



2015 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

**COMMUNITY DEVELOPMENT BLOCK GRANT
HOME INVESTMENT PARTNERSHIP PROGRAM**

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The 2015 Consolidated Annual Performance and Evaluation Report (CAPER) discusses the accomplishments of the 2015 Annual Action Plan (AAP) which is the first year of the 2015-2019 5-Year Consolidated Plan for Housing and Community Development. The 2015 Annual Action Plan allocated \$1,427,939 for Community Development Block Grant (CDBG) activities and \$499,454 for Home Investment Partnership Program (HOME) activities.

The 2015 allocations designated CDBG and HOME funds for activities including Neighborhood Improvements, Public Services, Housing Activities, Administration, and Community Development Housing Organization (CHDO) activities. Allocations were based on the 2015-2019 Consolidated Plan for Housing and Community Development. The plan includes 15 goals to benefit low and moderate income citizens of Amarillo. Twenty Two (22) projects were funded to achieve those goals. Of the 22 approved projects, 20 are designated as high priority in the Consolidated Plan. Two goals (child care and homeless services) are designated as medium priority in the Consolidated Plan.

Eight (8) projects were designated as public services. They included programs for elderly daycare, meal services for the elderly and disabled, subsidized childcare, youth wrestling programs, public transportation for the homeless, homeless counseling services, and homeless dayroom operations. Seven (7) of those met or exceeded projected annual goals for the number of low-moderate income citizens to benefit. The Youth Services Objective met 75% of predicted annual goals due to a lower enrollment than expected in the Wesley Wrestling Program.

Two (2) neighborhood improvement projects were allocated CDBG funds in the 2015 Annual Action Plan. Renovations at the Wesley Community Center completed in 2016 and accomplishments are being reported over the subsequent 12 months. Those accomplishments will be reflected in the 2016 CAPER. The second neighborhood improvement project, renovations at Hilltop Community Center, were cancelled and those funds were reallocated to projects in the FY2016 Annual Action plan. CDBG funds for a Parks and Recreation Objective was also allocated for improvements to Mesa Verde Park. Accomplishments of that project will also be reported upon it's completion in FY2016. Goals for elimination of slum and blight through the Community Improvement Inspector and the Demolition and Clearance Program exceeded anticipated annual goals.

During FY2015, City of Amarillo CDBG housing activities performed 66 Emergency Repair Grant projects, 36% of annual benchmarks. Additionally the Minor Homeowner Repair Program completed 1 homeowner repair projects, and the Rehabilitation Support Administration provided operational support for two Community Development Inspectors.

The FY2015 HOME allocation funded the completion of 2 home reconstruction projects and the rehabilitation of 6 rental units. Two (2) Major Homeowner Rehabilitations were completed as well. Additionally, the CHDO, Amarillo Habitat for Humanity completed new construction of 2 homes.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration Objective	Administration	CDBG: \$ / HOME: \$	Other	Other	5	0	0.00%	1	1	100.00%
CHDO Objective	Affordable Housing	HOME: \$	Homeowner Housing Added	Household Housing Unit	20	0	0.00%	4	2	50.00%

Code Enforcement Objective	Non-Housing Community Development	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	49765	0	0.00%	9953	10494	105.44%
Community Facilities Objective	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	4600	0	0.00%	920	0	0.00%
Demolition Objective	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	150	35	23.33%	30	40	133.33%
Homeless Shelter and Services Objective	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	11325	3044	26.88%	2265	3044	134.39%
Homeless Shelter and Services Objective	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Homeowner Emergency Repair Objective	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	925	66	7.14%	185	66	35.68%
Homeowner Rehab - Major Objective	Affordable Housing	CDBG: \$50000 / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	10	0	0.00%	2	2	100.00%
Homeowner Rehab - Minor Objective	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	25	0	0.00%	5	1	20.00%

Housing Development Objective	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	5	0	0.00%	1	1	100.00%
Parks and Recreation Objective	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	31725	0	0.00%	6345	0	0.00%
Rental Rehab Objective	Affordable Housing	CDBG: \$129000 / HOME: \$	Rental units rehabilitated	Household Housing Unit	30	0	0.00%	6	6	100.00%
Senior Services Objective	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5600	468	8.36%	635	630	99.21%
Youth Services Objective	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1495	214	14.31%	299	223	74.58%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Allocation priorities were based on the 2015-2019 Consolidated Plan for Housing and Community Development. Of the 15 goals, 13 are designated as high priority in the Consolidated Plan. Two goals (child care and homeless services) are designated as medium priority in the

Consolidated Plan.

OMB Control No: 2506-0117 (exp. 07/31/2015)

CAPER

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CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	2,275	4
Black or African American	676	6
Asian	8	2
American Indian or American Native	27	0
Native Hawaiian or Other Pacific Islander	6	0
Total	2,992	12
Hispanic	545	0
Not Hispanic	2,447	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Chart CR10- shows the racial and ethnic status of unduplicated individuals assisted with CDBG and HOME programs. These include all public service programs. The persons benefiting from CDBG activities were 76% white, 23% black, and 1% were of another racial category. Of those, 18% also reported Hispanic ethnicity. The HOME program assisted 12 households. Of these, 33% were white, 50% were black, and 17% were asian. Of HOME assisted families, 0% reported Hispanic ethnicity.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		5,711,756	751,387
HOME		1,994,816	97,350

Table 3 – Resources Made Available

Narrative

The City of Amarillo was allocated CDBG entitlement funds in the amount of \$1,427,939. HOME resources included an entitlement amount of \$499,454.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City Wide Amarillo	74	66	66% of the allocation was used to fund projects that took place city wide.
Community Development Target Area	26	34	34% of the allocation was used to fund projects that took place exclusively in the CDBG target area.

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City of Amarillo did not significantly deviate from the planned geographic distribution of allocated funds as predicted in the 2015 Annual Action Plan, although minor adjustments did occur based on need and actual project expenses. Projects exclusive to the CDBG target area include the Mesa Verde Park Improvements, Demolition and Clearance, Community Improvement Inspector, Hilltop Senior Citizens Center, and Wesley Community Center, making up 34% of the allocation. Due to the Hilltop Senior Citizens Project being cancelled, those funds were reallocated into the FY2016 Annual Action Plan.

The majority of the allocation (66%) was expended on projects that occurred at scattered sites through the entire City of Amarillo. City wide projects include all public service programs and housing activities. Beneficiary eligibility for these programs was determined by household income, rather than physical location in a specific target area. Administrative costs for HOME and CDBG were not included in this calculation, as they were a function of the administration of both target area and non-target area projects.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of Amarillo did not utilize any publically owned land as leverage for any federal funds. However, \$76,000 in CDBG public service funds were leveraged to acquire an additional \$144,685 from the State of Texas for use for the Title IV Childcare Program which provided subsidized child care to low and moderate income households.

Matching requirements for the HOME program were secured through non-Federal cash sources and costs of site preparation, construction materials, and donated labor for the construction of new Habitat for Humanity homes.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	640,334
2. Match contributed during current Federal fiscal year	18,046
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	658,380
4. Match liability for current Federal fiscal year	164,595
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	493,785

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
2735	08/08/2016	0	0	0	0	6,088	0	6,088
2766	08/26/2016	0	0	0	0	11,958	0	11,958

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	5,000	0	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	267,500	0	0	222,500	45,000	0
Number	15	0	0	1	1	13
Sub-Contracts						
Number	4	0	0	0	0	4
Dollar Amount	49,564	0	0	0	0	49,564
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	2,161,226	1,080,613	1,080,613			
Number	26	13	13			
Sub-Contracts						
Number	8	4	4			
Dollar Amount	99,128	49,564	49,564			

Table 8– Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	203	78
Number of Special-Needs households to be provided affordable housing units	0	0
Total	203	78

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	5	4
Number of households supported through Rehab of Existing Units	198	84
Number of households supported through Acquisition of Existing Units	0	0
Total	203	88

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City of Amarillo completed 66 emergency repairs to existing units, rehabilitation of 6 rental units, 3 homeowner rehabilitations, and construction of 3 new units. The City of Amarillo worked closely with landlords to develop rental rehabilitation projects in FY2015 to increase the number of decent affordable rental properties. Additionally, the city conducted emergency repairs and homeowner rehabilitations to increase sustainability of affordable units. The City met 38% of its proposed goal for housing projects in 2015. A challenge in fully meeting the annual goal was due to qualifying eligible projects that were too substandard to be rehabilitated. Properties so severely substandard to be ineligible for rehabilitation are referred to the reconstruction program.

Discuss how these outcomes will impact future annual action plans.

In 2014 the City of Amarillo finalized development of the 5-Year Consolidated Plan for Housing and Community Development through a contract with a planning consultant. The 2015-2019 Consolidated Plan includes goals and priorities determined through a series of citizen engagement activities designed to collect information on community needs. Future annual action plans will be based on the identified priorities in the 2015-2019 Consolidated Plan.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	0	2
Low-income	49	7
Moderate-income	17	2
Total	66	11

Table 13 – Number of Persons Served

Narrative Information

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Outreach to homeless persons (particularly unsheltered persons) is primarily conducted at the Guyon Saunders Resource Center Homeless Dayroom. This facility is open 365 days a year as a day shelter for homeless persons where they receive basic services such as laundry, mail, storage, internet access, and shelter from the elements during the daytime hours when overnight homeless shelters are typically closed. They are also connected with case managers to assess individual needs and make appropriate referrals to services. The 2015 Annual Action Plan provided for \$42,670 in CDBG Public Service funds for the salary of the Guyon Saunders Dayroom Supervisor.

Addressing the emergency shelter and transitional housing needs of homeless persons

The ongoing needs assessment for emergency shelter and transitional housing for homeless persons is addressed by the Amarillo Continuum of Care, a committee that meets monthly to work toward meeting homeless needs in the community. Representatives of the committee include local emergency shelter organizations and homeless service providers. In FY2015 the City of Amarillo was awarded \$401,148 in CoC funds from the Department of Housing and Urban Development for homeless programs. The CoC grant funded the Shelter Plus Care program which provides permanent supportive housing for homeless persons. 116 persons received Shelter Plus Care permanent supportive housing in FY2015.

Additionally, services for persons in emergency shelter were provided by FY2015 funds through several public service programs. The Transportation for the Homeless Program was allocated \$6,635 to purchase city transit tickets for homeless persons to use for city bus tickets to attend employment interviews, job training, medical appointments, and meetings to obtain mainstream benefits.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Amarillo Continuum of Care, chaired by the City of Amarillo Community Development Department, continued to incorporate discharge planning for persons who may become homeless after discharge from institutions such as health care facilities, mental health facilities, foster care, or corrections.

Consultation with representatives of local institutions and agencies that address housing, health, social services, employment, education, and youth needs continued during the FY2015 year. The City of Amarillo as the Public Housing Agency was able to provide housing to 1150 low income households who were at risk of becoming homeless. Additional rapid re-housing services for the homeless living in emergency shelter was available through the Continuum of Care program.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Amarillo and Amarillo Continuum of Care place particular emphasis on programs to assist chronically homeless persons achieve permanent housing and independent living. The CoC funded Shelter Plus Care Program provided permanent supportive housing for 7 chronically homeless persons with mental health conditions. The program includes ongoing supportive services to prevent persons from becoming homeless again.

Furthermore, the City of Amarillo PHA allowed graduates of the FY2015 funded Supportive Housing Program to move directly on to the Housing Choice Voucher Program after expiration of their time in transitional housing, ensuring that they have ongoing housing stability. 57 families were moved from transitional housing into permanent housing.

Additionally, the city of Amarillo received Emergency Solutions Grant funds through the Texas Department of Housing and Community Affairs for emergency shelter operations, homeless prevention, and rapid re-housing. In FY2015 the ESG program provided 979 persons with emergency shelter services, 77 persons with rapid rehousing services, and 39 persons with homeless prevention services.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Amarillo does not own or operate public housing. However, the Amarillo Public Housing Agency, administered by the City's Community Development Department, provided the Section 8 Housing Choice Voucher Program to 1150 households in FY2015. 79 new households were admitted to the program in FY2015. Ongoing housing needs continue to be a lack of decent affordable rental housing in the community and limited financial resources to provide rental assistance. The HOME Investment Partnership Program made progress toward increasing the number of affordable units in Amarillo through the Rental Rehabilitation Program and the Habitat for Humanity New Construction Program, adding 2 new units to the marketplace.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City of Amarillo PHA does not have any public housing units. However, participants of the Section 8 Housing Choice Voucher Program are represented by the Tenant Advisory Committee which meets annually to review the program and make recommendations for any changes. Participants on the HCV program are also encouraged to enroll in the Family Self Sufficiency Program which enables them to receive fixed rental assistance while increase in wages are deposited into a savings account for use in advancing self-sufficiency such as tuition, payment of student loans or debts, or down payment for a home purchase. There were 9 households enrolled in the Family Self Sufficiency Program in FY2015.

Actions taken to provide assistance to troubled PHAs

There are no PHA's designated as troubled in Amarillo. The City of Amarillo PHA provides the Housing Choice Voucher Program to eligible residents within the city limits of Amarillo. Panhandle Community Services provides the HCV program to eligible residents in the 26 surrounding rural counties of the Texas panhandle region.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In 2014 the City of Amarillo concluded a new Analysis of Impediments to Fair Housing Choice which identifies any negative effects of public policies that may serve as barriers to affordable housing. JQUAD Planning Group facilitated the completion of the Analysis of Impediments. The City of Amarillo collected data on current policies which were analyzed and included in the final report. The completion of the Analysis of Impediments to Fair Housing Choice in 2014 also included recommended actions needed to facilitate the removal and amelioration of any negative effects of public policies serving as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. The Amarillo Continuum of Care engaged several public meetings to identify and suggest solutions to Fair Housing impediments. The City encourages affordable housing projects by supporting LIHTC through the State of Texas. The City has established a community engagement model that fosters public education, solicits input from the community to inform the city of actions to ameliorate the impediments to fair housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The primary obstacle in meeting underserved needs in 2015 was a lack of adequate financial resources to serve the entirety of needs of low and moderate income residents in Amarillo. Actions taken to reduce this obstacle included the City's involvement and coordination with the private and non-profit sectors to raise additional funds for needed programs wherever possible. The City participated in the United Way annual fundraising program and also assisted in hosting the annual Beans and Cornbread Luncheon, an Interfaith Campaign for the Homeless event which raises additional funds for homeless programs in Amarillo. The City of Amarillo collaborates with service providers and the larger community through entities such as the Amarillo 20/20 Project, the Amarillo Area Foundation, the Amarillo Association of Realtors, and the Amarillo Continuum of Care.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Actions taken to reduce lead-based paint hazards. 91.22(k); 91.320(j):

Lead-based paint inspections are completed by Certified LBP inspectors on the City of Amarillo Community Development Department staff. All properties built prior to 1978 are subject to lead-based paint inspections and required to meet federal LBP requirements prior to receiving federal assistance for renovations of properties or rental assistance. In FY2015 the City of Amarillo was involved in four HUD

funded housing activities that required evaluation of lead paint hazards: Housing Rehabilitation, Housing Choice Voucher Program, ESG Rapid Re-Housing and Homeless Prevention Program, and the CoC Shelter Plus Care and Transitional Housing programs. Requests for lease approvals were evaluated for LBP when children under the age of six were in the household. When there were no children under six or the potential of a new birth, adoption, or foster-care situation, no further assessment was needed other than providing the applicants with information about lead hazards. If there was the presence or potential presence of a child under the age of six, a visual inspection of the the property was conducted to determine the condition of the dwelling.

All housing rehabilitation projects constructed prior to 1978, regardless of the presence of children under six, were assessed for lead-paint hazards. Depending on the work to be performed, the level of assessment varied. If the rehabilitation did not involve disturbing paint and there were no children under the age of six in the household, then only a visual assessment and determination was required. If paint was going to be disturbed, then a more extensive assessment by a certified risk assessor was conducted.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City of Amarillo took action in FY2015 to reduce the number of poverty-level families by directing resources to those low to moderate income persons most in need as identified through a citizen participation process which developed the 2015-2019 Consolidated Plan for Housing and Community Development. Programs funded through CDBG, HOME and the Housing Choice Voucher programs reduced the impact of poverty on the lives of the very low and low income residents by increasing access to free or reduced-cost services and housing, making the essentials of life more affordable. In the 2015 program year:

In FY2015 there were 3897 low-income residents assisted with public services including childcare, transportation, food, youth activities, homeless services, and elderly care.

87 Amarillo households were assisted with housing related services such as emergency repair grants, homeowner rehabilitation, and access to decent affordable housing through construction of new Habitat for Humanity homes or rental unit rehabilitations.

The City of Amarillo recognizes that it is unlikely that the City alone can measurably reduce the number of persons in poverty, as need continues to outweigh the financial resources available. However, directing financial resources to those most in need, continued engagement with service providers and non-profits most able to provide needed services, and strengthening and expanding existing service delivery systems were a priority focus of the City of Amarillo in the FY2015 program year.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

In FY2015 the City of Amarillo worked with a variety of sub recipient non-profit organizations to develop and implement the projects and activities described in the 2015 Annual Action Plan. Technical assistance was provided throughout the program year to CDBG and HOME sub recipient organizations implementing 2015 activities. Additionally, technical assistance was provided to non-profits and community groups interested in developing projects for future funding consideration at the annual Grant Application Workshop, hosted by the Community Development Department.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

To coordinate the various affordable housing programs with other private and public service providers, the City of Amarillo undertook the following actions in FY2015:

- Operated as the lead agency for the Amarillo Continuum of Care to administer homeless programs and evaluate additional homeless needs in the community.
- Grantee and Administrator of the Shelter Plus Care and Transitional Housing programs in partnership with Texas Panhandle Centers and Downtown Women's Center.
- Listed all assisted housing programs with the United Way 211 Texas statewide referral system.
- Provided referrals to the private assisted housing projects in the Amarillo area.
- Provided technical assistance to developers, non-profits, coalitions and neighborhood groups interested in developing housing projects or special activities related to the CDBG and HOME programs.
- Participated in outreach events to educate the public and network with other agencies on housing programs available through the Community Development Office.
- Hosted the annual Realtors Day tour of department office to foster education and cooperation among housing providers on fair housing practices and housing programs offered by the City.
- The Community Development Department facilitated efforts to bring various groups together to achieve community goals, coordinate services or encourage joint projects.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The completion of the Analysis of Impediments in 2014 identified any impediments to fair housing choice in Amarillo. The Analysis of Impediments also made recommendations for actions to be taken to overcome the effects of any impediments identified. The City of Amarillo also participated in many community outreach events in 2015 to educate the public on fair housing practices.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Amarillo conducted monthly monitoring reviews of projects' progress towards achieving annual goals set in the 2015 Annual Action Plan and the 5 Year Consolidated Plan. Additionally, on-site monitoring reviews were conducted at each sub recipient agency during the year to review project documents, financial practices, performance, and regulatory compliance. If any sub recipient agency is identified as underperforming in any area of the contract, technical assistance is provided by the Community Development staff to ensure success of the project. Of the 9 CDBG and HOME sub recipient agencies monitored in FY2015, none were issued any findings.

Housing and Neighborhood Improvement projects funded with CDBG and HOME funds received additional onsite monitoring on a weekly basis for labor practices and compliance with Davis Bacon wage requirements. Throughout the course of construction, labor interviews are conducted with contractor employees on the job site and are compared with weekly certified payrolls submitted to the Community Development Department each month. Projects were not reimbursed for costs incurred until all required documentation and regulatory requirements were met.

To ensure long-term compliance with program requirements, agencies receiving funds for housing projects and community improvement projects submit monthly or quarterly reports of the low to moderate income eligible clients benefiting from the project. The City of Amarillo files liens against these properties for an affordability period to secure continued compliance with the program goal.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Amarillo incorporated citizen participation from the initial planning and allocation process of FY2015 CDBG and HOME funds, through the review and approval of annual performance reports. The Community Development Advisory Committee (CDAC) met in the spring of 2015 to review all proposed allocations of CDBG and HOME funding, review past performance of applicants and make recommendations for funding FY2015. The Community Development Advisory Committee is comprised of eleven citizen members from all areas of the City. All meeting agendas were publicized a minimum of 72 hours in advance to encourage participation from the community and distributed through the United Way electronic mailing list which encompasses several hundred community members and agencies. Any citizen interested in commenting was provided an opportunity to speak during the public hearing. The Amarillo City Council conducted the final public hearing before approving the funding recommendations

for FY2015 CDBG and HOME allocations.

Citizen review of performance included a 15 day comment period on the 2015 CAPER from **November 22 through December 7** which was publicized in the Amarillo Globe News, on the City of Amarillo website and distributed to the United Way electronic mailing list. A CDAC public hearing was held on **December 8, 2016** to review the 2015 CAPER and solicit comments from the public on the performance of the 2015 programs. No comments were recieved.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Amarillo did not make any changes in program objectives in FY2015.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The following project addresses were inspected in FY2015 per 92.504(d):

- 2706 S. Mirror, 2704 S. Mirror, 2708 S. Mirror, 5721 SW 49th, 4849 Mountain Drive, 422 S. Cleveland, 311 S. Independence, 506 S. Bryan A & B, 80 N. Bowyer, 90 N. Bowyer, 502 S. Kentucky, 819 N. Van Buren, 4701 Matador, 1201 S. Polk, 1320 S. Filmore, 920 S. Bryan, 2808 S. Pierce, 1610 N. Hughes, 4442 S. Bowie, 1406 Tenant, 102 N. Washington, 2719 Oak, 925 Heather, 2126 Heather, 1604 NW 17th, 6713 NE 17th, 1613 NW 15th, 1612 NW 17th, 710 N Johnson, 3124 Oak, 3501 Van Buren, 2818 Royal, 910 N. Alabama.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

The City of Amarillo is active in marketing to all segments of the community to promote Affordable Housing Opportunities. Activities include regular communication with lenders, developers, landlords, community groups and agencies to promote affordable housing for low to moderate income individuals. The City is active in the North Amarillo Citizens Association, Senior Embassadors, Opportunity Conference, Interfaith Campaign for the Homeless and Amarillo Continuum of Care. In addition, funding and technical assistance is provided to Amarillo Habitat for Humanity, a Community Housing Development Organizations, to provide new affordable housing. An increased effort has been made to contact and promote affordable housing opportunities to refugee populations resettled in Amarillo. Marketing material such as flyers in multiple languages are used to facilitate Affordable Housing.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

None of HOME the projects completed in FY2015 utilized program income.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing).

CAPER

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