

AGENDAS

FOR THE AMARILLO CITY COUNCIL WORK SESSION TO BE HELD ON TUESDAY, MAY 23, 2017 AT 4:00 P.M. AND THE REGULAR MEETING OF THE AMARILLO CITY COUNCIL AT 5:00 P.M., CITY HALL, 509 SOUTHEAST 7th AVENUE, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.

Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

WORK SESSION

- A. City Council will discuss or receive reports on the following current matters or projects.
 - (1) Review agenda items for regular meeting and attachments;
 - (2) Economic Development Strategic Plan Update;
 - (3) Review and discuss Procedures for Public Comment and associated Council Rules; and
 - (4) Consider future Agenda items and request reports from City Manager.
- B. City Council may convene in Executive Session to receive reports on or discuss any of the following pending projects or matters:
 - (1) Attorney consultation. Consult with the attorney on a matter in which the attorney's duty to the governmental body under the Texas Disciplinary Rules of Professional Conduct conflicts with this chapter, in accordance with the Texas Open Meetings Act, Texas Government Code, Section 551.071.
Status of Meet & Confer (Police) negotiations; receive and discuss legal advice regarding same.
 - (2) Discuss the appointment, employment, evaluation, reassignment, duties, and qualifications of a public officer or employee, in accordance with the Texas Open Meetings Act, Section 551.074. Discussion regarding appointment to fill vacancies to the Board of the Amarillo Local Government Corporation.

REGULAR MEETING ITEMS

INVOCATION: Blake Clevenger, Hillside Christian Church

PUBLIC COMMENT: Citizens who desire to address the City Council with regard to matters on the agenda or having to do with the City's policies, programs, or services will be received at this time. The total time allotted for comments is 30-minutes with each speaker limited to three (3) minutes. City Council may not discuss items not on this agenda, but may respond with factual, established policy information, or refer to staff. The City Council may choose to place the item on a future agenda.
(Texas Attorney General Opinion. JC-0169.)

1. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

THE FOLLOWING ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCILMEMBER, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.

A. **Minutes:**

Approval of the City Council minutes of the regular meeting held on May 16, 2017.

- B. Award -- Contract for Workers' Compensation Third Party Administration:
 Awarded to Claims Administration Services -- \$95,000
 This award is to approve the contract for Workers' Compensation Third Party Administration.
- C. Award of Brass Water Fittings Supply Agreement:
 Awarded as follows:
- | | |
|------------------------|-----------------|
| Ferguson Waterworks | \$6,204.60 |
| HD Supply Waterworks | \$48,278.50 |
| Triple T Pipe & Supply | \$1,617.00 |
| Morrison Supply | <u>\$850.00</u> |
| Total Amount Awarded: | \$56,950.10 |
- This award is to approve an annual contract for the purchase of Brass Water Fittings for the City of Amarillo.
- D. Approval – Renewal of Intergraph Records Management Software for Police and Law Enforcement:
 Awarded to Hexagon Safety and Infrastructure (Intergraph Corporation) – \$90,395.79
 This system enables quick data entry, immediate search and retrieval, and extensive reporting capabilities.

REGULAR AGENDA

2. **RESOLUTION – MAYOR PRO TEMPORE:**
 This resolution approves the annual selection of the Mayor Pro Tempore.
3. **APPOINTMENTS – BOARDS AND COMMISSIONS:**
 Appointments are needed for the following board:
- | | | | |
|--|---------------|------------|------------|
| <u>Amarillo Local Government Corporation</u> | | | |
| 07/19/2016 | Lisa Blake | 09/30/2017 | (resigned) |
| 09/08/2015 | Randy Burkett | 09/30/2017 | (resigned) |
4. Award -- Terminal Apron Isolated Pavement Repair:
 Total Base Bid Amount: \$2,378,501.00
 Total Bid Alternate 1 Amount: \$727,100.00
 Total Bid Amount: \$3,105,601.00 to be awarded to Silver Creek Construction Inc.
- This item is award of bid for isolated pavement repairs on the terminal apron. The project also includes a Bid Alternate that will increase the amount of full depth concrete panel removal and replacement from the old footings of the previous concourses.
5. Award – In-Frame Overhaul of Waukesha 704G Engine:
 Awarded to Enerflex Energy Systems -- \$105,000.00
- The Waukeska natural gas powered engine drives an aeration blower that delivers dissolved oxygen for proper biological growth and is an integral part of the Wastewater Treatment process. The engine is in need of extensive repairs. Replacement cost is approximately \$500,000.00.
6. Approval – Change Order No. 4 – Hillside Terrace Estates 30” Sewer Replacement Contract 1 – Soney Road to Arden Road Project:
- | | |
|-------------------------|--------------------------------|
| Original Contract: | \$986,565.00 |
| Previous Change Orders: | \$239,386.25 |
| Current Change Order: | <u>(\$63,853.11)</u> Deduction |
| Revised Contract Total: | \$1,162,098.14 |
- This item is to approve Change Order No. 4 to the contract with Condie Construction Company, Inc. for adjustment of installed quantities and reduce the contract total.

7. Approval -- Task Order 24 between RS&H, Inc. and the Rick Husband Amarillo International Airport:
This approval is for construction administration, resident project representation, and materials testing services for the isolated terminal panel replacement project at Rick Husband Amarillo International Airport. The total amount for Task Order 24 (includes base and alternate 1 bid) is \$415,700.
8. Approval -- Task Order 20 between RS&H, Inc. and the Rick Husband Amarillo International Airport:
This approval is for design and bid services for the reroofing of the existing Snow Removal Equipment (SRE) storage building, and two existing additions to the building. Design will also include a "lean-to" structure along the west side of the building for additional parking and storage. The total amount for Task Order 20 is \$138,600.
9. Approval – License and Hold Harmless Agreement:
License and Hold Harmless Agreement to encumber 10' 10" of public right-of-way of 705 South Grant Street, for walkway and security fence, adjacent to Lots 13-24, Block 378, Mirror Addition Unit No. 1, in Section 155, Block 2, AB&M Survey, Potter County, Texas. (Vicinity: South Grant Street and Southeast 8th Avenue.)

MISCELLANEOUS

1. Boards and Commission – needed appointments as listed on attached.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (Southeast 7th Avenue) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 19th day of May 2017.

<p>Amarillo City Council meetings stream live on Cable Channel 110 and are available online at: www.amarillo.gov/granicus Archived meetings are also available.</p>
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STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 16th day of May 2017, the Amarillo City Council met at 4:00 p.m. for a work session immediately followed by the regular session in the Council Chamber located on the third floor of City Hall at 509 Southeast 7th Avenue, with the following members present:

- | | |
|-----------------|---------------------|
| PAUL HARPOLE | MAYOR |
| ELISHA DEMERSON | COUNCILMEMBER NO. 1 |
| LISA BLAKE | COUNCILMEMBER NO. 2 |
| RANDY BURKETT | COUNCILMEMBER NO. 3 |

Absent was Councilmember Mark Nair. Also in attendance were the following administrative officials:

- | | |
|-----------------|-----------------------------|
| JARED H. MILLER | CITY MANAGER |
| BOB COWELL | DEPUTY CITY MANAGER |
| MICK MCKAMIE | CITY ATTORNEY |
| BLAIR SNOW | MGMT. ANALYST PUBLIC SAFETY |
| FRANCES HIBBS | CITY SECRETARY |

The invocation was given by Howard Batson, First Baptist Church. Mayor Harpole led the audience in the Pledge of Allegiance.

A proclamation was presented for "Children's Mental Health Awareness Day."

Mayor Harpole established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

PUBLIC COMMENT:

Robert Goodrich, 4111 Stony Point, stated he prepared a report concerning the public comment portion of the City Council meetings and asked the new Council to reconsider the process. There were no further comments.

ITEM 1: Mayor Harpole presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Councilmember Burkett to approval of the consent agenda, seconded by Councilmember Blake.

- A. Minutes:
Approval of the City Council minutes of the regular meeting held on May 9, 2017.
- B. Lease Agreement for Limited Uses – Lease Agreements between the Amarillo Police Department and a local organization for the limited use of office space by the Neighborhood Police Officer Units:
This lease agreement for limited uses provides for office space in a designated neighborhood to be used by Amarillo Police Department for the Neighborhood Police Officer Units. These offices will be utilized for the purpose of general police activity, research, preparing reports, meetings with citizens, etc. The organization that has agreed to provide an office is: Eastridge Baptist Church.
- C. Purchase – Landscaping Project for The Greenways Units #31 and #19:
Award to Green Plains Design -- \$379,900.00
This item approves the contract for landscape, hardscape, and sidewalk improvements in Units #31 and #19 of The Greenways PID.

Voting AYE were Mayor Harpole, Councilmembers Blake, Demerson and Burkett; voting NO were none; the motion carried by a 4:0 vote of the Council.

REGULAR AGENDA

ITEM 2: Mayor Harpole presented a resolution canvassing the returns and declaring the results of the regular election held on May 6, 2017. Motion was made that the following captioned resolution be passed by Councilmember Blake, seconded by Councilmember Demerson:

RESOLUTION NO. 05-16-17-1
A RESOLUTION CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE REGULAR ELECTION HELD IN THE CITY OF AMARILLO ON THE 6TH DAY OF MAY 2017 FOR CITY OFFICES.

Voting AYE were Mayor Harpole, Councilmembers Blake, Demerson and Burkett; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 3: Remarks were made by outgoing Councilmembers regarding their service on the City Council.

ITEM 4: The Oath of Office for the incoming Mayor and Councilmembers was conducted by the Honorable Nancy Tanner.

There was a break at this time for a reception.

The Amarillo City Council members took their places on the dais and resumed the meeting:

GINGER NELSON
ELAINE HAYS
FREDA POWELL
EDDY SAUER
HOWARD SMITH

MAYOR
COUNCILMEMBER NO. 1
COUNCILMEMBER NO. 2
COUNCILMEMBER NO. 3
COUNCILMEMBER NO. 4

ITEM 5: Mayor Nelson and the Councilmembers Hays, Powell, Sauer and Smith made brief comments regarding their service on the City Council.

ITEM 6: Mayor Nelson presented a second and final reading on an ordinance changing City Ordinance Section 16-3-131 pertaining to exit and entrance of parking establishments in the Central Business District (CBD) and required signage. The existing ordinance prohibits left turns upon exiting a parking establishment in the CBD, makes no distinction between one-way or two-way street operation, and allows for no exceptions. The ordinance modification will allow for exceptions to the left turn prohibition, particularly in cases where it would make sense from the standpoint of traffic flow and/or circulation. Motion was made by Councilmember Sauer, seconded by Councilmember Powell, that the following captioned ordinance be passed on second and final reading:

ORDINANCE NO. 7667
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: AMENDING THE MUNICIPAL CODE OF THE CITY OF AMARILLO, CHAPTER 16-3, ARTICLE IV, DIVISION 3, SECTION 16-3-131, PERTAINING TO EXIT AND ENTRANCE OF PARKING ESTABLISHMENTS IN CENTRAL BUSINESS DISTRICT AND REQUIRED SIGNS.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 7: Mayor Nelson presented a second and final reading on an ordinance changing City Ordinance Article XXI, Section 16-3-1001, Schedule A, One-Way Streets. Currently Southeast 7th Avenue is an eastbound one-way street and Southeast 8th Avenue is a westbound one-way street. Both one-ways are effective from Adams Street to Buchanan Street. The request is to modify two blocks on the east end of the one-way pair. Change to two-way operation will better facilitate traffic movement in this area, particularly for vehicles exiting and entering the new City of Amarillo and Xcel Energy parking garages. Councilmember Smith asked what would be done to educate the public. Mr. Miller replied a public notice campaign and signage would be used. Mr.

Cowell stated the new traffic signal would use advanced signage for the two blocks. Motion was made by Councilmember Powell, seconded by Councilmember Smith, that the following captioned ordinance be passed on second and final reading:

ORDINANCE NO. 7668

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: AMENDING THE MUNICIPAL CODE OF THE CITY OF AMARILLO, CHAPTER 16-3, ARTICLE XXI, SECTION 16-3-1001, SCHEDULE A, TO MODIFY AN EXISTING ONE WAY STREET; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; PROVIDING A PENALTY; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Councilmembers Hays, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

Mayor Nelson advised that the meeting was adjourned.

ATTEST:

Frances Hibbs, City Secretary

Ginger Nelson, Mayor

DRAFT

B



Amarillo City Council Agenda Transmittal Memo



Meeting Date	May 23, 2017	Council Priority	N/A
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Department	Risk Management
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Agenda Caption

Award contract for Workers' Compensation Third Party Administration

Award to Claims Administration Services for \$95,000

This award is to approve the contract for Workers' Compensation Third Party Administration.

Agenda Item Summary

Award is to approve the contract for Workers' Compensation Third Party Administration

Requested Action

Consider approval of the contract for Workers' Compensation Third Party Administration

Funding Summary

Funding for this award is available in the department General Liability fund 63125.51120

Community Engagement Summary

N/A

Staff Recommendation

City Staff is recommending approval and award of the 1 year contract with 3 one-year extensions.

RFP 05-17 CITY OF AMARILLO WORKERS COMPENSATION THIRD PARTY CLAIMS ADMINISTRATION SERVICES

Preliminary Compilation of Points Evaluation Criteria Ranking	Economic Evaluation of the Proposed Fee Schedule: Evaluation of the proposed fee schedule and options which provides the best value to the City	Responsiveness to the Request for Proposal: Responsiveness includes the requested information included and thoroughness of the response, understanding and acceptance, of the scope of service, acceptance of the RFP and contract requirements, clarity and conciseness of the response	Points Possible		Total Points Possible	Ranking	Comments
			150	45			
Vendor	150	45	105	300			
YORK AND RISK SERVICES	81.1	44	88.6	213.7	3		
ALTERNATIVE SERVICES AND CONCEPTS	87.3	41	86	214.3	2		
CLAIMS ADMINISTRATIVE SERVICES	150	43	99	292	1		
Date: 4-21-17							



Amarillo City Council Agenda Transmittal Memo



Meeting Date	May 23, 2017	Council Priority	N/A
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Department	Central Stores
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Agenda Caption

Award of Brass Water Fittings Supply Agreement to the following:

- Ferguson Waterworks – \$6,204.60
- HD Supply Waterworks - \$48,278.50
- Triple T Pipe & Supply - \$1,617.00
- Morrison Supply - \$850.00
- Total Amount Awarded - \$56,950.10

This award is to approve an annual contract for the purchase of Brass Water Fittings for the City of Amarillo.

Agenda Item Summary

Award of annual Brass Water Fittings supply agreement for use by City departments in performing daily job duties.

Requested Action

Consider approval and award for the City annual contract for Brass Water Fittings supply agreement.

Funding Summary

Funding for this award is available in the Central Stores Inventory Account 1000.15400

Community Engagement Summary

N/A

Staff Recommendation

City staff is recommending approval and award of the contract.

Bid No. 5671 BRASS WATER FITTINGS SUPPLY AGREEMENT
 Opened 4:00 p.m. April 13, 2017

To be awarded as one lot	FERGUSON WATERWORKS		HD SUPPLY WATERWORKS		TRIPLE T PIPE & SUPPLY	MORRISON SUPPLY
	Unit Price	Extended Price	LTD			
Line 1 Bushing, 1"x3/4" brass cc thread, per specifications 40 ea	\$9.120	364.80	\$26.100	1,044.00	\$9.260	370.40
					\$9.350	374.00
Line 2 Coupling, 3/4" x 3/4" cts x cts, per specifications 60 ea	\$13.010	780.60	\$13.400	804.00	\$13.450	807.00
					\$15.000	900.00
Line 3 Coupling, 1" x 1", per specifications 60 ea	\$15.000	900.00	\$14.630	877.80	\$15.350	921.00
					\$15.500	930.00
Line 4 Coupling, 3/4" angle, per specifications 200 ea	\$10.190	2,038.00	\$10.500	2,100.00	\$10.600	2,120.00
					\$10.500	2,100.00
Line 5 Coupling, 3/4"x3/4" angle, per specifications 20 ea	\$11.370	227.40	\$12.060	241.20	\$10.650	213.00
					\$11.700	234.00

HD SUPPLY WATERWORKS

To be awarded as one lot	FERGUSON WATERWORKS	LTD	TRIPLE T PIPE & SUPPLY	MORRISON SUPPLY
Line 11 Coupling, 2" straight, per specifications 20 ea				
Unit Price	\$52.390	\$52.230	\$54.500	\$54.500
Extended Price	1,047.80	1,044.60	1,090.00	1,090.00
Line 12 Elbow, 1" 90, per specifications 60 ea				
Unit Price	\$24.570	\$25.500	\$25.450	\$25.500
Extended Price	1,474.20	1,530.00	1,527.00	1,530.00
Line 13 Elbow, 2" 90, per specifications 60 ea				
Unit Price	\$80.980	\$80.130	\$85.200	\$83.000
Extended Price	4,858.80	4,807.80	5,112.00	4,980.00
Line 14 Elbow, 3/4", per specifications 40 ea				
Unit Price	\$23.380	\$24.000	\$24.000	\$24.250
Extended Price	935.20	960.00	960.00	970.00
Line 15 Corporation stop, 1", per specifications 200 ea				
Unit Price	\$34.980	\$34.700	\$36.250	\$36.000
Extended Price	6,996.00	6,940.00	7,250.00	7,200.00

To be awarded as one lot	HD SUPPLY WATERWORKS			MORRISON SUPPLY
	FERGUSON WATERWORKS	LTD	TRIPLE T PIPE & SUPPLY	
Line 16 Corporation stop, 2", per specifications 40 ea				
Unit Price	\$169.990	\$168.410	\$173.000	\$172.500
Extended Price	6,799.60	6,736.40	6,920.00	6,900.00
Line 17 Ball valve curb stop, 3/4, per specifications 20 ea				
Unit Price	\$43.670	\$44.750	\$45.200	\$42.500
Extended Price	873.40	895.00	904.00	850.00
Line 18 Ball valve curb stop, 1, per specifications 250 ea				
Unit Price	\$65.450	\$64.750	\$68.050	\$67.000
Extended Price	16,362.50	16,187.50	17,012.50	16,750.00
Line 19 Angle coupling, 3/4", per specifications 20 ea				
Unit Price	\$15.210	\$25.330	\$15.600	\$15.700
Extended Price	304.20	506.60	312.00	314.00
Bid Total	57,489.50	58,205.50	59,335.90	59,082.60
Award by Vendor	6,204.60	48,278.50	1,617.00	850.00

Amarillo City Council

Agenda Transmittal Memo



D

Meeting Date	May 23, 2017	Council Priority	Public Safety
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Department	Police	Contact Person	
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Agenda Caption

Renewal of the Intergraph Records Management Software for Police and Law Enforcement.

Award to Hexagon Safety and Infrastructure (Intergraph Corporation) -- \$90,395.79
Purchase will be funded by 1610.693.00 Leased Computer Software.

Agenda Item Summary

The system enables quick data entry, immediate search and retrieval, and extensive reporting capabilities. It provides timelier and also accurate information to support Law Enforcement operations, Investigations and administration. For the Amarillo Police Department it captures data, data sharing Criminal Histories, Investigations, Dispatch Reports; it also provides Affidavits, Mug Shots, Warrant Information, Police Records, Alarm Permits, and additional Employee Information.

Requested Action

Request the Council's approval for the contract renewal Records Management Software for Police and Law Enforcement.

Funding Summary

No State or Federal funds will be used for this purchase.

Fund used 1610.69300 Leased Computer Software

Community Engagement Summary

N/A

Staff Recommendation

City Staff recommends approval.

Bid No. 5762 HEXAGON SAFETY INFRASTRUCTURE
Opened 4:00 p.m. April 26, 2017

To be awarded as one lot INTERGRAPH CORPORATION

Line 1 Law enforcement software base part IPS0019, per specifications 12 mo	Unit Price	\$421.050	Extended Price	5,052.60
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Line 2 Law enforcement software base part IPS0019TST, per specifications 12 mo	Unit Price	\$0.000	Extended Price	0.00
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Line 3 Law enforcement software base part IPS0020, per specifications 1,500 ea	Unit Price	\$31.500	Extended Price	47,250.00
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Line 4 Law enforcement software base part IPS0022, per specifications 12 mo	Unit Price	\$192.150	Extended Price	2,305.80
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To be awarded as one lot

INTERGRAPH CORPORATION

Line 5 Law enforcement software base
part IPS0022TST, per specifications

12 mo

Unit Price

\$0.000

Extended Price

0.00

Line 6 Law enforcement software base
part IPS0027, per specifications

12 mo

Unit Price

\$192.150

Extended Price

2,305.80

Line 7 Law enforcement software base
part IPS0027TST, per specifications

12 mo

Unit Price

\$0.000

Extended Price

0.00

Line 8 Law enforcement software base
part IPS007TXR, per specifications

12 mo

Unit Price

\$468.930

Extended Price

5,627.16

To be awarded as one lot

INTERGRAPH CORPORATION

Line 9 Law enforcement software base
part IPS0064B, per specifications

12 mo

Unit Price

\$822.050

Extended Price

9,864.60

Line 10 Law enforcement software base
part IPS0064B, per specifications

12 mo

Unit Price

\$56.520

Extended Price

678.24

Line 11 Law enforcement software
1JTD51A50001178JKW, per
specifications

12 EA

Unit Price

\$78.750

Extended Price

945.00

Line 12 Law enforcement software 1-
311626534, per specifications

12 EA

Unit Price

\$453.790

Extended Price

5,445.48

To be awarded as one lot

INTERGRAPH CORPORATION

Line 13 Law enforcement software
warrant import 1-311626534, per
specifications

12 EA

Unit Price

\$226.890

Extended Price

2,722.68

Line 14 Law enforcement software
1jtd51a5001178jkw, per specifications

12 EA

Unit Price

\$199.550

Extended Price

2,394.60

Line 15 Law enforcement software
RMSCUSTOM15, per specifications

9 EA

Unit Price

\$130.470

Extended Price

1,174.23

Line 16 Law enforcement software
1302315124, per specifications

9 EA

Unit Price

\$64.440

Extended Price

579.96

To be awarded as one lot INTERGRAPH CORPORATION

Line 17 Law enforcement software
1290127878, per specifications

9 EA	
Unit Price	\$379.660
Extended Price	3,416.94

Line 18 Law enforcement software
PHOTOS 1290127878, per specifications

9 EA	
Unit Price	\$70.300
Extended Price	632.70

Bid Total 90,395.79

Award by Vendor 90,395.79



RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO PROVIDING FOR THE ANNUAL SELECTION OF THE MAYOR PRO TEMPORE.

WHEREAS, the office of Mayor Pro Tempore serves an important leadership role for the City; and

WHEREAS, the Mayor Pro Tempore assumes the roles of the Mayor when the Mayor is unavailable due to illness, extended travel, resignation, or death. The Mayor Pro Tempore is often called upon to represent the City at local events, ceremonies and celebrations and may be called upon to represent the City at State and regional conferences, among other duties; and

WHEREAS, the City Council hereby finds and determines that it is in the best interest of the City for the Mayor Pro Tempore to be selected by the members of the City Council to serve a one-year term;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS, THAT:

SECTION 1. The Mayor Pro Tem shall be selected from among the four (4) Council Members; shall be selected each year at the first regular meeting following the regular City election or any run-off elections required, whichever shall last occur; and shall in the absence or disability of the Mayor perform all the Mayor's duties.

SECTION 2. This resolution shall be effective on and after its adoption.

INTRODUCED AND PASSED this 16th day of May 2017.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

William M. McKamie, City Attorney



Amarillo City Council Agenda Transmittal Memo



Meeting Date	05/23/2017	Council Priority	Long Term Plan for Infrastructure
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Department	Aviation
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Agenda Caption

Award Bid No. 5630 – Terminal Apron Isolated Pavement Repair
 Total Base Bid Amount: \$2,378,501.00
 Total Bid Alternate 1 Amount: \$727,100.00
 Total Bid Amount: \$3,105,601.00 to be awarded to Silver Creek Construction Inc.

Agenda Item Summary

This item is award of bid for isolated pavement repairs on the Portland Cement Concrete (PCC) terminal apron. The project includes the removal and replacement of approximately 5,000 SY of PCC pavement (25'x25' panels); approximately 7,500 LF of joint seal and crack repair; approximately 750 SF of spall repair; and approximately 8,500 SF of pavement marking. The project also includes a Bid Alternate that will increase the amount of full depth concrete panel removal and replacement by approximately 2,000 SY from the old footings of the previous concourses.

Requested Action

Award bid (base and alternate 1) for total contract in the amount of \$3,105,601.00 to Silver Creek Construction Inc.

Funding Summary

Funding for this project will be from project 540110 FAA Grant FY17/18. This project is in the Airport's 16/17 CIP budget. Coordination has taken place with the FAA to establish a Grant as it is Airport Improvement Program eligible.

Community Engagement Summary

N/A.

Staff Recommendation

Staff recommends the award of bid no. 5630 (base and alternate 1) in full to Silver Creek Construction Inc.

Bid No. 5630 City of Amarillo Terminal Apron Isolated Pavement Repair
 Opened 4:00 p.m., March 2, 2017

To be awarded as one lot	Silver Creek Constuction Inc	Gibson & Associates Inc	J Lee Milligan Inc	A & S General Contractors, Inc
Line 1 Mobilization and General Conditions, per specifications 1 ls				
Unit Price	\$240,000.000	\$320,000.00	\$548,000.000	\$489,594.000
Extended Price	240,000.00	320,000.00	548,000.00	489,594.00
Line 2 Insurance - Parties as "Additional Insured", per specifications 1 ls				
Unit Price	\$1.000	\$1,000.00	\$42,000.000	\$18,500.000
Extended Price	1.00	1,000.00	42,000.00	18,500.00
Line 3 Safety & Security, per specifications 1 ls				
Unit Price	\$120,000.000	\$239,000.00	\$495,000.000	\$10,000.000
Extended Price	120,000.00	239,000.00	495,000.00	10,000.00
Line 4 PCC Pavement Removal, Full Depth, per specifications 5,250 sy				
Unit Price	\$85.000	\$114.00	\$139.600	\$42.120
Extended Price	446,250.00	598,500.00	732,900.00	221,130.00
Line 5 PCC Joint Repair, per specifications 7,000 lf				
Unit Price	\$5.000	\$4.00	\$11.100	\$4.700
Extended Price	35,000.00	28,000.00	77,700.00	32,900.00

To be awarded as one lot	Silver Creek Constuction Inc	Gibson & Associates Inc	J Lee Milligan Inc	A & S General Contractors, Inc
Line 6 PCC Crack Repair, per specifications 500 lf				
Unit Price	\$10.000	\$4.00	\$22.150	\$4.370
Extended Price	5,000.00	2,000.00	11,075.00	2,185.00
Line 7 PCC Spall Repair, per specifications 750 sf				
Unit Price	\$65.000	\$127.00	\$138.500	\$37.270
Extended Price	48,750.00	95,250.00	103,875.00	27,952.50
Line 8 PCC Partial Depth Patch, per specifications 650 sf				
Unit Price	\$65.000	\$85.00	\$138.500	\$359.640
Extended Price	42,250.00	55,250.00	90,025.00	233,766.00
Line 9 Subgrade Preparation, per specifications 5,250 sy				
Unit Price	\$10.000	\$12.00	\$26.000	\$3.350
Extended Price	52,500.00	63,000.00	136,500.00	17,587.50
Line 10 Concrete Foundation Removal, per specifications 50 cy				
Unit Price	\$500.000	\$45.00	\$398.400	\$359.200
Extended Price	25,000.00	2,250.00	19,920.00	17,960.00

To be awarded as one lot	Silver Creek Constuction Inc	Gibson & Associates Inc	J Lee Milligan Inc	A & S General Contractors, Inc
Line 11 Controlled Low-Strength Material (CLSM), per specifications 50 cy				
Unit Price	\$400.000	\$100.00	\$1,035.500	\$61.560
Extended Price	20,000.00	5,000.00	51,775.00	3,078.00
Line 12 Temporary Inlet Protection, per specifications 4 ea				
Unit Price	\$750.000	\$500.00	\$2,518.500	\$540.000
Extended Price	3,000.00	2,000.00	10,074.00	2,160.00
Line 13 Temporary Trench Drain Protection, per specifications 650 lf				
Unit Price	\$16.000	\$18.00	\$5.600	\$24.870
Extended Price	10,400.00	11,700.00	3,640.00	16,165.50
Line 14 Portland Cement Concrete Pavement (22-26 Inches), per 5,250 sy				
Unit Price	\$240.000	\$293.50	\$245.450	\$61.130
Extended Price	1,260,000.00	1,540,875.00	1,288,612.50	320,932.50
Line 15 Runway and Taxiway Marking with Reflective Media, per specifications 2,700 sf				
Unit Price	\$8.500	\$29.00	\$29.050	\$19.440
Extended Price	22,950.00	78,300.00	78,435.00	52,488.00
Line 16 Runway and Taxiway Marking without Reflective Media, per 3,200 sf				
Unit Price	\$7.000	\$29.00	\$29.050	\$55,296.000
Extended Price	22,400.00	92,800.00	92,960.00	176,947,200.00

To be awarded as one lot	Silver Creek Constuction Inc	Gibson & Associates Inc	J Lee Milligan Inc	A & S General Contractors, Inc
Line 17 Runway and Taxiway Marking Removal, per specifications 2,500 sf				
Unit Price	\$10.000	\$33.00	\$33.250	\$38.880
Extended Price	25,000.00	82,500.00	83,125.00	97,200.00
Base Bid Total	2,378,501.00	3,217,425.00	3,865,616.50	178,510,799.00

Bid Alternate No. 1

To be awarded as one lot	Silver Creek Construction Inc	Gibson & Associates Inc	J Lee Milligan Inc	A & S General Contractors, Inc
Line 1 PCC Pavement Removal, Full Depth, per specifications 2,155 sy				
Unit Price	\$85.000	\$114.00	\$168.000	\$42.120
Extended Price	183,175.00	245,670.00	362,040.00	90,768.60
Line 2 PCC Joint Repair, per specifications (825) lf				
Unit Price	\$5.000	\$4.00	\$5.550	\$4.400
Extended Price	(4,125.00)	(3,300.00)	(4,578.75)	(3,630.00)
Line 3 PCC Crack Repair, per specifications (75) lf				
Unit Price	\$10.000	\$4.00	\$11.100	\$4.000
Extended Price	(750.00)	(300.00)	(832.50)	(300.00)
Line 4 PCC Spall Repair, per specifications (200) sf				
Unit Price	\$65.000	\$127.00	\$66.500	\$34.510
Extended Price	(13,000.00)	(25,400.00)	(13,300.00)	(6,902.00)
Line 5 PCC Partial Depth Patch, per specifications (130) sf				
Unit Price	\$65.000	\$85.00	\$66.500	\$33.500
Extended Price	(8,450.00)	(11,050.00)	(8,645.00)	(4,355.00)
Line 6 Subgrade Preparation, per specifications 2,155 sy				
Unit Price	\$10.000	\$12.00	\$24.100	\$3.350
Extended Price	21,550.00	25,860.00	51,935.50	7,219.25

To be awarded as one lot	Silver Creek Construction Inc	Gibson & Associates Inc	J Lee Milligan Inc	A & S General Contractors, Inc
Line 7 Concrete Foundation Removal, per specifications				
35 cy				
Unit Price	\$500.000	\$45.00	\$398.200	\$259.200
Extended Price	17,500.00	1,575.00	13,937.00	9,072.00
Line 8 Controlled Low-Strength Material (CLMS), per specifications				
35 cy				
Unit Price	\$400.000	\$100.00	\$1,020.200	\$61.560
Extended Price	14,000.00	3,500.00	35,707.00	2,154.60
Line 9 Portland Cement Concrete Pavement (22-26 inches), per specifications				
2,155 sy				
Unit Price	\$240.000	\$293.50	\$332.150	\$61.130
Extended Price	517,200.00	632,492.50	715,783.25	131,735.15
Alternate 1 Bid Total	727,100.00	869,047.50	1,152,046.50	225,762.60
Bid Total	3,105,601.00	4,086,472.50	5,017,663.00	178,736,561.60
Award to Vendor	3,105,601.00			

Amarillo City Council Agenda Transmittal Memo



Meeting Date	May 23, 2017	Council Priority	Infrastructure
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Department	Hollywood Road Water Reclamation Facility
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Agenda Caption

Award of In Frame Overhaul of Waukesha 704G Engine to the following:

Enerflex Energy Systems \$105,000.00

Agenda Item Summary

The Waukesha natural gas powered engine drives an aeration blower that delivers dissolved oxygen for proper biological growth and is an integral part of the Wastewater Treatment process. The engine is in need of extensive repairs. Replacement cost is approximately \$500,000.00

Requested Action

Consider approval and award for the in frame overhaul of Waukesha 7042G Engine.

Funding Summary

Funding for this award is available in the Other Improvements Account 52270.68300.

Community Engagement Summary

N/A

Staff Recommendation

City staff is recommending approval and award of the contract.



Amarillo City Council Agenda Transmittal Memo



Meeting Date	May 23, 2017	Council Priority	Infrastructure Initiative
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Department	Capital Projects & Development Engineering
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Agenda Caption

Approval – Change Order No. 4 – Job # 521943.17400.1090 Bid # 5418 : Hillside Terrace Estates 30” Sewer Replacement Contract 1-Soncy Road to Arden Road Project – Deduction (\$63,853.11)

Original Contract:	\$ 986,565.00
Previous Change Orders:	\$ 239,386.25
Current Change Order:	\$ (63,853.11)
Revised Contract Total:	\$ 1,162,098.14

This item is to approve Change Order No. 4 to the contract with Condie Construction Company, Inc. for adjustment of installed quantities and reduce the Contract Total.

Agenda Item Summary

Change Order No. 4 is to address field quantity adjustments and items that were not incorporated into the project. This change order results in a decrease in the Contract Amount.

Requested Action

Consider Change Order No. 4 for approval.

Funding Summary

Funding for this project is available in the Project Budget Number 521943.17400.1090

Community Engagement Summary

N/A

Staff Recommendation

City Staff is recommending approval of Change Order No. 4.

Bid No. 5418 Hillside Terrace Estates 30" Sewer Replacement Contract 1 Soney Rd to Arden Rd Project
 Opened 4:00 p.m., May 26, 2016

To be awarded as one lot	Candle Construction Co Inc	Spless Construction Co Inc	West Texas Utility Contractors	J & H Services Inc	LA Fuller and Sons Construction LTD	Amarillo Utility Contractors	Williams Ditching LLC
Line 1 Allowance for mobilization and Demobilization, insurance, bonds and related ancillary costs, a maximum of 5% of the Contract Amount ___ Dollars and ___ Cents per Lump Sum, per specifications							
1 LS							
Unit Price	\$45,000.00	\$50,000.00	\$38,298.00	\$50,000.00	\$50,734.00	\$55,000.00	\$66,039.58
Extended Price	45,000.00	50,000.00	38,298.00	50,000.00	50,734.00	55,000.00	66,039.58
Line 2 30-inch FRP Wastewater Pipe, 0' - 15' Depth, ___ Dollars and ___ Cents per Linear Foot, per specifications							
2,850 LF							
Unit Price	\$174.000	\$219.00	\$176.500	\$197.00	\$171.46	\$230.00	\$273.64
Extended Price	495,900.00	624,150.00	503,025.00	561,450.00	488,661.00	655,500.00	779,874.00
Line 3 Tunnel, Auger bore ___ Dollars and ___ Cents per Linear Foot, per specifications							
70 LF							
Unit Price	\$1,522.000	\$1,000.00	\$1,687.000	\$848.00	\$1,639.00	\$1,900.00	\$1,407.11
Extended Price	106,540.00	70,000.00	118,090.00	59,360.00	114,730.00	133,000.00	98,497.70
Line 4 18-inch PVC C-905 Pipe, 0' - 15' Depth, ___ Dollars and ___ Cents per Linear Foot, per specifications							
103 LF							
Unit Price	\$165.000	\$250.00	\$403.000	\$82.00	\$101.00	\$220.00	\$171.30
Extended Price	16,995.00	25,750.00	41,509.00	8,446.00	10,403.00	22,660.00	17,643.90
Line 5 Remove, Salvage and Replace 6-ft FRP Manholes ___ Dollars and ___ Cents per Each, per specifications							
5 EA							
Unit Price	\$15,750.000	\$20,000.00	\$20,430.800	\$22,865.00	\$20,534.00	\$22,000.00	\$23,805.35
Extended Price	78,750.00	100,000.00	102,154.00	114,325.00	102,670.00	110,000.00	119,026.75
Line 6 Connection of new FRP pipe with existing MH-27 at STA 28+46.16 ___ Dollars and ___ Cents, per specifications							
1 EA							
Unit Price	\$3,950.000	\$30,000.00	\$5,192.000	\$6,625.00	\$10,648.00	\$2,000.00	\$12,470.56
Extended Price	3,950.00	30,000.00	5,192.00	6,625.00	10,648.00	2,000.00	12,470.56

To be awarded as one lot	Condie Construction Co Inc	Spieess Construction Co Inc	West Texas Utility Contractors	J & H Services Inc	LA Fuller and Sons Construction LTD	Amarillo Utility Contractors	Williams Ditching LLC
Line 7 Remove and Salvage one (1) 6-ft FRP Manhole (MH-190) at STA 22+22.30 ___ Dollars and ___ Cents per Each, per specifications							
1 EA	\$2,380,000	\$10,000.00	\$8,828.00	\$5,765.00	\$3,036.00	\$2,000.00	\$4,232.29
Unit Price							
Extended Price	2,380,000	10,000.00	8,828.00	5,765.00	3,036.00	2,000.00	4,232.29
Line 8 Bypass Pumping ___ Dollars and Cents per diam-inchxt, per specifications							
6 Dia-inch	\$23,620,000	\$5,000.00	\$12,667.670	\$36,000.00	\$31,151.00	\$26,000.00	\$11,069.16
Unit Price							
Extended Price	141,720.00	30,000.00	76,006.02	216,000.00	186,906.00	156,000.00	66,414.96
Line 9 Furnish, Install and Maintain Trench Safety System complying with OSHA rules and regulations ___ Dollars and ___ Cents per Linear Foot, per specifications							
2,850 LF	\$1,000	\$2.00	\$3.50	\$10.40	\$3.30	\$1.00	\$1.15
Unit Price							
Extended Price	2,850.00	5,700.00	9,975.00	29,640.00	9,405.00	2,850.00	3,277.50
Line 10 Hydromulch ___ Dollars and ___ Cents per Acre, per specifications							
3 AC	\$4,300,000	\$1,000.00	\$6,721.000	\$5,800.00	\$37,748.00	\$9,000.00	\$33,406.79
Unit Price							
Extended Price	12,900.00	3,000.00	20,163.00	17,400.00	113,244.00	27,000.00	100,220.37
Line 11 Sodding & Surface Restoration ___ Dollars and ___ Cents per Lump Sum, per specifications							
1 LS	\$9,800,000	\$10,000.00	\$50,649.000	\$31,950.00	\$26,257.00	\$10,000.00	\$63,241.77
Unit Price							
Extended Price	9,800,000	10,000.00	50,649.00	31,950.00	26,257.00	10,000.00	63,241.77
Line 12 Pavement Replacement/Repair ___ Dollars and ___ Cents per Square Yard, per specifications							
28 SY	\$160,000	\$50.00	\$71.000	\$160.00	\$138.00	\$125.00	\$315.21
Unit Price							
Extended Price	4,480.00	1,400.00	1,988.00	4,480.00	3,864.00	3,500.00	8,825.88
Line 13 Additional rock for Trench foundation stabilization, as Directed ___ Dollars and ___ Cents per Cubic Yard, per specifications							
200 CY	\$99,000	\$35.00	\$82.860	\$160.00	\$57.70	\$235.00	\$39.05
Unit Price							
Extended Price	19,800.00	7,000.00	16,572.00	32,000.00	11,540.00	47,000.00	7,810.00

To be awarded as one lot

Condle Construction Co Inc	Spieess Construction Co Inc	West Texas Utility Contractors	J & H Services Inc	LTD	LA Fuller and Sons Construction	Amarillo Utility Contractors	Williams Ditching LLC
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Line 14 Allowance for Xcel Energy to compensate for their cost for Supervision and related ancillary costs, as Directed
 ___Dollars and ___Cents per Lump Sum, per specifications

1 LS	Unit Price	\$30,000.000	\$30,000.000	\$30,000.000	\$30,000.000	\$30,000.000	\$30,000.000	\$30,000.000	\$30,000.000
	Extended Price		30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00

Line 15 Storm Water Pollution Prevention Plan ___Dollars and ___Cents per Lump Sum, per specifications

1 LS	Unit Price	\$15,500.000	\$15,500.00	\$8,832.000	\$13,500.00	\$27,953.00	\$5,000.00	\$14,846.80
	Extended Price	15,500.00	15,000.00	8,832.00	13,500.00	27,953.00	5,000.00	14,846.80

Bid Total 986,565.00 1,012,000.00 1,031,281.02 1,180,941.00 1,190,051.00 1,261,510.00 1,392,422.06

Award to Vendor 986,565.00
 Previous Change Order 239,386.25
 Change order (63,853.11)
 Total 1,162,098.14



7



Amarillo City Council Agenda Transmittal Memo



Meeting Date	05/23/2017	Council Priority	Long Term Plan for Infrastructure
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Department	Aviation
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Agenda Caption

Approve Task Order 24 between RS&H, Inc. and the Rick Husband Amarillo International Airport for construction administration, resident project representation, and materials testing services for the isolated terminal panel replacement project at Rick Husband Amarillo International Airport. The total amount for Task Order 24 (includes base and alternate 1 bid) is \$415,700.

Agenda Item Summary

This Task Order will provide Construction Administration and Resident Project Representation services for the elements of work which include the replacement of isolated panels on the terminal apron. The design plans include the removal and replacement of existing concrete panels as well as various repairs such as spall repairs and joint sealant replacement on additional panels. The anticipated Construction Schedule is 230 Calendar Days. Efforts within Task Order 24 are based upon this timeline. An additional task has been included to add an additional 25 Calendar Days to encompass bid alternate 1.

Requested Action

Recommend approval of Task Order 24.

Funding Summary

Funding for this Task Order will be from project 540110 FAA Grant FY17/18. This project is in the Airport's 16/17 CIP budget and is FAA Airport Improvement Program eligible.

Community Engagement Summary

N/A.

Staff Recommendation

Staff recommends the approval of Task Order 24 between RS&H, Inc. and Rick Husband Amarillo International Airport to execute construction administration, resident project representation, and materials testing services for the isolated terminal panel replacement project.

RS&H Project No. 227.0247.024
 Short Title: AMA Apron Isolated Panel Replacement
 CA / RPR Services
 Effective Date: February 21st, 2017

TASK ORDER NO. 24

RS&H, INC., a Florida corporation (hereinafter "Consultant") agrees to perform and complete the following work (hereinafter "Work") for the City of Amarillo, Texas which owns and operates Rick Husband Amarillo International Airport (hereinafter "Client"), in accordance with the terms and conditions of the Master Consulting Service Agreement, dated December 8, 2014, all of which terms and conditions are incorporated herein by reference:

Project Location and Description:

Project Location: Rick Husband Amarillo International Airport (AMA)

Project Description: This project includes construction administration, resident project representation, and materials testing services for the isolated panel replacement project at Amarillo International Airport.

Scope of Services and Deliverables

The full scope of services and deliverables are described in "Attachment A", which is made a part hereof.

Compensation Terms

The method of payment shall be Lump Sum. The total compensation is as follows:

TASK	CONTRACT VALUE
Task 1: Base Bid Services	\$373,300
Task 2: Bid Alternate Services	\$42,400
TOTAL (Base Bid + Bid Alternate)	\$415,700

Schedule

Schedule shall be as described in "Attachment A".

**CLIENT
 CITY OF AMARILLO, TEXAS**

**CONSULTANT
 RS&H, INC.**

By: _____

By: *Rodney L. Bishop Jr.*

Typed Name: Jared Miller

Typed Name: Rodney L. Bishop Jr.

Title: City Manager

Title: Vice President

Attest: _____

Attest: *Melanie L. Nichols*

Typed Name: Frances Hibbs

Typed Name: Melanie L. Nichols

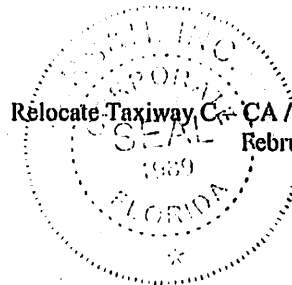
Title: City Secretary
 [CORPORATE SEAL]

Title: Asst. Corporate Secretary
 [CORPORATE SEAL]

Task Order 24

1

Relocate Taxiway C - CA /RPR Services
 February 21st, 2017



"ATTACHMENT A"



Rick Husband-Amarillo International Airport

**AMA Apron - Isolated Panel Replacement
Construction Administration and RPR Services**

PROJECT PROPOSAL / SCOPE OF WORK

RS&H Project No: 227-0247-024



RS&H, Inc.
11011 Richmond Avenue, Suite 900
Houston, Texas 77042
713.914.4455 (P) 713.914.0155 (F)

February 21st, 2017

AMA APRON - ISOLATED PANEL REPLACEMENT - CA / RPR PROJECT PROPOSAL AND SCOPE OF WORK

1. Project Description

RS&H, Inc. (Consultant) prepared design plans for the replacement of isolated panels on the terminal apron. The plans include the removal and replacement of existing concrete panels within the terminal apron pavement and various repairs such as spall repairs and joint sealant replacement on additional panels.

This proposal is to provide Construction Administration and Resident Project Representation services for the elements of work stated above. The anticipated Construction Schedule is 230 Calendar Days, and the efforts included in this proposal are based upon anticipated efforts during that duration, as described below. An additional task has been included to add an additional 25 days of these services if Bid Alternate 1 is awarded. If construction time is extended, or additional efforts are necessary, those efforts will be included as an amendment to this assignment.

2. Scope of Services

TASK 1: CONSTRUCTION ADMINISTRATION AND RESIDENT PROJECT REPRESENTATION

Task 1.1 *Project Initiation / Setup*

This task includes coordination with the Client and Subconsultants to develop and coordinate internal kickoff meeting. The objective of this coordination/meeting will be to review schedules, project goals and requirements for team members to ensure consistency with Client goals.

Task 1.2 *Develop Construction Management Plan*

The Consultant shall develop a Construction Management Program (CMP) as required by FAA Advisory Circular 150/5370-12B for AIP projects when paving costs exceed \$500,000.

Task 1.3 *Pre-Construction Conference*

The Consultant shall prepare for and attend one (1) pre-construction meeting at the Airport, with the RS&H Project Manager, the Engineer and the RPR present. The Consultant shall prepare meeting minutes and distribute to attendees within five (5) working days of the meeting.

Task 1.4 *Shop Drawing Review / RFI Response*

The Consultant shall review and note disposition of Contractor-submitted shop drawings, samples, and other RFI submissions furnished by the contractor and submitted to the Consultant. The Consultant shall maintain a log of all contractor submittals, which shall include the submittal date, the action taken, and the date returned.

The Consultant shall respond within fourteen (14) calendar days to all requests for information, claims, disputes and other matters in question between the Owner and the Contractor relating to the execution or progress of the Work or Interpretation of the Contract Documents. Interpretations and decisions of the Consultant will be in written form.

The Consultants review is for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Consultant is not responsible for work or requirements that are the Contractor's responsibility as defined in the Contractor's contract with the Owner.

Task 1.5 Construction Coordination and Administration

The estimate of CA services is an hourly figure based on a contract duration of 230 calendar days. Any extension of time beyond that period will be negotiated as an amendment to this Contract.

The Consultant, as a representative of the Airport/Owner, will visit the site at intervals appropriate to the stage of the Contractor's operations and completion of the work, and will perform the following tasks:

- Become generally familiar with and keep the Airport Administration informed about the progress and quality of the portion of the work completed.
- Endeavor to guard the Airport against defects and deficiencies in the work.
- Determine, in general, if the work is being performed in a manner indicating that the work, when fully completed, will be in accordance with the contract documents.

As part of this Task, the Consultant will provide the following:

- **Isolated Observation.** Full time, on-site CA representation for the **first full week** of construction, to help ensure collective understanding between engineer/sponsor expectation, RPR responsibilities, and contractor understanding.
- **Site visits.** During the construction of the project, anticipated to include **up to 8** by the PM, and **up to 14** by the Engineer. These site visits are anticipated to coincide with scheduled weekly construction meetings, and will include on-site representation for the balance of the construction day. Exhaustive or continuous site visits to observe the quantity or quality of the work are not required or included as part of the CA task.
- **Pre-Pave Meetings / Observation of Paving.** The Engineer will prepare and attend pre-pave meetings for the start of the following: P-501 Concrete Pavement. The subtask will include attendance at the meetings to ensure contractor understanding of requirements, and on-site construction administration for the first 2 days of installation for each product listed.
- Attendance (via teleconference) at weekly construction meetings to provide direction and responses to contractor and/or Client questions.
- General administration and coordination with subconsultants, Client and contractor; including coordination of information for FAA monthly reports, assistance with certified payroll receipt and wage rate investigation forms. This subtask is estimated at 4 hours per week throughout the duration of the contract.

The Consultant shall not have control or charge of, and shall not be responsible for construction means, methods, techniques, sequences or procedures or for the safety precautions and programs in connection with the project construction, for the acts or omissions of the contractor, subcontractors, any of their agents or subcontractor's employees, or any other person performing any of the work, or for the failure of such persons to carry out the work in accordance with the contract documents. Accordingly, the Consultant shall not have the authority or responsibility to issue direct instructions to the contractor, to reject work done by the contractor, or to require special inspections and/or tests.

The Consultant shall make monthly written reports to the Owner to advise of any deviation from the contract documents or the contractor's construction schedule observed by or brought to the attention of the Consultant.

If any work does not conform to the Contract Documents, the Consultant shall recommend the rejection of any such work to the Owner in writing. At any point during the construction phase, the Consultant may recommend that the Owner require special inspection or testing of the Work in accordance with the provisions of the Contract Documents.

Task 1.6 *Pay Applications / Change Orders*

The Consultant shall review contractor applications for payment and supporting data, review the amount owed to contractor and approve in writing all payments to contractor in accordance with the contract documents.

The Consultant shall also prepare routine change orders as required; act as interpreter of the contract plans and technical specifications and judge of the performance thereunder by the parties thereto and make recommendations on claims of airport and contractor(s) relating to the execution and progress of the work and other matters and questions related thereto.

It is anticipated that Pay Applications and Change Orders will be processed monthly throughout the course of the project.

Task 1.7 *Clarifications*

The Consultant shall provide design clarification and recommendations to assist the Airport in resolving field problems relating to the construction. The Consultant shall evaluate contractor change and cost proposals and substitutions and recommend to the airport to either approve or disapprove the contractor's proposal or substitution.

Task 1.8 *Substantial Completion Inspection / Punchlist Coordination*

The Consultant shall complete one (1) substantial completion inspection of contract elements and shall produce a construction punchlist outlining deficiencies to be corrected prior to release of retainage. The Consultant shall provide written correspondence of all punchlist items within 7 days of the inspection.

Task 1.9 *Final Inspection*

The Consultant shall complete one (1) final inspection of all contract elements, and shall produce a final written recommendation to the Owner for acceptance of the project elements and release of retainage. The Consultant shall provide this written correspondence within 7 days of the final inspection.

Task 1.10 *Prepare Closeout Documentation*

The Consultant shall prepare record documents including major contract changes throughout the course of construction. The record documents shall incorporate all work detailed in compiled change orders, change directives and field orders and shall be based on red-line markups provided by the Contractor and/or RPR.

Task 1.11 *Submit Closeout Documentation*

The Consultant shall submit electronic files on CD or DVD, two (2) sets of full-size prints and two (2) project book including all testing reports, daily diaries, pay applications, etc compiled throughout the course of the project.

Task 1.12 Materials Testing / Coordination

The Consultant shall coordinate with a qualified firm to perform quality acceptance/materials testing services, as outlined in the project specifications. The Consultant will document and compile all test reports, and will advise the Client when material/quality tests fail. All reports shall be included in the closeout documentation (Task 1.11).

Task 1.13 Project Management

The Consultant shall manage the project, assign qualified individuals to review project documentation and submittals, and shall work closely with the Airport to help accommodate the completion of the project within the specified time frame and budget estimates.

The Consultant will submit a monthly invoice providing an overview of the work accomplished during the billing period and budget remaining on the project.

Task 1.14 Warranty Period Assistance

The Consultant shall assist the Client with issues that arise during the 1-year duration of the warranty period. This assistance shall include coordination with the contractor to remedy outstanding issues or correct deficiencies, up to 40 hours for the PM and Engineer.

Task 1.15 Resident Project Representation

The Consultant shall coordinate with a qualified Subconsultant to perform Resident Project Representation (RPR) services. The following shall be included in the Resident Project Representation Task:

- RPR shall be present during all construction activities; anticipated hours per phase are detailed below. RPR shall coordinate with Contractor should any activities be scheduled outside the projected work schedule.
- RPR shall maintain daily logs of construction activities. The log format shall be provided by RS&H and can be found attached to this RFP. Log shall include daily construction quantities for purposes of completing pay applications; results of QA testing performed during the construction activities; summary of important discussion(s) with contractor; circumstances and observations related to conflicts; names of individuals visiting the site; and a general description of work performed.
- RPR shall provide daily construction photos related to construction activity, and shall upload photos to RS&H file-sharing service (access to be provided by RS&H). Photos shall include all new construction to take place each day as well as any potential concerns/issues experienced during construction.
- RPR shall coordinate and oversee all QA testing during construction as the elements of construction progress. The anticipated field testing can be found attached to this RFP. Note that the number of tests shown are estimated based upon proposed quantities. Actual number may vary due to progression of construction.
- RPR shall attend weekly construction meetings at the Airport site. These meetings will be led by the Contractor and will be focused on previous week's progress and two-week look-ahead. RPR shall coordinate upcoming construction activities with RS&H to help determine/coordinate important elements of construction to pay specific attention to.

- RPR shall alert RS&H to any anticipated schedule impacts should construction activities be delayed due to weather or Contractor scheduling.
- RPR shall obtain applicable Airport badging required for access to the site. Badging shall be coordinated with RS&H and the Airport prior to the beginning of construction. Badging will require background check and successful completion of AOA testing provided by the Airport Administration.
- The RPR shall compile project documentation into a 3-ring binder to remain in the field office located on site. RPR shall keep binder updated with daily diaries, construction correspondence, engineer issued field directives and RFI responses, Pay Applications, Change Orders, Test Reports, and other pertinent construction information. RPR shall also keep a full-size set of plans in the Engineer's Field Office that details and changes during construction via red-line markup. Documents shall also be scanned and uploaded to RS&H file-sharing service for review by the Engineer.

The RPR services are based upon the following anticipated schedule of construction:

Phase 1 – 45 Days

- Work Schedule – 7AM – 6PM; M-F

Phase 2 – 30 Days

- Work Schedule – 7AM – 6PM; M-F
- To be performed subsequent to Phase 1

Phase 3 – 20 Calendar Days

- Work Schedule – 7AM – 6PM; M-F
- Night work to be coordinated with Airport during Construction
- To be performed Subsequent to Phase 2

Phase 4 – 20 Calendar Days

- Work Schedule – 7AM – 6PM; M-F
- To be performed Subsequent to Phase 3

Phase 5 – 20 Calendar Days

- Work Schedule – 7AM – 6PM; M-F
- Night work to be coordinated with Airport during Construction
- To be performed Subsequent to Phase 4

Phase 6 – 50 Calendar Days

- Work Schedule – 7AM – 6PM; M-F
- To be performed Subsequent to Phase 5

Work scheduled/allowed outside anticipated durations will be negotiated separately under separate authorization.

TASK 2: CONSTRUCTION ADMINISTRATION AND RESIDENT PROJECT REPRESENTATION ASSOCIATED WITH THE AWARD OF BID ALTERNATE 1

Task 2.1 Bid Alt 1 - Construction Coordination and Administration

This task adds 25 days of construction coordination and administration efforts if Bid Alternate 1 is awarded. All efforts and responsibilities of this task are similar to the efforts as part of Task 1.5. The additional effort includes one additional site visit by the PM and Engineer.

Task 2.2 Resident Project Representation

This task adds 25 days of Resident Project Representation (RPR) services if Bid Alternate 1 is awarded. All efforts and responsibilities of this task are similar to the efforts as part of Task 1.15.

SCHEDULED MEETING SUMMARY

- (1) Pre-Construction Meeting
- (20) Weekly Progress Meetings (teleconference)
- (8/9) Site Visit / Meetings by PM (1 Additional if Bid Alt 1 is awarded)
- (14/16) Site Visit / Meetings by Engineer (2 Additional if Bid Alt 1 is awarded)
- (1) Substantial Completion / Punchlist Visit
- (1) Final Acceptance / Inspection Visit
- (1) Pre-Pave Meeting

DELIVERABLES

- Construction Administration
 - Monthly Reports Electronic Submittal
 - Pay Applications/Change Orders Monthly / Electronic Submittal
 - Invoices Monthly / Electronic Submittal
- Post Construction Administration
 - Record Documents 2 Hard Copies of Plans / Closeout Book / Electronic Submittal

EXCLUSIONS/ASSUMPTIONS

Excluded from this scope are the following:

- Permitting
- NEPA Documentation
- ALP Update / AGIS upload of project data
- As-Built Survey
- Services not explicitly defined in this scope of work
- Services outside the anticipated schedule of construction
- Materials testing services beyond those outlined in the attached subconsultant proposal

3. Schedule

A preliminary construction schedule follows. The Consultant understands that this schedule must be flexible to accommodate the construction season.

- Bid Opening March 3, 2017
- Notice of Award March 27, 2017
- Notice to Proceed April 3, 2017
- Pre-Construction Meeting April 8, 2017
- Construction Commence April 15, 2017
- Construction Substantial Completion October 16, 2017
- Record Documents Complete November 16, 2017

*Current dates are estimated, and will be contingent upon FAA grant award.

4. Fee Structure

Lump Sum Fee shall be in accordance with the attached Work Breakdown Structure (attached).



**Rick Husband Amarillo International Airport
City of Amarillo, Texas**

**AMA Apron - Isolated Panel Replacement
Proposal for CA and RPR Services**

SCOPE / TASK TITLE	MS	SC	DE	CS	PJ	MG	TOTAL
	PROJ. CH. DIRECTORS	PROJECT MANAGER	SENIOR CONSTR. Insp.	ENGINEER III	ENGINEER II	ADMIN	
Task 1: Construction Administration and RPR (Base Bid)							
Task 1.1 Project Initiation and Setup	2	2		4	4	2	14
Task 1.2 Develop Construction Management Program		2		6	12		20
Task 1.3 Pre-Construction Conference		4		9	12		25
Task 1.4 Shop Drawing Review / RFI Response		4	8	48	40	8	108
Task 1.5 Construction Coordination and Administration							
Isolated Observation (First full week of construction)				40	40		80
Periodic Site Visits (EII: up to 14; PM: up to 8)				36	100		136
Pre-Pave Meetings / Observation			72				72
Attendance at weekly construction meetings (teleconference)				32			32
General Administration and Coordination, As Described		10		40	40		90
Task 1.6 Pay Applications / Change Orders		5		20			25
Task 1.7 Clarifications		5	5	15	20	2	47
Task 1.8 Substantial Completion Inspection / Punchlist Coord.		2		16	16		34
Task 1.9 Final Inspection		3		8	12		23
Task 1.10 Prepare Record Documents		3		10	40		53
Task 1.11 Submit Record Documents					2	2	4
Task 1.12 Materials Testing / Coordination		2		12	4		18
Task 1.13 Project Management	8	10		30			48
Task 1.14 Warranty Period Assistance				40			40
Task 1.15 Resident Project Representation (Subconsultant)							
TOTAL HOURS	10	52	85	366	342	14	869
BURDENED LABOR	\$ 297.28	\$ 246.93	\$ 164.02	\$ 127.20	\$ 99.22	\$ 78.32	
TOTAL BURDENED LABOR	\$2,973	\$12,840	\$13,942	\$46,555	\$33,932	\$1,097	\$111,400.00
OTHER DIRECT NON-SALARY COSTS							
REPRODUCTION	# DWGS	# PAGES	# BDS				
	@	@	@				
	\$1.60	\$0.10	\$100.00	#SETS			
Drawings	75			2			\$240
Reports/Specifications		600		2			\$120
TOTAL REPRODUCTION							\$360
POSTAGE/DELIVERY	# PCKGS	# PCKGS					
	@	@					
	\$15.00	\$3.00					
Drawings and Specifications	3	3					\$54
TOTAL POSTAGE/DELIVERY							\$54
SPECIALTY SUBCONSULTANTS							
Resident Project Representative	Brandt Engineers						\$202,260
Quality Assurance Testing	Dyess Peterson						\$22,262
TOTAL SPECIALTY SUBCONSULTANTS							\$224,522
TRAVEL							
	# People	# Days	Airfare @	Car @	Lodging @	Per Diem	
Pre-Construction Conference	2	1	\$1,500	\$100	\$250	\$102	\$1,952
Initial Week On-Site CA	1	5	\$750	\$500	\$625	\$255	\$2,130
Pre-Pave Meetings	2	2	\$3,000	\$200	\$500	\$408	\$4,108
Paving Observation (P-501)	1	3	\$2,250	\$900	\$1,125	\$306	\$4,581
Site Visits (PM)	1	8	\$3,000	\$800	\$1,000	\$408	\$5,208
Site Visits (EII)	1	14	\$10,500	\$1,400	\$1,750	\$714	\$14,364
Substantial Inspection	2	1	\$1,500	\$100	\$250	\$102	\$1,952
Final Inspection	2	1	\$1,500	\$100	\$250	\$102	\$1,952
							\$36,300
MILEAGE	1200	Miles @	\$0.50				\$600
TOTAL ODC's							\$261,900
Total Proposed Lump Sum Fee for:	Task 1: Construction Administration and RPR (Base Bid)						\$373,300



**Rick Husband Amarillo International Airport
City of Amarillo, Texas**

**AMA Apron - Isolated Panel Replacement
Proposal for CA and RPR Services**

SCOPE / TASK TITLE	RD	SC	DE	CS	PJ	SKD	TOTAL
	PROJ. OR CH. DIRECTORS	PROJECT MANAGER	SENIOR CONST. WSP.	ENGINEER I	ENGINEER II	ADMIN	
Task 2: Construction Administration and RPR (Bid Alt 1)							
Task 2.1 Construction Coordination and Administration							
Periodic Site Visits (EII: 2; PM: 1)		2		8	16		26
Attendance at weekly construction meetings (teleconference)		2		6	4		12
General Administration and Coordination, As Described		4		16	16		36
Task 2.2 Resident Project Representation (Subconsultant)							
TOTAL HOURS	0	8	0	30	36	0	74
BURDENED LABOR	\$ 297.28	\$ 246.93	\$ 164.02	\$ 127.20	\$ 99.22	\$ 78.32	
TOTAL BURDENED LABOR	\$0	\$1,975	\$0	\$3,816	\$3,572	\$0	\$9,400.00
OTHER DIRECT NON-SALARY COSTS							
REPRODUCTION	# DWGS	# PAGES	# BDS				
	@	@	@				
	\$1.60	\$0.10	\$100.00	#SETS			
Drawings							\$0
Reports/Specifications							\$0
TOTAL REPRODUCTION							\$0
POSTAGE/DELIVERY	# PCKGS	# PCKGS					
	@	@					
	\$15.00	\$3.00					
Drawings and Specifications							\$0
TOTAL POSTAGE/DELIVERY							\$0
SPECIALTY SUBCONSULTANTS							
Resident Project Representative	Brandt Engineers						\$21,620
Quality Assurance Testing	Dyess Peterson						\$5,100
TOTAL SPECIALTY SUBCONSULTANTS							\$26,720
TRAVEL							
	# People	# Days	Airfare @	Car @	Lodging @	Per Diem	
			\$750	\$100	\$125	\$51	
Site Visits (PM)	1	2	\$1,500	\$200	\$250	\$102	\$2,052
Site Visits (EII)	1	4	\$3,000	\$400	\$500	\$204	\$4,104
							\$6,200
MILEAGE	100	Miles @	\$0.50				\$50
TOTAL ODC's							\$33,000
Total Proposed Lump Sum Fee for:	Task 2: Construction Administration and RPR (Bid Alt 1)						\$42,400
TOTAL LUMP SUM FEE FOR ALL PROJECT TASKS:							\$415,700



Amarillo City Council Agenda Transmittal Memo



Meeting Date	05/23/2017	Council Priority	Long Term Plan for Infrastructure
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Department	Aviation
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Agenda Caption

Approve Task Order 20 between RS&H, Inc. and the Rick Husband Amarillo International Airport for Design and Bid services for the re-roofing of the existing Snow Removal Equipment (SRE) storage building, and two existing additions to the building. Design will also include a "lean-to" structure along the west side of the building for additional parking and storage. The total amount for Task Order 20 is \$138,600.

Agenda Item Summary

This Task Order specifically focuses the Design and Bid services for the re-roofing of the Snow Removal Equipment (SRE) main building and two small additions. Design up to 8,000 SF covered "lean-to" addition, to be located on the west side of the SRE Building on the existing concrete apron. Interior improvements to the existing SRE Building include the design of: repair/replacement of existing infrared heaters, siding repair of damaged sections, LED conversions of existing light fixtures, new entrance doors, and evaluating an HVAC system for the service shop area.

Requested Action

Recommend approval of Task Order 20.

Funding Summary

Funding for this Task Order will be from project 540166 SRE Building (Hangar 4) Roof Replacement/Enhancements. This project was in the Airport's 15/16 CIP budget and is currently under FAA Grant 40 for being Airport Improvement Program eligible.

Community Engagement Summary

N/A.

Staff Recommendation

Staff recommends the approval of Task Order 20 between RS&H, Inc. and Rick Husband Amarillo International Airport to execute Design and Bid services for the SRE Building modifications.

RS&H Project No. 227.0247.020
 Short Title: AMA SRE Building Modifications
 Effective Date: September 2, 2016

TASK ORDER NO. 20

RS&H, INC., a Florida corporation (hereinafter "Consultant") agrees to perform and complete the following work (hereinafter "Work") for the City of Amarillo, Texas which owns and operates Rick Husband Amarillo International Airport (hereinafter "Client"), in accordance with the terms and conditions of the Master Consulting Service Agreement, dated December 8, 2014, all of which terms and conditions are incorporated herein by reference:

Project Location and Description: Rick Husband Amarillo International Airport (AMA)

This project includes design services for the re-roofing of the existing Snow Removal Equipment (SRE) storage building, and two (2) existing additions to building. This Task Order also includes design documents for the expansion of the SRE building along the west side of the existing building, creating an open air 'lean-to' structure for additional parking of equipment and storage of materials.

Scope of Services and Deliverables: The full scope of services and deliverables are described in "Attachment A", which is made a part hereof.

Compensation Terms: The method of payment shall be Lump Sum. The total compensation shall be \$138,600 for services described in "Attachment A". Breakdown for tasks is as follows:

TASK	CONTRACT VALUE
1 - Preliminary Coordination	\$20,600
2 - Schematic Design	\$21,400
3 - 90% Design Documents	\$49,300
4 - Construction / Bidding Documents	\$38,800
5 - Bidding / Award Phase Services	\$8,500
Total Lump Sum Design Fee	\$138,600

Schedule: Schedule shall be as described in "Attachment A".

CLIENT
CITY OF AMARILLO, TEXAS

By: _____
 Typed Name: Jared Miller
 Title: City Manager

Attest: _____
 Typed Name: Frances Hibbs
 Title: City Secretary

[CORPORATE SEAL]

CONSULTANT
RS&H, INC.

By: _____
 Typed Name: Rodney L. Bishop Jr.
 Title: Vice President

Attest: _____
 Typed Name: Melanie L. Nichols
 Title: Asst. Corporate Secretary

[CORPORATE SEAL]

“ATTACHMENT A”



Rick Husband Amarillo International Airport

SRE Building Modifications

PROJECT PROPOSAL / SCOPE OF WORK

RS&H Project No: 227-0247-020



RS&H, Inc.
11011 Richmond Avenue, Suite 900
Houston, Texas 77042
713.914.4455 (P) 713.914.0155 (F)

July 5, 2016
Updated: September 2, 2016

SRE BUILDING MODIFICATIONS PROJECT PROPOSAL AND SCOPE OF WORK

1. Project Description

The City of Amarillo, Texas, which owns and operates Rick Husband International Airport (Airport) has requested RS&H, Inc. (Consultant) to assist the Airport with the addition to and reroofing of the SRE Building. The project will be completed by RS&H.

The project will include the following major elements.

- Provide design/bidding documents for the re-roofing of the SRE Building, consisting of approximately 36,000 SF (includes main building and two small additions).
- Design up to 8,000 SF covered 'lean-to' addition, to be located on the west side of the SRE Building on the existing apron. Actual size to be determined during design. Addition shall be constructed of similar materials as main facility for equipment storage, and will include lighting and sprinkler equipment as required. It is assumed that the existing utilities are adequate, and can be extended to provide these services to the expansion. It is also anticipated that the existing apron grade/pavement will not need to be modified to accommodate this expansion.
- Interior improvements to the existing SRE building including: repair/replacement of the existing infrared heaters, siding repair of damaged sections, LED conversions of the existing light fixtures, new entrance doors and evaluating an HVAC system for the service shop area.

For the project defined above, this proposal consists of professional architectural/engineering design services as outlined herein.

2. Scope of Services

Task 1: Preliminary Coordination

Task 1.1 Pre-Design Meeting with Airport Staff

The Consultant shall prepare for and attend one pre-design meeting with the Airport staff and other appropriate agencies to establish the preliminary design goals and methods. The pre-design (kick-off) meeting will be held at the Amarillo International Airport administrative offices. This task item also includes the preparation of meeting minutes, which shall be distributed to the appropriate parties within seven (7) days of the meeting.

Task 1.2 Records Review

The Consultant shall review available data related to the project. The Airport will provide to the Consultant any relevant information to the project such as previous as-builts, historical survey data, previous design plans/specifications, and geotechnical investigation reports.

Task 1.3 Field Investigation

The Consultant shall perform a field investigation to review and verify existing conditions including visible site drainage, electrical and other systems impacted by the project. The existing pavement will be inspected and evaluated to determine if the existing pavement is adequate to support the intended equipment. It is anticipated that the field investigation will take place during the same trip as Task 1.1.

Task 1.4 Geotechnical Investigation

The Consultant shall coordinate, through its subconsultant, a geotechnical investigation of the proposed project site. The geotechnical investigation is anticipated to include three (3) pavement cores / soil borings to obtain information necessary for foundation design of new addition.

TASK 1 SCHEDULED MEETING SUMMARY

- (1) Pre-Design Meeting with Airport Staff/Field Investigation

TASK 1 DELIVERABLES

- N/A

TASK 1 SCHEDULE

A preliminary schedule follows:

- Pre-Design Meeting..... Within 45 days of NTP
- Records Review and Field Investigation..... Performed at time of Pre-Design Meeting

Task 2: Schematic Design

Performance of this Task will define the general design parameters of scope, scale and relationship of components of the Project. Documentation will include plans, sections, elevations and/or written descriptions. Specific task breakdowns are as follows:

Task 2.1 Alternative Configurations and Roofing Materials

Up to two (2) alternatives will be studied to evaluate accommodation of the various facility needs and building functions. Scaled study plans will illustrate the alternatives along with presentation of the features and the relative responsiveness to the goals and objectives of the facility.

Task 2.2 Architectural Design Concepts

The design considerations for function, massing and exterior appearances will be defined. Evaluations based on preferences and affordability will be made for the Airport's direction for further refinement during the design development phase. Roofing systems will be investigated for appropriate use. Metal siding repair/replacement options will be studied and entrance door requirements assessed.

Task 2.3 Mechanical/Electrical Recommendations

Consultant shall prepare a list of various recommendations for the electrical and mechanical systems in the existing SRE building. Evaluations based on preferences and affordability will be made for the Airport's direction for further refinement during the design development phase.

Task 2.4 Schematic Document Production

Multi-discipline project definition will be provided through drawings, narratives and selected outline specifications for cost evaluation.

Task 2.5 Estimate of Probable Construction Cost

An estimate of probable construction cost of the schematic level documents to establish the relative value of project components, potential alternates for funding limitations and the conformance to the overall project budget. The probable construction cost is an estimate representing the judgment of the estimators who have no control over the cost of labor, materials or equipment, over the Contractor's methods of determining prices, or over competitive bidding, market or negotiating conditions. Accordingly, the A/E cannot and does not warrant or represent that bids or negotiated prices will not vary from the budget, funding or from any estimate or evaluation by the A/E.

Task 2.6 Code and Permitting Research

Preliminary determination of jurisdictional authority requirements for Building Code, Fire Protection and Life Safety. Impacts on project scope and strategies to accommodate requirements will be defined.

Task 2.7 Project Management and Discipline Coordination

Scheduling, resource allocation, monitoring, oversight, direction and control for all aspects of the team's efforts including assembly and coordination of all documentation.

TASK 2 SCHEDULED MEETING SUMMARY

- (1) Design Review Meeting (Teleconference)

TASK 2 DELIVERABLES

- Schematic Documents and Narrative
- Anticipated Specifications TOC
- Estimate of Probable Construction Cost

TASK 2 SCHEDULE

A preliminary schedule follows:

- Prepare Schematic Documents 30 days from Completion of Field Investigation
- Review Meeting (Teleconference) Within 21 Days of Schematic Document Submittal

Task 3: 90% Design Documents

Performance of this Task will be based on the approved Schematic Design documents and shall further refine the design and establish the scope, relationships, forms, size and appearance of the project through plans, sections, elevations, details and outline specifications. Specific task breakdowns are as follows:

Task 3.1 Civil / Site Design Development

Design and preliminary documentation of site phasing, layout, safety/security, demolition, geometry, and existing conditions.

Task 3.2 Architectural Design Development

Design and preliminary documentation of the space layout, functional features, envelope, and exterior appearance and related plans, sections and details for the Project. Considerations for special detailing requirements for reroof system will be addressed. Metal siding and entrance door replacement will be addressed and detailed.

Task 3.3 Structural Design Development

Design and preliminary documentation of foundations, exterior wall structure and lateral load system.

Task 3.4 Plumbing Design Development

Design and preliminary documentation of roof drainage modifications.

Task 3.5 Fire Protection Design Development

Design and preliminary documentation of standpipe, hose cabinet and sprinkler system as applicable.

Task 3.6 Electrical Design Development

Design and preliminary documentation of power service, lighting, security and fire alarm.

Task 3.7 Mechanical Design Development

Design and preliminary documentation of HVAC and heating system for building.

Task 3.8 Estimate of Probable Construction Cost

An estimate of probable construction cost of the design development level documents to establish the relative value of project components, potential alternates for funding limitations and the conformance to the overall project budget. The probable construction cost is an estimate representing the judgment of the estimators who have no control over the cost of labor, materials or equipment, over the Contractor's methods of determining prices, or over competitive bidding, market or negotiating conditions. Accordingly the A/E cannot and does not warrant or represent that bids or negotiated prices will not vary from the budget, funding or from any estimate or evaluation by the A/E.

Task 3.9 Code and Permitting Research

Final determination and documentation of jurisdictional authority requirements for Building Code, Fire Protection and Life Safety. Interpretations of requirements will be incorporated in the design documents for jurisdictional reviews.

Task 3.10 90% Design Document Review Meeting

The Project Manager will meet with the Airport and review the construction documents for scope and completeness prior to bidding.

Task 3.11 Project Management and Discipline Coordination

Scheduling, resource allocation, monitoring, oversight, direction and control for all aspects of the team's efforts including assembly and coordination of all documentation.

TASK 3 SCHEDULED MEETING SUMMARY

- (1) 90% Design Review Meeting

TASK 3 DELIVERABLES

- 90% Design Plans
- 90% Specifications
- Design Narrative Update
- Estimate of Probable Construction Cost

TASK 3 SCHEDULE

A preliminary schedule follows:

- Prepare Design Development Documents..... 30 days from Approval of Schematic Design
- Review Meeting Within 30 Days of Submittal

Task 4: Construction Documents

Performance of this Task will be based on the approved 90% Design Documents and shall provide the detailed requirements for construction of the Project. The documents will include Drawings and Specifications that establish, in detail sufficient for production of shop drawings and construction, the configuration and quality of the materials, components and systems required for the Project.

Task 4.1 Civil/Site Construction Documents

Final design and documentation for establishment of site configurations for construction access, securing of the site, providing staging areas and the completed project's geometry, grading, pavement and drainage.

Task 4.2 Architectural Construction Documents

Design and final documentation of architectural elements of the project such as space layout, functional features, envelope, and exterior appearance and related plans, sections and details. Metal siding and entrance door replacement will be completed.

Task 4.3 Structural Construction Documents

Design and final documentation of foundations, exterior wall structure and lateral load system.

Task 4.4 Plumbing Construction Documents

Design and final documentation of roof drainage system.

Task 4.5 Fire Protection Construction Documents

Design and final documentation of standpipe, hose cabinet and sprinkler system.

Task 4.6 Electrical Construction Documents

Design and final documentation of power service, lighting, security and fire alarm.

Task 4.7 Mechanical Construction Documents

Design and final documentation of HVAC and heating system for building.

Task 4.8 Estimate of Probable Construction Cost

An estimate of probable construction cost of the nearly complete construction documents to identify, potential alternates for funding limitations and assess probable conformance to the overall project budget. The probable construction cost is an estimate representing the judgment of the estimators who have no control over the cost of labor, materials or equipment, over the Contractor's methods of determining prices, or over competitive bidding, market or negotiating conditions. Accordingly the A/E cannot and does not warrant or represent that bids or negotiated prices will not vary from the budget, funding or from any estimate or evaluation by the A/E.

Task 4.9 Project Management and Discipline Coordination

Scheduling, resource allocation, monitoring, oversight, direction and control for all aspects of the team's efforts including assembly and coordination of all documentation.

TASK 4 SCHEDULED MEETING SUMMARY

→ N/A

TASK 4 DELIVERABLES

- Construction / Bidding Documents and Specifications
- Estimate of Probable Construction Cost

TASK 4 SCHEDULE

A preliminary schedule follows:

- Prepare Construction Documents45 days from Approval of 90% Design Docs

Task 5 Bidding Assistance

The services commencing after completion of the Construction Documents are anticipated to include assistance during bidding including: Attendance at pre-bid conference; issuance of necessary addenda; and bid tabulation and award recommendation.

TASK 5 SCHEDULED MEETING SUMMARY

- Pre-Bid Conference

TASK 5 DELIVERABLES

- Bid Tabulation and Award Recommendation

3. Exclusions and Assumptions

The following are excluded from this proposal:

- Preparation of State, Local or Federal Environmental Documentation
- Safety Risk Assessment Meetings
- Permit Fees associated with Obtaining Required Project Permits
- Any other services not explicitly defined
- As-Built Survey
- Materials testing
- Topographic Survey
- Construction Administration
- Resident Project Representation Services

The following are assumed for this proposal:

- Escort for geotechnical analyses will be provided by AMA.
- All electrical, water and wastewater services will be provided from the existing building. If it is determined that these systems are inadequate, additional investigation including, but not limited to, site survey and utility coordination may be required.
- Existing concrete pavement surrounding building is adequate to support intended equipment. If it is determined that the pavement is inadequate, additional design/replacement will be required to replace the pavement.



Rick Husband Amarillo International Airport
SRE Building Modifications

DESIGN & BIDDING PHASE SERVICES

SCOPE / TASK TITLE	RB	HQ	PH	GO	DP	CS	DL	JB	SM	TOTAL
	PROJECT OFFICER	PROJECT DIRECTOR	PROJECT MANAGER	ARCHITECT	ARCHITECT IV	ESTIMATOR	REGISTRATION	ARCHITECT I	ARCHITECT ASSISTANT	
BASIC SERVICES										
TASK 1: PRELIMINARY COORDINATION										
Task 1.1 Pre-Design Meeting w/ Airport Staff			8					8		24
Task 1.2 Records Review			2	6		4	4	4		20
Task 1.3 Field Investigations			4					4		8
Task 1.4 Geotechnical Investigation										0
TOTAL HOURS	0	12	14	0	0	4	4	16	0	56
BURDENED RATE	\$ 288.62	\$ 247.47	\$ 229.27	\$ 173.25	\$ 189.09	\$ 95.40	\$ 102.17	\$ 76.44	\$ 71.87	
TOTAL BURDENED LABOR	\$ -	\$ 2,970	\$ 3,210	\$ 1,040	\$ -	\$ 382	\$ 409	\$ 1,223	\$ -	\$ 9,232
REPRODUCTION										
	# DWGS	# PAGES								
	@	@								
	\$1.60	\$0.10								
										#SETS
Drawings										\$0
Reports/Specifications										\$0
TOTAL REPRODUCTION										\$0
POSTAGE/DELIVERY										
	# PCKGS	# PCKGS								
	@	@								
	\$15.00	\$3.00								
Drawings and Specifications										\$0
TOTAL POSTAGE/DELIVERY										\$0
SPECIALTY SUBCONSULTANTS (AMOUNTS ARE ESTIMATED)										
DBE - Geotechnical (Task 1.4)										\$9,250
TOTAL SPECIALTY SUBCONSULTANTS										\$9,250
TOTAL DBE PERCENTAGE (THIS TASK)	44.95%									
TRAVEL										
	# People	# Days	Airfare @		Car @		Lodging @		Per Diem @	
Pre-Design Meeting / Field Investigation	2	1	\$1,500		\$100		\$300		\$102	\$2,002
										\$2,002
MILEAGE										
		Miles @	\$0.50							\$50
ODC's										\$11,311
Total Proposed Fee for:	TASK 1: PRELIMINARY COORDINATION									\$ 20,600
TASK 2: SCHEMATIC DESIGN										
Task 2.1 Alternative Configurations and Roofing Materials			2	4						6
Task 2.2 Architectural Design Concepts			4	16				20		40
Task 2.3 Mechanical/Electrical Recommendations					16		16			32
Task 2.4 Schematic Document Production			4	8				40		52
Task 2.5 Estimate of Probable Construction Cost			2	2						4
Task 2.6 Code and Permitting Research			2	2		4	4	4		14
Task 2.7 Project Management and Discipline Coordination	2	4	4	4						10
TOTAL HOURS	2	4	16	32	16	4	20	64	0	156
BURDENED RATE	\$ 288.62	\$ 247.47	\$ 229.27	\$ 173.25	\$ 189.09	\$ 95.40	\$ 102.17	\$ 76.44	\$ 71.87	
TOTAL BURDENED LABOR	\$ 577	\$ 990	\$ 3,668	\$ 5,544	\$ 3,024	\$ 382	\$ 2,043	\$ 4,892	\$ -	\$ 21,120
OTHER DIRECT NON-SALARY COSTS										
	# DWGS	# PAGES								
	@	@								
	\$1.60	\$0.10								
										#SETS
Drawings	8									\$64
Reports/Specifications		150								\$75
TOTAL REPRODUCTION										\$139
POSTAGE/DELIVERY										
	# PCKGS	# PCKGS								
	@	@								
	\$15.00	\$3.00								
Drawings and Specifications	5	5								\$90
TOTAL POSTAGE/DELIVERY										\$90
SPECIALTY SUBCONSULTANTS (AMOUNTS ARE ESTIMATED)										
TOTAL SPECIALTY SUBCONSULTANTS										\$0.00%
TOTAL DBE PERCENTAGE (THIS TASK)	0.00%									
TRAVEL										
	# People	# Days	Airfare @		Car @		Lodging @		Per Diem @	
			\$750		\$75		\$150		\$51	\$0
										\$0
REIMBURSIBLES										
MILEAGE										
		Miles @	\$0.50							\$0
ODC's										\$229
Total Proposed Fee for:	TASK 2: SCHEMATIC DESIGN									\$ 21,400



Rick Husband Amarillo International Airport
SRE Building Modifications

DESIGN & BIDDING PHASE SERVICES

SCOPE / TASK TITLE	RB	HO	PH	SO	DP	CS	CL	JB	SM	TOTAL
	PROJECT OFFICE	PROJECT DIRECTOR	PROJECT MANAGER	ARCH IT	ARCHITECTURAL	EST	TOPI/CAN	ARCHITECTURAL	ADMIN ASSIST	
TASK 3: 90% DESIGN DOCUMENTS										
Task 3.1 Civil/Site Design Development			4			20				24
Task 3.2 Architectural Design Development			0	28				80		114
Task 3.3 Structural Design Development					8		16			24
Task 3.4 Plumbing Design Development					4		8			12
Task 3.5 Fire Protection Design Development					12		4			16
Task 3.6 Electrical Design Development					12		20			32
Task 3.7 Mechanical Design Development					8		16			24
Task 3.8 Estimate of Probable Construction Cost			4	4		4	4			16
Task 3.9 Code and Permitting Research				8						8
Task 3.10 90% Design Document Review Meeting		12	12					4		28
Task 3.11 Project Management and Discipline Coordination	2	4	24							30
TOTAL HOURS	2	16	50	38	44	24	68	84	0	326
BURDENED RATE	\$ 268.02	\$ 247.47	\$ 229.27	\$ 173.25	\$ 199.22	\$ 95.40	\$ 102.17	\$ 78.44	\$ 71.87	
TOTAL BURDENED LABOR	\$ 577	\$ 3,060	\$ 11,484	\$ 6,584	\$ 8,760	\$ 2,290	\$ 6,948	\$ 6,421	\$	\$ 47,008
OTHER DIRECT NON-SALARY COSTS										
REPRODUCTION										
	# DWGS	# PAGES								
	\$	\$			#SETS					
	\$1.00	\$0.10								
Drawings	16				5					\$128
Reports/Specifications		100			5					\$50
TOTAL REPRODUCTION										\$178
POSTAGE/DELIVERY										
	# PCKGS	# PCKGS								
	\$	\$								
	\$15.00	\$3.00								
Drawings and Specifications	5	0								\$75
TOTAL POSTAGE/DELIVERY										\$75
TOTAL SPECIALTY SUBCONSULTANTS										
TOTAL DBE PERCENTAGE (THIS TASK)										
0.00%										
TRAVEL										
	# People	# Days	Airfare @	Car @	Lodging @	Per Diem @				
90% Review Meeting	2	1	\$1,300	\$75	\$300	\$102				\$1,877
										\$1,877
REMBURSIBLES										
MILEAGE										
			Miles @	\$0.50						\$0
										\$2,230
ODC's										
Total Proposed Fee for:										
TASK 3: 90% DESIGN DOCUMENTS										\$ 49,300
TASK 4: CONSTRUCTION DOCUMENTS										
Task 4.1 Civil/Site Construction Documents			4			8				12
Task 4.2 Architectural Construction Documents		12	8	20				64		84
Task 4.3 Structural Construction Documents					8		12			20
Task 4.4 Plumbing Construction Documents					8					8
Task 4.5 Fire Protection Construction Documents					8		16			24
Task 4.6 Electrical Construction Documents					8		20			28
Task 4.7 Mechanical Design Development			2	8	8					18
Task 4.7 Estimate of Probable Construction Cost										10
Task 4.8 Project Management and Discipline Coordination	4	8	10						10	44
TOTAL HOURS	4	20	30	28	48	8	48	64	16	256
BURDENED RATE	\$ 268.02	\$ 247.47	\$ 229.27	\$ 173.25	\$ 199.22	\$ 95.40	\$ 102.17	\$ 78.44	\$ 71.87	
TOTAL BURDENED LABOR	\$ 1,154	\$ 4,949	\$ 6,878	\$ 4,851	\$ 9,663	\$ 763	\$ 4,804	\$ 4,128	\$ 1,160	\$ 38,341
OTHER DIRECT NON-SALARY COSTS										
REPRODUCTION										
	# DWGS	# PAGES								
	\$	\$			#SETS					
	\$1.00	\$0.10								
Drawings	20				5					\$180
Reports/Specifications		400			5					\$200
TOTAL REPRODUCTION										\$380
POSTAGE/DELIVERY										
	# PCKGS	# PCKGS								
	\$	\$								
	\$15.00	\$3.00								
Drawings and Specifications	5	5								\$90
TOTAL POSTAGE/DELIVERY										\$90
TOTAL SPECIALTY SUBCONSULTANTS										
TOTAL DBE PERCENTAGE (THIS TASK)										
0.00%										
TRAVEL										
	# People	# Days	Airfare @	Car @	Lodging @	Per Diem @				
			\$750	\$75	\$150	\$100				\$0
										\$0
REMBURSIBLES										
MILEAGE										
			Miles @	\$0.50						\$0
										\$450
ODC's										
Total Proposed Fee for:										
TASK 4: CONSTRUCTION DOCUMENTS										\$ 38,800



Rick Husband Amarillo International Airport
SRE Building Modifications

DESIGN & BIDDING PHASE SERVICES

SCOPE / TASK TITLE	RD	IG	PH	GO	DP	CS	BL	JB	GSJ	TOTAL
	PROJECT OFFICER	PROJECT DIRECTOR	PROJECT MANAGER	ARCHITECT	PROJECT ENGINEER	ESTIMATOR	TRUCKING	ARCHITECTURAL	ARCHITECTURAL	
TASK 6: BIDI/AWARD PHASE SERVICES										
Task 6.1 Pre-Bid Conference			8							8
Task 6.2 Issue Addenda		4	2	6	0			0		24
Task 6.3 Bid Tabulation & Award Recommendation			2	2	2					6
TOTAL HOURS	0	4	12	8	8	0	0	0	0	36
BURDENED RATE	\$ 268.62	\$ 247.47	\$ 229.27	\$ 173.26	\$ 199.22	\$ 95.40	\$ 102.17	\$ 75.44	\$ 71.87	
TOTAL BURDENED LABOR	\$ -	\$ 990	\$ 2,751	\$ 1,386	\$ 1,594	\$ -	\$ -	\$ 459	\$ -	\$ 7,180
OTHER DIRECT NON-SALARY COSTS										
REPRODUCTION	# DWGS	# PAGES								
	20	10								
	\$1.60	\$0.10								
			#SETS							
Drawings			3							\$96
Reports/Specifications		200	3							\$60
TOTAL REPRODUCTION										\$156
POSTAGE/DELIVERY	# PCKGS	# PCKGS								
	3	3								
	\$15.00	\$3.00								
Drawings and Specifications										\$54
TOTAL POSTAGE/DELIVERY										\$54
SPECIALTY SUBCONSULTANTS (AMOUNTS ARE ESTIMATED)										
0										
TOTAL DBE PERCENTAGE (THIS TASK)			0.00%							\$0
TRAVEL										
	# People	# Days	Airfare @	Car @	Lodging @	Per Diem @				
Pre-Bid Conference	1	1	\$750	\$75	\$150	\$51				\$1,026
										\$1,026
MILEAGE	50	Miles @	\$0.50							\$25
ODC's										\$1,261
Total Proposed Fee for:	TASK 6: BIDI/AWARD PHASE SERVICES									\$ 8,500
ANTICIPATED DBE PERCENTAGE FOR DESIGN PORTION:	0.00%									
TOTAL LUMP SUM FEE FOR ALL PROJECT TASKS:										\$ 138,600



Amarillo City Council Agenda Transmittal Memo



Meeting Date	May 23, 2017	Council Priority	Consent Agenda Item
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Department	Planning Department
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Agenda Caption

Vicinity: S Grant St. & SE 8th Ave.

License and Hold Harmless Agreement to encumber 10' 10" of public ROW of 705 South Grant Street, for walkway and security fence, adjacent to Lots 13-24, Block 378, Mirror Addition Unit No. 1, in Section 155, Block 2, AB&M Survey, Potter County, Texas.

Agenda Item Summary

This license and hold harmless agreement is to legitimize an existing walkway and security fence extending up to 10' 10" into the public right-of-way of 705 South Grant Street. There is an annual fee of \$250.00 associated with the agreement. The first year's fee has been paid.

The associated loft project had previously been through site plan and building plan review but a review of records confirm that no license and hold harmless agreement was executed as one of the steps for this project. Approval for the construction and issuance of a certificate of occupancy was given. This agreement will fully address the existing encroachment.

Planning staff believes that the request is appropriate for the situation and recommends approval.

Requested Action

The applicant is requesting the approval of a License and Hold Harmless for an existing encumbrance.

Funding Summary

N/A

Community Engagement Summary

The item was distributed to all applicable internal and external entities. Notices were not required for this item.

City Manager Recommendation

Planning Staff has reviewed the associated L&HH agreement and exhibits and recommends the City Council approve the item as submitted.

LICENSE AND HOLD HARMLESS AGREEMENT

THE STATE OF TEXAS)
)
COUNTY OF POTTER)

This license is made by and between the City of Amarillo, a Texas municipal corporation situated in Potter and Randall Counties, Texas, hereinafter called LICENSOR, and Lofty LLC, a limited liability company, hereinafter called LICENSEE, upon the following terms performable in Potter County, Texas:

WITNESSETH:

I.

For and in consideration of the annual sum of \$250.00, being due annually on the anniversary date of this agreement, and of the covenants herein contained and the full and faithful performance of the same, LICENSOR hereby grants a license to LICENSEE to construct, maintain, and use a walkway and security fence extending up to 10' 10" into the public right-of-way of 705 South Grant Street, adjacent to Lots 13-24, Block 378, Mirror Addition Unit No. 1, in Section 155, Block 2, AB&M Survey, Potter County, Texas.

1.1. The general details of the above-described encumbrance are shown on the attached Exhibits A and B. This license supercedes any prior agreement or license from LICENSOR TO LICENSEE or LICENSEE'S predecessors pertaining to the described location and use.

1.2. The term of this license shall be for a period of one year from the effective date hereof and shall be automatically extended for successive one-year periods provided, however, either party may terminate this Agreement by providing written notice of termination to the other party on or before 30days prior to the end of any annual term.

II.

This license is granted upon LICENSEE's agreement to strictly comply with the following terms and conditions:

2.1. This license shall not be assigned, sold or in any other manner transferred without the prior written consent of the LICENSOR. Notwithstanding paragraph 2.7 below, breach of this condition shall immediately terminate this license and shall require restoration of the premises to the condition which existed prior to the execution of this agreement. Upon failure to restore said property as above stated, LICENSOR may perform such restoration at the expense of the then owner of such property being restored.

2.2. LICENSEE agrees that as between LICENSEE and LICENSOR, LICENSEE shall save LICENSOR harmless from any and all liability for personal injuries, property damage or loss

of life or property resulting from, or in any manner connected with, LICENSEE's maintenance and use of the above-described intrusions into the public right-of-way.

2.3. LICENSEE shall give LICENSOR prompt and timely notice of any claim made or suit instituted which in any way, directly or indirectly, contingently or otherwise, affects or may affect LICENSOR. To the extent that LICENSEE fails to assume the defense of LICENSOR in a timely manner, LICENSOR shall have the right to compromise and defend the same to the extent of its own interests without waiving its right to call upon LICENSEE for defense or indemnity.

2.4. LICENSOR retains the right to require the removal of any or all of the intrusions into the public right-of-way should LICENSOR find after a public hearing dealing with the matter that said intrusions into the public right-of-way unreasonably interfere with the public's use of its right-of-way or in any other way hampers the public's rights.

2.5. LICENSEE hereby agrees to assume all costs for damages and repairs to public utilities, street services or any other public improvement located in or adjacent to the public right-of-way described above, regardless of the type of damage caused by LICENSEE, its employees, agents, or contractors. LICENSEE further agrees to hold LICENSOR harmless from any costs occasioned by or necessitated by the relocation of LICENSEE's facilities due to entry of the LICENSOR onto the right-of-way for maintenance, replacement or repair of any line or lines, including water and sewer lines, located in the public right-of-way. In this regard, LICENSEE specifically recognizes the potential hazards of erecting or placing encumbrances and intrusions in the public utility easement.

2.6. Any notice required by this agreement shall be sufficient if served by certified or registered United States mail on City Manager of the City of Amarillo, P.O. Box 1971, Amarillo, Texas, 79105-1971; or upon Darin Hudson, Signor, Lofty LLC, 6246 S Ash Circle East, Centennial, Colorado 80161.

2.7. LICENSEE's failure to perform any of the duties imposed hereby shall constitute a breach of this agreement and shall be a cause for revocation of this license if said breach is not cured within ten days of notice of said breach. In the event of breach, LICENSEE agrees to remove all encumbrances from the right-of-way no later than 30days from its failure to cure the breach as provided above. In the event legal proceedings are necessary to enforce LICENSOR's rights under this agreement, all costs, including reasonable attorneys' fees, shall be paid by LICENSEE.

EFFECTIVE on the date of the last of the parties to sign.

LICENSOR:

City of Amarillo, a Texas municipal corporation

ATTEST:

Frances Hibbs, City Secretary

By: _____
Bob Cowell, Deputy City Manager

Dated Signed:

THE STATE OF TEXAS)

COUNTY OF POTTER)

SWORN TO, SUBSCRIBED, AND ACKNOWLEDGED before me on _____, 2017, by Bob Cowell, Deputy City Manager of the City of Amarillo, a Texas municipal corporation, on behalf of said corporation.

Notary of Public in and for
The State of Texas

LICENSEE:

Lofty, LLC, a limited liability company

By: _____
Darin Hudson, Manager

Date Signed:

THE STATE OF)

COUNTY)
OF _____

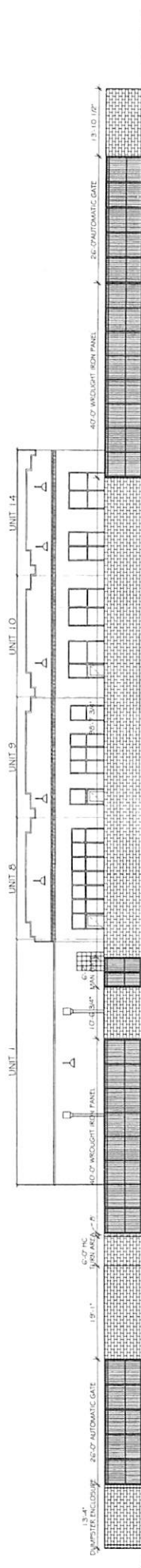
SWORN TO, SUBSCRIBED, AND ACKNOWLEDGED before me on _____, 2017 by Darin Hudson, manager of Lofty, LLC, a limited liability company, on behalf of said limited liability company.

Notary of Public in and for
The State of _____

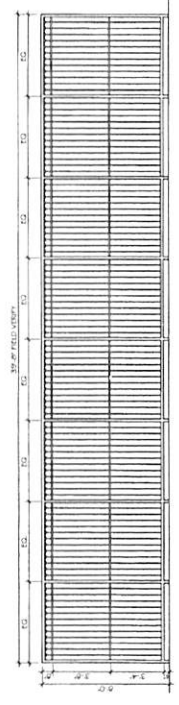
License & Hold Harmless Agreement _____

EXHIBIT A

705 South Grant Street



A WEST WALL ELEVATION
SCALE: 1/8" = 1'-0"



B 40'-0" WROUGHT IRON PANEL ELEVATION
SCALE: 1/8" = 1'-0"

CAUWELS & STUVE
Construction & Design, L.L.C.
6000 Peach School Rd., N.E.
Suite 400
Atlanta, GA 30328
Phone: 404.252.2666
Fax: 404.252.2667
www.cauwelsandstuve.com

PROJECT:
South Grant Street Lofts
705 South Grant Street
Amarillo, TX 79101
March 10th, 2009

PROJECT #:
7410
West Property Wall Elev.
& Revision Data
A0.1

This drawing is the property of CAUWELS & STUVE Construction & Design, L.L.C. and shall not be used for any other project without the written consent of CAUWELS & STUVE Construction & Design, L.L.C. The user of this drawing is responsible for obtaining the correct quantities for the project.

General Notes:

1. This site plan is for the proposed addition to the City of Amarillo, Potter County, Texas, according to the Map or Plat thereof, of record in Volume 65, Page 17, of the Book of Records of Potter County, Texas.

2. City of Amarillo granted Easement Areas Additional, adjacent site areas consisting of the 20' easement on the East, Property line and Existing and Vacated S.E. 6th Avenue as allowed by the City of Amarillo for use of the Property and Building.

3. Verify existing Grades and Driveway Patterns, Retain and adjust Grades and Drainage as required to provide positive drainage away from the Building and the Unit Entrances.

4. Remove the existing deteriorated Concrete walks, Concrete Paving, Asphalt Paving, Base at both the North and the South Paved Areas, and the existing concrete curbs and sidewalks. The existing concrete condition and not deteriorated, the existing Base Course may remain, but must be reconstructed for the new Asphalt Paving.

5. Remove #1 deteriorated Base Course above to firm Base Course or Subgrade. Add new Base Course to achieve a compacted thickness of 6" minimum. Add new Asphalt Concrete to achieve a compacted thickness of 4" minimum. The new Base Course and Asphalt Concrete shall be placed and compacted in 4" lifts. The new Base Course and Asphalt Concrete shall be placed and compacted in 4" lifts. The new Base Course and Asphalt Concrete shall be placed and compacted in 4" lifts.

6. If Reclaimed Asphalt will be used, Reclaim the existing Asphalt and Base Course by pulverizing the indicated Paving Areas, adding cement at 4% by weight, and compacting to a minimum of 100% of the original density. 7. Remove all existing materials and compact the existing Base Course to a minimum of 95% (95% modified) as required by ASTM D1557, and to a minimum compacted thickness of 6" initial compacted Asphalt surface course over the reclaimed Base Course with 100% Stability, Type 1" gradation, not less than 100% of the original density. 8. Compact the existing Base Course to achieve a compacted thickness of 1-1/2".

9. Stripping shall occur no less than One (1) week after the Pavement application and installation. Striping Paving in patterns shown on the Drawings. Dividers shall be painted with Waterborne paint to the Sides and Widths include Stripping at all Asphalt Ramps and Driveways. The Stripping shall be applied to the existing asphalt. Include four (4) marked Accessible Parking Spaces adjacent to each Accessible Space.

10. Stripping shall be non-reflective White Striven Williams, Scottek Acrylic Waterborne Traffic Marking Paint in a minimum of 1 Coat at the rate of approximately 200 lbs per 1000 sq ft. Markings shall be applied and used, following the Manufacturer's recommended methods and procedures for application.

11. Concrete Curbs shall be a minimum of 8" high, 6" wide by 12" deep. The Curbs shall be 18" high. The Curbs shall be 18" high above the surface of the adjacent Asphalt or adjacent Surface. Reinforcing shall be 2 Continuous #4 Bars 18" Asphalt Impregnated Expansion Joints shall be provided at no more than Sixteen (16) 12" on center and continuous at all junctions of Curb to Concrete Slabs. These are minimum Standards. If the City of Amarillo standards exceed these, the more restrictive and stringent Standards shall apply.

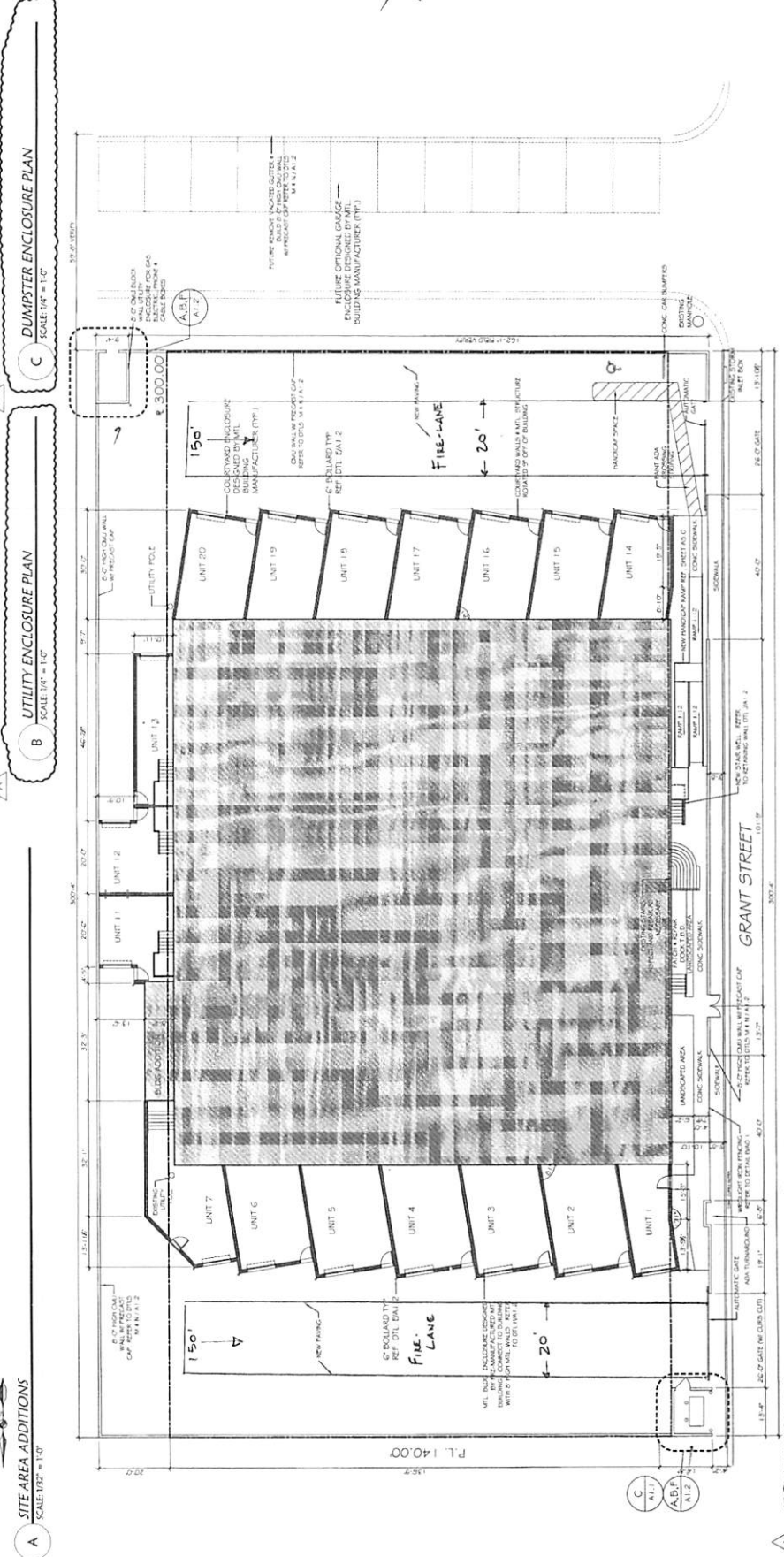
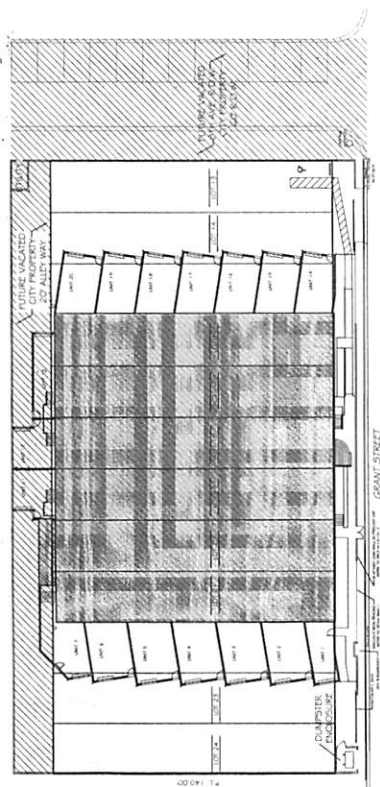
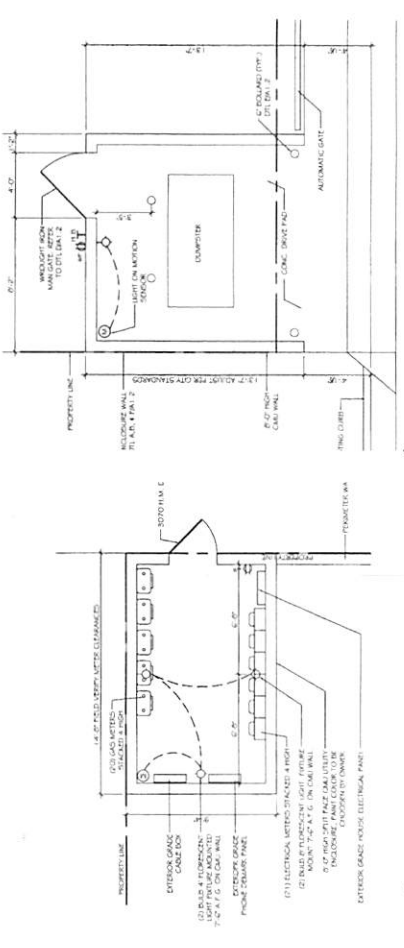
12. Prefabricated Landscape Pavery. Provide and install in the areas indicated on the Drawings.

13. Automatic Gates to have Electronic Openers. Automatic Gates are to be provided at building entrances.

CAUWELS & STUVE
Construction & Design, L.L.C.
4001 International Rd. N.E.
Amarillo, Texas 79109
Phone: 806-352-3922
Fax: 806-352-3922
www.cauwels.com

PROJECT:
South Grant Street Lofts
705 South Grant Street
Amarillo, TX 79101

PROJECT #
7410
March 10th, 2009
A1.1
Revised Site Plan



D REVISED SITE PLAN
SCALE: 1/8" = 1'-0"

General Notes

Planting Material

All Plant Materials and Methods shall be in accordance with the City of Amarillo and State of Texas Standards and Requirements for the Landscape and Drainage.

Provide 4" - 2" (1/2") Caliper Ash Trees along West side of Site.

Provide 1" - 1" (1/2") Caliper Ash Trees at each UMC Courtyard.

Provide 3" - 1" gallon box water measurement (Flowering Shrubs at each Courtyard).

Grass Planting Pit for new Plant Material a minimum of 4' 0" diameter for all 1' Caliper and 5' Caliper Plant Materials. Provide a Water Retention Basin 2' the diameter of the 5' Caliper Plant Material Planting Pit with Casting Soil and an appropriate and recommended Soil Amendments.

Grass Planting Hole for new Plant Material a minimum of 7' 0" diameter for 8' Tree Plant Materials. Provide a Water Retention Basin 2' the diameter of the Tree Planting Pit. Backfill Planting Pit with Casting Soil and all appropriate and recommended Soil Amendments.

Plant Material Rootball shall be placed on undisturbed Soil to prevent Plant Material from Settling.

Top of Plant Material Rootball shall be set level with adjacent grade. Variance in level of Rootball shall be noted on site plan. Rootball shall be set on a minimum of 1' of compacted fill to ensure proper grade. Backfill may cover the top of the Plant Material Rootball by no more than 1".

Remove all stumps, roots and other Rootball holding material prior to any Subsequent Planting. Note: Stumps may remain on the bottom of the Plant Material.

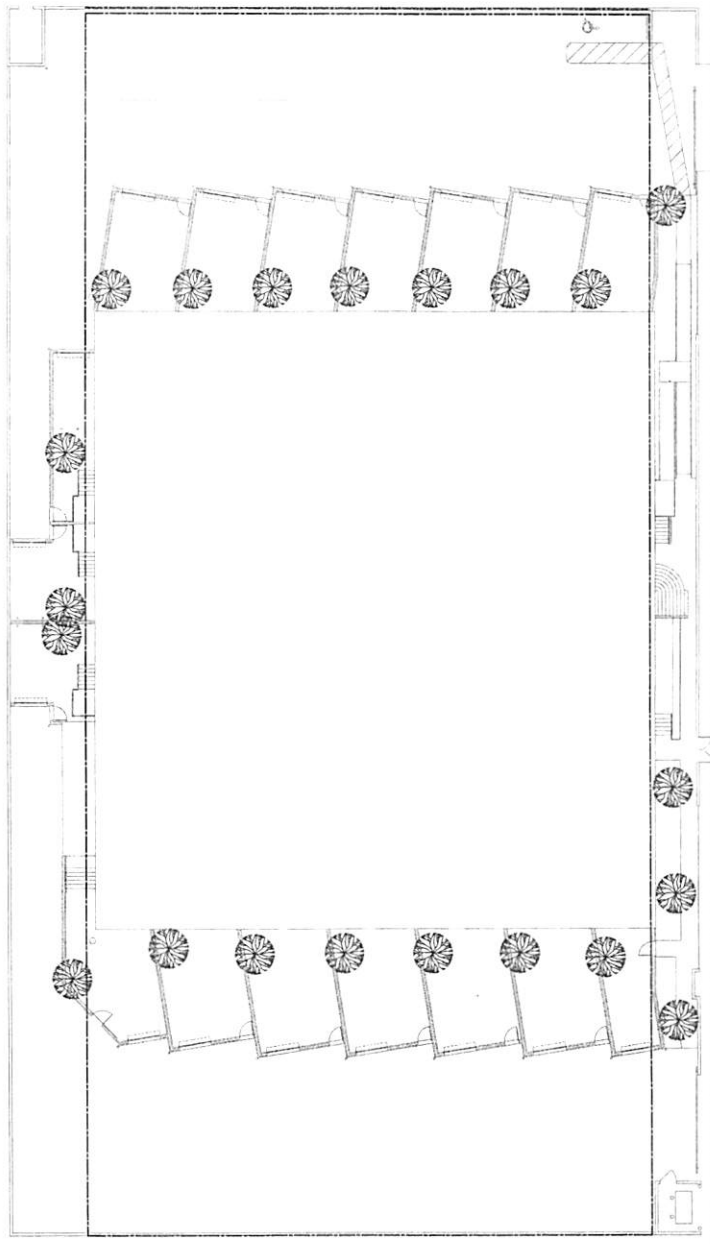
Irrigation System

Provide complete Dry Irrigation System complete for all Landscaped Areas. Provide complete custom for front Landscaped areas of North and South Ends of Site.

As-Built

Provide complete As-Built of Materials (Type and Location of each), Irrigation System (Routing and Controls, and

Landscape contractor shall provide complete as-built services for landscape installation.



D LANDSCAPING PLAN
SCALE: 1/8" = 1'-0"

CAUWELS & STUVE
Construction & Design, L.L.C.
6001 Highway 190, Box 181, N.E.
Amarillo, TX 79106
Phone: 806.335.4400
Fax: 806.335.9922
www.cauwelsstuve.com

PROJECT
South Grant Street Lofts
705 South Grant Street
Amarillo, TX 79101

PROJECT #
7410

March 10th, 2009

Landscaping Plan **A1.5**

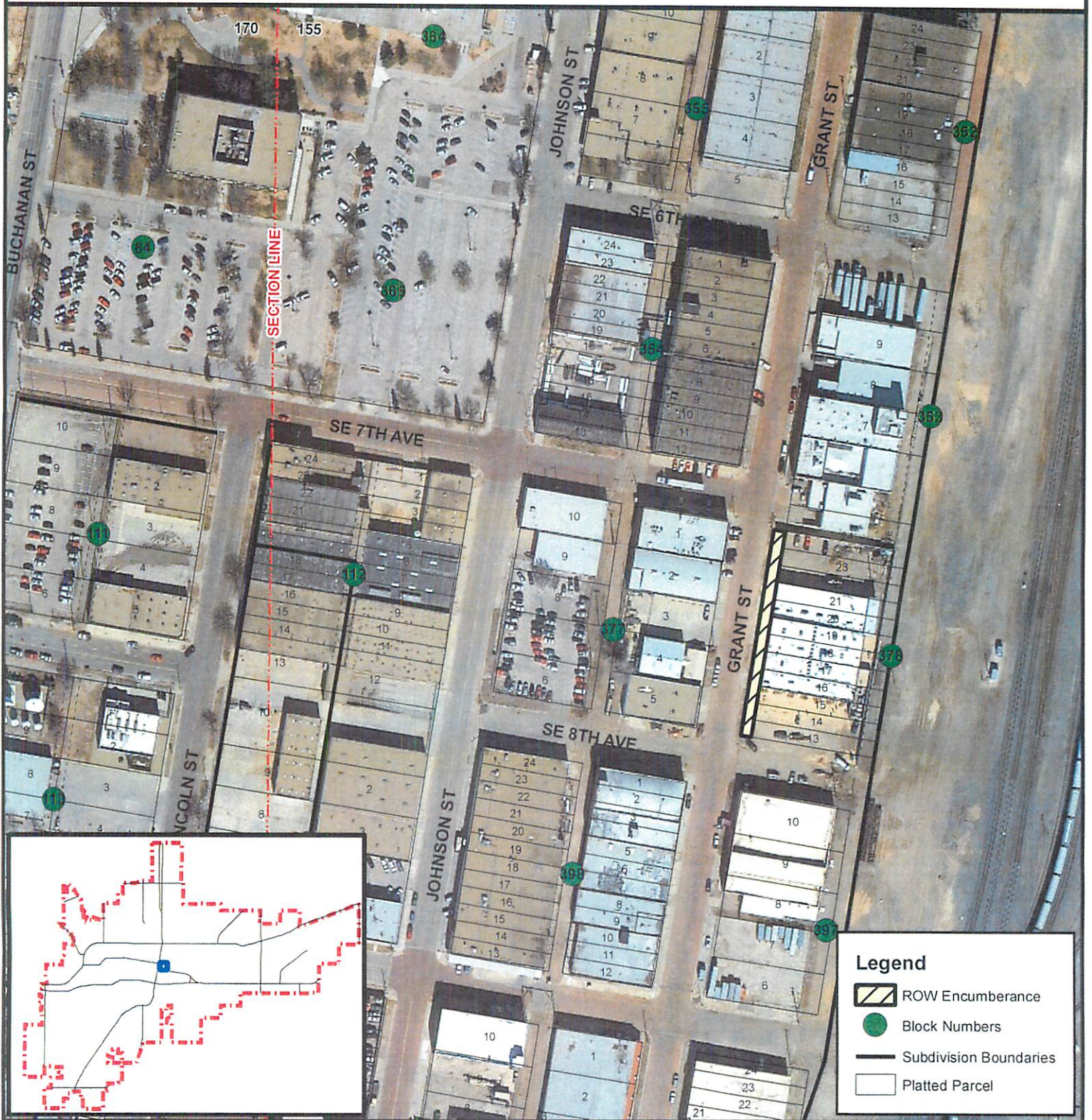
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License & Hold Harmless Agreement _____

EXHIBIT B

705 South Grant Street

**CASE L-17-01
LICENSE & HOLD HARMLESS**



**CITY OF AMARILLO
PLANNING DEPARTMENT**

L-17-01 License and Hold Harmless to encumber surface of public ROW for walkway and security fence in Lots 13-24, Block 378, Mirror Addition Unit No. 1, in Section 155, Block 2, AB&M Survey, Potter County, Texas.

Developer: Darin Hudson for Lofty LLC

Vicinity: S Grant St. & SE 8th Ave.

Scale: 1 inch = 200 feet
Date: 5/5/2017



DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.

BOARDS AND COMMISSIONS – VACANCIES



11

Amarillo Local Government Corporation

03/22/2011	Les Simpson	09/30/2017	(resigned)
07/19/2016	Lisa Blake	09/30/2017	(resigned)
09/08/2015	Randy Burkett	09/30/2017	(resigned)

Amarillo-Potter Events Venue District:

11/01/2002	Glenn McMennamy	10/01/2017	(resigned)
------------	-----------------	------------	------------

Convention & Visitor Council

03/02/2017	Suzanne Talley	09/30/2018	(resigned)
------------	----------------	------------	------------

Council Audit Committee

04/12/2016	Paul Harpole	04/11/2017	(resigned)
04/12/2016	Mark Nair	04/11/2017	(resigned)

Council Subcommittee on Economic Development Incentive Policies and Guidelines

04/12/2016	Terry Childers	04/11/2017	(position appointment)
04/12/2016	Bob Cowell	04/11/2017	(position appointment)
04/12/2016	Elisha Demerson	04/11/2017	(position appointment)
04/12/2016	Randy Burkett	04/11/2017	(position appointment)

Planning and Zoning Commission (3-year terms)

05/14/2014	Rob Parker	05/15/2017	
05/14/2014	Dean Bedwell	05/15/2017	

Board of Review – Landmarks & Historic District (3-year terms)

06/11/2014	Chan Davidson	05/21/2017	
06/08/2014	Trey Porter	05/21/2017	

05/17/2017