

AGENDA

FOR A REGULAR MEETING OF THE AMARILLO CITY COUNCIL TO BE HELD ON TUESDAY, SEPTEMBER 4, 2018 AT 1:00 P.M., CITY HALL, 509 SOUTHEAST 7th AVENUE, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.

Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

INVOCATION: Casey Wyatt

PROCLAMATION: "National Preparedness Month"

1. **DISCUSSION:**

City Council will discuss or receive reports on the following current matters or projects.

- A. Discussion on Downtown Parking Management Implementation and Valet Parking; and
- B. Consider future Agenda items and request reports from City Manager.

2. **CONSENT ACTION ITEMS:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

THE FOLLOWING ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCILMEMBER, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.

A. **MINUTES:**

Approval of the City Council minutes of the regular meeting held on August 28, 2018.

B. **ORDINANCE NO. 7749:**

(Contact: Cris Valverde, Planning Assistant Director)

This is the second and final reading of an ordinance rezoning Lots 1 thru 3, a portion of Lot 4, a portion of Lot 9, Lots 10 thru 12, and vacated alley, Block 26, San Jacinto Heights Amended, in Section 225, Block 26, AB&M Survey, Potter County, Texas, plus one half of all bounding streets, alleys, and public ways to change from Residential District-3 (R-3) to Neighborhood Service (NS) and Light Commercial (LC) to Neighborhood Service (NS) for an existing free medical clinic. (Vicinity: South Mississippi Street and Southwest 7th Avenue).

C. **ORDINANCE NO. 7750:**

(Contact: Cris Valverde, Planning Assistant Director)

This is the second and final reading of an ordinance rezoning City View Estates Unit 18, Section 231, Block 2, AB&M Survey, Randall County, Texas changing from Residential District-1 (R-1) to Residential District-2 (R-2). (Vicinity: South Western Street and Knoll Drive).

- D. **CONSIDER AWARD – FY 2017-2021 COMMUNITY INVESTMENT PROGRAM: FY 2017-2018 SEWER MAIN REHABILITATION BY PIPE BURSTING – VARIOUS LOCATIONS:**
(Contact: Kyle Schniederjan, City Engineer)
PM Construction & Rehab, LLC -- \$1,886,030.00
This item is to consider award of the construction contract for the installation of new 6-inch and 8-inch sanitary sewer main and corresponding sewer taps.
- E. **AWARD – INSTALLATION OF VARIABLE FREQUENCY DRIVE AND PUMP MOTOR AT RECLAIMED PUMP STATION AT THE RIVER ROAD RECLAMATION PLANT:**
(Contact: Jonathan Gresham – Assistant Director of Utilities)
Brown Construction Services -- \$416,708.00
This item is to approve the contract for construction services for Brown Construction Service for the installation of the new pump motor and Variable Frequency Drive (VFD) at the River Road Reclamation Plant.
- F. **AWARD -- CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES:**
(Contact: Travis Bates, Environmental Administrator)
Awarded to Alan Plummer Associates, Inc. -- \$83,160.00
This contract awards the professional engineering services for application and renewal of the City of Amarillo 2019 Municipal Separate Storm Sewer System (MS4) Permit. The total amount combined amount is \$83,160. This total includes up to \$50,000 in reserve for Special Services if required, and only with express written authorization from the City of Amarillo. While Basic Services in the amount of \$33,160 provides for an Administratively Complete (TCEQ) MS4 Permit Application.
- G. **CONSIDER RENEWAL – AETNA:**
(Contact: Mitchell Normand, Director of Human Resources)
Consider exercising the one year contract renewal option with Aetna, the City's medical carrier, for calendar year 2019.
- H. **CONSIDER RENEWAL – MAXOR:**
(Contact: Mitchell Normand, Director of Human Resources)
Consider exercising the one year contract renewal option with Maxor, the City's prescription benefit manager, for calendar year 2019.

3. **NON-CONSENT ACTION ITEMS:**

- A. **ORDINANCE NO. 7751:**
(Contact: Cris Valverde, Planning Assistant Director)
This is the second and final reading of an ordinance rezoning Lot 10, Block 13, of Quail Creek Unit No. 24, Amended, an addition to the City of Amarillo, Potter County, in Section 25, Block 9, BS&F Survey, to change the zoning from General Retail Zoning District (GR) to General Retail-Specific Use Permit 195 (GR/SUP 195) (Vicinity: Plum Creek Drive and Wal-Mart Private Drive).
- B. **RESOLUTION -- AUTHORIZING THE AMARILLO CONVENTION AND VISITOR COUNCIL TO BID ON HOSTING THE 2021 TEXAS RECREATION AND PARK SOCIETY INSTITUTE AND EXPO:**
(Contact: Michael Kashuba, Director of Parks and Recreation)
The Amarillo Convention and Visitor Council is submitting a bid to host the 2021 TRAPS Institute and Expo. The bid application requires a resolution pledging the resources necessary to support the Institute from the governing entity; involvement by the community's parks and recreation agency is required as part of the bid.

- C. **RESOLUTION – AUTHORIZING THE AMARILLO ECONOMIC DEVELOPMENT CORPORATION 2018/2019 FISCAL YEAR BUDGET:**
 (Contact: Andrew Freeman, Planning and Development Services)
 This resolution approves the 2018/2019 fiscal year budget for the Amarillo Economic Development Corporation. This budget is recommended for approval by the AEDC Board of Directors.
- D. **RESOLUTION – AUTHORIZING THE CENTER CITY TAX INCREMENT REINVESTMENT ZONE NUMBER ONE 2018/2019 FISCAL YEAR BUDGET:**
 (Contact: Andrew Freeman, Planning and Development Services)
 This resolution approves the 2018/2019 fiscal year budget for the Center City Tax Increment Reinvestment Zone Number One. This budget is recommended for approval by the TIRZ #1 Board of Directors.
- E. **RESOLUTION – AUTHORIZING THE TAX INCREMENT REINVESTMENT ZONE NUMBER TWO (EAST GATEWAY TIRZ) 2018/2019 FISCAL YEAR BUDGET:**
 (Contact: Andrew Freeman, Planning and Development Services)
 This resolution approves the 2018/2019 fiscal year budget for the Tax Increment Reinvestment Zone Number Two (East Gateway TIRZ). This budget is recommended for approval by the TIRZ #2 Board of Directors.
- F. **APPROVAL -- AGREEMENT FOR SERVICES WITH CENTER CITY OF AMARILLO, INC.:**
 (Contact: Andrew Freeman, Planning and Development Services)
 This item approves a one (1) year agreement with Center City of Amarillo, Inc. for services associated with the preservation, improvement and revitalization of the Central Business District of Amarillo. Two sources of funding are included in the agreement:
- The City will provide \$111,650 for administrative operations.
 - The City will provide \$70,000 as matching funds for a Center City facade grant program up to \$20,000 to a business for exterior building improvements.
 - The Tax Increment Reinvestment Zone #1 will provide \$150,000 for matching grants up to \$50,000 for streetscape improvements in the City's right of way.
- G. **EXECUTIVE SESSION:**
 City Council may convene in Executive Session to receive reports on or discuss any of the following pending projects or matters:
- (1) Section 551.072 – Discuss the purchase, exchange, lease, sell, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position.
 - (a) Property located in the vicinity of N.E. quadrant of the Downtown Business District.
 - (b) City Economic Development Project #18-08 in the vicinity of S. Coulter Street and SW 45th Avenue.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (Southeast 7th Avenue) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 31st day of August 2018.

Regular meetings of the Amarillo City Council stream live on Cable Channel 10 and are available online at:
<http://amarillo.gov/city-hall/city-government/view-city-council-meetings>
Archived meetings are also available.

2A

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 28th day of August 2018, the Amarillo City Council met at 3:30 p.m. for a work session, and the regular session was held at 5:00 p.m. in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

GINGER NELSON
ELAINE HAYS
FREDA POWELL
EDDY SAUER
HOWARD SMITH

MAYOR
COUNCILMEMBER NO. 1
COUNCILMEMBER NO. 2
COUNCILMEMBER NO. 3
COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED MILLER
MICHELLE BONNER
BRYAN MCWILLIAMS
STEPHANIE COGGINS
FRANCES HIBBS

CITY MANAGER
DEPUTY CITY MANAGER
CITY ATTORNEY
ASSISTANT TO THE CITY MANAGER
CITY SECRETARY

The invocation was given by Tommy Spencer, The Church at Bushland. Mayor Nelson led the Pledge of Allegiance.

Proclamations were presented for "Panhandle PBS," "Rick Husband Week," and "Civic Center 50th Anniversary."

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

PUBLIC COMMENT:

Mr. Miller reiterated and reminded everyone of the public comment rules of decorum.

Claudette Smith, 4410 Van Kriston Drive, spoke on the purchase of the Microsoft Software licenses on the consent agenda. She requested that violations at BurgerFi be addressed on an upcoming agenda. She further spoke on providing her address during public comment, the homeless and G7. Mr. Miller replied addresses during public comment was to track residents and taxpaying citizens. Mr. McWilliams stated the addresses were for the record. Noah Dawson, 1133 Sugarloaf Drive, spoke on Items A and D, meeting times and several petitions being circulated. Ms. Hays asked for a clarification to meeting times. Mr. Miller replied council had conversations during the work session and expressed preference for a noon public comment period, so that the Council meeting could conclude by 4-5 p.m. Mike Fisher, 4410 Van Kriston Drive, stated there was no worse time than 7 a.m., but changing the time might allow other people to attend. He suggested changing the times periodically. He further stated there would be a class-action suit from himself and his neighbors for the BurgerFi violations that have not been addressed or resolved. Jill Humphrey, 7714 Pineridge Drive, spoke on the 7 a.m. start time. She stated she started coming as a result of G7. She further stated she has not seen mattresses or debris in her alley, and has had no issues with the homeless. She stated many of these issues have brought citizens together and has united Amarillo. Israel L. Reyna, 1505 Southwest 7th Avenue, spoke on the GRI Texas. He stated the majority of the jobs should be provided to Amarilloians not foreigners. Nathan Smith, 501 Fescue Avenue, spoke on ptsd, ieds, mattresses (solid waste) and he asked Amarillo not to become Iraq. Barji Yalamanchili, 62 Prestwick Lane, spoke on reducing the trash at construction sites, opened dumpsters and inquired if there was an ordinance regarding trash. He stated In Japan, they shut down for a few hours and pedestrians pick up trash. He stated the need for public education and the need to clean the streets and the whole city. James Schenck, 6216 Gainsborough Road, spoke on the Microsoft Software purchase, and fixing problems that do not exists. He stated he was confused on when the meetings were going to occur. He inquired about the number of City employees in the audience. He stated the work session was the most important time to listen. He stated

Council has limited public comment, and he was not aware of the downtown parking meeting last night. Dacia Anderson, 5227 Astoria Street, spoke on G7. She further spoke on the information she has gathered. Rusty Tomlinson, 5700 Canyon Drive, spoke on mattresses in the alleys and the people who may need a mattress. He further stated he tried to get a meeting regarding the homeless but has not heard from anyone. There were no further comments.

ITEM 1: Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Mr. Miller stated Rich Gagnon spoke on Item D, Microsoft Software Licensing. He stated it was more expensive to customize software. Motion was made by Councilmember Powell, seconded by Councilmember Sauer.

A. **MINUTES:**

Approval of the City Council minutes of the regular meeting and special meeting held on August 21, 2018.

B. **CONSIDER – AWARD PURCHASE OF GLOCKS FOR THE CITY OF AMARILLO POLICE DEPARTMENT:**

(Contact: Trent Davis, Purchasing Agent)

GT Distributors -- \$54,915.00

This is to award the purchase of Glocks bid to GT Distributors for the Amarillo Police Department.

C. **AWARD – WATER METERS SUPPLY AGREEMENT:**

(Contact: Trent Davis, Purchasing Agent)

Award to Core & Main in the amount of \$317,735.34

Award to Zenner USA in the amount of \$11,520.00

Total Amount to be awarded \$329,255.34

This award is to approve a contract for the purchase of Water Meters.

D. **AWARD – MICROSOFT SOFTWARE LICENSING:**

(Contact: Rich Gagnon, Information Technology Director)

SHI Government Solutions -- \$1,123,920.03

This item represents a 3-year agreement which provides for the renewal of Microsoft license entitlements and software assurance benefits for software already in use throughout City departments. New to this agreement is the inclusion of Microsoft Office 365 Pro Plus which will allow for the first citywide upgrade to Microsoft Office in nearly 11 years.

E. **APPROVAL -- REPAIR OF SERPENTIX CONVEYOR SYSTEM AT THE HOLLYWOOD ROAD WATER RECLAMATION FACILITY:**

(Contact: Russell Grubbs, Director of Utilities)

Serpentix Conveyor Corp. -- \$64,943.80

This item considers the repair of the Serpentix Conveyor System at the Hollywood Road Water Reclamation Facility for bio-solids removal.

F. **APPROVAL -- ARCHITECTURAL AND ENGINEERING SERVICES (A&E) FIRE STATION #9:**

(Contact: Jerry Danforth, Director of Facilities)

Lavin Architects -- \$225,000.00

This item recommends the award of the architectural and engineering services for Fire Station #9 located at 2015 Paramount Street.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

REGULAR AGENDA

ITEM 2: Michelle Bonner stated this item would be postponed one week due to a notice not being published on the City's website. She stated the public hearings on the proposed tax rate would be September 4 and September 11 at 7:00 a.m.

ITEM 3: Mayor Nelson presented the first reading of an ordinance rezoning Lots 1 thru 3, a portion of Lot 4, a portion of Lot 9, Lots 10 thru 12, and vacated alley, Block 26, San Jacinto Heights Amended, in Section 225, Block 26, A. B. & M. Survey, Potter County,

Texas, plus one half of all bounding streets, alleys, and public ways to change from Residential District-3 (R-3) to Neighborhood Service (NS) and Light Commercial (LC) to Neighborhood Service (NS) for an existing free medical clinic. (Vicinity: South Mississippi Street and Southwest 7th Avenue). This item was presented by Cris Valverde, Planning Assistant Director. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Councilmember Powell, seconded by Councilmember Smith, that the following captioned ordinance be passed:

ORDINANCE NO. 7749

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF S. MISSISSIPPI ST. & S.W. 7TH AVE. POTTER COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 4: Mayor Nelson presented the first reading of an ordinance rezoning City View Estates Unit 18, Section 231, Block 2, AB&M Survey, Randall County, Texas changing from Residential District-1 (R-1) to Residential District-2 (R-2). (Vicinity: South Western Street and Knoll Drive). This item was presented by Cris Valverde, Planning Assistant Director. Mayor Nelson opened a public hearing. James Schenck, 6216 Gainsborough Street, stated this was a good example of infill. There were no further comments. Mayor Nelson closed the public hearing. Motion was made by Councilmember Sauer, seconded by Councilmember Smith, that the following captioned ordinance be passed:

ORDINANCE NO. 7750

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF S. WESTERN ST. & KNOLL DR., RANDALL COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 5: Mayor Nelson presented the first reading of an ordinance rezoning Lot 10, Block 13, of Quail Creek Unit No. 24, Amended, an addition to the City of Amarillo, Potter County, in Section 25, Block 9, BS&F Survey, to change the zoning from General Retail Zoning District (GR) to General Retail- Specific Use Permit 195 (GR/SUP 195) (Vicinity: Plum Creek Drive and Wal-Mart Private Drive). This item was presented by Cris Valverde, Planning Assistant Director. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Mr. Valverde stated they would have an outdoor activity area. Ms. Hays inquired about the zoning. Motion was made by Councilmember Powell, seconded by Councilmember Smith, that the following captioned ordinance be passed:

ORDINANCE NO. 7751

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF PLUM CREEK DR. & WAL-MART PRIVATE DR., POTTER COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Powell, Sauer and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council with Councilmember Hays abstaining.

ITEM 6: Mayor Nelson advised that an appointment was needed for the Amarillo Hospital District to replace Dr. Rakshanda Rahman. Motion was made by Councilmember Hays to appoint Dr. Rodney Young, seconded by Councilmember Sauer.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

Motion was made by Councilmember Powell to reappoint Scott Bentley as the Center City Tax Increment Reinvestment Zone #1 Chairman, seconded by Councilmember Hays.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

Motion was made by Councilmember Powell to reappoint Mercy Murguia as the East Gateway Tax Increment Reinvestment Zone #2 Chairman, seconded by Councilmember Sauer.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

Work Session Item A(5) was presented at this time by Councilmembers Hays,

ITEM 7: Mr. McWilliams advised at 6:44 p.m. that the City Council would convene in Executive Session per Texas Government Code (1) Section 551.071 – Consult with Attorney about pending or contemplated litigation or settlement of same. Consult with the attorney on a matter in which the attorney’s duty to the governmental body under the Texas Disciplinary Rules of Professional Conduct conflicts with this chapter. (a) Potter County, Cause # 107298-B-CV, Smith et al. v. Nelson, et. al.; (2) Section 551.072 – Discuss the purchase, exchange, lease, sell, or value of real property and public discussion of such would not be in the best interests of the City’s bargaining position. (a) Property located in the vicinity of N.E. quadrant of the Downtown Business District; and (b) City Economic Development Project #18-07 in the vicinity of Southeast 3rd Avenue and South Pierce Street. (3) Section 551.087 – Deliberation regarding economic development negotiations; discussion of commercial or financial information received from an existing business or business prospect with which the City is negotiating for the location or retention of a facility, or for incentives the City is willing to extend, or financial information submitted by same: City Economic Development Project #18-07 in the vicinity of Southeast 3rd Avenue and South Pierce Street.

Mr. McWilliams announced that the Executive Session was adjourned at 7:21 p.m. and recessed the Regular Meeting.

ATTEST:

Frances Hibbs, City Secretary

Ginger Nelson, Mayor

Amarillo City Council Agenda Transmittal Memo



Meeting Date	September 4, 2018	Council Priority	Infrastructure
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Department	Planning Asst. Dir. Cris Valverde
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Agenda Caption

ORDINANCE NO. _____:

This is the second and final reading of an ordinance rezoning Lots 1 thru 3, a portion of Lot 4, a portion of Lot 9, Lots 10 thru 12, and vacated alley, Block 26, San Jacinto Heights Amended, in Section 225, Block 26, A. B. & M. Survey, Potter County, Texas, plus one half of all bounding streets, alleys, and public ways to change from Residential District-3 (R-3) to Neighborhood Service (NS) and Light Commercial (LC) to Neighborhood Service (NS) for an existing free medical clinic. (Vicinity: S. Mississippi St. and S.W. 7th Ave.)

Agenda Item Summary

Proposal

The applicant is a non-profit free clinic know as Heal The City Free Clinic. They work out of the old YMCA building and are in the process of remodeling the facility and grounds to meet the long range needs of their clients and the goals of the non-profit. The clinic's mission is to heal the mind, body and soul of their patients. The non-profit has submitted a replat, and a site plan along with their rezoning application. The rezoning will match the existing building site with the least invasive/most restrictive zoning designation which allows the existing use.

Analysis

When analyzing the request to rezone to Neighborhood Service staff immediately looks at the intent of the applicant. How does their request balance against the factor that this is a residential zone, older but fairly intact but suffering some decline. The fact that this is an existing facility that met neighborhood needs as well as city wide recreational needs is important, but not the only factor. Heal The City Free Clinic is a non-profit that that serves 7,000 patients a year. As such it is not just a neighborhood service facility.

The northern half of this block fronts on 6th Ave. in the heart of the Route 66 commercial area. The traffic generated along 6th Ave. and to an extent on the side streets has contributed to the decline of the residential neighborhood in this area of town. The intent of the applicant is to remodel and upgrade the existing facility and construct a landscaped parking area to the east of the building which will better accommodate the parking needs of the clinic and help mitigate the impact of the facility on the neighborhood. The upgrade to the facility will also contribute to the revitalization of the area and the stabilization of the neighborhood. Both of those factors are significant Future Land Use and Character elements and weight heavily when considering requests to rezone an area.

Amarillo City Council Agenda Transmittal Memo



In this case the Future Land Use Map shows the area of commercial use immediately adjacent to this area of residential use and this facility is on the edge of that residential use. As such, the normal transitioning that occurs at the edges plus the other factors just mentioned makes this request in keeping with the Comprehensive Plan.

Requested Action

Planning and Legal Staff have reviewed the associated Ordinance and exhibit and recommends the City Council approve the item as submitted.

P&Z Minutes 8.13.2018

Sherry Bailey, Senior Planner, presented this item, and advised that the applicant is requesting a zone change Residential District 3 (R-3) and Light Commercial (LC) to Neighborhood Service (NW) for an existing free medical clinic. The rezoning will match the existing building site with the least invasive/most restrictive zoning designation which allows the existing use. Ms. Bailey ended the presentation with a staff recommendation of approval.

Chairman Parker asked if anyone wanted to speak in favor or against this item. No comments were made.

A motion to approve Z-18-17 was made by Commissioner Thomason, seconded by Commissioner Gooch, and carried unanimously.

Community Engagement Summary

Planning & Zoning Commission met on August 13, 2018 and voted unanimously to recommend approval

Notices had been sent out to 29 property owners within 200 feet regarding this proposed rezoning. At the time of this writing, the Planning Department has not received any comments regarding this request, either in favor of or in opposition to the request.

Staff Recommendation

Staff recommends the approval of this Ordinance.

ORDINANCE NO. 1749

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF S. MISSISSIPPI ST. & S.W. 7TH AVE. POTTER COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted the "Amarillo Comprehensive Plan" on October 12, 2010, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

WHEREAS, the Amarillo Municipal Code established zoning districts and regulations in accordance with such land use plan, and proposed changes must be submitted to the Planning and Zoning Commission; and

WHEREAS, after a public hearing before the Planning and Zoning Commission for proposed zoning changes on the property hereinafter described, the Commission filed its final recommendation and report on such proposed zoning changes with the City Council; and

WHEREAS, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; and

WHEREAS, the City Council further determined that the request to rezone the location indicated herein is consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning of Lots 1 thru 3, a portion of Lot 4, a portion of Lot 9, Lots 10 thru 12, and vacated alley, Block 26, San Jacinto Heights Amended, in Section 225, Block 26, A. B. & M. Survey, Potter County, Texas, plus one half of all bounding streets, alleys, and public ways to change from Residential District-3 (R-3) to Neighborhood Service (NS) and Light Commercial (LC) to Neighborhood Service (NS) for an existing free medical clinic.

SECTION 3. In the event this ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make

corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this ordinance.

SECTION 4. All ordinances and resolutions or parts thereof that conflict with this ordinance are hereby repealed, to the extent of such conflict.

SECTION 5. This ordinance shall become effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the 28th day of August, 2018 and **PASSED** on Second and Final Reading on this the 4th day of September, 2018.

Ginger Nelson, Mayor

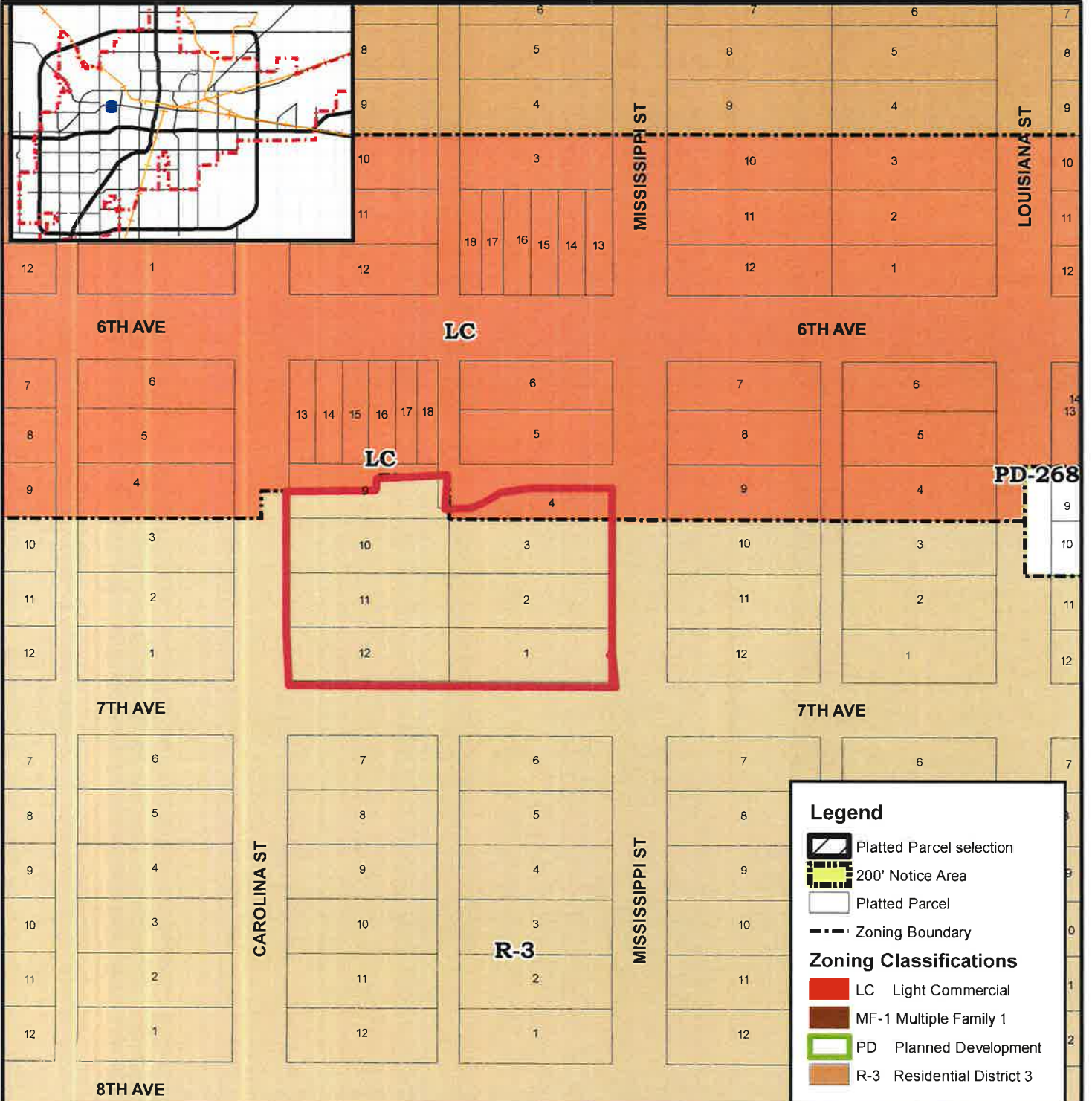
ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams,
City Attorney

HEAL THE CITY FREE CLINIC REZONING RESIDENTIAL DISTRICT-3 AND LIGHT COMMERCIAL TO NEIGHBORHOOD SERVICE



CITY OF AMARILLO PLANNING DEPARTMENT

Scale: 1 inch = 125 feet
Date: 8/22/2018



Rezoning of Lots 1 thru 3, a portion of Lot 4, a portion of Lot 9, Lots 10 thru 12, and vacated alley, Block 26, San Jacinto Heights Amended, in Section 225, Block 26, A. B. & M. Survey, Potter County, Texas, plus one half of all bounding streets, alleys, and public ways to change from Residential District-3 (R-3) and Light Commercial (LC) to Neighborhood Service (NS) for an existing free medical clinic.
Applicant: OJD Engineering, LP.

Vicinity: S. Mississippi St. & SW 7th Ave.

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.

S. Carolina St.

N 00° 02' 14" E - 175.00'

Lot 13
Odom, Cotten
Subdivision
Volume 51, Page 591

Lot 9
San Jacinto Heights Amended
(Vol. 53, Pg. 226)

S 89° 53' 13" E
80.00'

Lot 9

S 89° 53' 13" E
60.00'

N 00° 02' 15" E
15.00'

Lot 18

S 89° 57' 46" E
20.00'

20' Alley

S 00° 02' 14" W
30.03'

Lot 5
San Jacinto Heights Amended
(Vol. 53, Pg. 226)

L=77.35, R=180.00
A=024° 37' 12"

LCB=N 77° 48' 11" E
LC=76.75

20' Alley

S 89° 53' 13" E
48.38'

Lot 4

L=17.14, R=40.00
A=024° 32' 39"
LCB=N 77° 45' 54" E
LC=17.00

Lot 3

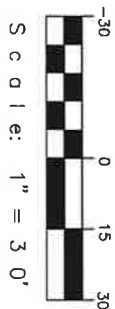
Lot 2

Lot 1

Block 26

S 00° 02' 14" W - 180.00'

S. Mississippi St.



S.W. 7th Ave.

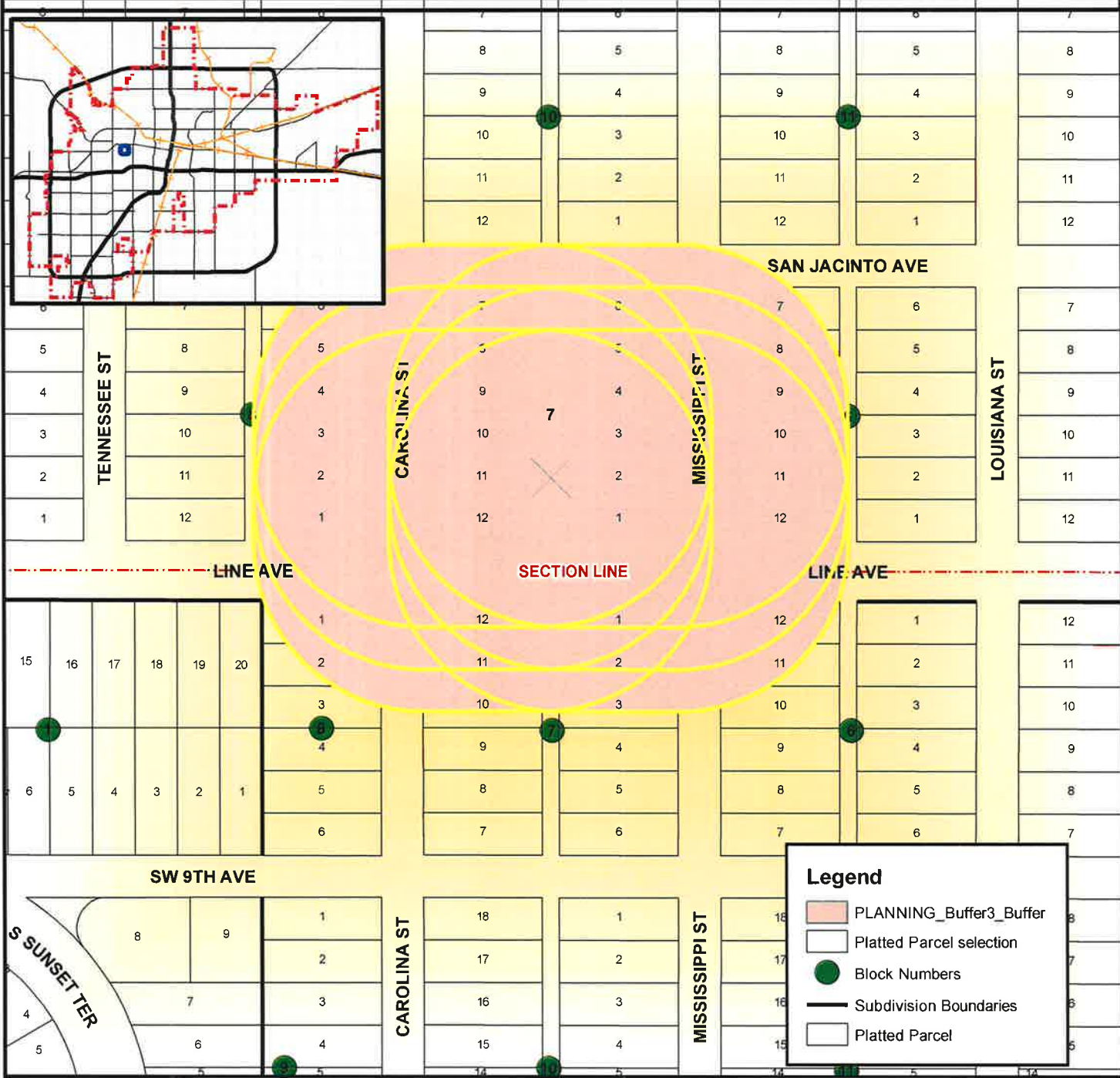
N 89° 53' 13" W - 300.00'

Rezoning Exhibit San Jacinto Heights Amended

Lots 1 thru 3, a portion of Lot 4, a portion of Lot 9, Lots 10 thru 12,
and vacated alley, Block 26,
San Jacinto Heights Amended, in Section 225, Block 2,
A. B. & M. Survey, Potter County, Texas
1.22 Acres



**CASE Z-18-17
 REZONING FROM MULTIFAMILY - 2 (MF-2) TO
 NEIGHBORHOOD SERVICE DISTRICT (NS)
 HEAL THE CITY FREE CLINIC**



**CITY OF AMARILLO
 PLANNING DEPARTMENT**

**Scale: 1 inch = 167 feet
 Date: 6/13/2018**



Z-18-17 Rezoning of Lots 1 thru 3, a portion of Lot 4, a portion of Lot 9, Lots 10 thru 12, and vacated alley, Block 26, San Jacinto Heights Amended, in Section 225, Block 26, A. B. & M. Survey, Potter County, Texas, plus one half of all bounding streets, alleys, and public ways to change from Multiple Family - 2 (MF-2) to Neighborhood Service (NS) for an existing free medical clinic.

Applicant: Heal The City Free Clinic

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.

Amarillo City Council Agenda Transmittal Memo



Meeting Date	September 4, 2018	Council Priority	Infrastructure
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Department	Planning Asst. Dir. Cris Valverde
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Agenda Caption

ORDINANCE NO. _____:

This is the second and final reading of an ordinance rezoning City View Estates Unit 18, Section 231, Block 2, AB&M Survey, Randall County, Texas changing from Residential District-1 (R-1) to Residential District-2 (R-2). (Vicinity: S. Western St. & Knoll Dr.)

Agenda Item Summary

Proposal

The applicant is requesting to rezone his property to Residential District – 2 in order to accommodate an alley on the north side of his proposed five lots and on the east side of the lots. The alley design will allow a trash truck to enter and exit safely.

Analysis

The applicant originally intended to have five lots in the R-1 zoning, all fronting on Knoll Dr. However, because the site is smaller in nature and will be the first residential development on this large northeastern site there are no existing allies to connect to for utility and trash service. The applicant then needed to not only provide an alley as required by the City's Subdivision Ordinance, but that alley had to have access for straight through trash truck passage. The design that met the requirements was across the rear of the lots and down the eastern side. This required a shift in lot size from the original 60 ft. frontage per lot to a smaller 53 to 58 ft. lot size. That shift now requires the rezoning to R-2 which allows a 50 ft. frontage lot size. The R-2 zoning is the predominate zoning for the existing platted home lot sizes to the south and further to the east. The extension of R-2 to the north is in keeping with how the residential subdivision have been developing in this area.

Requested Action

Planning and Legal Staff have reviewed the associated Ordinance and exhibits and recommend the City Council approve the item as submitted.

P&Z Minutes 8.13.2018

Amarillo City Council Agenda Transmittal Memo



Sherry Bailey, Senior Planner, presented this item, and advised that the applicant is requesting a zone change from Residential District 1 (R-1) to Residential District 2 (R-2) to accommodate an alley on the north side of the proposed five lots and on the east side of the lots. The alley design will allow a trash truck to enter and exit safely. Ms. Bailey ended the presentation with a staff recommendation of approval.

Chairman Parker asked if anyone wanted to speak in favor or against this item. No comments were made.

A motion to approve Z-18-21 was made by Commissioner Harman, seconded by Commissioner Jones, and carried unanimously.

Community Engagement Summary

11 notices were sent to surrounding property owners. No comments were sent to the commission and no one was present for the P&Z meeting.

Staff Recommendation

Staff recommends the approval of this Ordinance.

ORDINANCE NO. 7750

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF S. WESTERN ST. & KNOLL DR., RANDALL COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted the "Amarillo Comprehensive Plan" on October 12, 2010, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

WHEREAS, the Amarillo Municipal Code established zoning districts and regulations in accordance with such land use plan, and proposed changes must be submitted to the Planning and Zoning Commission; and

WHEREAS, after a public hearing before the Planning and Zoning Commission for proposed zoning changes on the property hereinafter described, the Commission filed its final recommendation and report on such proposed zoning changes with the City Council; and

WHEREAS, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; and

WHEREAS, the City Council further determined that the request to rezone the location indicated herein is consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning City View Estates Unit 18, Section 231, Block 2, AB&M Survey, Randall County, Texas, changing from Residential District-1 (R-1) to Residential District-2 (R-2). (Vicinity: S. Western St. & Knoll Dr.)

SECTION 3. In the event this Ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the Ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this ordinance.

SECTION 4. All ordinances and resolutions or parts thereof that conflict with this

ordinance are hereby repealed, to the extent of such conflict.

SECTION 5. This Ordinance shall become effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the August 28, 2018 and **PASSED** on Second and Final Reading on this the 4th day of September, 2018.

Ginger Nelson, Mayor

ATTEST:

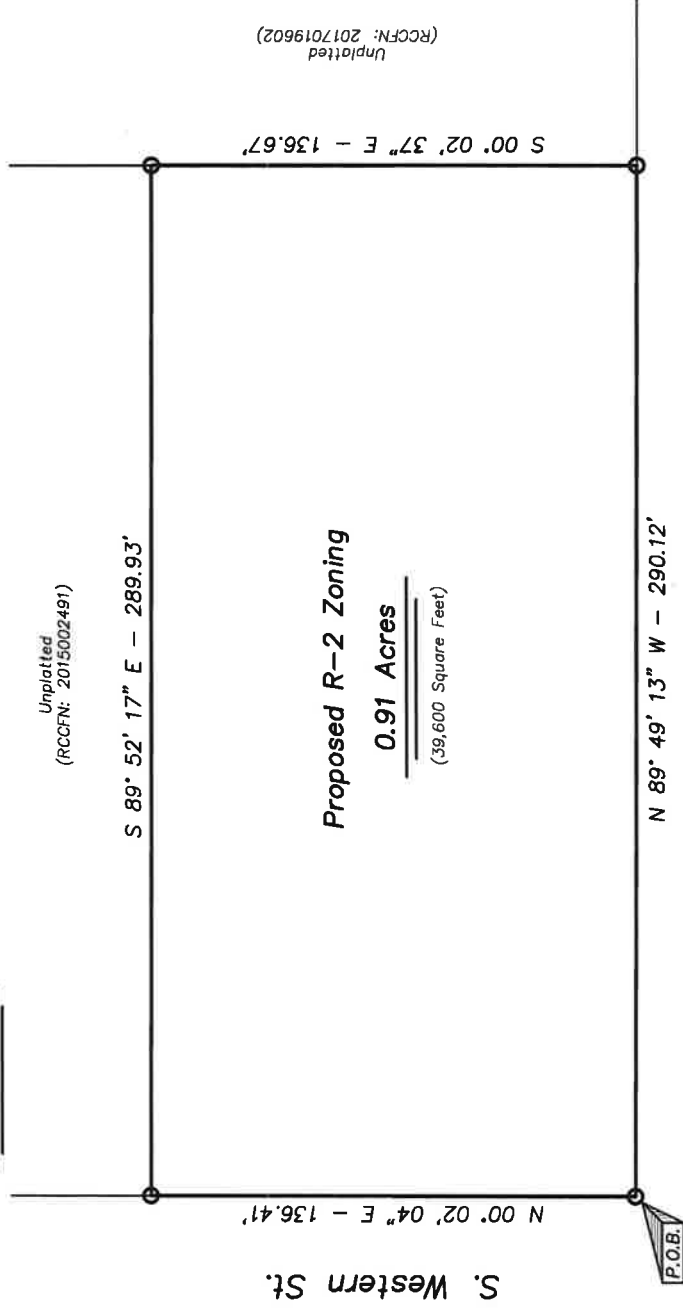
Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams,
City Attorney



Vicinity Map



Unplatted
(RCCFN: 2017019602)



Scale: 1" = 40'

P.O.B. = Point of Beginning

○ = 1/2" iron rod found

Bearings are based on the U.S. State Plane Coordinate System of 1983 - Texas North Zone 4201

Distances shown are ground distances.

Grid to ground scale factor: 1.000230

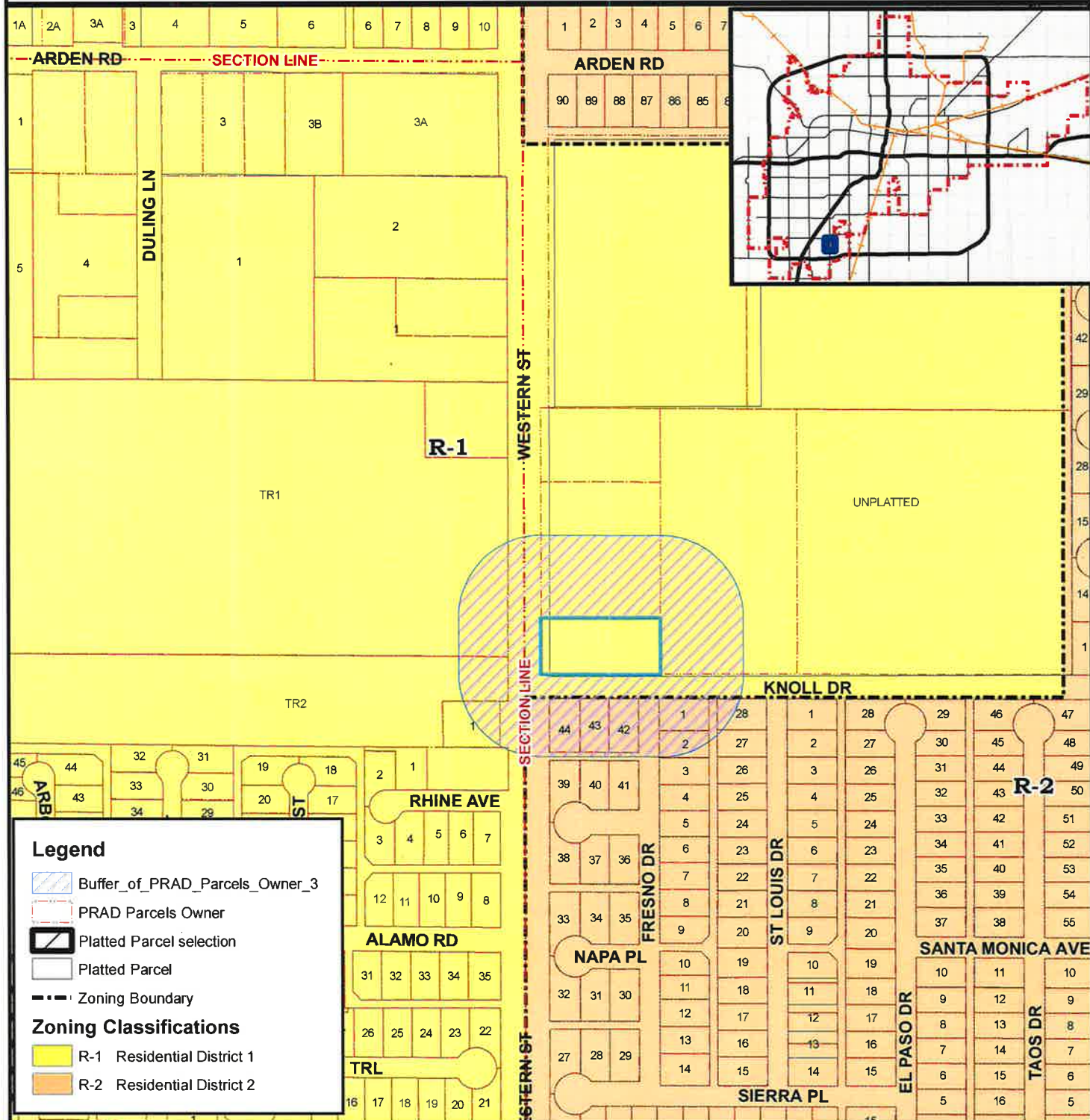
Proposed R-2 Zoning - 0.91 Acres
 Section 231, Block 2,
 A. B. & M. Survey, Randall County, Texas

Knoll Dr.

S. Western St.

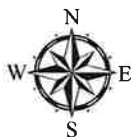
P.O.B.

CASE Z-18-21 SURROUNDING PROPERTY OWNER NOTICES



CITY OF AMARILLO PLANNING DEPARTMENT

Scale: 1 inch = 332 feet
Date: 7/26/2018



Rezoning of City View Estates Unit 18, Section 231, Block 2, AB&M Survey, Randall County, Texas to change from Residential District-1 (R-1) to Residential District-2 (R-2).

Applicant: Perfecto Mancha III
Agent: OJD Engineering, LP

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.



General Site Data

Zone	Total
General	60.4%
Commercial	39.6%
Office	0.0%
Industrial	0.0%
Residential	0.0%
Special Use	0.0%
Unzoned	0.0%
Other	0.0%
Total	60.4%

Proposed Site Data

Item	Quantity	Notes
Living Landscape Material	66,386 sq. ft.	
Turf Grass	49,924 sq. ft.	
Groundcover	462 sq. ft.	
Non-Living Landscape Material	1,482 sq. ft.	
Hardscape	37,456 sq. ft.	
Total Required Landscape Area (equal to lot)	900 sq. ft.	
Total Required Landscape Area Provided	47,869 sq. ft.	

General Site Data Table

Category	Item	Quantity	Notes
Landscape Schedule	Living Landscape Material	66,386 sq. ft.	
	Turf Grass	49,924 sq. ft.	
	Groundcover	462 sq. ft.	
	Non-Living Landscape Material	1,482 sq. ft.	
Hardscape	Concrete	37,456 sq. ft.	
	Other	0 sq. ft.	
Total	Total Required Landscape Area (equal to lot)	900 sq. ft.	
	Total Required Landscape Area Provided	47,869 sq. ft.	
	Living Landscape Material	66,386 sq. ft.	
	Hardscape	37,456 sq. ft.	

1B General Site Data Table

All proposed pavement is asphalt with concrete curb and gutter.

Legend:
 Type 1 Existing Standard Texas Retain - Continuous - Heavy Load (REB)
 Type 2 Gravity Standard Texas Retain - Continuous - Medium Post (FB2)
 Type 3 Standard Texas Retain - Continuous

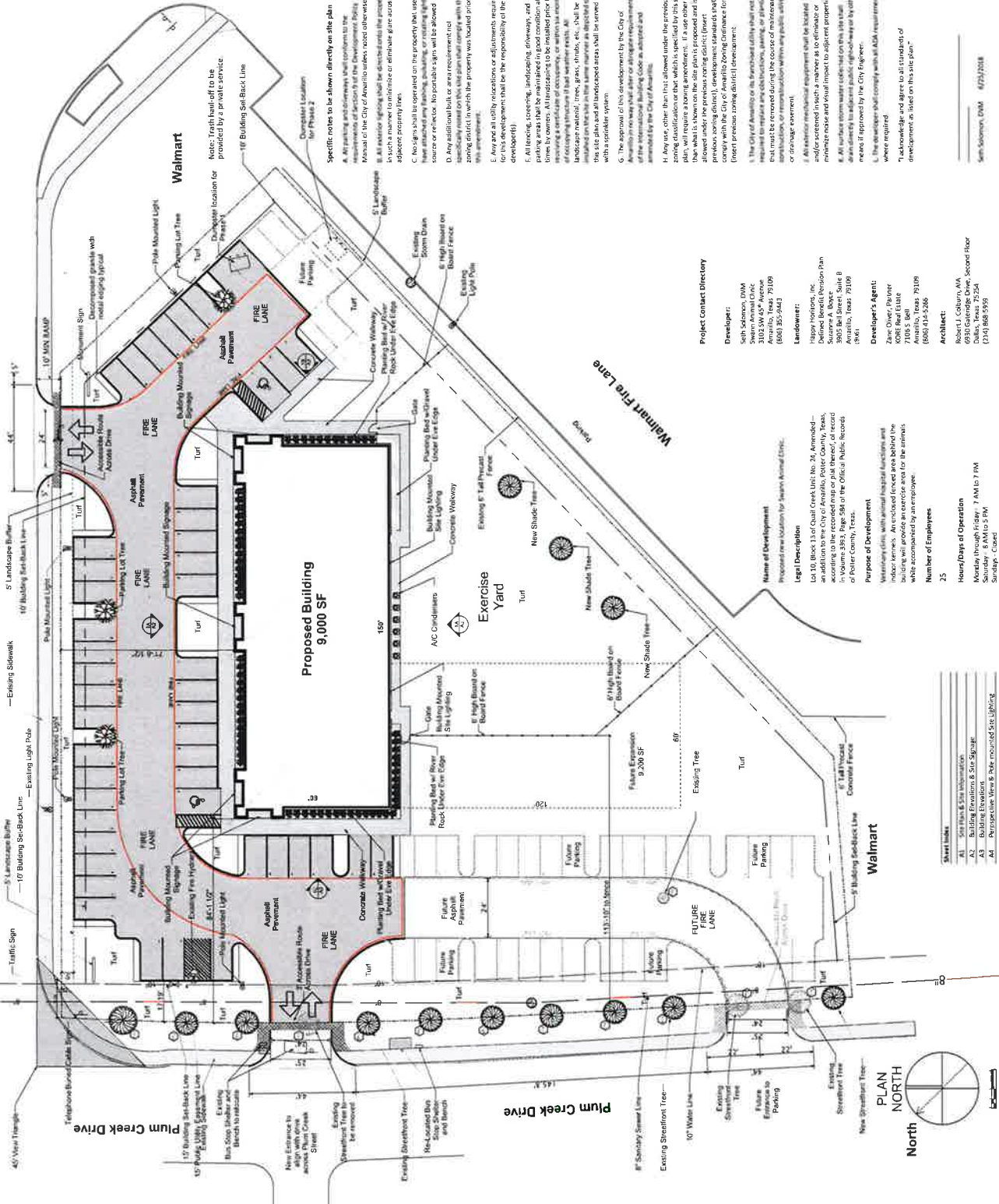
1A Landscape Schedule

Item	Quantity	Notes
Living Landscape Material	66,386 sq. ft.	
Turf Grass	49,924 sq. ft.	
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Hardscape	37,456 sq. ft.	
Total Required Landscape Area (equal to lot)	900 sq. ft.	
Total Required Landscape Area Provided	47,869 sq. ft.	

Note: All site geometry is based on an existing conditions site survey provided by Robert Keys & Associates dated 3/22/2018.



Proposed Building 9,000 SF

Exercise Yard

Walmart Private Drive

Plum Creek Drive

Tascosa Road

1C Specific Notes

1. All landscaping shall be installed and maintained in accordance with the City of Amarillo's Landscape Ordinance, Chapter 10.02, and the City of Amarillo's Landscape Ordinance, Chapter 10.03.

2. All trees shall be planted in accordance with the City of Amarillo's Landscape Ordinance, Chapter 10.02, and the City of Amarillo's Landscape Ordinance, Chapter 10.03.

3. All trees shall be planted in accordance with the City of Amarillo's Landscape Ordinance, Chapter 10.02, and the City of Amarillo's Landscape Ordinance, Chapter 10.03.

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9. All trees shall be planted in accordance with the City of Amarillo's Landscape Ordinance, Chapter 10.02, and the City of Amarillo's Landscape Ordinance, Chapter 10.03.

10. All trees shall be planted in accordance with the City of Amarillo's Landscape Ordinance, Chapter 10.02, and the City of Amarillo's Landscape Ordinance, Chapter 10.03.

4A Development Information

Developer: Seth Solomon, DVM
 Swann Animal Clinic
 3105 SW 45th Avenue
 Amarillo, Texas 79109
 (806) 353-9443

Landowner: Hippo Holdings, Inc.
 3105 SW 45th Avenue
 Amarillo, Texas 79109
 (806) 353-9443

Project Contact Directory: Seth Solomon, DVM
 Swann Animal Clinic
 3105 SW 45th Avenue
 Amarillo, Texas 79109
 (806) 353-9443

Number of Employees: 25

Hours/Days of Operation: Monday through Friday - 7 AM to 7 PM
 Saturday - 8 AM to 5 PM
 Sunday - Closed

4A Sheet Index

Sheet Index	Sheet Index
A1 - Site Plan & Site Information	5A - Specific Notes
A2 - Building Footprints & Site Storage	6A - Contact Directory
A3 - Perspective View & Data Mounted Site Lighting	

4A Site Plan

Scale: 1" = 30'

4A Landscape Schedule

Item	Quantity	Notes
Living Landscape Material	66,386 sq. ft.	
Turf Grass	49,924 sq. ft.	
Groundcover	462 sq. ft.	
Non-Living Landscape Material	1,482 sq. ft.	
Hardscape	37,456 sq. ft.	
Total Required Landscape Area (equal to lot)	900 sq. ft.	
Total Required Landscape Area Provided	47,869 sq. ft.	

A1

Site Plan

Robert J. Colburn, AIA, LEED AP
 6930 Gateridge Drive, Second Floor
 Dallas, Texas 75254

Site Location: 604 472/2018

Specific Notes

Contact Directory

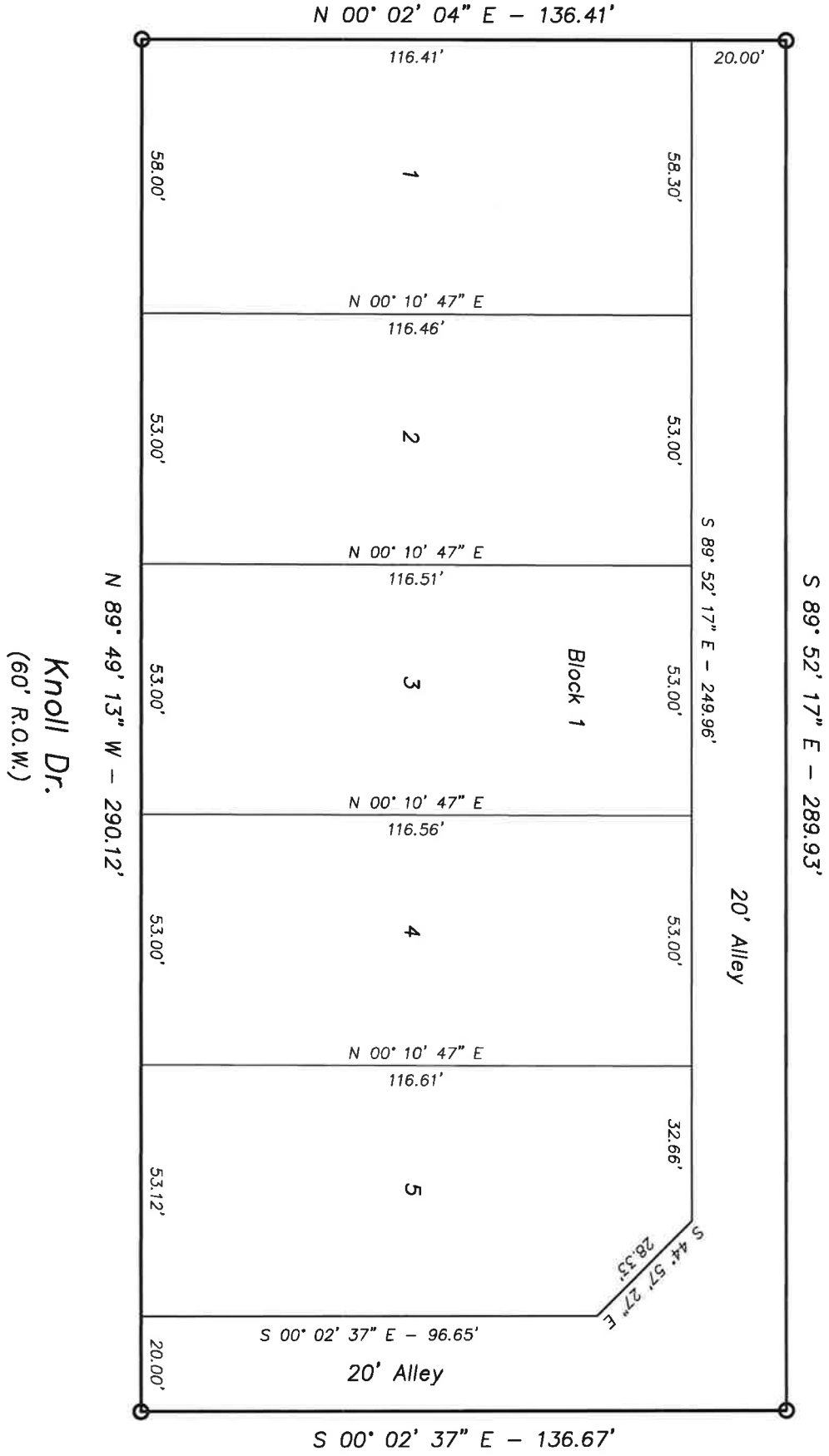
Development Information

Sheet Index

Site Plan

Landscape Schedule

S. Western St.
(120' R.O.W.)



2D

Amarillo City Council Agenda Transmittal Memo



Meeting Date	September 4, 2018	Council Priority	Infrastructure Initiative
Department	Capital Projects & Development Engineering		
Contact	Kyle Schniederjan		

Agenda Caption

CONSIDER AWARD – Bid No. 6153/Project No. 530033 – FY 2017-2021 Community Investment Program: FY 2017-2018 Sewer Main Rehabilitation by Pipe Bursting – Various Locations

PM Construction & Rehab, LLC - \$1,886,030.00

Agenda Item Summary

This item is to consider award of the construction contract for the installation of new 6-inch & 8-inch sanitary sewer main and corresponding sewer taps.

Requested Action

Consider approval and award to PM Construction & Rehab, LLC - \$1,886,030.00.

Funding Summary

Funding for this project is available in the Project Budget Number 530033.17400.2040. This project was approved in the FY 2017–2021 Community Investment Program Budget. This project is funded from the water and sewer revenue bonds issued in May 2017.

Community Engagement Summary

This project will have Level 1, modest impact. City staff will update the public with press releases during the project.

Staff Recommendation

City Staff is recommending approval and award of the contract.

To be awarded as one lot	PM CONSTRUCTION & REHAB, LLC DBA IPR SOUTH CENTRAL, LLC	VORTEX TURNKEY SOLUTIONS	HORSESHOE CONSTRUCTION INC	T CONSTRUCTION, LLC	TEXAS PRIDE UTILITIES, LLC	AMARILLO UTILITY CONTRACTORS
Line 1 Mobilization / Demobilization including Insurance, Payment Bond, Performance Bond, Maintenance Bond, and related Ancillary Costs. (Shall not exceed five percent (5%) of the Total Construction Cost) (COA 10.01), per specification 1 L.S.	\$35,000.000	\$34,000.000	\$50,000.000	\$97,000.000	\$80,000.000	\$125,000.000
Unit Price	35,000.00	34,000.00	50,000.00	97,000.00	80,000.00	125,000.00
Extended Price						
Line 2 Furnish, Install, And Maintain Temporary Erosion, Sediment, And Water Pollution Control Measures In Compliance With Federal, State, And Local Requirements, per specifications 1 L.S.	\$5,000.000	\$5,000.000	\$1,000.000	\$12,200.000	\$5,000.000	\$2,000.000
Unit Price	5,000.00	5,000.00	1,000.00	12,200.00	5,000.00	2,000.00
Extended Price						
Line 3 Furnish, Install, and Maintain Traffic Safety and Control System, Meeting or Exceeding the Texas Manual on Uniform Traffic Control Devices, per specifications 1 L.S.	\$12,500.000	\$10,000.000	\$10,000.000	\$25,000.000	\$20,000.000	\$30,000.000
Unit Price	12,500.00	10,000.00	10,000.00	25,000.00	20,000.00	30,000.00
Extended Price						
Line 4 Furnish and Install 6" HDPE SS Pipe by the Pipebursting Method, per specifications 31,220 L.F.	\$29.000	\$30.000	\$32.000	\$36.000	\$38.000	\$36.000
Unit Price	905,380.00	936,600.00	999,040.00	1,123,920.00	1,186,360.00	1,123,920.00
Extended Price						
Line 5 Furnish and Install 8" HDPE SS Pipe by the Pipebursting Method, per specifications 16,540 L.F.	\$30.000	\$34.000	\$35.000	\$36.000	\$38.000	\$41.000
Unit Price	496,200.00	562,360.00	578,900.00	595,440.00	628,520.00	678,140.00
Extended Price						

To be awarded as one lot

PM CONSTRUCTION & REHAB, LLC DBA IPR SOUTH CENTRAL, LLC	VORTEX TURNKEY SOLUTIONS	HORSESHOE CONSTRUCTION INC	T CONSTRUCTION, LLC	TEXAS PRIDE UTILITIES, LLC	AMARILLO UTILITY CONTRACTORS
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Line 6 Furnish and Install Reopening of (4") Taps, per specifications 1,203 ea	\$350.000	421,050.00	\$346.000	416,238.00	\$375.000	451,125.00	\$597.000	718,191.00	\$600.000	721,800.00	\$675.000	812,025.00
Unit Price												
Extended Price												
Line 7 Furnish and Install Wastewater Access Chamber, per specifications 1 ea	\$2,400.000	2,400.00	\$2,500.000	2,500.00	\$750.000	750.00	\$2,500.000	2,500.00	\$3,000.000	3,000.00	\$3,500.000	3,500.00
Unit Price												
Extended Price												
Line 8 Furnish and Install Six (6") Inch Sewer Pipe, 4'-6' Depth , per specifications 60 L.F.	\$100.000	6,000.00	\$45.000	2,700.00	\$95.000	5,700.00	\$120.000	7,200.00	\$100.000	6,000.00	\$120.000	7,200.00
Unit Price												
Extended Price												
Line 9 Furnish and Install Six (6') Foot Diameter Standard Manhole at Depth shown on Plans, per specifications 1 ea	\$2,500.000	2,500.00	\$14,000.000	14,000.00	\$16,500.000	16,500.00	\$5,850.000	5,850.00	\$4,000.000	4,000.00	\$16,000.000	16,000.00
Unit Price												
Extended Price												
Bid Total		1,886,030.00		1,983,398.00		2,113,015.00		2,587,301.00		2,654,680.00		2,797,785.00

Award to Vendor 1,886,030.00

2E

Amarillo City Council Agenda Transmittal Memo



Meeting Date	September 4, 2018	Council Priority	Infrastructure initiative
Department	Water Utilities – Wastewater Treatment		
Contact	Jonathan Gresham –Assistant Director of Utilities		

Agenda Caption

Award – Project No. 521904 – Installation of VFD and Pump Motor at Reclaimed Pump Station at the River Road Reclamation Plant.

Bid No. 6158

Brown Construction Services.

This item is to approve the contract for construction services for Brown Construction Service for the installation of the new pump motor and Variable Frequency Drive (VFD) at the River Road Reclamation Plant.

Agenda Item Summary

This item is to consider award of a construction contract for installation of pump motor and variable frequency drive for the High Service Pump (T-5) at the River Road Reclamation Plant. This pump is one of three (3) High Service pumps that supply Xcel’s Nichols Power Station with reclaimed water. The life expectancy of the pump was 10 years. This pump was rebuilt in 2005. The replacement is due to normal wear.

Requested Action

Consider, approval and award to Brown Construction Services in the amount of \$416,708.00.

Funding Summary

The construction services will be funded through the Capital Improvements Program budgeting JDE#521904.17400.1040

Community Engagement Summary

This project will have minimal impact to the community.

Staff Recommendation

City Staff is recommending approval and award of the contract.

Bid No. 6158 NEW VFD AND PUMP MOTOR RECLAIMED WATER PUMP STATION AT RIVER ROAD WASTEWATER TREATMENT PLANT
 Opened 4:00 p.m. August 9, 2018

To be awarded as one lot	BROWN CONSTRUCTION SERVICES	RAY ELECTRICAL AUTOMATION, LLC	To be awarded as one lot
Line 1 Propose to furnish all necessary superintendence, labor, materials, tools, equipment, machinery and apparatus, and whatever else may be necessary to complete all the work covered by this Proposal within the time stated, in strict accordance ,per specifications			
1 ea	\$416,708.000	\$565,815.000	565,815.00
Unit Price	416,708.00	416,708.00	565,815.00
Extended Price	416,708.00	416,708.00	565,815.00
Bid Total	416,708.00	416,708.00	565,815.00
Award to Vendor	416,708.00	416,708.00	565,815.00

25

Amarillo City Council Agenda Transmittal Memo



Meeting Date	September 4, 2018	Council Priority	Environmental Compliance
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Department	Laboratory Administration
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Agenda Caption

Award - Contract for Professional Engineering Services
 Award of contract for professional engineering services for Alan Plummer Associates Inc. for application and renewal of the City of Amarillo 2019 Municipal Separate Storm Sewer System (MS4) Permit. The total amount combined amount is \$83,160. This total includes up to \$50,000 in reserve for Special Services if required, and only with express written authorization from the City of Amarillo. While Basic Services in the amount of \$33,160 provides for an Administratively Complete (TCEQ) MS4 Permit Application.

Agenda Item Summary

This agreement for engineering services provides a technically complete MS4 Permit Renewal Application, and technical guidance and assistance as applicable during the renewal process.

Requested Action

Consideration, approval, and award of engineering services contract.

Funding Summary

The engineering services contract will be funded through Account # 523321.17400.1040. \$100,000 is budgeted in this account.

Community Engagement Summary

During renewal of this permit the impact on the community will be minimal. This contract provides for application and renewal of the City of Amarillo MS4 permit.

City Manager Recommendation

City Staff is recommending approval of award of the contract.

Amarillo City Council Agenda Transmittal Memo



Meeting Date	September 4, 2018	Council Priority	
Department	Human Resources		
Contact	Mitchell Normand, Director of Human Resources		

Agenda Caption

CONSIDER RENEWAL – AETNA
(Contact: Mitchell Normand, Director of Human Resources)
Consider exercising the one year contract renewal option with Aetna, the City’s medical carrier, for CY 2019.

Agenda Item Summary

Renew medical carrier agreement with Aetna for CY 2019.

Requested Action

Consider renewing medical carrier agreement with Aetna for CY 2019.

Funding Summary

Health Insurance Fund

Community Engagement Summary

n/a

Staff Recommendation

Staff recommends exercising the one year renewal option of the City’s agreement with Aetna for CY 2019.

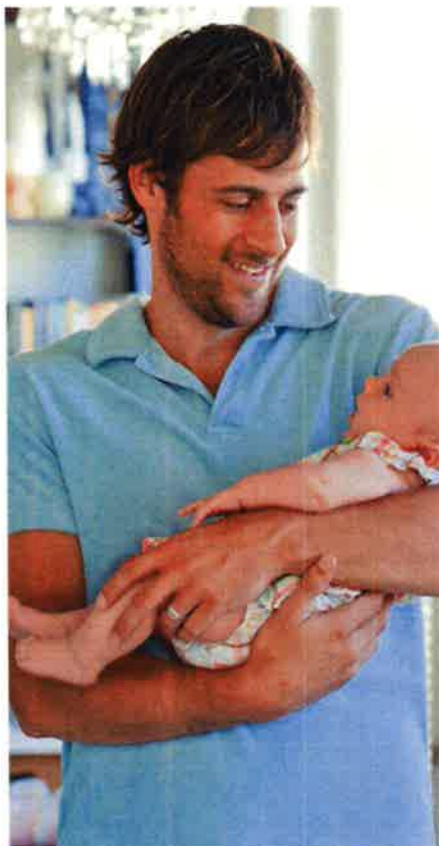


**An Aetna Renewal
Presented to**

City Of Amarillo

Annual Renewal Rating:
January 01, 2019 through December 31, 2019

Contractholder Number - 737475





Aetna's Value Story

We view health care as a journey to help improve the health, happiness and productivity of the people we serve. Because that's how employers grow their businesses - one happy, healthy and productive employee at a time.

For over 100 years, we've continually challenged the status quo. In a world of constant change, no business, especially health care, could continue to be successful without a culture of innovation or provocative approaches.

But one thing remains the same at Aetna – our vision of a healthier world. And we are responsible for helping to not only imagine that healthier world, but to build it. While it's a bold and challenging mission, we know it's possible because we've seen the results of building healthier communities, one person at a time.

So our pledge to you is simple: You can count on us. Our people are *our* assets - the people who help customers like you access a higher quality of care, a more simple experience and ultimately reduce or sustain health care costs. The Aetna team is some of the best in the business. They're the people behind our mission to build a healthier world, one person at a time. We will prove to you why counting on Aetna, as the most solid health care company in the industry, is good for you, and good for your employees.

"Aetna" is the brand name used for products and services provided by one or more of the Aetna group of subsidiary companies.

The Aetna companies include:

Aetna Health Inc., Aetna Health of California Inc., Aetna Health of the Carolinas Inc., Aetna Health of Washington Inc., Aetna Health Insurance Company of Connecticut, Aetna Health Insurance Company of New York, Corporate Health Insurance Company; Aetna Life Insurance Company; Aetna Dental Inc.; and/or Aetna Dental of California Inc.; Aetna Health of Utah Inc. Certain dental plans are available only for groups of a certain size in accordance with underwriting guidelines. Managed care plans may not cover all health care expenses. Contracts should be read carefully to determine which health care services are covered. While this material is believed to be accurate as of the print date, it is subject to change. For more specific information about the coverage details, including limitations, exclusions, and other plan requirements, please contact an Aetna representative.

Aetna has various programs for compensating producers (agents, brokers and consultants). If you would like information regarding compensation programs for which your producer is eligible, payments (if any) which Aetna has made to your producer, or other material relationships your producer may have with Aetna, you may contact your producer or your Aetna account representative. Information regarding Aetna's program compensating producers is also available at www.aetna.com

The information contained in this proposal is confidential and should not be shared with anyone other than your broker or benefit plan consultant.

Brian Croce
PLS Account Executive
3 Sugar Creek Center Blvd
Sugar Land, TX
Phone: 281-637-5038
CroceB@aetna.com

August 7, 2018

City Of Amarillo
Hector Mendoza
509 S.E. 7th Avenue
Amarillo, TX 79101

Dear Mr. Mendoza:

Thank you for allowing us to serve your health insurance and health benefit needs over the past year. We are hopeful that this package will provide you with the information you need in order to develop your company's future benefits program. As we approach the January anniversary of your program with our company, we are pleased to present you with our renewal for the 2019 policy period.

We believe it is fundamental that you understand the full financial picture of your benefit plan. Therefore, the enclosed package provides the following important information about the cost of your current program and the value that we bring to you and your company.

- **Future Program Costs**
This section illustrates the cost projections to operate your current benefit program for the period 1/1/2019 through 12/31/2019.
- **Self Insured Medical Plans**
For the period 1/1/2019 through 12/31/2019 the cost to operate your current Medical plans will not change compared to the current fee.
- **Self Insured Dental Plans**
For the period 1/1/2019 through 12/31/2019 the cost to operate your current Dental plans will not change compared to the current rate.
- **Caveats**
Our renewal offer is contingent upon the parameters outlined here. It is important to note that deviations from these assumptions may result in additional charges and/or adjustments on our Medical quotations. Please review this section thoroughly.

In the absence of any changes impacting the conditions of this renewal as outlined in our Caveats section, the rates will remain in effect through December 31, 2019.

If you would like to make any plan changes, please contact Brian Croce by December 01, 2019. If you have any questions, please contact Brian Croce at 281-637-5038. It has been a pleasure working with you and I look forward to working with you in the future.

Sincerely,

Brian Croce
PLS Account Executive

Greg Poll
ULD Underwriter

Each insurer has sole financial responsibility for its own products.

**Health benefits and health insurance plans contain limitations and exclusions.
Policy form numbers include GR-9/GR-9N, GR-23, GR-29/GR-29N, GR-700-W, and/or GR-88435.**

08/07/2018

Renewal Letter

Self-Funded Medical Service and Fee Schedule
 January 1, 2016 through December 31, 2020

<i>Administrative Fees Per Employee Per Month</i>	Open Access Aetna Select without Pharmacy
Assumed Enrollment	2,226
Total Per Employee Per Month Year One (January 1, 2016 - December 31, 2016)	\$43.20
Total Per Employee Per Month Year Two (January 1, 2017 - December 31, 2017)	\$47.10
Total Per Employee Per Month Year Three (January 1, 2018 - December 31, 2018)	\$48.43
Total Per Employee Per Month Year Four (January 1, 2019 - December 31, 2019)	\$48.43
Total Per Employee Per Month Year Five (January 1, 2020 - December 31, 2020)	\$49.88

The fees above include expenses associated with processing runoff claims for one year following cancellation.

We have included a Fee Holiday to be used in 2018, the fee holiday should exceed no more than \$216,000.

We have included a one time Wellness Allowance of \$250,000 for the plan year 2019 and 2020. Once this allowance is depleted it will not replenish.

Our fees are based on the total number of employees enrolled in Aetna medical products.

Please refer to the Financial Assumptions document for a detailed description of the services, terms, and conditions associated with our self-funded proposal.

Prior to January 31, 2017, the City of Amarillo will pay Aetna \$400,000 to set-up a real time interface with 3rd party Rx vendor Maxor.

We guarantee that the second-year fees will increase over the first-year mature fees by 3 percent. We also guarantee that the third-year fees will increase over the second-year fees by 3 percent. We also guarantee that the fourth-year fees will increase over the third-year fees by 0 percent. We also guarantee that the fifth year fees will increase over the fourth-year fees by 3 percent.

Included Services / Programs in Above Administrative Fees	Open Access Aetna Select without Pharmacy
Implementation & Communications	
\$250,000 Wellness Allowance (2019/2020)	Included
Designated Implementation Manager	Included
Open Enrollment Marketing Material (noncustomized)	Included
Onsite Open Enrollment Meeting Preparation	Included
Standard ID Cards	Included
General Administration	
Experienced Account Management Team	Included
Designated billing, eligibility, plan set up, underwriting and drafting services	Included
Review or draft plan documents	Included
Summary of Benefits and Coverage (SBCs)	Included
Aetna Claim Fiduciary - Option 6 (1st Level Appeals)	Included
Aetna provides External Review	Included
Member and Claim Services	
Claim Administration	Included
Member Services	Included
Aetna Voice Advantage	Included
Dedicated toll-free number	Included
Designated Service Center	Included
Plan Sponsor Liaison	Included
Special Investigations / Zero Tolerance Fraud Unit	Included
Health Concierge	Included ⁷
Network	
Network Access / Full National Reciprocity	Included
Aetna Dental/Medical Integration SM (if you purchased both products from us)	Included
Custom Network (network ID 8032)	Included
Alternate Fee Schedule	Included

Care Management	Financial Exhibits and Assumptions
Utilization Management Inpatient Precertification	Included
Utilization Management Outpatient Precertification	Included
Utilization Management Concurrent Review	Included
Utilization Management Discharge Planning	Included
Utilization Management Retrospective Review	Included
Case Management	Included
Aetna In Touch Care - Plan Year 2020	Included
Designated Precertification	Included ⁷
Aetna Compassionate Care SM Program (ACCP)	Included
Infertility Case Management	Included
National Medical Excellence [®]	Included
Institutes of Quality Program (IOQ) (same benefits)	Included
MedQuery [®] with Physician Messaging ³	Included
Personal Health Record (PHR)	Included
Informed Health [®] Line - 24-hour Nurseline 1-800 #	Included
Simple Steps To A Healthier Life [®] - Health Assessment	Included
Aetna Get Active SM - Standard Annual Tracking Program (EEs & Deps)	Included
Onsite Biometric Screenings	Included
Aetna Healthy Actions (Incentive Reporting)	Included
Aetna Second Opinion powered by 2nd.MD	Included
Incentives - \$50 (SSTHL) Health Assessment/Online Wellness Program Completion	Included
Behavioral Health	
Managed Behavioral Health	Included
Aetna Behavioral Health Basic Conditions Management Program	Included
AbilTo	Included
Web Tools	
DocFind [®] (online provider directory)	Included
Aetna Navigator [®] - Member Self Service Web	Included
Web-Chat Technology - Virtual Assistant Ann	Included
Online Programs	Included
Health Decision Support – Basic	Included
Reporting	
5 Hours of Ad Hoc Reports, Annual Restoration	Included
Aetna Health Information Advantage TM	Included
e.Plan Sponsor Monitor TM - Level B Reporting (Standard Quarterly Utilization Reports)	Included
Monthly Financial Claim Detail Reports	Included
Monthly Banking Reports	Included
Monthly Reports to Third Party Stop Loss Vendor	Included
Data Integration Services	
Importing 3rd-party Pharmacy data to support care management programs	Included
Aetna Discount Program	
at home products, books, fitness, hearing, national products and services, oral health care, vision and weight management	Included
Claim Wire Billing - Charged through the claim wire.	
Subrogation	Not included in the PEPM fees above
Coordination of Benefits, Retro Terminations, Medical Bill and Hospital Bill Audits, Workers Compensation, DRG and Implant Audits	37.5% of recovered amount will be retained
National Advantage TM Program	37.5% of recovered amount will be retained
Standard Facility Charge Review	40% of savings will be retained
Itemized Bill Review	40% of savings will be retained
Enhanced Clinical Review	40% of savings will be retained
Institutes of Excellence TM (Transplants)	\$0.50 per member per month
Institutes of Excellence TM (Transplants)	\$2,500 when wait-listed for a transplant
Teladoc Administrative Fee 6	\$7,500 when transplant procedure is complete
	\$0.95 per member per month

Optional Buy-Up Services / Programs	Financial Exhibits and Assumptions Open Access Aetna Select without Pharmacy
Full Claim Fiduciary - Option 1	\$2.35
Claim Fiduciary - Option 4 (1st and 2nd Level Appeals)	\$1.90
Aetna Health Connections SM Disease Management (Designated unit) ²	\$0.52
MedQuery [®] with addition of Member Messaging	\$0.20
Preventive Care Considerations (Electronic) ⁴	\$0.00
Preventive Care Considerations (Paper)	\$0.20
Member Health Engagement Plan (MHEP) ⁵	\$0.30
Beginning Right SM Maternity Program	\$0.65
Healthy Lifestyle Coaching	\$2.20
Healthy Lifestyle Coaching Lite	\$0.72
Behavioral Health Condition Management - Enhanced	\$0.75
Custom iTriage [®]	\$0.30
WellMatch [®] Essentials	\$2.25
WellMatch [®] Premium	\$2.85
Mindfulness at Work (Cost of Program varies by Class Type)	\$0.60 - \$1.10
Institutes of Quality Program (tiered benefits) ⁶	\$10,000
Viniyoga Stress Reduction - 1 class (12 weeks, 25-30 students)	\$5,200

¹ MedQuery[®] must be purchased in conjunction with Aetna Health ConnectionsSM Disease Management and PHR

² Requires the purchase of Aetna Health ConnectionsSM Disease Management

³ Physician messaging included at no additional charge with the purchase of Aetna Health ConnectionsSM Disease Management

⁴ Included at no additional charge with the purchase of Personal Health Record

⁵ Requires the purchase of MedQuery[®] and Personal Health Record

⁶ Teladoc - In addition to the fees outlined above, the following per Teladoc claim consult fees are charged through the claim wire.

\$40 for General Medical Services

\$160 for first Behavioral Health consultation with a psychiatrist

\$90 for all subsequent Behavioral Health consultations with a psychiatrist

\$80 for each Behavioral Health consultation with a Masters level therapist other than a psychiatrist

\$75 for Dermatology

\$45 for Caregiver (paid directly to Teladoc at the time of visit)

⁷ Health Concierge fee of \$1.60 PEP and Designated Precertification fee of \$1.00 PEP included in the 2017 through 2020 administrative service fees. Designated Recertification included at no charge from 09/01/16 through 12/31/16.

Aetna Life Insurance Company

City of Amarillo

By: _____

By: _____

Name: Greg Poll

Name: _____

Title: ULDP Underwriter

Title: _____

Self Insured Dental
City of Amarillo
1/1/19 through 12/31/19

Contractholder Number - 737475

- The below Dental PPO Fees will become effective 1/1/19.
- The fees below exclude charges for items such as printing, special reports and late fees. These will be billed separately.

Service Fee Comparison

Projected Number of Enrolled Employees

	Dental PPO	1856	Current Period 1/1/18-12/31/18	Projected Period 1/1/19-12/31/19
Administrative Service Fees as Billed Dental PPO			\$ 2.66	\$ 2.66
Administrative Service Fees as Billed Dental PPO			\$ 59,243.52	\$ 59,243.52

City Of Amarillo

Aetna Healthy Commitments - ASC Funding

Effective Date: January 01, 2019

Wellness Programs Included to Help Members Stay Healthy and Improve Productivity

Onsite Biometric Screenings

Quest Diagnostics

We work with Quest Diagnostics to bring health screenings directly to the worksite to help employees decrease their risk for health concerns. Fingerstick or Venipuncture options are available as well as Fasting or Non Fasting screenings; all screening options offer a convenient online scheduling system. Additional options for testing include Home Test Kits, Primary Care Physician Results Forms, and Patient Service Centers (venipuncture only).

Fingerstick

Results are generated by a single fingerstick test at the time of the event. A nurse will discuss results and health risks to the participant at that time along with an online report through the Quest scheduler. A minimum of 30 participants are required per event location.

Venipuncture

Blood draw performed on-site or at a patient service center and sent to the lab for processing. Results are available online and mailed to the participant's home. The onsite Venipuncture screenings require a minimum of 20 participants per event location.

Health Assessment (Supported by Incentives)

Simple Steps To A Healthier LifeSM (SSHL) Aetna's Health Assessment

A personalized online health and wellness program that begins with completing a health assessment. Upon completing the health assessment, the participant receives a Health Summary Report to keep and record their results over time, which can also be printed and shared with a health care provider. Based on information gathered in the health assessment, the participant receives a personalized HealthMap, containing online coaching program recommendations to help them achieve and maintain good health. The Health Assessment also is designed to assess participants' level of health risks, their readiness to change certain health behaviors and their impact of health on productivity. Plan Sponsors have access to aggregate results and can utilize information to design a wellness program and measure the success of the programs

SSHL Health Assessment Completion/Update & Completion of One Online Health Coaching Program

Subscribers and their spouses can each earn a \$50 gift card after completing both the Health Assessment and a minimum of one Online Health Coaching Program Journey.

Online Wellness Programs

The Online Health Coaching Programs ("Journeys") will personally invite subscribers who complete their Compass Health Assessments to join the program most likely to appeal to them, based on the information provided in their Health Assessments. Your subscribers will embark on a Journey that is tailored to their unique needs & preferences. Journeys are developed to maximize engagement and positive outcomes through use of:

- Adaptive Technology
- Gaming Mechanics
- Proven behavior science methodology

Available programs include: Be Tobacco Free, Blood Pressure in Check, Diabetes Life, Eat Healthier, Get Active, Healthy Back, Heart Healthy Cholesterol, Living Well with Asthma, Sleep Well, Stress Less, Weigh Less, and Health In A Hurry

Advocacy & Outreach Programs	
24/7 Nurse Line - Informed Health [®] Line	24-hour nurse 1-800 support line - Members can call anytime and talk to a registered nurse for answers to health related questions. They can also listen to information from our audio health library on thousands of topics.
Neighborhood Well-being Services	Provides members easy access to face-to-face lifestyle and preventive coaching support in their neighborhood CVS MinuteClinics.
Communications Campaigns and Toolkits	
Member Wellness Message Program	Electronic communications for employees that address general health and wellness topics, available in English and Spanish.
Fitness Challenge with Social Networking	
Get Active SM	<p>Get ActiveSM is an online health and wellness program with a unique social approach that encourages employees to connect with one another to reach their health goals. Plus, it's powered by ShapeUp, Inc., a leader in global social wellness solutions.</p> <p>Get ActiveSM is based on a year-round curriculum of fun team challenges. It uses online tools to help participants chart their progress. By motivating each other, employees get healthy together, and your company can save money on health care costs.</p> <p>Get ActiveSM has three main components:</p> <ol style="list-style-type: none"> 1. Self-assessment and goal setting: The Get ActiveSM platform and online tools help participants identify and set achievable health goals. Whether employees are seasoned athletes or first-time exercisers, we help them define and reach their particular goals. 2. Healthy challenges: Employees are invited to join quarterly team-based fitness challenges focused on walking, exercise, nutrition and weight loss. Challenges use the latest medical research and social gaming mechanics. Friendly competitions focus on fitness, nutrition, lifestyle balance and preventive care. Weekly bonus challenges focus on well-being. User-generated challenges keep engagement high among participants. 3. Progress tracking and milestones: Our intuitive tracking interface allows participants to chart progress towards healthy goals. Tracking is convenient and accessible to all employees.
Online Self-Help Tools	
Aetna Navigator TM	A secure member website that is an online resource for personalized health and financial information. Subscribers can access their personal health benefits, find claims status and details, find cost of tests and medical visits, view health history report, receive wellness discounts, take the health assessment, participate in the Online Wellness Programs, locate a doctor, and self refer into available disease management programs and much more.
Health Decision Support	Health Decision Support is an online training tool that helps members understand their conditions, treatments, procedures and surgery options.
Healthwise [®] Knowledgebase	This feature on is a decision-support tool that gives members access to powerful information resources in order to make better health decisions. Members have access to clinical information on 1,900 health topics, 600 medical tests and procedures, 500 support groups, and 3,000 medications.
Preventive Health Care Schedule	This informational schedule will guide members according to age and gender of preventive screenings needed and steps to take to live a long and healthy life.
Aetna Discount Programs	
	Our discount program helps members save money on a wide variety of products and services for themselves and their family. Members can save on gym memberships, weight loss programs, eyeglasses, LASIK laser eye surgery, massage therapy and much more!
Reporting	
	A variety of reports are available to plan sponsors via Navigator and Simple Steps, and may vary based on participation levels.

This material is for information only. Health information programs provide general health information and are not a substitute for diagnosis or treatment by a physician or other health care professional. Health benefits and health insurance plans contain exclusions and limitations. Not all health services are covered. See plan documents for a complete description of benefits, exclusions, limitations and conditions of coverage. Plan features and availability may vary by location and are subject to change. Discount programs provide access to discounted prices and are NOT insured benefits. The member is responsible for the full cost of the discounted services. While only your doctor can diagnose, prescribe or give medical advice, the Informed Health Line nurses can provide information on more than 5,000 health topics. Contact your doctor first with any questions or concerns regarding your health care needs. Information is believed to be accurate as of the production date; however, it is subject to change.

City Of Amarillo

Caveats - ASC Funding

Effective Date: January 01, 2019

Assumptions						
<p>Advanced Notification of Fee Change We will notify Customer of any fee change at least 31 days prior to the effective date of fee change.</p>						
<p>Data Transfer at Termination Upon contract termination, we agree to cooperate with succeeding administrators in producing and transferring required claim and enrollment data. Data will be transferred within 30 days after determination of specific format and content requirements, subject to a charge that is based on direct labor cost and data processing time.</p>						
<p>Mental Health/Substance Abuse Our renewal quote assumes that mental health/chemical dependency benefits are included.</p>						
<p>Pharmacy Our quoted rating assumes that prescription drug benefits are included and will be provided through Aetna Pharmacy Management as described on the Service and Fee Schedule and the Specialty Addendum.</p>						
<p>Plan Design This renewal is based on the current benefit plan designs, plus any noted deviations. Our standard provisions, contract wording and claim settlement practices will apply for items not specifically outlined.</p>						
<p>Subrogation We have entered into an agreement with the firm of Rawlings & Associates to provide comprehensive subrogation services. A contingency fee of 37.5% is retained upon recovery for self-funded customers.</p>						
<p>Network Re-Contracting In addition to standard fee-for-services rates, contracted rates with network providers may also be based on case and/or per diem rates and in some circumstances, include risk-adjustment calculations, quality incentives, pay-for-performance and other incentive and adjustment mechanisms. These mechanisms may include payments to organizations that may refer to themselves as accountable care organizations ("ACOs") and patient-centered medical homes ("PCMHs"), in the form of accountable care payments (ACP) and incentive arrangements based on clinical performance and cost-effectiveness. The ACP amount is based upon an assessment for each member who is already accessing providers in an ACO, and is assessed retrospectively on a quarterly basis and collected through established claim wire. Each ACO will have a different ACP based on the clinical efficiencies targeted and network negotiations. The ACP assists the ACO in funding transformation of the health care system to improve quality, reduce costs and enhance the patient experience by:</p> <ul style="list-style-type: none"> • Identifying and engaging patients at risk for health crises sooner through more data-sharing • Increasing patient engagement in best-in-class care management programs through doctor-driven outreach • Delivering better health outcomes through increased collaboration the health plan and ACO providers 						
<p>Maximum Account Structure If maximum account structure per product exceeds the number of units illustrated in the table below. Account structure determines the reporting format. During the installation process, we will work with the Plan Sponsor to finalize the account structure and determine which report formats will be most meaningful. Maximum total account structure includes Experience Rating Groups (ERGs), controls, suffixes, billing and claim accounts.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Total Employees</td> <td style="width: 20%;"></td> </tr> <tr> <td>(EPO, Aetna Select, PPO, Choice POS II, Aetna HealthFund, Indemnity) Maximum Total Structure Per Product</td> <td></td> </tr> <tr> <td>1,000 - 2,999</td> <td style="text-align: center;">80</td> </tr> </table>	Total Employees		(EPO, Aetna Select, PPO, Choice POS II, Aetna HealthFund, Indemnity) Maximum Total Structure Per Product		1,000 - 2,999	80
Total Employees						
(EPO, Aetna Select, PPO, Choice POS II, Aetna HealthFund, Indemnity) Maximum Total Structure Per Product						
1,000 - 2,999	80					
<p>Participation and Contribution Rules We reserve the right to non-renew for failure to comply with certain requirements such as participation and/or contribution rules.</p>						
<p>Plan Change A material change in the plan of benefits is initiated by the Plan Sponsor or by legislative or regulatory action.</p>						
<p>Quoted Benefits A material change in the plan of benefits offered, or a change in claim payment requirements or procedures, or a change in state premium taxes or assessments, or any other changes affecting the manner or cost of providing coverage that is required because of legislative or regulatory action.</p>						

Health Care Reform Caveats

Healthcare Reform Disclosure

This renewal is intended to be compliant with health care reform.

March 23, 2010, the Federal government released regulations related to grandfathering of health plans in existence. Under the federal health care reform legislation, health plans existing prior to the enactment of the Affordable Care Act may be "grandfathered" and not subject to some of the mandated benefits and reform provisions. Changes in your benefit design as well as your contribution strategy may affect grandfathering. Plan sponsors are required to notify us if their contribution rate changes for a grandfathered plan at any point during the plan year.

This renewal offer assumes your plan is not grandfathered

If your plan is currently certified as grandfathered, in order to retain grandfathered status, the plan must meet all grandfathering criteria and must have done nothing to cause the loss of grandfathered status in relation to the benefits in place on March 23, 2010.

Plan sponsors or their designee must also annually certify grandfathered status by accessing the online tool and completing a few simple steps.

As of January 1, 2014 grandfathered plans must allow dependent children up to age 26 to stay on their parents plan even if they have other employer-sponsored coverage available.

As a non-grandfathered plan, the plan will include Preventive care as defined by regulation without cost sharing on In Network services.

This renewal includes the women's preventive care coverage requirements, e.g., coverage for contraceptive methods and counseling, breastfeeding support and equipment, and prenatal care.

Certain religious employers and organizations may be exempt from contraceptive services coverage requirements, or may be eligible for a religious accommodation. If you qualify and want to be exempt from including ACA contraceptive services benefits in your policy, please work with your Account Manager/Account Executive to provide the required documentation to us so that we can administer accordingly. We will assume and treat your plan as subject to the ACA contraceptive services coverage requirements without an executed certification document.

Except for specific and limited scenarios described as transitional rules in the health care reform legislation, if a plan's grandfathered status has been lost, it cannot be regained. If, after reviewing the grandfathering rules with your benefit consultant or counsel, the Plan Sponsor determines that their coverage could be or is grandfathered, and you want to retain grandfathered status, please contact us for further instructions.

The benefits and fees within this proposal are subject to change pending any required approvals or future guidance from state or federal regulatory agencies. If you have questions, please contact your Account Executive.

We reserve the right to modify our products, services, rates and fees, in response to legislation, regulation or requests of government authorities resulting in changes to plan benefits and to recoup any material fees, costs, assessments, or taxes due to changes in the law even if no benefit or plan changes are mandated.

Retiree Only Plan Status Certification

Guidance issued by the Internal Revenue Service (IRS), and the U.S. Department of Labor (DOL), and Department of Health and Human Services (HHS) has indicated that "retiree only" plans are exempt from the benefit mandates under the ACA (Retiree only plans are subject to certain ACA fees and assessments). In order to demonstrate the establishment of a retiree only plan, a plan should maintain, separately from the plan for current (i.e., active) employees, a separate plan document and Summary Plan Description (SPD) and file a separate Form 5500. If you have a retiree only plan, and want to be considered exempt, please submit a retiree only certification form and required documentation to us.

ACA Taxes and Fees - Notice of Self-Funded Group Health Plan's Financial Liability

Any taxes or fees (assessments) related to the Affordable Care Act that apply to self-funded benefit plans will be solely the obligation of the plan sponsor.

Member Out of Pocket Limit

For non-grandfathered plans renewing on or after January 1, 2014, all in-network medical, behavioral health, and pharmacy member cost sharing, which includes all copays, coinsurance and deductibles, must apply to a member's out-of-pocket (OOP) maximums. The OOP maximum limit cannot exceed the limits set by the Department of Health and Human Services, or under the tax law for high deductible health plans paired with Health Savings Accounts (HSAs).

For non-grandfathered plans renewing on or after January 1, 2016, an individual member's OOP maximum cannot exceed the individual limit set by the Department of Health and Human Services. This is regardless of whether the individual is enrolled in self-only coverage or non-self only (family) coverage.

A plan may maintain separate OOP maximums for different benefit categories, as long as the combined totals do not exceed the statutory limit. For plans renewing on or after January 1, 2017 plans will have two options to maintain compliance:

- Integrated medical and pharmacy OOP maximum that does not exceed the statutory limit
- Non-integrated medical and pharmacy OOP maximums that collectively do not exceed the statutory limit – this option is not available for high deductible health plans paired with HSAs

High deductible health plans paired with HSAs are still required to integrate all accumulators for medical, behavioral health and pharmacy benefits.

We have automated integration support with the following vendors:

- Pharmacy: Medco/ESI, CVS/Caremark – Supported integration with all medical plans, including HDHPs with HSAs and Health Reimbursement Arrangements (HRAs). These interfaces also support HRA inquiry for the actual account balances.
- Pharmacy: Catamaran, OptumRX, EnvisionRX, MaxorPlus, Navitus – Supported integration with all medical plans, including HDHPs with HSAs. Automated integration is not supported for HRAs.
- Behavioral Health: Optum/UBH, Value Options, Magellan, ComPsych, Cigna – Supported integration with all medical plans including HDHP with HSAs. Automated integration is not supported for HRAs.

If you utilize a vendor not listed above, this will require manual intervention through the submission of batch files or manual support by the service center. Manual intervention will require an additional charge. Support by the service center requires prior approval.

The rates provided may include an adjustment in order to bring your plan into compliance with the member payment limit requirements.

Essential Health Benefits

The ACA prohibits the application of annual dollar limits for any Essential Health Benefits for all plans effective on or after January 1, 2014 (the prohibition of lifetime dollar limits on Essential Health Benefits has been in effect since 2010). To the extent that your current benefit plan includes such limits, this renewal includes the removal of those limits based on your interpretation of what benchmark plan you are using for determining which benefits are essential health benefits.

Support for summaries of benefits and coverage (SBC) draft documents

At the customer's request, we will provide assistance in connection with the preparation of draft Summary of Benefits and Coverage (SBCs), subject to the direction, review and final approval of the customer. The development of draft SBCs by us will be based on the benefits information the customer has provided and existing plan information from our benefit source system. We will include plan design information in the draft SBC relating to products or services administered under the Services Agreement as well as any additional pharmacy or behavioral health carve out information provided by the plan sponsor or its delegate. SBCs are not required for "retiree-only plans" as defined by the Affordable Care Act (ACA) and Aetna will not be supporting generation of SBCs for "retiree-only plans."

The customer has the responsibility to review and approve any SBCs and revisions hereto and to consult with their legal counsel, at their discretion, in connection with said review and approval, as well as to disseminate the final SBC to Plan participants. We have no responsibility or liability for the content or distribution of any of the customer's SBCs, regardless of the role we may have played in the preparation of the documents. The production of SBCs will not be subject to Service or Performance Guarantees.

For applicable plans and policies with effective dates of January 1, 2014, and later, the SBC must include statements about whether the plan or coverage provides minimum essential coverage (MEC) and if the coverage meets minimum value (MV) requirements. Under the Affordable Care Act (ACA), minimum value and minimum essential coverage determinations are associated with the employer's shared responsibility provisions. We will include the MV and MEC statements in SBCs that are produced for plans with effective dates of January 1, 2014, and later. However, we will not make the MV or MEC determinations. Although it will indicate whether the plans meet or do not meet the minimum value standard, we do not assume any responsibility regarding minimum value evaluation as it is the responsibility of the employer to make this determination.

We will provide the SBC in editable format so plan sponsors for self-funded plans can update MV and MEC statements within the document to appropriately reflect their determination for each respective plan. We do not provide legal or tax advice, and recommend that plan sponsors consult with their own legal and tax counselors when making MEC and MV determinations. We have no responsibility or liability regarding the minimum value or minimum essential coverage evaluation, regardless of the role we may have played in reviewing/producing the SBC documents.

We will review the minimum value standard for the plans based on the minimum value calculator criteria provided by the Department of Health and Human Services (HHS).

HIPAA Certificates of Creditable Coverage

After 12/31/14, non-excepted health plans are no longer required to issue HIPAA Certificates of Creditable Coverage. The certificates are no longer needed because, for plan years on or after 1/1/14, insurers are prohibited from imposing pre-existing condition exclusions under the Affordable Care Act. Final rules have amended the HIPAA provision that required these certificates to reduce pre-existing condition periods for new enrollees in plans. As a result, we will no longer produce and distribute HIPAA Certificates of Creditable Coverage as of 1/1/15.

Employer Reporting Requirements

Under Internal Revenue Code (IRC) Section 6055 health insurance issuers, certain employers, government agencies and other entities that provide Minimum Essential Coverage (MEC) to individuals must report to the IRS information about the type and period of coverage and furnish related statements to covered individuals. This information is used by the IRS to administer the individual shared responsibility provision and by individuals to show compliance with the individual shared responsibility provision.

IRC Section 6056 requires large employers (those having employed an average of 50 or more full-time employees during the preceding calendar year) to report to the IRS information about the health care coverage they have offered and also furnish applicable statements to employees. The purpose is to allow the IRS to enforce the employer responsibility provisions.

Self-funded employers are responsible for collecting and reporting the information to both the IRS and its employees pursuant to their obligations under both Sections 6055 and 6056. For the collection they may use a combined form for their 6055 and 6056 reporting. Entities must file returns under the 6055 and 6056 requirements with the no later than February 28 of the year following coverage (if filing on paper) or March 31 if filing electronically. A statement must be furnished to individuals by January 31 of the year succeeding the calendar year to which the return relates.

Federal Mental Health Parity

The Federal Mental Health Parity and Addiction Equity Act of 2008 (MHPAEA) applies to self-funded Traditional and HMO Middle Market (MM), Public and Labor (P&L) & National Accounts (NA) commercial plans for plan years beginning on or after October 3, 2009.

For self-funded plans, it is the plan sponsor's responsibility to ensure its plan complies with MHPAEA, including any and all regulations, amendments, and regulatory guidance. We cannot provide a self-funded plan sponsor legal advice on the application of MHPAEA (or any other law) to its plan. Where appropriate, we can share our determinations concerning the scope and applicability of MHPAEA to our fully-insured plans for illustrative and informational purposes only. Therefore, the plan sponsor should consult with its legal counsel to determine compliance with MHPAEA.

City Of Amarillo

The Federal Mental Health Parity and Addiction Equity Act

Effective Date: January 01, 2019

The Federal Mental Health Parity and Addiction Equity Act (MHPAEA) requires parity in coverage for mental health and substance abuse services compared to medical and surgical services. The law allows outpatient benefits to be sub-classified between "office visits" and "all other" outpatient services. Beginning on 1/1/18, or your next renewal date, we are changing your benefits separating Outpatient Mental health/Substance Abuse into two new benefit categories: BH Office Visit and BH All Other.

- "BH Office Visit " includes services where members will interact with a provider in an office setting for treatment
- "BH All other" includes services where members will have some other interaction with providers in obtaining care -- such as technological intervention or where the service is traditionally delivered outside an office setting, like in the home

Beginning January 1, 2018, the following Behavioral Health services will be classified as behavioral health outpatient "all other" for purposes of Federal Mental Health Parity law:

- Partial hospitalization programs (PHP)
- Intensive outpatient programs (IOP)
- Applied behavior analysis (ABA) for the treatment of autism spectrum disorder
- Home health care
- Transcranial magnetic stimulation
- Electroconvulsive therapy (ECT)
- Vagus nerve stimulation (normally an excluded benefit)
- Outpatient monitoring of injectable therapy
- Psychological testing
- Neuropsychological testing
- Medical treatment for withdrawal symptoms
- Outpatient detoxification
- Ambulatory detoxification
- 23-hour observation

Also as part of your renewal and in an effort to comply with the new law we are also revising several medical, mental health and substance use disorder benefits cost share. In order for your plan to pass the "substantially all" and "predominate" cost share testing required by MHPAEA, the following medical benefits cost share may change with your renewal:

- Lab
- X-ray noncomplex and X-ray complex
- Outpatient Surgery Freestanding
- Outpatient Surgery Hospital
- Medical Injection in an Office Visit
- Home Health
- Outpatient Hospice

In addition, the behavioral Health All Other benefit will have a cost share that is equal to or better than the above medical benefits.

If you have questions about the revisions summarized above, or would like more information about the Plan's coverage of the above benefits, please contact your Aetna Account Team.

Amarillo City Council Agenda Transmittal Memo



Meeting Date	September 4, 2018	Council Priority	
Department	Human Resources		
Contact	Mitchell Normand, Director of Human Resources		

Agenda Caption

CONSIDER RENEWAL – MAXOR
 (Contact: Mitchell Normand, Director of Human Resources)
 Consider exercising the one year contract renewal option with Maxor, the City’s prescription benefit manager, for CY 2019.

Agenda Item Summary

Renew prescription carrier agreement with Maxor for CY 2019.

Requested Action

Consider renewing prescription carrier agreement with Maxor for CY 2019.

Funding Summary

Health Insurance Fund

Community Engagement Summary

n/a

Staff Recommendation

Staff recommends exercising the one year renewal option of the City’s agreement with Maxor for CY 2019.

Amarillo City Council Agenda Transmittal Memo



Meeting Date	September 4, 2018	Council Priority	Infrastructure
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Department	Planning Asst. Dir. Cris Valverde
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Agenda Caption

ORDINANCE NO. _____:

This is the second and final reading of an ordinance rezoning Lot 10, Block 13, of Quail Creek Unit No. 24, Amended, an addition to the City of Amarillo, Potter County, in Section 25, Block 9, BS&F Survey, to change the zoning from General Retail Zoning District (GR) to General Retail- Specific Use Permit 195 (GR/SUP 195) (Vicinity: Plum Creek Dr. & Wal-Mart Private Dr.)

Agenda Item Summary

Proposal

The applicant is requesting to develop the site as a Veterinary Clinic with indoor kennel areas and a small outdoor exercise yard which will be staffed whenever a animal is outside. General Retail zoning allows this use only with the approval of a Specific Use Permit. The applicant is requesting that approval from the City Council.

Analysis

The intersection of Tascosa Rd. and Plum Creek Drive, two arterials, has been the recipient of intense pressure to develop commercially over the past few years. However, care has been taken to balance that development where possible with landscaping and positive architectural design features. The application before Planning & Zoning was reviewed by staff with the intent to ensure the continuation of that positive development approach. The applicant's accompanying site plan provides elevations that show a low profile predominantly brick veneer building with earth tones and restrained signage with a monument sign as the identifying feature. The landscaping plan indicates the site landscaping, parking lot trees and street trees meet the city requirements multiple times over. The 6 ft. board on board fence that encloses the exercise area will protect the exercising animals and buffer the adjoining Walmart parking area. Care has been taken to surpass the city standards whenever possible. There are existing sidewalks and an existing bus stop shelter and bench that will be relocated further to the west.

The applicant anticipates the number of employees to average around 25. Work hours Monday through Friday will be 7 am to 7 pm, Saturday will be 8 am to 5 pm. And there will be no public open hours on Sunday.

Examining the intent of the Specific Use Permit requirement to allow a use that marginally would be allow with appropriate mitigations the applicant has taken care to provide a design for a compatible use that fits well within the zoning code intentions. The applicant provided an appraisal as required by the

Amarillo City Council

Agenda Transmittal Memo



ordinance that indicates the appraiser felt there would not be any negative marketability effects to the area from allowing the application as presented.

Requested Action

Recommendation

The requirements called out in the Specific Use Permit section of the Zoning Code allow the City Council to require any additional items to a Specific Use Permit request that it deems necessary to ensure that no undesirable effects will result from approving the SUP. In reviewing the proposal staff believes the application addresses any concerns that might be forthcoming and recommends approval by the City Council.

P&Z Meeting 8.13.2018 Minutes

Sherry Bailey, Senior Planner, presented this item, and advised that the applicant is requesting a zone change from General Retail District (GR) to General Retail with Specific Use Permit 195 (GR/SUP 195) to allow the development of a Veterinary Clinic with indoor kennel areas and a small outdoor exercise yard. Ms. Bailey ended the presentation with a staff recommendation of approval.

Chairman Parker asked if anyone wanted to speak in favor. Zane Oliver, 4508 Greenwich Place stood to speak in favor of this item and to take questions from the Board.

Chairman Parker asked if anyone wanted to speak in favor. No comments were made.

A motion to approve Z-18-22 was made by Commissioner Thomason, seconded by Commissioner Harman, and carried unanimously.

Community Engagement Summary

A Planning & Zoning Commission meeting was held on the 13th day of August for a public hearing on the request and a recommendation to City Council. 9 property owner notices were sent out, however, no one appeared at the meeting to comment on the application.

Staff Recommendation

Staff recommends the approval of this Ordinance.

ORDINANCE NO. 7751

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF PLUM CREEK DR. & WAL-MART PRIVATE DR., POTTER COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted the "Amarillo Comprehensive Plan" on October 12, 2010, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

WHEREAS, the Amarillo Municipal Code established zoning districts and regulations in accordance with such land use plan, and proposed changes must be submitted to the Planning and Zoning Commission; and

WHEREAS, after a public hearing before the Planning and Zoning Commission for proposed zoning changes on the property hereinafter described, the Commission filed its final recommendation and report on such proposed zoning changes with the City Council; and

WHEREAS, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; and

WHEREAS, the City Council further determined that the request to rezone the location indicated herein is consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning Lot 10, Block 13, of Quail Creek Unit No. 24, Amended, an addition to the City of Amarillo, Potter County, in Section 25, Block 9, BS&F Survey, to change the zoning from General Retail Zoning District (GR) to General Retail- Specific Use Permit 195 (GR/SUP 195).

SECTION 3. The zoning change approved in SECTION 2 shall be conducted in accordance with the applicable site plan and/or development standards document submitted.

SECTION 4. In the event this Ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the Ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make

corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this Ordinance.

SECTION 5. All ordinances and resolutions or parts thereof that conflict with this ordinance are hereby repealed, to the extent of such conflict.

SECTION 6. This ordinance shall become effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the 28th day of August, 2018 and **PASSED** on Second and Final Reading on this the 4th day of September, 2018.

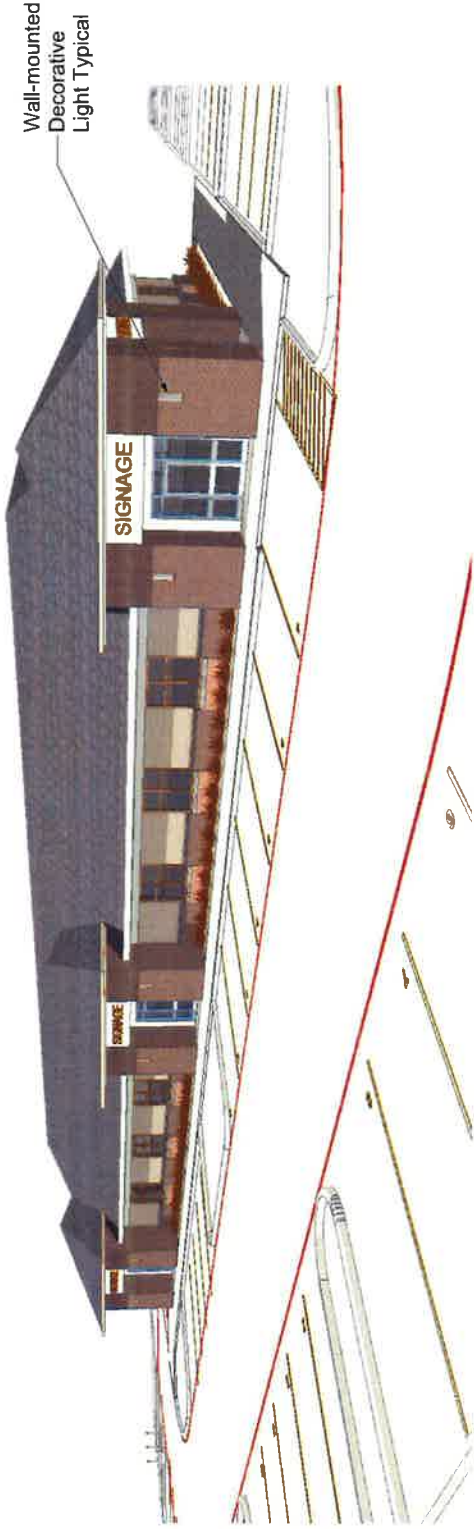
Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams,
City Attorney



1C Perspective View

LMC SERIES
ULTIMATE Custom Lighting
PROJECT ALBERT
LMC-SK **LMC-2L** **LMC-3L** **LMC-4L**
LMC-5L **LMC-6L**
LMC-7L **LMC-8L**
LMC-9L **LMC-10L**
LMC-11L **LMC-12L**
LMC-13L **LMC-14L**
LMC-15L **LMC-16L**
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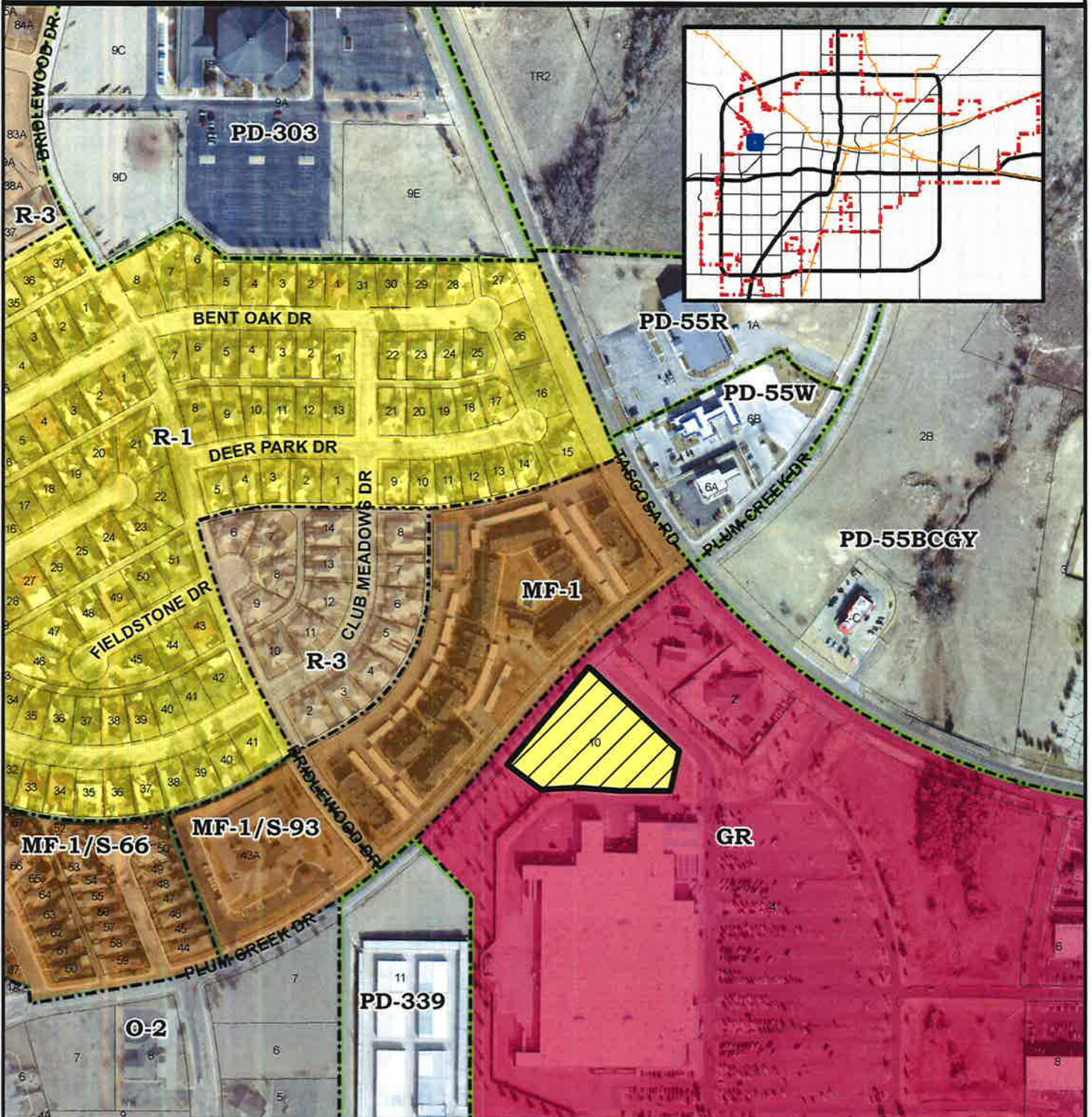
1A Proposed Building-mounted Site Lighting

PCPAE SERIES
Specifications
PCPAE SERIES
Phometric Data:
PCPAE SERIES
Phometric Data:

3A Proposed Pole-mounted Site Lighting

PCPAE SERIES
Specifications
PCPAE SERIES
Phometric Data:
PCPAE SERIES
Phometric Data:

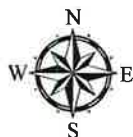
CASE Z-18-22
REZONING FROM GENERAL RETAIL (GR) TO GENERAL RETAIL SPECIFIC USE PERMIT 195 (GR/S-195) FOR A VETERINARIAN CLINIC



**CITY OF AMARILLO
 PLANNING DEPARTMENT**

Rezoning of Lot 10, Block 13, of Quail Creek Unit No. 24, Amended, an addition to the City of Amarillo, Potter County, in Section 25, Block 9, BS&F Survey, to change from General Retail Zoning District (GR) to General Retail-Specific Use Permit 195 (GR/SUP 195)

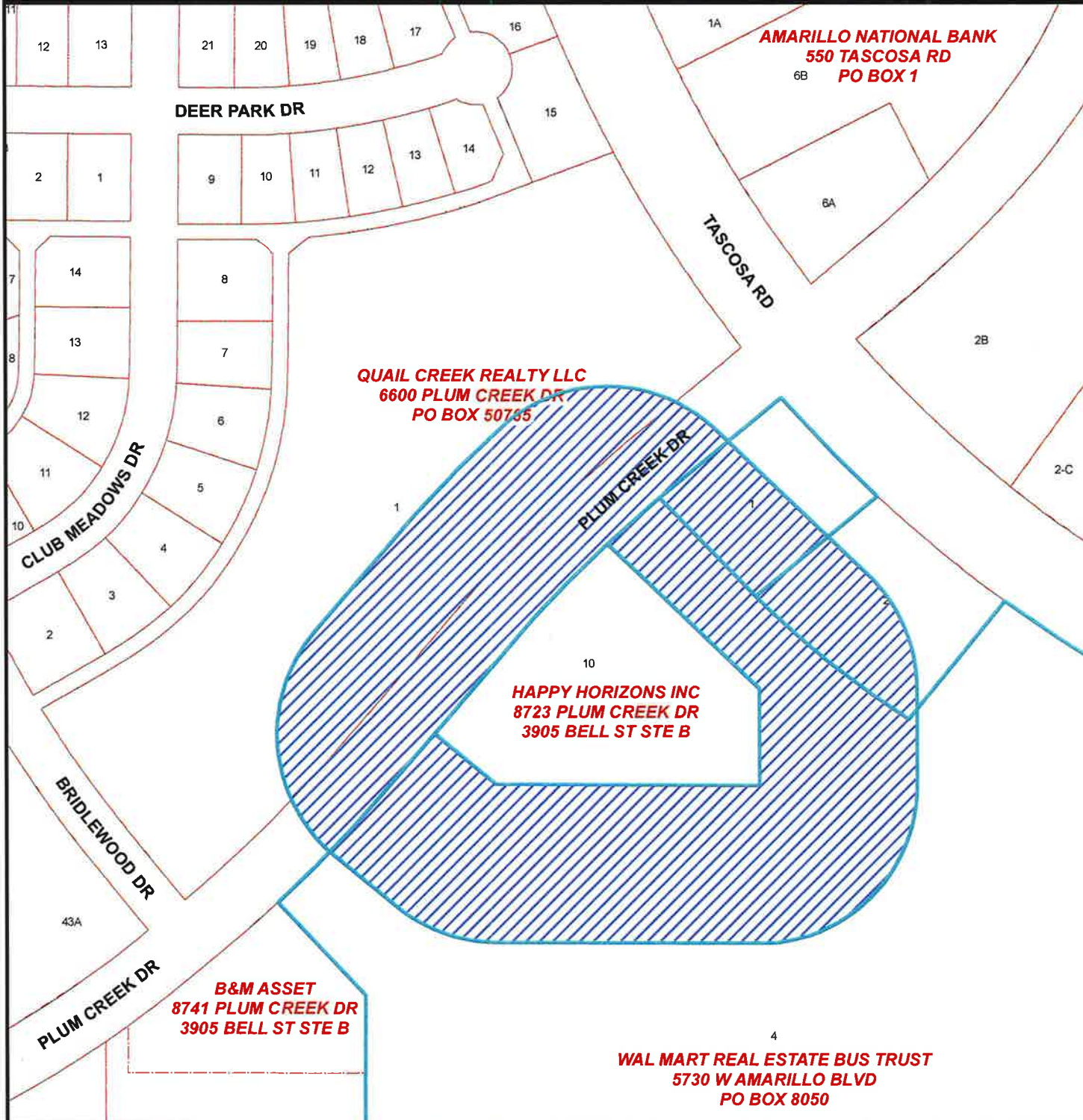
Scale: 1 inch = 342 feet
Date: 7/27/2018



Applicant: Happy Horizons, Inc.
Agent: Robert Keys & Associates
Vicinity: Plum Creek Dr. & Tascosa Rd.

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.

**CASE Z-18-22
PROPERTY OWNER NOTICES**



**CITY OF AMARILLO
PLANNING DEPARTMENT**

Rezoning of Lot 10, Block 13, of Quail Creek Unit No. 24, Amended, an addition to the City of Amarillo, Potter County, in Section 25, Block 9, BS&F Survey, to change from General Retail Zoning District (GR) to General Retail- Specific Use Permit 195 (GR/SUP 195)

Scale: 1 inch = 174 feet
Date: 7/27/2018



Applicant: Happy Horizons, INC
Agent: Robert Keys

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.

Amarillo City Council Agenda Transmittal Memo



Meeting Date	September 4, 2018	Council Priority	
Department	Parks and Recreation		
Contact	Michael Kashuba, Director of Parks and Recreation		

Agenda Caption
 Consider approval of a resolution authorizing the Amarillo Convention and Visitor Council to bid on hosting the 2021 Texas Recreation and Park Society Institute and Expo.

Agenda Item Summary
 The Amarillo Convention and Visitor Council is submitting a bid to host the 2021 TRAPS Institute and Expo. The bid application requires a resolution pledging the resources necessary to support the Institute from the governing entity; involvement by the community's parks and recreation agency is required as part of the bid.

Requested Action
 Request City Council approval of the resolution.

The Texas Recreation and Park Society (TRAPS) is a nonprofit educational and professional organization founded 81 years ago to advance the profession of parks, recreation, and leisure services in Texas.

Historically the TRAPS Annual Institute averages between 1,000-1,500 attendees, including approximately 700-1,200 delegates, speakers, and/or volunteers; and an average of 250 exhibitors, who meet annually to interact, network, and learn about trends, new products and services during the annual Texas Recreation and Park Society Institute.

The average economic impact upon a host community is approximately \$500,000.

Funding Summary
 If selected as the institute Host community, a formal contract will be executed by and between the TRAPS Executive Director and the selected hotel(s) and/or convention center and host parks and recreation agency. The average economic impact upon a host community is approximately \$500,000.

Community Engagement Summary
 N/A

Staff Recommendation
 Staff recommends approval.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS DEDICATING RESOURCES TO SUPPORT THE BID FOR THE 2021 TEXAS RECREATION AND PARK SOCIETY INSTITUTE AND EXPO SUBMITTED BY THE AMARILLO CONVENTION AND VISITOR COUNCIL AND PROVIDING AND EFFECTIVE DATE.

WHEREAS, the Texas Recreation and Park Society (TRAPS) is a nonprofit educational and professional organization founded 81 years ago to advance the profession of parks, recreation, and leisure services in Texas; and

WHEREAS, the TRAPS Annual Institute averages between 1,000-1,500 attendees, including approximately 700-1,200 delegates, speakers, and/or volunteers; and an average of 250 exhibitors, who meet annually to interact, network, and learn about trends, new products and services during the annual Texas Recreation and Park Society Institute; and

WHEREAS, the economic impact upon a host community, on average, is approximately \$500,000; and

WHEREAS, the Amarillo Convention & Visitor Council and the City of Amarillo Parks and Recreation Department is authorized to submit a bid to host the 2021 Texas Recreation and Park Society (TRAPS) Annual Institute in cooperation with the Southwest Region of the National Recreation & Park Association, and

WHEREAS, the City of Amarillo and the Parks and Recreation Department acknowledge the criteria and requirements specified in the site selection criteria for bid to host the Annual TRAPS Institute, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO TEXAS:

Section 1. That the City Council endorses the bid submission and is committed to providing the necessary resources to perform all functions consistent with the bid to host the 2021 Texas Recreation and Park Society Annual Institute and EXPO, in cooperation with the Southwest Region of the National Recreation & Park Association.

Section 2. This Resolution shall be effective from and after its date of passage.

PASSED AND APPROVED by the City Council of the City of Amarillo, Texas this 4th day of September, 2018.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

Amarillo City Council Agenda Transmittal Memo



Meeting Date	September 4, 2018	Council Priority	Economic Development and Redevelopment
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Department	Planning and Development Services Andrew Freeman, Director
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Agenda Caption

RESOLUTION – AUTHORIZING THE AMARILLO ECONOMIC DEVELOPMENT CORPORATION 2018/2019 FISCAL YEAR BUDGET

This resolution approves the 2018/2019 fiscal year budget for the Amarillo Economic Development Corporation. This budget is recommended for approval by the AEDC Board of Directors.

Agenda Item Summary

This resolution approves the 2018/2019 fiscal year budget for the Amarillo Economic Development Corporation.

Requested Action

Council consideration and approval of the resolution.

Funding Summary

N/A

Community Engagement Summary

The 2018/2019 fiscal year budget has been reviewed and approved for Council consideration at the August 22, 2018 Amarillo Economic Development Corporation board meeting.

Staff Recommendation

Staff recommendation is to approve the 2018/2019 fiscal year budget for the Amarillo Economic Development Corporation.

RESOLUTION NO. 09-04-18-_____

A RESOLUTION OF THE CITY OF AMARILLO, TEXAS:
APPROVING THE PROPOSED OPERATING BUDGET FOR
THE FISCAL YEAR 2018-2019 FOR THE AMARILLO
ECONOMIC DEVELOPMENT CORPORATION.

WHEREAS, the creation of the Amarillo Economic Development Corporation was authorized by City of Amarillo Resolution No. 1-16-90-2 for the purpose of promoting and developing warehousing, industrial, and manufacturing enterprises in order to promote and encourage employment and the public welfare, in accordance with state law; and

WHEREAS, by a majority vote of persons voting on November 7, 1989 the City Council levies an additional sales tax of one-half percent to be used for the above stated activities by the Amarillo Economic Development Corporation; and

WHEREAS, the Bylaws of the Amarillo Economic Development Corporation require that it submit its annual budget to the City Council for approval; and

WHEREAS, the Board of Directors of the Amarillo Economic Development Corporation has prepared, approved and submitted a proposed budget for approval; and

WHEREAS, the City Council finds that the proposed budget is in order and should be approved; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the Proposed Operating Budget for the period of October 1, 2018 to September 30, 2019 of the Amarillo Economic Development Corporation, a copy of which is appended to this Resolution and incorporated herein by reference, is hereby approved, together with any amendments made in public meeting.

SECTION 2. The City Secretary shall certify a copy of this Resolution to the Amarillo Economic Development Corporation, together with any amendments made in public meeting at which it is considered.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on this 4th day of September, 2018.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney



801 S. Fillmore, Suite 205
Amarillo, Texas 79101
Office 806.379.6411
TF 800.333.7892
Fax 806.371.0112
amarilloedc.com

MEMORANDUM

TO: MAYOR GINGER NELSON

FROM: BARRY ALBRECHT, PRESIDENT & CEO *Billa*

SUBJECT: AMARILLO EDC FY2019 BUDGET

DATE: SEPTEMBER 4, 2018

Enclosed for the Amarillo City Council's consideration is the Amarillo Economic Development Corporation (Amarillo EDC) fiscal year (FY) 2019 budget. The Amarillo EDC Board of Directors approved this budget at its regular meeting on August 22, 2018.

Amarillo EDC funds are divided into two accounts: Operating Fund and Project Fund. The sales tax revenue received by the Amarillo EDC is allocated 10% into the Operating Fund and 90% into the Project Fund. The monies in the Operating Fund allow the Amarillo EDC to satisfy obligations such as payroll and benefits, overhead and marketing/promotional costs. The Project Fund is the mechanism by which the Amarillo EDC procures projects that increase jobs and capital investment in our community through economic development incentives and grants. The Operating Fund budget and investments from the Project Fund are contingent upon both Amarillo EDC Board of Directors and Amarillo City Council approval.



**AMARILLO ECONOMIC DEVELOPMENT CORPORATION
FY 2018-19 BUDGET REQUEST
SUMMARY**

	OPERATING FUND				
	FY14-15	FY15-16	FY16-17	FY17-18	FY 18-19
ADMINISTRATIVE					
Personnel	\$1,099,450	\$935,844	\$1,001,910	\$1,136,489	\$1,177,500
Operations	\$322,201	\$344,874	\$370,474	\$369,306	\$366,500
<i>Total Administrative</i>	<i>\$1,421,651</i>	<i>\$1,280,718</i>	<i>\$1,372,384</i>	<i>\$1,505,795</i>	<i>\$1,544,000</i>
MARKETING					
Marketing	\$407,000	\$405,850	\$426,195	\$595,000	\$600,000
Prospect Development	\$200,000	\$180,000	\$160,000		
<i>Total Marketing</i>	<i>\$607,000</i>	<i>\$585,850</i>	<i>\$586,195</i>	<i>\$595,000</i>	<i>\$600,000</i>
TOTAL ADMINISTRATIVE & MARKETING	\$2,028,651	\$1,866,568	\$1,958,579	\$2,100,795	\$2,144,000
	PROJECT FUND				
	FY14-15	FY15-16	FY16-17	FY17-18	FY 18-19
TOTAL PROJECT SUPPORT	\$885,000	\$770,000	\$1,670,000	\$1,020,000	\$1,000,000
GRAND TOTAL	\$2,913,651	\$2,636,568	\$3,628,579	\$3,120,795	<u>\$3,144,000</u>



**AMARILLO ECONOMIC DEVELOPMENT CORPORATION
FY 2018-19 BUDGET REQUEST
BUDGET DETAIL**

OPERATING FUND

ADMINISTRATIVE

PERSONNEL

Payroll

AEDC Payroll	\$780,325	
TPRDC Payroll*	\$125,675	
Total Payroll (AEDC and TPRDC)		\$906,000

Benefits

AEDC Benefits (30% of payroll)	\$234,098	
TPRDC Benefits (30% of payroll)*	\$37,402	
Total Benefits (AEDC and TPRDC)		\$271,500

TOTAL PERSONNEL (Payroll & Benefits)		\$1,177,500
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OPERATIONS

Auto Expenses (AEDC owned vehicle)	\$2,000	
Office Supplies	\$5,500	
Postage	\$1,300	
Dues (local organizations)	\$10,000	
Office Rent	\$73,200	
Leased Equipment	\$10,000	
Subscriptions	\$1,500	
Communications	\$13,000	
Travel Expense	\$20,000	
Mileage (local)	\$1,000	
Expenses (local)	\$20,000	
Professional Services/Consulting (audit, retirement fees)	\$75,000	
Fiscal Agent Fee	\$28,500	
Insurance & Bond (property, general liability, D&O)	\$45,000	
Capital Expense	\$5,000	
Contingency	\$4,000	
TOTAL OPERATIONS		\$315,000

TPRDC

Travel*	\$8,500	
Office Support* (office expense to AEDC)	\$43,000	
Total TPRDC Travel and Office Support		\$51,500

TOTAL OPERATIONS	\$366,500
TOTAL ADMINISTRATIVE	\$1,544,000

(*Direct Reimbursement from TPRDC to AEDC)

MARKETING

The Marketing budget line items are comprised of select component categories including:

- Marketing Support
- Marketing Technology & Software
- Content Development & Collateral Materials
- Business Development
- Local Market Development
- Workforce Initiatives

*For more information please see Exhibit A

TOTAL MARKETING	\$600,000
TOTAL ADMINISTRATIVE & MARKETING	\$2,144,000

PROJECT FUND

PROJECT SUPPORT

The Project Support budget covers a number of large individual project budget items.

Enterprize Challenge Grants	\$500,000
WTAMU Enterprise Network (administration of Enterprize Challenge)	\$100,000
Amarillo Chamber of Commerce (program partnership support)	\$50,000
Ports-to-Plains 1/2 Membership (paid for the City of Amarillo annually)	\$57,500
Team Texas Membership	\$25,000
High Ground of Texas Membership	\$25,000
CenterPort Business Park Infrastructure improvements	\$242,500

TOTAL PROJECT SUPPORT	\$1,000,000
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GRAND TOTAL	\$3,144,000
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EXHIBIT A: MARKETING BUDGET DETAIL - FY 2018-19

		Estimated Cost	FY 2018-19 BUDGET REQUEST
Marketing Support			
Social Media Post Promotion	Paid social media promotions to highlight key messages, events and opportunities	\$2,000	
Photography for print and web	New local images for use on website and collateral print/digital use	\$3,000	
Inbound marketing & sales development support	Full service digital marketing/consulting services for AEDC marketing and biz dev strategies. Includes web design and maintenance, graphic design, media services and or mixed media presentations/animation. Also includes blog content development and additional creative input on all digital and print materials, CRM management to support complete sales cycle.	\$97,500	
		SUBTOTAL	\$102,500
Marketing Technology & Software			
HubSpot	Annual contract cost for website/email/social media monitoring & management with sales software	\$11,000	
Social Toaster	Software to support Digital Ambassador program	\$6,000	
Pitchbook Platform	Data from Pitchbook platform regarding deals and venture capital fundings	\$25,000	
GIS Systems	Annual contract for mapping and demographic software and website shared with the City of Amarillo	\$9,500	
		SUBTOTAL	\$51,500
Content Development			
Copywriting	Additional services needed for website/blog/paid media copy as needed	\$3,500	
Graphic Design	Additional graphic design services as needed for print/web content	\$2,500	
Video Content Production	Video content production for national campaign use	\$12,000	
		SUBTOTAL	\$18,000
Collateral Materials			
Annual Printing Needs	Printing of various reports, brochures and maps	\$3,500	
Promotional Giveaways	Promotional items for distribution at conferences/trade shows to support AEDC brand	\$3,500	
Prospect Follow Up	Thank you gifts for prospects or key site selectors following favorable discussions or events	\$1,000	
		SUBTOTAL	\$8,000
Business Development			
Inc. Campaign Contract	National branding and marketing campaign driving external lead generation	\$160,000	
Ports to Plains Events	Registration & travel costs for (2) Ports to Plains events.	\$3,000	
Team Texas Events	Registration & travel costs for (7) participation slots in Team Texas events	\$17,500	
High Ground of Texas Events	Registration & travel costs for (6) participation slots in High Ground of Texas organizational events	\$12,000	
Consultant Road Shows	Travel costs for (3) trips to visit site consultants in major metros	\$12,800	
Consultant Forums/Conferences	Registration & travel costs for (2) site selector event/forums	\$10,000	
TEDC Events	Registration & travel costs for (4) participation slots in TEDC hosted events.	\$12,000	
Inc 5000 Conference	Travel & event hosting costs for Inc 5000 2018 Conference	\$10,000	
Target Industry Conferences	Registration & travel costs for (9) industry focused conferences	\$36,000	
Target Industry Conference Sponsorships	Sponsorships for (3) industry conferences	\$30,000	
Private Industry Receptions	Costs associated with (6) private reception events in targeted local markets with key industry individuals	\$40,000	
Other Events		\$20,000	
		SUBTOTAL	\$363,300
Local Market Development			
Local Events	Support of City, SBDC, Chamber, and Enterprise Center Events	\$25,000	
		SUBTOTAL	\$25,000
Workforce Initiatives			
Employer Engagement	Building Your Future workforce events (4)	\$10,000	
Social Media Promotions	Monthly campaigns, BYFW, #DreamJobAmarillo	\$1,200	
Printed Materials	Building Your Future materials and #DreamJobAmarillo materials	\$3,000	
Sponsored Partnerships	Science collaborations and student based and community based partnerships	\$7,500	
Student Engagement	Video series and career fairs for #DreamJobAmarillo	\$6,500	
Parent Engagement	Parent outreach and LinkedIn recruitment	\$1,000	
		SUBTOTAL	\$29,200
Miscellaneous			
Miscellaneous		\$2,500	
		SUBTOTAL	\$2,500
TOTAL MARKETING			\$600,000

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	September 4, 2018	Council Priority	Economic Development and Redevelopment
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Department	Planning and Development Services Andrew Freeman, Director
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Agenda Caption

RESOLUTION – AUTHORIZING THE CENTER CITY TAX INCREMENT REINVESTMENT ZONE NUMBER ONE 2018/2019 FISCAL YEAR BUDGET

This resolution approves the 2018/2019 fiscal year budget for the Center City Tax Increment Reinvestment Zone Number One. This budget is recommended for approval by the TIRZ #1 Board of Directors.

Agenda Item Summary

This resolution approves the 2018/2019 fiscal year budget for the Center City Tax Increment Reinvestment Zone Number One.

Requested Action

Council consideration and approval of the resolution.

Funding Summary

N/A

Community Engagement Summary

The 2018/2019 fiscal year budget has been reviewed and approved for Council consideration at the August 9, 2018 Tax Increment Reinvestment Zone Number One board meeting.

Staff Recommendation

Staff recommendation is to approve the 2018/2019 fiscal year budget for the Center City Tax Increment Reinvestment Zone Number One.

MEMO



To: Mayor Nelson
From: Andrew Freeman, Director of Planning and Development Services
Date: September 4, 2018
Subject: Center City Tax Increment Reinvestment Zone #1 2018/2019 Budget

Attached is the proposed 2018/2019 budget for the Center City Tax Increment Reinvestment Zone (TIRZ). The Board met on August 9, 2018 and approved the attached budget.

The proposed budget reflects revenue of \$963,095 including \$959,595 of participation from the taxing entities, Potter County, City of Amarillo, Amarillo College and the Panhandle Groundwater District. The Potter Randall Appraisal District (PRAD) has prepared the 2017 certified taxable value of \$238.3 million with \$21 million in new improvements compared to 2016 certified values of \$209.9 million.

Total expenses of \$1,029,564 include \$100,000 to fund community projects, \$150,000 of funding with Center City and \$281,839 to fund the TIRZ debt service obligations for the year.

The cash flow reflects beginning year (10/01/2018) available cash flows of \$478,104 and estimates ending available cash of \$411,635 which is just below the targeted reserve of \$468,770.

RESOLUTION NO. 09-04-18-_____

A RESOLUTION OF THE CITY OF AMARILLO, TEXAS:
ADOPTING THE BUDGET OF THE TAX INCREMENT
REINVESTMENT ZONE NO. 1, CITY OF AMARILLO FOR
THE FISCAL YEAR OCTOBER 1, 2018, TO SEPTEMBER 30,
2019.

WHEREAS, Tax Increment Reinvestment Zone No. 1, City of Amarillo was created in December, 2006 by municipal ordinance pursuant to state law, and it is required that the budget of said Zone be presented to the governing body of the City of Amarillo for final approval; and

WHEREAS, a budget for the fiscal year October 1, 2018, to September 30, 2019, has been prepared under the direction of the Board of Directors of said Zone as required by law; and

WHEREAS, the proposed budget has been filed with the City Secretary for more than fifteen (15) days immediately prior to a public hearing upon the budget; and after considering the comparative expenditures, other financial considerations and public comment, the City Council finds that the budget should be approved; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed, together with any amendments made in public meetings, for the Tax Increment Reinvestment Zone No. 1 for the fiscal year October 1, 2018, to September 30, 2019, be and the same is hereby approved, adopted and ratified together with any amendments made in public meeting at which it is considered.

SECTION 2. That the chair may authorize adjustments and transfers between and among line items in the budget so long as such does not increase the total expenses or obligations in excess of the budget here approved in Section 1.

INTRODUCED AND PASSED by the City Council on the 4th day of September, 2018.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

9270 - TIRZ #1 Rev & Exp
Budget 2018/2019

	Approved Budget 2017/18	Amended Budget 2017/18	Revised Estimate 2017/18	Proposed Budget 2018/19
Beginning Cash	529,124	529,124	518,268	478,104
Revenue				
Potter County	385,255	385,255	388,607	514,921
City of Amarillo	203,155	203,155	210,340	278,729
Amarillo College	120,170	120,170	119,988	159,000
Panhandle Groundwater District	4,579	4,579	5,241	6,945
30310 TIRZ Participation	713,159	713,159	724,176	959,595
37189 Interest Earnings	3,500	3,500	9,667	3,500
TREVENUE Total Revenues	716,659	716,659	733,843	963,095
Expenditures				
51110 Office Expense	400	400	-	400
61280 Postage				
61300 Advertising	375	375	-	375
61400 Dues	850	850	-	850
62000 Professional	5,000	5,000	-	16,000
63140 Audit Fee	3,600	3,600	3,570	3,708
63455 Community Projects	169,479	125,000	125,000	100,000
63500 Center City Inc.	150,000	150,000	150,000	150,000
74000 Printing and Binding	250	250	-	250
75100 Travel	13,500	13,500	-	2,500
75300 Meals and Local	1,550	1,550	674	1,550
77215 Tax Refund - Courtyard by Marriott	50,761	54,563	54,563	49,808
77215 Tax Refund - Toot 'n Totum	6,610	6,712	6,712	6,712
77215 Tax Refund - 10th Avenue Lofts	17,200	4,106	4,106	4,103
77215 Tax Refund - Double R Lofts	10,770	11,043	11,043	11,225
77215 Tax Refund - SPS		131,958	131,958	202,841
77215 Tax Refund - Embassy Suites				182,470
77215 Tax Refund - Firestone				3,499
77215 Tax Refund - Woolworth				11,434
92710.91000				
92150 Cert of Obligation	176,238	176,238	176,305	171,763
Debt Service on loan from the City (\$1.85 million)	110,076	110,076	110,076	110,076
Total Recurring Expenses	716,659	795,221	774,007	1,029,564
Ending Cash	529,124	450,562	478,104	411,635
Targeted Fund Balance				
90 days operating reserve				186,931
One year's debt service				281,839
Targeted Fund Balance				468,770
Available Funds at 9/30/2017				
Cash and investments	1,434,878			
Liabilities	(6,610)			
Outstanding Projects				
TxDOT Grant Match	(385,000)			
Herring Bank	(50,000)			
10th and Tyler (Firestone Building)	(100,000)			
914 S. Tyler Street	(50,000)			
800 S. Polk	(50,000)			
626 S. Polk	(50,000)			
1520 S. Polk	(50,000)			
906 S Jackson	(50,000)			
Wayfinding	(125,000)			
	<u>518,268</u>			

City of Amarillo

TIRZ #1 Fund

DESCRIPTION	Actual 2015	Actual 2016	Budget 2017	RevEst 2017	Dept Req 2018
30310 Collec Potter County As	655,852	640,129	713,159	724,176	959,595

[Entity] Budget Detail Desc.	Total
[92710] Potter County	514,921
[92710] City of Amarillo	278,729
[92710] Amarillo College	159,000
[92710] PGWD	6,945
Total	959,595

[Note Entity:92710]

Calculation based on Certified Estimate prepared by PRAD.

30300 Current Year's Levy	655,852	640,129	713,159	724,176	959,595
30200 Ad Valorem Tax Collectio	655,852	640,129	713,159	724,176	959,595
37110 Interest Income	9,496	14,427	3,500	9,667	3,500
37115 Unrealized G/L	-128	0	0	0	0
37109 Interest Earnings	9,368	14,427	3,500	9,667	3,500
TREVENUE Total Revenues	665,220	654,556	716,659	733,843	963,095
51110 Office Expense	0	0	400	0	400
51000 Supplies	0	0	400	0	400
61300 Advertising	0	0	375	0	375
61400 Dues	0	0	850	0	850
62000 Professional	0	0	5,000	0	16,000
63140 Audit Fee	3,500	3,500	3,600	3,570	3,708

[Entity] Budget Detail Desc.	Total
[92710] Based on prior year revised estimate	3,600
[92710] 3% increase	108
Total	3,708

63455 Community Projects	0	0	169,479	125,000	100,000
63500 Center City Inc.	0	0	150,000	150,000	150,000
60000 Contractual Services	3,500	3,500	329,304	278,570	270,933
74000 Printing and Binding	0	0	250	0	250
75100 Travel	0	0	13,500	0	2,500
75300 Meals and Local	644	582	1,550	674	1,550
77215 Tax Payments on Leased L	54,293	63,010	85,341	208,382	472,092

[Entity] Budget Detail Desc.	Total
[92710] Marnott at Fisk	49,808
[92710] Embassy Suites	182,470
[92710] Toot n' Totum	6,712
[92710] Xcel	202,841
[92710] Double R Lofts	11,225
[92710] Lofts on 10th	4,103
[92710] Firestone	3,499
[92710] Woolworth	11,434
Total	472,092

70000 Other Charges	54,938	63,592	100,641	209,056	476,392
91000 Loan to Outside Entity	0	7,897	0	0	0
90000 Inter Reimbursements	0	7,897	0	0	0
92170 Trsf to Debt Service	175,425	172,625	286,314	286,382	281,839

[Entity] Budget Detail Desc.	Total
[92710] 2011B bond issue	171,763
[92710] City Loan	110,076
Total	281,839

City of Amarillo

TIRZ #1 Fund

DESCRIPTION	Actual 2015	Actual 2016	Budget 2017	RevEst 2017	Dept Req 2018
92000 Operating Transfers	175,425	172,625	286,314	286,382	281,839
TEXPENSES Total Expenses	233,863	247,614	716,659	774,007	1,029,564

Amarillo City Council Agenda Transmittal Memo



Meeting Date	September 4, 2018	Council Pillar	Economic Development and Redevelopment
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Department	Planning & Development Services Andrew Freeman, Director
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Agenda Caption

RESOLUTION – AUTHORIZING THE TAX INCREMENT REINVESTMENT ZONE NUMBER TWO (EAST GATEWAY TIRZ) 2018/2019 FISCAL YEAR BUDGET

This resolution approves the 2018/2019 fiscal year budget for the Tax Increment Reinvestment Zone Number Two (East Gateway TIRZ). This budget is recommended for approval by the TIRZ #2 Board of Directors.

Agenda Item Summary

This resolution approves the 2018/2019 fiscal year budget for the Tax Increment Reinvestment Zone Number Two (East Gateway TIRZ).

Requested Action

Council consideration and approval of the resolution.

Funding Summary

N/A

Community Engagement Summary

The 2018/2019 fiscal year budget has been reviewed and approved for Council consideration at the August 30, 2018 Tax Increment Reinvestment Zone Number Two board meeting.

Staff Recommendation

Staff recommendation is to approve the 2018/2019 fiscal year budget for the Tax Increment Reinvestment Zone Number Two (East Gateway TIRZ).

08/30/18 BSM_____

RESOLUTION NO. 09-04-18-_____

A RESOLUTION OF THE CITY OF AMARILLO CITY COMMISSION: ADOPTING THE BUDGET OF THE TAX INCREMENT REINVESTMENT ZONE NO. 2, CITY OF AMARILLO FOR THE FISCAL YEAR OCTOBER 1, 2018, TO SEPTEMBER 30, 2019.

WHEREAS, Tax Increment Reinvestment Zone No. 2, City of Amarillo was created in November 2016, by municipal ordinance pursuant to state law, and it is required that the budget of said Zone be presented to the governing body of the City of Amarillo for final approval; and

WHEREAS, a budget for the fiscal year October 1, 2018, to September 30, 2019, has been prepared under the direction of the Board of Directors of said Zone as required by law; and

WHEREAS, the proposed budget has been filed with the City Secretary for more than fifteen (15) days immediately prior to a public hearing upon the budget; and after considering the comparative expenditures, other financial considerations and public comment, the City Council finds that the budget should be approved; now, therefore,

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That the budget as filed, together with any amendments made in public meetings, for the Tax Increment Reinvestment Zone No. 2 for the fiscal year October 1, 2018, to September 30, 2019, be and the same is hereby approved, adopted and ratified together with any amendments made in public meeting at which it is considered.

SECTION 2. That the chair may authorize adjustments and transfers between and among line items in the budget so long as such does not increase the total expenses or obligations in excess of the budget here approved in Section 1.

INTRODUCED AND PASSED by the City Council on the 4th day of September 2018.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM

Bryan McWilliams, City Attorney

MEMO



To: Mayor Nelson
From: Andrew Freeman, Director of Planning and Development Services
Date: September 4, 2018
Subject: East Gateway Tax Increment Reinvestment Zone #2 2018/2019 Budget

Attached is the proposed 2018/2019 budget for the Tax Increment Reinvestment Zone #2 (East Gateway TIRZ). The Board met on August 30, 2018 and approved the attached budget.

The proposed budget reflects revenue of \$101,255 including \$101,255 of participation from the taxing entities, Potter County, City of Amarillo, Amarillo College and the Panhandle Groundwater District. The Potter Randall Appraisal District (PRAD) has prepared the 2018 certified taxable value of \$49.5 million with \$1.3 million in new improvements compared to 2017 certified values of \$48.17 million.

Total expenses of \$18,425 include \$10,000 to fund travel for Board member training opportunities and \$5,000 to fund legal fees for the Board to consult with outside legal counsel if needed.

The cash flow reflects beginning year (10/01/2018) available cash flows of \$10,637 and estimates ending available cash of \$80,067 which is above the targeted reserve of \$7,981.

9270 - TIRZ #2 Rev & Exp
Budget 2018/2019

	Approved Budget 2017/18	Revised Estimate 2017/18	Proposed Budget 2018/19
Beginning Cash	-	-	10,637
Revenue			
Potter County	11,655	11,756	54,340
City of Amarillo	6,134	6,351	29,407
Amarillo College	3,628	3,623	16,775
Panhandle Groundwater District	139	159	733
30310 TIRZ Participation	21,556	21,889	101,255
37109 Interest Earnings	100	50	100
TREVENUE Total Revenues	21,656	21,939	101,355
Expenditures			
51110 Office Expense	400	-	400
61200 Postage			
61300 Advertising	375	-	375
61400 Dues	850	-	850
62000 Professional	5,000	10,000	15,000
63140 Audit Fee	-	-	3,500
74000 Printing and Binding	250	-	250
75100 Travel	10,000	-	10,000
75300 Meals and Local	1,550	1,302	1,550
Total Recurring Expenses	18,425	11,302	31,925
Ending Cash	3,231	10,637	80,067
<i>Targeted Fund Balance</i>			
<i>90 days operating reserve</i>			7,981
<i>One year's debt service</i>			-
<i>Targeted Fund Balance</i>			7,981

City of Amarillo

Tax Increment Reinvestment #2

DESCRIPTION	Actual 2015	Actual 2016	Budget 2017	RevEst 2017	Dept Req 2018
30310 Collec Potter County As	0	0	21,556	21,889	101,255

<i>[Entity] Budget Detail Desc.</i>	<i>Total</i>
[92711] Potter County	54,340
[92711] City of Amarillo	29,407
[92711] Amarillo College	16,775
[92711] PGW District	733
Total	101,255

[Note]
Caulation based on PRAD certified values.

30300 Current Year's Levy	0	0	21,556	21,889	101,255
30200 Ad Valorem Tax Collectio	0	0	21,556	21,889	101,255
37110 Interest Income	0	0	100	50	100
37109 Interest Earnings	0	0	100	50	100
TREVENUE Total Revenues	0	0	21,656	21,939	101,355
51110 Office Expense	0	0	400	0	400
51000 Supplies	0	0	400	0	400
61300 Advertising	0	0	375	0	375
61400 Dues	0	0	850	0	850
62000 Professional	0	0	5,000	10,000	15,000
63140 Audit Fee	0	0	0	0	3,500
60000 Contractual Services	0	0	6,225	10,000	19,725
74000 Printing and Binding	0	0	250	0	250
75100 Travel	0	0	10,000	0	10,000
75300 Meals and Local	0	0	1,550	1,302	1,550
70000 Other Charges	0	0	11,800	1,302	11,800
TEXPENSES Total Expenses	0	0	18,425	11,302	31,925

3F

Amarillo City Council Agenda Transmittal Memo



Meeting Date	September 4, 2018	Council Pillar	Economic Development and Redevelopment
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Department	Planning & Development Services Andrew Freeman, Director
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Agenda Caption

AGREEMENT FOR SERVICES WITH CENTER CITY OF AMARILLO, INC.

This item approves a one (1) year agreement with Center City of Amarillo, Inc. for services associated with the preservation, improvement and revitalization of the Central Business District of Amarillo. Two sources of funding are included in the agreement:

- The City will provide \$111,650 for administrative operations.
- The City will provide \$70,000 as matching funds for a Center City facade grant program up to \$20,000 to a business for exterior building improvements.
- The Tax Increment Reinvestment Zone #1 will provide \$150,000 for matching grants up to \$50,000 for streetscape improvements in the City's right of way.

Agenda Item Summary

This item approves a one (1) year agreement with Center City of Amarillo, Inc. for services associated with the preservation, improvement and revitalization of the Central Business District of Amarillo.

Requested Action

Council consideration and approval of the resolution.

Funding Summary

N/A

Community Engagement Summary

The Tax Increment Reinvestment Zone Number One 2018/2019 fiscal year budget has been reviewed and approved by the Tax Increment Reinvestment Zone Number One board (August 9, 2018) and considered by the Amarillo City Council on September 4, 2018.

Staff Recommendation

The Center City of Amarillo, Inc. 2018/2019 request included an increase for operations and a facade grant funding increase. City staff recommendation is to approve the 2017/2018 agreement for services with Center City of Amarillo, Inc. at the same level as the 2017/2018 fiscal year, with a funding increase for the 2018/2019 year of \$21,650 for operations.

**AGREEMENT FOR SERVICES BETWEEN
CENTER CITY OF AMARILLO INCORPORATED,
TAX INCREMENT REINVESTMENT ZONE NO. 1
AND
THE CITY OF AMARILLO**

This Agreement is entered into by and between the CITY OF AMARILLO, a municipal corporation situated in Potter and Randall Counties, Texas ("the CITY") and CENTER CITY OF AMARILLO INCORPORATED ("CENTER CITY"), a Texas nonprofit corporation and Tax Increment Reinvestment Zone #1 ("TIRZ #1").

WHEREAS, the CITY is interested in maintaining a viable downtown that would be attractive to the development of office complexes, residential complexes and supportive retail uses; and,

WHEREAS, in order to maintain and promote any area of the city, private entities must be interested in and support the CITY's efforts in maintaining and revitalizing the area; and,

WHEREAS, such improvements will aid and promote both tourism and economic development (jobs and stimulation of commercial and economic activity); and,

WHEREAS, on December 19, 2006, the City Commission approved Ordinance No. 7012 establishing Tax Increment Reinvestment Zone Number One, City of Amarillo, Texas, (the "Zone") in accordance with the Tax Increment Grant Act, as amended (V.T.C.A., Tax Code, Chapter 311) to promote development and redevelopment in the area through the use of tax increment financing;

WHEREAS, CENTER CITY and the TAX INCREMENT REINVESTMENT ZONE No. 1 are organized and dedicated to the preservation, improvement and revitalization of the downtown area of Amarillo to accomplish the goals and outcomes referenced just above, and are a valuable source of these services to the CITY; and,

WHEREAS, the parties wish to work cooperatively to develop, maintain, preserve, improve, and revitalize the downtown area, and enter into this agreement to further those purposes; THEREFORE:

W I T N E S S E T H:

1.PURPOSE. CENTER CITY will use all means available to improve and revitalize Amarillo's downtown area while preserving the historic integrity of the district. It will strive to reduce

further deterioration of downtown structures, promote and assist in the revitalization and redevelopment of downtown Amarillo through marketing and organizing activities and projects, encourage economic investment and development in targeted areas, and develop ways and means to implement portions of the Downtown Amarillo Strategic Action Plan. CENTER CITY will strive to achieve its goals by pursuing sources of funding, including working cooperatively with Tax Increment Reinvestment Zone No. 1 on certain improvements in the public right of way when appropriate, obtaining planning and other consulting services and coordinating various projects affecting downtown Amarillo.

2. BUSINESS FAÇADE INCENTIVE PROGRAM. In Fiscal Year 2018-2019, the CITY shall pay CENTER CITY a maximum of ONE HUNDRED EIGHT-ONE THOUSAND SIX HUNDRED AND FIFTY DOLLARS (\$181,650.00) as follows:

- a) ONE HUNDRED AND ELEVEN THOUSAND SIX HUNDRED AND FIFTY DOLLARS (\$111,650.00) in equal quarterly installments for administrative costs (payment dates to be determined by the CITY Director of Finance).
- b) A maximum of SEVENTY THOUSAND DOLLARS (\$70,000.00) payable quarterly to CENTER CITY to provide a one dollar (\$1.00) match for every one dollar (\$1.00) of private money spent for the Business Facade Incentive projects as described in this Section.

2.A. All requests for payment will be reviewed by the CITY's Director of Finance. CENTER CITY will submit to the Director of Finance a quarterly report showing the activities and progress of each project which CENTER CITY undertakes with funds for façade grants.

2.B. The City finds that there is a significant public purpose to be served by the revitalization of the downtown area, which can be fulfilled by improving the aesthetic qualities of the downtown area. To accomplish such public purpose, in part, CENTER CITY will establish a Building Facade Incentive program that will provide matching grants (consistent with Downtown Amarillo Strategic Action Plan and the Downtown Urban design Standards) up to a maximum of \$20,000 per property for the following exteriors of properties, visible from public streets:

- Masonry cleaning and repair
- Sign repair or replacement
- Awning repair or replacement
- Painting
- Facade restoration
- Landscaping

The grants will be reviewed and approved by the CENTER CITY Board and work will be completed prior to the matching payment by the City's Director of Finance. All payments will be made to CENTER CITY. CENTER CITY will submit to the CITY an annual audit of CENTER CITY within 90 days following the expiration of the Term of this agreement.

3. TIRZ STREETSCAPE GRANT PROGRAM. In Fiscal Year 2018-2019, upon recommendation by the Tax Increment Reinvestment Zone #1 Board of Directors, the CITY shall pay to Center City a maximum of ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) to be used in combination with money provided for the Façade Grant Program described in Section 2 of this Agreement and in accordance with the following provisions.

3.A. All requests for payment will be reviewed by the City's Director of Finance. Center City will submit to the Director of Finance a quarterly report showing the activities and progress of each streetscape project City Center undertakes with TIRZ funds.

3.B. The Tax Increment Reinvestment Zone #1 Board of Directors find that there is a significant public purpose that is served by the Center City Façade Incentive Program as it relates to the revitalization of the downtown area and the goals stated within the Tax Increment Reinvestment Zone #1 Project and Financing Plan. To accomplish such public purpose, the Tax Increment Reinvestment Zone #1 (TIRZ #1) will coordinate its efforts with the Center City Façade Incentive Program by making available from the tax increment fund the sum stated above to be used by Center City, on a first-completed–first-served basis, as grants to qualifying applicants of up to FIFTY THOUSAND DOLLARS (\$50,000) per property for streetscape elements that meet the following criteria:

- TIRZ #1 funds must be used for improvements located only within public right-of-way or on public property.

- TIRZ #1 funds are available only for improvements consisting of street trees, sidewalks, benches, and pedestrian lights. TIRZ funds shall be used only for purchase of the commodities for the improvements, with the applicant bearing the installation costs as a match to this grant.
- Street trees must be installed within 2-4 feet of the curb edge and be a minimum of 3-inch caliper. Street trees must be irrigated by a permanent irrigation system. Planting distance shall be a maximum of 25 feet. Exceptions may be made to accommodate curb cuts, fire hydrants (and other fixed infrastructure elements), and building entrances. Trees must be planted flush with the sidewalk surface using tree gates or planting wells. Street trees planted must be of a species recommended by the Downtown Amarillo Urban Design District standards.
- Pedestrian lights installed must be the designated type and design as approved for those properties within the Downtown Amarillo Urban Design District. Maximum spacing for lights is 50 feet and shall be located approximately mid-point between street trees. Spacing requirements can be adjusted to accommodate mature existing trees, curb cuts, fire hydrants (and other fixed infrastructure elements), steps and buildings. Lights must be installed between the pedestrian walkway and the curb edge
- All sidewalks shall have a minimum of 7 feet of linear, unobstructed pedestrian way. Sidewalk material must be concrete, brick, high quality concrete pavers, or a combination of these.
- All other streetscape elements not specifically mentioned within this agreement must conform to the Downtown Amarillo Urban Design standards.
- TIRZ #1 funding is available under this Streetscape Grant program only in conjunction with a project that has been approved for a Center City Business Façade Incentive Program.

3.C. In order to be eligible for a TIRZ Streetscape grant, the applicant must be approved

by the Center City Board for a façade grant. All approved TIRZ –funded streetscape work must be completed in accordance with this Agreement prior to being eligible for reimbursement of TIRZ-funded streetscape improvements. All payments to applicants will be disbursed by Center City on each qualifying project from funds available from this TIRZ program. Center City shall regularly report to the TIRZ Board of Directors on all approved Streetscape applications.

4. TERM & CANCELLATION. The Term of this agreement is from October 1, 2018 to September 30, 2019. However, this contract may be cancelled by either CITY, TAX INCREMENT REINVESTMENT ZONE NO. 1, or CENTER CITY by giving sixty (60) days prior written notice of such intention by United States certified mail, return receipt requested and addressed as provided below.

5. RELATIONSHIP. CENTER CITY is an independent contractor and has no authority to act for or in behalf of CITY or to bind CITY to any contract or in any other manner.

EXECUTED this _____ day of September ____, 2018.

CITY OF AMARILLO, TEXAS

CENTER CITY INC.

By _____
Jared Miller, City Manager

By _____
_____, Board President

ATTEST:

ATTEST:

Frances Hibbs, City Secretary
City of Amarillo
P. O. Box 1971
Amarillo TX 79105-1971

Center City of Amarillo, Inc.
1000 S. Polk
Amarillo TX 79101

TAX INCREMENT REINVESTMENT ZONE NO. 1

By. _____
Scott Bentley, Chairman of Board