

## AGENDAS

FOR THE AMARILLO CITY COUNCIL WORK SESSION TO BE HELD ON TUESDAY, JULY 31, 2018 AT 4:00 P.M. AND THE REGULAR MEETING OF THE AMARILLO CITY COUNCIL AT 5:00 P.M., CITY HALL, 509 SOUTHEAST 7<sup>th</sup> AVENUE, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.

---

**Please note:** The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

### WORK SESSION

- A. City Council will discuss or receive reports on the following current matters or projects.
- (1) Review agenda items for regular meeting and attachments;
  - (2) Texas Tech Vet School Fundraising Update;
  - (3) Amarillo Economic Development Corporation – Quarterly Update;
  - (4) Reports and updates from City Councilmembers serving on outside Boards:  
Cross-Bar Ranch  
Convention and Visitor Council  
Chamber of Commerce; and
  - (5) Consider future Agenda items and request reports from City Manager.
- 

### REGULAR MEETING ITEMS

**INVOCATION:** Kevin Deckard, Polk Street United Methodist Church

**PUBLIC COMMENT:** Citizens who desire to address the City Council with regard to matters on the agenda or having to do with the City's policies, programs, or services will be received at this time. The total time allotted for comments is 30-minutes with each speaker limited to three (3) minutes. City Council may not discuss items not on this agenda, but may respond with factual, established policy information, or refer to staff. The City Council may choose to place the item on a future agenda.  
(Texas Attorney General Opinion. JC-0169.)

1. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

*THE FOLLOWING ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCILMEMBER, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.*

A. **MINUTES:**

Approval of the City Council minutes of the regular meeting held on July 24, 2018.

B. **ORDINANCE NO. 7746:**

(Contact: Cody Balzen, Planner II)

This is the second and final reading of an ordinance rezoning a 25.73 acre tract of land situated in Section 65, Block 9, BS&F Survey, Randall County, Texas, plus one half of all bounding streets, alleys, and public ways to change from Agricultural District (A) to Residential District 3 (R-3). (Vicinity: Heritage Hills Parkway and Arlo Drive.)

C. **ACCEPTANCE – TUBERCULOSIS FEDERAL GRANT:**

(Contact: Casie Stoughton, Public Health Director)  
Grantor: Texas Department of State Health Services  
Grant Amount: \$44,269  
Required Match: \$8,854  
Total Award: \$53,123

This item accepts the award from the Texas Department of State Health Services from January 1, 2019 thru December 31, 2019 to continue funding to prevent and control the transmission of active and latent tuberculosis.

D. **APPROVAL - AMARILLO CP1704 AMENDMENT 3 FOR THE AGREEMENT-IN-PRINCIPLE (AIP) GRANT (PANTEX):**

(Contact: Chip Orton, Director of Emergency Management)

This agenda item is to approve a budget amendment with the Agreement-in-Principle (AIP) Grant (Pantex) which will allow funding of the EOC audio-visual control system project.

E. **APPROVAL – CONSIDER THE THIRD AMENDMENT TO THE LEASE BETWEEN THE CITY OF AMARILLO AND KRAMS, INC., D/B/A ARDEN COMPANIES:**

(Contact: Michael Conner, Director of Aviation)

Krams, Inc. d/b/a Arden Companies -- \$259,375.00

This item is the consideration of the third amendment to the current lease agreement with Krams, Inc., d/b/a Arden Companies. The amendment is for the repair of the roof located on Building 1 of their leasehold. Arden has agreed to pay for the initial cost to complete the repair work in exchange for rental abatement. The estimated cost, as attached to the amendment in "Exhibit A", is approximately \$259,375.00. Arden has an interest rate of five (5%) percent per annum. Anticipated total cost for roof repair to be abated is \$272,343.75. Invoices evidencing the actual cost of the roof work will be provided and tracked appropriately. No changes are being made to the material terms in the current master lease.

## REGULAR AGENDA

2. **PRESENTATION ON IMPLEMENTATION OF THE NEXGEN RADIO COMMUNICATIONS SYSTEM:**

(Contact: Kevin Starbuck, Assistant City Manager)

This item is a presentation providing an update on the implementation of the NEXGEN Radio Communications System.

3. **PRESENTATION AND CONSIDERATION OF ORDINANCE NO. 7747:**

(Contact: Sherry Bailey, Senior Planner)

This is a public hearing and first reading of an ordinance rezoning a portion of Block 237, Plemons Addition out of Section 170, Block 2, AB&M Survey, Amarillo, Texas, to amend an existing Planned Development District (PD-257) modifying the existing stipulations for 1706 South Polk Street. (Vicinity: 17<sup>th</sup> Avenue and Polk Street.)

4. **EXECUTIVE SESSION:**

City Council may convene in Executive Session to receive reports on or discuss any of the following pending projects or matters:

(1) Section 551.087 - Deliberation regarding economic development negotiations; discussion regarding commercial or financial information received from a business prospect:

(a) Project # 17-10-01 (Manufacturing)

(b) Project # 17-11-06 (Customer Service Center)

(c) Project # 18-05-02 (Manufacturing)

(d) Project # 18-06-01 (Professional, Scientific and Technical Services)

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (Southeast 7<sup>th</sup> Avenue) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 27th day of July 2018.

Amarillo City Council meetings stream live on Cable Channel 10 and are available online at:

<http://amarillo.gov/city-hall/city-government/view-city-council-meetings>

Archived meetings are also available.

STATE OF TEXAS  
COUNTIES OF POTTER  
AND RANDALL  
CITY OF AMARILLO

On the 24th day of July 2018, the Amarillo City Council met at 4:00 p.m. for a work session, and the regular session was held at 5:00 p.m. in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

GINGER NELSON	MAYOR
ELAINE HAYS	COUNCILMEMBER NO. 1
FREDA POWELL	COUNCILMEMBER NO. 2
HOWARD SMITH	COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED MILLER	CITY MANAGER
MICHELLE BONNER	DEPUTY CITY MANAGER
BRYAN MCWILLIAMS	INTERIM CITY ATTORNEY
STEPHANIE COGGINS	ASSISTANT TO THE CITY MANAGER
JAN SANDERS	ASSISTANT CITY SECRETARY

The invocation was given by Davlyn Duesterhaus, BSA Staff Chaplain. Mayor Nelson led the Pledge of Allegiance.

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

**PUBLIC COMMENT:**

Mike Fisher, 4410 Van Kriston Drive, mentioned the City Council continues to review the budget as if it is a wish list. He stated his disagreement with the City Council voting 5-0 on all items. He was upset the City Council will not answer his questions regardless of the pending lawsuit filed against the City. Claudette Smith, 4410 Van Kriston Drive, stated the City Council is not taking any action on citizen concerns. She is also upset the City Council will not answer her questions regardless of the pending litigation. Jill Humphrey, 7714 Pineridge Drive, commented AM&W continues to euthanize too many animals. She distributed an article from the Lubbock Animal Shelter. Noah Dawson, 1133 Sugarloaf Drive, stated the July 17<sup>th</sup> City Council minutes should state, 'Noah Dawson, spoke about the need for representation, fiscal responsibility and public engagement with citizens,' rather than 'fiscal representation'. He stated City Council needs to do a better job with the budget. Allen Finegold, 2601 North Grand Street, stated he would like to ask questions concerning the water and wastewater daily averages. Floyd Hartman provided estimated daily average usages. Mr. Finegold stated the consultant underestimated the water usage at just over 45 million gallons per day rather than 48 million gallons per day and asked the City Council to create a citizen's commission to check the validity of the findings. Ramesh Patel, 112 West Amarillo Boulevard, thanked the City Council for all that has been done along Polk Street. He inquired why Polk Street is a brick street and what can be done to improve the lighting along Polk Street. Mayor Nelson directed City Staff to meet with Mr. Patel. Dee Krauss, 4107 Tulane Drive, thanked the Chaplain for today's prayer. Ms. Krauss advised she is a rescue animal person, and stated she is upset about the number of dead animals on the sides of the road. Carol Smith, 1616 South Polk Street, stated employees from the water department stopped by her office to give notice the water would be shut off for a period of time. Ms. Smith wanted to say thank you to the water department and how she appreciated the advanced notice. There were no further comments.

**ITEM 1:** Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Councilmember Powell to consider Item 1A separately. She motioned to approve consent Items 1B-1E, seconded by Councilmember Smith.

- A. **MINUTES:**  
Approval of the City Council minutes of the regular meeting and special meeting held on July 17, 2018.
- B. **AWARD - ADVANCED METERING INFRASTRUCTURE:**  
(Contact: Jonathan Gresham, Assistant Director of Water Utilities)  
SL-serco, Inc. -- \$110,000.00  
The City of Amarillo conducted internal staff workshops to define existing utility issues and opportunities for a new meter reading technology to mitigate existing problems through an Advanced Metering Infrastructure solution. The City of Amarillo has selected SL-serco Inc. for an Advanced Metering Infrastructure (AMI) consulting contract for the completion of the City's advanced Metering planning, which includes clear goals, mapping processes, identifying integrations and setting direction as well as integration with other technology requiring facilitated solutions. This contract will include providing technical assistance supporting the evaluation of metering features.
- C. **AWARD – OSAGE WATER TREATMENT PLANT FILTERS:**  
(Contact: Russell Grubbs, Director of Water Utilities)  
Dowtech Specialty Contractors, Inc. -- \$1,990,400.00  
This item is to consider award of a construction contract for rehabilitation of the underdrains which includes the demolition, removal and replacement of the existing media and underdrains for filters 5-8. Filtration is the final process in the production of water for the citizens of Amarillo. Filters 1-4 were rehabilitated in 2016/2017.
- D. **AWARD – CONSIDER APPROVAL OF UNIFORM SERVICES CONTRACT:**  
(Contact: Trent Davis, Purchasing Agent)  
Award to: Ameripride Services, Inc. -- \$216,078.72  
This item is for a three (3) year contract with two (2) one (1) year extensions for Uniform Services for use by city departments.
- E. **AWARD – TRAFFIC SIGNAL EQUIPMENT:**  
(Contact: Michael Padilla, Transportation Superintendent)  
Award to listed vendors:  
This is a purchase for traffic signal equipment for new and replacement of outdated electronic equipment and other signal materials.
- |  |                    |
|--|--------------------|
| <u>Peek Traffic Corporation</u>        |                    |
| Mounting Equipment (Pelco Equipment) – | \$ 22,529.12       |
| Traffic Signal Heads –                 | \$ 16,324.00       |
| Traffic Signal Controllers -           | \$ 48,230.00       |
| Traffic Control Cabinets -             | \$ 34,785.00       |
| Traffic Signal Controllers -           | \$ 6,890.00        |
| <u>Black Top Industries, LLC</u>       |                    |
| Construction Signs -                   | \$ 6,098.80        |
| <u>Consolidated Traffic Controls</u>   |                    |
| School Flasher Equipment –             | \$ 27,966.00       |
| Position System Satellite -            | \$ 14,004.00       |
| Flashers School Zone -                 | \$ 17,980.00       |
| <u>ITS Plus, Inc.</u>                  |                    |
| Traffic Signal Control & Detectors -   | <u>\$ 6,950.00</u> |
- Total amount of:  
These signal items will be used to update technology, and replacement of daily maintenance items used throughout the year to run signalized intersections efficiently.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

Motion was made by Councilmember Powell to amend the minutes under the Public Comment section with Noah Dawson's comment to reflect 'fiscal responsibility' in place of 'fiscal representation', seconded by Councilmember Hays. Voting AYE were Mayor

Nelson, Councilmembers Hays, Powell, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

## **REGULAR AGENDA**

**ITEM 2:** Mayor Nelson presented the first reading of an ordinance rezoning a 25.73 acre tract of land situated in Section 65, Block 9, BS&F Survey, Randall County, Texas, plus one half of all bounding streets, alleys, and public ways to change from Agricultural District (A) to Residential District 3 (R-3). (Vicinity: Heritage Hills Parkway and Arlo Drive.) This item was presented by Cody Balzen, Planner II. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Councilmember Powell, seconded by Councilmember Smith, that the following captioned ordinance be passed:

### **ORDINANCE NO. 7746**

**AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF ARLO DRIVE AND HERITAGE HILLS PARKWAY, RANDALL, COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; A REPEALER PROVIDING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

**ITEM 3:** Mayor Nelson presented the second and final reading of an ordinance rezoning on a request to Rezone Lots 7 - 9, Block 2, Denver Heights Unit No. 1, in Section 138, Block 2, AB&M Survey, Potter County, Texas, plus one half of all bounding streets, alley, and public ways to change from Heavy Commercial District (HC) to Heavy Commercial District with a Specific Use Permit 194 (HC/S-194) for a crematorium (0.49 acres). (Vicinity: South Bivins Street and Southeast 4<sup>th</sup> Avenue.) This item was presented by Sherry Bailey, Senior Planner. Mayor Nelson opened a public hearing. Jill Humphrey, 7714 Pineridge Drive, stated at last week's City Council meeting, she felt the owner of the crematorium was not sensitive to the citizen with health issues. Ms. Humphrey stated she feels Councilmember Powell should recuse herself from the vote. Bryan McWilliams stated Councilmembers should recuse themselves if they have a conflict of interest such as a financial interest in the business, or their family members have a financial interest in the business. Mayor Nelson asked Ms. Powell if she has a financial interest in this business. Ms. Powell, stated no, she does not have a financial interest in this business. Eric Shafer, Shafer Mortuary Services, stated he met and toured the facility with the above mentioned concerned citizen, and after the tour, was advised the citizen no longer has any objections to the proposed rezoning. There were no further comments. Mayor Nelson closed the public hearing. Motion was made by Councilmember Powell, seconded by Councilmember Hays, that the following captioned ordinance be passed:

### **ORDINANCE NO. 7745**

**AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF SOUTH BIVINS STREET AND SOUTHEAST 4<sup>TH</sup> AVENUE, POTTER COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

**ITEM 4:** Mayor Nelson advised that an appointment was needed for Canadian River Municipal Water Authority. Motion was made by Councilmember Powell to reappoint William Hallerberg to the Canadian River Municipal Water Authority, seconded by Councilmember Smith, to approve this appointment. Councilmember Hays inquired how

long Mr. Hallerberg has served on this board, and what is the term limit. Kent Satterwhite advised cities with a population over 10,000 have 2 board appointments, the terms are staggered and board members serve two years terms. Floyd Hartman advised Mr. Hallerberg has represented the City of Amarillo on the Canadian River Municipal Water Authority board since 2002.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 5: Mr. McWilliams advised at 6:24 p.m. that the City Council would convene in Executive Session per Texas Government Code (1) Section 551.087 - Deliberation regarding economic development negotiations; discussion regarding commercial or financial information received from a business prospect: City Economic Development Project #18-07 in the vicinity of Southeast 3<sup>rd</sup> Avenue and South Pierce Street; and (2) Section 551.072 - Deliberation regarding real property; discussion regarding purchase, exchange, lease or value of real property: City Economic Development Project #18-07 in the vicinity of Southeast 3<sup>rd</sup> Avenue and South Pierce Street.

Mr. McWilliams announced that the Executive Session was adjourned at 7:22 p.m. and recessed the Regular Meeting.

ATTEST:

\_\_\_\_\_  
Jan Sanders, Assistant City Secretary

\_\_\_\_\_  
Ginger Nelson, Mayor

# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	July 31, 2018	<b>Council Priority</b>	Regular Agenda Item – Public Hearing
<b>Department</b>	Planning Department		
<b>Contact</b>	Sherry Bailey, Senior Planner; Cody Balzen, Planner 2/Project Manager		

**Agenda Caption**

Second reading of an ordinance rezoning a 25.73 acre tract of land situated in Section 65, Block 9, BS&F Survey, Randall County, Texas, plus one half of all bounding streets, alleys, and public ways to change from Agricultural District (A) to Residential District 3 (R-3). (Vicinity: Heritage Hills Pkwy. & Arlo Dr.)

**Agenda Item Summary**

**Area Characteristics**

The applicant’s tract is located in southwest Amarillo. The adjacent zoning consists of Residential District 3 (R-3) and Residential District 2 (R-2) to the east, Agricultural District (A) to the north and west, and outside of the city limits to the south. Adjacent land uses consist of vacant land and residences in all directions with vacant land to be developed with residential subdivision in the future.

**Proposal**

The applicant is requesting the zoning of a 25.73 acre tract of land within the Heritage Hills subdivision area, currently zoned Agricultural District (A), to change to Residential District 3 (R-3), in order to develop the next stage of the Heritage Hills Preliminary Plan development.

**Analysis**

This tract of land was annexed on 9/24/2013. At which time, the property was assigned the Agricultural District zoning as all newly annexed land is assigned.

Staff’s analysis of zoning change requests consists of reference to the Comprehensive Plan’s Future Land Use and Character Map in order to identify what was recommended for future land uses when the plan was adopted in 2010. Staff also considers how any zoning change would impact the Comprehensive Plan’s recommended Neighborhood Unit Concept (NUC) of development whereby non-residential land uses are encouraged at section-line arterial intersections with a transition to residential uses as development occurs away and inward from the arterial intersections. Staff also considers the principles and recommendations laid out within the Comprehensive Plan, as well existing zoning and development patterns in the area.

This rezoning request is consistent with the preliminary plan for this development, approved 10/9/2015. The preliminary plan was designed for the creation of a large residential subdivision that is incorporated in a Public Improvement District. This rezoning request is also consistent with the current pattern of development within the Heritage Hills Subdivision which is predominately R-3 within the developed portions of the preliminary plan.

This rezoning request is consistent with the adopted 2010 Comprehensive Future Land Use and Character Map, insofar as it is a request for zoning of a residential nature. However, that is where the consistency ends. “Estate Residential” is the land use/character type identified for this area. This type calls for a higher degree of open space and setbacks. Although the portion of the site to be developed will not represent the large lot sizes mentioned in the future land use description, it is also recognized that there has been a change in conditions within the area that did not exist at the time of the Future Land Use Map adoption.

The requested zoning would be a logical continuation of the zoning pattern established in this area as most Agricultural and R-2 zoning districts originally established in this location have been rezoned to R-3. This has established some zoning districts that slightly contradict the neighborhood unit concept of stepping down the intensity of land uses when moving towards the center of the section from the perimeter [Comprehensive Plan, Chapter 2, Pg 2.23]. However, the intent given by the developers is to establish a 20’ setback through deed restrictions and not build to the maximum extent of the R-3 district’s allowed density. The request also does not jeopardize the consistency of a residential area

# Amarillo City Council

## Agenda Transmittal Memo



---

character of the overall development.

Considering the future of State Loop 335 and its impacts on FM 2186/W Hollywood Rd, paired with the proximity to Soncy Rd (an arterial), having a higher density of housing in this area may be appropriate. In addition, this is still at the lower end of the residential density scale, still falling below the Moderate Density (MD) and Multiple Family (MF-1 and MF-2) districts.

As the city continues to grow in a southwesterly direction, future analysis of this general area will need to be done, which may show a need for an amendment to the comprehensive land use of this area.

The adopted Comprehensive Plan also contains a number of action strategies that are to be followed when making decisions about land use, development, and other community elements. One of these strategies is an emphasis on infill development and encouraging development in existing undeveloped portions of the city where utility services are already available. (page 3.3, Growth Management & Capacity) This action strategy is supported in this situation as the requested zoning change would create the opportunity for development in a place where little development besides this subdivision has occurred since its annexation.

Based on the above analysis, planning staff believes the requested rezoning seems appropriate for conditions of the area.

---

### Requested Action

The applicant is requesting the zoning of a 25.73 acre tract of land, previously zoned Agricultural District (A), to change to Residential District 3 (R-3), in order to change develop Unit 11 of the Heritage Hills Subdivision.

---

### Community Engagement Summary

The item was distributed to all applicable internal and external entities. Notices have been sent out to 8 property owners within 200 feet regarding this proposed rezoning for each of the public meetings held. At the time of this writing, the Planning Department has received no comments either in favor or opposition to this request.

The item was recommended for approval with a 4:0 vote by the Planning and Zoning Commission at its July 9, 2018 public meeting.

Community Impact: Level 1 – Modest on selected area and/or community group.

---

### Staff Recommendation

Planning Staff has reviewed the associated ordinance and recommends the City Council approve the item as submitted.

---

### Attachments

1. Drafted Ordinance
  2. Ordinance Exhibit
  3. Maps of Area
  4. Pictures of Area
  5. P&Z Drafted Minutes
-



ORDINANCE NO. 7746

**AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF ARLO DRIVE AND HERITAGE HILLS PARKWAY, RANDALL COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; A REPEALER PROVIDING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

---

**WHEREAS**, the City Council adopted the "Amarillo Comprehensive Plan" on October 12, 2010, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

**WHEREAS**, the Amarillo Municipal Code established zoning districts and regulations in accordance with such land use plan, and proposed changes must be submitted to the Planning and Zoning Commission; and

**WHEREAS**, after a public hearing before the Planning and Zoning Commission for proposed zoning changes on the property hereinafter described, the Commission filed its final recommendation and report on such proposed zoning changes with the City Council; and

**WHEREAS**, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; and

**WHEREAS**, the City Council further determined that the request to rezone the location indicated herein is consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:**

**SECTION 1.** All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2.** The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning of a 25.73 acre tract of land in Section 65, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Agricultural District (A) to Residential District 3 (R-3). Further described by Exhibit A.

**SECTION 3.** In the event this ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this ordinance.

**SECTION 4.** All ordinances and resolutions or parts thereof that conflict with this ordinance are hereby repealed, to the extent of such conflict.

**SECTION 5.** This ordinance shall become effective from and after its date of final passage.

**INTRODUCED AND PASSED** by the City Council of the City of Amarillo, Texas, on First Reading on this the 24<sup>th</sup> day of July, 2018 and **PASSED** on Second and Final Reading on this the 31<sup>st</sup> day of July, 2018.

\_\_\_\_\_  
Ginger Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Bryan McWilliams,  
Interim City Attorney

STATE OF TEXAS §  
COUNTIES OF POTTER §  
AND RANDALL §  
CITY OF AMARILLO §

On the 9<sup>th</sup> day of July, 2018, the Amarillo Planning and Zoning Commission met in a work session at 2:45 PM to review agenda items, and then convened in regular session at 3:00 PM in the City Council Chamber on the third floor of City Hall, 509 East 7th Avenue, Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO MEETINGS HELD	NO MEETINGS ATTENDED
Joshua Raef	N	11	3
Royce Gooch	Y	11	10
Rob Parker, Chairman	Y	93	78
Rick Thomason	N	63	51
Bowden Jones	Y	54	42
Dick Ford	N	38	31
Terry Harman	Y	37	37

PLANNING DEPARTMENT STAFF:  
Sherry Bailey, Senior Planner .  
Hannah Green, Recording Secretary

Cody Balzen, Planner II

Chairman Parker opened the meeting, established a quorum and conducted the consideration of the following items in the order presented. Sherry Bailey gave the recommendations for the agenda items.

- I. Call to order and establish a quorum is present.
- II. Public Comment: Citizens who desire to address the Planning and Zoning Commission with regard to matters on the agenda or having to do with policies, programs, or services will be received at this time. The total time allotted for comments is three (3) minutes per speaker. Planning and Zoning Commission may not discuss items not on this agenda, but may respond with factual, established policy information, or refer to staff. *(Texas Attorney General Opinion. JC-0169)*

Jesse Pfrimmer, 5723 South Milam, stood to address the board regarding the North Heights neighborhood and concern that the area has. Mr. Pfrimmer spoke about zoning concerns and redevelopment of that area and areas that may need addressing in the Barrio neighborhood as well. He ended his comment by inviting the Board to attend the next North Heights neighborhood community meeting.

- III. Consent Agenda: The Commission may request a consent agenda item to be moved to the Regular Agenda for presentation and comment. Otherwise, the consent agenda will be considered in one vote. Consent agenda items are routine items recommended for approval, and which do not include requests for waivers or variances.

- 1: Approval of the minutes of the June 25<sup>th</sup>, 2018 meeting.

A motion to approve the consent agenda was made by Commissioner Harman seconded by Commissioner Jones, and carried unanimously.

- IV. Regular Agenda:

- 1: Rezoning: The Planning & Zoning Commission makes recommendation for approval or denial; appeals may be directed to City Council.

- A. Z-18-18 Rezoning of a 25.73 acre tract of land situated in Section 65, Block 9, BS&F Survey, Randall County, Texas, plus one half of all bounding streets, alleys, and public ways to change from Agricultural

District (A) to Residential District 3 (R-3). (Vicinity: Heritage Hills Pkwy. & Arlo Dr.)

Cody Balzen, Planner II, presented this item, and advised that the applicant is requesting a zone change from Agricultural District (A) to Residential District 3 (R-3), in order to develop the next stage of the Heritage Hills Preliminary Plan Development. Mr. Balzen ended the presentation with a staff recommendation of approval as presented.

Chairman Parker asked if anyone wanted to speak in favor or against this item. No comments were made.

A motion to approve Z-18-18 was made by Commissioner Gooch, seconded by Commissioner Harman, and carried unanimously.

2: Discuss Items for Future Agendas.

No further comments were made and the meeting was adjourned at 3:12 P.M.

---

Sherry Bailey, Senior Planner  
Planning & Zoning Commission

DRAFT

# EXHIBIT A

### DESCRIPTION

A 25.73+/- acre tract of land situated in Section 65, Block 9, S. 51 & F. Survey, Randall County, Texas and being a portion of a 500.243 acre tract of land as described in that certain instrument of conveyance recorded under Clerk's File No. 2012013183 of the Official Public Records of Randall County, Texas, said 25.73+/- acre tract of land having been surveyed on the ground by Furman Land Surveyors, Inc. on June 6, 2018 and being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2 inch iron rod with cap (FURMAN) found at the Northwest corner of a that certain 13.79+/- acre tract of land being described in that certain instrument recorded under Clerk's File No. 2017013769 of the Official Public Records of Randall County, Texas, same being the Northeast corner of this tract of land;

THENCE South 00° 18' 05" West, 60.00 feet along the West line of said 13.79+/- acre tract to a 1/2 inch iron rod with cap (FURMAN) found;

THENCE South 89° 43' 55" East, 9.32 feet to a 1/2 inch iron rod with cap (FURMAN) found;

THENCE South 52° 00' 09" East, 7.91 feet to a 1/2 inch iron rod with cap (FURMAN) found at the beginning of a curve to the left whose center point bears North 75° 38' 35" East, 1710.00 feet;

THENCE Southeastwardly along said curve to the left, an arc distance of 452.18 feet with a long chord bearing South 21° 55' 57" East, 450.86 feet to a 1/2 inch iron rod with cap (FURMAN) found at the end of said curve;

THENCE South 28° 30' 29" East, 136.85 feet to a 1/2 inch iron rod with cap (FURMAN) found at the beginning of a curve to the right whose center point bears South 60° 29' 31" West, 1790.00 feet;

THENCE Southeastwardly along said curve to the right, at an arc distance of 41.12 feet pass a 1/2 inch iron rod with cap (FURMAN) found for the Southwest corner of said 13.79+/- acre tract, same being the Northwest corner of Heritage Hills Unit No. 7, an addition to the City of Amarillo, Randall County, according to the map or plat thereof recorded under Clerk's File No. 201601090 of the Official Public Records of Randall County, Texas, continuing for a total arc distance of 916.40 feet with a long chord bearing South 14° 31' 27" East, 905.46 feet to a 1/2 inch iron rod with cap (FURMAN) found at the end of said curve;

THENCE South 00° 12' 25" East, 149.03 feet to a 1/2 inch iron rod with cap (FURMAN) found at the Southwest corner of said Heritage Hills Unit No. 7, same being the Southeast corner of this tract of land;

THENCE North 89° 43' 55" West, 855.17 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 00° 18' 05" East, 94.00 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 45° 18' 05" East, 7.07 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 00° 18' 05" East, 35.18 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set at the beginning of a curve to the left whose center point bears North 89° 43' 55" West, 1141.00 feet;

THENCE Northwestwardly along said curve to the left, an arc distance of 200.02 feet with a long chord bearing North 04° 54' 17" West, 205.74 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set for the end of said curve;

THENCE North 40° 58' 02" West, 7.89 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 89° 43' 55" West, 11.70 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 00° 18' 05" East, 55.00 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 38° 28' 43" East, 6.19 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set at the beginning of a curve to the left whose center bears South 76° 35' 48" West, 1141.00 feet;

THENCE Northwestwardly along said curve to the left, an arc distance of 256.86 feet with a long chord bearing North 19° 51' 00" West, 256.86 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set for the end of said curve;

THENCE North 58° 04' 48" West, 8.51 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 89° 43' 55" West, 29.72 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 00° 18' 05" East, 55.00 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 30° 22' 48" East, 5.02 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 29° 30' 29" West, 127.99 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set at the beginning of a curve to the right whose center bears North 80° 29' 31" East, 2359.00 feet;

THENCE Northwestwardly along said curve to the right, an arc distance of 147.34 feet with a long chord bearing North 27° 43' 07" West, 147.32 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set for the end of said curve;

THENCE North 57° 48' 01" West, 8.49 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 89° 43' 55" West, 20.04 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 00° 18' 05" East, 55.00 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 32° 58' 58" East, 5.41 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set at the beginning of a curve to the right whose center bears North 85° 47' 30" East, 2359.00 feet;

THENCE Northwestwardly along said curve to the right, an arc distance of 250.54 feet with a long chord bearing North 21° 04' 07" West, 258.41 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set for the end of said curve;

THENCE North 00° 18' 05" East, 55.00 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 32° 58' 58" East, 5.41 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set at the beginning of a curve to the right whose center bears North 85° 47' 30" East, 2359.00 feet;

THENCE Northwestwardly along said curve to the right, an arc distance of 250.54 feet with a long chord bearing North 21° 04' 07" West, 258.41 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set for the end of said curve;

THENCE North 00° 18' 05" East, 55.00 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 32° 58' 58" East, 5.41 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set at the beginning of a curve to the right whose center bears North 85° 47' 30" East, 2359.00 feet;

THENCE Northwestwardly along said curve to the right, an arc distance of 250.54 feet with a long chord bearing North 21° 04' 07" West, 258.41 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set for the end of said curve;

THENCE North 00° 18' 05" East, 55.00 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

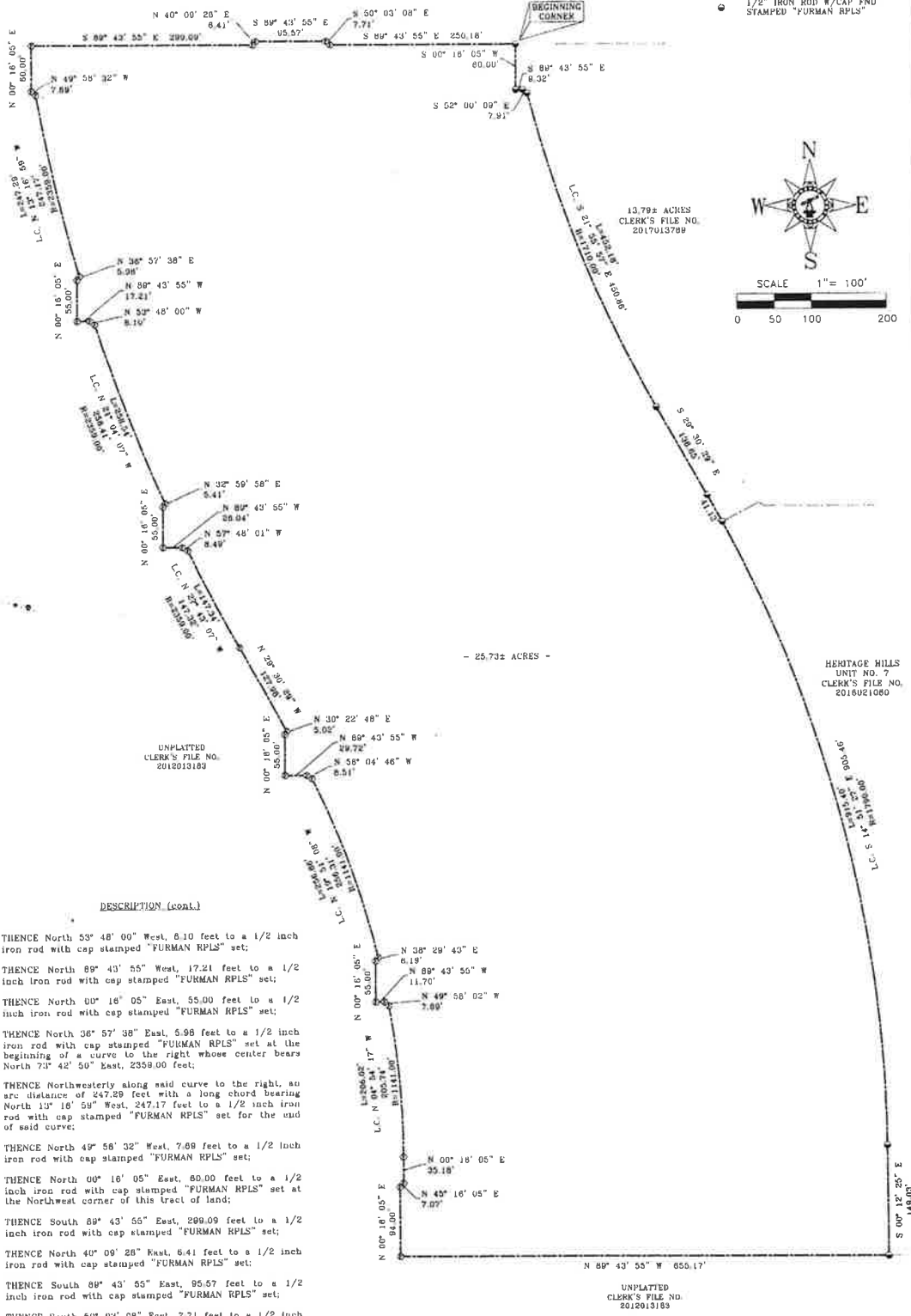
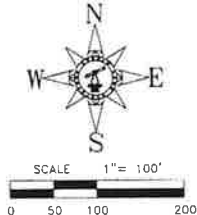
THENCE North 32° 58' 58" East, 5.41 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set at the beginning of a curve to the right whose center bears North 85° 47' 30" East, 2359.00 feet;

THENCE Northwestwardly along said curve to the right, an arc distance of 250.54 feet with a long chord bearing North 21° 04' 07" West, 258.41 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set for the end of said curve;

THENCE North 00° 18' 05" East, 55.00 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

UNPLATTED  
CLERK'S FILE NO.  
2012013183

- LEGEND**
- 1/2" IRON ROD SET W/CAP STAMPED "FURMAN RPLS"
  - 1/2" IRON ROD W/CAP END STAMPED "FURMAN RPLS"



### DESCRIPTION (cont.)

THENCE North 53° 48' 00" West, 6.10 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 89° 43' 55" West, 17.21 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 00° 18' 05" East, 55.00 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 36° 57' 39" East, 5.98 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set at the beginning of a curve to the right whose center bears North 73° 42' 50" East, 2359.00 feet;

THENCE Northwestwardly along said curve to the right, an arc distance of 247.29 feet with a long chord bearing North 13° 16' 59" West, 247.17 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set for the end of said curve;

THENCE North 49° 56' 32" West, 7.68 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 00° 18' 05" East, 60.00 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set at the Northwest corner of this tract of land;

THENCE South 89° 43' 55" East, 299.09 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE North 40° 09' 28" West, 6.41 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE South 89° 43' 55" East, 95.57 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE South 50° 03' 08" East, 7.71 feet to a 1/2 inch iron rod with cap stamped "FURMAN RPLS" set;

THENCE South 89° 43' 55" East, 250.18 feet to the PLACE OF BEGINNING and containing a computed area of 25.73 acres of land, more or less.

### NOTES

1. Original seal and signature of the surveyor must be present on each page for survey to be valid.
2. This plat is the property of Furman Land Surveyors Inc. Furman Land Surveyors Inc. accepts no responsibility for the use of this plat for any purpose other than its original intended use. The intended use being the consummation of the original transaction between the parties listed in the certificate hereon and issuance of title insurance for the property surveyed. Reproduction of this plat for any purpose other than its original intended use is expressly forbidden without the written consent of an authorized agent of Furman Land Surveyors Inc. Copyright 2018.
3. No investigation or independent search for assessments of record, encumbrances, restrictive covenants, easements, title evidence, or any other facts that an accurate and current title search may disclose have been made by this Surveyor.

PRELIMINARY, THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT. THIS DOCUMENT HAS BEEN RELEASED BY DARYL R. FURMAN RPLS 5374 FOR REVIEW PURPOSES ONLY. DATE: 08/08/2018

EXHIBIT FOR ZONING APPLICATION

**FURMAN LAND SURVEYORS, INC.**

SURVEYING, MAPPING, CONSULTING

TEXAS, OKLAHOMA, NEW MEXICO, KANSAS, COLORADO

DARYL R. FURMAN, RPLS DANIEL R. FURMAN, RPLS DONALD R. FURMAN, RPLS CASEY A. STANN, RPLS LANDON N. STOKES, RPLS HEATHER LYNN LEMONS, RPLS KYLE L. BRADY, RPLS

TEXAS FIRS #1092400 & 1092401

EQ. REG. 1016, ADAMS CO. TEXAS 79001, 1000 11th Ave., Fort Worth, TX 76104

P.O. BOX 462, DANFAS, TEXAS 79012, 1000 11th Ave., Fort Worth, TX 76104

PROJECT NO. 1022303-EXHIBIT FILE NO. R-17

DRAWING NO. P.A. 18-g 16, RANDALL-H-17, 1022303, reznings





Looking southwest from Kori Dr. & Arlo Dr. at proposed rezoning.





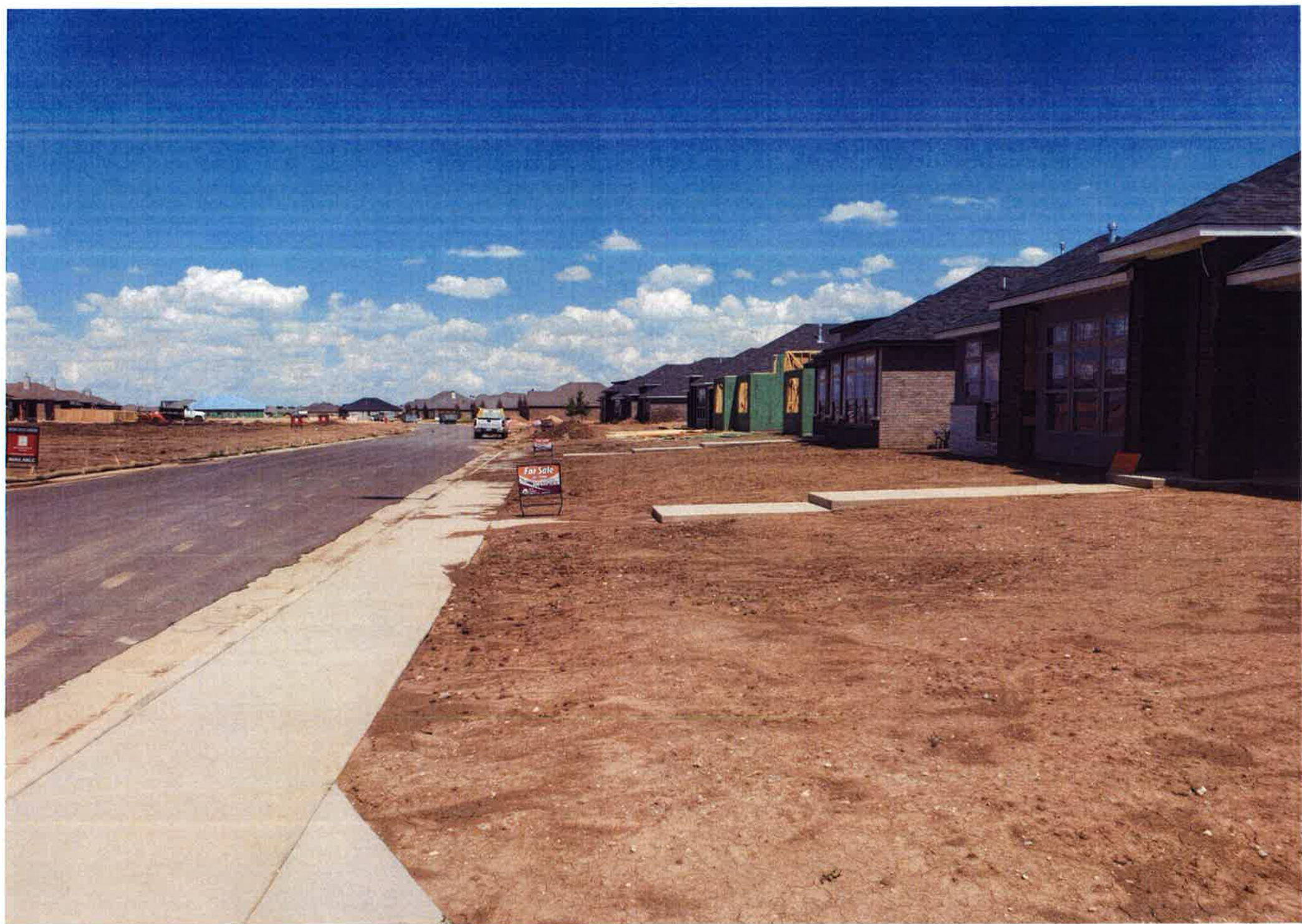
Looking west from Kori Dr. & Arlo Dr. at proposed rezoning.





Looking northwest from Kori Dr. & Arlo Dr. at proposed rezoning.

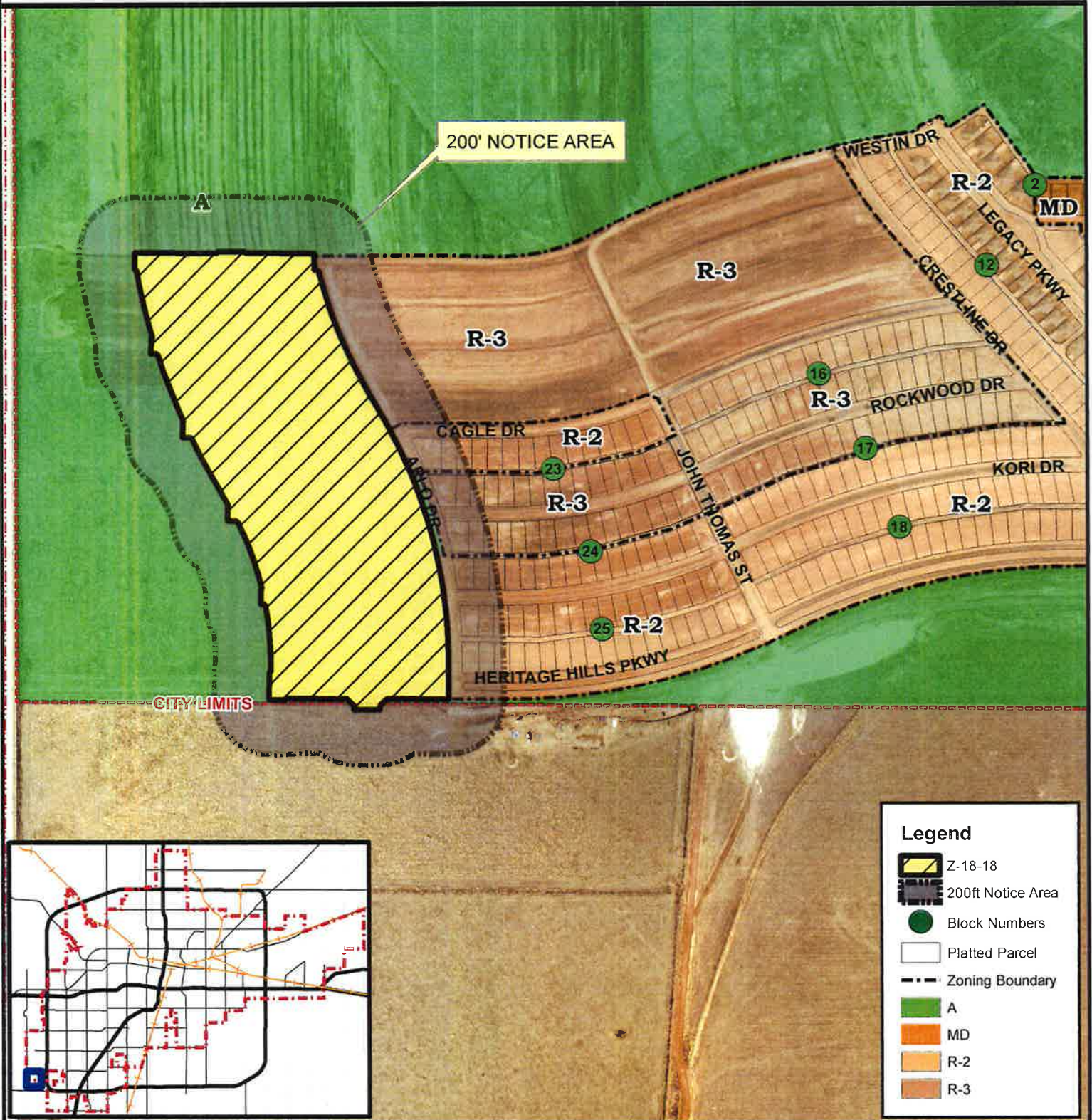




Looking east from Kori Dr. & Arlo Dr. at existing conditions.



**CASE Z-18-18  
REZONING FROM AGRICULTURAL DISTRICT (A) TO RESIDENTIAL 3 DISTRICT (R-3)**



**Legend**

- Z-18-18
- 200ft Notice Area
- Block Numbers
- Platted Parcel
- Zoning Boundary
- A
- MD
- R-2
- R-3

**CITY OF AMARILLO  
PLANNING DEPARTMENT**

**Scale: 1 inch = 500 feet**  
**Date: 6/18/2018**



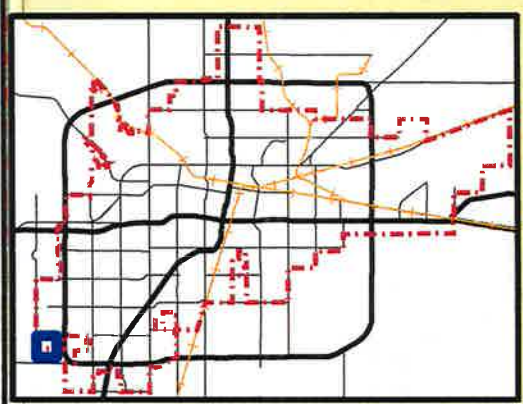
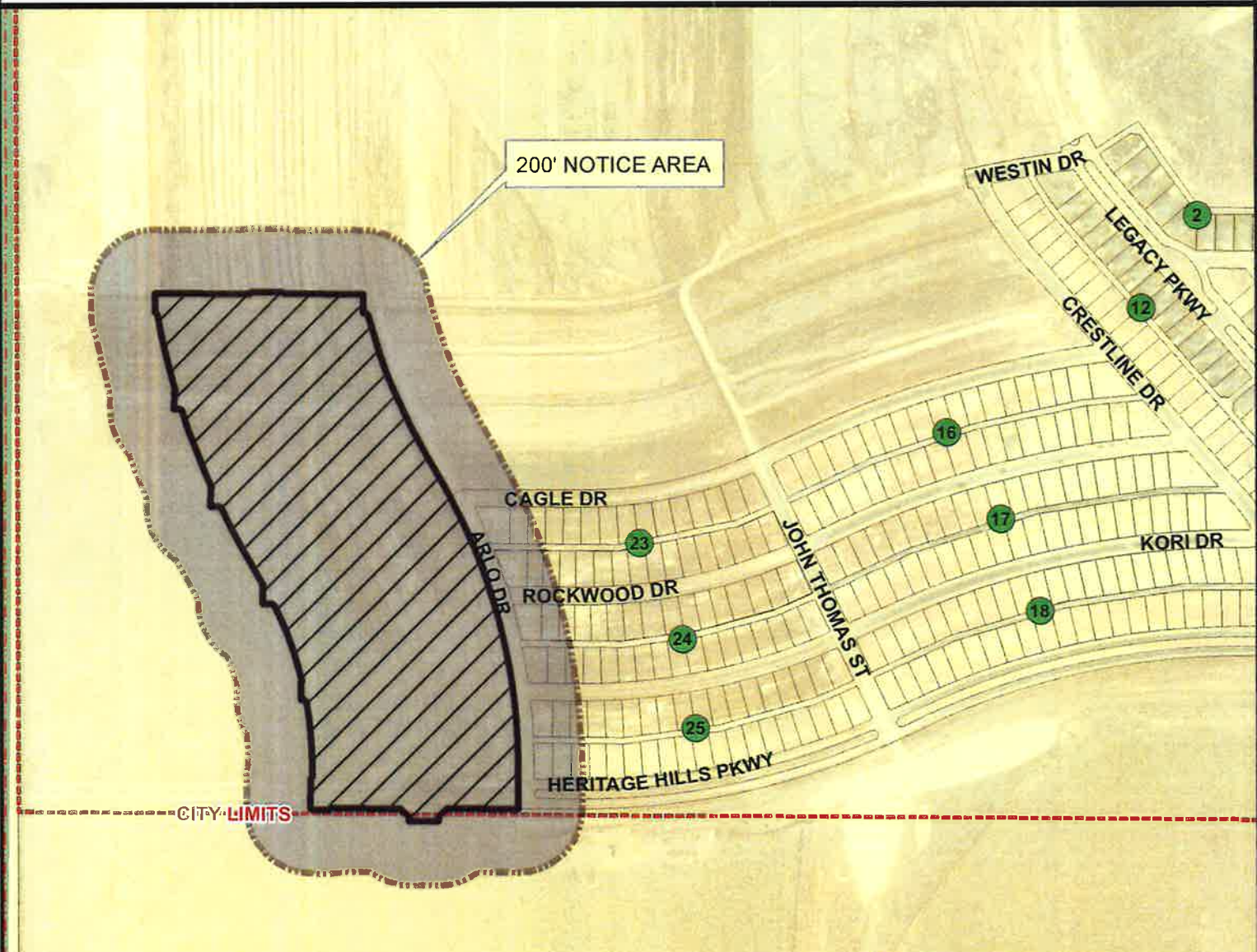
Z-18-18 Rezoning of a 25.84 acre tract of land in Section 65, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Agricultural District (A) to Residential District 3 (R-3).

Applicants: PEGA Development  
Vicinity: Heritage Hills Pkwy. & Arlo Dr.  
Case Manager: Cody Balzen





DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.





**CASE Z-18-18  
REZONING FROM AGRICULTURAL DISTRICT (A) TO RESIDENTIAL 3 DISTRICT (R-3)**



**Legend**

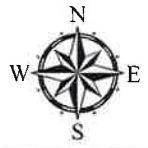
-  Z-18-18
-  200ft Notice Area
-  Block Numbers
-  Platted Parcel

**Approved Comp Plan Land Use  
FLU**

-  Estate Residential
-  Rural

**CITY OF AMARILLO  
PLANNING DEPARTMENT**

**Scale: 1 inch = 500 feet**  
**Date: 7/3/2018**



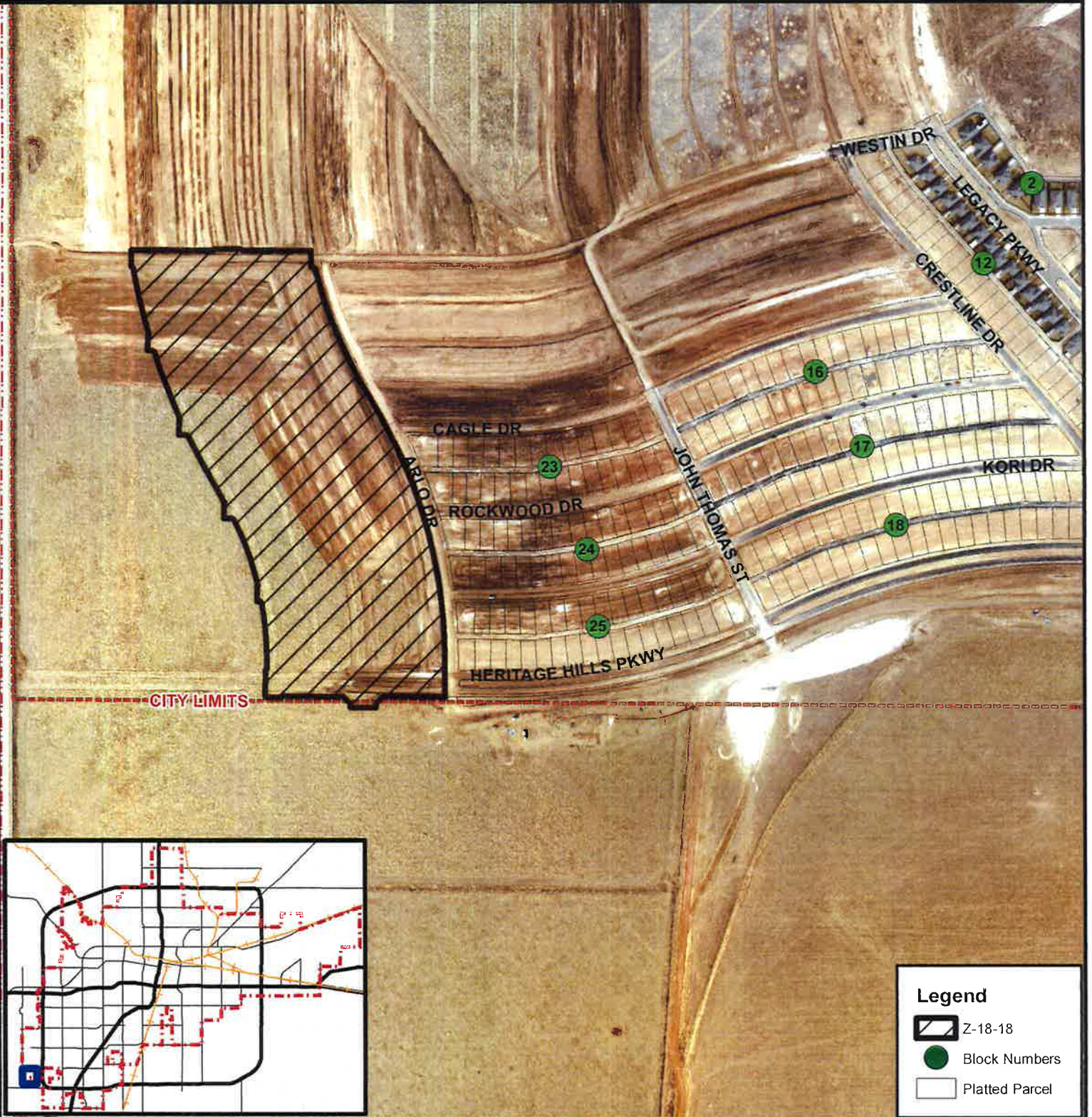
Z-18-18 Rezoning of a 25.84 acre tract of land in Section 65, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Agricultural District (A) to Residential District 3 (R-3).

**Applicants:** PEGA Development  
**Vicinity:** Heritage Hills Pkwy. & Arlo Dr.  
**Case Manager:** Cody Balzen

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.



**CASE Z-18-18  
REZONING FROM AGRICULTURAL DISTRICT (A) TO RESIDENTIAL 3 DISTRICT (R-3)**



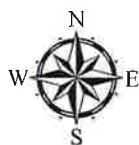
**CITY OF AMARILLO  
PLANNING DEPARTMENT**

**Z-18-18 Rezoning of a 25.84 acre tract of land in Section 65, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Agricultural District (A) to Residential District 3 (R-3).**

**Applicants: PEGA Development**

**Vicinity: Heritage Hills Pkwy. & Arlo Dr.  
Case Manager: Cody Baizen**

**Scale: 1 inch = 500 feet  
Date: 7/3/2018**



DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.



# Amarillo City Council Agenda Transmittal Memo



<b>Meeting Date</b>	July 31, 2017	<b>Council Priority</b>	
---------------------	---------------	-------------------------	--

<b>Department</b>	Public Health
-------------------	---------------

**Agenda Caption**

Acceptance – Tuberculosis Federal Grant  
 Grant Amount : \$44,269  
 Required Match: \$8,854  
 Total Award: \$53,123

Grantor: Texas Department of State Health Services

This item accepts the award from the Texas Department of State Health Services from January 1, 2019 thru December 31, 2019 to continue funding to prevent and control the transmission of active and latent tuberculosis.

**Agenda Item Summary**

Contractor shall continue tuberculosis prevention and control activities including screening, testing, and treatment, management of active cases and contacts, and community education.

**Requested Action**

Accept grant award.

**Funding Summary**

Texas Department of State Health Services.

**Community Engagement Summary**

**City Manager Recommendation**

Staff recommend acceptance of this grant.



**Inter-Local  
Application  
for  
Tuberculosis Prevention and  
Control for FY 2019 Federal  
Funds**

*<http://www.dshs.state.tx.us/idcu/disease/tb>*

TB Services Branch  
1100 W. 49<sup>th</sup> Street  
Austin, Texas 78756-3199

---

---

**TABLE OF CONTENTS**

**FORM A: FACE PAGE – RESPONDENT INFORMATION.....Error!**  
Bookmark not defined.

**FORM A: FACE PAGE - INSTRUCTIONS.....5**

**FORM B: APPLICATION TABLE OF CONTENTS AND CHECKLIST.....6**

**FORM C: CONTACT PERSON INFORMATION.....7**

**FORM D: ADMINISTRATIVE INFORMATION.....8-9**

**FORM E: ORGANIZATION, RESOURCES AND CAPACITY.....10-11**

**FORM F: PERFORMANCE MEASURES .....12**

**FORM G: BUDGET SUMMARY FORM (Budget Attached) .....13**

**FORM F: BUDGET CATEGORY DETAILS (Budget Attached).....14**

**Department of State Health Services  
Form A Face Page**

RESPONDENT INFORMATION	
1) LEGAL BUSINESS NAME: City of Amarillo	
2) MAILING Address Information (include mailing address, street, city, county, state and 9-digit zip code): <span style="float: right;">Check if address change <input type="checkbox"/></span> P.O. Box 1971; Amarillo, Texas 79105-1971	
3) PAYEE Name and Mailing Address, including 9-digit zip code (if different from above): <span style="float: right;">Check if address change <input type="checkbox"/></span> Same as above	
4) DUNS Number (9-digit) required if receiving federal funds: 065032807	
5) Federal Tax ID No. (9-digit), State of Texas Comptroller Vendor ID Number (14-digit) or Social Security Number (9-digit): 75-6000444 <i>*The respondent acknowledges, understands and agrees that the respondent's choice to use a social security number as the vendor identification number for the contract, may result in the social security number being made public via state open records requests.</i>	
6) TYPE OF ENTITY (check all that apply):	
<input checked="" type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> Other Political Subdivision <input type="checkbox"/> State Agency <input type="checkbox"/> Indian Tribe	<input type="checkbox"/> Nonprofit Organization* <input type="checkbox"/> For Profit Organization* <input type="checkbox"/> HUB Certified <input type="checkbox"/> Community-Based Organization <input type="checkbox"/> Minority Organization <input type="checkbox"/> Faith Based (Nonprofit Org)
<input type="checkbox"/> Individual <input type="checkbox"/> Federally Qualified Health Centers <input type="checkbox"/> State Controlled Institution of Higher Learning <input type="checkbox"/> Hospital <input type="checkbox"/> Private <input type="checkbox"/> Other (specify): _____	
<i>*If incorporated, provide 10-digit charter number assigned by Secretary of State:</i>	
7) PROPOSED BUDGET PERIOD: <span style="margin-left: 100px;">Start Date: 01/01/2019</span> <span style="margin-left: 100px;">End Date: 12/31/2019</span>	
8) COUNTIES SERVED BY PROJECT: Potter/Randall	
9) AMOUNT OF FUNDING REQUESTED: \$44,269	11) PROJECT CONTACT PERSON
10) PROJECTED EXPENDITURES Does respondent's projected federal expenditures exceed \$500,000, or its projected state expenditures exceed \$500,000, for respondent's current fiscal year (excluding amount requested in line 9 above)? **  Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>  <i>**Projected expenditures should include anticipated expenditures under all federal grants including "pass through" federal funds from all state agencies, or all anticipated expenditures under state grants, as applicable.</i>	Name: Casie Stoughton Phone: 806.378.6321 Fax: 806.378.6307 Email: casie.stoughton@amarillo.gov
	12) FINANCIAL OFFICER
	Name: Michelle Bonner Phone: 806.378.3040 Fax: Email: michelle.bonner@amarillo.gov
The facts affirmed by me in this proposal are truthful and I warrant the respondent is in compliance with the assurances and certifications contained in <b>APPENDIX B: DSHS Assurances and Certifications</b> . I understand the truthfulness of the facts affirmed herein and the continuing compliance with these requirements are conditions precedent to the award of a contract. This document has been duly authorized by the governing body of the respondent and I (the person signing below) am authorized to represent the respondent.	
13) AUTHORIZED REPRESENTATIVE <span style="float: right;">Check if change <input type="checkbox"/></span>	14) DATE
Name: Kevin Starbuck Title: Assistant City Manager Phone: 806.378.3077 Fax: Email: kevin.starbuck@amarillo.gov	15) SIGNATURE OF AUTHORIZED REPRESENTATIVE



**DOCUSIGN SIGNATURE INFORMATION**

**16) DOCUSIGN - SIGNATURE AUTHORITY**

Name: Kevin Starbuck, Assistant City Manager

Email Address: kevin.starbuck@amarillo.gov

Documents to Sign:  
Signature Page x

**17) DOCUSIGN - SECONDARY SIGNATURE AUTHORITY**

Name: Michelle Bonner, Deputy City Manager

Email Address: michelle.bonner@amarillo.gov  
(this email address must be different from the Signature Authority email address)

Documents to Sign:  
Signature Page x

## FORM A: FACE PAGE INSTRUCTIONS

This form provides basic information about the respondent and the proposed project with the Department of State Health Services (DSHS), including the signature of the authorized representative. It is the cover page of the proposal and is required to be completed. Signature affirms the facts contained in the respondent's response are truthful and the respondent is in compliance with the assurances and certifications contained in **APPENDIX B: DSHS Assurances and Certifications** and acknowledges that continued compliance is a condition for the award of a contract. Please follow the instructions below to complete the face page form and return with the respondent's proposal.

- 1) **LEGAL BUSINESS NAME** - Enter the legal name of the respondent.
- 2) **MAILING ADDRESS INFORMATION** - Enter the respondent's complete physical address and mailing address, city, county, state, and 9-digit zip code.
- 3) **PAYEE NAME AND MAILING ADDRESS** - Payee – Entity involved in a contractual relationship with respondent to receive payment for services rendered by respondent and to maintain the accounting records for the contract; i.e., fiscal agent. Enter the PAYEE's name and mailing address, including 9-digit zip code, if PAYEE is different from the respondent. The PAYEE is the corporation, entity or vendor who will be receiving payments.
- 4) **DUNS Number** – 9- digit Dun and Bradstreet Data Universal Numbering System (DUNS) number. . This number is required if receiving **ANY** federal funds and can be obtained at: <http://fedgov.dnb.com/webform>
- 5) **FEDERAL TAX ID or STATE OF TEXAS COMPTROLLER VENDOR ID NUMBER OR SOCIAL SECURITY NUMBER** - Enter the Federal Tax Identification Number (9-digit) or the Texas Vendor Identification Number assigned by the Texas State Comptroller (14-digit). \*The respondent acknowledges, understands and agrees the respondent's choice to use a social security number as its vendor identification number for the contract, may result in the social security number being made public via state open records requests.
- 6) **TYPE OF ENTITY** - Check the type of entity as defined by the Secretary of State at <http://www.sos.state.tx.us/corp/businessstructure.shtml> and/or the Texas State Comptroller at [https://fm.xcpa.state.tx.us/fmx/pubs/tins/tinsguide/2009-04/TINS\\_Guide\\_0409.pdf](https://fm.xcpa.state.tx.us/fmx/pubs/tins/tinsguide/2009-04/TINS_Guide_0409.pdf) and check all other boxes that describe the entity.

Historically Underutilized Business: A minority or women-owned business as defined by Texas Government Code, Title 10, Subtitle D, Chapter 2161. (<http://www.window.state.tx.us/procurement/prog/hub/>)

State Agency: an agency of the State of Texas as defined in Texas Government Code §2056.001.ii

Institutions of higher education as defined by §61.003 of the Education Code.

MINORITY ORGANIZATION is defined as an organization in which the Board of Directors is made up of 50% racial or ethnic minority members.

If a Non-Profit Corporation or For-Profit Corporation, provide the 10-digit charter number assigned by the Secretary of State.

- 7) **PROPOSED BUDGET PERIOD** - Enter the budget period for this proposal. Budget period is defined in the RFP.
- 8) **COUNTIES SERVED BY PROJECT** - Enter the proposed counties served by the project.
- 9) **AMOUNT OF FUNDING REQUESTED** - Enter the amount of funding requested from DSHS for proposed project activities (not including possible renewals). This amount must match column (1) row K from the BUDGET SUMMARY used for cost reimbursement budgets.
- 10) **PROJECTED EXPENDITURES** - If respondent's projected federal expenditures exceed \$500,000 or its projected state expenditures exceed \$500,000 for respondent's current fiscal year, respondent must arrange for a financial compliance audit (Single Audit).
- 11) **PROJECT CONTACT PERSON** - Enter the name, phone, fax, and email address of the person responsible for the proposed project.
- 12) **FINANCIAL OFFICER** - Enter the name, phone, fax, and email address of the person responsible for the financial aspects of the proposed project.
- 13) **AUTHORIZED REPRESENTATIVE** - Enter the name, title, phone, fax, and email address of the person authorized to represent the respondent. Check the "Check if change" box if the authorized representative is different from previous submission to DSHS.
- 14) **SIGNATURE OF AUTHORIZED REPRESENTATIVE** - The person authorized to represent the respondent must sign in this blank.
- 15) **DATE** - Enter the date the authorized representative signed this form.
- 16) **DOCUSIGN SIGNATURE AUTHORITY** – Enter the name, email address, and list the contract documents of the person authorized to sign the contract via DocuSign.
- 17) **DOCUSIGN SECONDARY SIGNATURE AUTHORITY** – If a Secondary Signature Authority exists, enter the name, email address, and list the contract documents of the person authorized to sign via DocuSign. Please ensure the email address listed for the Secondary Signature Authority in Box #17 is different from the email address for the Signature Authority in Box # 16.

## FORM B: APPLICATION TABLE OF CONTENTS AND CHECKLIST

**Legal Business**

**Name of**

**Respondent:** \_\_\_\_\_

*This form is provided as your Table of Contents and to ensure that the application is complete, proper signatures are included, and the required attachments have been submitted. Be sure to indicate page number.*

FORM	DESCRIPTION	Included
A	Face Page - completed, and proper signatures and date included	X
B	Application Table of Contents and Checklist - completed and included	X
C	Contact Person Information - completed and included	X
D	Administrative Information – completed and included	X
E	Organization, Resources and Capacity included	X
F	Performance Measures	X
G	Budget Summary Form - completed and included (with most recently approved indirect cost agreement and letters of good standing if applicable)	X
H	Budget Category Detail Forms - completed and included	X

## FORM C: CONTACT PERSON INFORMATION

**Legal Business Name of Contractor:**

City of Amarillo

*This form provides information about the appropriate contacts in the contractor's organization in addition to those on FORM A: FACE PAGE. If any of the following information changes during the term of the contract, please send written notification to the **Contract Management Section**.*

Emergency Contact:	Mailing Address
<b>Contact:</b> <u>Casie Stoughton</u> <b>Title:</b> <u>Director, Public Health</u> <b>Phone:</b> <u>806.378.6320</u> <b>Fax:</b> <u>806.378.6306</u> <b>Email:</b> <u>casie.stoughton@amarillo.gov</u>	<b>Street:</b> <u>PO Box 1971</u> <b>City:</b> <u>Amarillo</u> <b>County:</b> <u>Potter</u> <b>State, Zip:</b> <u>Texas, 79105</u>
<b>Contact:</b> <u>Laci Scott</u> <b>Title:</b> <u>Program Manager</u> <b>Phone:</b> <u>806.378.6339</u> <b>Fax:</b> <u>806.378.6306</u> <b>Email:</b> <u>laci.scott@amarillo.gov</u>	<b>Street:</b> <u>PO Box 1971</u> <b>City:</b> <u>Amarillo</u> <b>County:</b> <u>Potter</u> <b>State, Zip:</b> <u>Texas, 79105</u>
<b>Contact:</b> <u>Matthew Poston</u> <b>Title:</b> <u>Grants Manager</u> <b>Phone:</b> <u>806.378.6209</u> <b>Fax:</b> <u>806.378.3039</u> <b>Email:</b> <u>matthew.poston@amarillo.gov</u>	<b>Street:</b> <u>PO Box 1971</u> <b>City:</b> <u>Amarillo</u> <b>County:</b> <u>Potter</u> <b>State, Zip:</b> <u>Texas, 79105</u>

**FORM D: ADMINISTRATIVE INFORMATION - ILA**

*This form provides information regarding identification and contract history on the applicant, executive management, project management, governing board members, and/or principal officers. Respond to each request for information or provide the required supplemental document behind this form. If responses require multiple pages, identify the supporting pages/documentation with the applicable request.*

**Legal Name of Applicant:** City of Amarillo

**Identifying Information**

**The applicant shall complete the following information:**

- Names (last, first, middle) and addresses for the officials who are authorized to enter into a contract on behalf of the applicant.

<b>Last Name:</b>	<u>Starbuck</u>	<b>Mailing Address (incl. street, city, county, state, &amp; zip):</b>
<b>First Name:</b>	<u>Kevin</u>	<u>P.O. Box 1971</u>
<b>Middle Name:</b>	<u></u>	<u>Amarillo, TX 79105</u>
<b>Last Name:</b>	<u>Bonner</u>	<b>Mailing Address (incl. street, city, county, state, &amp; zip):</b>
<b>First Name:</b>	<u>Michelle</u>	<u>P.O. Box 1971</u>
<b>Middle Name:</b>	<u></u>	<u>Amarillo, TX 79105</u>

**Conflict of Interest and Contract History**

The applicant shall disclose any existing or potential conflict of interest relative to the performance of the requirements of this Application for Funding. Examples of potential conflicts may include an existing business or personal relationship between the applicant, its principal, or any affiliate or subcontractor, with DSHS, the participating agencies, or any other entity or person involved in any way in any project that is the subject of this Application for Funding. Similarly, any personal or business relationship between the applicant, the principals, or any affiliate or subcontractor, with any employee of DSHS, a participating agency, or their respective suppliers, must be disclosed. Any such relationship that might be perceived or represented as a conflict shall be disclosed. Failure to disclose any such relationship may be cause for contract termination or disqualification of the proposal. If, following a review of this information, it is determined by DSHS that a conflict of interest exists, the applicant may be disqualified from further consideration for the award of a contract.

**1. Does anyone in the applicant organization have an existing or potential conflict of interest relative to the performance of the requirements of this Application for Funding?**

YES      NO       X

*If YES, detail any such relationship(s) that might be perceived or represented as a conflict. (Attach no more than one additional page.)*

**2. Has any member of applicant's executive management, project management, governing board or principal officers been employed by the State of Texas 24 months prior to the application due date?**

YES      NO       X

*If YES, indicate his/her name, social security number, job title, agency employed by, separation date, and reason for separation.*

**FORM D: ADMINISTRATIVE INFORMATION – ILA - continued**

3. Has applicant had a contract with DSHS within the past 24 months?

YES     NO

If YES, indicate the contract number(s):

Contract Number(s)	
Contract Number	Grant
537-18-0308-00001	Epidemiology
537-18-0125-00001	PHEP
2016-001198	HIV Prevention
537-18-0070-00001	Immunizations
DCPS-2016-REFUGEE-00005	Refugee
HHS000046600001	TB- Fed
537-18-0027-00001	TB- State
537-18-0183-00001	Local Public Health Services
HHS000061800001	Hansen's Disease
HHS000093000001	Healthy Texas Babies

If NO, applicant must be able to demonstrate fiscal solvency. Submit a copy of the organization's most recently audited balance sheet, statement of income and expenses and accompanying financial footnotes DSHS will evaluate the documents that are submitted and may, at its sole discretion, reject the proposal on the grounds of the applicant's financial capability.

4. Is applicant or any member of applicant's executive management, project management, board members or principal officers:

- Delinquent on any state, federal or other debt;
- Affiliated with an organization which is delinquent on any state, federal or other debt; or
- In default on an agreed repayment schedule with any funding organization?

YES     NO

If YES, please explain. (Attach no more than one additional page.)

**FORM E: ORGANIZATION, RESOURCES AND CAPACITY  
(Organizational Chart)**

See attached

## **FORM F: PERFORMANCE MEASURES**

*In the event a contract is awarded, applicant agrees that performance measures will be used to assess, in part, the applicant's effectiveness in providing the services described.*

---

It is not necessary to list the performance measures below. Please refer to the work plan located at the following web link: <http://www.dshs.texas.gov/idcu/disease/tb/policies/> where the performance measures may be found.

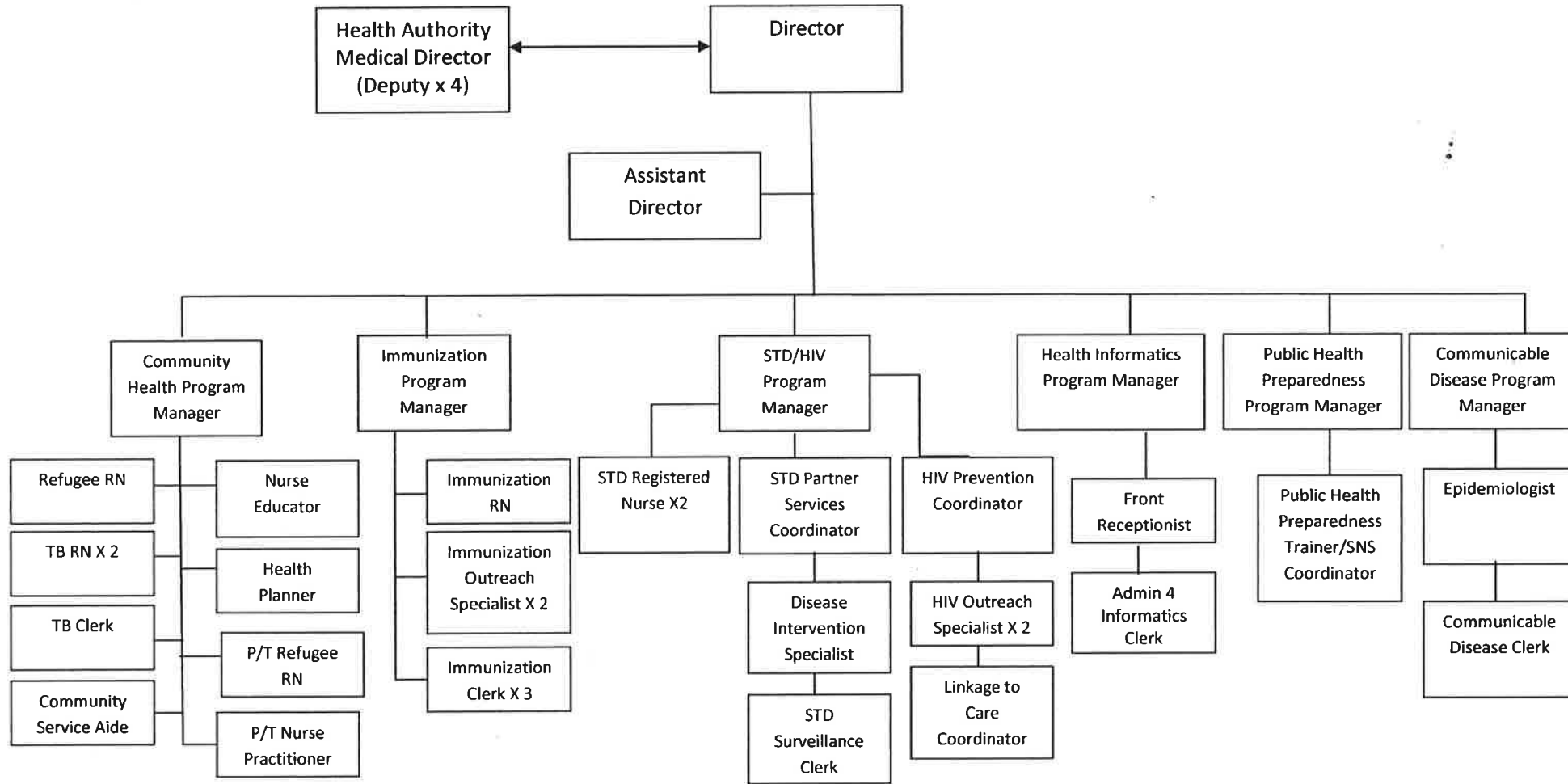
Contractor shall maintain documentation used to calculate performance measures as required by General Provisions Article VIII "Records Retention" and by Texas Administrative Code Title 22, Part 9 Chapter 165, §165.1 regarding retention of medical records.

All reporting to DSHS shall be completed as described in Section I, "D. Reporting" and submitted by the deadlines given.

If Contractor fails to meet any of the performance measures, Contractor shall furnish in the Narrative Report, **due April 1, 2019**, a written narrative explaining the barriers and the plan to address those barriers. This requirement does not excuse any violation of this Contract, nor does it limit DSHS as to any options available under the contract regarding breach.



Proposed 2017/2018 Organizational Chart: City of Amarillo Department of Public Health



**City of Amarillo, Texas**  
**Cost Allocation Plan September 30, 2017**  
**Summary of Public Health Indirect Cost Rates**  
**For the Period Ended September 30, 2017**

	Indirect Costs	Salaries & Benefits Base	Indirect Cost Rates
2300 City Manager-City Admin	13,474	1,987,026	0.68%
2410 City Manager-Development	6,683	1,987,026	0.34%
2700 Human Resources-City	9,461	1,987,026	0.48%
3300 Finance-Budget & Reportin	1,014	1,987,026	0.05%
3400 Finance-Internal Auditor	65	1,987,026	0.00%
3700 Accounting-General	9,195	1,987,026	0.46%
3800 Accounting-Payroll	2,453	1,987,026	0.12%
3900 Accounting-Grants	22,661	1,987,026	1.14%
4000 Accounting-Audit	1,863	1,987,026	0.09%
4100 Purchasing	6,596	1,987,026	0.33%
4300 Central Stores	182	1,987,026	0.01%
4400 IT - Print Services	3,998	1,987,026	0.20%
4500 Central Stores	18	1,987,026	0.00%
4710 IT - JDE	6,488	1,987,026	0.33%
4730 IT - eDocs	2,529	1,987,026	0.13%
4740 IT - Kronos	8,385	1,987,026	0.42%
4750 IT - Enterprise Agreement	10,115	1,987,026	0.51%
4900 IT - Support	13,578	1,987,026	0.68%
5000 IT - Infrastructure	37,679	1,987,026	1.90%
5110 IT - Telecommunications	57,198	1,987,026	2.88%
5210 IT - Reimbursement	(111,550)	1,987,026	-5.61%
5310 MG Operating	753	1,987,026	0.04%
5320 MG Fuel	(20)	1,987,026	0.00%
5400 MG-Replacement	(1,236)	1,987,026	-0.06%
5600 Legal-City Atty	1,891	1,987,026	0.10%
5700 Legal-Asst City Attys	6,450	1,987,026	0.32%
6100 Custodial Services	30,766	1,987,026	1.55%
7100 Facilities	23,331	1,987,026	1.17%
<b>200 Total Indirect Costs</b>	<b>164,020</b>	<b>1,987,026</b>	<b>8.25%</b>
<b>Total</b>	<b>164,020</b>	<b>1,987,026</b>	<b>8.25%</b>
Carry Forward	91	1,987,026	0.01%
<b>Adjusted Total</b>	<b>164,111</b>	<b>1,987,026</b>	<b>8.26%</b>

# Form I: Budget Summary Instructions

## DSHS Costs Only Budgeted on Detail Category Pages

An accurate budget plan is essential to achieve the performance measures and work plan set out in the narrative portion of the RFP. Be sure to refer to the appropriate sections in the RFP for program-specific allowable and unallowable costs. On each detail category budget form, budget only those costs that you plan to bill to DSHS. Total amounts budgeted on each detail budget category form will be automatically posted to the respective budget category on "Form I – Budget Summary" under column #2 "DSHS Funds Requested". The amounts budgeted on each detail budget MATCH category form will be automatically posted to the respective budget category on "Form I – Budget Summary" under column #5 "Local Funding (Match)". See individual Detailed Budget Category Form definitions of the cost that are to be budgeted in each category. Enter amount as whole dollars; round up.

**Column 1:** The total amount of funds budgeted from all funding sources for the DSHS project. The total of all funding sources (Columns 2-6) for each budget category will be automatically totaled. **Do not enter amounts in Column (1) except for the amount of Program Income.**

**Columns 2-6:** Enter the amount of funding to be provided by each funding source for each "Cost Category" in columns 3-6.

**Column 2:** DSHS funds requested. (automatically posted from each detail budget category form)

**Column 3:** Federal funds awarded directly to respondent to be used on the DSHS project

**Column 4:** Funds awarded to respondent from other state agencies to be used on the DSHS project.

**Column 5:** Funds provided by local governments (city, county, hospital districts, etc) (MATCH)

**Column 6:** Funds from other sources. (respondent's unrestricted funds including private foundations, donations, fundraising, etc).

**Program Income – Projected Earnings (line K):** Enter in Column 1 the total estimated amount of program income that is expected to be generated during the budget period. The amount budgeted in column 1 should equal the total program income that the project will generate. The proportionate share of program income will automatically be allocated to each funding source based on the percentage of funding.

**DEFINITION:** Program income is defined as gross income directly generated through a contract supported by DSHS and earned as a direct result of the contract agreement during the Program Attachment period. Refer to the instructions section below for examples of program income. In Summary, program income is revenue generated by virtue of the existence of the program (activities funded under the DSHS Program Attachment).

Contractor must disburse (apply towards gross Program Attachment expenses) the DSHS share of program income before requesting reimbursement.

For more information about program income, refer to the Uniform Terms and Conditions and the Grant Technical Assistance Guide (GTAG) available on the internet at <http://www.dshs.texas.gov/contracts/gtag.aspx>

### Examples of Program Income

- Fee for services performed in connection with and during the period of contract support;
- Tuition and fees when the course instruction is developed, sponsored, and supported by DSHS contract;
- Sale of items fabricated or developed under the contract supported activity;
- Payments for contract supported services received from patients or third parties, such as Medicaid, Title X, etc.
- Lease or rental of items fabricated or developed under the contract supported activity; and
- Rights or royalty payments resulting from patents or copyrights developed or acquired by the contractor

**Check Totals:** Refer to the table below the budget template table to verify that the amounts distributed ("Distribution Total") in each budget category equals the "Budget Total" for each respective category. Next, verify that the overall total of all distributions (Distribution Totals) equals the "Total Budget Total".

## FORM I: BUDGET SUMMARY (REQUIRED)

FY 2019 TB/PC FEDERAL

Legal Name of Respondent:

City of Amarillo

Budget Categories	Total Budget (1)	DSHS Funds Requested (2)	Direct Federal Funds (3)	Other State Agency Funds* (4)	Local Funding (Match) (5)	Other Funds (6)
A. Personnel	\$35,244	\$29,370			\$5,874	
B. Fringe Benefits	\$14,737	\$12,281			\$2,456	
C. Travel	\$0	\$0			\$0	
D. Equipment	\$0	\$0			\$0	
E. Supplies	\$742	\$618			\$124	
F. Contractual	\$0	\$0			\$0	
G. Other	\$0	\$0			\$0	
H. Total Direct Costs	\$50,723	\$42,269	\$0	\$0	\$8,454	\$0
I. Indirect Costs	\$2,400	\$2,000			\$400	
J. Total (Sum of H and I)	\$53,123	\$44,269	\$0	\$0	\$8,854	\$0
K. Program Income - Projected Earnings	\$0	\$0	\$0	\$0	\$0	\$0

**NOTE: The "Total Budget" amount for each Budget Category will have to be populated among the funding sources. Enter amounts in whole dollars for (3), (4), & (6), if applicable. After amounts have been entered for each funding source, verify that the "Distribution Total" below equals the respective amount under the "Total Budget" from column (1).**

	Budget Category	Distribution Total	Budget Total	Budget Category	Distribution Total	Budget Total
<b>Check Totals For:</b>	Personnel	\$35,244	\$35,244	Fringe Benefits	\$14,737	\$14,737
	Travel	\$0	\$0	Equipment	\$0	\$0
	Supplies	\$742	\$742	Contractual	\$0	\$0
	Other	\$0	\$0	Indirect Costs	\$2,400	\$2,400

<b>TOTAL FOR:</b>	<b>Distribution Totals</b>	<b>\$53,123</b>	<b>Budget Total</b>	<b>\$53,123</b>
-------------------	----------------------------	-----------------	---------------------	-----------------

\*Letter(s) of good standing that validate the respondent's programmatic, administrative, and financial capability must be placed after this form if respondent receives any funding from state agencies other than DSHS related to this project. If the respondent is a state agency or institution of higher education, letter(s) of good standing are not required. DO NOT include funding from other state agencies in column 4 or Federal sources in column 3 that is not related to activities being funded by this DSHS project.

**FORM I-1: PERSONNEL Budget Category Detail Form**

Legal Name of Respondent:

City of Amarillo

<b>PERSONNEL</b>							
Name + Functional Title E = Existing or P = Proposed	Vacant Y/N	Justification	FTE's	Certification or License (Enter NA if not required)	Total Average Monthly Salary/Wage	Number of Months	Salary/Wages Requested for Project
TB Nurse - Phyllis Buckley, RN	N	To conduct day-to day clinical and administrative workings of the TB program	0.6	RN	\$4,079.20	12	\$29,370
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
<b>TOTAL FROM PERSONNEL SUPPLEMENTAL BUDGET SHEETS</b>							\$0
						<b>SalaryWage Total</b>	<b>\$29,370</b>

<b>FRINGE BENEFITS</b>	Itemize the elements of fringe benefits in the space below:	
TMRS - 12.4400%		
OPEB - 2.4300%		
Medicare - 1.4500%		
Social Security - 6.2000%		
Unemployment - 0.0996%		
Workers comp - 2.0000%		
Health Insurance - 17.1604%		
Life Insurance - 0.0340%		
		<b>Fringe Benefit Rate %</b>
		<b>41.81%</b>
		<b>Fringe Benefits Total</b>
		<b>\$12,281</b>

## FORM I-2: TRAVEL Budget Category Detail Form

Legal Name of Respondent:

City of Amarillo

Conference / Workshop Travel Costs						
Description of Conference/Workshop	Justification	Location City/State	Number of:		Travel Costs	
			Days	Employees		
					Mileage	\$0
					Airfare	\$0
					Meals	\$0
					Lodging	\$0
					Other Costs	\$0
					<b>Total</b>	<b>\$0</b>
					Mileage	\$0
					Airfare	\$0
					Meals	\$0
					Lodging	\$0
					Other Costs	\$0
					<b>Total</b>	<b>\$0</b>
					Mileage	\$0
					Airfare	\$0
					Meals	\$0
					Lodging	\$0
					Other Costs	\$0
					<b>Total</b>	<b>\$0</b>
<b>TOTAL FROM TRAVEL SUPPLEMENTAL CONFERENCE/WORKSHOP BUDGET SHEETS</b>						<b>\$0</b>

**Total for Conference / Workshop Travel**

**\$0**

**Other / Local Travel Costs**

Justification	Number of Miles	Mileage Reimbursement Rate	Mileage Cost (a)	Other Costs (b)	Total (a) + (b)
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
TOTAL FROM TRAVEL SUPPLEMENTAL OTHER/LOCAL TRAVEL COSTS BUDGET SHEETS					\$0

Total for Other / Local Travel

Other / Local Travel Costs:

Conference / Workshop Travel Costs:

Total Travel Costs:

Indicate Policy Used:

Respondent's Travel Policy

State of Texas Travel Policy

**FORM I-3: EQUIPMENT AND CONTROLLED ASSETS Budget Category  
Detail Form**

Legal Name of Respondent:

City of Amarillo

Itemize, describe and justify the list below. Attach complete specifications or a copy of the purchase order/quote.

Description of Item	Purpose & Justification	Number of Units	Cost Per Unit	Total
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
TOTAL FROM EQUIPMENT SUPPLEMENTAL BUDGET SHEETS				\$0

Total Amount Requested for Equipment:

<b>\$0</b>
------------



## FORM I-4: SUPPLIES Budget Category Detail Form

Legal Name of Respondent:

City of Amarillo

Itemize and describe each supply item and provide an estimated quantity and cost (i.e. #of boxes & cost/box) if applicable. Provide a justification for each supply item. Costs may be categorized by each general type (e.g., office, computer, medical, educational, etc.) See attached example for definition of supplies and detailed instructions to complete this form.

Description of Item <small>[If applicable, provide estimated quantity and cost (i.e. # of boxes &amp; cost/box)]</small>	Purpose & Justification	Total Cost
Medical supplies (\$51.58/month x 12 months)	Gloves, syringes, blood collection tubes, etc., to support patient care.	\$618
TOTAL FROM SUPPLIES SUPPLEMENTAL BUDGET SHEETS		\$0

Total Amount Requested for Supplies:

\$618

**FORM I-5: CONTRACTUAL Budget Category Detail Form**

Legal Name of Respondent: City of Amarillo

List contracts for services related to the scope of work that is to be provided by a third party. If a third party is not yet identified, describe the service to be contracted and show contractors as "To Be Named." Justification for any contract that delegates \$100,000 or more of the scope of the project in the respondent's funding request, must be attached behind this form.

CONTRACTOR NAME (Agency or Individual)	DESCRIPTION OF SERVICES (Scope of Work)	Justification	METHOD OF PAYMENT (i.e., Monthly, Hourly, Unit, Lump Sum)	# of Months, Hours, Units, etc.	RATE OF PAYMENT (i.e., hourly rate, unit rate, lump sum amount)	TOTAL
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
TOTAL FROM CONTRACTUAL SUPPLEMENTAL BUDGET SHEETS						\$0

Total Amount Requested for CONTRACTUAL: \$0

**FORM I-6: OTHER Budget Category Detail Form**

Legal Name of Respondent:

**City of Amarillo**

Description of Item <small>[If applicable, include quantity and cost/quantity (i.e. # of units &amp; cost per unit)]</small>	Purpose & Justification	Total Cost
TOTAL FROM OTHER SUPPLEMENTAL BUDGET SHEETS		\$0

Total Amount Requested for Other:

**\$0**

## FORM I - 7 Indirect Costs

Legal Name of Respondent:

City of Amarillo

Total amount of indirect costs allocable to the project:

Amount:

\$2,000

Indirect costs are based on (mark the statement that is applicable):

The respondent's most recent indirect cost rate approved by a federal cognizant agency or state single audit coordinating agency. **Expired rate agreements are not acceptable. Attach a copy of the rate agreement to this form (Form I - 7 Indirect)**

RATE:

BASE:

***Applies only to governmental entities***. The respondent's current central service cost rate or indirect cost rate based on a rate proposal prepared in accordance with OMB Circular A-87. **Attach a copy of Certification of Cost Allocation Plan or Certification of Indirect Costs.**

RATE:

8.26%

TYPE:

BASE:

**Note:** Governmental units with only a Central Service Cost Rate must also include the indirect cost of the governmental units department (i.e. Health Department). In this case indirect costs will be comprised of central service costs (determined by applying the rate) and the indirect costs of the governmental department. The allocation of indirect costs must be addressed in Part V - Indirect Cost Allocation of the Cost Allocation Plan that is submitted to DSHS

A cost allocation plan. A cost allocation plan as specified in the DSHS Contractor's Financial Procedures Manual (CFPM), Appendix A must be submitted to DSHS within 60 days of the contract start date. The CFPM is available on the following internet web link: <http://www.dshs.state.tx.us/contracts/>

**GO TO PAGE 2 (below)**

## Page 2, FORM I - 7 Indirect Costs

If using an central service or indirect cost rate, identify the types of costs that are included (being allocated) in the rate:

Organizations that do not use an indirect cost rate and governmental entities with only a central service rate must identify the types of costs that will be allocated as indirect costs and the methodology used to allocate these costs in the space provided below. The costs/methodology must also be disclosed in Part V-Indirect Cost Allocation of the Cost Allocation Plan that is submitted to DSHS. **Identify the types of costs that are being allocated as indirect costs, the allocation methodology, and the allocation base:**

## **SUPPLEMENTAL and MATCH FORMS INSTRUCTIONS**

The budget templates include a SUPPLEMENTAL and a MATCH page (one per budget category) that follow are intended to supplement cost reimbursement budgets when there are too many items to fit on the primary budget template. The MATCH pages (one per budget category) are intended to record the required match will be utilized to list detail information for the required match.

The amounts on each supplemental template will automatically populate from the templates and will be inserted on the last line of the primary budget template.

The amounts on each match template will automatically populate from the templates and will be inserted in column labeled "Local Funding Sources (5)"

The SUPPLEMENTAL and MATCH budget templates are:

- Form I-1a Personnel Supplemental
- Form I-2a Travel Supplemental
- Form I-3a Equipment Supplemental
- Form I-4a Supplies Supplemental
- Form I-5a Contractual Supplemental
- Form I-6a Other Supplemental

- Form I-1b Personnel Match
- Form I-2b Travel Match
- Form I-3b Equipment Match
- Form I-4b Supplies Match
- Form I-5b Contractual Match
- Form I-6ba Other Match

# Amarillo City Council Agenda Transmittal Memo



D

<b>Meeting Date</b>	7/31/2018	<b>Council Priority</b>	Public Safety
---------------------	-----------	-------------------------	---------------

<b>Department</b>	Emergency Management	<b>Contact Person</b>	Chip Orton
-------------------	----------------------	-----------------------	------------

**Agenda Caption**  
Approval of Amarillo CP1704 Amendment 3 for the Agreement-in-Principle (AIP) Grant (Pantex).

**Agenda Item Summary**  
This agenda item is to approve a budget amendment with the Agreement-in-Principle (AIP) Grant (Pantex) which will allow funding of the EOC audio-visual control system project.

**Requested Action**  
The Office of Emergency Management recommends that the City Council authorize the City Manager to sign the contract amendment.

**Funding Summary**  
There is no cost to this item but it will move money from the State to the Agreement-in-Principle (Pantex) grant.

**Community Engagement Summary**  
N/A

**Staff Recommendation**  
Staff recommends approval of this budget amendment.



**Audio ■ Video ■ Lighting ■ Control**

4011 Business Park Drive ■ Amarillo TX 79110

www.amediasys.com ■ 806-350-4267

## Estimate

Date	Quote #
2/19/2018	3950

Estimate prepared for:

**Amarillo Emergency Operations Center**  
**808 S. Buchanan**  
**P.O. Box 1971**  
**Amarillo, TX 79105**

Project

Item	Description	Qty	U/M	Rate	Total
NOTES	SCOPE OF WORK: -Remove component cable infrastructure and rack mountable components -Rearrange rack with new components -Install appropriate I/O data connections -Route new network switch and control subnet -Install encoding/decoding devices -Program the virtual matrix, control system and GUI for each respective endpoint			0.00	0.00
NOTES	Network infrastructure provided by the City of Amarillo			0.00	0.00
LG-43LV340C	LG 43" Commercial Display	3		572.00	1,716.00
CHIEF-LCM3X1U	Chief FUSION™ Large Ceiling Mounted 3 x 1 Menu Board	1		1,056.00	1,056.00
CRES-TSW-1542-T...	Crestron 15.6" HD Touch Screen, Wall Mount or VESA, Black Smooth	1		0.00	0.00
CRES-TST-902	Crestron 8.7" Wireless Touch Screen	2		0.00	0.00
CRES-CEN-GWEX...	Crestron infiNET EX® & ER Wireless Gateway	2		0.00	0.00
CRES-PRO3	Crestron 3-Series Control System®	1		2,740.00	2,740.00
CRES-DM-NVX-350	Crestron DigitalMedia™ 4K60 4:4:4 HDR Network AV Encoder/Decoder	46		1,800.00	82,800.00
CRES-DM-NVX-350C	Crestron DigitalMedia™ 4K60 4:4:4 HDR Network AV Encoder/Decoder Card	5		1,800.00	9,000.00
CRES-DM-XIO-DIR...	Crestron DigitalMedia™ XiO Director – Virtual Switching Appliance for up to 80 Endpoints	1		5,000.00	5,000.00
CRES-DMF-CI-8	Cestron DigitalMedia™ Card Chassis for DM-NVX-C & DMCF, 8 Slots	1		2,000.00	2,000.00
C2G-29675	C2G 3' High Speed HDMI Cable with Gripping Connectors	30		29.00	870.00

	<b>Subtotal</b>
	<b>Sales Tax (0.0%)</b>
	<b>Total</b>





**Audio ■ Video ■ Lighting ■ Control**

4011 Business Park Drive ■ Amarillo TX 79110

www.amediasys.com ■ 806-350-4267

## Estimate

Date	Quote #
2/19/2018	3950

Estimate prepared for:

**Amarillo Emergency Operations Center**  
**808 S. Buchanan**  
**P.O. Box 1971**  
**Amarillo, TX 79105**

Project

Item	Description	Qty	U/M	Rate	Total
C2G-29677	C2G 6' High Speed HDMI Cable with Gripping Connectors	5		39.00	195.00
C2G-29678	C2G 10' High Speed HDMI Cable with Gripping Connectors	11		43.00	473.00
WIND-CAT6S-BLK	Windy City Wire 23 AWG 4 Pair Bare Copper, Shielded Non-Plenum Rated Category 6e	0.5	1K	470.00	235.00
WIND-2202PS-BLK	Windy City Wire 22 AWG 2 Conductor Bare Copper, Shielded Plenum UL Listed C (UL) US CMP	0.5	1K	160.00	80.00
MISC	Miscellaneous connectors and supplies	1		300.00	300.00
Freight 65000	Freight/Insurance	1		255.00	255.00
INSTALL-TECH ONE	Master AV technician, installation and services. Normal business hours	68		115.00	7,820.00
INSTALL-TECH T...	Level Two AV technician, installation and services. Normal business hours	68		85.00	5,780.00
INSTALL-TECH T...	Level Two AV technician, installation and services. Normal business hours	32		85.00	2,720.00
PROGRAMMING	Program Crestron Control System and manage networked endpoints	1		11,400.00	11,400.00

<b>Subtotal</b>	<b>\$134,440.00</b>
<b>Sales Tax (0.0%)</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$134,440.00</b>

AMENDMENT NO. 3  
CONTRACT NO. CP1704

BETWEEN

City of Amarillo (“Contractor”)  
P.O. Box 1971  
Amarillo, Texas 79105-1971

AND

Texas Comptroller of Public Accounts (“Comptroller”)  
State Energy Conservation Office  
111 E. 17<sup>th</sup> Street, Room 311  
Austin, Texas 78774

**I. Recitals**

**WHEREAS**, Comptroller and Contractor entered into an interlocal cooperation contract, Contract No. CP1704 (“Contract”), effective October 1, 2016 through September 30, 2021, for certain services related to the Pantex Program and the Agreement in Principle between the State of Texas and the U.S. Department of Energy;

**WHEREAS**, on September 1, 2017, Comptroller and Contractor executed Amendment No. 1 to move funds between budget categories in fiscal year 2017 funding;

**WHEREAS**, on November 7, 2017, Comptroller and Contractor executed Amendment No. 2 to add fiscal year 2018 funding; and

**WHEREAS**, Comptroller and Contractor desire to execute this Amendment No. 3 (“Amendment”) to add fiscal year 2018 funding in the amount of \$37,000.00 for the replacement of equipment, to move funds between budget categories, and to make other amendments as provided herein;

**NOW, THEREFORE**, Comptroller and Contractor hereby agree to amend the Contract as follows:

**II. Amendment**

1. The first sentence of Article IV. Payments, is hereby deleted in its entirety and replaced with the following: “Total payments to Contractor under this Agreement shall not exceed **FOUR HUNDRED SEVENTEEN THOUSAND FIFTY-SEVEN AND 00/100 DOLLARS (\$417,057.00).**”
2. Attachment B, Budget, is hereby deleted in its entirety and replaced with the revised Attachment B, attached hereto and incorporated herein.

**III. Terms and Conditions**

1. Except as expressly stated herein, all other terms of the Contract remain unchanged, are in full force and effect, and are hereby ratified and affirmed by the parties.
2. In the event of a conflict between the Contract and this Amendment, this Amendment controls.

**IV. Signatories**

The undersigned signatories represent and warrant that they have full authority to enter into this Amendment on behalf of the respective parties named below.

IN WITNESS WHEREOF, the parties have executed this Amendment to be effective as of July 20, 2018.

**Texas Comptroller of Public Accounts**

**City of Amarillo**

by \_\_\_\_\_  
Mike Reissig  
Deputy Comptroller

by \_\_\_\_\_  
Jared Miller  
City Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**AMENDMENT NO. 3 TO CONTRACT NO. CP1704**

**ATTACHMENT B  
BUDGET**

	<b>FY17 Budget</b>	<b>Add FY18 Funding</b>	<b>Revised TOTAL Budget</b>
<b><u>PERSONNEL<sup>1</sup></u></b>			
<b>Salaries</b>	\$172,243.55	(\$ 3,000)	\$169,243.55
<b>Benefits</b>	\$ 61,396.45	(\$ 1,000)	\$ 60,396.45
<b><u>TRAVEL<sup>2</sup></u></b>			
Airfare, per diem, mileage, and other direct travel expenses	\$ 17,000.00		\$ 17,000.00
<b><u>EQUIPMENT<sup>3</sup></u></b>			
	\$ 20,000.00	\$ 56,000	\$ 76,000.00
<b><u>SUPPLIES</u></b>			
	\$ 29,500.00	(\$ 1,000)	\$ 28,500.00
<b><u>OTHER</u></b>			
	\$ 30,993.00	\$ 6,000	\$ 36,993.00
<b><u>INDIRECT COSTS</u></b>			
	\$ 48,924.00	(\$ 20,000)	\$ 28,924.00
<b><u>TOTAL BUDGET</u></b>			
	<u>\$380,057.00</u>	<u>\$ 37,000</u>	<u>\$417,057.00</u>

<sup>1</sup> Chip Orton shall be Project Director for this project and shall be responsible for the overall supervision and conduct of the project on behalf of Contractor.

<sup>2</sup> Out-of-state travel requires prior approval of Comptroller. All actual, reasonable travel expenses will be reimbursed at state authorized rates.

<sup>3</sup> Equipment is defined as tangible personal property having a useful life of more than one year and an acquisition cost of five thousand dollars (\$5,000.00) or more per unit. Title to and control over all equipment over \$5,000 purchased in connection with this Contract shall remain with the Contractor as long as it is being used for the purpose for which it was intended under the terms of this Contract.

# Amarillo City Council

## Agenda Transmittal Memo



E

Meeting Date	July 31, 2018	Council Priority	Transportation Systems
Department	Aviation		
Contact	Michael W. Conner: Director of Aviation		

### Agenda Caption

CONSIDER: Approval of the Third Amendment to the lease between the City of Amarillo and Krams, Inc., d/b/a Arden Companies.

### Agenda Item Summary

This item is the consideration of the third amendment to the current lease agreement with Krams, Inc., d/b/a Arden Companies. The amendment is for the repair of the roof located on Building 1 of their leasehold. Arden has agreed to pay for the initial cost to complete the repair work in exchange for rental abatement. The estimated cost, as attached to the amendment in "Exhibit A", is approximately \$259,375.00. Arden has an interest rate of five (5%) percent per annum. Anticipated total cost for roof repair to be abated is \$272,343.75. Invoices evidencing the actual cost of the roof work will be provided and tracked appropriately. No changes are being made to the material terms in the current master lease.

### Requested Action

Consider approval of the Third Amendment to the lease between the City of Amarillo and Krams, Inc., d/b/a Arden Companies.

### Funding Summary

The Department of Aviation has planned to incur the cost of abatement within the remainder of the FY 17/18 and beginning portion of FY 18/19 budget.

### Community Engagement Summary

Level 1 – Modest impact on selected area and/or community group.

### Staff Recommendation

Airport staff recommends approval of the Third Amendment to the lease between the City of Amarillo and Krams, Inc., d/b/a Arden Companies.

### THIRD AMENDMENT TO LEASE AGREEMENT

This Third Amendment to Lease Agreement ("Amendment") is made this \_\_\_\_\_ day of July, 2018 ("Effective Date"), by and between the CITY OF AMARILLO, a municipal corporation situated in Potter and Randall Counties, Texas ("Lessor"), and ARDEN COMPANIES, INC., a Michigan corporation (as successor-in-interest to Krams, Inc., a California corporation) ("Lessee").

#### RECITALS:

WHEREAS, Lessor and Lessee's predecessor in interest entered into that certain Lease Agreement dated effective as of September 11, 2011 ("Original Lease"), as amended by that certain Lease Extension Agreement, dated effective as of September 12, 2015 ("Extension Agreement"), and as further amended by that certain Assignment of Lease Agreement, dated March 1, 2017 ("Second Amendment"); collectively the Original Lease, Extension Agreement and Second Amendment are referred to as the "Lease", for (a) a portion of the grounds and premises known as Building 602, Rick Husband International Airport, Amarillo, Texas, as shown on Exhibits A, A-1, A-2 and A-4 of the Lease ("Building 1"), (b) the area comprising Building 5000 containing approximately 60,000 square feet, and the adjoining land as shown in Exhibit B of the Lease ("Building 2") and (c) that portion of the building which comprises Zones A, H, L and M; Zone B, containing 12,512 square feet; that portion of the premises located to the southwest of Zone L designed as "Offices"; that portion of the premises designed "Former Fire Station" containing 771 square feet; all Parking Areas adjacent to and southwest of Zones H and I; and the areas designed "Shipping" and "Receiving", all as more particularly described in the Lease (collectively, the foregoing, together with Building 1 and Building 2, are hereafter referred to collectively as the "Leased Premises");

WHEREAS, Lessor and Lessee desire to provide for the repair of the roof of Building 1, pursuant to the terms and conditions set forth therein; and

WHEREAS, Lessor and Lessee desire to further amend the Lease as more particularly set forth herein.

#### AGREEMENTS:

For valuable consideration, whose receipt and sufficiency are hereby acknowledged, Lessor and Lessee agree as follows:

1. **Recitals.** The recital clauses set forth above are incorporated herein as if set forth verbatim herein.
2. **Roof Repairs.** Lessor and Lessee acknowledge and agree that the roof of Building 1 ("Roof") is in need of repair. Lessor and Lessee further acknowledge and agree that Lessee (and not Lessor) shall perform such repairs of the Roof (the "Roof Work"). Lessor hereby approves the proposal for the Roof Work attached hereto as Exhibit A ("Proposal"). Lessee shall cause the Roof Work to be completed pursuant to the Proposal, subject to any changes approved by Lessor.

Lessee will provide notice to Lessor when the Roof Work has been completed. Lessor shall have the right to inspect the Roof Work within fifteen (15) days of receipt of notice from Lessee. In the event Lessor identifies material items that Lessor believes have not been substantially completed, Lessor shall provide Lessee notice of such incomplete items with reasonable specificity within such fifteen (15) day period and Lessee shall address such items. Lessee shall then provide Lessor a subsequent notice when the Roof Work is completed. Lessee shall then have five (5) days to confirm that the Roof Work is substantially completed. Lessor and Lessee shall continue this process until Lessor confirms that the Roof Work is substantially completed. In the event that Lessor confirms that the Roof Work is substantially completed but identifies punch list items that are incomplete, Lessee shall complete such punch list items within thirty (30) days. Notwithstanding anything set forth in the Lease with respect to Lessee's self-help rights or with respect to the offset of rent by Lessee to the contrary, Lessor and Lessee acknowledge that the Roof Work shall cost approximately \$259,375.00 and Lessee shall offset such amounts against annual rent beginning on the first day the Roof Work begins, together with interest thereon at the rate of five (5%) percent per annum, accruing from the date of commencement of the Roof Work until Lessee is fully reimbursed in full for the Roof Work, as evidenced by an invoice (or invoices) evidencing the actual cost of the Roof Work incurred by Lessee. The Roof Work shall be performed by Lessee lien-free and in a good and workmanlike manner consistent with the quality of labor and materials used in originally constructing the Leased Premises and in compliance with all applicable laws, ordinances, rules and regulations.

3. **Contingency.** The effectiveness of this Amendment is contingent upon the mutual execution by Lessor and Lessee of that certain Fourth Amendment to Lease of even date herewith.

4. **Entire Agreement.** The Lease as amended by this Amendment contains the entire agreement between the parties with respect to the matters set forth herein.

5. **Brokers.** Each of the parties represents and warrants that there are no claims for brokerage commissions or finder's fees in connection with the execution of this Amendment. Lessor and Lessee hereby indemnify and hold each other harmless against any loss, claim, expense or liability with respect to any commissions or brokerage fees claimed by any broker or finder on account of the execution and/or renewal of this Amendment due to any action of the indemnifying party.

6. **Capitalized Terms.** Any capitalized terms that are not specifically defined in this Amendment shall have the same meaning as provided in the Lease.

7. **Governing Law.** This Amendment shall be governed by and construed in accordance with the laws of the State of Texas.

8. **Counterparts.** This Amendment may be executed in multiple counterparts, each of which shall constitute an original, but all of which shall constitute one document. A fully executed .pdf of this Amendment shall be effective as an original.

9. **Miscellaneous.** Except as modified herein, the Lease and all of the terms and provisions thereof shall remain unmodified and in full force and effect as originally written. In the

event of any conflict or inconsistency between the provisions of the Lease and the provisions of this Amendment, the provisions of this Amendment shall control. This Amendment shall be binding upon and shall inure to the benefit of the parties hereto and their respective beneficiaries, successor's and assigns. Capitalized terms used herein and not otherwise defined herein shall have the meanings ascribed to such terms in the Lease.

*(Signatures on the following page)*





IN WITNESS WHEREOF, Lessor and Lessee have executed this Amendment as of the Effective Date.

**LESSOR:**

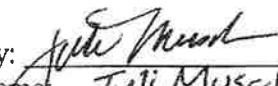
**CITY OF AMARILLO,**  
a Texas municipal corporation

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

Date: \_\_\_\_\_

**LESSEE:**

**ARDEN COMPANIES, INC.,**  
a Michigan corporation

By:  \_\_\_\_\_  
Name: Juli Musch  
Its: CFO

Date: 7/25/18

**EXHIBIT A**

**PROPOSAL**

<p><b>Proposal</b>  <b>PARSLEY'S SHEET METAL &amp; ROOFING CO., INC.</b>                  214 E. Tying St.                  PAMPA, TEXAS 79065                  (806) 669-6461</p> <p style="text-align: right; font-size: 1.2em;"><i>John</i> 1-248-415-8444</p>				
PROFESSIONAL SUBMITTED TO <b>CITY OF AMARILLO DEPARTMENT OF AVIATION / ARDEN PARADISE</b>	PHONE NUMBER <b>1-248-752-8633</b>	DATE <b>1.30.18</b>		
ADDRESS <b>10801 AIRPORT BOULEVARD</b>	AMARILLO MUNICIPAL <b>1-806-553-3411</b>			
CITY, STATE AND ZIP CODE <b>AMARILLO, TEXAS 79111-1211</b>	JOB SITE <b>ARDEN PARADISE</b>			
(To be filled in by the contractor)				
	<b>DESCRIPTION</b>	<b>UNITS</b>	<b>PRICE</b>	<b>TOTAL</b>
<p><b>REMOVE TWENTY TWO (22) ABANDONED RTU</b>                      HVAC SCOPE OF WORK                      PULL CITY OF AMARILLO PERMIT (NO MONEY INCLUDED FOR PERMIT)                      DISCONNECT ABANDONED ELECTRICAL SUPPLY FROM SWITCHGEAR                      REMOVE ALL ABANDONED CONDUIT AND WIRE FROM ALL ROOF AREAS                      *****ARDEN PARADISE IS RESPONSIBLE TO COVER THEIR EQUIPMENT WITH PLASTIC OR TARPS                      SECURE DUCT WORK &amp; DIFFUSER INSIDE THE BUILDING WITH METAL STRAPS                      *****HVAC CONTRACTOR WILL BE USING AN ARTICULATING MANLIFT INSIDE THE BUILDING                      PUMP DOWN FREON FROM RTU / HVAC TO MEET ALL CODE REQUIREMENTS FOR HANDLING OF FREON                      REMOVE EACH RTU WITH LARGE CRANE                      ***DO NOT ROLL RTU ACROSS THE ROOF                      REMOVE DUCT WORK AND DIFFUSER - FROM RTU ONLY                      *****HVAC CONTRACTOR RESPONSIBLE FOR ALL HVAC TRASH                      SWEEP ROOM CLEAN INSIDE THE BUILDING / LEAVE AS CLEAN AS POSSIBLE                      *****ARDEN PARADISE TO REMOVE PLASTIC OR TARPS FROM EQUIPMENT                      *****ARDEN PARADISE TO DO FINAL CLEANUP OF AREA</p> <p><b>ROOFING SCOPE OF WORK</b>                      PULL CITY OF AMARILLO PERMIT                      SCRAPE BACK GRAVEL AS NECESSARY / DISPOSE OF THIS GRAVEL                      REMOVE OLD DAMAGED RTU CURB                      MATCH DECKING AS CLOSE AS POSSIBLE                      MATCH INSULATION AS CLOSE AS POSSIBLE                      INSTALL THREE (3) LAYERS OF FIBERGLASS FELTS WITH HOT ASPHALT                      MOP DOWN AREA WITH HOT ASPHALT / NO GRAVEL                      REMOVE / REPLACE 200 LINEAR FEET OF EXPANSION JOINT                      REFLASH 4,325 LINEAR FEET OF METAL COUNTERFLASHING                      INSTALL THREE (3) LAYERS OF PLASTIC CEMENT                      INSTALL TWO (2) LAYERS OF 4" FIBERGLASS MESH                      *****REUSE ALL METAL COUNTERFLASHING</p>				
<p><b>TWO (2) YEAR WORKMANSHIP WARRANTY</b></p>				<p><b>TOTAL \$250,375.00</b></p>
<p>We Propose hereby to furnish material and labor— complete in accordance with above specifications, for the sum of:</p>				<p><b>\$250,375.00</b></p>
<p><b>TWO HUNDRED, FIFTY THOUSAND, THREE HUNDRED, SEVENTY FIVE DOLLARS</b></p>				<p><b>\$250,375.00</b></p>
<p><b>WITHIN 10 DAYS OF COMPLETION OF WORK</b></p>				
<p><b>We carry Workman's Comp and General Liability Insurance.</b></p> <p style="font-size: 0.7em;">                     All materials to conform to be as specified. All work to be done in accordance with the specifications and standards of the industry. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.                 </p>		<p>Authorized Signature <u>Bill Roy</u></p> <p>Note: This proposal may be withdrawn by us if not accepted within <u>30</u> days.</p>		
<p>Acceptance of Proposal - This shows prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.</p>		<p>Signature <u>X</u></p>		
<p>Date of Acceptance: _____</p>		<p>Signature <u>X</u></p>		

*John*

**Proposal**  
**PARSLEY'S SHEET METAL**  
**& ROOFING CO., INC.**

214 E. Tyng St.  
PAMPA, TEXAS 79065  
(806) 659-8461

PROPOSAL SUBMITTED TO <b>CITY OF AMARILLO DEPARTMENT OF AVIATION / ARDEN PARADISE</b>	BLVD COLUMN <b>1-248-752-5633</b>	DATE <b>1.19.18</b>
ADDRESS <b>10801 AIRPORT BOULEVARD</b>	ARDEN PARADISE <b>1-806-553-3411</b>	
CITY, STATE AND ZIP CODE <b>AMARILLO, TEXAS 79111-1211</b>	JOB SITE <b>ARDEN PARADISE</b>	

DESCRIPTION	UNITS	PRICE	TOTAL
<b>REMOVE ONE (1) ABANDONED RTU</b> <b>HVAC SCOPE OF WORK</b> *****ARDEN PARADISE IS RESPONSIBLE TO COVER THEIR EQUIPMENT WITH PLASTIC OR TARPS <b>SECURE DUCT WORK &amp; DIFFUSER INSIDE THE BUILDING WITH METAL STRAPS</b> *****HVAC CONTRACTOR WILL RENT AN ARTICULATING MANLIFT <b>PUMP DOWN FREON FROM RTU / HVAC TO MEET ALL CODE REQUIREMENTS FOR HANDLING OF FREON</b> <b>PICK UP ONE (1) RTU THAT PARSLEY'S CRANE WILL REACH</b> *****HVAC CONTRACTOR MUST PROTECT EXISTING ROOF <b>REMOVE DUCT WORK AND DIFFUSER (FROM INSIDE OR OUTSIDE OF PLANT)</b> *****HVAC CONTRACTOR RESPONSIBLE FOR ALL HVAC TRASH <b>SWEEP ROOM CLEAN INSIDE THE BUILDING / LEAVE AS CLEAN AS POSSIBLE</b> *****ARDEN PARADISE TO REMOVE PLASTIC OR TARPS FROM EQUIPMENT *****ARDEN PARADISE TO FINAL CLEAN AREA ALSO			\$2,000.00
<b>ROOFING SCOPE OF WORK</b> <b>SCRAPE BACK GRAVEL AS NECESSARY / DISPOSE OF THIS GRAVEL</b> <b>REMOVE OLD DAMAGED RTU CURB</b> <b>MATCH DECKING AS CLOSE AS POSSIBLE</b> <b>MATCH INSULATION AS CLOSE AS POSSIBLE</b> <b>INSTALL THREE (2) LAYERS OF FIBERGLASS FELTS WITH HOT ASPHALT</b> <b>MOP DOWN AREA WITH HOT ASPHALT</b> <b>LEAVE THIS AREA CLEAN OF TRASH AND DEBR</b> *****ROOFER IS RESPONSIBLE FOR ALL "ROOFING" TRASH			\$7,000.00
<b>TOTAL</b>			<b>\$9,000.00</b>

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: **NINE THOUSAND DOLLARS** \$9,000.00

**WITHIN 10 DAYS OF COMPLETION OF WORK**

**We carry Workman's Comp and General Liability Insurance.**  
Our work is guaranteed to be as specified. We work to the satisfaction of our customers and maintain according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will involve an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Ours is the only free estimate and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Authorized Signature Bill Roy  
Note: This proposal may be withdrawn by us if not accepted within 30 days.

Signature X

Signature X

*Insist on a Professional Roofing Contractor*



*Since 1947*

**Bill Roy**

billroy@parsleysroofing.com

806-669-6461

Fax 806-669-0818

1-800-442-4668

parsleysroofing.com

214 E. TYNG

PAMPA, TEXAS 79065

A handwritten signature or set of initials in the bottom right corner of the page, appearing to be written in dark ink.

# Amarillo City Council

## Agenda Transmittal Memo



2

Meeting Date	7/31/2018	Council Priority	Public Safety
Department	City Manager		
Contact	Kevin Starbuck, Assistant City Manager		

### Agenda Caption

PRESENTATION ON IMPLEMENTATION OF THE NEXGEN RADIO COMMUNICATIONS SYSTEM

### Agenda Item Summary

This item is a presentation providing an update on the implementation of the NEXGEN Radio Communications System.

### Requested Action

This item is an informational presentation only.

### Funding Summary

Project awarded to Motorola Solutions Inc.

- Total Base System (Physical Facilities, Radio System, Connectivity Network, Dispatch Centers, Public Safety Subscriber Equipment, and Services): \$7,435,165.06
- System Maintenance Agreement (years 2-5): \$1,466,040.48
- Non-Public Safety Subscriber Equipment (subject to FY2018/19 budget appropriations): \$1,102,649.76
- \$600,000 for project contingency used to address system infrastructure improvements and additional public safety subscriber equipment.

Total Project Costs: \$10,603,855.30

### Community Engagement Summary

N/A

### Staff Recommendation

Presentation provides an update on the project and an opportunity to recognize the project team responsible for implementation.

# Amarillo City Council Agenda Transmittal Memo



Meeting Date	July 31, 2018	Council Priority	Community Beautification
--------------	---------------	------------------	--------------------------

Department	Planning
Contact	Sherry Bailey, Senior Planner

### Agenda Caption

Ordinance No. \_\_\_\_\_

This is a public hearing and first reading of an ordinance to rezone a portion of Block 237, Plemons Addition out of Section 170, Block 2, AB&M Survey, Amarillo, Texas to amend an existing Planned Development District (PD-257) modifying the existing stipulations for 1706 S. Polk Street.

### Agenda Item Summary

#### Area Characteristics

This area is zoned Multi-Family -2 with a number of one lot Planned Development zonings for individual business uses. Interstate-40 is just one block to the south with the State Highway 87, Interstate-40 and Interstate-27 interchange just one block to the east. Remarkably, this area which has been a transition area since the 1980's has managed to maintain a lot of its historic neighborhood significance due in large part to the multiple Planned Development zonings that have occurred which allow commercial uses while requiring continued structural integrity be maintained.

#### Proposal

The property in question received a Planned Development rezoning designation in September of 1997. Ordinance 6310 was approved and it set the standards for the transition of this property from a residence to an oil and gas office limiting the staff at that time to four with parking for four. It also limited the hours of operation to 8:00 am to 5:00pm Monday through Friday, the exterior of the building to remain residential with minor alterations, the existing landscaping to remain, and no external lighting except for a porch light, no signage other than two non-illuminated 11" X 32" wooden wall signs which contained the business name. The minor changes approved as part of the Planned Development zoning also included the separate apartment in the rear of the lot. These restrictions served to maintain the residential character of this property with similar Planned Development zonings occurring further down the block, across the street, north in the next block and on the back side of this and other blocks in the neighborhood.

Todd and Melissa Dailey, the property owners, are requesting amendments to the Planned Development zoning which will allow them to market their property for the highest and best use which still maintaining the heart of the Planned Development zonings within this area that maintain the original intent of preserving the historic character of the neighborhood.

The property owners are asking to broaden the conditions to the following:

- The uses that are allowed in an Office District 1 to include: Single Family residential; Art Gallery, Community Center, Day Care Center; Retail, office and related uses.
- The employee limitation be raised to six since the existing site has parking not only in the large driveway but off the rear alley as well.
- They would like the landscaping restriction to remain but to be worded so that modification of the types of plants and replacement of dead plant material can occur.
- They would like to see the hours of operation extended from 8:00 am to 8:00 pm and 8:00am to 5:00 pm on Saturdays [which is more in keeping with today's business hours].
- The signage requirement reflect the Amarillo Downtown Urban Design Standards.

#### Analysis

When reviewing applications for zone change, in this case an amendment, staff first goes to the City's Comprehensive Plan to make sure the request is in keeping with the stated intentions for development by the city. In Amarillo's Comprehensive Plan the predominate theme throughout the plan is the preservation of the city's strong neighborhoods while encouraging commercial

# Amarillo City Council

## Agenda Transmittal Memo



---

revitalization/infill in the older areas of the city. Community aesthetics and image are also a top priority. The request before the Planning Commission meets both of those priorities.

This area of the city is one of the older more historic neighborhoods that has been encountering the pressures of development for years. The decision by the city to treat this area as a transitional area within a strong neighborhood setting has preserved the integrity of the residential structures and the neighborhood character as called out in the Comprehensive Plan.

In looking at the amendments requested by the applicant most of them could occur without significantly affecting the neighborhood or the residential character of the structure. In reviewing the Office-1 list, as long as all of the conditions of approval for the amended Planned Development were adhered to it does not appear that anything on the proposed list would impact the residential or historic character of the neighborhood.

---

### Requested Action

The applicants, Todd and Melissa Dailey are requesting the ordinance providing for the amendment to the Planned Development -257 (PD-257) be approved..

---

### Planning & Zoning Commission July 22, 2018 Meeting Draft Minutes

Sherry Bailey, Senior Planner, presented this item, and advised that the applicant is requesting a zone change from Planned Development District 257 (PD-257) to amended Planned Development 257 (PD-257) to modify the existing requirements. Ms. Bailey ended the presentation with a staff recommendation of approval as presented.

Melissa Dailey, 601 East 1<sup>st</sup> in Fort Worth, TX, stood to explain her plans for the rezoning proposal. Ms. Dailey noted the careful and involved restoration of the property, and further explained the uses of the surrounding properties and how this rezoning would work alongside those. Ms. Dailey noted that the uses would be restricted with this amendment. Ms. Dailey then answered a few questions from the board.

Chairman Parker asked if anyone wanted to speak in favor or against this item. No comments were made.

A motion to approve Z-18-20 was made by Commissioner Thomason, seconded by Commissioner Ford, and carried unanimously.

---

### Community Engagement Summary

Notices have been sent out to 21 property owners within 200 feet regarding this proposed rezoning. At the time of this writing, the Planning Department has not received any comments regarding this request, either in favor of or in opposition to the request.

A public hearing was held by the Planning & Zoning Commission on July 22, 2018. Only the applicant appeared on this application.

---

### Items Attached

Ordinance  
Map exhibits  
Site exhibit  
Pictures  
Previous ordinances

---



ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF SW 17<sup>th</sup> AVE. AND S. POLK STREET, POTTER COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

---

**WHEREAS**, the City Council adopted the "Amarillo Comprehensive Plan" on October 12, 2010, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

**WHEREAS**, the Amarillo Municipal Code established zoning districts and regulations in accordance with such land use plan, and proposed changes must be submitted to the Planning and Zoning Commission; and

**WHEREAS**, after a public hearing before the Planning and Zoning Commission for proposed zoning changes on the property hereinafter described, the Commission filed its final recommendation and report on such proposed zoning changes with the City Council; and

**WHEREAS**, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; and

**WHEREAS**, the City Council further determined that the request to rezone the location indicated herein is consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:**

**SECTION 1.** All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2.** The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning a portion of Block 237, Plemons Addition out of Section 170, Block 2, AB&M Survey, Amarillo, Texas to amend an existing Planned Development District - 257 (PD-257) to modify the existing stipulations for 1706 S. Polk Street.

Those stipulations to include:

- The uses that are allowed in an Office District 1 to include: Single Family Residential; Art Gallery; Community Center; Day Care Center; Retail, Office and related uses.
- The employee limitation be raised to six since the existing site has parking not only in the large driveway but off the rear alley as well.

- The landscaping restriction remains the same but is modified to the extent of the types of plants and replacement of dead plant material.
- Hours of operation shall be extended Monday through Friday from 8:00 am to 8:00 pm and 8:00 am to 5:00 pm on Saturdays.
- The signage requirements reflect the Amarillo Downtown Urban Design Standards.

**SECTION 3.** In the event this ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the Ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this ordinance.

**SECTION 4.** All ordinances and resolutions or parts thereof that conflict with this ordinance are hereby repealed, to the extent of such conflict.

**SECTION 5.** This Ordinance shall become effective from and after its date of final passage.

**INTRODUCED AND PASSED** by the City Council of the City of Amarillo, Texas, on First Reading on this the 31st day of July, 2018 and **PASSED** on Second and Final Reading on this the 7th day of August, 2018.

\_\_\_\_\_  
Ginger Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Frances Hibbs, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Bryan McWilliams,  
Interim City Attorney





For  
806.354.3500  
CICARRO.COM  
CICARRO.COM



**LEGAL DESCRIPTION:**

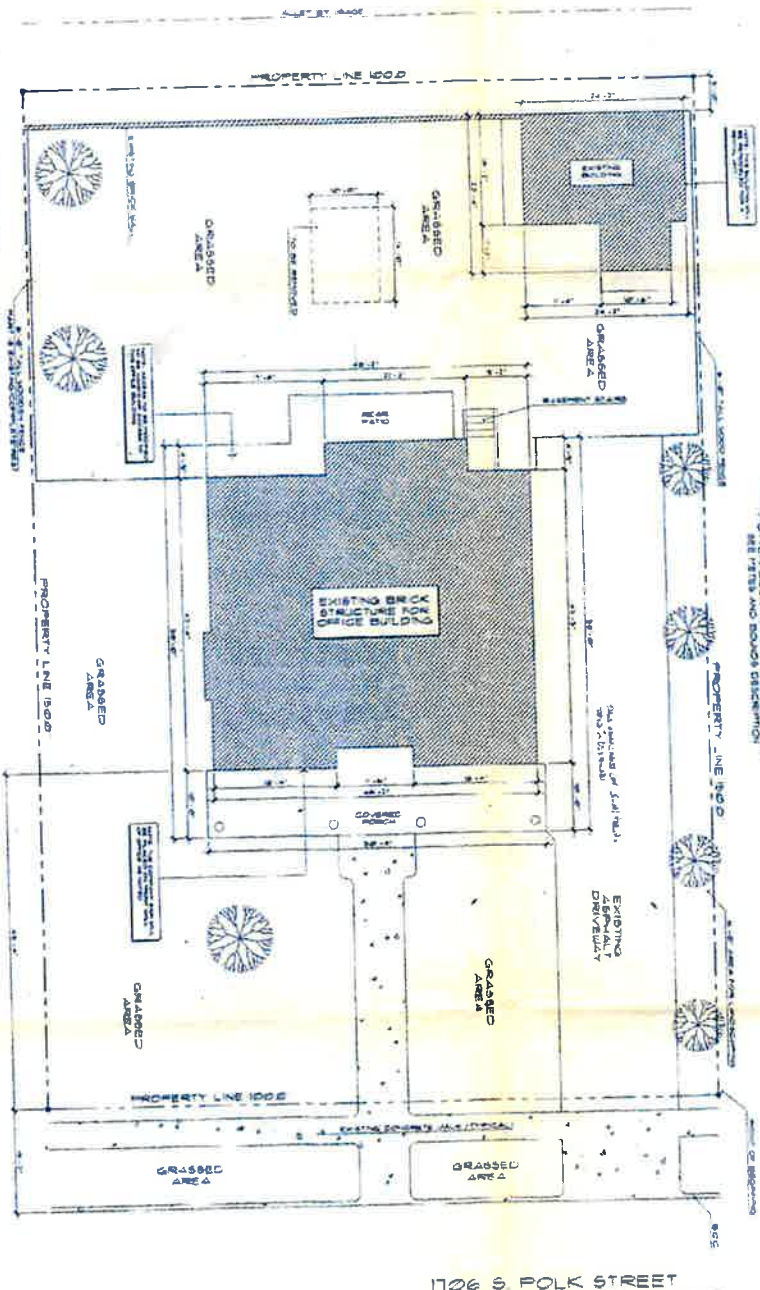
PART OF BLOCK 213 OF THE RICHMOND ADDITION, AN ADDITION TO THE CITY OF ARAPILLO COUNTY TEXAS ACCORDING TO THE RECORDS OF THE COUNTY TEXAS BEING PART OF THE VOLUME 311 PAGE 8 OF BOOK 44 FOLIO 87 OF THE PUBLIC RECORDS OF SAID COUNTY TEXAS BEING PART 18 BEING AS A 1/4 SECTION AT THE NORTHWEST CORNER OF SAID BLOCK 213 OF SAID ADDITION. MORE OR LESS THE EAST 1/2 OF BLOCK 213 ON A DISTANCE OF 100' TO A 1/2 SECTION AT THE NORTHWEST AND SOUTHWEST CORNERS OF THIS TRACT BEARING WITH A BEY'S CURV' ROAD THE BEY'S CURV' ROAD BEING 100' WIDE AT THE NORTHWEST CORNER AND 100' WIDE AT THE SOUTHWEST CORNER. THE BEY'S CURV' ROAD BEING 100' WIDE AT THE NORTHWEST CORNER AND 100' WIDE AT THE SOUTHWEST CORNER. THE BEY'S CURV' ROAD BEING 100' WIDE AT THE NORTHWEST CORNER AND 100' WIDE AT THE SOUTHWEST CORNER. THE BEY'S CURV' ROAD BEING 100' WIDE AT THE NORTHWEST CORNER AND 100' WIDE AT THE SOUTHWEST CORNER.

**GENERAL REQUIREMENTS & DATA**

**NAME OF DEVELOPER/COMPANY:** ARAPILLO NATURAL GAS COMPANY  
**NAME OF DEVELOPER/COMPANY:** ARAPILLO NATURAL GAS COMPANY  
**TO CONVERT A RESIDENCE INTO A PRIVATE RECREATIONAL SERVICE WITH PLASTERED INTERIORS & STROGONIA LISTED INTERIORS**

**NUMBER OF EMPLOYEES:** NONE  
**HOUSING AND DAY OF OPERATION:** RESIDENTIAL USE  
**NAME ADDRESS AND PHONE NUMBER:** ARAPILLO NATURAL GAS COMPANY, 1706 S. POLK STREET, ARAPILLO, TEXAS 75411  
**PROPOSED ZONING:** RESIDENTIAL SINGLE-FAMILY  
**PERCENT OF BUILDING LOT COVERED:** 10%  
**PERCENT OF ONE-SITE TRAVELER OF BUILDING IS ALLOWED:** 10%  
**EXTERIOR BUILDING MATERIALS:** BRICK, STUCCO, CONCRETE  
**DATE:** 9-8-97  
**1ST FLOOR:** 1100 SQ. FT. USE: RESIDENTIAL  
**2ND FLOOR:** 1100 SQ. FT. USE: RESIDENTIAL  
**1. THE DEVELOPER SHALL USE STROGONIA**

**PLEMON'S ADDITION**



**PERMITS:** 9-8-97  
**APPROVED:** 9-8-97  
**REGISTERED:** 9-8-97  
**DATE:** 9-8-97

- 1. The applicant shall be responsible for obtaining all necessary permits from the appropriate agencies and departments.
- 2. The applicant shall be responsible for obtaining all necessary permits from the appropriate agencies and departments.
- 3. The applicant shall be responsible for obtaining all necessary permits from the appropriate agencies and departments.
- 4. The applicant shall be responsible for obtaining all necessary permits from the appropriate agencies and departments.
- 5. The applicant shall be responsible for obtaining all necessary permits from the appropriate agencies and departments.
- 6. The applicant shall be responsible for obtaining all necessary permits from the appropriate agencies and departments.
- 7. The applicant shall be responsible for obtaining all necessary permits from the appropriate agencies and departments.
- 8. The applicant shall be responsible for obtaining all necessary permits from the appropriate agencies and departments.
- 9. The applicant shall be responsible for obtaining all necessary permits from the appropriate agencies and departments.
- 10. The applicant shall be responsible for obtaining all necessary permits from the appropriate agencies and departments.

<p><b>PLAN #</b></p> <p><b>CUSTOM DESIGNS BY:</b>  <b>JESS L. ROAN</b></p> <p>PHONE (800) 353-7024          ARAPILLO TEXAS 75411</p>	<p><b>DATE:</b> 9-8-97</p> <p><b>DRAWN BY:</b> JR</p> <p><b>CHECKED BY:</b> JR</p> <p><b>SCALE:</b> AS SHOWN</p>	<p><b>AREA:</b></p> <p>HOUSE: 2400 SQ. FT.</p> <p>GARAGE: 400 SQ. FT.</p> <p>PORCHES: 100 SQ. FT.</p> <p>PATIO'S: 100 SQ. FT.</p>	<p><b>SQ. FT.</b></p> <p>2400</p> <p>400</p> <p>100</p> <p>100</p>	<p><b>ZONING CHANGE PLAN</b></p> <p>RESIDENTIAL SINGLE-FAMILY</p>	<p><b>SHEET #</b></p> <p>1</p>
--	--	---	--	---	--------------------------------

Z-97-20 Rezoning of a portion of Block 237, Plemons Addition out of Section 170, Block 2, AB&M Survey, Amarillo, Texas, to change from Multiple Family Dwelling District-2 to Planned Development (PD) for private professional office (Vicinity: 17th & Polk)

APPLICANT: Helen H. Benton for Dee Zane Pond

P+Z 5+R 9-8-97

1. The adjacent zoning consists of Planned Development-138 to the east and Multiple Family Dwelling District in all other directions.
2. The adjacent land use consists of the Junior League to the north, a membership lodge to the northeast, an office to the east and southeast, a bed and breakfast to the south, and single-family homes in all other directions.
3. The applicant is requesting this planned development to convert an existing two-story residence into an oil and gas company office. There is also a detached apartment on the site. Because this site is located within an area of historical significance as defined in the Comprehensive Plan Update, this request may be reviewed as a planned development in that it meets the criteria set forth in Section 4-10 of the Amarillo Zoning Ordinance.
4. The required site plan and photographs for building elevations have been reviewed by the customary City departments and local utility companies. These items are in order and represent the following development standards.
  - (A) The conversion of an existing 4,210 square feet residential structure into a four-person office;
  - (B) The exterior of the residential building will not be altered other than the general refurbishing of windows, exterior doors, roofing, and painting of the exterior walls. The apartment is to undergo similar exterior remodeling as well;
  - (C) All existing landscaping will remain. The amount of on-site landscaping is 60%;
  - (D) The hours and days of operation of the office will be 8:00 A.M. to 5:00 P.M., Monday through Friday;
  - (E) No external lighting will be provided on the site with the exception of a porch light;
  - (F) No signage will be located on the property other than two non-illuminated, 11" x 32" wooden wall signs that identify the name and occupant of the office facility;
  - (G) The applicant is proposing one off-street parking space for handicapped parking. Typically, for the size of office space and apartment being proposed in this request, 12 parking spaces would be required. However, the applicant has limited the number of employees to four and there is additional off-street parking space in the existing driveways, therefore, no additional parking spaces are required. The applicant/owner will be responsible for providing off-street parking for any increase in personnel or if a different office occupation located at this site.

This neighborhood has been transitioning from single-family residential use to more intense uses for a number of years. There are three existing planned developments for offices, two bed and breakfast facilities, and other uses such as the Junior League and the mason's building located in this block.

From our review of this proposal, we believe the development restraints listed on the site plan provide adequate measures to preserve the residential integrity of the area. For a PD to reflect good zoning principles, the use permitted and the design should ensure compatibility with adjacent land uses. In this case, the Planning staff believes the proposed use will be compatible with surrounding development. The Planning Department recommends approval of this request.



**ITEM 3:** Mayor Seliger presented an ordinance changing the zoning of a lot located on the west side of the 1700 block of S. Polk Street from Multiple Family Dwelling District-2 to Planned Development for a professional office. There were no questions or comments concerning this ordinance. Motion was made by Commissioner Knapp, seconded by Commissioner Bosch, that the following captioned ordinance be passed on second and final reading:

**ORDINANCE NO. 6310**

*CC 9-23-97*

AN ORDINANCE PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Seliger, Commissioners Knapp, Bosch, Keys and Sisemore; voting NO were none; the motion carried by a 5:0 vote of the Commission.

**ITEM 2:** Mayor Seliger presented an ordinance changing the zoning of a lot located on the west side of the 1700 block of S. Polk Street from Multiple Family Dwelling District-2 to Planned Development for a professional office. There were no questions or comments concerning this ordinance. Motion was made by Commissioner Keys, seconded by Commissioner Knapp, that the following captioned ordinance be passed on first reading:

**ORDINANCE NO. 6310**

*CC 9-16-97*

AN ORDINANCE PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Seliger, Commissioners Knapp, Bosch, Keys and Sisemore; voting NO were none; the motion carried by a 5:0 vote of the Commission.

**ITEM 2: Z-97-20 Rezoning of a portion of Block 237, Plemons Addition out of Section 170, Block 2, AB&M Survey, Amarillo, Texas, to change from Multiple Family Dwelling District-2 to Planned Development (PD) for private professional office (Vicinity: 17th & Polk) Pt 2 9-8-97**  
APPLICANT: Helen H. Benton for Dee Zane Pond

The applicant's request to convert an existing two-story residence (4,210 sq. ft.) into a four person oil and gas company office is being considered as a planned development because it is in a historically-significant area. There is also a detached apartment on the site. The required site plan and photographs for building elevations have been reviewed and are in order. Off-street parking is limited to one handicapped parking space plus area from the existing driveway. Any increase in personnel or change in use will require an amended planned development to increase off-street parking. The staff recommended approval because the neighborhood has been transitioning from residential to more intense uses and they feel the standards listed on the site plan adequately protect the residential integrity of the area.

**MOTION** to approve Z-97-10 was made by Commissioner McCaffree, was seconded by Commissioner Washer, and carried unanimously (5:0).

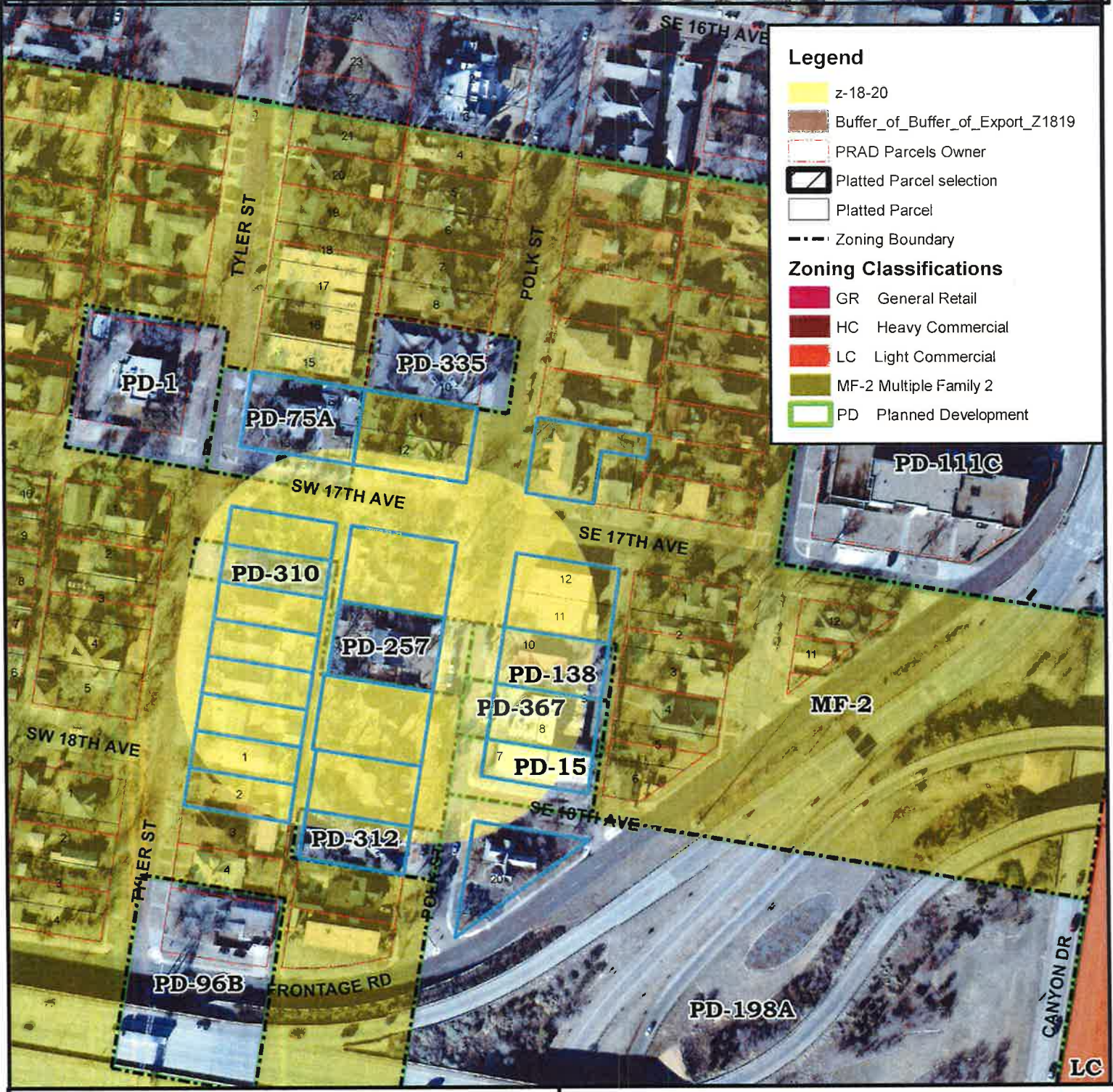
**Request for Modification to Planned Development, Ordinance 6310  
1706 S. Polk Street, Amarillo, Texas 76102**

This request by the owners of 1706 S Polk Street, Todd and Melissa Dailey, is to amend the requirements for the PD for 1706 S. Polk Street. Specifically we are requesting the following amendments:

- Uses allowed be all uses allowed in Office District 1 (currently seems to restrict the use to an oil and gas company)
- Up to 6 employees allowed (currently restricted to 4), and if there are additional employees, one additional off-street space will be provided for each additional employee. Six parking spaces are currently available in the existing front driveway. Additional parking could be provided in the rear of the main structure.
- The area in the front yard currently landscaped to remain landscaped (currently language states that all existing landscaping will remain – this does not allow for a modification of the types of plants or replacement of dead plant materials)
- Maximum hours of operation to be 8am – 8pm weekdays, 8am – 5pm Saturdays.
- Signage to meet the Downtown Urban Design Standards.



**CASE Z-18-20  
 REZONE FROM PLANNED DEVELOPMENT- 257 (PD-257)  
 TO PLANNED DEVELOPMENT AMENDED - 257 (PD-257 AMENDED)**

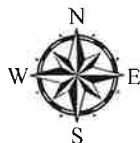


**CITY OF AMARILLO  
 PLANNING DEPARTMENT**

Rezoning of a portion of Block 237, Plemons Addition out of Section 170, Block 2, AB&M Survey, Amarillo, Texas to amend an existing Planned Development District (PD-257) to modify the existing requirements for 1706 S. Polk Street.

Applicant: Todd & Melissa Dailey

Scale: 1 inch = 184 feet  
 Date: 7/5/2018



DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.