

AGENDAS

FOR THE AMARILLO CITY COMMISSION WORK SESSION TO BE HELD ON TUESDAY, JANUARY 4, 2011 AT 1:30 P.M. ON THE THIRD FLOOR, ROOM 303, CITY COMMISSION CONFERENCE ROOM, CITY HALL, 509 S. E. 7th AVENUE, AMARILLO, TEXAS, AND FOR THE REGULAR MEETING OF THE AMARILLO CITY COMMISSION AT 3:00 P.M. IN THE COMMISSION CHAMBER ON THE THIRD FLOOR OF CITY HALL.

Please note: The City Commission may take up items out of the order shown on any Agenda. The City Commission reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

WORK SESSION

- A. City Commission will discuss or receive reports on the following current matters or projects.
- (1) Review agenda items for the regular meeting, miscellaneous attachments; and appointments for the following boards and commissions:
 - Amarillo Housing Finance Corporation
 - Civil Service Commission
 - Community Development Advisory Committee
 - Construction Advisory and Appeals Board
 - Environmental Advisory Committee
 - Traffic Commission
 - Zoning Board of Adjustment
 - (2) Presentation and discussion regarding the conduct of Public Forums; and
 - (3) Consider future agenda items.
- B. City Commission may receive reports on or discuss any of the following pending projects or matters:
- (1) Amarillo Economic Development Corporation incentive project;
 - (2) Possible groundwater rights transactions in Hartley, Potter, Carson, Roberts or Ochiltree Counties;
 - (3) Downtown Development/Redevelopment (studies, progress reports, plans, proposed projects – TIRZ No. 1, Center City, Inc., and/or Downtown Amarillo, Inc.);
 - (4) Proposed acquisition and disposition of real property for economic, recreational or cultural projects;
 - (5) Southwestern Public Services' proposed rate increase, filed on May 17, 2010;
 - (6) To deliberate regarding security devices or security audits:
 - (a) the deployment, or specific occasions for implementation of security personnel or devices; or
 - (b) a security audit;
 - (7) Boards and Commissions Appointment Procedures; and
 - (8) Consult with the Attorney on a matter in which the Attorney's duty to the governmental body under the Texas Disciplinary Rules of Professional Conduct conflicts with this chapter, to-wit: private gifts and donations to the City.

REGULAR MEETING ITEMS

INVOCATION: Mark Love, Central Church of Christ

1. **MINUTES:**
Approval of the City Commission minutes for the regular meeting held on December 28, 2010.

2. **ORDINANCE NO. 7259:**

This is the first and final reading of an ordinance authorizing the issuance of City of Amarillo, Texas Combination Tax and Revenue Certificates of Obligation, Series 2011A, in the amount of \$3,750,000. These Certificates of Obligation are being issued for the renovations of the Ross Rogers golf course (old course), including incident and related matters and will be fully funded through golf course revenues.

3. **ORDINANCE NO. 7260:**

This is the first and final reading of an ordinance authorizing the issuance of City of Amarillo, Texas Combination Tax and Tax Increment Certificates of Obligation, Series 2011B, in the amount of \$2,260,000. These Certificates of Obligation are being issued for Tax Increment Reinvestment Zone #1 projects, including incident and related matters and will be fully funded through revenues of Tax Increment Zone #1, with funds being used for stated improvements within the Zone boundaries.

4. **RESOLUTION – PUBLIC HEARING ON PROPOSED MODIFICATIONS TO THE AMARILLO CITY TRANSIT FIXED ROUTE SYSTEM:**

This resolution conducts a public hearing on modifications to the Amarillo City Transit fixed route system as recommended by the Advisory Commission for Persons with Disabilities and the City Transit Department. The proposed modifications include changes in the existing eight routes to improve on-time performance or to provide service to new locations; the addition or relocation of bus stops and the potential installation of new bus shelters. The modifications will also provide for the installation of new, city-owned bus benches. Funding for the construction modifications and the purchase of the bus benches, shelters, and transit route tubes is available from the Federal Transit Administration (FTA) grants. The FTA provides 80% funding for these capital improvements with a local match of 20% which is currently available from previously budgeted funds.

5. **ORDINANCE NO. 7258:**

This is the second and final reading of an ordinance changing the zoning of an unplatted tract of land in the vicinity of Alexandria Avenue and Santa Monica Avenue from Agricultural District to Residential District 2 for single-family detached homes.

6. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

A. **Purchase – Interactive Voice Response System:**

Award as follows:

Selection Technologies (Proprietary Software)

Lines 1 – 6 \$102,457.00

Dell

(Department of Information Resources Cooperative
Purchasing Contract)

Line 7 \$ 5,685.00

Total Award \$108,142.00

This item is the purchase of a new interactive software system and the associated computer hardware to be used by the City of Amarillo Building Safety Department. The requested items will collectively create an Interactive Voice Response (IVR) system that will allow customers to schedule, cancel, and review permit and inspection status by telephone or through the internet. Use of this system will enhance customer service by providing timely access to services and to information regarding their permits and the status of recently completed inspections while also providing increased accountability and performance measurement for the City. The Selection Technologies IVR software system is recommended for this proprietary purchase due to its compatibility and approval to integrate with the existing Hansen permitting software system currently owned by the City. Funding for this purchase is in the approved Building Safety Department Capital Improvement Program budget.

- B. Award – Bus Bench Purchase:
Award on GSA Cooperative Purchasing Contract to Webcoat, Inc.
\$78,408.00

This item is the purchase of 200 new bus benches for the Amarillo City Transit System. The requested benches are a modern unit used commonly by many transit systems and also by the City of Amarillo Parks Department. These benches will be installed in accordance with Federal Transit Administration and Americans with Disabilities Act standards at existing and proposed bus stop locations throughout the City following the expiration of the current private bus bench contract. Eighty percent of the funding for this purchase will be provided by Federal Transit Authority grant funds with the required twenty percent local matching funds from budgeted Amarillo City Transit funds that are on-hand and available.

- C. Award – Storage Facility Roof Replacement Project:
Award to low responsive bidder: Schrader Roofing, Inc. - \$88,100.00

This item is the award of a contract to remove the existing roofing on the Storage Facility located at 110 S. Grant and to install new insulation and roof covering. Previous attempts to repair the existing roof have been unsuccessful and full replacement is recommended to adequately protect the facility and its contents. Funding for this contract is from the Series 2007 Certificates of Obligation and are on-hand and available.

- D. Award – Testing Services Contract:
Award to Dyess-Peterson Testing Laboratory, Inc.
Maximum Fee Not to Exceed \$36,000.00

This item is the award of a contract to secure professional materials testing services necessary for the addition to the City's Solid Waste Transfer Station. Under the terms of the proposed contract, Dyess-Peterson Testing Laboratory, Inc. will perform all necessary testing to ensure that this important project is constructed in accordance with the project plans and specifications. Funding for this contract is within the original project budget and these services are essential for prompt and proper completion of the project.

- E. Approval - Golf Course Operations Contract:
Parties: City of Amarillo and Sherwin Cox, Operator
Base Management Fee: \$165,000
Estimated Performance Based Incentive Fee: \$140,150
Terms and Conditions: As Noted

This item is the approval of a golf course operations contract for the management of the City of Amarillo Ross Rogers Golf Course complex. Under the proposed terms of the contract, the operator will receive a base management fee and incentive fees based on the success of the facility and the resulting revenue to the City. The operator will, at his expense, staff and operate all activities and enterprises within the clubhouse facility while the City will, at its expense, provide all equipment related to the ongoing functions of the two courses, including maintenance equipment and carts. In exchange for this division of responsibilities, the City will retain 90.5% of all course, cart and range revenues with the course operator receiving up to 9.5% of these revenues as an incentive to encourage the continued growth and success of the course. The contract as presented has been reviewed and approved by the City's bond and tax counsel and will also ensure that the funding for the proposed course improvements can be issued tax-exempt and will be self-supporting from golf course revenues.

PUBLIC FORUM

Comments from interested citizens on matters pertaining to City policies, programs or services.

MISCELLANEOUS

1. Boards and Commissions – appointments as listed on attached