

AGENDAS

FOR THE AMARILLO CITY COMMISSION WORK SESSION TO BE HELD ON TUESDAY, APRIL 12, 2011 AT 1:30 P.M. ON THE THIRD FLOOR, ROOM 303, CITY COMMISSION CONFERENCE ROOM, CITY HALL, 509 S. E. 7th AVENUE, AMARILLO, TEXAS, AND FOR THE REGULAR MEETING OF THE AMARILLO CITY COMMISSION AT 3:00 P.M. IN THE COMMISSION CHAMBER ON THE THIRD FLOOR OF CITY HALL.

Please note: The City Commission may take up items out of the order shown on any Agenda. The City Commission reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

WORK SESSION

- A. City Commission will discuss or receive reports on the following current matters or projects.
- (1) Review agenda items for the regular meeting, miscellaneous attachments; and appointments for the following boards and commissions:
 - Amarillo Hospital District Board of Managers
 - Amarillo Housing Finance Corporation
 - Board of Review for Landmarks and Historic Districts
 - Planning and Zoning Commission
 - Tax Increment Reinvestment Zone (TIRZ) No. 1
 - Texas Panhandle Centers
 - Traffic Commission
 - (2) Consider future agenda items.
- B. City Commission may receive reports on or discuss any of the following pending projects or matters:
- (1) Amarillo Economic Development Corporation incentive project;
 - (2) Possible groundwater rights transactions in Hartley, Potter, Carson, Roberts or Ochiltree Counties;
 - (3) Downtown Development/Redevelopment (studies, progress reports, plans, proposed projects – TIRZ No. 1, Center City, Inc., and/or Downtown Amarillo, Inc.);
 - (4) Proposed acquisition and disposition of real property for economic, recreational or cultural projects;
 - (5) Atmos Energy proposed rate increase (RRM), filed on December 17, 2010; and
 - (6) To deliberate regarding security devices or security audits, security personnel; and
 - (7) Confer with attorney on legal questions related to referendum petitions;
 - (8) Potential private gifts and donations to the City.

REGULAR MEETING ITEMS

INVOCATION: David Preston, Paramount Baptist Church

PROCLAMATIONS: “Building Safety Month”
“National Public Safety Telecommunications Week”
“Community Development Week”

1. **MINUTES:**
Approval of the City Commission minutes for the regular meeting held on April 5, 2011.
2. **ORDINANCE NO. 7274:**
This is the second and final reading of an ordinance changing the zoning of Lot 24, Block 5, Fairview Townsite, Potter County, Southeast 6th Avenue and Dallas Street from Residential District-3 to Residential District-3 with a Specific Use Permit for a Type B manufactured home.

3. **ORDINANCE NO. 7275:**

This is the second and final reading of an ordinance changing the zoning of Lot 9, Block 106, Olsen Park Unit No. 58 in Section 8, Block 9, BS&F Survey, Potter County, in the vicinity of Bell Street and Interstate 40 West from Planned Development District-294 to Amended Planned Development District-294 to change hours of operation.

4. **APPEAL – DENIAL OF TAXICAB DRIVER PERMIT:**

Mr. Kenneth Duwynn Revell has been denied the issuance of a Taxicab Driver Permit by the Amarillo Police Department. Mr. Revell is appealing this denial in accordance with the Amarillo Municipal Code, Section 16-4-81. After receiving testimony and evidence, the City Commission may uphold the denial of the permit or order the application to be re-considered.

5. **APPOINTMENTS – BOARDS AND COMMISSION:**

Appointments are needed for the following:

Board of Review for Landmarks and Historic Districts (3 year terms)

11/29/05 Jacy Jenks 05/21/11

05/14/02 Tuggie Tuckness 05/21/11

Texas Panhandle Centers (formerly TPMHMR)(2 year term)

03/29/07 Linda Brian 03/29/11

6. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

A. Award– Architectural Space Planning Services:

Award to best evaluated proposer: Lavin Architects -- \$33,000

This item awards a professional services agreement in response to a Request for Qualifications to undertake conceptual space planning at the City-owned building at Southeast 8th Avenue and Pierce Street and at City Hall. The study will analyze these facilities and provide recommendations as to the best and most efficient use of the available space for current and future City needs. Funding for this contract is in the approved FY 2010/2011 Facilities Department Capital Improvement Program budget.

B. Award – Police Officer Professional Liability Insurance:

Neely, Craig & Walton representing Scottsdale Indemnity Company -- \$118,059

This item awards a contract in response to a Request for Proposal to purchase Police Officer Professional Liability Insurance coverage. The coverage is for \$16 million per occurrence and \$16 million aggregate limits with a \$100,000 deductible. The policy also has another \$16 million in defense coverage in addition to the policy limits. The term of the policy is one year. Funding for this contract is available from the City of Amarillo Self Insurance Fund.

C. Award – Annual Tire Supply Agreement:

Award to low bidders meeting specifications as follows:

Southern Tire Mart – Lines 1,3,4,10,13,15,17,19	\$118,819.60
Bill Williams Tire Center – Lines 2, 6, 7,11,14,18	61,356.00
Autco Tire & Service Center – Lines 5, 8	4,680.72
A to Z Tire & Battery – Lines 9, 12	<u>8,713.28</u>
Total Award	\$193,569.60

This item awards multiple annual contracts for tires stocked by the City Warehouse. The requested items include the tires most commonly needed throughout the year for City cars, light trucks, heavy trucks and buses. Quantities of each tire are held in stock for immediate availability and are restocked as needed throughout the year. This bid represents a 15.45% increase from last year's purchase. Funding for this purchase is available in the FY 2010-11 Warehouse Inventory budget.

D. Award – Heavy Trucks and Trailers:

Award to low bidders meeting specifications as follows:

Roberts Truck Center – Lines 1-3	\$326,255.00
Bruckners Truck Center – Line 4	<u>95,493.00</u>
Total Award	\$421,748.00

This item is the scheduled replacement of heavy trucks and trailers used by various City Departments. The proposed award includes five heavy trucks that will be used by the Street Department, Water Distribution Department, Wastewater Collection Department and Solid Waste Disposal Department. The trailer is a large transfer trailer used by the Solid Waste Disposal Department to move solid waste from the Transfer Station to the Landfill. This bid represents an overall 10% increase from the most recent purchase. Funding for this award is available in the FY 2010/2011 Municipal Garage Rolling Stock budget.

E. Approval– Agreement for Engineering Services Drainage Utility Study:

Award to best evaluated proposer: Espey Consultants Inc - \$274,995

This item approves an agreement for engineering consulting services to study the potential creation and implementation of a Drainage Utility for Amarillo. The recently adopted Comprehensive Plan identifies the development of a drainage utility as an implementation priority. The consultant will inventory and analyze Amarillo's drainage network, study existing maintenance practices, undertake a needs assessment and financial analysis, and conduct public information and outreach to produce a final report for the management of Amarillo's existing storm water drainage system. The study will require six months to complete. The proposed contract includes opportunities for public input and participation and the recently created Comprehensive Plan Implementation Advisory Committee will also participate in the public review of this potential utility. The not-to-exceed contract amount of \$274,995 will be funded from the General Construction and Street and Drainage Maintenance funds.

F. Approval – Grant Agreements:

Department of Housing and Urban Development (HUD) – 2010 Shelter Plus Care Rental Housing Program -- \$346,452

This item is the approval of the annual grant agreement with the Department of Housing and Urban Development (HUD) for the Shelter Plus Care program beginning June 1, 2011. The program provides tenant based rental subsidies to homeless, disabled individuals and their families with a mental illness. The grant requires supportive services be provided to these individuals in an amount equal to the rental assistance. Texas Panhandle Centers (formerly TPMHMR) will provide the required match through the provision of client services such as case management, counseling, life skills training, vocational rehabilitation, pharmacological management, and psychiatric services.

G. Approval – Application for Texas Department of Agriculture Summer Food Service Program and Agreement with the Amarillo Independent School District:

This item authorizes the submission of a grant application to the Texas Department of Agriculture (TDA) for the 2011 Summer Food Service Program for children. Through this grant, the City anticipates serving lunches to 5,200 children per day at 45 sites beginning June 3 and ending August 2. The sites include 17 parks, 26 schools, and 2 community centers. TDA will reimburse the City \$3.2375 per meal and \$.7575 per snack.

Included in this item is the approval of an agreement with the Amarillo Independent School District (AISD) to prepare and deliver the necessary snacks and meals. AISD has provided this service in the past and desires to continue its participation in the Summer Food Service Program.

H. Approval – Tub Grinder Repairs:

Award to W.H.O. Manufacturing Company, Inc.

Original Award	\$20,695.69
Additional Work	<u>\$19,226.41</u>
Total Contact	\$39,922.10

In December 2010, a contract in the amount of \$20,695.69 was awarded to the W.H.O. Manufacturing Company, Inc. for structural repairs to a 2002 Tub Grinder, Unit #6218. W.H.O is a proprietary vendor and the sole source for repairs. While performing the initial repairs, it was determined that the unit required additional parts and repairs in order to place the unit in satisfactory condition. A new contract award is necessary to combine both repair costs for a total contract of \$39,922.10. Funding for the project is available from the current year Municipal Garage budget.

I. Approval – Joint Election Agreements:

Terms and conditions as noted

This is for the approval of Interlocal Agreements between the City of Amarillo, Randall County, and the Canyon and River Road Independent School Districts in order to conduct joint elections on May 14, 2011. This allows the participating entities to share polling place locations and authorizes Randall County to perform the duties associated with an election. The conduct of a joint election will reduce election costs for each of the entities.

7. **PRESENTATION – PORTS TO PLAINS ALLIANCE:**

Mr. Michael Reeves, Ports to Plains Alliance President, will present an update on recent coalition activities and progress.

PUBLIC FORUM

Comments from interested citizens on matters pertaining to City policies, programs or services.

MISCELLANEOUS

1. Boards and Commissions – appointments as listed on attached