

STATE OF TEXAS  
COUNTIES OF POTTER  
AND RANDALL  
CITY OF AMARILLO

On the 18th day of February 2015, the Amarillo City Council met at 1:30 p.m. at City Hall on the third floor in Room 303 in the Conference Room for review of agenda items, and consideration of future agenda items.

The City Council met at 3:00 p.m. in regular session in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

PAUL HARPOLE	MAYOR
ELLEN ROBERTSON GREEN	COUNCILMEMBER NO. 1
BRIAN EADES	COUNCILMEMBER NO. 2
LILIA ESCAJEDA	COUNCILMEMBER NO. 3
RONALD BOYD	COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARRETT ATKINSON	CITY MANAGER
VICKI COVEY	DEPUTY CITY MANAGER
MARCUS NORRIS	CITY ATTORNEY
KELLEY SHAW	PLANNING DIRECTOR
FRANCES HIBBS	CITY SECRETARY

The invocation was given by Burt Palmer, Polk Street United Methodist Church. Mayor Harpole led the audience in the Pledge of Allegiance.

Mayor Harpole established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

ITEM 1: Mayor Harpole presented the minutes of February 10, 2015. Motion was made by Councilmember Boyd; motion was seconded by Councilmember Escajeda, and unanimously carried, to approve the minutes.

ITEM 2: Mayor Harpole presented an ordinance changing the zoning of a 2.35 acre tract of land in Section 43, Block 9, BS&F Survey, Potter County, in the vicinity of Coulter Street and Outlook Drive, from Agricultural District to General Retail District for a convenience store and fuel service station. This is recommended for approval by a 7:0 vote of the Planning and Zoning Commission. Motion was made by Councilmember Escajeda, seconded by Councilmember Eades, that the following captioned ordinance be passed on first reading:

ORDINANCE NO. 7506

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF COULTER STREET AND OUTLOOK DRIVE, POTTER COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE, PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Harpole, Councilmembers Green, Eades, Escajeda and Boyd; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3: Mayor Harpole opened public hearing on an ordinance Amending the Amarillo Municipal Code Chapter 4-6, Articles I and II Platting and Subdivision Improvement and Maintenance. This item is to hear from interested parties and the public regarding a proposed ordinance amending the Amarillo Municipal Code Chapter 4-6, Articles I and II to make comprehensive revisions to the platting and development procedures and regulations. This ordinance revises the City's development review process to address subdivision plans, construction plans, and final plats to enhance the process yielding increased predictability, transparency and consistency. The public meeting was closed and no action was taken.

**ITEM 4:** Mayor Harpole opened a public hearing on an ordinance amending the Amarillo Municipal Code, chapter 4-10, Article V, Division 5 adding Sections 4-10-226 to 4-10-229. This item is to hear from interested parties and the public regarding a proposed ordinance amending the Amarillo Municipal Code Chapter 4-10, Article V, Division 5 Adding Sections 4-10-226 to 4-10-229 to add site plan procedures and regulations. This ordinance revises the City's development review process to address site plans as a component of the effort to enhance the process yielding increased predictability, transparency and consistency. The public meeting was closed and no action was taken.

Mr. Cowell addressed both Item 3 and Item 4. He stated these two public hearings are a series of changes in the municipal code process. These new processes will enhance, coordinate and systematically create the formation of a preliminary plan and improve the timing of construction plans. All plans will be brought in and reviewed at one time and will improve the timing of approvals. All water and sewer lines and certain improvements will be in place or they will be guaranteed before construction begins. Mr. Cowell further stated that staff has worked on these changes the past several months examining the current processes to improve the internal efforts to work toward a one-stop shop beginning in March. Future plans include additional software and later the physical move to the Simms Building. Mr. Cowell stated the Planning & Zoning Department will have public meetings at least once a year to make sure these plans continue to work and will address any issues that may need readdressed or are not being addressed. The engineers, surveyors, and developers are currently reviewing the components, making comments and voicing their concerns. Councilmember Eades inquired about the procedure that will be used. Mr. Cowell answered the construction plans will be presented at the Building Safety counter, processed, and then the City Engineer will make sure the plans are distributed and reviewed for comments. The development review committee will review the comments. The City Engineer will compile those comments and review them with the developer.

**ITEM 5:** Mayor Harpole presented the consent agenda and asked if any item should be removed for discussion or separate consideration. There were none. Motion was made by Councilmember Eades to approve the consent agenda, motion was seconded by Councilmember Green, and unanimously carried, to approve the consent agenda and authorize the City Manager to execute all documents necessary for each transaction.

**A. Purchase – Three Cubic Yard Refuse Containers:**

Award to low responsive bidder: Roll-Off's America/USA -- \$111,390.00

This item approves the routine purchase of 235 3-Cubic Yard Refuse Containers as replacement for damaged containers and additions to the system. Funding for this item is available in the approved FY2014 Solid Waste Department budget.

**B. Purchase – Sheet Steel:**

Award to low responsive bidder: Ace Steel Supply LP -- \$87,279.20

This item approves the routine purchase of sheet steel to be used in the repair of damaged containers. Funding for this item is available in the approved FY2014 Solid Waste Department budget.

**C. Purchase – 1½ Ton Truck with Lube Bed:**

Award on Buyboard Contract #430-13 to Silsbee Ford -- \$106,194.60

This item approves the purchase of a replacement vehicle – 1½ Ton Truck with Lube Bed that has reached or exceeded its useable lifespan for use by the Municipal Garage. Funding for this item is available in the approved FY2014 Department Rolling Stock account.

**D. Purchase – Cars and Light-Duty Trucks:**

Award to:

Gene Messer Ford	\$ 284,126.00
Caldwell Country Ford	\$ 768,254.00
Caldwell Country Chevrolet	\$ 433,094.00
<b>TOTAL AWARD</b>	<b>\$1,485,474.00</b>

This item approves the purchase of replacement cars and light-duty trucks that have reached or exceeded their useable lifespan for use by multiple city departments. Funding for this item is available in the approved FY2014 Department Rolling Stock account.

E. Acceptance – Amendment to Women's Infants and Children Nutrition

(WIC) Contract:

Original Award:	\$1,700,350.00
Amendment:	\$ 218,068.00
Revised Award	\$1,918,418.00

This item accepts an amendment to the 2015 WIC Contract. The additional funding will provide equipment purchases and facility alterations. The additional funding is the result of an increase reimbursement rate per participant.

F. Approval – Texas Intrastate Fire Mutual Aid System Grant Application:

This item authorizes the submission of a grant assistance application to the Texas Intrastate Fire Mutual Aid System (TIFMAS) which will assign to the City of Amarillo a fire and rescue vehicle equipment to be used in local and regional mutual aid and other local responses. Amarillo must agree to mobilize the engine with qualified personnel when called by TIFMAS. The equipment will be purchased by TIFMAS and delivered to Amarillo.

G. Approval – Change Orders 2, 5, and 6 for Water and Sewer Relocations for TXDOT Loop 335 Expansion Project – Phase III:

Original Contract:	\$2,095,953.00
Prior Change Orders:	0.00
Change Order #2:	15,610.00
Change Order #5	7,500.00
Change Order #6	35,890.00
Total Change Orders	59,000.00
Revised Contract:	\$2,154,953.00 (amended total)
Net Increase:	2.8%

This item approves three change orders to the construction contract with Amarillo Utility Contractors for the relocation of water and sewer mains within the Texas Department of Transportation Right of Way along Loop 335. The change orders allowed for realignment of the both water and sanitary sewer mains to avoid a 5' diameter Xcel transmission pole. Additionally, TCEQ regulations require a manhole at a change of direction of a sanitary sewer. Funding is available in the Utilities Division Capital Improvement Program budget.

H. Approval – Agreement for Engineering Services with CH2M Hill Engineers, Inc.:

CH2M Hill Engineers, Inc. -- \$674,400.00

This item awards a contract for the design, bidding and construction services necessary to replace the 30" sanitary sewer line in the Hillside Estates Subdivision. CH2M Hill Engineers, Inc. was identified as the most qualified firms following evaluation of responses received to RFQ #01-15. Funding for this contract is available in the Utilities Sewer and Water E&I accounts.

I. Approval – License and Hold Harmless Agreement:

License and Hold Harmless Agreement for Section 26 and 43, Block 9, BS&F Survey, Potter County, for placement of signs on Wallace Boulevard, Hagy Boulevard and a 20' public sanitary sewer easement.

J. Award – Airport Parking Management and Operation Contract:

Award to best evaluated proposer – Republic Parking Systems  
 Fee - \$123,600 per year for 3 years (\$370,800) with two optional one-year extensions at \$123,600 each

This item awards a contract to manage and operate the Rick Husband Amarillo International Airport Parking system. The proposed agreement will increase the customer service, parking management and technology for the parking system. Under the terms of the agreement, the Airport will pay the management fee noted above plus agreed upon operational

expenses. The annual net revenue to the airport is projected to be the same or slightly increased as a result of the agreement.

Mr. Atkinson explained that Item G was the City's obligation for the TxDot project on the Loop 335 expansion from I-27 to Hollywood west to the overpass near Owens Corning Fiberglass. Changes in the state's regulations require that the lines be moved further than initially required to stay away from transmission lines.

Mr. Atkinson stated Item H was the need to begin the process to design or fix the 30" sanitary sewer main in the Hillside neighborhood. The design will cost more than the original design costs because they were now working in a developed neighborhood and will require the process of micro-tunneling. The City will also seek reimbursement on the pipe originally used.

Mr. Atkinson explained that Item J is an Airport Parking Management and Operation Contract. The current contract is managed by a concessionaire currently completing a 20-year all-inclusive contract. Sara Freese, Airport Director, stated the Airport advertised for proposals for management and operation of the public parking area. Republic Parking, Inc. was chosen for a three-year contract with a management fee of \$123,600 per year and two one-year renewal options. The Airport's operating budget will be approved by the City Council annually. The Airport will approve expenses paid on a monthly basis while making sure customer needs are being met.

Councilmember Eades inquired about the parking revenue that was generated. Mr. Atkinson stated the revenue will pay the management fee and every year City Council will approve an operational budget. Ms. Freese stated all funds collected nightly will be deposited into a City account. Republic Parking will submit invoices, which will be paid out of the operating budget. Councilmember Green asked if the goal was to make revenue or provide customer service. Ms. Freese replied it was customer service, the cleanliness and protection of its patrons.


Mayor Harpole stated the License and Hold Harmless Agreement on the agenda was to change the directional signage around Harrington Regional Medical Center on Wallace Boulevard and permission for use of the City's right-of-ways and on private property.


Mayor Harpole announced that this is the end of the regular agenda, but time is reserved to hear any citizen concerning matters pertaining to City policies, programs or services not on today's agenda. The public forum is set under the Open Meetings Act and that during the public forum the City Council can respond with a statement of fact, a statement of city policy or decide whether to place an item on a future agenda.

Jesse Pfrimmer, 5723 South Milam Street, stated he was a resident in the area of 58<sup>th</sup> Avenue. He presented two letters to the City Council suggesting they address the problems with 58<sup>th</sup> & 34<sup>th</sup> Avenues. He noted the lack of coordination with the citizens and the contractors, and the need for City supervisors to cooperate and coordinate with the contractors. There were no further comments.

Mayor Harpole advised that the meeting was adjourned.

ATTEST:

  
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 Frances Hibbs, City Secretary

  
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 Paul Harpole, Mayor