

**AGENDAS**

**FOR THE AMARILLO CITY COMMISSION WORK SESSION TO BE HELD ON TUESDAY, MARCH 27, 2012 AT 1:30 P.M. ON THE THIRD FLOOR, ROOM 303, CITY COMMISSION CONFERENCE ROOM, CITY HALL, 509 S. E. 7<sup>th</sup> AVENUE, AMARILLO, TEXAS, AND FOR THE REGULAR MEETING OF THE AMARILLO CITY COMMISSION AT 3:00 P.M. THE COMMISSION CHAMBER ON THE THIRD FLOOR OF CITY HALL.**

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*Please note: The City Commission may take up items out of the order shown on any Agenda. The City Commission reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.*

**WORK SESSION**

- A. City Commission will discuss or receive reports on the following current matters or projects.
- (1) Review agenda items for the regular meeting, miscellaneous attachments; and appointments for the following boards and commissions:
    - Amarillo Housing Finance Corporation
    - Animal Control
    - Board of Review for Landmarks and Historic Districts
    - Environmental Advisory Committee
    - Guyon Saunders Resource Center Oversight Committee
    - Planning and Zoning Commission
  - (2) Consider future agenda items.
- B. City Commission may receive reports on or discuss any of the following pending projects or matters in Work Session or Regular Meeting:
- (1) Amarillo Economic Development Corporation incentive project;
  - (2) Possible groundwater rights transactions in Hartley, Potter, Carson, Roberts or Ochiltree Counties; including Canadian River Municipal Water Authority and related acquisitions;
  - (3) Downtown Development/Redevelopment (studies, progress reports, plans, proposed projects – TIRZ No. 1, Center City, Inc., Downtown Amarillo, Inc. and/or Amarillo Local Government Corporation);
  - (4) Proposed acquisition and disposition of real property for economic, recreational or cultural projects;
  - (5) 2012 Water Conservation and Use Discussion;
  - (6) Discuss Atmos Rate Review Mechanism rider and the associated rate and regulatory matters;
  - (7) Potential changes and/or updates to Ambulance Ordinance and Permit;
  - (8) Confer with attorney and discuss threatened or pending litigation or settlement of same: Burch; Trujillo; Tortella; and
  - (9) Proposed Drainage Utility Program.

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**REGULAR MEETING ITEMS**

**INVOCATION:** David Green, Amarillo Unitarian Universalist Fellowship

1. **MINUTES:**  
Approval of the City Commission minutes of the regular meeting held on March 20, 2012.
2. **PUBLIC HEARING – DRAINAGE UTILITY:**  
This item conducts a public hearing on the proposed City of Amarillo Drainage Utility. This Utility is proposed to provide dedicated funding for both capital and maintenance costs associated with the construction, operation and repair of the City drainage system. Under Texas law, this Utility is established as an enterprise fund and monies collected shall be used only for purposes directly related to the drainage system. The purpose of this hearing is to review the overall structure of the Utility, the two draft ordinances necessary to implement the Utility, and to solicit comment, input and discussion for the City Commission's consideration and use.

3. **ORDINANCE NO. 7321:**

This is the second and final reading of an ordinance amending the Amarillo Municipal Code, Chapter 16-3, Traffic, and Chapter 2-6, Boards and Commissions. These changes are designed to remove the City Driveway and Parking Manual from the current ordinance and to place the authority for revisions with the City Traffic Engineer, subject to public notice, hearing requirements and comment from the Amarillo Traffic Commission.

4. **RESOLUTION – STATE SALES TAX FUNDING APPLICATION:**

This resolution authorizes the submission of an application to the State Comptroller to seek state funds for the purpose of attracting and retaining events in our city. The City of Amarillo, as the host community of the American Quarter Horse Association's 2012 Adequan Select World Championship Show event and other eligible events, is eligible to receive a rebate of the lesser of half the sales tax generated by the event or half of the cost of hosting the event. If these funds are received, they would be utilized to provide local incentives to retain, pursue, and enhance those events that would be hosted in Amarillo. If this resolution is approved, a participation agreement would be required for approval as shown on consent agenda Item D.

5. **RESOLUTION – STATE SALES TAX FUNDING APPLICATION:**

This resolution authorizes the submission of an application to the State Comptroller to seek state funds for the purpose of attracting and retaining events in our city. The City of Amarillo, as the host community of the Working Ranch Cowboy Association event and other eligible events, is eligible to receive a rebate of the lesser of half the sales tax generated by the event or half of the cost of hosting the event. If these funds are received, they would be utilized to provide local incentives to retain, pursue, and enhance those events that would be hosted in Amarillo. If this resolution is approved, a participation agreement would be required for approval as shown on consent agenda Item E.

6. **RESOLUTION – ANNEXATION:**

This resolution closes the public hearings and sets the date of April 17, 2012 for the first reading of an ordinance annexing 652.86± acres of land to the City in Sections 62, 63 and 74, Block 9, BS&F Survey Randall County, Texas in the vicinity of Soncy Road/Loop 335 and Hillside Road.

7. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

A. **Purchase – Groundwater Rights – Ochiltree County:**

Property – 501.75 acres of groundwater rights and related easement rights in Ochiltree County  
Purchaser: City of Amarillo  
Seller: Mesa Water LP  
Cost: \$252,051.00  
Terms and Conditions: As noted

This item is the purchase of 501.75 acres of groundwater rights and related easement rights contiguous to one-quarter section of groundwater rights purchased by the City of Amarillo from the Canadian River Municipal Water Authority (CRMWA) in the 2011 transaction. This 501.75 acres was to have been included in the City of Amarillo/Canadian River Municipal Water Authority transaction but was omitted due to title issues. These title issues have been resolved and the City of Amarillo desires to purchase these acres to complete the full section of water rights shown on the attached map. Completing this section provides substantial additional value to the City and all terms and conditions are the same as those in the original City/CRMWA transaction. Completing the purchase in this manner avoids additional expense from dual title closings. Funding is from the account dedicated to water rights and water management with funding on-hand and available. The purchase has no impact on the Utilities Division operating or capital budgets.

B. Award – Annual Tire Supply Agreement:  
Award to low bidders meeting specifications as follows:

Bill Williams Tire Center – Lines 1-4, 6-9, 12, 19	\$ 45,710.00
Southern Tire Mart – Lines, 5, 14, 20, 21	45,856.00
Hathaway Industries – Lines 10, 16	37,440.12
A to Z Tire & Battery – Lines 11, 13, 15, 17, 18, 22	<u>99,721.52</u>
Total Award	\$228,727.64

This item awards multiple annual contracts for tires stocked by the City Warehouse. The requested items include the tires most commonly needed throughout the year for City cars, light trucks, heavy trucks and buses. Quantities of each tire are held in stock for immediate availability and are restocked as needed throughout the year. This bid represents a 23.05% increase from last year's purchase. Funding for this purchase is available in the FY 2011-12 Warehouse Inventory budget.

- C. Approval – 2012 Adequan Select World Show Consultant Agreement:  
Award to Grotta Marketing Research, LLC in an amount not to exceed \$25,500

This item approves a professional services agreement to provide the necessary surveys and economic impact analysis of the American Quarter Horse Association (AQHA) 2012 Adequan Select World Show. The results from this study will be used to apply for funding from the Texas Comptroller's Office as noted in the resolution in Item 4.

- D. Approval – 2012 Adequan Select World Show Support Agreement:

This item approves a support agreement between the American Quarter Horse Association (AQHA), the Chamber of Commerce, the Amarillo-Potter Event Venue District and the City of Amarillo. The purpose of the Agreement is to secure eligibility for the possible rebate of the state portion of the sales tax attributable to the 2012 Adequan Select World Show held in Amarillo. Funds received from any state sales tax rebate will be used to create a funding mechanism to support and promote events such as the Adequan Select World Show. This agreement relates to the resolution above in Item 4.

- E. Approval -- 2012 Working Ranch Cowboys Association Support Agreement:

This item approves a support agreement between the Working Ranch Cowboys Association and the City of Amarillo. The purpose of the Support Agreement is to secure eligibility for the possible rebate of the state portion of the sales tax attributable to the Working Ranch Cowboys Association event held in Amarillo. Funds received from any state sales tax rebate will be used to create a funding mechanism to support and promote events such as the Working Ranch Cowboys Association National Finals. This agreement relates to the resolution above in Item 5.

- F. Approval – Emergency Repair – Sewer Line:  
Award to Amarillo Utility Contractors -- \$65,230.00

This item approves a contract for the emergency repair of a concrete sewer line in the 3500 and 3600 blocks of the South Polk/Tyler alley. On March 21, 2012, the sewer line failed due to severe deterioration. The manholes are being pumped daily until the line is replaced to avoid a release of wastewater and remain in compliance with TCEQ regulations. Amarillo Utility Contractors was available to begin work immediately. The line was scheduled for pipe bursting this year; therefore funds are available in the approved FY 2011/2012 Wastewater Collection Department's Sewer E&I budget.

- G. Approval –Door Tag Placement Services:  
Award to Henderson Enterprises -- \$75,000.00

This item approves a three-year contract for the delivery or placement of door hangers to delinquent water service customers. The contract includes two (2) additional one-year extensions. The Door Tag Placement was initiated in 2006 and produces 600 to 1000 door hangers each month. The cost is \$2.75 per tag. There has been no increase in the cost from the current contract. Funding for the contract for services is available in the Utility Billing annual budget.

**PUBLIC FORUM**

Comments from interested citizens on matters pertaining to City policies, programs or services.

**MISCELLANEOUS**

1. Boards and Commissions – appointments as listed on attached.