

CITY OF AMARILLO

On this, the 9th day of October, 2013, the Civil Service Commission of the City of Amarillo convened in a regular session in the City Commission Chambers of City Hall, 509 S.E. 7th Street, Amarillo, Texas, with the following present:

	Present Today	Number of Meetings Held Since Appointment	Number of Meetings Attended Since Appointment
DeDe Reynolds, Vice-Chairman	No	113	104
David Hurt, Commissioner	Yes	22	20
Lawrence Walker, Chairman	Yes	13	13

Also in attendance were the following:

- Viola Frausto, Recruitment Coordinator, City of Amarillo
- Lori James, Director, Civil Service, City of Amarillo
- Alesia Grist, Assistant Director, Human Resources, City of Amarillo

Lawrence Walker -Chairman, called the meeting to order at 8:30 a.m. and a quorum was established.

ITEM I: First on the agenda was review of the previous meeting minutes.

David Hurt, Commissioner, moved to approve the minutes as written for the Civil Service Commission meeting held on August 29, 2013. Lawrence Walker, Chairman, seconded the motion. The minutes were approved as written.

ITEM II: The lists of new employees, step increases, transfers, promotions, demotions, bypasses, temporary assignments and disciplinary actions were reviewed.

ITEM III: Consider adjustment to minimum qualifications for Fire Fighter

Chief Jeff Greenlee of the Amarillo Fire Department presented a request to the commission to make two changes to the existing conditions of employment for a Fire Fighter. (See attachments to the minutes of 10/4/2013 for the memo)

1. Add one hour to the entrance exam time.
2. Remove the HazMat technician certification requirements for entry level recruits.

David Hurt, Commissioner, moved to approve the request to add one hour to the entrance exam time and to remove the HazMat technician certification requirements for entry level recruits. Lawrence Walker, Chairman, seconded the motion. Motion passed.

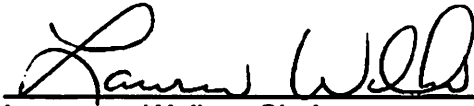
ITEM IV: Consider adjustment to Deputy Chief promotional requirements

Chief Jeff Greenlee of the Amarillo Fire Department presented a request to open the exam for Deputy Chief to those who have less than 2 years experience in the rank of District Chief to assure an adequate pool of applicants.

Following some discussion, the commission took a recess to deliberate on the matters. Upon reconvening at 10:00 a.m., David Hurt moved to accept the request to allow District Chiefs with less

than two years experience the ability to register and take the exam of Deputy Chief. The approval is a one-time approval. The request applies only to the upcoming Deputy Chief test and only for that test. Lawrence Walker, Chairman, seconded the motion. Motion passed.

There being no further business, David Hurt, Commissioner moved to adjourn at 10:07 a.m. The motion was seconded by Lawrence Walker, Chairman.



Lawrence Walker, Chairman



Lori James, Director, Civil Service