

AGENDAS
JOINT MEETING OF THE
AMARILLO CITY COUNCIL
AND THE
AMARILLO ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS
IN THE AMARILLO CIVIC CENTER, 401 SOUTH BUCHANAN STREET,
HOSPITALITY ROOM,
TUESDAY, OCTOBER 13, 2015 AT 3:00 P.M.

***Please note:** The City Council and the Amarillo Economic Development Corporation Board of Directors may take up items out of the order shown on any Agenda. The City Council and the Amarillo Economic Development Corporation Board of Directors reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.*

- A. Call to Order
- B. Determination of Quorum and Commence Meeting – City Council
- C. Determination of Quorum and Commence Meeting – AEDC
- D. Items for discussion:
 - General mission, policy and focus of the AEDC regarding incentive projects, industries and related opportunities such as educational and training programs.
 - Economic development projects under consideration:
 1. Project 15-05-02 (tech training)
 2. Project 15-09-01 (renewable energy components)
 - Invitation to WTAMU Amarillo Center project launch.
- E. Adjourn Meeting of the AEDC.
- F. Adjourn Meeting of the Amarillo City Council.
- G. PUBLIC FORUM
Comments from interested citizens on matters pertaining to City and the Amarillo Economic Development Corporation policies, programs or services.

(This is the opportunity for visitors and guests to address the City Council and the Amarillo Economic Development Corporation Board of Directors on any issue. The City Council and Amarillo Economic Development Corporation Board of Directors may not discuss any presented issue, nor may any action be taken on any issue at this time. Texas Attorney General Opinion JC-0169)

FOR THE AMARILLO CITY COUNCIL WORK SESSION TO BE HELD ON TUESDAY, OCTOBER 13, 2015 AT 4:30 P.M. ON THE THIRD FLOOR, ROOM 303, CITY COUNCIL CONFERENCE ROOM, CITY HALL, 509 SOUTHEAST 7th AVENUE, AMARILLO, TEXAS, AND FOR THE REGULAR MEETING OF THE AMARILLO CITY COUNCIL AT 6:00 P.M. IN THE COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL.

***Please note:** The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.*

WORK SESSION

- A. City Council will discuss or receive reports on the following current matters or projects.
 - (1) Review agenda items for the regular meeting, miscellaneous attachments;

and appointments for the following boards and commissions:
Advisory Committee for People with Disabilities
Amarillo Hospital District Board of Managers
Board of Review – Landmarks & Historic District
Center City Tax Increment Reinvestment Zone 1 Board of Directors
Colonies Public Improvement District Advisory Board
Comprehensive Plan Advisory Committee
Convention and Visitor Council
Downtown Urban Design Review Board
Greenways Public Improvement District Advisory Board
Library Advisory Board
Point West Public Improvement District Advisory Board
Potter-Randall Appraisal Districts
Tutbury Public Improvement District Advisory Board
Vineyard Public Improvement District Advisory Board
Zoning Board of Adjustment

- (2) Presentation and Discussion:
 - a. Proposed City Organizational Structure
 - b. Downtown Amarillo, Inc. – Proposed Scope of Work
- (3) Discussion: Future Council Work Sessions – continuation, discontinuation and location of future Council work sessions;
- (4) Consider future agenda items.

B. City Council may receive reports on or discuss any of the following pending projects or matters in Work Session or Regular Meeting:

- (1) Amarillo Economic Development Corporation incentive project and related matters;
 - (2) Possible groundwater rights transactions in Potter, Carson, Roberts or Ochiltree Counties;
 - (3) Downtown Development/Redevelopment (studies, progress reports, plans, projects or proposed projects – TIRZ No. 1, Center City, Inc., Downtown Amarillo, Inc. and/or Amarillo Local Government Corporation);
 - (4) Proposed acquisition and disposition of real property for municipal, economic, recreational or cultural projects;
 - (5) Confer with attorney and discuss threatened or pending litigation or settlement of same: Atmos (2012 rate case) Burch; Zambrana, Torres, West, Johnson, Mission Pipe and SPS 2014 Rate Case;
 - (6) To deliberate regarding security devices or security audits, security personnel;
 - (7) TxDot Right-of-Ways Maintenance, projects and improvements;
 - (8) City's organizational structure; including Fire Marshall's office;
 - (9) Recycling yard regulation;
 - (10) Discuss and review City and TxDot Road Projects and 58th Avenues, Southwest 9th Avenue, Fulton Drive, and 2015 Overlay Program;
 - (11) Amarillo Citizens for Open Government discussion;
City Sign Ordinance Regulations Regarding Temporary Signs and Banners
 - (12) Current City Alley/No Alley Policy; and
 - (13) Training and Qualifications of Model Police Departments.
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REGULAR MEETING ITEMS

INVOCATION: Sean Vokes, Hillside Christian Church

PROCLAMATION: "National Community Planning Month"

1. **MINUTES:**
Approval of the City Council minutes of the regular meeting held on October 6, 2015.

2. **ORDINANCE NO. 7560:**

This is the first reading of an ordinance transferring the current Office of Fire Marshal, City Department #1930 to the Development Services Group as headed by the Assistant City Manager for Development Services. The City Fire Marshal shall be at the rank of Department Head and report directly to the Assistant City Manager for Development Services. This item was tabled on October 6, 2015.

3 **ORDINANCE NO. 7561:**

This is the first reading of an ordinance for annexation of 39.68 acres of land in Sections 153 and 172, Block 2, AB&M Randall County, Texas. This ordinance addresses the voluntary annexation of approximately 39.68 acres of sparsely populated land located adjacent to the existing City limits in the vicinity of SE 34th Avenue and Tradewind Street. This is the first of two readings regarding the annexation.

4. **ORDINANCE NO. 7558:**

This is the second and final reading of an ordinance amending Chapter 16-3-1001, Traffic Schedule A, of the Amarillo Municipal Code. This amendment will make the following changes to the One-Way Streets:

Westbound One-Way Streets

<u>Location</u>	<u>From</u>	<u>To</u>
Southeast 14 th Avenue	S. Bolton Street <u>S. Lake Street</u>	S. Spring Street

The proposed change is requested by the City Transit system to restore two-way traffic operations on the one block segment of Southeast 14th Avenue from Bolton to Lake Streets that is currently part of the one-way traffic circulation around Benton Park. This change is requested to allow the City Transit SpecTrans system to better access and serve a disabled customer in the area. This segment was originally converted to one-way traffic at the request of the Amarillo Police Department in 1993 and the issues that gave rise to the request have since subsided. This ordinance was reviewed and recommended for approval by a 6:0 vote of the Traffic Advisory Board.

5. **ORDINANCE NO. 7559:**

This is the second and final reading of an ordinance vacating an existing 154.59 acre drainage easement in Sections 24 and 25, Block 9, BS&F Survey, Potter County, Texas, which will be replaced with the dedication of a 4.14 acre drainage easement within Section 24. Vacating the blanket easement and replacing it with a dedicated easement that follows the actual stormwater run-off through the natural channel results in the ability for future development while maintaining the needed drainage easement. This ordinance was reviewed and recommended for approval by a 5:0 vote of the Planning and Zoning Commission.

6. **RESOLUTION – APPROVING CHAPTER 380 ECONOMIC DEVELOPMENT INCENTIVE GUIDES:**

This resolution approves the adoption of a Chapter 380 Economic Development Program. This economic development plan will promote local economic development and stimulate business and commercial activity by attracting jobs and high quality development in the City. This item was tabled on October 6, 2015.

7. **RESOLUTION – NOMINATIONS FOR POTTER-RANDALL APPRAISAL DISTRICTS BOARD OF DIRECTORS:**

The Potter-Randall Appraisal District has one (1) position vacancy each on its individual Potter and Randall County Appraisal District Board of Directors. This resolution nominates individuals for these two vacant board positions. Upon the receipt of these nominations, the Appraisal Districts will schedule an election for government entities in Potter and Randall County to vote on these Board of Director positions, as established by State law requirements.

8. **RESOLUTION -- CALLING A PUBLIC HEARING TO DETERMINE WHETHER CERTAIN CONDITIONS DESCRIBED HEREIN CONSTITUTE A PUBLIC NUISANCE AT THE LOCATION STATED:**

This resolution sets the date and time for a public hearing on November 3, 2015, at 6:00 p.m. to determine if the property at 615 South Lake Street constitutes a public nuisance and thereby declared as a dangerous structure. A copy of this resolution will be mailed to all interested parties providing ten (10) days notice of public hearing.

9. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

A. **Approval – License and Hold Harmless Agreement:**

Assignment of License and Hold Harmless to MRT of Amarillo TX – 1st Mortgage IRF, LLC for an encumbrance of a private storm drain within the public right-of-way of Southwest 9th Avenue, Potter County, Texas.

B. **Award – CHFRS-2P Asphaltic Emulsion:**

Award to low responsive bidder: Ergon Asphalt & Emulsions, Inc. -- \$90,000.00

This item awards a contract with Ergon Asphalt & Emulsions, Inc. for the purchase of asphalt emulsion used in the City's pavement preservation program, specifically for sealing cracks in residential streets and arterials. This purchase is an annual purchase and funding is available from the Street Department's R&M Improvements Account.

C. **Award – Self-Contained Breathing Apparatus (SCBA) Repair parts:**

Award to low responsive bidder: Panhandle Breathing Air Systems, Inc. -- \$93,775.70

This item awards a contract with Panhandle Breathing Air Systems, Inc. for the purchase, on an as-needed basis of self-contained breathing apparatus parts required for normal repairs to the apparatus used by the Amarillo Fire Department. This purchase is an annual purchase and funding is available from the Fire Department's SCBA Parts Inventory Account.

D. **Award – Major Medical Administrative Services:**

Award to best evaluated proposer: Aetna Life Insurance Company - \$3,329,339

This item awards a contract with Aetna Life Insurance Company for the administrative service of the City of Amarillo health plan. The contract is for a base term of three years with two one year options to renew, if agreeable by both parties. The three year contract price is \$3,329,339 based on an administrative fee per employee per month. Funding is available from the City of Amarillo self-funded health plan. The City expects to see increased network discounts, allowances, and guarantees as well as an enhanced hospital contract through the Aetna Life Insurance Company. All medical claim processing, billing, and payments will be administered through Aetna Life Insurance Company.

E. **Award – Pharmacy Administrative Services:**

Award to best evaluated proposer: MaxorPlus - \$750,000

This item awards a contract with MaxorPlus for the administrative service of the City of Amarillo pharmacy services. The contract is for a base term of three years with two one year options to renew, if agreeable by both parties, based on a \$3.35 administrative fee per claim with approximately 74,000 claims per year. Funding is available from the City of Amarillo self-funded health plan. All pharmacy claim processing, billing, and payments will be administered through MaxorPlus.

10. **PRESENTATION:**

Texas Chapter of the American Planning Association – 2015 Certificate of Achievement for Planning Excellence

PUBLIC FORUM

Comments from interested citizens on matters pertaining to City policies, programs or services.

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MISCELLANEOUS

1. Boards and Commissions – appointments as listed on attached.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (Southeast 7th Avenue) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 9th day of October 2015.