

AGENDAS

FOR THE AMARILLO CITY COMMISSION WORK SESSION TO BE HELD ON TUESDAY, OCTOBER 30, 2012 AT 1:30 P.M. ON THE THIRD FLOOR, ROOM 303, CITY COMMISSION CONFERENCE ROOM, CITY HALL, 509 S. E. 7th AVENUE, AMARILLO, TEXAS, AND FOR THE REGULAR MEETING OF THE AMARILLO CITY COMMISSION AT 3:00 P.M. THE COMMISSION CHAMBER ON THE THIRD FLOOR OF CITY HALL.

Please note: The City Commission may take up items out of the order shown on any Agenda. The City Commission reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

WORK SESSION

- A. City Commission will discuss or receive reports on the following current matters or projects.
- (1) Review agenda items for the regular meeting, miscellaneous attachments; and appointments for the following boards and commissions:
 - Airport Board
 - Amarillo Housing Finance Corporation
 - Board of Review for Landmarks and Historic Districts
 - Downtown Urban Design Review Board
 - Environmental Advisory Committee
 - Traffic Commission
 - Vineyards Public Improvement District Advisory Board
 - (2) Consider future agenda items.
- B. City Commission may receive reports on or discuss any of the following pending projects or matters in Work Session or Regular Meeting:
- (1) Amarillo Economic Development Corporation incentive project;
 - (2) Possible groundwater rights transactions in Hartley, Potter, Carson, Roberts or Ochiltree Counties; including Canadian River Municipal Water Authority and related acquisitions;
 - (3) Downtown Development/Redevelopment (studies, progress reports, plans, proposed projects – TIRZ No. 1, Center City, Inc., Downtown Amarillo, Inc. and/or Amarillo Local Government Corporation);
 - (4) Proposed acquisition and disposition of real property for municipal, economic, recreational or cultural projects;
 - (5) 2012 Water Conservation and Use Discussion;
 - (6) Discuss Atmos Rate Review Mechanism rider and the associated rate and regulatory matters;
 - (7) Discuss the appointment(s) of the presiding judge and/or associate judges of the municipal court;
 - (8) Confer with attorney and discuss threatened or pending litigation or settlement of same: Burch; Trujillo; Zambrana; Flores, Castleberry and D. Bastardo; and
 - (9) To deliberate regarding security devices or security audits, security personnel;
 - (10) Confer with attorney on referendum petition(s).
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REGULAR MEETING ITEMS

INVOCATION: Bob Schroeder, Hillside Christian Church

PROCLAMATION: “Pancreatic Cancer Awareness Month”

1. **MINUTES:**

Approval of the City Commission minutes of the regular meeting held on October 23, 2012.

2. **ORDINANCE NO. 7371:**

This is the first reading of an ordinance annexing a 16.35 acre tract of land in Section 62, Block 9, BS&F Survey, Randall County. This was approved by a 6:0 vote of the Planning and Zoning Commission.

3. **ORDINANCE NO. 7372:**

This is the first reading of an ordinance approving and clarifying the assessment method for property located within the Redstone Public Improvement District (PID). The proposed assessment establishes a method to be an amount equal to the market value of the lot multiplied by the appropriating factor, which is currently \$0.0017. Approval of this ordinance will ensure a more equitable assessment method across properties in the subdivision.

4. **ORDINANCE NO. 7373:**

This is the first reading of an ordinance appointing a Presiding Judge for the City of Amarillo Municipal Court. This appointment will be effective January 1, 2013.

5. **RESOLUTION – TEXAS WATER DEVELOPMENT BOARD APPLICATION FOR FINANCIAL ASSISTANCE:**

This resolution authorizes the submission of an application for financial assistance to the Texas Water Development Board in an amount not to exceed \$1,310,000. The application is for the planning and design phase of a proposed project to connect the Osage Potable Water Treatment Plant to the Arden Road Pump Station with a single large diameter water pipeline. Doing so will greatly increase the water supply available to the southwest area of Amarillo and will support the recent improvements made at both the Potter County Wellfield and the Osage Potable Water Treatment Plant High Service Pump Station. Collectively, these projects will increase the capacity and safety of the water system. Should this application be approved, the City will receive favorable financing terms for the \$1,310,000 and will receive preference towards future applications related to construction of the proposed project.

6. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

A. **Award – Engineering Services Agreement Landfill Cell 10:**

Award to best evaluated proposer: Shaw Engineering, Inc. -- \$122,455.00

This item approves an engineering services agreement to provide design and construction related services for the connection of the Cell 10 landfill liner to Cell 4. The proposed project will install 4 acres of liner connect the two cells. Design and installation of this liner is required by Texas Commission on Environmental Quality (TCEQ) regulations and is necessary for the landfill to remain in compliance. The project will create space below the natural ground level which will allow for landfill operations during very high winds. Funding for this award is in the approved Solid Waste Capital Improvement Program budget.

B. **Acceptance – State Homeland Security Program Grant Award:**

Grant Amount: \$127,841.40

Grantor: Texas Department of Public Safety

This item accepts the FY 2012 Homeland Security Grant Program – State Homeland Security Program grant award for the City of Amarillo. The grant covers the period from September 1, 2012 to January 31, 2014. Grant funds under this award will be used to continue the communications enhancement program for the Amarillo Police Department.

C. **Acceptance – Emergency Management Performance Grant Award:**

Grant Amount: \$120,404.62

Grantor: Texas Department of Public Safety

This item accepts the FY 2012 Emergency Management Performance Grant. Funds from this grant program are used to support the on-going program of services provided by the Office of Emergency Management to the residents of the city of Amarillo and both Potter and Randall Counties.

D. Approval - Tax Abatement Agreement for PRANA Development Group (CPT BLVD 2012, LP):

This item approves a tax abatement agreement with CPT BLVD 2012, LP granting a 5-year step down abatement of 100% of City property taxes eligible for abatement for a portion of the property to be owned by PRANA in the Amarillo Centerport Business Park located in the City of Amarillo Tax Abatement Reinvestment Zone Number 7 in the northeast area of the city. PRANA will construct a 50,000 square foot warehouse facility. Lindsay Manufacturing will lease approximately 22,000 square feet. Lindsay is a manufacturer and distributor of agricultural equipment. This abatement request reflects the standard conditions associated with previously approved economic development projects and will assist PRANA in fully developing their new facility.

E. Approval – Tax Increment Reinvestment Zone #1 Incentive Project: Downtown Athletic Club Developer Agreement for Streetscape Improvements -- \$42,306.00

This item approves a project to fund streetscape improvements in the public right-of-way at the new parking lot for the Downtown Athletic Club. The streetscape improvements around the perimeter of the parking lot include 18 street trees, 11 pedestrian lights, and new sidewalks. The estimated cost of the improvements is approximately \$312,706, and the amount requested from the TIRZ is \$42,306.00.

This project is consistent with the goals of the TIRZ and all activities funded through this project will be performed on the public right-of-way. Both the TIRZ #1 Board of Directors and the Potter County Commissioners Court has approved this project and it is now recommended to the Amarillo City Commission for final approval.

F. Approval -- Amendment - HOME Rental Rehabilitation Project Contract: Vineyard Manor, LLC – 1201 S. Polk Requested amendment - \$331,255.00

Revised Owner Share (Vineyard Manor, LLC)	\$1,192,550.00
Revised HOME Program grant funds	<u>\$ 831,255.00</u>
Revised Total Project Costs	\$2,023,805.00

This item approves a substantial amendment in the amount of \$331,255 to the rental rehabilitation contract for the Vineyard Manor, a historic, mixed use residential property located at 1201 South Polk Street approved in September 2011. The cost of this project increased from the original estimate of \$1,165,182.00 due to unforeseen building conditions as well as the requirements from the Texas Historical Commission. The additional HOME Investment Partnership Program funding of \$331,255 is available from prior year funds which have an obligation deadline. After renovation, this property will provide sixteen (16) one and two bedroom residential units. Two units will be fully ADA accessible. The amendment also increases the compliance affordability period from 10 years to 20 years.

G. Approval -- Amendment - Community Housing Development Organization (CHDO): Amarillo Habitat for Humanity, Inc

This item approves an amendment to the 2011-12 Community Housing Development Organization Funding Contract with Amarillo Habitat for Humanity to increase the maximum funding available for the rehabilitation or construction of single homes available to low and moderate income households. The amendment increases the maximum HOME Investment Partnership Program funding from \$30,000 to \$50,000 per unit.

H. Approval – License and Hold Harmless Agreement:

License and Hold Harmless for a public utility easement positioned across the north five feet of Lot 5, Block 23, Country Club District, in Section 226, Block 2, AB&M Survey, Potter County, Texas for John Emmitt.

I. Dedication and Acceptance:

A 225 square foot Public Utility Easement in Lot 6, Block 117, Plemons Addition, in Section 170, Block 2, AB&M Survey, Potter County, in the vicinity of Southeast 10th Avenue and Buchanan Street to install water and sewer appurtenances.

PUBLIC FORUM

Comments from interested citizens on matters pertaining to City policies, programs or services.

MISCELLANEOUS

1. Boards and Commissions – appointments as listed on attached.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (S.E. 7th Avenue) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 26th day of October 2012.