

## **AGENDAS**

**FOR THE AMARILLO CITY COMMISSION WORK SESSION TO BE HELD ON TUESDAY, OCTOBER 8, 2013 AT 1:30 P.M. ON THE THIRD FLOOR, ROOM 303, CITY COMMISSION CONFERENCE ROOM, CITY HALL, 509 S. E. 7<sup>th</sup> AVENUE, AMARILLO, TEXAS, AND FOR THE REGULAR MEETING OF THE AMARILLO CITY COMMISSION AT 3:00 P.M. THE COMMISSION CHAMBER ON THE THIRD FLOOR OF CITY HALL.**

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*Please note: The City Commission may take up items out of the order shown on any Agenda. The City Commission reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.*

### **WORK SESSION**

A. City Commission will discuss or receive reports on the following current matters or projects.

- (1) Review agenda items for the regular meeting, miscellaneous attachments; and appointments for the following boards and commissions:
  - Animal Control Board
  - Civil Service Commission
  - Community Development Advisory Committee
  - Construction Advisory and Appeals Board
  - Greenways Public Improvement District
  - Health Facilities Corporation
  - Potter County Appraisal District
  - Randall County Appraisal District
  - Traffic Commission
  - Zoning Board of Adjustment
- (2) ETJ Development Standards Presentation and Discussion;
- (3) Federal Government Funding and Program Impact Discussion;
- (4) Consider future agenda items.

B. City Commission may receive reports on or discuss any of the following pending projects or matters in Work Session or Regular Meeting:

- (1) Amarillo Economic Development Corporation incentive project;
- (2) Possible groundwater rights transactions in Hartley, Potter, Carson, Roberts or Ochiltree Counties; including Canadian River Municipal Water Authority and related acquisitions;
- (3) Downtown Development/Redevelopment (studies, progress reports, plans, proposed projects – TIRZ No. 1, Center City, Inc., Downtown Amarillo, Inc. and/or Amarillo Local Government Corporation);
- (4) Proposed acquisition and disposition of real property for municipal, economic, recreational or cultural projects;
- (5) Confer with attorney and discuss threatened or pending litigation or settlement of same: Burch; Zambrana; Browne; Ethridge; Castleberry; D. Bastardo; and TCEQ Compliance;
- (6) Discuss 2012 Atmos Rate Appeal and associated matters;
- (7) To deliberate regarding security devices or security audits, security personnel;
- (8) Confer with attorney on referendum petition(s);
- (9) Discuss Charter and upcoming 100<sup>th</sup> Anniversary; and
- (10) Discuss gifts or donations to the City; and
- (11) USPS - Consolidation Study.

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### **REGULAR MEETING ITEMS**

**INVOCATION:** Greg Dowell, Central Church of Christ

1. **MINUTES:**

Approval of the City Commission minutes of the regular meeting held on October 1, 2013.

2. **APPOINTMENTS – BOARDS AND COMMISSIONS:**

Appointments are needed for the following boards:

Animal Control Board

11/02/2005      Natalie Harrison, DVM      01/12/2015

Civil Service Commission

12/26/1989      DeDe Reynolds      12/31/2013

Community Development Advisory Committee

03/22/2011      Bill Bandy      12/31/2013

01/17/2006      Thomas Jones      12/31/2013

Zoning Board of Adjustment

01/07/2006      Sandra Dear-DeWeese      09/01/2013

10/30/2007      Betty Farrell      09/01/2013

10/09/2007      Wayne Osteen      09/01/2013

02/27/2009      Richard Walton      09/01/2013

3. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

A. **Award – Sanitary Sewer Main Improvements – Oliver-Eakle Phase II:**

Award to low responsive bidder: Amarillo Utility Contractors - \$595,812.00

This item awards a construction contract for the rehabilitation of the sanitary sewer mains in the Oliver-Eakle and Edgefield neighborhoods. This project is a part of a multiphase plan to rehabilitate the deteriorating infrastructure in the older areas of Amarillo. The project will utilize the pipe bursting method which reduces paving cuts and open ditches. This contract is 15.7% less than the estimated budget. Funding is available in the approved 2012-2013 Utilities Division's Sewer Main Rehabilitation Capital Improvement Program budget.

B. **Award - Elevator and Escalator Service Annual Contract:**

Award to best evaluated proposer: American Elevator Company, Inc. -- \$76,910.64

This item awards a contract for an annual service, maintenance and inspection contract for the City's elevators and escalators. The City operates 25 elevators and escalators in various locations, many of which operate on a 24/7 basis. The contract is a one-year agreement and includes four (4) one year options to renew. Funding for the contract is available in the various departmental maintenance budgets.

C. **Acceptance – Homeless Management Information System (HMIS) Grant Renewal:**

Grant Amount: \$91,088.00

This item accepts a one-year renewal grant from the Department of Housing and Urban Development (HUD) for the operation of the Homeless Management Information System (HMIS). The funding is provided from the 2012 Continuum of Care grants. HMIS is required to maintain funding eligibility for several homeless assistance programs offered by HUD. Presently, the system has 66 users with a maximum of 75 licenses. Upon acceptance of this grant, HUD will provide the City with \$91,088.00, of which 20% will be matched by local funds from the Amarillo Coalition for the Homeless.

D. Acceptance – State Homeland Security Program Grant Sub-recipient Awards:

Grant Amount: \$143,911.00

Grantor: Texas Department of Public Safety

This item accepts two FY 2013 Homeland Security Grant Program awards for the City of Amarillo. The grants cover the period from September 1, 2013 to January 31, 2015.

\$90,726.00 - State Homeland Security Program (SHSP) grant will be used to continue the radio communication equipment upgrade and maintenance for the Amarillo Potter-Randal Emergency Management Department and the Amarillo Police and Fire Departments.

\$53,185.00 – Law Enforcement Terrorism Prevention Activities (LETPA) grant will be applied to radio communication equipment for the Amarillo Police Department.

E. Dedications and Acceptances:

A drainage easement in Section 230 Block 2, AB&M Survey, Randall County, in South Side Acres Unit Nos. 12 and 17 from Cedar Springs Leasing.

**PUBLIC FORUM**

Comments from interested citizens on matters pertaining to City policies, programs or services.

**MISCELLANEOUS**

1. Boards and Commissions – appointments as listed on attached.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (Southeast 7<sup>th</sup> Avenue) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 4th day of October 2013.