

PLEASE READ TO END OF DOCUMENT FOR BOTH CITY COMMISSION MEETINGS HELD ON TUESDAY, AUGUST 9, 2011.

**AGENDA
FOR THE AMARILLO CITY COMMISSION BUDGET WORK SESSION TO BE HELD ON TUESDAY, AUGUST 9, 2011 AT 8:00 A.M. ON THE THIRD FLOOR, ROOM 303 CONFERENCE ROOM, CITY HALL, 509 S. E. 7th AVENUE, AMARILLO, TEXAS.**

ITEM 1: Call to Order

ITEM 2 : Budget Work Session

This item is the presentation and discussion of the City of Amarillo proposed 2011/2012 fiscal year budget. No votes will be taken or decision made during this meeting.

ITEM 3: Adjourn

Please note: The City Commission will discuss all or part of any item in an executive session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (S.E. 7th Avenue) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

AGENDAS

FOR THE AMARILLO CITY COMMISSION WORK SESSION TO BE HELD ON TUESDAY, AUGUST 9, 2011 AT 1:30 P.M. ON THE THIRD FLOOR, ROOM 303, CITY COMMISSION CONFERENCE ROOM, CITY HALL, 509 S. E. 7th AVENUE, AMARILLO, TEXAS, AND FOR THE REGULAR MEETING OF THE AMARILLO CITY COMMISSION AT 3:00 P.M. IN THE COMMISSION CHAMBER ON THE THIRD FLOOR OF CITY HALL.

Please note: The City Commission may take up items out of the order shown on any Agenda. The City Commission reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

WORK SESSION

- A. City Commission will discuss or receive reports on the following current matters or projects.
- (1) Review agenda items for the regular meeting, miscellaneous attachments; and appointments for the following boards and commissions:
 - Amarillo Hospital District Board of Managers
 - Amarillo Housing Finance Corporation
 - Environmental Advisory Committee
 - Library Board
 - Parks and Recreation Commission
 - (2) Discussion - Fiscal Year 2011/2012 City of Amarillo Budget
 - (3) Consider future agenda items
- B. City Commission may receive reports on or discuss any of the following pending projects or matters in Work Session or Regular Meeting:
- (1) Amarillo Economic Development Corporation incentive project;
 - (2) Possible groundwater rights transactions in Hartley, Potter, Carson, Roberts or Ochiltree Counties; including Canadian River Municipal Water Authority;
 - (3) Downtown Development/Redevelopment (studies, progress reports, plans, proposed projects – TIRZ No. 1, Center City, Inc., Downtown Amarillo, Inc. and/or Amarillo Local Government Corporation);
 - (4) Proposed acquisition and disposition of real property for economic, recreational or cultural projects;
 - (5) To deliberate regarding security devices or security audits, security personnel;
 - (6) Confer with attorney on legal questions related to referendum petitions;
 - (7) Potential private gifts and donations to the City;
 - (8) 2011 Water Conservation and Use Discussion;
 - (9) Discuss 2011 Wildfire incident and preparedness; and
 - (10) Southwestern Public Service Company (SPS) Tariff Amendments filed May 17, 2011;

REGULAR MEETING ITEMS

INVOCATION: Mark Love, Central Church of Christ

1. **MINUTES:**
Approval of the City Commission minutes of the regular meeting held on August 2, 2011.
2. **ORDINANCE NO. 7287:**
This is the first reading of an ordinance adopting the 2011/2012 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Colonies Public Improvement District (PID). The Colonies PID is located within the Colonies Subdivision in S.W. Amarillo. This ordinance is recommended for approval by a unanimous vote of the Colonies Public Improvement District Board of Directors.

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3. **ORDINANCE NO. 7288:**

This is the first reading of an ordinance adopting the 2011/2012 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Point West Public Improvement District (PID). The Point West PID is located adjacent to the Amarillo Medical Center in West Amarillo. This ordinance is recommended for approval by a unanimous vote of the Point West Public Improvement District Board of Directors.

4. **ORDINANCE NO. 7289:**

This is the first reading of an ordinance adopting the 2011/2012 budget and five (5) year service plan, along with establishing and levying an annual property assessment for the Tutbury Public Improvement District (PID). The Tutbury PID is located within the Tutbury Subdivision in S.W. Amarillo. This ordinance is recommended for approval by a unanimous vote of the Tutbury Public Improvement District Board of Directors.

5. **ORDINANCE NO. 7290:**

This is the first reading of an ordinance adopting a revised Drought Contingency Plan for the City of Amarillo, including all necessary triggering events and regulatory compliance matters. Upon final adoption, this revised Plan shall set forth the terms and conditions under which the City of Amarillo will respond to water supply and demand conditions and the related implementation of the various stages of water demand reduction. Until such time as this proposed Plan is finally adopted, the existing Drought Contingency Plan shall remain in full force and effect.

6. **RESOLUTION – PUBLIC HEARING:**

This resolution conducts a public hearing on and orders the removal of substandard structures and solid waste accumulation located in the city.

7. **ORDINANCE NO. 7286:**

This is the second and final reading of an ordinance changing the zoning of the south .33 acres of Lot 10 Block 3, South Side Acres Unit No. 12, in Section 230, Block 2, AB&M Survey, Randall County, in the vicinity of S. W. 58th Avenue and Danny Street, from Agricultural District to Multiple-Family District 1.

8. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

A. **Purchase – Modular Playground Equipment:**

Award to low responsive bidder: Total Recreation Products, Inc. -- \$33,400.31

This item is the purchase of a modular playground structure and three-bay swing set. This equipment will be installed at Hamlet School Park and will replace existing equipment that is no longer serviceable. The requested units meet all current safety standards and ADA requirements. This purchase is for the play structures only and the installation and safety surface material will be handled separately. Funding for this purchase is in the approved FY 2010/2011 Parks Department Capital Improvement Program budget.

B. **Purchase – Computer Hardware:**

Award to Dell on the State of Texas Department of Information Resources (DIR) Cooperative Purchasing Contract -- \$94,782.20

This item is the purchase of 85 desktop computers and 5 laptop computers. These units are routine replacements for existing computers that have surpassed their seven year lifespan. Funding for this purchase is in the approved Information Technology Capital Replacement program budget.

- C. Purchase – Landfill Compactor:
Award to Warren Cat on Texas BuyBoard Cooperative Purchasing Contract -- \$675,516.76

This item is the purchase of a new landfill compactor machine to replace an existing 2007 model machine that is no longer serviceable. This machine is used daily at the landfill to move and compact solid waste in the active cells. This is one of two such machines and it is essential that they are fully operational and that they are able to compact the solid waste to a proper density to ensure proper operation and lifespan of the landfill. After sufficient receipt of the new machine, the existing machine will be returned to the manufacturer for a buy-back amount of \$146,500, thus lowering the net cost of the new unit. Funding for this purchase is in the approved Municipal Garage Equipment Replacement Fund.

- D. Purchase – Downtown Bus Benches:
Award to Landscapeforms on the TXMAS Cooperative Purchasing Contract -- \$37,119.81

This item is the purchase of 19 bus benches that will be installed in the downtown area. These benches match those purchased by Potter County for installation in and around the Courthouse Square and meet all Downtown Urban Design Standards. This purchase is funded 80% by the Federal Transit Administration and 20% by the City of Amarillo Transit Department. Funding from both sources is on-hand and available.

- E. Purchase – Well Motor Electrical Cable Emergency Purchase:
Award to Gicon Pumps & Equipment -- \$25,928.00

This item approves the emergency purchase of one, 700 foot roll of submersible cable to be used on a 480 volt submersible well motor. This cable will replace a roll used to set a new motor in a failed well last week and will ensure that the two spare pumps in inventory each have sufficient submersible cable to be immediately set should an additional failure occur. Funding for this purchase is in the approved FY 2010/2011 Water Production Department operating budget.

- F. Award – Airport Asbestos Removal Contract:
Award to low responsive bidder: Empire Environmental Group, LLC -- \$62,000.00

This item awards a contract to perform asbestos removal services in the recently closed Concourse 30 at the Rick Husband Amarillo International Airport. This work is necessary to allow the general contractor to proceed with the ultimate demolition of Concourse 30 and the repair of the concrete surfaces below the building. This work could not be performed while the Concourse was in active use by the traveling public. Funding for this award is available within the approved Consolidated Concourse project and is within the estimated budget.

- G. Approval – Engineering Services Addendum #2 – Osage Combined Pump Station Project:
Award to HDR Engineering, Inc. as follows:

Original Contract:	\$675,480.00
Addendum #1:	\$ 18,300.00
Addendum #2:	<u>\$109,850.00</u>
New Contract Amount:	\$803,630.00
Cumulative Change:	18.9%

This item approves an addendum to the existing engineering contract for professional services related to the Osage Combined Pump Station Project. This project is funded by a 0% loan through the American Recovery and Reinvestment Act (ARRA) and all loan proceeds are required to be spent on projects that directly support the Pump Station. The requested addendum will provide design services necessary to prepare Phase I of a three phase project to connect the existing N.E. 24th

Street Pump Station to the Osage Water Treatment Plant and Combined Pump Station in anticipation of the subsequent Phase II and Phase III projects. Phase I and this requested addendum are proposed to be funded through the 0% interest ARRA funds (contingency budget) with the next two phases funded through the 2.09% Texas Water Development Board Water Infrastructure Fund (WIF) funding for the Potter County Wellfield Project (contingency budget and project under-runs).

H. Approval – Change Order #1 – Potter County Wellfield Pump Station Contract:

Award to Archer Western Contractors, LTD as follows:

Original Contract:	\$7,833,000.00
Change Order #1:	\$ 30,049.49
New Contract Amount:	\$7,863,049.49
Cumulative % Change:	0.4%

This item is the approval of Change Order #1 to the contract for constructing the Pump Station and related improvements in the new Potter County Wellfield. The proposed change order is necessary to account for changed field conditions and to accommodate a delivery schedule delay for a large 42" water meter. Funding for this change order is within the original project estimate and the net value of the contract is still 8.5% below the original budget amount. All funds for this project are from the 2.09% interest Texas Water Development Board Water Infrastructure Fund (WIF) program.

I. Acceptance – 2011-2012 Bioterrorism/Public Health Preparedness Grant:

This item accepts a grant from the Texas Department of State Health Services (DSHS) for the continuation of the City of Amarillo Department of Public Health's Public Health Preparedness Program. This grant supports the City's ongoing efforts to plan for, respond to, and recover from all hazards event that would require Public Health intervention. Planning and coordination activities are targeted towards mass vaccinations, management of the strategic national stockpile of equipment and medications and coordination of volunteers with the Greater Amarillo Medical Reserve Corps. The grant award of \$247,401.00 is a 16% reduction in funding from the current year.

9. **PRESENTATION – AMARILLO CONVENTION HOTEL, PARKING STRUCTURE AND MULTI-PURPOSE EVENT VENUE PROPOSAL AND FUNDING RECOMMENDATION:**

This item is to receive a presentation and recommendations from Wallace-Bajjali Development Partners, LP on path for proceeding with the Downtown Redevelopment Projects, including possible funding strategy. This presentation is provided to the City Commission prior to formal consideration and possible action by the Amarillo Local Government Corporation for discussion and input.

PUBLIC FORUM

Comments from interested citizens on matters pertaining to City policies, programs or services.

MISCELLANEOUS

1. Boards and Commissions – appointments as listed on attached