

STATE OF TEXAS  
COUNTIES OF POTTER  
AND RANDALL  
CITY OF AMARILLO

On the 12<sup>th</sup> day of April 2011, the Amarillo City Commission met at 1:30 p.m. at City Hall on the third floor in Room 303 in the Conference Room for review of agenda items and consideration of future agenda items.

The City Commission met at 3:00 p.m. in regular session in the Commission Chamber located on the third floor of City Hall at 509 E. 7th Avenue, with the following members present:

DEBRA MCCARTT	MAYOR
MADISON SCOTT	COMMISSIONER NO. 1
BRIAN EADES	COMMISSIONER NO. 2
RONALD BOYD	COMMISSIONER NO. 3
JIM SIMMS	COMMISSIONER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARRETT ATKINSON	CITY MANAGER
VICKI COVEY	ASSISTANT CITY MANAGER
DEAN FRIGO	ASSISTANT CITY MANAGER
MARCUS NORRIS	CITY ATTORNEY
KELLEY SHAW	PLANNING DIRECTOR
DONNA DERIGHT	CITY SECRETARY

The invocation was given by David Preston, Paramount Baptist Church. Mayor McCartt led the Pledge of Allegiance.

Proclamations were presented for “National Public Safety Telecommunications Week”, “Community Development Week” and “Building Safety Month”.

Mayor McCartt established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

ITEM 1: Mayor McCartt presented the minutes of the regular meeting held April 5, 2011. Motion was made by Commissioner Simms, seconded by Commissioner Boyd, and unanimously carried, to approve the minutes.

ITEM 2: Mayor McCartt presented an ordinance changing the zoning of Lot 24, Block 5, Fairview Townsite, Potter County, Southeast 6<sup>th</sup> Avenue and Dallas Street from Residential District-3 to Residential District-3 with a Specific Use Permit for a Type B manufactured home. Motion was made by Commissioner Boyd, seconded by Commissioner Eades, that the following captioned ordinance be passed on second and final reading:

ORDINANCE NO. 7274

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF DALLAS STREET AND SOUTHEAST SIXTH AVENUE, POTTER COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; AND PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

Voting AYE were Mayor McCartt, Commissioners Scott, Eades, Boyd and Simms; voting NO were none; the motion carried by a 5:0 vote of the Commission.

ITEM 3: Mayor McCartt presented an ordinance changing the zoning of Lot 9, Block 106, Olsen Park Unit No. 58 in Section 8, Block 9, BS&F Survey, Potter County, in the vicinity of Bell Street and Interstate 40 West from Planned Development District-294 to Amended Planned Development District-294 to change hours of operation. Motion was

made by Commissioner Eades, seconded by Commissioner Scott, that the following captioned ordinance be passed on second and final reading:

ORDINANCE NO. 7275

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF BELL STREET AND INTERSTATE 40 WEST, POTTER COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor McCartt, Commissioners Scott, Eades, Boyd and Simms; voting NO were none; the motion carried by a 5:0 vote of the Commission.

ITEM 4: Mayor McCartt advised that Mr. Kenneth Duwynn Revell was denied the issuance of a Taxicab Driver Permit by the Amarillo Police Department and he is appealing the denial. Mr. Atkinson explained what was set out in the Municipal Code regarding the issuance of a permit. Police Chief Robert Taylor appeared and stated that Mr. Revell advised him prior to the meeting that he would like to withdraw his appeal at this time. Motion was made by Commissioner Scott, seconded by Commissioner Simms, and unanimously carried, to table the appeal indefinitely.

ITEM 5: Mayor McCartt advised that appointments are needed for certain boards and commissions. Motion was made by Commissioner Simms, seconded by Commissioner Boyd, and unanimously carried, to the Board of Review for Landmarks and Historic Districts reappoint Jacy Jenks and appoint Better Trotter to the expired term of Tuggie Tuckness, such terms to expire May 21, 2014, and to the Texas Panhandle Centers reappoint Linda Brian, such term to expire March 29, 2013.

ITEM 6: Mayor McCartt presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Commissioner Boyd, seconded by Commissioner Eades, and unanimously carried, approve the consent agenda and authorize the City Manager to execute all documents necessary for each transaction.

- A. Approval – Architectural Space Planning Services:  
Best evaluated proposer: Lavin Architects -- \$33,000

This approves a professional services agreement in response to a Request for Qualifications to undertake conceptual space planning at the City-owned building at Southeast 8<sup>th</sup> Avenue and Pierce Street and at City Hall. The study will analyze these facilities and provide recommendations as to the best and most efficient use of the available space for current and future City needs.

- B. Approval – Police Officer Professional Liability Insurance:  
Neely, Craig & Walton representing Scottsdale Indemnity Company --\$118,059

This approves a contract in response to a Request for Proposal to purchase Police Officer Professional Liability Insurance coverage. The coverage is for \$16 million per occurrence and \$16 million aggregate limits with a \$100,000 deductible. The policy also has another \$16 million in defense coverage in addition to the policy limits. The term of the policy is one year.

- C. Award – Annual Tire Supply Agreement:  
Low bidders meeting specifications as follows:

Southern Tire Mart – Lines 1,3,4,10,13,15,17,19	\$118,819.60
Bill Williams Tire Center – Lines 2, 6, 7,11,14,18	61,356.00
Autco Tire & Service Center – Lines 5, 8	4,680.72
A to Z Tire & Battery – Lines 9, 12	<u>8,713.28</u>
Total Award	\$193,569.60

This awards multiple annual contracts for tires stocked by the City Warehouse. These items include the tires used throughout the year for cars, light trucks, heavy trucks and buses.

D. Award – Heavy Trucks and Trailers:

Low bidders meeting specifications as follows:

Roberts Truck Center – Lines 1-3	\$326,255.00
Bruckners Truck Center – Line 4	<u>95,493.00</u>
Total Award	\$421,748.00

This is the replacement of heavy trucks and trailers used by various City Departments. This award includes five heavy trucks that will be used by the Street Department, Water Distribution Department, Wastewater Collection Department and Solid Waste Disposal Department. The trailer is a large transfer trailer used by the Solid Waste Disposal Department to move solid waste from the Transfer Station to the Landfill.

E. Approval– Agreement for Engineering Services Drainage Utility Study:

Best evaluated proposer: Espey Consultants Inc - \$274,995

This approves an agreement for engineering consulting services to study the potential creation and implementation of a Drainage Utility for Amarillo. The Comprehensive Plan identifies the development of a drainage utility as an implementation priority. The consultant will inventory and analyze Amarillo’s drainage network, study existing maintenance practices, undertake a needs assessment and financial analysis, and conduct public information and outreach to produce a final report for the management of Amarillo’s existing storm water drainage system. The study will require six months to complete. The contract includes opportunities for public input and participation and the Comprehensive Plan Implementation Advisory Committee will also participate in the public review of this potential utility.

F. Approval – Grant Agreements:

Department of Housing and Urban Development (HUD) – 2010 Shelter Plus Care Rental Housing Program -- \$346,452

This is the approval of the annual grant agreement with the Department of Housing and Urban Development (HUD) for the Shelter Plus Care program beginning June 1, 2011. The program provides tenant based rental subsidies to homeless, disabled individuals and their families with a mental illness. The grant requires supportive services be provided to these individuals in an amount equal to the rental assistance. Texas Panhandle Centers (formerly TPMHMR) will provide the required match through the provision of client services such as case management, counseling, life skills training, vocational rehabilitation, pharmacological management, and psychiatric services.

G. Approval – Summer Food Service Program Grant and Agreement:

This approves the submission of a grant application to the Texas Department of Agriculture (TDA) for the 2011 Summer Food Service Program for children. Through this grant, the City anticipates serving lunches to 5,200 children per day at 45 sites beginning June 3 and ending August 2. The sites include 17 parks, 26 schools, and 2 community centers. TDA will reimburse the City \$3.2375 per meal and \$.7575 per snack. This also approves an agreement with the Amarillo Independent School District (AISD) to prepare and deliver the snacks and meals.

H. Approval – Tub Grinder Repairs:

W.H.O. Manufacturing Company, Inc.	
Original Award	\$20,695.69
Additional Work	<u>\$19,226.41</u>
Total Contact	\$39,922.10

In December 2010, a contract in the amount of \$20,695.69 was awarded to the W.H.O. Manufacturing Company, Inc. for structural repairs to a 2002 Tub Grinder, Unit #6218. W.H.O. is a proprietary vendor and the sole source for repairs. While performing the initial repairs, it was determined that the unit required additional parts and repairs in order to place the unit in satisfactory condition. A new contract award is necessary to combine both repair costs.

I. Approval – Joint Election Agreements:

This is the approval of Interlocal Agreements between the City of Amarillo, Randall County, and the Canyon and River Road Independent School Districts in order to conduct joint elections on May 14, 2011. This allows the participating entities to share polling place locations and authorizes Randall County to perform the duties associated with an election.

ITEM 7: Mayor McCartt introduced Michael Reeves, Ports to Plains Alliance President, and asked him to update the City Commission on their recent coalition activities and progress. Mr. Reeves stated that Ports-to-Plains continues their work on the approximately 2,300 mile corridor between Texas and Alberta, Canada. He advised that recently the State of Coahuila, Mexico joined the organization. He thanked the City of Amarillo for their support and participation. He stated that through its members they are able to continue their work on the corridor.

Mayor McCartt recognized a boy scout in the audience. She also recognized Dusty McGuire who started Keep Amarillo Beautiful. Mayor McCartt stated that Dusty was instrumental in starting many projects for our city. She noted that Recycling Day was one of them as well as planting trees on Arbor Day, Nights of Lights, Senior Park, telephone recycling and was instrumental in starting numerous other projects and events. Mayor McCartt advised that Dusty has decided it is time to retire from Keep Amarillo Beautiful and thanked her for all she has done in our community.

Mayor McCartt announced that this is the end of the regular agenda, but time is reserved to hear any citizen concerning matters pertaining to City policies, programs or services. The Texas Open Meetings law sets out the responses that can be made by the City Commission during the Public Forum. The responses are to provide a policy or state a fact that may address or answer the concern, direct the person to contact the City Manager or other City staff or consider placing the topic on a future meeting agenda for full discussion. In order to speak at this time an Appearance Registration form is to be completed and submitted to the City Secretary prior to the meeting.

Jimmy Hammons, 1514 S. Pierce, appeared and stated that he believes in fighting for our freedom. No one else from the audience requested to appear before the City Commission. Mayor McCartt stated that the meeting was adjourned and the Commission would return to Closed Session.

ATTEST:

---

Donna DeRight, City Secretary

---

Debra McCartt, Mayor