

AGENDAS

FOR THE AMARILLO CITY COMMISSION WORK SESSION TO BE HELD ON TUESDAY, SEPTEMBER 7, 2010, AT 1:30 P.M. ON THE THIRD FLOOR, ROOM 303, CITY COMMISSION CONFERENCE ROOM, CITY HALL, 509 S. E. 7th AVENUE, AMARILLO, TEXAS, AND FOR THE REGULAR MEETING OF THE AMARILLO CITY COMMISSION AT 3:00 P.M. IN THE COMMISSION CHAMBER ON THE THIRD FLOOR OF CITY HALL.

Please note: The City Commission may take up items out of the order shown on any Agenda. The City Commission reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

WORK SESSION

- A. City Commission will discuss or receive reports on the following current matters or projects.
- (1) Discussion and review of the proposed 2010/2011 City of Amarillo Budget;
 - (2) Review agenda items for the regular meeting, miscellaneous attachments; and appointments for the following boards and commissions:
 - Airport Board
 - Amarillo Hospital District Board of Managers
 - Amarillo Housing Finance Corporation
 - Library Board
 - Parks and Recreation Commission
 - Texas Panhandle MHMR Board of Trustees
 - Traffic Commission
 - Zoning Board of Adjustment
 - (4) Consider future agenda items
- B. City Commission may receive reports on or discuss any of the following pending projects or matters:
- (1) Amarillo Economic Development Corporation incentive project;
 - (2) Possible groundwater rights transactions in Hartley, Potter, Carson, Roberts or Ochiltree Counties;
 - (3) Downtown Development/Redevelopment (studies, progress reports, plans, proposed projects – TIRZ No. 1, Center City, Inc., and/or Downtown Amarillo, Inc.);
 - (4) Proposed acquisition and disposition of real property for economic, recreational or cultural projects;
 - (5) Discuss the appointment, employment, evaluation and duties of the position of City Manager;
 - (6) Southwestern Public Services' proposed rate increase, filed on May 17, 2010; and
 - (7) July 2010 Airport flood damage and insurance claim.

REGULAR MEETING ITEMS

INVOCATION: Mark Love, Central Church of Christ

1. **MINUTES:**
Approval of the City Commission minutes for the regular meeting held on August 31, 2010.

2. **PUBLIC HEARING ON FISCAL YEAR 2010/2011 BUDGET:**

This budget will raise more total property taxes than last year's budget by \$203,435 or 0.68%, and of that amount \$486,600 is tax revenue to be raised from new property added to the tax roll this year.

This budget will require a property tax rate of \$0.31009, which is the same as the current fiscal year.

3. **ORDINANCE NO. 7238:**

This is the first reading of an ordinance adopting the City of Amarillo budget for the 2010/2011 fiscal year. This budget allows for the City to continue providing effective public services, programs and assistance to Amarillo residents in the upcoming year.

4. **ORDINANCE NO. 7239:**

This is the first reading of an ordinance approving the City of Amarillo tax roll, setting an ad valorem property tax rate and levying a tax on all property subject to taxation within the City for the 2010 tax year. This ordinance establishes an ad valorem tax rate of \$0.28279 per \$100.00 property valuation for City maintenance and operations expenses and \$0.02730 per \$100.00 property valuation for existing debt expenses resulting in a total ad valorem rate of \$0.31009 per \$100.00 property valuation.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0.14% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000.00 HOME BY APPROXIMATELY FORTY CENTS \$0.40.

However the total tax rate is the same as last year and will REDUCE taxes collected for interest and sinking fund purposes. This will REDUCE taxes for Interest and Sinking fund (debt service) on a \$100,000 home by approximately forty cents (\$0.40).

The net effect is that total taxes collected on a \$100,000 home for FY 2010/2011 are the same as collected on a \$100,000 home for FY 2009/2010, excluding any change in taxes due to appraisal value.

5. **ORDINANCE NO. 7240:**

This is the first reading of an ordinance modifying the terms of the City of Amarillo's participation in the Texas Municipal Retirement System (TMRS). This ordinance terminates the automatically repeating allowance of increased prior and current service annuities or cost-of-living adjustments (COLA's), which is prudent and necessary due to current economic conditions. Passage of this ordinance does not prevent the Amarillo City Commission from considering the reinstatement of these retirement annuity adjustments in the future.

6. **ORDINANCE NO. 7241:**

This is the first reading of an ordinance amending Chapter 16-3-180 (a) of the Amarillo Municipal Code by adding a new sub-section 7 to authorize the Amarillo Police Department to enforce temporary traffic regulations promulgated by the City Traffic Engineer. This amendment is necessary to provide clear authority to enforce temporary traffic regulations for special conditions such as parades or other permitted events as well as for temporary and special conditions or emergencies.

7. **RESOLUTION – APPROVAL OF 2010/2011 AMARILLO HOSPITAL DISTRICT BUDGET:**
 This resolution approves the 2010/2011 Budget and associated program of services for the Amarillo Hospital District. This budget is recommended for approval by the Amarillo Hospital District Board of Managers.
8. **RESOLUTION – APPROVAL OF 2010/2011 AMARILLO ECONOMIC DEVELOPMENT CORPORATION BUDGET:**
 This resolution approves the 2010/2011 Amarillo Economic Development Corporation (AEDC) Budget funded by an existing publicly approved one-half cent sales tax. This AEDC budget is utilized to attract and develop industrial, manufacturing and associated economic development enterprises, which create new employment and other beneficial economic opportunities for our community. This budget is recommended for approval by the Amarillo Economic Development Corporation Board of Directors.
9. **RESOLUTION – APPROVAL OF AMARILLO CONVENTION AND VISITOR COUNCIL 2010/2011 BUDGET:**
 This resolution approves the 2010/2011 Amarillo Convention and Visitor Council budget with funding for this budget from hotel/motel occupancy tax revenue collected within the City. The Amarillo Convention and Visitor Council performs tourism, convention and cultural events promotions and recruitment efforts for the City.
10. **RESOLUTION – APPROVAL OF TAX INCREMENT REINVESTMENT ZONE NUMBER 1 (TIRZ) 2010/2011 BUDGET:**
 This resolution approves the 2010/2011 Tax Increment Reinvestment Zone Number 1 (TIRZ) budget. The TIRZ Number 1, which is a cooperative effort of various governmental entities, was created in 2006 to facilitate the revitalization of downtown Amarillo and financially assist in the implementation of the existing Downtown Amarillo Strategic Action Plan. This budget has been recommended for approval by the TIRZ Number 1 Board of Directors.
11. **ORDINANCE NO. 7236:**
 This is the second and final reading of an ordinance changing the zoning of a tract of land in the vicinity of Southwest 17th Avenue and Western Street from Residential District 1 to Planned Development District for off-street parking and single-family residential development.
12. **APPOINTMENTS – BOARDS AND COMMISSIONS:**
 Appointments are needed for the following boards:
- Library Board (3 year terms)
- | | | |
|-----------|------------------|----------|
| 07//08/04 | Denise Blanchard | 07/19/10 |
| 08/07/01 | Pearlene Martin | 07/19/10 |
| 08/04/98 | Lois Nix | 07/19/10 |
- Parks and Recreation Commission (3 year terms)
- | | | |
|----------|------------------|----------|
| 07/24/07 | Joyce Cunningham | 07/01/10 |
| 07/24/07 | Hal Leedy | 07/01/10 |
- Texas Panhandle Mental Health Mental Retardation Board of Trustees (2 year terms)
- | | | |
|----------|----------------|----------|
| 09/19/00 | Dr. Sam Reeves | 09/01/10 |
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13. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

A. **Purchase - Police Patrol Rifles and Accessories:**

Award to low responsive bidders by line item as follows:

Kiesler Police Supply (Line 1)	\$62,591.76
GT Distributors (Line 2)	\$ 3,733.91
Attack Opgear (Line 3)	\$ 2,236.52
Cheaper Than Dirt CTD, Inc. (Line 4)	\$ 825.93
Proforce Law Enforcement (Line 5)	\$ 1,012.50
C&G Wholesale (Lines 6 & 8)	\$25,228.00
Personal Protection Group LLC (Line 7)	<u>\$ 1,169.60</u>
Total Award	\$96,798.22

This item is the purchase of up to seventy-seven patrol rifles for use by the members of the Amarillo Police Department. These rifles will be purchased by the Police Department and then resold to authorized officers for on-duty use. Funding for this purchase is in the approved FY 2009/2010 Police Department Operating budget and is cost neutral due to the resale of the rifles to the officers.

B. **Purchase – Airport Communications Switch:**

Award to NACR on Houston Galveston Area Council Cooperative Purchasing Program -- \$36,728.47

This item is the purchase of a new communications (telephone and data) switch and related appurtenances for the Rick Husband Amarillo International Airport. The requested unit is a replacement for the existing unit that was damaged in the July 7, 2010 flood event. Funding for this purchase is provided by the City of Amarillo's insurance carrier, FM Global.

C. **Award – Landfill Monitoring Well Installation Contract:**

Award to best evaluated proposer: Talon/LPE, LTD. -- \$227,964.40

This item is the award of a contract to install groundwater monitoring wells at the City of Amarillo Municipal Solid Waste Landfill. Under this contract, nineteen additional groundwater monitoring wells will be installed at approximately 600 foot intervals in order to maintain compliance with updated standards adopted by the Texas Commission on Environmental Quality in 2009. This project is in the approved Public Works Capital Improvement Program with funding made available through the Solid Waste Improvement Fund.

D. **Award – Elevator and Escalator Service Contract:**

Award to sole bidder: Schindler Elevator Corporation -- \$84,000.00

This item is the award of the annual contract for maintenance, repair, and emergency response for City-owned elevators and escalators. The proposed contract provides these necessary services for twenty-one elevators and four escalators currently operating in City facilities. Funding for this contract is in the approved FY 09/10 Operating Budgets for the Facilities Maintenance and Airport Departments.

E. Acceptance – 2010/2011 Bioterrorism/Public Health Preparedness Grant:
This item is the acceptance of grant funding from the Texas Department of State Health Services (DSHS) for the continuation of the City of Amarillo Department of Public Health Bioterrorism/Public Health Preparedness Program. This grant supports ongoing efforts to ensure proper preparation and capabilities are available to address public health issues. The offered grant amount of \$294,836 represents level funding from the current year and provides for staff support, supplies, training and response efforts.

F. Approval – Community Development Block Grant (CDBG) HOME Program Rental Rehabilitation Project:

Owner: AB Equity Investment Properties, LLC

Location: 4442 S. Bowie

Loan Amount: \$ 59,000.00

Owners Cost: \$ 60,430.00

Total Rehabilitation Cost: \$119,430.00

This item is the approval of a forgivable loan to assist in the rehabilitation of an existing, unoccupied single family dwelling. Under this program, CDBG funds may be used to provide up to fifty percent of the cost of rehabilitating a property as a zero interest forgivable loan. Upon completion of the project this property will be made available as a rental unit to low-income individuals or families with rental rates being subject to affordability requirements for a period of fifteen years. Approval of this project will provide a needed addition to the available stock of affordable rental homes in Amarillo.

G. Dedication and Acceptance Easements:

1. 20 ft. SPS Utility Easement in Lot 1, Block 23, Hillside Terrace Estates Unit No. 11, Section 64, Block 9, Randall County from City of Amarillo.
2. Two-5 ft. drainage easements in The Vineyards Unit #1 from Eric Nielsen.
3. Two drainage easements and a temporary drainage easement in Section 191, Block 2 AB&M Survey, Potter County from Eric Nielsen.
4. 10 ft. wide Sanitary Sewer Easement in Section 191, Block 2 AB&M Survey, Potter County from Thomas W. Nielsen.
5. Three-15 ft. drainage easements in Section 191, Block 2 AB&M Survey, Potter County from Thomas W. Nielsen.
6. 1.23-acre tract and 0.041-acre tract of land for public Right-of-Way in Sections 231 and 232, Block 2 AB&M, Randall County from Rockrose Development Corp.

PUBLIC FORUM

Comments from interested citizens on matters pertaining to City policies, programs or services.

MISCELLANEOUS

1. Boards and Commissions – appointments as listed on attached