

## AGENDAS

FOR THE AMARILLO CITY COMMISSION WORK SESSION TO BE HELD ON TUESDAY, SEPTEMBER 6, 2011 AT 3:00 P.M. ON THE THIRD FLOOR, ROOM 303, CITY COMMISSION CONFERENCE ROOM, CITY HALL, 509 S. E. 7<sup>th</sup> AVENUE, AMARILLO, TEXAS, AND FOR THE REGULAR MEETING OF THE AMARILLO CITY COMMISSION AT 5:30 P.M. IN THE COMMISSION CHAMBER ON THE THIRD FLOOR OF CITY HALL.

---

*Please note: The City Commission may take up items out of the order shown on any Agenda. The City Commission reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.*

### WORK SESSION

A. City Commission will discuss or receive reports on the following current matters or projects.

- (1) Presentation and Discussion of the proposed 2011/2012 Fiscal Budgets and Programs or Services for:
  - Amarillo Hospital District
  - Amarillo Potter Events Venue District
  - Downtown Amarillo, Inc.
- (2) Review agenda items for the regular meeting, miscellaneous attachments; and appointments for the following boards and commissions:
  - Airport Board
  - Amarillo Hospital District Board of Managers
  - Amarillo Housing Finance Corporation
  - Civil Service Commission
  - Parks and Recreation Commission
  - The Vineyards Public Improvement District
  - Zoning Board of Adjustment
- (3) Discussion and review of the proposed 2011/2012 City of Amarillo Budget and associated tax rate;
- (4) Consider future agenda items

B. City Commission may receive reports on or discuss any of the following pending projects or matters in Work Session or Regular Meeting:

- (1) Amarillo Economic Development Corporation incentive project;
- (2) Possible groundwater rights transactions in Hartley, Potter, Carson, Roberts or Ochiltree Counties; including Canadian River Municipal Water Authority;
- (3) Downtown Development/Redevelopment (studies, progress reports, plans, proposed projects – TIRZ No. 1, Center City, Inc., Downtown Amarillo, Inc. and/or Amarillo Local Government Corporation);
- (4) Proposed acquisition and disposition of real property for economic, recreational or cultural projects;
- (5) To deliberate regarding security devices or security audits, security personnel;
- (6) Confer with attorney on legal questions related to referendum petitions;
- (7) Potential private gifts and donations to the City;
- (8) 2011 Water Conservation and Use Discussion;
- (9) Discuss 2011 Wildfire incident and preparedness; and
- (10) Appointment of Municipal Judges.

---

### REGULAR MEETING ITEMS

**INVOCATION:** Jeff Geske, Prince of Peace Lutheran Church

1. **MINUTES:**

Approval of the City Commission minutes of the regular meeting held on August 30, 2011.

2. **NOTICE OF PUBLIC HEARING ON TAX INCREASE:**  
THE CITY OF AMARILLO IS CONSIDERING AT TAX RATE OF \$0.32009, WHICH IS ONE CENT HIGHER THAN THE CURRENT RATE. THIS PROPOSED RATE WILL RAISE MORE TAXES THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.51 PERCENT. THE TAX ON AN AVERAGE HOME LAST YEAR WAS \$344.12. THE TAX ON AN AVERAGE HOME WOULD BE \$360.57 UNDER THE PROPOSED RATE.
3. **ORDINANCE NO. 7294:**  
This is the first reading of an ordinance re-appointing existing judges now serving in the City of Amarillo Municipal Court. These appointments are for a two (2) year period as follows:  
Donna Clayton – Full-time Presiding Judge  
Jennifer Cates – Part-time Associate Judge  
Donald Conley – Part-time Associate Judge  
Sonya Letson – Part-time Associate Judge
4. **ORDINANCE NO. 7293:**  
This is the second and final reading of an ordinance changing the zoning of Lot 1, Block 1, Wolflin Place Amended and a 0.37 acre tract of unplatted land north of Lot 1, Block 1, Wolflin Place Amended in Section 186, Block 2, AB&M Survey, Potter County, in the vicinity of Wolflin Avenue and Washington Street, from Residential District 3 to Neighborhood Service District.
5. **RESOLUTION – APPROVAL OF TAX INCREMENT REINVESTMENT ZONE NUMBER 1 (TIRZ #1) 2011/2012 BUDGET:**  
This resolution approves the 2011/2012 Tax Increment Reinvestment Zone #1 budget. The TIRZ #1 is a cooperative effort of various governmental entities and was created in 2006 to facilitate the revitalization of downtown Amarillo and financially assist in the implementation of the Downtown Amarillo Strategic Action Plan. This budget has been recommended for approval by the TIRZ #1 Board of Directors.
6. **RESOLUTION – APPROVAL OF AMARILLO ECONOMIC DEVELOPMENT CORPORATION 2011/2012 BUDGET:**  
This resolution approves the 2011/2012 Amarillo Economic Development Corporation (AEDC) Budget. This budget is funded by an existing one-half cent local sales tax and is utilized to attract and develop industrial, manufacturing and associated economic development enterprises as well as to retain and expand existing qualified business. These activities create employment and economic development opportunities for our community. This budget is recommended for approval by the Amarillo Economic Development Corporation Board of Directors.
7. **RESOLUTION – APPROVAL OF AMARILLO CONVENTION AND VISITOR COUNCIL 2011/2012 BUDGET:**  
This resolution approves the 2011/2012 Amarillo Convention and Visitor Council budget with funding from hotel/motel occupancy tax revenue collected within the City. The Amarillo Convention and Visitor Council performs tourism, convention and cultural events promotions and recruitment efforts for the City.
8. **PUBLIC HEARING AND RESOLUTION – 2012-2014 GOALS FOR CITY OF AMARILLO DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM FOR THE US DEPARTMENT OF TRANSPORTATION:**  
This item conducts a public hearing and approves by resolution the fiscal year 2012-2014 update to the City's existing Disadvantaged Business Enterprise (DBE) Program for the U.S. Department of Transportation. The annual update calculates the DBE goal as 44.83% of the Transit Department's purchases in FY

2012-2014. The DBE Goal setting process is required as the City accepts Federal Transit Administration funding for the transit system. Prior to adoption, the proposed annual goal was published for 45-day public comment period. No comments have been received.

9. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

A. Award – HOME Rental Rehabilitation Project Contract:  
Award to Vineyard Manor, LLC – 1201 S. Polk

Owner Share (Vineyard Manor, LLC)	\$ 665,182.00
HOME Program grant funds	<u>\$ 500,000.00</u>
Total Project Costs	\$1,165,182.00

This item awards a contract to rehabilitate an historic, mixed use residential property located at 1201 South Polk Street. After renovation, this property will provide sixteen (16) one and two bedroom residential units. Two of these units will be located on the ground floor and will be fully ADA accessible. The property owner is investing \$665,182 in private funds and the remaining \$500,000 will be provided through the Home Investment Partnership Program (HOME). Upon completion, the Vineyards will be an affordable residential rental property for individuals and families meeting program eligibility requirements for a period of not less than ten years. The HOME grant funds are on-hand and available from the Community Development Department's current year grant.

B. Award – Greenways Unit 25 Parkway Landscaping:  
Award to low responsive bidder: Custom Gardens -- \$227,200.00

This item awards a contract to install landscaping, trees, irrigation and turf for the new linear parkway in the Greenways Unit 25. The developer will bear the cost of this construction contract and the Greenways Public Improvement District will bear the ongoing cost to operate and maintain the parkway. The ongoing costs are included in the recently approved Greenways Public Improvement District 2011/2012 budget. Approval of this contract does not require any City funds.

C. Award – Landscape Maintenance and Mowing Contract for Public Improvement Districts:  
Award to sole responsive bidder:  
Reeder Landscape and Construction -- \$110,311.60

This item awards a contract to perform landscape maintenance, mowing, edging and trimming for properties included in the Greenways, Colonies and Brennan Boulevard Public Improvement Districts (PIDs). Of the total amount bid, approximately 50% is for the Greenways PID, 42% is for the Colonies, and 8% is for Brennan Boulevard. The recommended contract is 9.6% below the budgeted amounts in the approved FY 2011/2012 budgets for the respective Public Improvement Districts. All funds for this contract will be payable from the PIDs and will not require any City funds.

D. Approval – Emergency Repair – Pump Station Rotating Element:  
Award to Smith Pump Company -- \$37,500.00

This item approves the emergency repair of the rotating element for the large Worthington Booster Pump at the Carson County Pump Station. The rotating element consists of the shaft, bearings, and related items inside the pump housing that pressurizes and moves the water into the 45 inch transmission line. The Worthington pump is one of three large pumps at this booster station with a capacity of 14,200 gallons per minute. While this unit is off-line for repairs, the other two pumps will continue to deliver water from the wellfield to the City water system. The estimated repair time for this unit is 30 days. Funds are available in the approved FY 2010/2011 Water Production Department budget.

E. Approval – Emergency Purchase – Eight Inch Trailer Mounted Water Pump:

Award to Red River Pump Specialists -- \$57,737.00

This item approves the emergency purchase of a large, trailer mounted water pump. The requested pump is self-priming and self-contained and will provide an increased capability to de-water large water main breaks and to perform lift station bypass procedures during emergencies. This pump will replace an existing unit that has less capacity and that is no longer reliable. Funds are available in the approved FY 2010/2011 Wastewater Collection Department budget.

F. Approval - Emergency Purchase – 45 inch Concrete-Steel-Cylinder Water Transmission Pipe:

Award to Hanson Pressure Pipe -- \$52,768.00

This item approves the emergency purchase of four, 32 foot sections of 45 inch pipe, two flanges and related clamps and straps. These items are being purchased on an emergency basis and will be placed into inventory to serve as spares and replacements for any future damage or failures on the Carson County Wellfield transmission line. This pipe is custom-built upon ordering with a ten week delivery period. Funds are available in the approved FY 2010/2011 Water Production Department budget.

G. Approval – Regional Local Public Health Services Contract 2011-2012:

Funding Agency: Texas Department of State Health Services

Funding Amount: \$111,743.55

Contract Term: September 1, 2011 through August 31, 2012

This item approves a grant contract between the Texas Department of State Health Services and the City of Amarillo. The contract provides funding to the Amarillo Public Health Department for staff positions charged with ensuring the proper tracking, investigation and treatment of individuals at risk of contracting or spreading STD infections. Additional funding is available for a new nursing position to address the increase in the TB caseload.

H. Approval – Police Armored Vehicle Upgrade:

Award to sole provider: Integrated Armor Systems -- \$35,791.38

This item approves an upgrade to the current Police armored vehicle to provide additional protective capabilities. This vehicle is used by the Amarillo Police Department SWAT team and is essential to the protection of the officers involved in high-risk operations. Funding for this upgrade is from the Amarillo Police Department Seized Funds account and will have no impact on the Police operating budget.

I. Approval – Emergency Purchase Water Well Pumps & Motors:

Award to Gicon Pumps & Equipment -- \$54,692.70

This item approves the emergency purchase of two well pumps, motors and related items for the Carson County Wellfield. These units will replace the previously acquired spare pumps and motors that have been used in the Wellfield. These units will be available within ten days and will be available for installation should any existing wells experience mechanical difficulties. Funding for this purchase is available in the approved FY 2010/2011 Water Production Department operating budget.

**PUBLIC FORUM**

Comments from interested citizens on matters pertaining to City policies, programs or services.

**MISCELLANEOUS**

1. Boards and Commissions – appointments as listed on attached