project type over the next 12 months. (limit 2,000 characters)

The Amarillo CoC currently has providers that operate emergency and non-emergency shelter beds. The non-emergency shelter beds currently account for 110 of the 885 beds available. Per the 2018 PIT count, 489 emergency and 225 non-emergency beds were utilized for an 81% utilization rate..

For the emergency shelters, the City as the lead agency for the CoC will be providing monitoring and TA visits to assist them to look at their policy's, procedures and staff training that may be a barrier to entry for some individuals. We will also look into training outreach staff to ensure they are skilled at engagement even with the most complex individuals as well as ensuring they have an expert level of understanding of what services are true emergency shelters and requirements of other housing options. We will also establish stronger collaboration though warm transfers from outreach staff that stay with the client until they are sure they connected with the appropriate agency/shelter.

2A-6. AHAR Shells Submission: How many 2017 Annual Housing Assessment Report (AHAR) tables shells did HUD accept? 12

2A-7. CoC Data Submission in HDX. Applicants must enter the date the CoC submitted the 2018 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX). (mm/dd/yyyy) 07/30/2018

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2B-1. PIT Count Date. Applicants must enter the date the CoC conducted its 2018 PIT count (mm/dd/yyyy). 01/24/2018

2B-2. HDX Submission Date. Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy). 07/30/2018

2C. Continuum of Care (CoC) Point-in-Time (PIT) Count: Methodologies

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**2C-1. Change in Sheltered PIT Count Implementation. Applicants must describe any change in the CoC’s sheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018. Specifically, how those changes impacted the CoC’s sheltered PIT count results.
 (limit 2,000 characters)**

We changed our PIT count by increasing the number of teams- from 10 to 15 all volunteers. We held volunteer training, previously this was only done a few mins prior to the start of the count.
 We included a pocket guide of resources that was in all of the care packets we handed out along with bus tokens. The pocket guide included two new resources one that work with families as well as individuals.
 We also had our day room resource center open all night, so that we could accept both walk-ins and referrals in a non-traditional shelter- that is typically only open during the day but is a place that many individuals that would rather go to than the traditional shelter providers.
 The VA had a team of several individuals to specifically target our Homeless Veterans prior to this they would send one or two individuals.

2C-2. Did your CoC change its provider coverage in the 2018 sheltered count? No

2C-2a. If “Yes” was selected in 2C-2, applicants must enter the number of beds that were added or removed in the 2018 sheltered PIT count.

Beds Added:	0
Beds Removed:	0
Total:	0

2C-3. Presidentially Declared Disaster Changes to Sheltered PIT Count. Did your CoC add or remove emergency shelter, transitional housing, or Safe Haven inventory because of funding specific to a Presidentially declared disaster, resulting in a change to the CoC’s 2018 sheltered PIT count? No

2C-3a. If “Yes” was selected for question 2C-3, applicants must enter the number of beds that were added or removed in 2018 because of a Presidentially declared disaster.

Beds Added:	0
Beds Removed:	0
Total:	0

2C-4. Changes in Unsheltered PIT Count Implementation. Did your CoC change its unsheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018? If your CoC did not conduct and unsheltered PIT count in 2018, select Not Applicable. No

2C-5. Identifying Youth Experiencing Homelessness in 2018 PIT Count. Did your CoC implement specific measures to identify youth experiencing homelessness in its 2018 PIT count? No

**2C-6. 2018 PIT Implementation. Applicants must describe actions the CoC implemented in its 2018 PIT count to better count:
(1) individuals and families experiencing chronic homelessness;
(2) families with children experiencing homelessness; and
(3) Veterans experiencing homelessness.
(limit 2,000 characters)**

We changed our PIT count by increasing the number of teams- from 10 to 15 all volunteers. We held volunteer training, previously this was only done a few mins prior to the start of the count.

We included a pocket guide of resources that was in all of the care packets we handed out along with bus tokens. The pocket guide included two new resources one that work with families as well as individuals.

We also had our day room resource center open all night, so that we could accept both walk-ins and referrals in a non-traditional shelter- that is typically only open during the day but is a place that many individuals that would rather go to than the traditional shelter providers.

The VA had a team of several individuals to specifically target our Homeless Veterans prior to this they would send one or two individuals.

3A. Continuum of Care (CoC) System Performance

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

3A-1. First Time Homeless as Reported in HDX. In the box below, applicants must report the number of first-time homeless as reported in HDX.

Number of First Time Homeless as Reported in HDX.	1,486
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3A-1a. Applicants must:

- (1) describe how the CoC determined which risk factors the CoC uses to identify persons becoming homeless for the first time;
- (2) describe the CoC's strategy to address individuals and families at risk of becoming homeless; and
- (3) provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)

Current data is not accurate which is why the Amarillo CoC prioritized the HMIS and have submitted a CoC Planning grant. We do know that economics, health needs, domestic violence, and mental illness are all significant risk factors as well as high adverse childhood experiences (ACE scores).

The CoC is working to embrace complexity and not look at single factors when assessing risk for homelessness. We are proud of two new initiatives that CoC is part of 1. Is the first episode program that Texas Panhandle Services has started. This identifies people who have experienced their first psychotic episode and provides immediate support services with the goal of preventing homelessness and further hospitalizations. We also have created and continue to enhance the Amarillo Police Department's Crisis Intervention team that is a team of specially trained officers who are focused on working with our mental ill population to connect them with services verses incarceration.

(2) The City of Amarillo is currently strategizing on how to utilize CDBG/HOME funds to create more affordable housing opportunities and enhance supportive services.

(3) Currently the CoC board is responsible, but now that there is new Director of Community Development for the City of Amarillo, which is the lead agency for the CoC, she will be assuming responsibility for organizing, leading and with the various agencies of the CoC to operationalize the coordination and systematic approach required to address this population.

3A-2. Length-of-Time Homeless as Reported in HDX. Applicants must:

- (1) provide the average length of time individuals and persons in families

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remained homeless (i.e., the number);
(2) describe the CoC’s strategy to reduce the length-of-time individuals and persons in families remain homeless;
(3) describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
(4) provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless.
(limit 2,000 characters)

- (1) The average length of time homeless per HDX reports for the Amarillo CoC was 164 days.
 We attempt to use rapid re-housing and homeless prevention funds for those individuals with moderate needs who need shorter term intervention, we utilize our PSH programs or transitional housing for individuals and families that assessed to have a greater severity of needs and will require long term and or permanent supportive services. These individuals can be supported via intensive case-management model of support or assertive community treatment. This is determined based on the initial assessment and the choice of the individual/family.
- (2) The CoC will provide mobnitoring TA visits to all sites that receive funding and length of time homeless will be one of the metrics monitored.
- (3)We utilize our HMIS system, to both look at # of episodes and length of episodes previous services that have been offered. We are also working this year to have the our local psychiatric hospital and our CIT team use HMIS so that we can have that data as part of our assessment and analysis.
- (4) Currently the CoC board is responsible, but now that there is new Director of Community Development for the City of Amarillo, which is the lead agency for the CoC, she will be assuming responsibility for organizing, leading and with the various agencies of the CoC to operationalize the coordination and systematic approach required to address this population.

3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX. Applicants must:

- (1) provide the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations; and**
- (2) provide the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations.**

	Percentage
Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid re-housing that exit to permanent housing destinations as reported in HDX.	14%
Report the percentage of individuals and persons in families in permanent housing projects, other than rapid re-housing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	61%

3A-3a. Applicants must:

- (1) describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations; and**
- (2) describe the CoC’s strategy to increase the rate at which individuals**

**and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.
(limit 2,000 characters)**

A new strategy the City of Amarillo’s Public Housing Authority is implementing is to set aside vouchers for the transitional housing programs in addition to making more available to the supported housing provider. This will allow people who choose to be in transitional housing but still need a rental subsidy after completing treatment to move smoothly into their own unit and will free up space for others that are choosing transitional housing. We are also providing several training this year for all providers to better understand the Housing First model, what it entails and best practices for implementation. Severity of needs are identified at intake and participant's are immediately directed to the appropriate programs and services that will assist in elimination of any barriers to obtaining and retention of permanent housing.

(2) We work with both providers and landlords to be flexible and understand our goal is to end homelessness and not create greater homelessness through discharge or eviction. We are working with providers to create true person-centered treatment plans so people are more invested in their own recovery. We are also working with providers to understand that if a person is not engaging with them then the provider has a responsibility to change their approach to find one that will work for everyone. We know that supportive services are key to people with complex needs to remain housed.

3A-4. Returns to Homelessness as Reported in HDX. Applicants must report the percentage of individuals and persons in families returning to homelessness over a 6- and 12-month period as reported in HDX.

	Percentage
Report the percentage of individuals and persons in families returning to homelessness over a 6- and 12-month period as reported in HDX	0%

3A-4a. Applicants must:

- (1) describe how the CoC identifies common factors of individuals and persons in families who return to homelessness;**
 - (2) describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and**
 - (3) provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families returns to homelessness.**
- (limit 2,000 characters)**

Now that we are working to get our HMIS database to be both more reliable and user friendly and will provide training on the common assessment tool, we will be able to analyze what the common factors are and plan services based on that.

(2) We currently do not have enough supportive services/ community-based case-management that meet with people in their homes, so they can intervene prior to a person experiencing a crisis that could lead to homelessness. One of the trainings will be on recovery focused goal planning and critical time intervention. We also need to increase on emphasis on supported housing with

job coaching in the community.

(3) Currently the CoC board is responsible, but now that there is new Director of Community Development for the City of Amarillo, which is the lead agency for the CoC, she will be assuming responsibility for organizing, leading and with the various agencies of the CoC to operationalize the coordination and systematic approach required to address this population.

3A-5. Job and Income Growth. Applicants must:

- (1) describe the CoC’s strategy to increase access to employment and non-employment cash sources;**
 - (2) describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and**
 - (3) provide the organization name or position title that is responsible for overseeing the CoC’s strategy to increase job and income growth from employment.**
- (limit 2,000 characters)**

The CoC member agencies that provide homeless services partner with mainstream employment organizations to aid homeless individuals in increasing their income. Referrals are made to Panhandle Workforce Solutions which provides job search assistance, career counseling, workshops and support. Good will offers resume building, interview skills training classes, they have a bank of employers who are willing to work with their homeless clients who have completed their 6 week program. Childcare is also available through Workforce Solutions to allow low-mod income persons access to affordable childcare that would otherwise prevent their ability to obtain stable employment. Other organizations such as the Downtown Women’s Center operate several thrift stores wher4 homeless persons are employed and receive job training. Additional employability support is available through various community partnerships with private industries which are committed to provide job opportunities to persons experiencing homelessness.

3A-6. System Performance Measures Data Submission in HDX. Applicants must enter the date the CoC submitted the System Performance Measures data in HDX, which included the data quality section for FY 2017 (mm/dd/yyyy) 07/30/2018

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

- 3B-1. DedicatedPLUS and Chronically Homeless Beds. In the boxes below, applicants must enter:**
- (1) total number of beds in the Project Application(s) that are designated as DedicatedPLUS beds; and**
 - (2) total number of beds in the Project Application(s) that are designated for the chronically homeless, which does not include those that were identified in (1) above as DedicatedPLUS Beds.**

Total number of beds dedicated as DedicatedPLUS	81
Total number of beds dedicated to individuals and families experiencing chronic homelessness	0
Total	81

3B-2. Orders of Priority. Did the CoC adopt the Orders of Priority into their written standards for all CoC Program-funded PSH projects as described in Notice CPD-16-11: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing? Attachment Required. Yes

3B-2.1. Prioritizing Households with Children. Using the following chart, applicants must check all that apply to indicate the factor(s) the CoC currently uses to prioritize households with children during FY 2018.

History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
Number of previous homeless episodes	<input checked="" type="checkbox"/>
Unsheltered homelessness	<input checked="" type="checkbox"/>
Criminal History	<input type="checkbox"/>
Bad credit or rental history	<input type="checkbox"/>
Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

3B-2.2. Applicants must:

- (1) describe the CoC’s current strategy to rapidly rehouse every household of families with children within 30 days of becoming homeless;**
 - (2) describe how the CoC addresses both housing and service needs to ensure families successfully maintain their housing once assistance ends; and**
 - (3) provide the organization name or position title responsible for overseeing the CoCs strategy to rapidly rehouse families with children within 30 days of becoming homeless.**
- (limit 2,000 characters)**

1.The CoC’s current strategy is to send families to the Salvation Army who receive both rapid re-housing funds and Homeless Prevention funding. These programs only requirement is related to income to ensure they are serving the neediest in Amarillo. There are other options that offered as well, if the family is wanting to stay in a therapeutic environment or facing domestic violence – and in those case referrals are made immediately from every entry point. The CoC has created a monitoring committee that reports out monthly at our CoC meetings and will be monitoring all sites on a quarterly basis to ensure they are meeting this measure.

2.The CoC is very clear that it is not housing only. Salvation Army and the other family service providers provide a case-manager and create individualized treatment plans for every person served. Review of these plans to ensure they all of person centered sustainability plans as part of the overall treatment is one of the monitoring measures that will be employed

3.Currently this responsibility falls on the CoC board – which is made up of members of all of the organizations named above. We are in the process of creating point people to be responsible for the overseeing the CoC’s strategy for each subpopulation. The point person will have expertise in the that area and committed to utilizing the latest research

3B-2.3. Antidiscrimination Policies. Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent supportive housing (PSH and RRH) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on age, sex, gender, LGBT status, marital status, or disability when entering a shelter or housing.

CoC conducts mandatory training for all CoC and ESG funded service providers on these topics.	<input type="checkbox"/>
CoC conducts optional training for all CoC and ESG funded service providers on these topics.	<input type="checkbox"/>
CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input type="checkbox"/>
CoC has worked with ESG recipient(s) to identify both CoC and ESG funded facilities within the CoC geographic area that may be out of compliance, and taken steps to work directly with those facilities to come into compliance.	<input type="checkbox"/>
CoC has sought assistance from HUD through submitting AAQs or requesting TA to resolve non-compliance of service providers.	<input type="checkbox"/>

3B-2.4. Strategy for Addressing Needs of Unaccompanied Youth Experiencing Homelessness. Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied homeless youth includes the following:

Human trafficking and other forms of exploitation	No
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LGBT youth homelessness	No
Exits from foster care into homelessness	No
Family reunification and community engagement	No
Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	No

3B-2.5. Prioritizing Unaccompanied Youth Experiencing Homelessness Based on Needs. Applicants must check all that apply from the list below that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

History or Vulnerability to Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
Unsheltered Homelessness	<input checked="" type="checkbox"/>
Criminal History	<input type="checkbox"/>
Bad Credit or Rental History	<input type="checkbox"/>

3B-2.6. Applicants must describe the CoC's strategy to increase:
(1) housing and services for all youth experiencing homelessness by providing new resources or more effectively using existing resources, including securing additional funding; and
(2) availability of housing and services for youth experiencing unsheltered homelessness by providing new resources or more effectively using existing resources.
(limit 3,000 characters)

(1) Local youth shelters such as Amarillo Children's Home oversees aggressive solicitation and fundraising events in order to continue to expand the available housing for homeless youth and to further develop the available services to address hardships that lead to homelessness and development of life skills, focus on education, employment opportunities, and income supports as they transition into independent living. The Amarillo CoC will collaborate with youth shelters, school district homeless liaisons, and CPS in order to develop strategies for a stronger youth homelessness system that utilizes a direct, hands-on action plan to prevent and end youth homelessness. Our program model will address primary prevention, outreach, emergency and crisis response and tailored housing services.

(2) Possible funding sources have been identified to help our jurisdiction plan, develop, and improve youth-appropriate services that will provide more stable housing solutions, permanent support connections, education and employment training, and comprehensive intervention. Once this system is established the Amarillo HMIS system will be updated to include the new program model in the coordinated assessment tool for effective tracking of the homeless youth population from homelessness to permanent housing.

3B-2.6a. Applicants must:

- (1) provide evidence the CoC uses to measure both strategies in question 3B-2.6. to increase the availability of housing and services for youth experiencing homelessness;**
 - (2) describe the measure(s) the CoC uses to calculate the effectiveness of the strategies; and**
 - (3) describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of the CoC’s strategies.**
- (limit 3,000 characters)**

(1) Within the Amarillo CoC jurisdiction currently 759 kids have been identified as homeless this year of which approximately 20 are unaccompanied youth.

(2) The issue with housing these youth has never been addressed by the City of Amarillo. I have been told for a few years that it will be but there is never any follow through. If a child is under age 18, we don’t have anywhere for them to go. The Catholic Charities Youth Shelter tries to keep two runaway/homeless beds but it depends on their foster care numbers. Additionally, we have to have parent permission to keep them at the shelter and that is often extremely difficult to obtain. We have parents in prison, out of the country, out of state, and even deceased.

3B-2.7. Collaboration–Education Services. Applicants must describe how the CoC collaborates with:

- (1) youth education providers;**
 - (2) McKinney-Vento State Education Agency (SEA) and Local Education Agency (LEA);**
 - (3) school districts; and**
 - (4) the formal partnerships with (1) through (3) above.**
- (limit 2,000 characters)**

The Amarillo CoC currently has representatives from the local school district that actively participate in our monthly meetings in the planning and implementation of current policies and procedures to inform program participants of their educational rights. Homeless families with children and unaccompanied youth are informed of their eligibility for McKinney-Vento education services and other available resources during the coordinated assessment intake. It is also a requirement of our service providers that homeless families with children and unaccompanied youth abide by the laws in regards to providing educational services and documentation of abiding by these requirements are maintained in the participant’s case files.

3B-2.7a. Applicants must describe the policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.
(limit 2,000 characters)

The educational needs of children and youth must be accounted for, to the maximum extent practical, and families with children and unaccompanied youth must be placed as close as possible to the school of origin so as not to disrupt the children’s education. Projects that serve homeless families with children and/or unaccompanied youth must have policies and procedures in place that are consistent with the laws related to providing educational services to children

and youth. These recipients must have a designated staff person to ensure that children and youth are enrolled in school and received education services. Homeless families with children and unaccompanied youth must be informed of their eligibility for McKinney-Vento education services and other available resources. Recipients shall maintain documentation in the participant’s case file to demonstrate that these requirements have been met and that applicants and participants understand their rights.

3B-2.8. Does the CoC have written formal agreements, MOU/MOAs or partnerships with one or more providers of early childhood services and supports? Select “Yes” or “No”. Applicants must select “Yes” or “No”, from the list below, if the CoC has written formal agreements, MOU/MOA’s or partnerships with providers of early childhood services and support.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	No	No
Head Start	No	No
Early Head Start	No	No
Child Care and Development Fund	No	No
Federal Home Visiting Program	No	No
Healthy Start	No	No
Public Pre-K	No	No
Birth to 3 years	No	No
Tribal Home Visting Program	No	No
Other: (limit 50 characters)		

3B-3.1. Veterans Experiencing Homelessness. Applicants must describe the actions the CoC has taken to identify, assess, and refer Veterans experiencing homelessness, who are eligible for U.S. Department of Veterans Affairs (VA) housing and services, to appropriate resources such as HUD-VASH, Supportive Services for Veterans Families (SSVF) program and Grant and Per Diem (GPD). (limit 2,000 characters)

Veterans accessing emergency shelter services in Amarillo or identified as unsheltered through street outreach are all referred to the Amarillo Veteran’s Affairs office which connects them to the HUD-VASH program to receive permanent supportive housing. Also the Salvation Army receives a special grant from the Texas Veterans Commission through the Next Step Program to provide rapid re-housing services to veterans and their families. Family Support Services although a non-CoC funded organization, offers a drop in center that is centrally located for veterans to be able connected to available services. The coordinated assessment system employed by emergency shelter providers that use the HMIS system, tracks veteran status of persons entering homelessness in order to make the appropriate referrals.

3B-3.2. Does the CoC use an active list or by No

name list to identify all Veterans experiencing homelessness in the CoC?

3B-3.3. Is the CoC actively working with the VA and VA-funded programs to achieve the benchmarks and criteria for ending Veteran homelessness? Yes

3B-3.4. Does the CoC have sufficient resources to ensure each Veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach? Yes

3B-5. Racial Disparity. Applicants must: No
(1) indicate whether the CoC assessed whether there are racial disparities in the provision or outcome of homeless assistance;
(2) if the CoC conducted an assessment, attach a copy of the summary.

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

- 4A-1. Healthcare. Applicants must indicate, for each type of healthcare listed below, whether the CoC:**
- (1) assists persons experiencing homelessness with enrolling in health insurance; and**
 - (2) assists persons experiencing homelessness with effectively utilizing Medicaid and other benefits.**

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	No	No
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		

- 4A-1a. Mainstream Benefits. Applicants must:**
- (1) describe how the CoC works with mainstream programs that assist persons experiencing homelessness to apply for and receive mainstream benefits;**
 - (2) describe how the CoC systematically keeps program staff up-to-date regarding mainstream resources available for persons experiencing homelessness (e.g., Food Stamps, SSI, TANF, substance abuse programs); and**
 - (3) provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits. (limit 2,000 characters)**

Texas Panhandle Centers currently has two SOAR staff members and a third one in training. Amarillo Housing First, relatively new agency, has helped over 30 people this year to obtain basic ID to start the process to apply for other benefits. Guyon Saunders Resource Center preparing to install a rep from Social Security Administration, a rep from a local charity health service provider, and VA personnel to office at their site at least a few hours a week to assist with benefits. Panhandle Community Services (PCS) is a general and board member of the Amarillo CoC and is the designated agency with certified staff that act as healthcare navigators to assist participants in enrolling in health insurance. During open enrollment periods PCS conducts enrollment events at a variety of sites around the city. Additionally, PCS staff will go onsite to any

particular homeless shelter or service provider to perform enrollments. Other mainstream benefits such as SNAP or TANF that are identified at intake are then referred to Panhandle Workforce Solutions where available staff assists clients with the enrollment process for other eligible resources.

Our CoC has great representation from across our geographic area that meet monthly and discussion of any new developments including mainstream resources that may be of benefit to the clients we are all serving. Through listservs and social media established by collaborative partners and the City of Amarillo we can conduct greater outreach on available resources. We also invited different organizations to present on resources throughout the year.

The CoC board has been responsible but now that the Community Development Department for the City of Amarillo has a new Director – they will be the point person responsible for organizing, and overseeing this process.

4A-2.Housing First: Applicants must report:

- (1) total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition; and**
- (2) total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition that have adopted the Housing First approach—meaning that the project quickly houses clients without preconditions or service participation requirements.**

Total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition.	5
Total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition that have adopted the Housing First approach—meaning that the project quickly houses clients without preconditions or service participation requirements.	1
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects in the FY 2018 CoC Program Competition that will be designated as Housing First.	20%

4A-3. Street Outreach. Applicants must:

- (1) describe the CoC’s outreach;**
- (2) state whether the CoC's Street Outreach covers 100 percent of the CoC’s geographic area;**
- (3) describe how often the CoC conducts street outreach; and**
- (4) describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. (limit 2,000 characters)**

Service providers that are members of the Amarillo CoC conduct several outreach events annually which are communicated through listservs and social media to collaborate and educate the community on available resources that serves 100 percent of our jurisdiction. The Amarillo CoC has tailored different outreach events to engage those least likely to request assistance. The size of Amarillo allows the CoC to know where the camps are and conduct onsite outreach. The CoC is committed to establishing a by name list to focus on those individuals for outreach and permanent supported housing. Also the Amarillo

Police Department, local domestic service provider, Family Support Services, and local mental health provider, Texas Panhandle Centers has collaborated to establish a Crisis Intervention Team that conducts weekly street outreach with onsite assessments for assistance. This group also responds to emergency calls if the victim is identified as homeless. We also have several faith groups and other advocacy groups that provide meals during the week and on the weekend, several of our homeless service providers have started to volunteer with these groups and will attend the meal times in an effort to provide outreach to our homeless population.

Also the Guyon Saunders Dayroom is a place that many of the chronically homeless will go often we they not comfortable at other more traditional providers- and this has become a place where staff from other agency's can come to outreach and engage with their clients or potential clients.

Formal as in the Path program and the CIT team and informal groups provide feeding and other resources to people literally homeless.

Formal outreach through Path program staff person is conducted 2-4 times a week. The CIT team is out typically 6 days a week and performs on various shifts for expanded coverage.

4A-4. Affirmative Outreach. Applicants must describe:

(1) the specific strategy the CoC implemented that furthers fair housing as detailed in 24 CFR 578.93(c) used to market housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, gender identify, sexual orientation, age, familial status or disability; and

**(2) how the CoC communicated effectively with persons with disabilities and limited English proficiency fair housing strategy in (1) above.
(limit 2,000 characters)**

The Amarillo CoC implements their programs in a manner that affirmatively furthers fair housing through marketing activities, reporting impediments to the lead agency and educating participants on rights and remedies that are applicable under local, state, and federal law. The lead agency conducts an Analysis of Impediments to identify impediments to fair housing choice within the city of Amarillo. Based on this analysis, neighborhood improvement plans for our lower-income communities have been developed, Legal Aid of Northwest Texas has conducted several educational outreach events to educate about tenant rights and regular outreach to bring awareness of specific programs that serve the low-moderate income populations. Referrals for individuals or families with behavioral, intellectual, and development disabilities are provided to Texas Panhandle Centers or for translation assistance Texas-211 to ensure that program participants have meaningful access to all eligible programs. All of service providers have anti-discrimination policy that is in line with the CoC's- please see attached. We also have very vocal advocates who come to our CoC meetings, many who are both people with lived experience of homelessness and members of historically disenfranchised groups. Legal Aide staff members are both on the board and active member of the board and are always comparing any decisions to ensure they are not in violation of the above. They are also conducting a training on Sept 14th on non-discrimination based

on gender and gender identity for the CoC.

4A-5. RRH Beds as Reported in the HIC. Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2017 and 2018.

	2017	2018	Difference
RRH beds available to serve all populations in the HIC	65	65	0

4A-6. Rehabilitation or New Construction Costs. Are new proposed project applications requesting \$200,000 or more in funding for housing rehabilitation or new construction? No

4A-7. Homeless under Other Federal Statutes. Is the CoC requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other Federal statutes? No

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
1C-5. PHA Administration Plan–Homeless Preference	No		
1C-5. PHA Administration Plan–Move-on Multifamily Assisted Housing Owners' Preference	No		
1C-8. Centralized or Coordinated Assessment Tool	Yes	Coordinated Asses...	09/05/2018
1E-1. Objective Criteria–Rate, Rank, Review, and Selection Criteria (e.g., scoring tool, matrix)	Yes	Rate, Rank, and S...	09/12/2018
1E-3. Public Posting CoC-Approved Consolidated Application	Yes		
1E-3. Public Posting–Local Competition Rate, Rank, Review, and Selection Criteria (e.g., RFP)	Yes	2018 RFP	09/05/2018
1E-4. CoC's Reallocation Process	Yes	Reallocation Proc...	09/05/2018
1E-5. Notifications Outside e-snaps–Projects Accepted	Yes	2018 CoC Applica...	09/05/2018
1E-5. Notifications Outside e-snaps–Projects Rejected or Reduced	Yes	2018 CoC Applica...	09/05/2018
1E-5. Public Posting–Local Competition Deadline	Yes	2018 Public Notif...	09/05/2018
2A-1. CoC and HMIS Lead Governance (e.g., section of Governance Charter, MOU, MOA)	Yes	CoC & HMIS Govern...	09/05/2018
2A-2. HMIS–Policies and Procedures Manual	Yes	HMIS Policies & P...	09/05/2018
3A-6. HDX–2018 Competition Report	Yes	HDX Competition R...	09/12/2018
3B-2. Order of Priority–Written Standards	No		

3B-5. Racial Disparities Summary	No		
4A-7.a. Project List–Persons Defined as Homeless under Other Federal Statutes (if applicable)	No		
Other	No	Public Postings o...	09/05/2018
Other	No		
Other	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: Coordinated Assessment Tool-VISPDAT

Attachment Details

Document Description: Rate, Rank, and Score Tools

Attachment Details

Document Description:

Attachment Details

Document Description: 2018 RFP

Attachment Details

Document Description: Reallocation Process-Highlighted

Attachment Details

Document Description: 2018 CoC Applicant Notification

Attachment Details

Document Description: 2018 CoC Applicant Notification

Attachment Details

Document Description: 2018 Public Notification-RFP

Attachment Details

Document Description: CoC & HMIS Governance Charter

Attachment Details

Document Description: HMIS Policies & Procedures

Attachment Details

Document Description: HDX Competition Report

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: Public Postings of RFP, NOFA, and Important Dates

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. Identification	09/11/2018
1B. Engagement	09/14/2018
1C. Coordination	Please Complete
1D. Discharge Planning	09/12/2018
1E. Project Review	09/14/2018
2A. HMIS Implementation	09/14/2018
2B. PIT Count	09/11/2018
2C. Sheltered Data - Methods	09/14/2018
3A. System Performance	09/14/2018
3B. Performance and Strategic Planning	09/14/2018
4A. Mainstream Benefits and Additional Policies	09/14/2018
4B. Attachments	Please Complete

Submission Summary

No Input Required

2018 COC REVIEW AND RANK POLICIES

THE REVIEW AND RANK PROCESS

The Continuum of Care Program annual Notice of Funding Availability (NOFA) requires all Continuums of Care throughout the country to review projects receiving Continuum of Care funding and prioritize projects based on performance outcomes. The City of Amarillo Continuum of Care (CoC) has adopted the following procedure to review both renewal projects and proposed new projects as part of the Continuum of Care Program competition. The substantive provisions of this policy are subject to change annually depending on the Department of Housing and Urban Development's specific requirements in that year's NOFA.

PRIOR TO THE RELEASE OF THE NOFA

- A. After the conclusion of the previous year's Continuum of Care competition, the CoC will evaluate the Review and Rank policies utilized during the competition. The Committee shall make recommendations regarding improvements to the Review and Rank process. The Committee shall also make recommendations regarding improvements to the scoring tools utilized during the competition for all project types. Those recommendations shall be reviewed and approved by the CoC Board.

- B. The Review and Rank committee shall make recommendations to revise the Review and Rank policies in alignment with HUD policies and priorities as evidenced by the CoC scoring document and debrief. The Committee shall also make recommendations regarding changes to the scoring tools utilized during the competition for all project types. Those recommendations shall be reviewed and approved by the CoC Board.

NOFA RELEASE AND TECHNICAL ASSISTANCE

- A. Upon publication of the 2018 CoC Program NOFA, the Collaborative Applicant will review the currently adopted scoring tools for all project types and ensure they comply with the NOFA. In the event the scoring tools do not comport with the NOFA, changes will be made and adopted prior to the use of the tools in the competition. All changes will be presented to and approved by the CoC Board with input from the Prioritization Review Committee members and project applicants encouraged.

- B. Upon publication of the 2018 CoC NOFA, the Collaborative Applicant will schedule and announce a time and date for a technical assistance workshop where details about the funding opportunity and the process are provided. These details will be distributed to the entire CoC via listserv, email, posting, and any other method appropriate to ensure full distribution to the CoC.

PROJECT APPLICATION SUBMISSION PROCESS FOR REVIEW AND RANK

- A. All projects will be required to submit information so that the Prioritization Review committee can evaluate project performance. The Prioritization Review committee will evaluate projects based on performance, completed eSNAPs project application materials, and supplemental documentation.
- B. Sources of Information:
- i. Annual Performance Report data is generated from project inputs to the Homeless Management Information System. This is considered objective performance data. This data can only be modified through corrected HMIS inputs.
 - ii. The Local Application provides Project Applicants with the opportunity to report on project success and provide explanations for the objective project performance data contained in the APR. The Local Application may also be used to collect objective information not captured in HMIS, particularly as it relates to project budgets, grant performance, and financial audits. This information is subjective information.
 - iii. eSNAPS materials: This includes the applicant profile and project application that needs to be submitted to HUD as part of the complete application. This information can be reviewed by the Prioritization Review committee to determine eligibility and ensure project design is appropriate for HUD funding.
- C. The type of information requested will vary based on project type:
- i. Renewal Projects: Renewal projects will be required to submit Annual Performance Report (APR) data generated from the Homeless Management Information System. Renewal Projects will also be required to submit the Local Application for Renewal Projects.
 - ii. New Projects: New projects will only submit the Local Application. New projects are unable to submit APR data.
- D. In addition to submitting APR and Local Application Materials, projects are required to submit completed eSNAPS application materials. This includes a completed applicant profile for the organization and a completed project application for each project the organization operates.
- E. Late submissions: No late applications will be accepted

PROPOSED REVIEW AND RANK PROCESS

- A. The Prioritization Review committee (PRC) shall consist of leadership from the CoC Board, at least two (2) impartial and non-conflicted members of the CoC Board, who are not affiliated with and do not represent any agency/organization applying for CoC or State ESG funds. These two members shall be selected by the CoC Board.
- B. The PRC shall conduct its business in accordance with the Code of Conduct provisions in the City of Amarillo CoC Governance Charter. This includes, but is not limited to:
 - a. Conducting themselves with courtesy and respect, refraining from harassment intimidation, discrimination, and physical or verbal abuse, and;
 - b. Maintaining confidentiality of sensitive information obtained a result of their activity with the CoC, and;
 - c. Acting with integrity in all interactions.
- C. The PRC shall meet no later than one week after the local competition deadline to evaluate and score the projects submitted as part of the Continuum of Care Competition.
- F. The PRC shall meet in person to discuss the applications submitted as part of the Continuum of Care Competition.
- G. The ranked list is created by the following procedures:
 - a. Ranking is based on a compilation of PRC raw scores for each application.
 - b. Those applications that do not meet certain threshold requirements (as detailed on the scoring tool) will not be included in the ranked list.
 - c. The PRC determines if any renewal project should receive a decrease in funding due to substandard performance in outcomes or utilization of funds. Any funding captured from an existing project will be made available for reallocation to a new project that meets the requirements in the NOFA.
- H. After creating the ranked list, the PRC may recommend programs for reallocation based on the policy outlined in the sectioned titled "Reallocation of Funds."
- I. After the Review and Rank Meeting, a priority listing will be compiled.
- J. Project applicants will be notified of the rankings within two days of the review.

REALLOCATION OF FUNDS

HUD expects CoCs to reallocate funds from non- and/or under-performing projects to higher priority community needs that align with HUD priorities and goals. Reallocation involves using funds in whole or part from existing eligible renewal projects to create one or more new projects. In the recent competitions, HUD allowed CoCs to use the reallocation process to create:

- New or expanded permanent supportive housing projects that serve chronically homeless individuals and families, including unaccompanied youth.
- New or expanded rapid rehousing projects for homeless individuals and families, including unaccompanied youth, coming directly from the streets or emergency shelter or fleeing domestic violence.
- New projects for dedicated HMIS.
- New Supportive Services Only (SSO) projects for centralized or coordinated entry systems.

HUD expects that CoCs will use performance data to decide how to best use the resources available to end homelessness within the community. CoCs should reallocate funds to new projects whenever reallocation would reduce homelessness. Communities should use CoC approved scoring criteria and selection priorities to determine the extent to which each project is still necessary and address the policy priorities listed in the NOFA. The 2016 NOFA stated that HUD would prioritize those CoCs that have demonstrated a capacity to reallocate funding from lower performing projects to higher performing projects through the local selection process. HUD assigned four points in the Collaborative Application to reallocation.

The Amarillo CoC has identified the need for permanent housing options within the city of Amarillo. Lowest performing projects may be reallocated to support new or expanded permanent supportive housing or rapid re-housing projects that emphasize serving the Chronically Homeless. The Amarillo CoC also recognizes the need for an efficient Coordinated Entry system and the fact that it is required by HUD to have a Coordinated Entry system in place to maintain CoC Program funding. Thus, reallocation may also be considered for a new project for an SSO for Coordinated Entry.

APPEAL ELIGIBILITY

A project may appeal if:

1. The PRC recommends the project for full or partial reallocation
2. The project application is rejected.

APPEAL PROCESS

An agency may appeal by utilizing the appeal process outlined by HUD in the Project Application Appeal Guide. Appeals must be submitted in e-snaps no later than 10 calendars after notification. Processing of any appeal request will not be completed until after HUD announces the awards. The guide to appeal can be found at <https://www.hudexchange.info/resources/documents/FY-2018-Project%20Application-Appeal-Process-Navigational-Guide.pdf>

CoC Performance Metrics and scoring

Report Period
 Agency Name
 Agency Program

Total Score _____

Renewal Project Rating Tool - Housing Projects	Project Score Max Points	Project Score
# Clients Served in program		
Length of Stay (from CAPER)		
Metric 1 - Average days from project entry to residential move in (from CAPER)		
Not scored in 2017-2018		
Returns to Homelessness (from SPM)		
Metric 6c.2 - Change in exits to or retention of permanent housing	15	
Scoring 15pt bonus - all renewal projects for excellent CoC performance		
New or increased income and Earned income (from SPM)		
Metric 4.1 - increase in earned income for adult system stayers	5	
Scoring 10%-15% - 5 pts		
5-9% - 3 pts.		
5 pt bonus for each 10% over 15%		
Metric 4.2 - increase in non-employment cash income for adult system stayers (% increase) <i>who are elderly or disabled</i>	5	
Scoring 10%-15% - 5 pts		
5-9% - 3 pts.		
5 pt bonus for each 10% over 15%		
Metric 4.4 - increase in earned income for adult system leavers (% increase)	5	
Scoring 10%-15% - 5 pts		
5-9% - 3 pts.		
5 pt bonus for each 10% over 15%		
Metric 4.5 - increase in non-employment cash income for adult system leavers	5	
Scoring 10%-15% - 5 pts		
5-9% - 3 pts.		
5 pt bonus for each 10% over 15%		
Exits to Permanent Housing (from SPM)		
Metric 7b.2 - percent change in successful exits to or retention of Permanent Housing	25	
Scoring >90% - 25 pts		
80-89% - 20 pts		
70-79% - 15 pts		
65-69% - 10 pts		
<65% - 0 pts		

Serve High Need Populations (from APR)		
Metric - % with 0 income at program entry	10	
Scoring >30% - 10 pts		
>15% - 5 pts		
5 pts bonus for each 10% over 30%		
Metric - % with more than one disability type	10	
Scoring > 15% - 10 pts		
>5% - 5 pts		
5 pts bonus for each 10% over 15%		
Metric - % entering project from place not meant for human habitation	10	
Scoring > 35% - 10 pts		
> 25% - 5 pts		
5 pts bonus for each 10% over 35%		
Project Effectiveness (CoC criteria)		
Project has reasonable annual costs per permanent housing exit/retention	10	
Scoring 10 pts for submission of total project budget w/casemanagement &		
Coordinated Entry participation - % of entries from CE referral	N/A	
Scoring N/A for 2017-2018 funding		
Housing First/Low Barrier - CoC review of policies & procedures	10	
Scoring 10 pts for submission of housing first program policy		
Follows HUD prioritization policy from HUD Notice CPD-16-11	10	
10 pts for submission of prioritization policy		
Data Quality (from HMIS DQ reports)		
Missing/Refused Data	10	
Scoring <5% - 10 pts		
6-10% - 5 pts		
Data Timeliness- Program Entry	10	
Scoring Greater than 60%< 6 days - 10 pts		
40-59% < 6 days -5 pts		
Data Timeliness- Program Exit	10	
Scoring Greater than 60%<6 days - 10 pts.		
40-59% < 6 days - 5pts		
Total Score	150	

CoC Performance Metrics and scoring

(HUD Projects)

Report Period _____

Agency Name _____

Agency Program _____

Total Score _____

(Including bonus points)

New Projects Rating Tool	Project Score Max Points	Project Score
Experience		
Experience of applicant in working with the proposed population and providing housing similar to that proposed in the application	15	
Experience with using a housing first approach: Including eligibility criteria Process for accepting new clients Process and criteria for exiting clients No preconditions to entry, including current or past substance abuse, income, criminal records (except law or ordinance), marital status, familial status, sexual orientation or gender identity. Process to address situations that jeopardize housing.	15	
Experience in effectively utilizing federal funds, including HUD grants or other public funding, including satisfactory drawdowns and performance	5	
Design of Housing and Supportive Services		
Extent to which the applicant: Demonstrates understanding of the needs of clients to be served Demonstrates that the type, scale, and location of the housing fit the needs of clients to be served Demonstrate type and scale of all supportive services, regardless of funding source, meet the needs of clients to be served Demonstrate how clients will be assisted in obtaining and coordinating the provision of mainstream benefits Establish performance measures for housing and income that are objective, measurable, trackable, and meet or exceed any established by HUD, HEARTH or CoC benchmarks	15	
Describe plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.	5	
Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.	5	
Timeliness		
Describe plan for rapid implementation of the program documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.	10	
Financial		

Project is cost-effective - comparing projected cost per person served to CoC average within project type; project submitted total program budget, including casemanagement, with reasonable costs per projected successful program exit.	20	
Audit		
Most recent Audit found no exeptions to standard practices	2	
Most recent audit identified agency as "low risk"	3	
Most recent audit indicates no findings	5	
Documented match amount	5	
Budgeted costs are reasonable, allocable, and allowable	10	
Project effectiveness		
Coordinated Entry participation - 95% of project entries to project from CE referrals	N/A	
Other		
Project will address a significant identified need for permanent housing resources in the coverage area to improve CoC performance	15	
Project agrees to enter client level data in CoC HMIS system in compliance with CoC and HMIS policies and performance standards, & has a signed partnership	10	
Project submitted housing first program policy for CoC review	10	
Total Score	150	

2018 Scoring Tool

Coordinated Entry

Project Name:		
Agency Name:		
Reviewer Name:	Maximum Points	Points Awarded
1. Full Geographic Coverage	10	
10: Meets Requirement / 5: Meets Requirement but needs significant improvement / 0: Does not meet requirement		
2. Accessibility	10	
10: Meets Requirement / 5: Meets Requirement but needs significant improvement / 0: Does not meet requirement		
3. Serving Survivors of Domestic Violence	10	
10: Meets Requirement / 5: Meets Requirement but needs significant improvement / 0: Does not meet requirement		
4. Serving Clients with Limited English Proficiency	10	
10: Meets Requirement / 5: Meets Requirement but needs significant improvement / 0: Does not meet requirement		
5. Community Partnership and Engagement	10	
10: Meets Requirement / 5: Meets Requirement but needs significant improvement / 0: Does not meet requirement		
6. Full Participation	10	NA
10: Meets Requirement / 5: Meets Requirement but needs significant improvement / 0: Does not meet requirement		
7. Standard Assessment	10	NA
10: Meets Requirement / 5: Meets Requirement but needs significant improvement / 0: Does not meet requirement		
8. Prioritization	10	NA
10: Meets Expectations / 5: Meets Expectations but needs significant improvement / 0: Does not meet expectations		
9. Referral Process	10	
10: Meets Expectations / 5: Meets Expectations but needs significant improvement / 0: Does not meet expectations		
10. Homeless Outreach	10	
10: Meets Expectations / 5: Meets Expectations but needs significant improvement / 0: Does not meet expectations		

**2018 Scoring Tool
Coordinated Entry**

11. Data Quality: Project has 5% or less of missing/refused/don't know data for all data elements	10	
10: Yes/ 0: No		
12. Housing First	10 N/A	
10: Yes, and detailed description of program policies, procedures, and approach are provided that clearly align with housing first and it is reflected in attached policies and procedures / 5: Yes, but description lacks specific policies, procedures, and approach, and/or policies and procedures do not clearly reflect housing first / 0: No		
13. Low Barrier Access	10	
10: Yes, and detailed description of program policies, procedures, and approach are provided that clearly align with housing first and it is reflected in attached policies and procedures / 5: Yes, but description lacks specific policies, procedures, and approach, and/or policies and procedures do not clearly reflect housing first / 0: No		
Total possible points	130	
Total points awarded		
Project Score (points awarded/possible points)		

14. Is this a priority for CoE.
15. Financial solvency.

CoC Performance Metrics and scoring (HUD Projects)

Report Period
 Agency Name
 Agency Program

HUD Threshold requirements- Renewal/Expansion Projects	Yes/No
Applicant has active SAM registration	
Applicant has active DUNS number	
Applicant has no outstanding Federal debts	
Applicant has no disbarment or suspensions	
Disclosed any violations of Federal Criminal Law	
Submitted certifications required in the NOFA	
Demonstrated population to be served meets program eligibility requirements as described, and project application clearly establishes eligibility of project participants	
Participating in CoC HMIS - unless requirement waived for DV	
For renewal applications - met HUD expectations	
Performance meets plans and goals in application	
Project application demonstrated timeliness standards, including expenditure of grant funds	
Project applicant performance records of success	
Indications project applicant has been unable to accept TA, has inadequate accounting, or indication of project mismanagement	
Met HUD financial expectations. If any of the following, project would not meet threshold:	
Outstanding obligation to HUD that is in arrears or for which payment schedule has not been agreed upon	
Audit finding(s) for which a response is overdue or unsatisfactory	
History of inadequate financial management accounting practices	
Evidence of untimely expenditures on prior award	
History of other major capacity issues that have significantly affected the operation or performance of project	
History of not reimbursing subrecipients in a timely manner	
History of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframe	
Demonstrated population to be served is consistent with Jurisdictional consolidated plans	

CoC Threshold Requirements	
Coordinated Entry participation	
Housing First and/or Low Barrier implementation	
Documented, secured minimum match	
Project has reasonable costs per permanent housing exit	
Project is financially feasible	
Applicant is active in CoC	
Application is complete and data are consistent	
Data quality meets HUD requirements	
Bed/Unit utilization rate at 95% or above	
Acceptable organizational audit/financial review	
Documented stability of applicant agency	

From: Kathie Grant [kathie@aaf-hf.org]
Sent: Tuesday, August 28, 2018 3:06 PM
To: ronnie.raymer@uss.salvationarmy.org; joyce@unitedwayama.org; jgulde@cctxp.org; Miller, Jared; amarillohousingfirst@gmail.com; kraig.stockstill@uss.salvationarmy.org
Cc: Kitten, Juliana; McCampbell, Summer; Susan Barros; 'jinjer.mitchell@va.gov'; Riddlespurger, Jason; John Paul Athanasiou; Mary Rusk
Subject: 2018 CoC NOFA Application
Attachments: FY-2018-Project Application-Appeal-Process-Navigational-Guide.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

To: Continuum of Care Applicants
From: Amarillo, TX Continuum of Care Prioritization Committee
Re: 2018 CoC NOFA application
Date: August 29, 2018

Dear Friends,

Thank you for your application to the above-referenced grant program. After careful consideration, the Amarillo CoC Prioritization Committee has ranked the projects that were submitted as follows:

Priority 1 PSH (Shelter + Care)
City of Amarillo

Priority 2 HMIS
City of Amarillo

Priority 3 DV Bonus
City of Amarillo

Priority 4 Rapid Rehousing
The Salvation Army

Priority 5 PSH
Amarillo Housing First

Priority 6 Coordinated Entry
Guyon Saunders Resource Center

Unfortunately, the Amarillo CoC Prioritization Committee was not able to rank the Catholic Charities of the Texas Panhandle application because there was not enough information about the proposed project, Rapid Rehousing.

There is an appeal process outlined by HUD that can be completed by following the steps in the attached 2018 Project Application Appeal Process Guide. This must be submitted in e-snaps no later than September 7, 2018. Processing of any appeal request will not be completed until after HUD announces the awards.

Presentation of the recommendations will be made to the Amarillo CoC general membership on September 14th.

Kathie Grant, Prioritization Committee Chair
Susan Barros, Prioritization Committee Co-Chair

Sgt. Jason Riddlespurger
Jinjer Mitchell
John Paul Athanasiou
Mary Rusk

From: Kathie Grant [kathie@aaf-hf.org]
Sent: Tuesday, August 28, 2018 3:06 PM
To: ronnie.raymer@uss.salvationarmy.org; joyce@unitedwayama.org; jgulde@cctxp.org; Miller, Jared; amarillohousingfirst@gmail.com; kraig.stockstill@uss.salvationarmy.org
Cc: Kitten, Juliana; McCampbell, Summer; Susan Barros; 'jinjer.mitchell@va.gov'; Riddlespurger, Jason; John Paul Athanasiou; Mary Rusk
Subject: 2018 CoC NOFA Application
Attachments: FY-2018-Project Application-Appeal-Process-Navigational-Guide.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

To: Continuum of Care Applicants
From: Amarillo, TX Continuum of Care Prioritization Committee
Re: 2018 CoC NOFA application
Date: August 29, 2018

Dear Friends,

Thank you for your application to the above-referenced grant program. After careful consideration, the Amarillo CoC Prioritization Committee has ranked the projects that were submitted as follows:

Priority 1 PSH (Shelter + Care)
City of Amarillo

Priority 2 HMIS
City of Amarillo

Priority 3 DV Bonus
City of Amarillo

Priority 4 Rapid Rehousing
The Salvation Army

Priority 5 PSH
Amarillo Housing First

Priority 6 Coordinated Entry
Guyon Saunders Resource Center

Unfortunately, the Amarillo CoC Prioritization Committee was not able to rank the Catholic Charities of the Texas Panhandle application because there was not enough information about the proposed project, Rapid Rehousing.

There is an appeal process outlined by HUD that can be completed by following the steps in the attached 2018 Project Application Appeal Process Guide. This must be submitted in e-snaps no later than September 7, 2018. Processing of any appeal request will not be completed until after HUD announces the awards.

Presentation of the recommendations will be made to the Amarillo CoC general membership on September 14th.

Kathie Grant, Prioritization Committee Chair
Susan Barros, Prioritization Committee Co-Chair

Sgt. Jason Riddlespurger
Jinjer Mitchell
John Paul Athanasiou
Mary Rusk



PRESS RELEASE
CONTACT: JESSE PATTON
Public Communications
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(806) 336-2263 (mobile)

FOR IMMEDIATE RELEASE
July 16, 2018

Community Development Seeking Applications

Amarillo, Texas – The City of Amarillo’s Community Development department is currently soliciting applications for the 2018 Continuum of Care Program Competition from nonprofit agencies, local governments and other eligible applicants that provide services and housing to homeless persons within Amarillo. This program aims to promote a community-wide commitment to ending homelessness through rapid re-housing efforts and transition into permanent housing solutions.

Information regarding the application process along with guidelines of the program may be found at <http://comdev.amarillo.gov/services/homeless/continuum-of-care>. Applications are available and must be submitted through E-SNAPS at www.hud.gov/esnaps. This program is funded through a federal grant from the U.S Department of Housing and Urban Development (HUD) and offered through the Amarillo’s Continuum of Care.

To learn more about this program and the application process, contact Program Coordinator Summer McCampbell at (806) 378-6276 or summer.mccampbell@amarillo.gov.

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Amarillo Continuum of Care

CoC Governance
Charter

Adopted by the General
Membership January 10, 2014

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1. ORGANIZATION

The name of this unincorporated association is the Amarillo Homeless Continuum of Care (hereafter referred to as the CoC).

2. GEOGRAPHIC AREA

The Amarillo CoC carries out its activities throughout the city limits of Amarillo, Texas.

3. PURPOSE

The purposes of the Amarillo CoC are to:

- a. Promote communitywide commitment to employ best practices to end homelessness in Amarillo, Texas.
- b. Secure funding for efforts by providers and government entities to prevent homelessness and quickly re-house homeless individuals and families in Amarillo, while minimizing the trauma and dislocation that homelessness causes to individuals, families, and communities;
- c. Promote access to and effective utilization of mainstream programs by homeless individuals and families; and
- d. Optimize self-sufficiency among individuals and families that experience homelessness.

4. RESPONSIBILITIES

The Amarillo CoC is responsible for fulfilling four major duties as follows:

4.1 Operation of the Amarillo CoC

- Hold meetings of the full membership at least semi-annually;
- Issue a public invitation annually for new members to join within the geographic area;
- Adopt and follow a written process to select a CoC Lead Agency and Chairperson and review, update, and approve the process at least once every 5 years;
- Appoint additional committees, subcommittees, or workgroups as needed;
- Adopt, follow, and update annually a governance charter in consultation with the collaborative applicant and the HMIS lead;
- For CoC and ESG grants, establish performance targets appropriate for population and program type in consultation with recipients and subrecipients, then monitor recipient and subrecipient performance, evaluate outcomes, take actions against poor performers, and report to HUD; and
- Establish and operate a centralized or coordinated assessment system in consultation with recipients of ESG funds.

4.2 Designation and Operation of a Homeless Management Information System (HMIS)

- Designate a single HMIS for its geographic area and designate an eligible applicant to manage its HMIS;
- Review, revise, and approve privacy, security, and data quality plans;
- Ensure consistent participation of recipients/subrecipients in HMIS; and
- Ensure that the HMIS is administered in compliance with HUD requirements.

4.3 Continuum of Care Planning

- Coordinate implementation of a housing and service system for the homeless;
- Conduct, at least annually a Point-In-Time count of homeless persons that meets HUD requirements;
- Conduct an annual gaps analysis of homelessness needs and services;
- Provide information required to complete the Consolidated Plan for Housing and Community Development;
- Consult with local ESG recipients in the geographic area on the plan for allocating ESG funds and reporting/evaluating performance of ESG programs.

4.4 Preparation of CoC Application for Funds

- Design, operate, and follow a collaborative process for the development of applications and approve submission of applications in response to a CoC Program Notice of Funding Availability (NOFA);
- Establish priorities for funding projects;
- Designate the collaborative applicant to submit the application;
- The collaborative applicant must collect and combine the required application information from all projects within the geographic area and will apply for funding for CoC planning activities.

5. COC MEMBERSHIP

5.1 Open Membership and New Members

Membership in the Amarillo CoC is open to all stakeholders in Amarillo, Texas, including nonprofit homeless assistance providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, and organizations that serve veterans and homeless or formerly homeless individuals.

Annually, the Amarillo CoC shall issue a public invitation for any interested person within Amarillo to become a member of the CoC. The invitation will be sent to relevant organizations in Amarillo and published via website, email ListServe, or newspaper with wide circulation in Amarillo.

5.2 Responsibilities of Members

Most of the responsibilities of the Amarillo CoC will be carried out by the Lead Agency (with input from members), with the following exceptions:

- Members will vote directly to approve the governance framework set forth in this Governance Charter and any subsequent changes or additions to the Governance Charter; and
- Every five years following initial approval of this Governance Charter, members will review, update, and approve changes to the Governance Charter.

5.3 Membership Meetings

The full membership of the Amarillo CoC shall meet monthly on the 2nd Friday of each month January through November. No meeting will be held in December. Meetings shall include a report on the CoC's activities, funding, and progress toward meeting goals. All CoC members shall be notified of the date and location of membership meetings.

5.4 Notice of Meetings

Notice of the place, date and time of each meeting shall be sent to members by email or other reasonable means of communication at least five business days before the meeting date. Special meetings may be called by the Chairman as needed with 5 days notice.

5.5 Quorum and Voting

The members present at any properly announced meeting of the Amarillo CoC shall constitute a quorum. Issues presented to the Amarillo CoC members for a vote will be decided by simple majority of the votes cast. Only members of the Amarillo CoC are eligible to vote and only one vote may be cast from each representing agency.

6. CONFLICT OF INTEREST

Amarillo CoC members must abide by the following rules in order to avoid conflicts of interest and promote public confidence in the integrity of the CoC and its processes.

6.1 Disclosure

At the beginning of every meeting, members must disclose if they have any conflicts of interest or potential conflicts of interest regarding any business included in the meeting's agenda.

6.2 Abstention from Decision Making

Any matter in which members have an actual or potential conflict of interest will be decided by only a vote of disinterested individuals.

Amarillo Continuum of Care

Homeless
Management
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1. Purpose

The Amarillo Continuum of Care (CoC) operates a Homeless Management Information System (HMIS) to record and store client-level information about the numbers, characteristics, and needs of person who use homeless housing and supportive services and for persons who receive assistance for persons at risk of homelessness.

HMIS is used to aggregate data about the extent and nature of homelessness over time; produce an unduplicated count of homeless persons; understand patterns of service use; and measure the effectiveness of homeless assistance projects and programs. Data produced is used for planning and education.

2. Amarillo CoC Responsibilities

The Amarillo CoC is responsible for:

- Designating a single information system as the official HMIS software for the geographic area.
- Designating an HMIS Lead to operate the HMIS
- Providing for governance of the HMIS Lead, including:
 - The requirement that the HMIS Lead enter into written HMIS Participation Agreements with each Contributing HMIS Organization (CHO) requiring the CHO to comply with federal regulations regarding HMIS and imposing sanctions for failure to comply; and
 - The participation fee, if any, charged by the HMIS;
- Maintaining documentation evidencing compliance with this part and with the governance charter; and
- Reviewing, revising and approving the policies and plans required by federal regulation.

3. Designations

3.1. HMIS System

The CoC designates Bowman Systems, LLC system operated by the City of Amarillo as the official HMIS for the Amarillo CoC's geographic area.

3.2. HMIS Lead

The Amarillo CoC designates the City of Amarillo as the HMIS Lead to operate the Amarillo CoC's HMIS.

4. Responsibilities of the HMIS Lead

The HMIS Lead is responsible for:

- Ensuring the operation of and consistent participation by recipients of CoC Program Funds, including oversight of the HMIS and any necessary corrective action to ensure that the HMIS compliance federal requirements;
- Developing written HMIS policies and procedures in accordance with § 580.31 for all CHOS;
- Executing a written HMIS Participation Agreement with each CHO, which includes the obligations and authority of the HMIS Lead and CHO must abide, sanctions for violating the HMIS Participation Agreement, and an agreement that the HMIS Lead and the CHO will process Protected Identifying Information consistent with the agreement;
- Serving as the applicant to the US Department of Housing and Urban Development (HUD) for CoC grant funds to be used for HMIS activities for the CoC's geographic area, as directed by the Amarillo CoC, and entering into grant agreements with HUD to carry out the HUD-approved HMIS activities;
- Monitoring data quality and taking necessary actions to maintain input of high-quality data from all CHOs;
- The HMIS Lead must submit a security plan, an updated data quality plan, and a privacy policy to the CoC for approval within 6 months after the effective date of the HUD final rule establishing the requirements of these plans, and within 6 months after the date that any change is made to the local HMIS. The HMIS Lead must review and update the plans and policy at least annually. During the process, the HMIS Lead must seek and incorporate feedback from the CoC and CHO. The HMIS Lead must implement the plans and policy within 6 months of the date of approval by the Amarillo CoC.

5. Duties of the HMIS Lead

5.1. Amarillo CoC HMIS Policies and Procedures

The HMIS Lead must adopt written policies and procedures for the operation of the HMIS that apply to the HMIS Lead, its CHO's and the Continuum of Care. These policies and procedures must comply with all applicable Federal law and regulations, and applicable state or local governmental requirements. The HMIS Lead may not establish local standards for any CHO that contradicts, undermines, or interferes with the implementation of the HMIS standards as prescribed in this part.

5.2. Unduplicated Count

The HMIS Lead must, at least once annually, or upon request from HUD, submit to the Amarillo CoC an unduplicated count of clients served and an analysis of unduplicated counts when requested by HUD.

5.3. Reporting

The HMIS Lead shall submit reports to HUD as required.

5.4. Privacy

The HMIS Lead must develop a privacy policy. At a minimum, the privacy policy must include data collections limitations; purpose and use limitations; allowable uses and disclosures; openness description, access and corrections standards; accountability standards; protections for victims of domestic violence, dating violence, sexual assault, and stalking; and such additional information and standards as may be established by HUD in notice. Every organization with access to protected identifying information must implement procedures to ensure and monitor its compliance with applicable agreements and the requirements of this part, including enforcement of sanctions for noncompliance.

5.5. HMIS Standards

The HMIS Lead, in contracting an HMIS vendor, must require the HMIS vendor and the software to comply with HMIS standards issued by HUD as part of its contract.

5.6. Participation Fee

The HMIS Lead shall not charge a participation fee for CHOs.

6. Responsibilities of the CoC HMIS/Data Committee

The HMIS Committee will work with the HMIS Lead to:

- Develop, annually review, and, as necessary, revise for Board approval a privacy plan, security plan, and data quality plan for the HMIS, as well as any other HMIS policies and procedures required by HUD.
- Develop for Board approval and implement a plan for monitoring the HMIS to ensure that:
 - Recipients and sub recipients consistently participate on HMIS;
 - HMIS is satisfying the requirements of all regulations and notices issued by HUD;

- The HMIS Lead is fulfilling the obligations outlined in its HMIS Governance Charter and Agreement with the Amarillo CoC, including the obligation to enter into written participation agreements with each contributing HMIS organization.
- **Oversee and monitor HMIS data collection and production of the following reports:**
 - Sheltered Point-In-Time count;
 - Housing Inventory Chart;
 - Annual Homeless Assessment Report (AHAR); and
 - Annual Performance Reports (APR's).

7. Responsibilities of the CHO

A CHO must comply with federal regulations regarding HMIS.

A CHO must comply with Federal, state, and local laws that require additional privacy or confidentiality protections. When a privacy or security standard conflicts with other Federal, state, and local laws to which the CHO must adhere, the CHO must contact the HMIS Lead and collaboratively update the applicable policies for the CHO to accurately reflect the additional protections.

8. Joint HMIS Lead-CHO Responsibility for Privacy

The HMIS Lead and the CHO using the HMIS are jointly responsible for ensuring that HMIS processing capabilities remain consistent with the privacy obligations of the CHO.

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The HMIS Lead shall submit reports to HUD as required.

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2018 HDX Competition Report

PIT Count Data for TX-611 - Amarillo CoC

Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT
Total Sheltered and Unsheltered Count	592	531	665
Emergency Shelter Total	516	419	558
Safe Haven Total	0	0	0
Transitional Housing Total	56	0	0
Total Sheltered Count	572	419	558
Total Unsheltered Count	20	112	107

Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	85	112	47
Sheltered Count of Chronically Homeless Persons	79	0	0
Unsheltered Count of Chronically Homeless Persons	6	112	47

2018 HDX Competition Report

PIT Count Data for TX-611 - Amarillo CoC

Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	49	20	27
Sheltered Count of Homeless Households with Children	49	20	27
Unsheltered Count of Homeless Households with Children	0	0	0

Homeless Veteran PIT Counts

	2011	2016	2017	2018
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	47	57	61	45
Sheltered Count of Homeless Veterans	39	54	47	38
Unsheltered Count of Homeless Veterans	8	3	14	7

2018 HDX Competition Report
HIC Data for TX-611 - Amarillo CoC

HMIS Bed Coverage Rate

Project Type	Total Beds in 2018 HIC	Total Beds in 2018 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	596	26	570	100.00%
Safe Haven (SH) Beds	0	0	0	NA
Transitional Housing (TH) Beds	105	0	87	82.86%
Rapid Re-Housing (RRH) Beds	0	0	0	NA
Permanent Supportive Housing (PSH) Beds	161	0	161	100.00%
Other Permanent Housing (OPH) Beds	0	0	0	NA
Total Beds	862	26	818	97.85%

2018 HDX Competition Report
HIC Data for TX-611 - Amarillo CoC

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	99	99	161

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC
RRH units available to serve families on the HIC			

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC
RRH beds available to serve all populations on the HIC			

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

Summary Report for TX-611 - Amarillo CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.
Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2016	FY 2017	Submitted FY 2016	FY 2017	Difference	Submitted FY 2016	FY 2017	Difference
1.1 Persons in ES and SH	1937	2414	116	164	48	32	41	9
1.2 Persons in ES, SH, and TH	2007	2414	136	171	35	36	42	6

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2016	FY 2017	Submitted FY 2016	FY 2017	Difference	Submitted FY 2016	FY 2017	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	2054	2414	121	164	43	37	41	4
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	2124	2458	140	171	31	42	42	0

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2017	% of Returns	FY 2017	% of Returns	FY 2017	% of Returns	FY 2017	% of Returns
Exit was from SO	0	0		0		0		0	
Exit was from ES	0	0		0		0		0	
Exit was from TH	0	0		0		0		0	
Exit was from SH	0	0		0		0		0	
Exit was from PH	0	0		0		0		0	
TOTAL Returns to Homelessness	0	0		0		0		0	

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2016 PIT Count	January 2017 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	592	531	-61
Emergency Shelter Total	516	419	-97
Safe Haven Total	0	0	0
Transitional Housing Total	56	0	-56
Total Sheltered Count	572	419	-153
Unsheltered Count	20	112	92

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2016	FY 2017	Difference
Universe: Unduplicated Total sheltered homeless persons	2156	2414	258
Emergency Shelter Total	2063	2414	351
Safe Haven Total	0	0	0
Transitional Housing Total	136	0	-136

2018 HDX Competition Report

FY2017 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults (system stayers)	149	65	-84
Number of adults with increased earned income	41	0	-41
Percentage of adults who increased earned income	28%	0%	-28%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults (system stayers)	149	65	-84
Number of adults with increased non-employment cash income	46	0	-46
Percentage of adults who increased non-employment cash income	31%	0%	-31%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults (system stayers)	149	65	-84
Number of adults with increased total income	20	0	-20
Percentage of adults who increased total income	13%	0%	-13%

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FY2017 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults who exited (system leavers)	109	66	-43
Number of adults who exited with increased earned income	28	0	-28
Percentage of adults who increased earned income	26%	0%	-26%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults who exited (system leavers)	109	66	-43
Number of adults who exited with increased non-employment cash income	28	0	-28
Percentage of adults who increased non-employment cash income	26%	0%	-26%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2016	FY 2017	Difference
Universe: Number of adults who exited (system leavers)	109	66	-43
Number of adults who exited with increased total income	8	0	-8
Percentage of adults who increased total income	7%	0%	-7%

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FY2017 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2016	FY 2017	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	1951	2226	275
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	657	740	83
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	1294	1486	192

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2016	FY 2017	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	1960	2323	363
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	659	779	120
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	1301	1544	243

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FY2017 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2017 (Oct 1, 2016 - Sept 30, 2017) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2016	FY 2017	Difference
Universe: Persons who exit Street Outreach	0	6	6
Of persons above, those who exited to temporary & some institutional destinations	0	1	1
Of the persons above, those who exited to permanent housing destinations	0	2	2
% Successful exits		50%	

Metric 7b.1 – Change in exits to permanent housing destinations

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FY2017 - Performance Measurement Module (Sys PM)

	Submitted FY 2016	FY 2017	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	1679	1686	7
Of the persons above, those who exited to permanent housing destinations	244	228	-16
% Successful exits	15%	14%	-1%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2016	FY 2017	Difference
Universe: Persons in all PH projects except PH-RRH	398	337	-61
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	269	207	-62
% Successful exits/retention	68%	61%	-7%

2018 HDX Competition Report

FY2017 - SysPM Data Quality

TX-611 - Amarillo CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports in order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

2018 HDX Competition Report FY2017 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2013-2014	2014-2015	2015-2016	2016-2017	2013-2014	2014-2015	2015-2016	2016-2017	2013-2014	2014-2015	2015-2016	2016-2017	2013-2014	2014-2015	2015-2016	2016-2017	2013-2014	2014-2015	2015-2016	2016-2017
1. Number of non-DV Beds on HIC	519	519	519	552	69	69	69	79	157	150	150	160								
2. Number of HMIS Beds	519	519	519	552	69	69	69	79	157	150	150	160								
3. HMIS Participation Rate from HIC (%)	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00								
4. Unduplicated Persons Served (HMIS)	1710	1739	1801	2333	166	131	135	0	121	118	100	72	0	0	0	0	0	0	0	0
5. Total Leavers (HMIS)	1538	1576	1524	1755	65	30	135	0	23	22	8	2	0	0	0	0	0	0	0	0
6. Destination of Don't Know, Refused, or Missing (HMIS)	1158	249	45	1098	7	5	0	0	9	5	0	1	0	0	0	0	0	0	0	0
7. Destination Error Rate (%)	75.29	15.80	2.95	62.56	10.77	16.67	0.00		39.13	22.73	0.00	50.00								

2018 HDX Competition Report

Submission and Count Dates for TX-611 - Amarillo CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2018 PIT Count	1/24/2018	

Report Submission Date in HDX

	Submitted On	Met Deadline
2018 PIT Count Submittal Date	7/30/2018	No
2018 HIC Count Submittal Date	7/30/2018	No
2017 System PM Submittal Date	7/30/2018	No