

Before Starting the Project Listings for the CoC Priority Listing

The FY2015 CoC Consolidated Application requires 2 submissions. Both this Project Priority Listing AND the CoC Consolidated Application MUST be submitted.

The FY 2015 CoC Priority Listing contains the following forms:

1. Reallocation Forms
2. Project Listings
 - a. New Project Listing – will list the new project applications created through Reallocation and the Permanent Housing Bonus that have been approved and ranked or rejected by the CoC.
 - b. Renewal Project Listing – will list all of the eligible renewal project applications that have been approved and ranked or rejected by the CoC.
 - c. UFA Costs Project Listing – applicable and only visible for those 4 Collaborative Applicants that were designated as a Unified Funding Agency (UFA) during the FY 2015 CoC Program Registration process. Only 1 UFA Costs project application is permitted.
 - d. CoC Planning Project Listing – will list the CoC planning project application submitted by the Collaborative Applicant. Only 1 CoC Planning project per CoC is permitted.
3. Attachments:
 - a. Final HUD-approved GIW
 - b. HUD-2991 – Certification of Consistency with the Consolidated Plan

Things to Remember

- The Priority Listing ranks the projects in order of priority all new project applications created through Reallocation and the Permanent Housing Bonus as well as renewal project applications and identifies any project applications rejected by the CoC.
- Collaborative Applicants are strongly encouraged to list all project applications on the FY2015 CoC Ranking Tool located on the HUD Exchange to ensure a ranking number is used only once. The FY 2015 CoC Ranking Tool will assist the Collaborative Applicant during the ranking process among the four Project Listings.
- Any project applications rejected by the Collaborative Applicant must select the reason for rejection.
- Collaborative Applicants should notify all project applicants no later than 15 days before the application deadline regarding whether their project applications will be included as part of the CoC Priority Listing submission.
- If the Collaborative Applicant needs to amend a project for any reason after ranking has been completed, the ranking of other projects will not be affected; however, the Collaborative Applicant must be sure to rank the amended project once it is returned to the CoC Project Listing and verify that the rank number assigned has not been assigned to another project on a different Project Listing.

Only 1 CoC Planning project can be ranked on the CoC Planning Project Listing.

Only 1 UFA cost project can be ranked on the UFA Cost Project Listing.

Additional training resources are available online on the CoC Training page of the HUD Exchange at: <https://www.onecpd.info/e-snaps/guides/coc-program-competition-resources/>

1A. Continuum of Care (CoC) Identification

Instructions:

The fields on this screen are read only and reference the information entered during the CoC Registration process. Updates cannot be made at this time. If the information on this screen is not correct, contact the HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/ask-a-question/>.

Collaborative Applicant Name: City of Amarillo

2. Reallocation

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

2-1 Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in calendar year 2016 into one or more new projects? Yes

3. Reallocation - Grant(s) Eliminated

CoCs that intend to reallocate eligible renewal funds to create a new project application (as detailed in the FY 2015 CoC Program Competition NOFA) may do so by eliminating one or more expiring eligible renewal projects. CoCs that are eliminating projects entirely must identify those projects on this form.

Amount Available for New Project: (Sum of All Eliminated Projects)				
\$314,634				
Eliminated Project Name	Grant Number Eliminated	Component Type	Annual Renewal Amount	Type of Reallocation
Supportive Housing	TX0154L6T111407	TH	\$314,634	Regular

3. Reallocation - Grant(s) Eliminated Details

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

3-1 Complete each of the fields below for each grant that is being eliminated during the FY 2015 reallocation process. Collaborative Applicants should refer to the final HUD-approved FY 2015 Grant Inventory Worksheet to ensure all information entered here is accurate.

Eliminated Project Name: Supportive Housing

Grant Number of Eliminated Project: TX0154L6T111407

Eliminated Project Component Type: TH

Eliminated Project Annual Renewal Amount: \$314,634

**3-2 Describe how the CoC determined that this project should be eliminated.
(limit 750 characters)**

The Amarillo CoC determined that the resources previously devoted to transitional housing should be reallocated to a new rapid re-housing program following a housing-first approach. The CoC supports the goals of the Opening Doors plan to end homelessness and recognizes that rapid re-housing is a faster and more cost effective approach to moving more persons into permanent housing.

4. Reallocation - Grant(s) Reduced

CoCs planning to use reallocation may do so by reducing one or more expiring eligible renewal projects. CoCs that are reducing projects must identify those projects on this form.

Amount Available for New Project (Sum of All Reduced Projects)					
Reduced Project Name	Reduced Grant Number	Annual Renewal Amount	Amount Retained	Amount available for new project	Reallocation Type
This list contains no items					

5. Reallocation - New Project(s)

Collaborative Applicants must identify the new project(s) the CoC plans to create and enter the requested information for each project.

Sum of All New Reallocated Project Requests
(Must be less than or equal to total amount(s) eliminated and/or reduced)

\$314,634				
Current Priority #	New Project Name	Component Type	Transferred Amount	Reallocation Type
2	Operation Ho...	RRH	\$314,634	Regular

5. Reallocation - New Project(s) Details

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

5-1 Complete each of the fields below for each new project created through reallocation in the FY 2015 funding process. For list of all eligible types of new projects that may be created through the reallocation process, see the FY 2015 CoC Program Competition NOFA.

FY 2015 Rank (from Project Listing): 2
Proposed New Project Name: Operation Homestead
Component Type: RRH
Amount Requested for New Project: \$314,634

6. Reallocation: Balance Summary

Instructions

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>

6-1 Below is the summary of the information entered on the reallocated forms. The last field "Remaining Reallocation Balance" should equal '0'. If there is a positive balance remaining, this means that more funds are being eliminated or reduced than the new project(s) requested. If there is a negative balance remaining, this means that more funds are being requested for the new reallocated project(s) than have been reduced or eliminated from other eligible renewal projects.

Reallocation Chart: Reallocation Balance Summary

Reallocated funds available for new project(s):	\$314,634
Amount requested for new project(s):	\$314,634
Remaining Reallocation Balance:	\$0

Continuum of Care (CoC) New Project Listing

Instructions:

Prior to starting the New Project Listing, Collaborative Applicants should carefully review the "FY 2015 CoC Priority Listing Detailed Instructions" and the "CoC Priority Listing Instructional Guide," both of which are available at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>.

To upload all new project applications that were created through Reallocation or the Permanent Housing Bonus that have been submitted to this CoC Project Listing, click on the "Update List" button. This process may take a few minutes based upon the number of new projects created through reallocation that need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon.

EX1_Project_List_Status_field

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
Operation Homeste...	2015-11-13 13:01:...	1 Year	The Salvation Arm...	\$314,634	N2	PH

Continuum of Care (CoC) Renewal Project Listing

Instructions:

Prior to starting the Renewal Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Priority Listing Instructional Guide," both of which are available at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

To upload all renewal project applications that have been submitted to this Renewal Project Listing, click on the "Update List" button. This process may take a few minutes based upon the number of renewal projects that need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.

EX1_Project_List_Status_field List Updated Successfully

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
HMIS	2015-11-16 09:28:...	1 Year	City of Amarillo	\$91,088	W3	HMIS
Shelter Plus Care	2015-11-16 09:24:...	1 Year	City of Amarillo	\$367,044	W1	PH

Continuum of Care (CoC) Planning Project Listing

Instructions:

Prior to starting the CoC Planning Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Priority Listing Instructional Guide," both of which are available at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

To upload the CoC planning project application that has been submitted to this CoC Planning Project Listing, click on the "Update List" button. This process may take a few minutes as the project will need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon.

Only one CoC Planning project application can be submitted by a Collaborative Applicant and must match the Collaborative Applicant information on the CoC Applicant Profile. Any additional CoC Planning project applications must be rejected.

EX1_Project_List_Status_field

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Comp Type
This list contains no items					

Funding Summary

Instructions

For additional information, carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Priority Listing Instructional Guide," both of which are available at:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

This page contains the total budget summaries for each of the project listings for which the Collaborative Applicant approved and ranked or rejected project applications. The Collaborative Applicant must review this page to ensure the totals for each of the categories is accurate. The "Total CoC Request" indicates the total funding request amount the Collaborative Applicant will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
Renewal Amount	\$458,132
New Amount	\$314,634
CoC Planning Amount	\$0
UFA Costs	\$0
Rejected Amount	\$0
TOTAL CoC REQUEST	\$772,766

Attachments

Document Type	Required?	Document Description	Date Attached
1. Certification of Consistency with the Consolidated Plan	Yes	Certificate of Co...	11/16/2015
2. FY 2015 HUD-approved Grant Inventory Worksheet	Yes	Grant Inventory W...	11/16/2015
3. FY 2015 CoC Ranking Tool	No	Project Evaluatio...	11/16/2015
4. Other	No		
5. Other	No		

Attachment Details

Document Description: Certificate of Consistency with Con Plan

Attachment Details

Document Description: Grant Inventory Worksheet

Attachment Details

Document Description: Project Evaluation Process

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Page	Last Updated
Before Starting	No Input Required
1A. Identification	11/03/2015
2. Reallocation	11/03/2015
3. Grant(s) Eliminated	11/16/2015
4. Grant(s) Reduced	No Input Required
5. New Project(s)	11/16/2015
6. Balance Summary	No Input Required
7A. CoC New Project Listing	11/16/2015
7B. CoC Renewal Project Listing	11/16/2015
7D. CoC Planning Project Listing	No Input Required
Attachments	11/16/2015
Submission Summary	No Input Required

Certification of Consistency with the Consolidated Plan

U.S. Department of Housing
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.
(Type or clearly print the following information:)

Applicant Name: City of Amarillo

Project Name: HMIS, Shelter Plus Care, & Homeless Rapid Re-Housing

Location of the Project: HMIS & Shelter Plus Care: 509 S.E. 7th Avenue, Amarillo, TX 79105
Homeless Rapid Re-Housing: 400 S. Harrison, Amarillo, TX 79101

Name of the Federal Program to which the applicant is applying: Continuum of Care Homeless Assistance Program

Name of Certifying Jurisdiction: City of Amarillo

Certifying Official of the Jurisdiction Name: W. Jarrett Atkinson

Title: City Manager

Signature: 

Date: 11/12/15

SECTION 3 - REQUESTED BUDGET LINE ITEMS (BLIs) AND UNITS FOR FY 2015 COMPETITION

Units and Units Configuration							Sub-Section 3.2 - Requ		
5 BR Units	6+ BR Units	Total Units	Subtotal (does not include Admin)	Are you requesting Admin Costs that exceed FY2014 award?	Administrative Costs Requested	Calculated Administrative Costs Allowed	Total ARA	Is the project Leasing a structure?	Housing Assistance Type (select from drop-down)
0	0	50	\$367,044	No	\$0	\$0	\$367,044	N/A	Rental Assistance-TRA
0	0	26	\$301,384	No	\$13,250	\$13,250	\$314,634	N/A	Rental Assistance-TRA
0	0	0	\$91,088	No	\$0	\$0	\$91,088	N/A	N/A
		0	\$0	No		\$0	\$0		
		0	\$0	No		\$0	\$0		
		0	\$0	No		\$0	\$0		
		0	\$0	No		\$0	\$0		

SECTION 4 - COMMENTS

Issued Grant Characteristics		SECTION 4 - COMMENTS		
Was a lease provided to the FO for units, structures? <i>(select from drop-down)</i>	Has the project been included in a HUD approved consolidation? <i>(select from drop-down) (if yes, explain why in Comments)</i>	Project Applicant/CoC Comments	Field Office Comments	Desk Officer Comments
No	No			
No	No			
N/A	No			

Continuum of Care Project Evaluation Process

Evaluation Process: A ten (10) point weighted evaluation process

Proposals must receive a minimum of 50% of the points to be considered for funding.

Fundable proposals will be ranked based on evaluation points and funding will be contingent upon the anticipated HUD fair share allocation to Amarillo

Evaluation Criteria Each section can receive 0 to 10 points. Each criteria is weighted by the Continuum of Care Grant Review Subcommittee

Criteria	Description	Weight
Capacity and Experience	Demonstrate ability and capacity to accomplish the proposed project. Experience, staff and financial resources, performance record. Demonstrate ability to provide the required cash match.	15%
Benefit to Community	What benefit will result to the target population? Identify proposed outcomes. Are proposed benefits or outcomes realistic and achievable?	25%
Collaboration - Coordination	Describe collaboration and coordination with other community organizations. Demonstrate ability to work with other agencies in accomplishing a project or delivering services.	20%
Sustainability	Describe the plan to financially sustain the project after the initial HUD funding period ends.	25%
Leveraging	Demonstrate ability to leverage resources for the accomplishment of the proposed project. To what extent does project rely upon volunteers?	15%

Sample Project Scoring				
		Weight	Max Points	Weighted Score
15%	Capacity and Experience	.15	10	1.5
25%	Benefit to Community	.25	10	2.5
20 %	Collaboration and Coordination	.20	10	2.0
25 %	Sustainability	.25	10	2.5
15 %	Leveraging	.15	10	1.5
	Total Score		50	10

Maximum Score of 10

2015 Proposal for the Continuum of Care Program Project Evaluation

Project Name: _____

Evaluator: _____

Applicant: _____

Rate how well the project will address each evaluation criteria using a scale of 10 points.

Criteria	Description	Weight	Points	Weighted Score
Capacity and Experience	Demonstrate ability and capacity to accomplish the proposed project. Experience, staff and financial resources, performance record. Demonstrate ability to provide the required cash match.	15%		
Benefit to Community	What benefit will result to the target population? Identify proposed outcomes. Are proposed benefits or outcomes realistic and achievable?	25%		
Collaboration - Coordination	Describe collaboration and coordination with other community organizations. Demonstrate ability to work with other agencies in accomplishing a project or delivering services.	20%		
Sustainability	Describe the plan to financially sustain the project after the initial HUD funding period ends.	25%		
Leveraging	Demonstrate ability to leverage resources for the accomplishment of the proposed project. To what extent does project rely upon volunteers?	15%		
Total Rating of 10 Points				

Evaluator Notes:

Total Rating of 10 Points	

Evaluator Notes: