

AGENDAS

FOR THE AMARILLO CITY COMMISSION WORK SESSION TO BE HELD ON TUESDAY, May 18, 2010, AT 1:30 P.M. ON THE THIRD FLOOR, ROOM 303, CITY COMMISSION CONFERENCE ROOM, CITY HALL, 509 S. E. 7th AVENUE, AMARILLO, TEXAS, AND FOR THE REGULAR MEETING OF THE AMARILLO CITY COMMISSION AT 3:00 P.M. IN THE COMMISSION CHAMBER ON THE THIRD FLOOR OF CITY HALL.

***Please note:** The City Commission may take up items out of the order shown on any Agenda. The City Commission reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.*

WORK SESSION

- A. City Commission will discuss or receive reports on the following current matters or projects.
- (1) Review agenda items for the regular meeting, miscellaneous attachments; and appointments for the following boards and commissions:
 - Amarillo Health Facilities Corporation
 - Amarillo Housing Finance Corporation
 - Board of Review for Landmarks and Historic Districts
 - Comprehensive Plan Steering Committee
 - Planning and Zoning Commission
 - (2) Consider future agenda items.
- B. City Commission may receive reports on or discuss any of the following pending projects or matters:
- (1) Amarillo Economic Development Corporation incentive project;
 - (2) Possible groundwater rights transactions in Hartley, Potter, Carson, Roberts or Ochiltree Counties;
 - (3) Downtown Development/Redevelopment (studies, progress reports, plans, proposed projects – TIRZ No. 1, Center City, Inc., and/or Downtown Amarillo, Inc.); and
 - (4) Proposed acquisition and disposition of real property for economic, recreational or cultural projects.
 - (5) Discuss the appointment, employment, evaluation and duties of the position of City Manager.

REGULAR MEETING ITEMS

INVOCATION: Kevin Deckard, Polk Street United Methodist Church

1. **MINUTES:**
Approval of the City Commission minutes for the regular meeting held on May 11, 2010.
2. **APPOINTMENT OF INTERIM CITY MANAGER:**
With City Manager Alan Taylor's imminent retirement, there is a need to appoint an interim City Manager. This item is for the City Commission to discuss and formally designate an interim manager to assure continuity of leadership and thereby allow other governmental agencies, contractors, city staff, and the public to deal with that person in the confidence that he or she has bona fide authority to act on behalf of the City of Amarillo.

3. **CONSIDER THE PROCESS, TIMING, ETC. FOR THE EMPLOYMENT OF A NEW CITY MANAGER:**

This item is for the City Commission to discuss any and all aspects of the process it desires to use for employing a new City Manager. This discussion is not about any individual but about the general process, which may include but is not limited to: various selection methods (e.g., solely by internal promotion, or search conducted by the Human Resources staff, or search conducted by an external firm); tentative scheduling; and, any other pertinent aspect, concern, or directions that the Commission may desire to explore.

4. **RESOLUTION – TEXAS DEPARTMENT OF TRANSPORTATION ADVANCED FUNDING AGREEMENT:**

This is approval of an Advanced Funding Agreement with the Texas Department of Transportation (TxDot) for the completion of the construction of a new 0.2 mile section of North Coulter Street from Weeping Willow Lane northward to Loop 335. This project, which will complete North Coulter Street, as a four lane arterial street, is being funded by unexpended American Recovery and Reinvestment Act (ARRA) Federal Stimulus Funding previously allocated by TxDot to the Amarillo Metropolitan Planning Organization (MPO). The allocation of MPO funding for the completion of this project has been approved by the MPO Board of Directors.

5. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

A. **Purchase – Portable Radios:**

Award to WT Services/Motorola on Northwest Texas Council of Governments Coalition Cooperative Purchasing Contract -- \$289,953.00

This item is the purchase of 97 hand-held radios and associated chargers for use by the Amarillo Fire Department. The requested radios will replace a like number of existing radios that are 8 years old and have surpassed their usable lifespan. The proposed price includes a \$500 per unit trade-in allowance which has reduced the total purchase amount by over \$48,000. The new radios were selected after an in-field evaluation of available units and are designed to function in critical environments and provide increased firefighter safety through features that allow the radios to be incorporated in the firefighters self contained breathing systems and audible/visual confirmation of proper channel selection. This entire purchase is funded through the State Homeland Security grant program and the funds are pre-approved for this use.

B. **Purchase – Self Contained Breathing Apparatus Supplies:**

Award to sole (proprietary) bidder:

Panhandle Breathing Air Systems, Inc. -- \$28,398.46

This item is the annual purchase of supplies and repair parts for the ISI Self Contained Breathing Apparatus (SCBA) used by the Amarillo Fire Department. Trained members of the Fire Department use these supplies and parts on an ongoing basis to ensure that all SCBA units are properly maintained and certified for safe use by our Firefighters. Funding for this purchase is in the approved FY 09/10 Fire Department operating budget.

C. **Purchase – Landfill Dozer:**

Award to Warren Cat on the BuyBoard Cooperative Purchasing Contract -- \$221,011.60

This item is the purchase of a replacement dozer for use in the City of Amarillo Landfill. The requested unit is a Cat D6 dozer with low ground pressure tracks and landfill equipment that will replace similar 1998 model machine that has reached its life cycle. The proposed purchase price includes a \$39,000 trade-in allowance on the existing machine. Funding for this purchase is in the approved Municipal Garage Equipment Replacement fund.

- D. Award – Interstate Lighting Maintenance and Repair Contract:
Award to both proposing firms as follows:

AAA Electric Company - Primary Provider
Duke Electric Co., Inc. - Secondary Provider

This item is the award of two contracts to provide direct service to the City of Amarillo for the maintenance and repair of street lights located in the Interstate 27 and Interstate 40 rights-of-way within the Amarillo City Limits. The City is party to a long-standing agreement with the Texas Department of Transportation that requires the City to provide the maintenance and repair of these lights. Historically, the City has purchased the necessary poles, light heads, arms and other supplies through Southwestern Public Service Company (Xcel Energy) who has both maintained the inventory and contracted with providers to perform the services as needed at an average annual cost to the City of approximately \$100,000. The current arrangement requires the City to pay a significant surcharge to Southwestern Public Service Company that can be eliminated by taking the inventory in-house and handling the provision of the maintenance and repair services directly. The estimated annual cost of these contracts is \$50,000 and will result in approximately a 50% savings to the City. Funding is available in the approved FY 09/10 Traffic Engineering Operating Budget.

- E. Approval – Landfill Tier II Engineering Services Testing Contract:
HDR Engineering, Inc. -- \$40,500.00 maximum, not to exceed cost
Terms and conditions as noted:

This item is the award of a contract to conduct Tier II environmental testing at the City of Amarillo landfill. These federally required tests include evaluating for methane, carbon dioxide and oxygen at the landfill on a five year repeating cycle. The recommended firm has performed these tests previously (2005) and the recommendation for this award is based on their familiarity with the landfill and their prior direct experience. Funding for this award is in the approved FY 09/10 Solid Waste Disposal Improvement fund.

- F. Approval – N.W. Hughes Street Sidewalk and ADA Ramp Project Change Order #2:
Contractor: Advanced Pavement Maintenance

Original Contract Amount:	\$223,302.50
Change Order #1:	\$ 24,135.00 (previously approved)
Change Order #2:	<u>\$ 30,636.00</u>
Revised Contract Total:	\$278,073.50

This item is the approval of Change Order #2 on the N.W. Hughes Street (W. Amarillo Boulevard to N.W. 24th Avenue) Sidewalk and ADA Ramp Installation Project. The requested change order is necessary due to adjustments in the quantities of each work item required based on field conditions and requirements of adjoining properties. Funding for this change order is on-hand and available through the Community Development Block Grant and ARRA stimulus funds.

- G. Approval – FY2010 Justice Assistance Grant Program Application – 2010-H4914-TX-DJ:

This is approval of a grant application on behalf of the City of Amarillo and Potter County for federal law enforcement assistance funds through the U.S. Department of Justice (DOJ) Edward Byrne Memorial Grant program. This grant application, in the amount of \$183,272, will be allocated on an even basis between the City and Potter County. The City's portion of this funding will be utilized to purchase equipment for officers working in the S.W.A.T. Team, Narcotics Unit and the Uniform and Detective Divisions.

- H. Approval – Rick Husband Amarillo International Airport Consolidated Concourse Change Order:
Contractor: Western Builders of Amarillo, Inc.

Original Contract Amount:	\$33,664,000.00
Previous Net Changes:	\$ (1,810,100.00)
Proposed Change:	<u>\$ 37,670.00</u>
Revised Contract Amount:	\$31,891,570.00

This item is the approval of a change order for the Consolidated Concourse Project at the Rick Husband Amarillo International Airport. The proposed change is necessary to accommodate the eventual build-out of the baggage screening space assigned to the Transportation Security Administration (TSA). This change order will allow the current contractor to enlarge a hallway to ensure that the baggage screening equipment ultimately selected by the TSA will be able to be properly installed. As this change order is specific to the baggage handling and screening system, it will be funded 95% or \$35,786.50 by the remaining uncommitted TSA grant funds and 5% or \$1,883.50 by the required local match.

- I. City of Amarillo Consent for Baptist Community Services to Participate in a Tax Exempt Financing Project:

This is an item providing City of Amarillo consent for Baptist Community Services (BCS) to participate in the financing or refinancing of the cost of acquisition, construction, repair, renovation, remodeling, equipping or improvement of its health care facilities and senior retirement facilities located in Amarillo. BCS is financing this project work through tax-exempt loans facilitated by the Splendor Cultural Education Facilities Finance Corporation in Splendor, Texas located northeast of Houston.

Because this BCS project is located in Amarillo and is associated with a non-profit organization, the Federal Internal Revenue Service (IRS) requires City of Amarillo consent and the execution of a concurrence approval document by the Mayor. As part of this approval, the City of Amarillo is in no way liable, responsible or in any way obligated for this future tax-exempt debt being assumed by Baptist Community Services.

- J. Approval - Dedication and Acceptance Public Utility Easement:
15 ft. public utility easement on Lot 32, Block 1, Bertelson Acres Amended in Section 185, Block 2, AB&M Survey, Randall County, from Patsy Henson.
- K. Dedication and Acceptance – Aviation Clear Zone Easement:
4600 ft. MSL above the plat of Miller Paper Unit #1 from Joe Schmidt.

PUBLIC FORUM

Comments from interested citizens on matters pertaining to City policies, programs or services.