

AGENDAS

FOR THE AMARILLO CITY COUNCIL WORK SESSION TO BE HELD ON TUESDAY, MAY 3, 2016 AT 4:00 P.M. AND THE REGULAR MEETING OF THE AMARILLO CITY COUNCIL AT 5:00 P.M., CITY HALL, 509 SOUTHEAST 7th AVENUE, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.

Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

WORK SESSION

- A. City Council will discuss or receive reports on the following current matters or projects.
- (1) Review agenda items for regular meeting and attachments;
 - (2) Consider appointments to Boards and Commissions:
Board of Review-Landmarks & Historic District
Planning and Zoning Commission
Traffic Advisory Board
 - (3) Budget Preparation – Revenue Projections;
 - (4) Discussion of City Council Appointment Process for Council Seat Place 2; and
 - (5) Consider future Agenda items and request reports from City Manager.
- B. City Council may convene in Executive Session to receive reports on or discuss any of the following pending projects or matters:
- (1) Discussion regarding appointment to vacancy on the City Council; discussion regarding process for identifying qualified applicants to consider for appointment; and discussion regarding qualifications, rights, duties and responsibilities of the Mayor and members of the City Council, in accordance with the Texas Open Meetings Act, Texas Government Code, Section 551.074.

REGULAR MEETING ITEMS

INVOCATION: Davlyn Duesterhaus, Baptist St. Anthony's

PROCLAMATION: "National Military Appreciation Month"

1. **MINUTES:**
Approval of the City Council minutes of the regular meeting held on April 26, 2016.
2. **RESOLUTION – INSTRUCTING THE AMARILLO LOCAL GOVERNMENT CORPORATION TO PROCEED WITH THE DEVELOPMENT AND CONSTRUCTION OF THE MULTI-PURPOSE EVENT VENUE:**
This item considers a resolution amending Resolution No. 08-11-15-3 to instruct the Amarillo Local Government Corporation to proceed with the Multi-Purpose Event Venue based on the revised concept which includes pursuit of an affiliated Minor League Baseball team and updates the financial structure for the Multi-Purpose Event Venue.
3. **RESOLUTION – CITY COUNCIL APPOINTMENT PROCESS TO NAME A REPLACEMENT FOR COUNCIL SEAT PLACE 2:**
This resolution establishes the City Council Appointment process to name a qualified person to serve as a member of Council in Place 2.

4. **RESOLUTION – CALLING A PUBLIC HEARING TO DETERMINE WHETHER CERTAIN CONDITIONS DESCRIBED HEREIN CONSTITUTE PUBLIC A NUISANCE AT THE LOCATION(S) STATED:**

This resolution sets the date and time for public hearings on May 24, 2016, at 5:00 p.m. to determine if the properties at 1804 South Lincoln Street and 2606 South Ong Street constitutes public nuisances and thereby requiring the removal of such accumulations. A copy of this resolution will be mailed to all interested parties providing ten (10) days notice of public hearing.

5. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

A. **Approval – 2016 Emergency Solutions Grant Application:**

The Emergency Solutions Grant is a HUD funded program passed through the Texas Department of Housing and Community Affairs to provide services to persons experiencing homelessness. The Amarillo Continuum of Care for the Homeless is eligible to receive an Emergency Solutions Grant award of \$143,324. The Grant will provide operating expenses and essential services at emergency shelters, homeless prevention and homeless rapid re-housing.

PUBLIC FORUM

Comments from interested citizens on matters pertaining to City policies, programs or services.

(This is the opportunity for visitors and guests to address the City Council on any issue. The City Council may not discuss any presented issue, nor may any action be taken on any issue at this time. Texas Attorney General Opinion JC-0169)

MISCELLANEOUS

1. Planning and Zoning Commission, minutes of April 11, 2016.
2. Boards and Commissions – appointments as listed on attached.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (Southeast 7th Avenue) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 29th day of April 2016.

Amarillo City Council meetings stream live on Cable Channel 110 and are available online at:
www.amarillo.gov/granicus
Archived meetings are also available.



STATE OF TEXAS
 COUNTIES OF POTTER
 AND RANDALL
 CITY OF AMARILLO

On the 26th day of April 2016, the Amarillo City Council met at 4:00 p.m. for a work session and the regular session held at 5:00 p.m. in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

PAUL HARPOLE	MAYOR
ELISHA L. DEMERSON	COUNCILMEMBER NO. 1
BRIAN EADES	COUNCILMEMBER NO. 2
RANDY BURKETT	COUNCILMEMBER NO. 3
MARK NAIR	COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

TERRY CHILDERS	INTERIM CITY MANAGER
MICK MCKAMIE	CITY ATTORNEY
KELLEY SHAW	PLANNING DIRECTOR
FRANCES HIBBS	CITY SECRETARY

The invocation was given by is Burt Palmer, Polk Street United Methodist Church. Mayor Harpole led the audience in the Pledge of Allegiance.

A proclamation was presented for "National Tourism Week."

Mayor Harpole established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

ITEM 1: Mayor Harpole presented the minutes for April 19, 2016. Motion was made by Councilmember Burkett to approve the minutes; motion was seconded by Councilmember Eades, and unanimously carried to approve the minutes.

ITEM 2: Mayor Harpole presented an ordinance amending Chapter 8-2, Amarillo Municipal Code, to remove existing barriers that prevent owners from reclaiming their animals by eliminating the tiered reclaim fee schedule, strengthening definitions, creating definitions where needed, increasing public safety by facilitating the creation of a Dangerous Dog Database, strengthening penalties for those who do not surrender bite animals for observation, and correcting various grammatical errors that currently exist. Motion was made by Councilmember Nair, seconded by Councilmember Demerson, that the following captioned ordinance be passed on second and final reading:

ORDINANCE NO. 7599

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: AMENDING THE AMARILLO MUNICIPAL CODE, CHAPTER 8-2, PROVIDING FOR AMENDMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; PROVIDING FOR CONTINUATION OF PRIOR LAW; PROVIDING PENALTY; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

Voting AYE were Mayor Harpole, Councilmembers Demerson, Eades, Burkett and Nair; Voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3: Mayor Harpole presented an ordinance rezoning of Lot 3 and 4, Block 2, Howell Addition, in Section 135, Block 2, AB&M Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Heavy Commercial to Heavy Commercial with Specific Use Permit 182 for placement of a Concrete Batching Plant. Motion was made by Councilmember Nair, seconded by Councilmember Burkett, that the following captioned ordinance be passed on second and final reading:

ORDINANCE NO. 7600

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION FO SPECIFIED PROPERTYT IN THE VICINITY OF HASTINGS AVENUE AND GLENN DRIVE, POTTER COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Harpole, Councilmembers Demerson, Eades, Burkett and Nair; Voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 4: Mayor Harpole presented an ordinance rezoning of Lot 22G, Block 23, Glendale Addition, in Section 5, Block 9, BS&F survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from General Retail District to Planned Development District for General Retail uses and specific Light Commercial. Motion was made by Councilmember Eades seconded by Councilmember Burkett, that the following captioned ordinance be passed on second and final reading:

ORDINANCE NO. 7601

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF BELL ST AND HILLSIDE RD, RANDALL COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Voting AYE were Mayor Harpole, Councilmembers Demerson, Eades, Burkett and Nair; Voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 5: Mayor Harpole presented a resolution establishing the City Council Appointment Process to name a qualified person to serve as a member of Council in Place 2.

Mr. Childers stated the City Council Appointment Process and Procedure was drafted according to the discussions last week. He stated there was ample time to modify this process. A lot of discussions were made as to the openness, public comments and application process. This process would allow interested individuals to submit an application, along with a letter of interest, and resume describing their desire in being considered. This is not a nomination process, but an affirmative effort on the part of the individual. The application process cites the Charter language in regard to the qualifications. All applications would be submitted to City Secretary for vetting. The Council will need to consider how many finalists it will interview depending on how many candidates apply. Also, the Council will need to decide the direction in case a finalist withdraws. When Councilmember Eades' resignation date becomes effective the new Councilmember will be sworn-in at the next regular meeting. Mr. Childers stated the Council will soon face major issues and establishing this schedule would be helpful. A special meeting for interviews would allow the Work Sessions to be used for those purposes. He further stated additional language may be needed permitting Council to go into an executive session for any sensitive items. A statement may be needed in regard to all of the applications submitted being held confidential until the established finalists list. Once the finalists list is established, then those names would become public records.

Councilmember Burkett suggested taking applications through Friday, May 20 to shorten the process. Councilmember Eades stated voters will have a say in approximately nine months and he suggested not spending a lot of time on this issue. Councilmember Nair suggested accepting applications right away through May 20. Mr. McKamie stated as written the candidate would be disqualified if there was no cover letter, resume or application. Mr. Childers stated he had envisioned the announcement being placed on the City's website and all information made available to perspective candidates. Councilmember Demerson stated he had no problem with the May 20 date. Mayor Harpole stated the City Secretary would notify the potential candidate if something were missing. Councilmember Demerson suggested starting on May 4 so all of the information was available at the same time.

Mr. McKamie stated the Charter states the remaining Council will fill the vacancy. The input of Councilmember Eades is entirely up to the Council. Councilmember Nair stated Councilmember Eades was a respected member of this Council and his wisdom is invaluable. Mr. McKamie stated under the Open Meetings Act, applications need not be made public until the finalist is selected. Mayor Harpole inquired if applicants should be made public. Councilmember Burkett stated the names should be released as they apply. Councilmember Demerson stated anyone applying recognizes the public scrutiny with no expectation of privacy once they have submitted their name.

Mayor Harpole stated the need to know how many finalists they will interview. Councilmember Burkett suggested 3-5 finalists. Mayor Harpole suggested 5-8. Councilmember Nair inquired if the 5th person dropped out if they would consider the next person. Councilmember Burkett stated concerns about changing the rules after they begin the process. He further stated the need to have all interviews on one day, staggered times and each person is given the same interview questions. Mayor Harpole stated in the case of an emergency they would take that into consideration. Councilmember Burkett stated the potential candidates would know the interview date in advance and could check in advance with their schedules. Mayor Harpole confirmed 30 minutes interview times. Councilmember Burkett suggested each Councilmember ask two questions each.

Mayor Harpole inquired if the questions would be released ahead of the interview times no less than seven days before the interviews. Councilmember Burkett suggested Council being able to go into executive session just in case. Mayor Harpole stated something could come up on a candidate that could be sensitive and it would be open to criticism. Councilmember Burkett stated the public should not be able to ask questions or comment. Mayor Harpole stated there is no need for comments and they may become personal. Mr. McKamie suggested they not allow public comments. The comments could be negative and there are liability issues and questions of integrity. Mayor Harpole stated it was agreed to restrict public comments and Council will make the decision. Mr. Childers stated the resolution would be amended and put on next week's agenda for action. Motion was made by Councilmember Eades to table this item, seconded by Councilmember Burkett, that the following captioned resolution be tabled:

RESOLUTION NO. 04-26-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO ESTABLISHING THE PROCESS AND PROCEDURE TO BE FOLLOWED TO APPOINT A MEMBER TO FILL A VACANCY IN PLACE 2 ON THE CITY COUNCIL.

Voting AYE were Mayor Harpole, Councilmembers Demerson, Eades, Burkett and Nair; Voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 6: Mayor Harpole presented a resolution setting the date and time for a public hearing on May 17, 2016, at 5:00 p.m. to determine if the property at 1107 North Bolton Street consists as a public nuisance and thereby declared as a dangerous structure. A copy of this resolution will be mailed to all interested parties providing ten (10) days notice of public hearing. Motion was made by Councilmember Eades, seconded by Councilmember Burkett, that the following captioned resolution be passed:

RESOLUTION NO. 04-26-16-1

A RESOLUTION CALLING A PUBLIC HEARING TO DETERMINE WHETHER CERTAIN CONDITIONS DESCRIBED HEREIN CONSTITUTE A PUBLIC NUISANCE AT THE LOCATION(S) STATED; PROVIDING FOR NOTICE.

Voting AYE were Mayor Harpole, Councilmembers Demerson, Eades, Burkett and Nair; Voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 7: Mayor Harpole presented the consent agenda and asked if any item should be removed for discussion or separate consideration. There were none. Motion was made by Councilmember Nair to approve the consent agenda, seconded by Councilmember Burkett.

A. Award – Traffic Bead and Traffic Paint Supply Agreement:

Potters Industries LLC	\$ 22,720.00
Ennis Paint, Inc.	\$ 8,800.00
Sherwin Williams Co.	\$ 89,760.00
Total	\$121,280.00

This award is to approve an annual contract for the purchase of Traffic Beads and Traffic Paint Supply agreement.

Voting AYE were Mayor Harpole, Councilmembers Demerson, Eades, Burkett and Nair; Voting NO were none; the motion carried by a 5:0 vote of the Council.

The presentation and discussion was continued from the Work Session regarding the Multi-Purpose Event Venue financing. Mr. Childers stated the Resolution for financing the MPEV would be a action item on next week's agenda.

Mayor Harpole announced that this is the end of the regular agenda, but this time is reserved to hear from any citizen concerning matters pertaining to City policies, programs or services not on today's agenda. The public forum is set under the Open Meetings Act and that during the public forum the City Council can respond with a statement of fact, a statement of City policy or decide whether to place an item on a future agenda.

Allen Finegold, 2601 North Grand Street, stated he hoped there would be discussion and debate next week on the MPEV financing. He further stated funds being used for a new Transit facility would be better used for drivers and maintenance on City buses. There were no further comments.

Mayor Harpole advised that the meeting was adjourned.

ATTEST:

Frances Hibbs, City Secretary

Elisha Demerson, Mayor Pro Tem

Amarillo City Council Agenda Transmittal Memo



2

Meeting Date	May 3, 2016	Council Priority	Continue Downtown Redevelopment
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Department	City Manager
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Agenda Caption

RESOLUTION – INSTRUCTING THE AMARILLO LOCAL GOVERNMENT CORPORATION TO PROCEED WITH THE DEVELOPMENT AND CONSTRUCTION OF THE MULTI-PURPOSE EVENT VENUE:

This item considers a resolution amending Resolution No. 08-11-15-3 to instruct the Amarillo Local Government Corporation to proceed with the Multi-Purpose Event Venue based on the revised concept which includes pursuit of an affiliated Minor League Baseball team and updates the financial structure for the Multi-Purpose Event Venue.

Agenda Item Summary

This item authorizes City staff and the Amarillo Local Government Corporation to proceed with the development of the Multi-Purpose Event Venue (MPEV) aligned with the revised concept and using the revised financial plan including total project costs of \$48.4 million.

Requested Action

Council consideration and approval of the resolution.

Funding Summary

N/A

Community Engagement Summary

The revised concept and financial plan for the Multi-Purpose Event Venue has been reviewed at the April 6, 2016 and April 20, 2016 Amarillo Local Government Corporation meetings.

Staff Recommendation

Following the Amarillo Local Government Corporation Board's recommendation to approve the scope of the MPEV to support an affiliated Minor League Baseball team and the revised financial plan at the April 20, 2016 meeting, staff recommendation is to approve the resolution amending the financial plan for the MPEV.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: AMENDING RESOLUTION NO. 08-11-15-3; AUTHORIZING STAFF AND THE AMARILLO LOCAL GOVERNMENT CORPORATION TO PROCEED; PROVIDING SEVERABILITY CLAUSE; COMMENDING COMMUNITY PARTNERS, PROVIDING SAVINGS CLAUSE, AND EFFECTIVE DATE.

WHEREAS, the City Council has heretofore approved a comprehensive plan for Downtown Redevelopment; and

WHEREAS, the City Council has approved a budget to support timely implementation thereof; and

WHEREAS, at special municipal election conducted on November 3, 2015, the electors of the City of Amarillo approved of the proposition “Should the Multi-Purpose Event Venue (MPEV) to be constructed in downtown Amarillo include a Baseball Stadium at the approximate cost of \$32 million?;” and

WHEREAS, the time has come for commencement of development and construction of the Multi-Purpose Event Venue (MPEV); and

WHEREAS, the City Council hereby finds and determines that it would be in the best interests of the City of Amarillo that the LGC should be authorized and directed to proceed without delay with the development of the MPEV; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1: Financing. The City Council affirms and accepts the general terms of the proposed financing plan for the Hotel, Garage, and MPEV of Phase I, which is reprinted below in its entirety:

Project	Project Budget	Asset Ownership	Funding Sources	Repayment of Debt
Convention Hotel	\$45.5 million	Public But Leased to Developer/Operator	Private Public Incentives	Private
Garage	\$22.3 million	Public Retail Possibly Leased to Developer	Municipal Bonds Potter Co. City Contribution	Hotel Lease Payment Facility Fee Civic Center Revenues Garage Parking Net Revenues
Multi-Purpose Event Venue	\$48.4 million	Public But Leased to Developer/Operator	Municipal Bonds City Contribution	Operator Lease Payment and Naming Rights 7% Citywide HOT Garage Parking Net Revenues

Downtown Project Preliminary Budget

	MPEV
Hard Cost	
Construction (net)	\$ 39,182,765
Soft Cost	
Architectural and Engineering (7%)	2,742,794
Permits/Inspections (0.5%)	195,914
Sub-total	\$ 2,938,707
Contingency (5%)	\$ 1,959,138
Total Hard/Soft Costs	\$ 44,080,611
Public Infrastructure Costs	
Site Demolition	1,071,260
Street/Sidewalk Demolition	108,050
Re-open 8th Avenue	534,418
Streetscape	1,458,084
Utility Costs	1,181,650
Sub-total	\$ 4,353,462
Total Project Cost	\$ 48,434,073

SECTION 2. Authorizations.

A. The City Council now authorizes the City Manager and LGC, jointly and severally, to negotiate, consent to and execute all appropriate contracts, addendums, sub-agreements, assignments, releases, leases, and all other types of lawful documents of every nature as is reasonable and necessary to accomplish the design, construction, furnishing, operation, and maintenance of the Phase I projects generally within the parameters approved by this Resolution.

B. Further, The City Council now authorizes the City Manager and LGC, jointly and severally, to proceed without delay with the development and construction of the Multi-Purpose Event Venue (MPEV) portion of the Catalyst Project as approved by the City Council on August 11, 2015. The MPEV shall be designed and built in accordance with the updated concept plan. The LGC is authorized and directed to take any and all actions necessary to complete construction of the MPEV. The LGC is directed to engage and to work with the Downtown Partners -- Downtown Amarillo, Inc. (DAI); Center City of Amarillo, Inc. (Center City); Amarillo Tax Increment Reinvestment Zone No. 1 (TIRZ), and the Amarillo Convention and Visitors Council (CVC).

C. That should a material deviation in the scope or specifications of the concept, or budget be necessary or advisable, the LGC shall return to the Council for approval.

D. The LGC shall provide project status reports to the City Council monthly or as requested by the Council.

SECTION 3. Repealer. Should any part of this Resolution conflict with any other resolution, then such other resolution is repealed to the extent of the conflict with this Resolution and the terms of this Resolution shall prevail.

SECTION 4. Construction. The provisions of this Resolution that grant a right, duty, or privilege shall be broadly or liberally construed in order to accomplish the intended purpose. The provisions of this Resolution that are in the nature of a restriction, limitation, or prohibition shall be narrowly or strictly construed in order to not unduly impair the accomplishment of the intended purposes.

SECTION 5. Severance. Should any word, phrase, or part of this Resolution be found to be invalid or unconstitutional by a court of competent jurisdiction, then such finding shall not affect any other word, phrase, or part hereof and such other portions of this Resolution shall be and continue in effect.

SECTION 6. Effective date. This Resolution shall be effective on and after its adoption.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, this 3rd day of May, 2016.

Paul Harpole, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

William M. McKamie, Interim City Attorney

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO ESTABLISHING THE PROCESS AND PROCEDURE TO BE FOLLOWED TO APPOINT A MEMBER TO FILL A VACANCY IN PLACE 2 ON THE CITY COUNCIL

WHEREAS, upon the effective date of resignation of a member of the City Council, a vacancy will be created; and

WHEREAS, the Charter of the City of Amarillo provides that the remaining members of the Council are to select a member to serve the unexpired term of the vacant position; and

WHEREAS, the City Council deems it advisable to establish a process and procedure to be followed to appoint a member to fill the vacant position;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1. Upon determination that a vacancy will occur in Place 2 on the City Council, the process and procedure described herein shall be employed by the City Council to fill the vacant position;

SECTION 2. The process and procedure is as follows:

1. The entire Council member appointment process will be conducted in open sessions of the City Council.
2. Individuals who wish to be considered for the Place 2 position on the Council must meet the requirements of Art. V, Sec. 4 of the Charter of the City of Amarillo. Generally, the Charter sets forth the following qualifications:
 - Resident of the city for at least twelve months prior to appointment.
 - Registered voter of the City of Amarillo.
 - Not indebted to the City.
 - Holds no other public office.
 - Not interested in a current contract with the City.
3. Interested individuals should submit either in person or by email to frances.hibbs@amarillo.gov or to the City Secretary's Office (509 Southeast 7th Avenue, Room 303, Amarillo, Texas 79105) the following information:
 - Cover letter expressing interest in the position.
 - Current resume identifying qualifications to serve as a member of the Council.
 - Completed City Council Place 2 Application Form. (copy attached)

The City Council Place 2 Appointment Form and other information regarding the appointment process can be found on the City website – www.amarillo.gov.

4. In order to be considered for appointment to the Place 2 City Council position, interested individuals must submit the requested information in paragraph 3, above. Incomplete applications will not be considered. No exceptions will be made.
5. The Application Process opens immediately and ends **May 20, 2016 at 5:00 p.m.**
6. All applications will be reviewed and vetted by the City Secretary for compliance with the City Charter requirements. Applicants who are indebted to the City will be notified of their indebtedness and provided an opportunity to resolve their debt prior to Council making a determination of finalists.

7. After the closing of the application period, the City Secretary will transmit all applications to members of the City Council in a notebook for their review and evaluation.
8. The City Council will select finalists to be interviewed in public during a Regular Meeting of the City Council, or upon such other day assigned for interviews by the entire Council. Five candidates will be selected for finalist interviews. The City Secretary will notify finalists of the date and time scheduled for interviews. Each interview shall last thirty minutes.
9. Public input may be received either by submission of written comments to the City Secretary or direct contact to an individual member of the City Council.
10. In the event a finalist fails to honor the public interview date and time, the applicant will be deemed to have withdrawn their application, and will not be eligible for further consideration by the Council.
11. Each of the remaining City Councilmembers shall provide two questions to be asked to each finalist. All questions will be made available to all finalists prior to the interviews.
12. The City Council reserves the right to convene in executive session in accordance with the Texas Open Meetings Act, if necessary.
13. Tentatively, the appointment to fill the vacant position on the City Council is scheduled to be voted upon at the Regular Meeting of the City Council on August 2, 2016.
14. Upon appointment, the new Councilmember will be administered the Oath of Office, and will assume the duties of the position at the next Regular Meeting of the City Council after the appointment is made.

SECTION 3. In accordance with the City Charter, the City Council position appointment is for the unexpired term of Place 2 on the Council. Place 2 is subject to election at the Officers' Election on May 6, 2017.

AND IT IS SO RESOLVED.

PASSED AND APPROVED THIS 3rd DAY OF MAY, 2016.

Paul Harpole, Mayor

ATTEST:

Frances Hibbs, City Secretary



**City Council Place 2 Appointment
City of Amarillo
509 Southeast 7th Avenue, Amarillo, TX 79105
(806) 378-3014 (806) 378-9394 Fax**

Citizens interested in being considered for appointment to fill the vacancy on Place 2 of the Amarillo City Council may utilize this form or download the form at www.amarillo.gov, City Secretary, Appointment Form. Applications for the City Council position will be accepted daily from May 4, 2016 through May 20, 2016. As provided in Article V Section 4 – Qualifications of the Amarillo City Charter and the Texas Election Code, each applicant:

1. Resident of the City for at least twelve months prior to appointment.
2. Registered voter of the City of Amarillo.
3. Not indebted to the City.
4. Holds no other public office.
5. Not interested in current contract with the City.

A cover letter and resume are also required.

All information provided to the City is subject to the Open Records Act/Texas Public Information Act.

Please print:

Name: _____ Phone (h): _____

Address: _____ Phone (work or cell): _____

Previous Address: _____ E-Mail Address: _____

Have lived inside the city limits since: _____ (mm/day/yy) FAX (h/w): _____

Voter Registration ID#: _____ DOB: _____

Occupation or area of expertise: *(Attach copy of resume or expertise summary):* _____

Previous public service and entity served: _____

Have you ever attended any public meeting of the City? (If yes, please state which meeting(s): _____

Previous civic involvement; position(s) held, if any: _____

Please sign and send this form to frances.hibbs@amarillo.gov or return this form by mail to City Hall in a sealed envelope marked Attention: Frances Hibbs, City Secretary.

As a registered voter in the City of Amarillo, I am interested in being considered for appointment to City Council, Place 2. I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment or termination of the appointment.

Signature of Applicant

Date

Amarillo City Council Appointment Process and Procedure

The following informational items are being provided to all applicants for Place 2 Council seat.

- 1) Texas statutes require all members of the City Council and key appointed officials of the City to complete financial disclosure statements. During the term of service as Place 2 Council member, the appointed member will be required to complete a financial disclosure statement as prescribed by law.
- 2) Council Seat, Place 2 is scheduled for election on May 6, 2017. *Filing information for places on the ballot will be available on our City's website at www.amarillo.gov beginning in December 2016 and throughout the election process.
- 3) The Amarillo City Council meets every Tuesday unless rescheduled by a majority vote of the Council. Council convenes in Worksession at 4 pm with its regular meeting beginning at 5 pm. Depending on the volume of Council business; the Council may convene its Worksessions at an earlier start time on Tuesdays.
- 4) Applicants may wish to contact the City Manager to receive a briefing on current issues of the City government. Depending on the number of requests, the City Manger may set briefings with several applicants simultaneously to accommodate schedules.
- 5) Once the City Council has made its appointment to Place 2, a mandatory (Adopted Council Policy and Procedures) Council Orientation will be conducted by the Mayor and City Manager.

Amarillo City Council Agenda Transmittal Memo



Meeting Date	May 3, 2016	Council Priority	Community Appearance & Address Disadvantaged Areas of the Community
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Department	Building Safety
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Agenda Caption

RESOLUTION – CALLING A PUBLIC HEARING TO DETERMINE WHETHER CERTAIN CONDITIONS DESCRIBED HEREIN CONSTITUTE PUBLIC A NUISANCE AT THE LOCATION(S) STATED:

This resolution sets the date and time for a public hearing on May 24, 2016, at 5:00 p.m. to determine if the property at 2606 S Ong Street constitutes a public nuisance and thereby declared as a dangerous structure and order the removal of such. A copy of this resolution will be mailed to all interested parties providing ten (10) days notice of public hearing.

Agenda Item Summary

This item sets the date for a public hearing to determine if the property at 2606 S Ong Street, which consists of a single family residence and one detached accessory structure, constitutes a public nuisance and thereby declared as dangerous structures and order the removal of such. Only the detached accessory structure is associated with this process.

Requested Action

Adopt the resolution to establish the date for a public hearing.

Funding Summary

The property owner is responsible to pay all costs associated with the Dangerous Structure process and to abate any nuisances. The property owner will be billed for costs incurred.

Community Engagement Summary

- Building Safety received a citizen's complaint.
- A Building Safety Inspector identified the dilapidated detached accessory structure. Initiated the Dangerous Structure process.
- This property is located within three blocks of a park and five block of Amarillo College Campus.
- Safety and aesthetics of the community as identified through public meetings in the development of Amarillo's Comprehensive Plan.

Staff Recommendation

It is the staff's recommendation to adopt the resolution setting the date for a public hearing.

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	May 3, 2016	Council Priority	Community Appearance & Address Disadvantaged Areas of the Community
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Department	Building Safety
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Agenda Caption

RESOLUTION – CALLING A PUBLIC HEARING TO DETERMINE WHETHER CERTAIN CONDITIONS DESCRIBED HEREIN CONSTITUTE PUBLIC A NUISANCE AT THE LOCATION(S) STATED:

This resolution sets the date and time for a public hearing on May 24, 2016, at 5:00 p.m. to determine if the property at 1804 S Lincoln Street constitutes a public nuisance and thereby requiring the removal of such accumulations. A copy of this resolution will be mailed to all interested parties providing ten (10) days notice of public hearing.

Agenda Item Summary

This item sets the date for a public hearing to determine if the property at 1804 S Lincoln Street which consists of an unlawful accumulation of solid waste, salvaged items and junk constitutes a public nuisance and thereby ordering the removal of such accumulations.

Requested Action

Adopt the resolution to establish the date for a public hearing.

Funding Summary

The property owner is responsible to pay all costs associated with the Unlawful Accumulations process and to abate any nuisances. The property owner will be billed for costs incurred. However, this property is in the Community Development Block Grant (CDBG) target area and if the owner qualifies, CDBG funding may be utilized to pay invoiced costs.

Community Engagement Summary

- A Building Safety Inspector identified the unlawful accumulations while canvassing the neighborhood in the normal course of duties. Initiated a case.
- This property is visible from the Interstate interchange.
- Safety and aesthetics of the community as identified through public meetings in the development of Amarillo's Comprehensive Plan.

Staff Recommendation

It is the staff's recommendation to adopt the resolution setting the date for a public hearing.

RESOLUTION NO. _____

A RESOLUTION CALLING A PUBLIC HEARING TO DETERMINE WHETHER CERTAIN CONDITIONS DESCRIBED HEREIN CONSTITUTE A PUBLIC NUISANCE AT THE LOCATION(S) STATED; PROVIDING FOR NOTICE.

WHEREAS, the Building Official has determined that the conditions described below are unsafe and dangerous and must be abated by demolition and/or removal from the premises; and,

WHEREAS, the Building Official has given notice of the nuisance to the Interested Persons of each of the properties as required by the ordinances of the City; and,

WHEREAS, the Interested Persons whose name appear below in connection with the description of the various improvements and/or conditions have failed, neglected or refused to comply with such notice by the Building Official;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. This Council shall conduct a public hearing on the 24th day of May, 2016 at 5:00 o'clock p.m. in its Council Chambers in the Municipal Building in the City of Amarillo, Potter County, Texas, for the purpose of determining whether the conditions described below are a dangerous structure and/or a public nuisance, and the Interested Persons whose name appear below are hereby summoned to appear before this Council at such time and place and testify as to the issue to be decided.

Street Address, Legal Description, Interested Persons & Address and Nature of Nuisance

ADDRESS: 1804 S Lincoln St

LEGAL: Lot: 3 less E-Way in blk 4 of Nobles-Stanley Subdivision; Block: 236, Plemons Addition to the City of Amarillo, Potter County, TX;

INTERESTED PERSONS: Jorge M Hernandez, 1804 S Lincoln St, Amarillo TX 79102-3111

NATURE OF NUISANCE: This residential property has an unlawful accumulation of excessive solid waste, trash and salvaged items on its premises and includes indoor household type items outside, scrap metal, tires and miscellaneous junk. This excessive accumulation is considered an attractive nuisance and provides an environment for rodents, vermin and presents a fire, health and safety hazard.

ADDRESS: 2606 S Ong St

LEGAL: Lot: 4, Block: 24, Wolflin Place Amd Addition to the City of Amarillo, Potter County, TX

INTERESTED PERSONS: Helen Jeanne Calcote, 5 Doral Dr, Amarillo TX 79124-7817

NATURE OF NUISANCE: This property consists of a single family residence, one detached accessory structure. Only the detached accessory structure is being considered. The accessory's roof assembly is deteriorated and has collapsed. The walls are bowed out and collapse is

imminent. Little effort has been made to remove or repair this deteriorated structure. The structure is considered to be fire, health and safety hazard and an attractive nuisance to the neighborhood.

SECTION 2. A copy of this resolution shall be mailed to the Interested Persons of the premises described below at least ten (10) days prior to the date herein set for the public hearing, and notice of said hearing shall be published one (1) time in a newspaper of general circulation in the City of Amarillo, Texas.

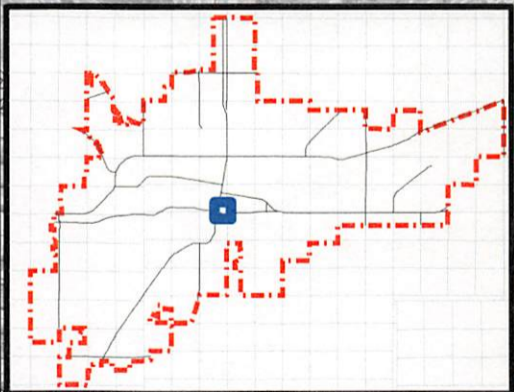
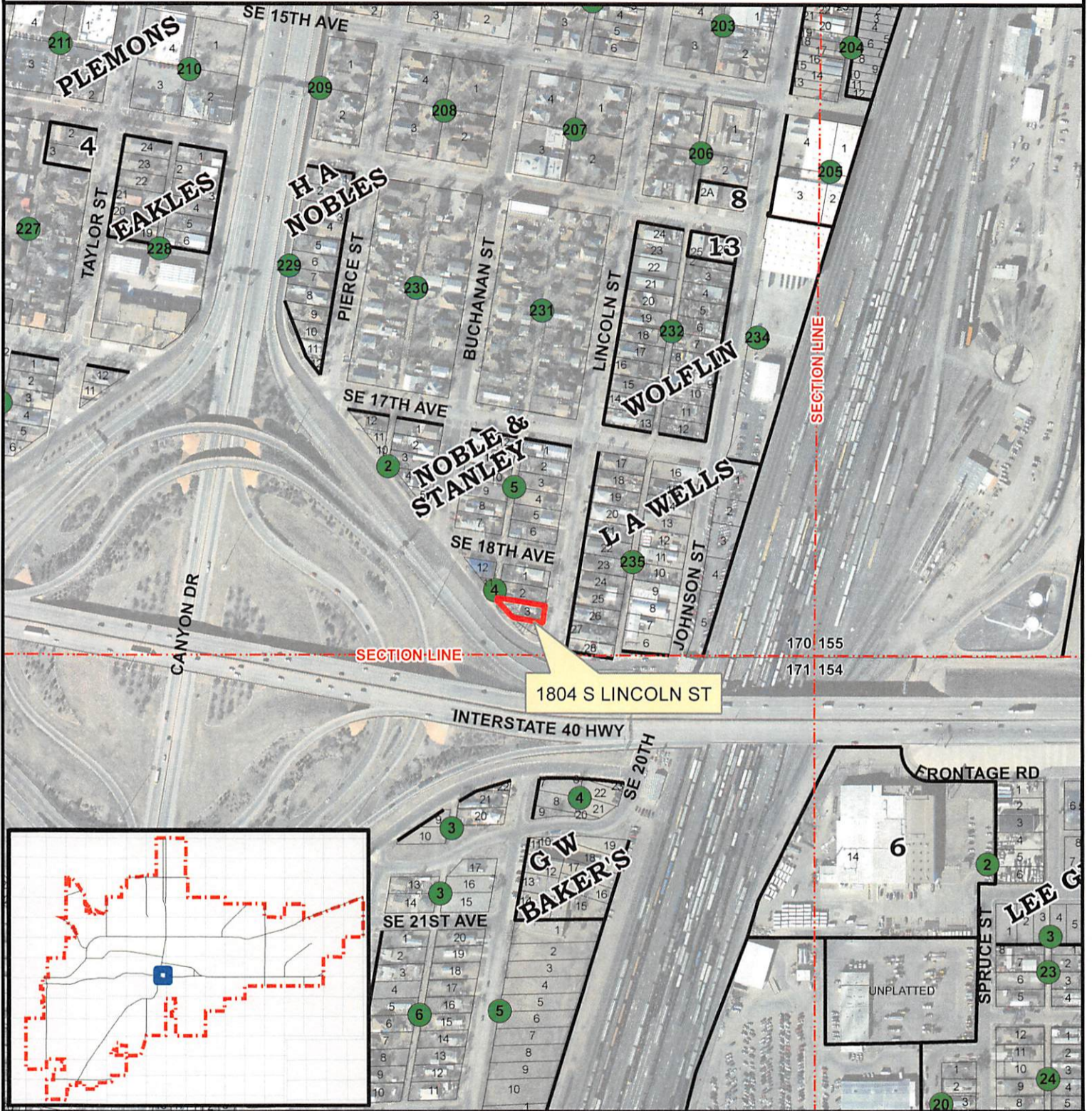
INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on this ____ day of _____ 2016.

Paul Harpole, Mayor

ATTEST:

Frances Hibbs, City Secretary

DANGEROUS STRUCTURE AT 1804 S LINCOLN ST



**CITY OF AMARILLO
BUILDING SAFETY DEPARTMENT**

1804 S Lincoln St - Lot 3 less Interchange Frontage,
Block 4, Nobles-Stanley Subdivision of Plemons
Addition Unit No. 1, Section 170, Block 2, AB&M
Survey, Potter County, Texas.

Scale: 1" = 400'
Date: 4-20-16
Vicinity: S Lincoln St and SE 18th Ave



Parcel # 065-1000-7468

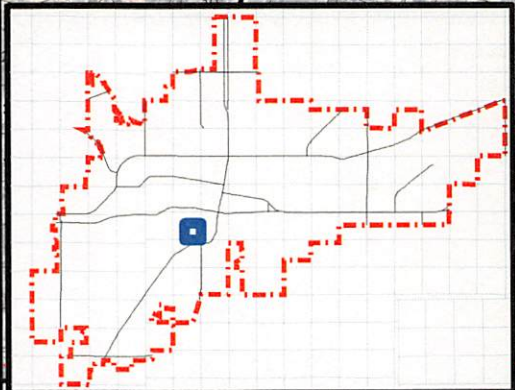
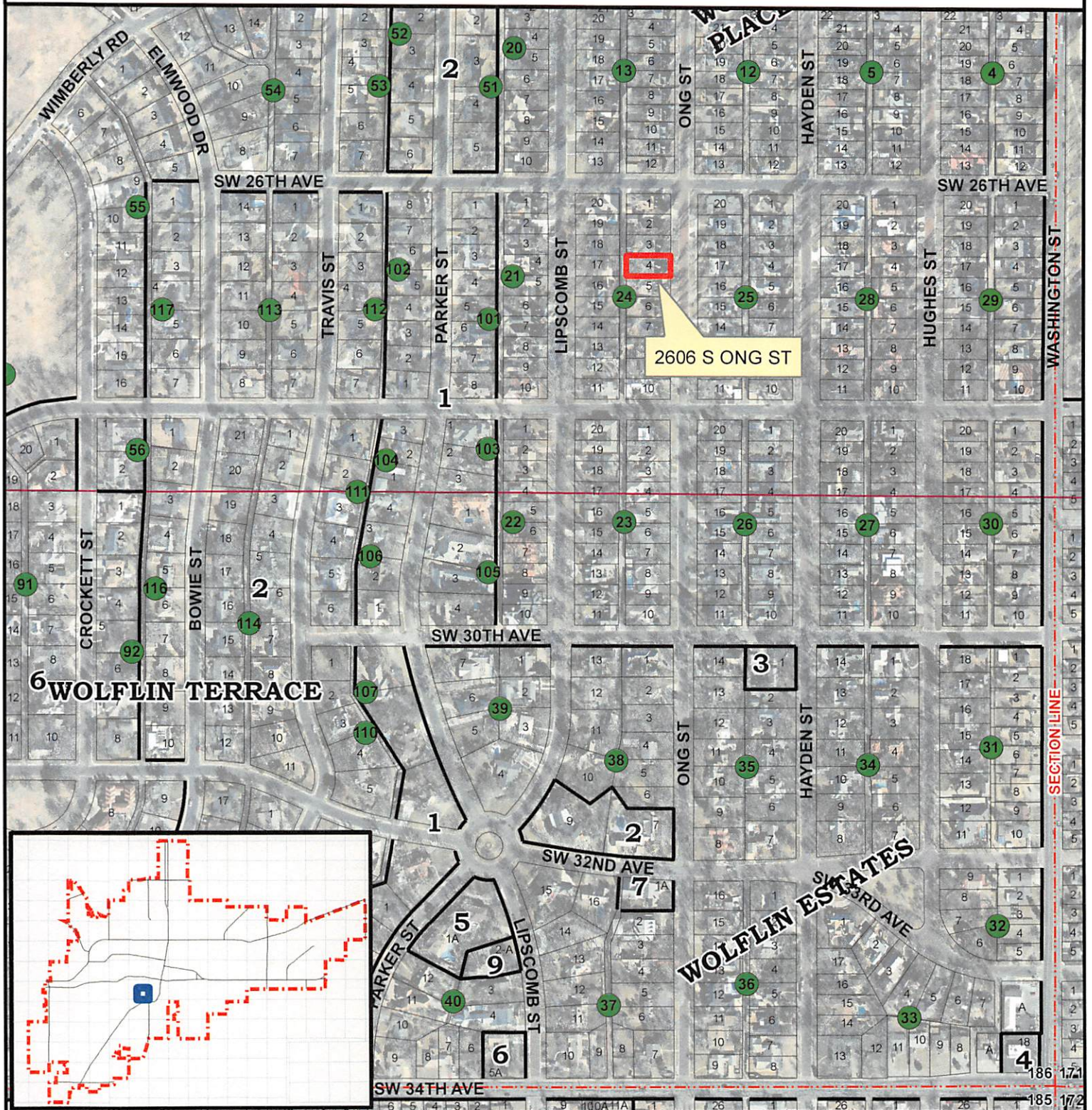
AP: N-12



03.16.2016



DANGEROUS STRUCTURE AT 2606 S ONG ST



**CITY OF AMARILLO
BUILDING SAFETY DEPARTMENT**

2606 S Ong St - Lot 4, Block 24, Wolflin Place Addition
Unit No. 1 Amended, Section 186, Block 2, AB&M
Survey, Potter County, Texas.

Parcel # 090-0500-4020

Scale: 1" = 400'
Date: 4-20-16
Vicinity: S Ong St and SW 26th Ave



AP: M-13



03 16 2016



Amarillo City Council Agenda Transmittal Memo



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Meeting Date	May 5, 2016	Council Priority	High
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Department	Community Development
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Agenda Caption

2016 Emergency Solutions Grant Application

Agenda Item Summary

The Emergency Solutions Grant is a HUD funded program passed through the Texas Department of Housing and Community Affairs to provide services to persons experiencing homelessness. The Amarillo Continuum of Care for the Homeless is eligible to receive an Emergency Solutions Grant award of \$143,324. The Grant will provide operating expenses and essential services at emergency shelters, homeless prevention and homeless rapid re-housing.

Requested Action

Please place on the Consent Agenda for Tuesday, May 5, 2016 to authorize submission of the Emergency Solutions Grant Application to the Texas Department of Housing and Community Affairs and approve city management to execute subsequent funding contracts with the Texas Department of Housing and Community Affairs.

Funding Summary

The Emergency Solutions Grant will fund Homeless Services to the following agencies:

- Salvation Army – Emergency Shelter Essential Services - \$5,416
- Salvation Army – Emergency Shelter Operations - \$14,233
- Salvation Army – Homeless Prevention - \$31,746
- Salvation Army – Homeless Rapid Re-Housing - \$29,423
- Guyon Saunders Homeless Dayroom - Emergency Shelter Operations - \$15,472
- Family Support Services – Emergency Shelter Operations - \$12,376
- City of Amarillo – HMIS - \$30,000
- City of Amarillo – Admin - \$4,658

Community Engagement Summary

The Amarillo Continuum of Care solicits applications from homeless service providers and reviews funding requests to recommend a collaborative application to be submitted to Texas Department of Housing and Community Affairs.

Staff Recommendation

It is recommended that the Community Development Department as the lead agency of the Amarillo Continuum of Care submit the 2016 Collaborative Application for Emergency Solutions Grant to the Texas Department of Housing and Community Affairs.

Texas 2016 ESG Application Title Page: Overview

Contact Details	
Legal Name of Applicant: (For collaborative Applications, list the lead agency here)	City of Amarillo
Mailing Address (Include City & Zip Code):	PO Box 1971, Amarillo, TX 79105
County of Headquarters' Office:	Potter
Agency Phone and Fax:	(806) 378-3023 FAX: (806) 378-9389
Authorized Representative Information	
Chief Executive - First, Middle and Last names:	Michelle Bonner
Prefix:	<input type="checkbox"/> Mr. <input checked="" type="checkbox"/> Ms.
Title:	Assistant City Manager
Email:	michelle.bonner@amarillo.gov
Phone number:	(806) 378-4209
Information of person to contact with ESG Application questions	
First, Middle and Last names:	James Allen
Prefix:	<input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Ms.
Title:	Community Development Administrator
Email:	james.allen@amarillo.gov
Phone number:	(806) 378-3023
Application and Organization Details	
Type of organization:	<input type="checkbox"/> Nonprofit Organization 501(c) <input checked="" type="checkbox"/> Unit of General Purpose Local Government
Data Universal Numbering System (DUNS):	065032807
Central Contractor Registration (CCR) CAGE Code: <i>NOTE: To draw funds, all Subrecipients must be registered in the Central Contractor Registration (CCR). If you are not registered, go to https://www.sam.gov/portal/public/SAM/ to renew, update or create a new registration.</i>	1HTU7
Check all the categories that apply to this agency:	<input type="checkbox"/> Faith-Based Organization <input type="checkbox"/> Domestic Violence provider <input type="checkbox"/> Emergency Shelter <input type="checkbox"/> Day Shelter
If funded, counties to be served by ESG funded project in the applicable CoC (In order to expand access to the ESG services, the minimum allowable service area is one or multiple counties in Texas, unless prohibited by the CoC.)	Potter County & Randall County
List the dates of your current Fiscal Year: (If collaborative use the Lead's Fiscal Year)	10/2015 (Mo/Yr) to 09/2016 (Mo/Yr)
Which CoC(s) does the Applicant belong to? List its name:	Amarillo CoC TX-611
Do you currently use a Homeless Management Information System (HMIS) or comparable database?	<input checked="" type="checkbox"/> Yes Name of Software: Bowman Systems, LLC <input type="checkbox"/> No
Do you currently submit information through the HMIS Lead in your CoC?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is this is a collaborative Application? If yes, complete the next page for partner agencies.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Collaborative Application Details

Legal Name of Partner Agency #1:	The Salvation Army, a Georgia Corporation, Amarillo, TX
Chief Executive - First, Middle and Last names:	Ken Luyk
Chief Executive Email:	ken.luyk@uss.salvationarmy.org
Agency Mailing Address (Include City & Zip Code):	400 S Harrison Street, Amarillo, TX 79101
Agency Phone and Fax:	214-956-6000 (phone) 214-350-8014 (fax)
ESG Contact Person - First, Middle and Last names:	Jennifer M Santer
Email and Phone number:	jennifer.santer@uss.salvationarmy.org/806-373-6631
Check all the categories that apply to this agency:	<input checked="" type="checkbox"/> Emergency Shelter <input type="checkbox"/> Day Shelter <input type="checkbox"/> DV Provider
Legal Name of Partner Agency #2:	Family Support Services
Chief Executive - First, Middle and Last names:	Jim Womack
Chief Executive Email:	jwomack@fss-ama.org
Agency Mailing Address (Include City & Zip Code):	1001 S. Polk, Amarillo, TX 79101
Agency Phone and Fax:	806-342-2528 (phone) 806-372-2433 (fax)
ESG Contact Person - First, Middle and Last names:	Kathy Tortoreo
Email and Phone Number:	ktortoreo@fss-ama.org
Check all the categories that apply to this agency:	<input type="checkbox"/> Emergency Shelter <input type="checkbox"/> Day Shelter <input checked="" type="checkbox"/> DV Provider
Legal Name of Partner Agency #3:	Guyon Saunders Resource Center
Chief Executive - First, Middle and Last names:	Katherine Kay Noffske
Chief Executive Email:	katie@unitedwayama.org
Agency Mailing Address (Include City & Zip Code):	200 S. Tyler Street, Amarillo, TX 79101
Agency Phone and Fax:	806-376-0867 (phone) 806-345-7981 (fax)
ESG Contact Person - First, Middle and Last names:	Susan E. G. Barros
Email and Phone Number:	susan@unitedwayama.org
Check all the categories that apply to this agency:	<input type="checkbox"/> Emergency Shelter <input checked="" type="checkbox"/> Day Shelter <input type="checkbox"/> DV Provider
Legal Name of Partner Agency #4:	
Chief Executive - First, Middle and Last names:	
Chief Executive Email:	
Agency Mailing Address (Include City & Zip Code):	
Agency Phone and Fax:	
ESG Contact Person - First, Middle and Last names:	
Email and Phone Number:	
Check all the categories that apply to this agency:	<input type="checkbox"/> Emergency Shelter <input type="checkbox"/> Day Shelter <input type="checkbox"/> DV Provider
Legal Name of Partner Agency #5:	
Chief Executive - First, Middle and Last names:	
Chief Executive Email:	
Agency Mailing Address (Include City & Zip Code):	
Agency Phone and Fax:	
ESG Contact Person - First, Middle and Last names:	
Email and Phone Number:	
Check all the categories that apply to this agency:	<input type="checkbox"/> Emergency Shelter <input type="checkbox"/> Day Shelter <input type="checkbox"/> DV Per

Part II. Program Description, Organizational Capacity & Project Design

2.1 Program Description

Provide one to two paragraphs describing the proposed ESG activities by completing the following tables. While this question will not be scored, it will provide the Department insight into the overall program design. This question will not be scored, but will provide context needed for the Application reviewers.

For *Collaborative Applicants*, include the names of the Collaborative Applicants that are providing the program activities.

2.1 – Table 1 Street Outreach

Overview of Street outreach	Description
Services to provided for Street Outreach	N/A
Populations to be served by Street Outreach	N/A

2.1 Table 2 Emergency Shelters

Overview of Emergency Shelter	Description
Services to provided for Emergency Shelter	<p>The Salvation Army Harrington Hope Center (HHC) provides safe shelter and two meals every day of the year to men, women, and families experiencing homelessness. The HHC employs two case managers to assist clients with setting and meeting goals that will help them work through the challenges that led to experiencing homelessness. The Salvation Army will utilize ESG funding for shelter operations in the form of utilities and essential service funds will be used toward a case manager's salary.</p> <p>Family Support Services provides an emergency safe shelter for victims of domestic violence to receive services in a confidential and secure location. The Domestic Violence Shelter gives survivors a safe living environment while staff work to empower residents and offer assistance in accessing resources. Family Support Services will utilize ESG funding for shelter operations in the form of utilities and supplies.</p> <p>The Guyon Saunders Resource Center Dayroom provides daily services to persons experiencing homelessness. Basic needs are met through services in the Dayroom including access to laundry facilities and showers, hygiene items and clothing, mail service, Amarillo City transit vouchers, computer and telephone access, and storage for personal belongings. Guyon Saunders Resource Center will utilize ESG funding for shelter essential services to pay salary for the Dayroom Advocate staff person.</p>

Overview of Emergency Shelter	Description
Populations to be served by Emergency Shelter	<p>The population to be served at The Salvation Amry Harrington Hope Center Emergency shelter is single men, single women, and families with children under the age of 18 who are experiencing homelessness.</p> <p>The popluation to be served at Family Support Services are individuals or families who are survivors of domestic violence and/or sexual assault.</p> <p>The population to be served at the Guyon Saunders Resource Center Dayroom include individuals and families experiencing homelessness or at risk of becoming homeless.</p>

2.1 Table 3 Homelessness Prevention

Overview of Homelessness prevention	Description
Services to provided for Homelessness Prevention	The Salvation Army will provide short and medium term rental assistance to individuals and families living in the Amarillo City limits who are below 30% of the Median Family Income for Amarillo.
Does your organization plan to offer legal services for this activity? (Yes/No)	No. Clients with legal needs are referred to Legal Aid of Northwest Texas.
Population to be served by Homelessness Prevention	The population to be served with Homeless Prevention assistance is individuals and families within the Amarillo city limits who are below 30% of the Median Family Income for Amarillo.

2.1 Table 4 Rapid Re-housing

Overview of Rapid Re-housing	Description
Population to be served by Rapid Re-housing	The population to be served is men, women, and families within the Amarillo city limits who meet the definition of literally homeless.
Services to provided for Rapid Re-Housing	The Salvation Army will provide short and medium term rental assistance for men, women, and families within the Amarillo city limits who meet the definition of literally homeless.

2.1 Table 4 HMIS and Administration

Overview of HMIS and Administration	Description
Activities for HMIS	The Amarillo HMIS allows for the linking of local agencies to document services provided to homeless clients and track the progress of those clients. HMIS decreases duplication of services and provides up-to-date information for the city's overall homeless population. It is utilized by 28 area agencies and over 75 individual users. The Amarillo HMIS system captures data on all of the city's homeless population that interact with service providers and allows the city staff to pull statistical reports. ESG funds will cover a portion of the staff salary for the HMIS Coordinator to implement the program and provide trainin and technical assistance to its users.

Overview of HMIS and Administration	Description
Activities for Administration	Administration funds for the ESG grant will cover a portion of the staff salary for the Program Coordinator to oversee operations of the ESG program, monitor subrecipients, and complete necessary reports to TDHCA.

Organizational Capacity

2.2 Experience Administering Homelessness Programs

List all grants previously administered and all programs where the Applicant has served persons experiencing homelessness, including ESG or Homelessness Prevention and Rapid Re-Housing. Briefly describe the nature of homeless services addressed by the program. List the number of years of experience the Applicant has administered each program. (Do not use acronyms). For a Collaborative Application, include information on programs for the lead agency and the partner agencies. When indicating the years of experience for each program, provide the years in whole numbers (round to the next whole year if greater than or equal to 6 months).

#	Name of Homeless Program/Grant	Brief Homeless Program Description	Years of Experience
1	Community Development Block Grant Lead Agency - City of Amarillo	Program has funded various public service activities to benefit the homeless including transportation, case management, and counseling, and has also funded improvements to emergency homeless shelters.	42
2	Continuum of Care Grant Lead Agency - City of Amarillo	Program funds homeless programs including permanent supportive housing, transitional housing, and HMIS.	12
3	Emergency Solutions Grant Lead Agency - City of Amarillo Partners - Salvation Army, Guyon Saunders, Family Support Services	Program funds homeless programs including emergency shelter operations, essential services, street outreach, homeless prevention, and rapid re-housing.	23
4	Homeless Prevention/Rapid Rehousing Lead Agency - City of Amarillo	From 2009-2012 the HPRP program provided financial assistance to households to prevent homelessness or to be rapidly re-housed following an episode of homelessness.	3
5	Federal Emergency Management (FEMA) Partner - Salvation Army	Emergency food and shelter	33
6	Interfaith Campaign for the Homeless Partner - Guyon Saunders Resource Center	A local initiative begun in 1995 which provides grants to a dozen local shelters and homeless service providers. The Guyon Saunders Resource Center is funded through the Interfaith Campaign to salaries and rent for the dayroom.	20
7	TX Department of Family & Protective Services Partner - Family Support Services	Program funds services and shelter for persons experiencing homelessness due to domestic violence	16
8			
9			
10			
TOTAL NUMBER OF YEARS			

For Collaborative Applications, what is the average of all partners' values (Total number of years/Total number of partners): _____

2.3 Experience Administering Federal/State Programs

List grants previously administered and programs from federal or state sources. If more than 10 programs/grants, only provide the 10 with the most years experience. Briefly describe the nature of services addressed by the program. List the number of years of experience your agency has administered each program. (Do not use acronyms). For a Collaborative Application, include information on programs for the lead agency and the partner agencies. When indicating the years of experience for each program, provide the years in whole numbers (round to the next whole year if greater than or equal to 6 months).

#	Name of Federal/State Program/Grant	Brief Federal or State Program Description	Years of Experience
1	Community Development Block Grant Lead Agency - City of Amarillo	Program provides community development projects and public services to low-moderate income citizens.	40
2	Public Housing Authority/Section 8 Lead Agency - City of Amarillo	Section 8 Housing Choice Voucher Program	40
3	HOME Investment Partnership Program Lead Agency - City of Amarillo	Program funds housing renovations and home construction for low-moderate income citizens	24
4	Federal Emergency Management (FEMA) Partner - Salvation Army	Emergency food and shelter	33
5	Emergency Shelter Grant Partner - Guyon Saunders Resource Center	Program funded emergency shelter operations including dayroom advocate salary	20
6	2-1-1 Texas Panhandle Partner - Guyon Saunders Resource Center	2-1-1 provides incommration and referral to health and human services in the top 26 counties in the Texas Panhandle.	22
7	Community Youth Development Partner - Guyon Saunders Resource Center	79107 Community Youth Development (CYD) programs are funded by the Texas Department of Family and Protective Services (DFPS).	6
8	Texas Veteran's Commission Partner - Salvation Army	90 Day shelter program for veterans experiencing homelessness. Program also provides financial assistance to prevent homelessness.	2
9	Summer Food Service Program Lead Agency - City of Amarillo	Funded through the Texas Department of Agriculture and the USDA the program provides free lunch meals to children at sites throughout the city during the summer months.	15
10	TX Department of Family & Protective Services Partner - Family Support Services	Program funds services and shelter for persons experiencing homelessness due to domestic violence	16
TOTAL NUMBER OF YEARS			218

For Collaborative Applications, what is the average of all partners' values (Total number of years/Total number of partners): 54

2.4 Management Experience for Key Staff

Indicate the years of management experience possessed by the organization's chief executive officer (CEO), the years of fund accounting experience for the chief financial officer (CFO), and years of program management experience for the homeless program director. If your agency does not have any one of these positions, write N/A. Cities and Counties should write the years of experiences for the corresponding positions for the department that will administer the ESG grant.

Single Applicants must complete the following table:

Year(s) of management experience for the CEO:	Year(s) of fund accounting experience for the CFO:	Year(s) of program management experience for the homeless program director:

Write the average management experience: {total number of years} / {3 positions}: _____

Collaborative Applications must complete the following for the lead agency and each partner:

Agency Name	Year(s) of management experience for the CEO	Year(s) of fund accounting experience for the CFO:	Year(s) of program management experience for the homeless program director:
Lead: City of Amarillo	22	36	6
Partner 1: The Salvation Army	39	22	16
Partner 2: Family Support Services	17	14	7
Partner 3: Guyon Saunders Resource Center	9	9	9
Partner 4:			
Partner 5:			
TOTAL NUMBER OF YEARS	87	81	38

Write the average of all partners' management experience: {total number of years} / {3 positions} / {total number of agencies}: 69

2.5 Implementation of Evidenced-Based Practices

Ongoing program evaluation utilizing client data and evidence-based practices is important for understanding the effectiveness of a program in helping clients achieve the desired program outcomes. Evidence-based practices refer to programs or practices that are proven to be successful through research methodology and have produced consistently positive patterns of results. Agencies should analyze their client outcome data, evaluate their program design, be aware of the current research, and make adjustments to improve the program design and outcomes on a systematic and regular basis.

Provide five examples where your agency has implemented an evidenced-based practice and improvements to program delivery for the period October 1, 2011 through September 30, 2015 (4-year period). Complete each of the specified columns in the table and use the example as a model. For Collaborative Applicants, include examples from the lead and partner agencies. If the applicant includes more than 5 examples, only the first five examples will be considered.

**Evidence-Based Practice Implementation
during 10/01/11 – 09/30/2015 (4 years)**

#	Implementation Date or Planned Implementation	Overview of evidence-based practices implemented or to be implemented	Implementation or Planned Implementation
1	May, 2015 - Current	The Salvation Army - Motivation Interviewing	Staff received training on motivational interviewing. In the training they practiced how to use motivational interviewing. Staff is continuing to practice and incorporate this skill into their case management interviews.
2	Oct, 2015- Current	The Salvation Army - Strengths Based Model for Case Management	The Salvation Army approaches all case management from a strengths based model. They believe that all clients possess strengths and they work with clients to recognize those strengths and use them to accomplish their goals. The case management staff received additional training in the strengths based model over the last 6 months. Following training intake and casemanagement paperwork was updated to be strengths focused and SMART goal focused.
3	Jan, 2014 - Current	The Salvation Army - Stages of Change Case Management	Working with a diverse population of low-income clients and clients experiencing homelessness, the staff uses the stages of change model to assess where a client is in the stages of change so they can use the appropriate strategies to assist clients in moving forward. Some are ready to make changes, while others are still contemplating changes. Wherever clients are on the stages of change, they are met where they are at. This philosophy is also incorporated into the Salvation Army's substance abuse services. Staff partners with Amarillo Recovery from Alcohol and Drugs program (ARAD) to provide a six week intensive outpatient program for those ready for change. The Winner's Circle group is for those in the maintenance stage.
4	Oct, 2014	Family Support Services - Increasing knowledge among shelter clients of community resources upon exiting from domestic violence shelter.	Analysis indicated that 3% of the clients remained unaware of resources available to domestic violence victims when they left the shelter. Programmatic changes were made to increase emphasis on education of clients on the available resources and life skills programming was also made available to
5	Planned Date: June, 2016	Guyon Saunders Resource Center will implement a 90-Day Plan of Action as an incentive plan to ensure clients entering the day room for services have "discharge" planning at intake; at onset of day room usage. With "next steps" in	The 90-Day POA plan will be presented to the case managers at their monthly collaborative meeting in June. The summer months will be best suited to begin transitioning clients to the new up-and-out system. Coordination between the day room and the night shelters was enhanced and outcomes for the clients

#	Implementation Date or Planned Implementation	Overview of evidence-based practices implemented or to be implemented	Implementation or Planned Implementation
		place the day room will serve as a resource of engagement and service referral in addition to its function as a protective day shelter.	improved.

2.7 Serving unaccompanied youth

Does the Applicant or Collaborative Partners serve unaccompanied youth? Answer yes or no below. Unaccompanied youth are not in the physical custody of a parent or guardian and are considered unaccompanied homeless youth under the McKinney-Vento Act. This question will not be scored, but will provide context needed for the Application reviewers.

Serve Unaccompanied Youth? Yes/No: No

2.8 Fair Market Rent Waivers

This question is applicable only if your organization is conducting Homelessness Prevention or Rapid Re-housing activities. Has a public housing authority (PHA) in your area adopted a payment standard for greater than the 2016 Fair Market Rent? Answer yes or no below. This question will not be scored, but will provide context needed for the Application reviewers.

Yes/No: No

If yes, list which PHA, which zip code(s), and which bedroom sizes below. Applicants in areas where the Housing Authority is using Small Area Fair Market Rents (*i.e.* the City of Laredo and certain zip codes in the Dallas-Fort Worth area) do not need to answer this question.

PHA Name	Zip codes	Bedroom sizes

2.6 Involvement of Clients

The involvement of clients in processes such as program design, service delivery and program evaluation is an important part of creating successful and effective programs. Clients can provide useful, relevant information, recommendations and services which can lead to positive program changes and outcomes.

- List the name or client ID of persons who were agency clients during the period of October 1, 2014 through September 30, 2015 and who were involved in one or more of the following areas for the period. Victims Services or Legal Service Providers should not list the name of their clients, but instead should use a client ID number.
- Indicate the specific timeframe each person was involved in the process(es) mentioned. For example: from 12/01/14 – 03/01/15.
- For collaborative Applicants, include information for clients served by either the lead agency or partner agencies.
- Note that describing a client as a member of the Board of Directors is not sufficient. Specific activities performed by the client in each of the areas must be described.

Describe in detail the involvement of a client in each one of these processes:

1. Program design: involvement in any process used to develop components of a program. The involvement could include participation in planning sessions where the structure, goal, resources or partnerships of a program were defined.
2. Service delivery: involvement in the actual delivery of any of the services offered, including maintaining or operating facilities, and or providing direct services to other clients.
3. Program Evaluation: involvement in the design or administration of surveys or other tools used to measure the effectiveness and efficiency of the program in achieving participant’s outcomes. Note: completing a survey does not count as being part of program evaluation as defined in this question, the client must have been involved in the actual design or administration process.

#	Name or Client ID	Specific Involvement of client in Program Design	Dates of Involvement
1	27185	Worked with Salvation Army case managers to re-design veteran's classes to better meet the needs of the participants. Veterans are now able to pick a portion of the class curriculum.	2/09/2016-03/01/2016

#	Name or Client ID	Specific Involvement of client in Service Delivery	Dates of Involvement
1	SH14090901BE	Client assisted another client who was gravely sick with her children in the Domestic Violence Shelter, ensuring they children got off to school and helped in the normal routine of the children.	9/16/2014-10/14/2014

#	Name or Client ID	Specific Involvement of client in Program Evaluation	Dates of Involvement
1	Kenthony Brown	Helped in development of the 90 Plan of Action policy for the homeless day room.	05/2015 - 10/2015

	A	B	C	D	E	F
1	U. ES Budget Line Items*	Method of Budget Calculation for ESG	Proposed ESG Budget	Method of Budget Calculation for Match	Proposed Match Budget	Match Type***
2	U.1.B: Essential - Case Management	Guyon Saunders Resource Center Dayroom Advocate Salary (\$15,472) The Salvation Army Case Manager Salary (387 hours @ \$14/hour = \$5416)	\$20,888	541 hours @ \$10/hour for shelter monitor salaries	\$20,888	Other Non-ESG HUD Funds
3	U.2.B: Essential - Child Care					
4	U.3.B: Essential - Education Services					
5	U.4.B: Essential - Employment Assistance & Job Training					
6	U.5.B: Essential - Legal Services					
7	U.6.B: Essential - Life Skills Training					
8	U.7.B: Essential - Mental Health Services					
9	U.8.B: Essential - Outpatient Health Services					
10	U.9.B: Essential - Substance Abuse Treatment Services					
11	U.10.B: Essential - Transportation					
12	U.11.B: Shelter Operations (including staff)	Salvation Army utility costs - 3 months of water, gas, electric @ \$4600/month (\$14,233) Family Support Services - Shelter utilities and supplies (\$12,376)	\$26,609	3 months of water, gas, electric @ \$4600/month = \$14,233) Shelter Utilities and Supplies from cash donations (\$12,306)		Private funds - Cash
13	U.12.B: Renovation					
14	U.13.B: Major Rehab					
15	U.14.B: Conversion					

	A	B	C	D	E	F
1	U. ES Budget Line Items*	Method of Budget Calculation for ESG	Proposed ESG Budget	Method of Budget Calculation for Match	Proposed Match Budget	Match Type***
16	U.15.B: Uniform Relocation Act (URA) – clients relocated per URA					
17	U.16.B: Other**					
18	U.17.B: Total	n/a	\$47,497	n/a	\$47,497	n/a

	A	B	C	D	E	F
1	V. HP Budget Line Items	Method of Budget Calculation for ESG	Proposed ESG Budget	Method of Budget Calculation for Match	Proposed Match Budget	Match Type
2	V.1.B: Financial - Last month's rent					
3	V.2.B: Financial - Moving Costs					
4	V.3.B: Financial - Rental Application fees					
5	V.4.B: Financial - Security deposits					
6	V.5.B: Financial - Utility deposits					
7	V.6.B: Financial - Utility payments					
8	V.7.B Housing Services - Case Management	125 hours @ \$12/hour	\$1,500	125 hours Homeless prevention case management @ \$12/hour	\$1,500	Private funds - cash
9	V.8.B Housing Services - Credit Repair					
10	V.9.B Housing Services - Mediation					
11	V.10.B Housing Services- Legal Service					
12	V.11.B. Housing Services – Search and Placement					
13	V.12.B Tenant Based Rental Assistance - Payment of up to 6 months of rental arrears	10 households @ \$1000/each	\$10,000	1000 hours @ \$10/hour of shelter monitor salaries	\$10,000	Private funds - cash
14	V.13.B Tenant Based Rental Assistance - Short-term (up to 3 months) or medium-term (up to 12 months)	Short Term Rental (12 households @ avg \$550/month/3 months) Medium Term Rental (5 households @ avg \$550/month/4 months)	\$20,246	56 homeless prevention rental or utility assistance payments @ avg \$550/payment from Texas Veteran Commission or United Way grants.	\$20,246	Private Funds - Grants
15	V.14.B Project Based Rental Assistance - Payment of up to 6 months of rental arrears					
16	V.15.B Project Based Rental Assistance - Short-term (up to 3 months) or medium-term (up to 12 months)					
17	V.16.B Other*					
18	V.17.B Total:	n/a	\$31,746	n/a	\$31,746	n/a

	A	B	C	D	E	F
1	W. RRH Budget Line Items	Method of Budget Calculation for ESG	Proposed ESG Budget	Method of Budget Calculation for Match	Proposed Match Budget	Match Type
2	W.1.B: Financial - Last month's rent					
3	W.2.B: Financial - Moving Costs					
4	W.3.B: Financial - Rental Application fees					
5	W.4.B: Financial - Security deposits	17 @ \$250/deposit	\$4,250	17 @ \$250/deposit	\$4,250	Private Funds - Grants
6	W.5.B: Financial - Utility deposits					
7	W.6.B: Financial - Utility payments					
8	W.7.B Housing Services - Case Management	125 hours @ \$12/hour	\$1,500	125 hours @ \$12/hour	\$1,500	Private funds - cash
9	W.8.B Housing Services - Credit Repair					
10	W.9.B Housing Services - Mediation					
11	W.10.B Housing Services- Legal Service					
12	W.11.B Housing Services- Search and Placement					
13	W.12.B Tenant Based Rental Assistance - Payment of up to 6 months of rental arrears					
14	W.13.B Tenant Based Rental Assistance - Short-term (up to 3 months) or medium-term (up to 12 months)	Short Term Rental (12 households @ avg \$550/month/3 months); Medium Term Rental (5 households @ avg \$550/month/5 months)	\$23,673	61 homeless prevention rental or utility assistance payments @ avg \$550/payment from United Way or Texas Veteran's Commission	\$23,673	Private Funds - Grants
15	W.14.B Project Based Rental Assistance - Payment of up to 6 months of rental arrears					

	A	B	C	D	E	F
1	W. RRH Budget Line Items	Method of Budget Calculation for ESG	Proposed ESG Budget	Method of Budget Calculation for Match	Proposed Match Budget	Match Type
16	W.15.B Project Based Rental Assistance - Short-term (up to 3 months) or medium-term (up to 12 months)					
17	W.16.B Other*					
18	W.17.B Total:	n/a	\$29,423	n/a	\$29,423	

	A	B	C	D	E	F
1	Budget Line Item	Method of calculation	Proposed ESG Budget	Method of Budget Calculation for Match	Proposed Match Budget	Match Type***
2	X.1.B Hardware, equipment or software costs					
3	X.2.B HMIS participation fees					
4	X.3. HMIS training fees					
5	X.4.B Staffing, paying for salaries for operating HMIS	Portion of salary for HMIS Coordinator (71% of \$42,000/yearly salary)	\$30,000	Matched by participating agency staff utilizing HMIS system	\$30,000	Private funds - cash
6	X.5.B HMIS staff reviewing data quality and completing data analysis					
7	X.6.B Travel costs related to HMIS trainings					
8	X.7.B. HMIS-Comparable Database					
9	X.8.B Other**					
10	X.9.B Total	n/a	\$30,000		\$30,000	

	A	B	C	D	E	F	G
1	Budget Line Item	Method of calculation	Proposed ESG Budget	Admin. Expenditure Limit**	Method of Budget Calculation for Match	Proposed Match Budget	Match Type***
2	Y.1.B A portion of salaries of administrative staff overseeing the provision of services	Portion of salary for Program Coordinator (3.5% of ESG allocation)	\$4,658	n/a			
3	Y.2.B Travel costs incurred for monitoring of sub-grantees			n/a			
4	Y.3.B Administrative services performed under third party contracts			n/a			
5	Y.4.B Costs of goods and services required for the administration of the grant			n/a			
6	Y.5.B Other*			n/a			
7	Y.6.B Total	n/a	\$4,658	0.03249979		\$0	

	A	B	C
1	A. Citation	B. Budget Categories	C. Requested Amount for ESG
2	24 CFR §576.101	Street Outreach (T.7.B)	\$0
3	24 CFR §576.102	Emergency Shelter (U.17.B)	\$47,497
4	24 CFR §576.102(a)(1)	Essential Services (Add U.1.B through U.10.B.)	\$20,888
5	24 CFR §576.102(a)(3)	Operations (U.11.B)	\$20,888
6	24 CFR §576.102(a)(2)	Shelter Renovation (U.12.B)	\$0
7	24 CFR §576.102(a)(2)	Major Rehab (U.13.B.)	\$0
8	24 CFR §576.102(a)(2)	Conversion (U.14.B.)	\$0
9	24 CFR §576.102(a)(4)	URA Assistance (U.15.B.)	\$0
10	24 CFR §576.103	Homelessness Prevention (V.17.B)	\$31,746
11	24 CFR §576.105(a)	Financial Assistance (Add V.1 through V.6.B.)	\$0
12	24 CFR §576.105(b)	Housing Services (Add V.7.B through V.11.B.)	\$1,500
13	24 CFR §576.106(a-h)	Tenant-based rental assistance (V.12.B + V.13.B.)	\$30,246
14	24 CFR §576.106(a-g,i)	Project-based rental assistance (V.14.B. + V.15.B.)	\$0
15	24 CFR §576.104	Rapid Re-Housing (W.17.B)	\$29,423
16	24 CFR §576.105(a)	Financial Assistance (Add W.1 through W.6.B)	\$4,250
17	24 CFR §576.105(b)	Housing Services (Add W.7.B through W.11.B)	\$1,500
18	24 CFR §576.106(a-h)	Tenant-based rental assistance(W.12.B + W.13.B)	\$23,673
19	24 CFR §576.106(a-g,i)	Project-based rental assistance (W.14.B + W.15.B)	\$0
20	24 CFR §576.107	Homeless Management Information System (X.9.B)	\$30,000
21	24 CFR §576.108	Administrative Costs (Y.6.B)	\$4,658
22		Total 2016 ESG Funds Requested (T.7.B + U.17.B+V.17.B+ W.17.B+ X.9.B+ Y.6.B)	\$143,324



STATE OF TEXAS §
 COUNTIES OF POTTER §
 AND RANDALL §
 CITY OF AMARILLO §

On the 11th day of April 2016, the Amarillo Planning and Zoning Commission met in a work session in Room 206, second floor of City Hall, at 2:45 PM to review agenda items, then convened in regular session at 3:00 PM in the City Council Chamber on the third floor of City Hall, 509 East 7th Avenue, Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
David Craig, Chairman	Y	110	91
Dean Bedwell	Y	177	167
Mike Good, Vice-Chairman	Y	92	67
Rob Parker	Y	45	36
Jessie Phifer	Y	15	9
Rick Thomason	Y	15	13
Bowden Jones	Y	6	5

PLANNING DEPARTMENT STAFF:

Kelley Shaw, Planning Director
 Laura Bergey, Planner I

Jan Sanders, Recording Secretary

Chairman Craig opened the meeting, established a quorum and conducted the consideration of the following items in the order presented. Kelley Shaw, Planning Director, read the staff reports, and gave the recommendations for each item.

ITEM 1: Approval of the minutes of the March 28, 2016 meeting

A motion to approve the minutes of the March 28, 2016 meeting was made by Commissioner Bedwell, seconded by Commissioner Good, and carried unanimously.

ITEM 2: Z-16-14 Rezoning of Lot 3 and 4, Block 2, Howell Addition, in Section 135, Block 2, AB&M Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from Heavy Commercial to Heavy Commercial with a specific use permit for placement of a Concrete Batching Plant. (Vicinity : Hastings Ave & Glenn Dr)
 Applicant: Genario Chavez

Mr. Shaw stated the applicant is requesting the rezoning for a concrete batching plant, where concrete will be made and delivered. Mr. Shaw also stated staff feels the request will not create any negative impacts to the area and would be in character with the surrounding land uses. Mr. Shaw advised staff feels the request is appropriate and would recommend approval of the request as submitted.

Chairman Craig asked if anyone wanted to speak for or against said request. No comments were made.

A motion to approve Z-16-14 was made by Commissioner Bedwell, seconded by Commissioner Thomason, and carried unanimously.

ITEM 3: Z-16-15 Rezoning of Lot 22G, Block 23, Glendale Addition, in Section 5, Block 9, BS&F Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways to change from General Retail District to Planned Development District for Light Commercial uses. (Vicinity: Bell St & Hillside Rd)
Applicant: Dick Ford

Mr. Shaw advised the request will allow for all types of General Retail Zoning District (GR) uses, with the addition of certain zoning uses allowed in Light Commercial Zoning Districts (LC). The Planned Development would allow these type of LC uses: Automobile repair garage, new or used auto sales and rental (outdoor lot), motorcycle or scooter sales and repair, tool and light vehicle retail and sales (not heavy machinery), animal clinic or hospital (no outside pens), wholesale bakery, cabinet and upholstery shop, laboratory manufacturing, laboratory (scientific or research), maintenance and repair service for buildings, plumbing shop, mini-storage warehouse, new building material sales and/or storage, and portable building sales. Other specific development standards include outdoor storage would be allowed as an accessory use and must be screened with a 6' solid screening wall, and required landscaping subject to the City's landscape ordinance. Mr. Shaw stated staff feels the request will not create any negative impacts to the area and the LC zoning request has comparable uses that are allowed in GR. Mr. Shaw advised staff feels the request is appropriate and would recommend approval of the request as submitted.

Chairman Craig asked if anyone wanted to speak in favor of said request. Dick Ford, 105 W 5th St., applicant, appeared to answer any questions. Mr. Ford advised he plans to build small metal buildings with brick fronts, fenced in side yards, with the intent of leasing to individuals or small companies for private shops or storage, which he feels will create very little traffic. Mr. Ford also stated he owns the daycare adjacent to the proposed site.

Chairman Craig asked if anyone wanted to speak against said request. No comments were made.

A motion to approve Z-16-15 was made by Commissioner Thomason, seconded by Commissioner Good, and carried unanimously.

ITEM 4: P-16-25 Mesquite Acres Subdivision Unit No. 5, a suburban subdivision to the City of Amarillo, being a replat of all of Lot 11A and a portion of Lot 12B, Block 1, Mesquite Acres Subdivision Unit No. 2, all in Section 14, Block 9, BS&F Survey, Potter County, Texas. (Vicinity: W Yucca Ave & Quarry St)
DEVELOPER(S): Candelario Alameda
SURVEYOR: Heather Lemons

Mr. Shaw stated the plat is not ready for consideration today, but the applicant had submitted a waiver of 30 day action request. This plat will be given a maximum of an additional 60 days before consideration.

ITEM 5: P-16-26 Sleepy Hollow Unit No. 112, an addition to the City of Amarillo, being a portion of an unplatted tract of land in Section 41, Block 9, BS&F Survey, Randall County, Texas. (Vicinity: SW 45th Ave & Lake Front Ln)
DEVELOPER(S): Edward R. Scott
SURVEYOR: Jessie Arredondo

A motion to approve P-16-26 was made by Commissioner Bedwell, seconded by Commissioner Phifer, and carried unanimously.

ITEM 6: P-16-27 Sunset Park Addition Unit No. 13, an addition to the City of Amarillo, being a replat of Lots 23, 24, and 1, revised plat of Sunset Park Addition, in Section 226, Block 2, AB&M Survey, Potter County, Texas. (Vicinity: SW 10th Ave & Georgia St)
DEVELOPER(S): Laura and Jeffery Taylor
SURVEYOR: Cindy Beyer

Mr. Shaw stated the plat is not ready for consideration today, but the applicant had submitted a waiver of 30 day action request. This plat will be given a maximum of an additional 60 days before consideration.

CARRY OVERS:

ITEMS 7-8: P-16-18 Sunset Substation Unit No. 1, P-16-20 South Georgia Place Unit No. 31.

No action was taken on these plats.

PENDING ITEMS:

ITEMS 9-26: P-11-31 Sundown Acres Unit No. 6, P-12-45 Redstone Addition Unit No. 1, P-12-52 Bowns Industrial Park Unit No. 1, P-13-72 Park Hills Unit No. 2, P-14-25 Arrowhead Addition Unit No. 8, P-14-28 Silverpointe Addition Conceptual Development Plan, P-14-41 Skyline Terrace Unit No. 12, P-14-72 The Colonies Unit No. 59, P-14-75 Madden Addition Unit No. 6, P-14-91 Coulter Acres Unit No. 16, P-14-96 Lonesome Dove Estates Unit No. 7, P-15-07 Canode-Com Park Unit No. 45, P-15-10 Reed's Unit No. 1, P-15-22 Hillside Terrace Estates Unit No. 24, P-15-38 Tull Addition Unit No. 2, P-15-43 Highland Park Village Unit No. 3, P-15-49 City View Estates Unit No. 16, P-16-15 Mathes Acres Unit No. 3.

No action was taken on these plats.

ITEM 27: P-16-16 Soncy Heights Unit No. 11, a suburban subdivision to the City of Amarillo, being an unplatted tract of land in Section 61, Block 9, BS&F Survey, Potter County Texas.
(Vicinity: W. Amarillo Blvd & Helium Rd)
DEVELOPER(S): Run Property Holdings, Inc.
SURVEYOR: Robert Keys

Chairman Craig stated that the plat was signed by the Deputy City Manager on February 23, 2016.

ITEM 28: Public Forum: Time is reserved for any citizen to comment on City zoning or planning concerns; however, the Commission can take no action on any issue raised.

No comments were made.

ITEM 29: Discuss Items for Future Agendas.

No further comments were made and the meeting was adjourned at 3:25 P.M.



Kelley Shaw, Secretary
Planning & Zoning Commission

BOARDS AND COMMISSIONS – VACANCIES

Board of Review-Landmarks & Historic District (3-year terms)

06/19/2001	Carson Burgess	05/21/2015
08/27/2008	Kim Crawford	05/21/2016
11/27/2012	L.V. Perkins	05/21/2015
11/27/2012	Tom Thatcher	05/21/2015
07/13/2004	Mason Rogers	05/21/2016 (resigned)
09/23/2008	Howard Smith	05/21/2016 (resigned)

Planning and Zoning Commission (3-year terms)

06/28/2011	David Craig	05/15/2016
05/14/2014	Mark Rowh	05/15/2017 (resigned)

Traffic Advisory Board (3-year term)

04/27/2010	D.J. Stubben	05/07/2016
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