

## **AGENDAS**

**FOR THE AMARILLO CITY COMMISSION WORK SESSION TO BE HELD ON TUESDAY, SEPTEMBER 18, 2012 AT 1:30 P.M. ON THE THIRD FLOOR, ROOM 303, CITY COMMISSION CONFERENCE ROOM, CITY HALL, 509 S. E. 7<sup>th</sup> AVENUE, AMARILLO, TEXAS, AND FOR THE REGULAR MEETING OF THE AMARILLO CITY COMMISSION AT 3:00 P.M. THE COMMISSION CHAMBER ON THE THIRD FLOOR OF CITY HALL.**

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*Please note: The City Commission may take up items out of the order shown on any Agenda. The City Commission reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.*

### **WORK SESSION**

- A. City Commission will discuss or receive reports on the following current matters or projects.
- (1) Review agenda items for the regular meeting, miscellaneous attachments; and appointments for the following boards and commissions:
    - Airport Board
    - Amarillo Housing Finance Corporation
    - Board of Hospital Managers
    - Board of Review for Landmarks and Historic Districts
    - Community Development Advisory Committee
    - Downtown Urban Design Review Board
    - Environmental Advisory Committee
    - Texas Panhandle Centers
    - Zoning Board of Adjustment
  - (2) Presentation and Discussion of the proposed 2012/2013 Fiscal Year Budgets and Programs or Services for:
    - Downtown Amarillo, Inc.
  - (3) Consider future agenda items.
- B. City Commission may receive reports on or discuss any of the following pending projects or matters in Work Session or Regular Meeting:
- (1) Amarillo Economic Development Corporation incentive project;
  - (2) Possible groundwater rights transactions in Hartley, Potter, Carson, Roberts or Ochiltree Counties; including Canadian River Municipal Water Authority and related acquisitions;
  - (3) Downtown Development/Redevelopment (studies, progress reports, plans, proposed projects – TIRZ No. 1, Center City, Inc., Downtown Amarillo, Inc. and/or Amarillo Local Government Corporation);
  - (4) Proposed acquisition and disposition of real property for municipal, economic, recreational or cultural projects;
  - (5) 2012 Water Conservation and Use Discussion;
  - (6) Discuss Atmos Rate Review Mechanism rider and the associated rate and regulatory matters;
  - (7) Discuss the appointment(s) of the presiding judge and/or associate judges of the municipal court;
  - (8) Potential changes and/or updates to Ambulance Ordinance and Permit;
  - (9) Confer with attorney and discuss threatened or pending litigation or settlement of same: Burch; Trujillo; Zambrana; Flores and Castleberry; and
  - (10) To deliberate regarding security devices or security audits, security personnel.
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**REGULAR MEETING ITEMS**

**INVOCATION:** Bob Schroeder, Hillside Christian Church

**PROCLAMATION:** "Constitution Week"

1. **MINUTES:**  
Approval of the City Commission minutes of the regular meeting held on September 11, 2012.

2. **ORDINANCE 7367:**  
This is the first reading of an ordinance changing the zoning of a tract in Section 161, Block 2, AB&M Survey, Potter County, in the vicinity of Willow Creek Drive and River Road from Moderate Density District to General Retail District for a Dollar General retail store. This is recommended for approval by a 6:0 vote of the Planning and Zoning Commission.

3. **ORDINANCE NO. 7363:**  
This is the second and final reading of an ordinance adopting the City of Amarillo budget for the 2012/2013 fiscal year. This budget allows for the City to continue providing effective public services, programs and assistance to Amarillo residents in the upcoming year.

4. **ORDINANCE NO. 7364:**  
This is the second and final reading of an ordinance approving the City of Amarillo tax roll, setting an ad valorem property tax rate and levying a tax on all property subject to taxation within the City for the 2012 tax year. This ordinance establishes an ad valorem tax rate of \$0.29276 per \$100.00 property valuation for City maintenance and operations expenses and \$0.02733 per \$100.00 property valuation for existing debt expenses resulting in a total ad valorem rate of \$0.32009 per \$100.00 property valuation.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0.79 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.46.**

5. **RATIFICATION – CITY OF AMARILLO TAX RATE AND BUDGET:**  
Pursuant to the terms of Tex. Loc. Gov. Code, Sec. 102.007(c), the City Commission is required to take a separate ratification vote on the tax rate when the adopted budget requires more property tax revenue than did the previous year's budget.

6. **ORDINANCE NO. 7365**  
This is the second and final reading of an ordinance approving the City's participation in the Texas Municipal Retirement System (TMRS) updated service credits and five-year vesting programs. These items help insure that the City remains competitive in attracting and retaining quality personnel.

7. **ORDINANCE 7366:**  
This is the second and final reading of an ordinance amending Division 6, Chapter 16, Article IV, of the Amarillo Municipal Code. This ordinance enacts a ban on the use of hand-held wireless devices on the public streets in Amarillo. Use of a wireless device through a voice operated hands-free device is allowed by this ordinance.

8. **APPOINTMENTS – BOARDS AND COMMISSIONS:**  
Appointments are needed for the following boards:

Amarillo Health Facilities Corporation (3 year term)  
08/28/1984                      Ed Flood                      04/30/13

Colonies Public Improvement District Advisory Board:  
07/28/2009                      Lew Bradshaw                      09/30/2012  
07/28/2009                      Craig Bryan                      09/30/2012  
07/28/2009                      Eric White                      09/30/2012

Quail Creek Public Improvement District:

08/31/2009	Ricky Culp	09/01/2012
08/31/2009	Jim Luginbill	09/01/2012

TIRZ #1 Board of Directors:

11/17/2009	John Ben Blanchard (AISD Representative)	03/20/2014
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Tutbury Public Improvement District Advisory Board:

07/28/2009	Larry Orman	09/30/2012
06/19/2012	Nelda Morton	09/30/2012
07/31/2011	Cathy Bailey	09/30/2012

9. **RESOLUTION – APPROVAL OF TAX INCREMENT REINVESTMENT ZONE NUMBER 1 (TIRZ #1) 2012/2013 BUDGET:**

This resolution approves the 2012/2013 Tax Increment Reinvestment Zone #1 budget. The TIRZ #1 is a cooperative effort of various governmental entities and was created in 2006 to facilitate the revitalization of downtown Amarillo and financially assist in the implementation of the Downtown Amarillo Strategic Action Plan. This budget has been recommended for approval by the TIRZ #1 Board of Directors.

10. **RESOLUTION – APPROVAL OF AMARILLO CONVENTION AND VISITOR COUNCIL 2012/2013 BUDGET:**

This resolution approves the 2012/2013 Amarillo Convention and Visitor Council budget with funding from hotel/motel occupancy tax revenue collected within the City. The Amarillo Convention and Visitor Council performs tourism, convention and cultural events, promotions and recruitment efforts for the City.

11. **RESOLUTION – APPROVAL OF 2012/2013 AMARILLO-POTTER EVENT VENUE DISTRICT BUDGET:**

This resolution approves the 2012/2013 Budget for the Amarillo-Potter Event Venue District. This budget is funded through a 5% car rental tax and a 2% hotel occupancy tax. The Amarillo-Potter Event Venue District operates and maintains voter approved entertainment venues within the City. This budget is recommended for approval by the Amarillo Potter Event Venue District Board.

12. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

A. **Purchase – Traffic Signal Equipment and Accessories:**

Award to low responsive bidders by lot as follows:

Naztec Inc. (Lots 1, 5)	\$ 54,965.00
Structural and Steel Products, Inc. (Lot 2)	\$ 33,473.00
Traffic Parts, Inc. (Lot 3)	\$ 19,844.00
Republic ITS (Lot 4)	\$ 12,729.00
Texas Highway Products (Lot 6)	\$ 19,499.80
Control Technologies, Inc. (Lots 7, 8)	<u>\$ 33,345.30</u>
Total Award	\$173,856.10

This item approves the annual purchase of various new and replacement parts used for the maintenance and rebuilding of existing signalized intersections in Amarillo. Funding for this purchase is from both the capital and operating accounts in the approved Traffic Field Operations budget.

- B. Acceptance – Tuberculosis Prevention and Control Grant:  
Agency: Texas Department of State Health Services  
Grant Amount: \$63,500.00

This item accepts fiscal year 2012/2013 grant funding from the Texas Department of State Health Services (DSHS) for the Amarillo Department of Public Health Tuberculosis Prevention and Control Program. These funds will support the Public Health Department's ongoing efforts regarding Tuberculosis prevention and control in the City and Potter and Randall Counties. The proposed funding is level from the current year.

- C. Award – 12" Water Main Installation Project:  
Award to low responsive bidder:  
West Texas Utility Contractors, Inc. -- \$474,622.00

This item awards a contract to install approximately 1,950 linear feet of 12" water main between S.E. 3<sup>rd</sup> Avenue and N.E. 3<sup>rd</sup> Avenue in the vicinity of Osage Street and includes crossing under the Burlington Northern Santa Fe rail lines. This project will replace an existing line that is no longer serviceable. Funding for this project is in the approved Utilities Division Capital Improvement Program budget.

- D. Award – Well Field Electrical Service Improvements Contract:  
Award to low responsive bidder: Ray Electric Company -- \$34,050.00

This item awards a contract to convert four existing wells in the Carson County Wellfield from the present overhead electrical service to new underground electric service. This is an ongoing project in the Carson County Wellfield and results in increased reliability at these locations. The bid price reflects a 19% increase from the same project last contract, largely due to increases in the price of the necessary copper cabling. Funding for this award is available in the approved Water Production Department operating budget.

- E. Award – 12" Water Main Extension Project:  
Award to low responsive bidder:  
West Texas Utility Contractors, Inc. -- \$84,451.77

This item awards a contract to install approximately 315 linear feet of 12" water main to connect an existing dead-end main to an existing 30" distribution main in south Washington Street. Funding for this award is in the approved Utilities Division Capital Improvement Program budget. The bid price is approximately 29% below the original estimate.

- F. Award – Professional Designs Services – Hangar 3000 Roof Repairs:  
Award to Crenshaw Consulting Group LP -- \$52,000.00

This item awards a contract for the necessary design and construction phase professional services to replace the roof on Hangar 3000 at the airport. This hangar received extensive roof damage during a recent weather event and repair is not feasible. This contract and the resulting construction contract will be funded by insurance proceeds less the required deductible.

G. Award - Airport Non-Exclusive Rental Car Concession Agreements:

Award to top four evaluated proposers:  
EAN Holdings dba Enterprise Rent-A-Car  
EAN Holdings dba National Car Rental  
Avis  
Hertz

Combined Minimum Annual Guarantee -- \$1,092,847.00

This item awards a concession agreement to four companies to provide rental car services at the Rick Husband Amarillo International Airport. These four companies were selected on the basis of a competitive Request for Proposals (RFP) process and all meet or exceed the requirements contained in the RFP. Under the terms of the agreement, each company will provide a minimum or floor payment for the use of facilities and right to operate at the Airport. The combined proposed payment to the Airport is \$1,092,847 which exceeds the current combined payment of \$875,000. Funds received under this contract are retained in the Airport fund and are used to support ongoing operations.

**PUBLIC FORUM**

Comments from interested citizens on matters pertaining to City policies, programs or services.

**MISCELLANEOUS**

1. Boards and Commissions – appointments as listed on attached.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (S.E. 7<sup>th</sup> Avenue) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 14th day of September 2012.