

## MINUTES

### AMARILLO METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE MEETING

The Policy Committee for the Amarillo Metropolitan Planning Organization met at 1:30 p.m., July 16, 2015, in Room 306 of City Hall, 509 South East 7th Avenue, Amarillo, Texas.

Voting members present were: Paul Harpole, Jarrett Atkinson, Nancy Tanner, Ernie Houdashell, Kyle Ingham, Gus Khankarli, and Ron Johnston.

Voting members not present were: H.R. Kelly, Mark Benton, Mark Nair, and Dick Davis.

Staff coordinators were: Gary Holwick and Travis Muno.

#### **Item 1. Consider approval of the May 21, 2015 meeting minutes.**

Paul Harpole, City of Amarillo Mayor, advised the minutes of the previous meeting on May 21, 2015 were ready for consideration. Mayor Harpole asked if there were any corrections to the minutes; there were no corrections to the minutes.

Nancy Tanner, Potter County Judge, made a motion to accept the minutes. Jarrett Atkinson, Amarillo City Manager, seconded the motion. A vote of 7:0 carried the motion.

#### **Item 2. Consider draft 2016 Unified Planning Work Program.**

Mr. Holwick presented the FY 2016 Unified Planning Work Program (UPWP), shown in Attachment A. He spoke to the Committee about what purpose the MPO serves and briefly summarized the major planning programs for which the MPO is responsible. Mr. Holwick explained the purpose of the UPWP and discussed each of the work elements contained in the UPWP. He said that the UPWP is a federally required document which serves as a guide for transportation planning activities to be conducted over the course of a specified fiscal year. He talked about the source of planning funds from both FHWA and FTA. He told the committee that funding was again limited and little had changed from the preceding fiscal year's UPWP. Mr. Holwick advised the FY 2016 Budget Summary page reflects \$410,000 in total funds, with available balance of \$343,969 from FHWA and FTA planning funds, and approximately \$66,000 would be drawn from carryover funds.

Mr. Holwick stated one comment was received from a citizen during a 30-day public comment period for the FY 2016 UPWP. He said that TxDOT had made recommendations regarding the document. He told the Committee the UPWP would be offered to TxDOT, FHWA, & FTA after action at today's meeting.

Kyle Ingham, PRPC, asked for further clarification of the unexpended carryover funds. Mr. Holwick stated these funds are from previous years. Mr. Holwick further stated over the last three years these funds have been drawn down over \$150,000, since the funding is so short the need continues to dip into these reserves. Mr. Ingham asked if we need to stop using these funds to maintain the reserve. Mr. Holwick said he felt if we ever got any action on a highway transportation bill, funding will resolve itself.

Kyle Ingham, made a motion to adopt the UPWP as presented. Nancy Tanner seconded the motion. A vote of 7:0 carried the motion.

#### **Item 3. Presentation & Status Update of Projects by TxDOT – Amarillo District Staff.**

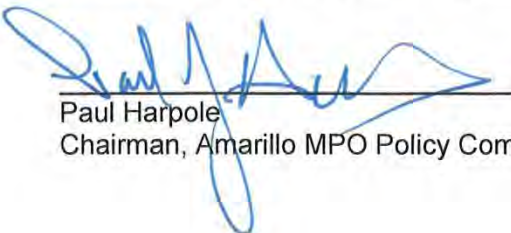
Terry Nix, TxDOT Amarillo District Planner, briefed the Committee on a variety of projects inside the Amarillo MPO study area. Mr. Nix advised of the project descriptions, tentative letting dates, and status updates for projects along the State Loop 335 corridor, IH-40 corridor, and the downtown interchange.

#### **Item 4. Open Forum, time reserved for anyone to speak on any transportation related item; however, no action can be taken on items not on the agenda.**

Ron Johnston, TxDOT District Engineer, introduced Jack Barnes who wants to designate State Loop 335 "The Veterans Highway". Mr. Barnes spoke about the effort to recognize our armed forces veterans. Mr. Johnston explained that entities through whose jurisdictions SL335 passed would need to adopt resolutions in support of this effort.

#### **Item 5. Adjournment.**

Chairman Harpole adjourned the meeting with no further business to discuss.



Paul Harpole  
Chairman, Amarillo MPO Policy Committee