

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2018-2019 Annual Action Plan (AAP) includes those goals and priorities set by the five year 2015 - 2019 Consolidated Plan. Allocations of CDBG and HOME funds include projects for neighborhood improvements, demolition and clearance, home renovations, rental renovations, owner occupied emergency repairs, housing construction, as well as public service projects including: senior services, youth services, homeless services, and child care services.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Objectives and outcomes of the 2018 AAP include allocations of CDBG funds for neighborhood improvements. Neighborhood improvement projects will include installation of a Fire Suppression system at Amarillo Area Youth Community Center. Additional community improvement objectives will be met through the CDBG funding of the Community Improvement Inspector who will conduct code enforcement inspections in the CDBG Target Area. Community improvement will also occur through the Demolition and Clearance program which will remove slum and blight through the removal of substandard and dangerous structures in the CDBG Target Area.

Objectives to serve low-mod income persons will also be met through several CDBG public service programs. The public service programs will provide services for the homeless including dayroom services and case management at the Guyon Saunders Resource Center. CDBG funds will also provide transportation for the homeless by issuing city bus tickets to 8 local homeless service providers and shelters each month. CDBG funding for the Amarillo Homeless Management Information System will provide operational support for the software system that tracks services provided to the homeless and is utilized by 28 area agencies. Additional outcomes of providing meals to the elderly and disabled will be provided through CDBG funds allocated to Catholic Charities of Texas Panhandle and Panhandle Regional Planning Commission for home delivered meals.

The objective to provide services to low-mod income youth in the community will be achieved through CDBG funding of the Maverick Boys and Girls Club Success Depends on Me Program. Child care services will be provided through a CDBG public service allocation to Panhandle Regional Planning Commission resulting in a state match of funds for child care services.

Furthermore, housing objectives in the 2018 Annual Action Plan will be met through CDBG and HOME funding. CDBG projects such as Emergency Repair Grants will achieve safe housing for low-mod income persons. The HOME funds will further address the objective of safe affordable housing by funding a Community Development Housing Organization (CHDO) to construct new housing. The HOME funds for the Major Homeowner Renovation Program, the Rental Rehabilitation Program, and the Reconstruction Program administered by the City will also achieve housing objectives.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The 2018-2019 Annual Action Plan (AAP) addresses the 3rd year in the 2015-2019 Consolidated Plan for Housing and Community Development. The past accomplishments consisted of activities managed or funded by CDBG and HOME funding, as well as activities administered by community partners. The City is on target to meet most of the performance measures set out in the 2015 - 2019. The 2018 AAP will further the City's efforts to meet stated goals.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The citizen participation process seeks to encourage citizen participation in local government, particularly including low to moderate income persons in planning, development and assessment of the consolidated planning process. The consolidated planning process is conducted in an open manner. The Amarillo City Council established the Community Development Advisory Committee (CDAC) to act in an advisory role on policy decisions relating to the consolidated planning process, coordinate citizen participation, and develop recommendations to the City Council on allocations of CDBG and HOME funding. The CDAC also advises on other homeless assistance programs such as TX-ESG and CoC grants.

The City of Amarillo allocates CDBG and HOME funding to projects following a citizen participation process. The Community Development Advisory Committee is presented with funding requests during a series of public meetings to develop funding recommendations for the 2018-2019 year. Community Development Advisory Committee meetings were held on May 8 and May 31 to review applications for CDBG and HOME funding. There were no public

comments received during those meetings. A Community Development Advisory Committee meeting was held on June 1st to recommend funding allocations. There were no public comments received during that meeting. Notice of availability of the Annual Action Plan was published for a 30 day comment period and on July 10 the Amarillo City Council approved adoption of the 2018 Annual Action Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

There were no comments not accepted. Several agencies and individuals were appreciative of federal funding directed toward low to moderate income individual and families and addressing slum and blight in low income census tracts.

7. Summary

The 2018-2019 Annual Action Plan includes those goals and priorities set by the five year 2015-2019 Consolidated Plan. Allocations of CDBG and HOME funds include projects for neighborhood facility improvements, demolition and clearance, home renovations, rental renovations, emergency repairs, new home construction, as well as a variety of public service projects including: senior services, youth services, homeless services, and child care services. The projects included in the Annual Action Plan were recommended for funding through the established citizen participation process.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	AMARILLO	
CDBG Administrator	AMARILLO	Community Development
HOPWA Administrator		
HOME Administrator	AMARILLO	Community Development
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The Community Development Department, City of Amarillo, TX is responsible for preparing and administering federal grants.

Consolidated Plan Public Contact Information

Contact information for the Consolidated Plan is Community Development Administrator, Juliana Kitten, reachable at P O Box 1971, Amarillo, TX 79101 or (806) 378-3023.

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Amarillo works with a wide variety of agencies, organizations, and service providers in an effort to bring various viewpoints to bear in the identification of local housing and service needs. Ongoing relationships focused on specific needs and targeted meetings designed to bring public input into the Annual Action Plan process are two of the ways that the City utilizes outside organizations in the consultation process.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City has ongoing relationships with several housing providers working on housing development activities. The Community Housing Development Organization (CHDO) system provides a forum for assisting these agencies grow and meet their own targeted clientele. The City also works to utilize Housing Choice vouchers from the federal government to address the housing needs of the City's lowest income households. The PHA Administrative Plan emphasizes housing Homeless persons as a priority on the waiting list. Through the Continuum of Care process, the City maintains relationships with mental health providers, homeless shelter and service providers, and other governmental agencies with specific responsibilities for homeless individuals and families. The City also participates in a variety of other coalitions that seek to address other issues that relate to housing and service needs.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Amarillo serves as the lead agency for the Amarillo Continuum of Care. Staff participate in regularly scheduled meetings and point-in-time surveys. In the past, the City has provided administrative support to supplement Continuum of Care initiatives and funding to the various agencies that make up the membership of the Amarillo Continuum of Care. Through collaboration with the CoC and its member agencies the city is more aligned with the needs of homeless persons. City Ordinances have been modified as not to discriminate against homeless persons. A new Program titled HOPE was established to provide employment opportunities to homeless persons and serves as another referral mechanism to provide necessary services for homeless persons.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Staff from Amarillo participates in the development of the Continuum of Care, working with area service providers to include City resources, to the extent possible, in the provision of services to homeless individuals and families in Amarillo. The CoC serves as the mechanism that ESG applicants are reviewed and monitored for program compliance.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	AREA AGENCY ON AGING
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Consolidated Plan community forums.
2	Agency/Group/Organization	CATHOLIC FAMILY SERVICE, INC.
	Agency/Group/Organization Type	Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Consolidated Plan community forums.
3	Agency/Group/Organization	CHILD CARE MANAGEMENT SERVICES
	Agency/Group/Organization Type	Services-Children

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Consolidated Plan community forums.
4	Agency/Group/Organization	CHILDRENS LEARNING CENTERS INC.
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Consolidated Plan community forum.
5	Agency/Group/Organization	CORNERSTONE OUTREACH CENTER, INC
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Market Analysis Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Consolidated Plan community forums.
6	Agency/Group/Organization	DOWNTOWN WOMEN'S CENTER
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Health
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Consolidated Plan community forums.
7	Agency/Group/Organization	FAMILY SUPPORT SERVICES INC.
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in Consolidated Plan community forums.

8	Agency/Group/Organization	HABITAT FOR AMARILLO
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Consolidated Plan community forums.
9	Agency/Group/Organization	JAN WERNER ADULT DAY AND HEALTH CARE
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Consolidated Plan community forums.
10	Agency/Group/Organization	MAVERICK BOYS & GIRLS CLUB
	Agency/Group/Organization Type	Services-Children

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in Consolidated Plan community forums.
11	Agency/Group/Organization	PANHANDLE REGIONAL PLANNING COMMISSION
	Agency/Group/Organization Type	Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Consolidated Plan community forums.
12	Agency/Group/Organization	Panhandle AIDS Support Organization (PASO)
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in the Consolidated Plan community forums.
13	Agency/Group/Organization	Amarillo Housing First
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	These agencies are members of the Amarillo CoC. We meet a minimum of once a month but call meetings or collaboration via email or conference call allows for continuous interaction.

Identify any Agency Types not consulted and provide rationale for not consulting

No specific organizations were intentionally left out of the public participation process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Amarillo	The Strategic Plan provides a set of priorities for addressing homelessness, which are supported by the Amarillo Continuum of Care and its participating agencies.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The development of the Annual Action Plan utilized the Community Development Advisory Committee which held two public meetings and the final public hearing held by the City Council. Through this robust public engagement process the community is solicited to aid in identifying needs and developing strategies to meet goals.

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

In recommending funding allocations for the FY2018 year Annual Action Plan, the Community Development Advisory Committee (CDAC) conducted a citizen participation process through holding 3 public meetings at the Downtown Library. The CDAC is a volunteer committee comprised of citizen representatives from all regions of the city. Notices of these meetings were published in the Amarillo Globe News and posted on the City of Amarillo website encouraging public attendance. During the final public hearing held at the Downtown Library on June 11h, 2018 the CDAC requested comments from the public and made recommendations for funding allocations.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	Public meeting held on May 8 to receive presentations from applicant organizations seeking funding.	Applicant organizations presented information about their programs for which they were seeking funding.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community	Public Hearing conducted on June 1st for CDAC to receive any additional public comments and make recommendations for funding allocations.	No citizen comments were received.	All comments were accepted.	
3	Public Hearing	Non-targeted/broad community	Final Public hearing held by the City Council to receive additional public comments and to review and approve funding allocations and submit the Annual Action Plan to HUD.	One resident advocated for a higher salary for the Guyon Saunders Resource Center Day Room Advocate.	All comments were accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Amarillo receives funding from two federal grant programs, the Community Development Block Grant Program and the HOME Investment Partnership. These two grant programs combined will bring \$2,317,585 into the city to support affordable housing, homeless, and community development programs and projects in the first program year.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,592,011	0	0	1,592,011	1,372,953	Expected amount for remainder of Con Plan equals the Year 1 Annual Allocation for 3 years at current funding level.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	725,574	0	0	725,574	311,448	Expected amount for remainder of Con Plan equals the Year 1 Annual Allocation for 3 years at current funding level.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The funds awarded to CDBG projects are leveraged by the subrecipient agencies from a variety of resources including independent fundraising, other federal awards, local foundations, independent donations, and value of capital including building, equipment, salaries, inventory, and volunteer hours. Other federal funds include the Amarillo PHA's administration of the HCV Program and the VA-VASH Program. Continuum of Care funds will be used for the Shelter Plus Care Program to provide permanent supportive housing to disabled homeless and the Rapid Re-Housing program to quickly move persons from emergency shelter to independent housing. The City of Amarillo also receives TX-ESG funds from the Texas Department of Housing and Community Affairs to provide

homeless services. TX-ESG funds are matched dollar for dollar with homeless assistance provided by community service providers.

The 2018-2019 obligation for HOME match is \$125,292 (25% of the \$501,168 allocation.) Over the years, the City has accumulated excess match for the HOME Program through a variety of sources. The \$181,393.50 HOME match for the FY 2018 program year is satisfied with current resources as described below:

- Donations of volunteer labor and building materials on CHDO projects undertaken by Amarillo Habitat for Humanity or Catholic Charities of the Texas Panhandle that are not reflected in sales price of a home.
- Other sources are miscellaneous contributions of cash, forgiven fees and liens, and financing fees.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A. No publically owned land will be used to address the needs identified in the plan.

Discussion

The City has programmed \$2.3 million from the CDBG and HOME programs for the FY 2018 program year. This sum included the annual allocation and reprogrammed funds from previous program years. These funds will be used to operate a range of private and public services as described later in the Annual Action Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Administration Objective	2015	2019	Administration	City Wide Amarillo	Administration	CDBG: \$318,402 HOME: \$72,557	Other: (Program Coordinator, Accounting Assistant, HOME Program Coordinator, Administrator)
2	Code Enforcement Objective	2015	2019	Non-Housing Community Development	Community Development Target Area	Code Enforcement	CDBG: \$75,482	Housing Code Enforcement/Foreclosed Property Care: 9860 Household Housing Unit
3	Demolition Objective	2015	2019	Non-Housing Community Development	Community Development Target Area	Demolition/Removal of Slum and Blight	CDBG: \$239,500	Buildings Demolished: 30 Buildings
4	Community Facilities Objective	2015	2019	Non-Housing Community Development	Community Development Target Area	Public Improvements Public and Community Facilities	CDBG: \$160,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2010 Persons Assisted
5	Senior Services Objective	2015	2019	Non-Homeless Special Needs	City Wide Amarillo	Senior Services	CDBG: \$65,000	Public service activities other than Low/Moderate Income Housing Benefit: 125 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Youth Services Objective	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	City Wide Amarillo	Youth Services	CDBG: \$95,000	Public service activities other than Low/Moderate Income Housing Benefit: 615 Persons Assisted
7	Homeless Shelter and Services Objective	2015	2019	Homeless	City Wide Amarillo	Homeless Prevention/Emergency Assistance Mental Health Services/Supportive Services Homeless Facilities Emergency Housing Assistance	CDBG: \$78,802	Public service activities other than Low/Moderate Income Housing Benefit: 3951 Persons Assisted (Currently Guyon Saunders Resource Center, Transportation for the Homeless, and HMIS)
8	Homeowner Rehab - Major Objective	2015	2019	Affordable Housing	City Wide Amarillo	Housing Rehabilitation and Reconstruction	HOME: \$87,164	Homeowner Housing Rehabilitated: 1 Household Housing Unit
9	Rental Rehab Objective	2015	2019	Affordable Housing	City Wide Amarillo	Housing Rehabilitation and Reconstruction	HOME: \$420,738	Rental units rehabilitated: 10 Household Housing Unit
10	Homeowner Emergency Repair Objective	2015	2019	Affordable Housing	City Wide Amarillo	Emergency Home Repairs	CDBG: \$375,000	Homeowner Housing Rehabilitated: 130 Household Housing Unit
11	CHDO Objective	2015	2019	Affordable Housing	City Wide Amarillo	Housing Development	HOME: \$145,115	Homeowner Housing Added: 4 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Administration Objective
	Goal Description	Program Administration: General administration, staffing and equipment; and develop, administer, revise, implement and evaluate the day-to-day operation of entitlement programs. Activities include program design; develop Annual Plans and grant administration; Sub recipient compliance monitoring, program outreach, public relations and training; environmental review and labor standards.
2	Goal Name	Code Enforcement Objective
	Goal Description	Code Enforcement - Provide funding for Code Enforcement – Community Improvement Inspectors' inspection of property to insure compliance with building codes and reducing slum and blighted conditions.
3	Goal Name	Demolition Objective
	Goal Description	Demolition - Provide funding for demolition of blighted and substandard property to insure compliance with building codes and reducing slum and blighted conditions.
4	Goal Name	Community Facilities Objective
	Goal Description	Support the improvement of Community Facilities in low and moderate income census tracts.
5	Goal Name	Senior Services Objective
	Goal Description	Senior Services – Funds will be used to provide senior services for low to moderate income persons at 80% or below the median income.
6	Goal Name	Youth Services Objective
	Goal Description	Youth Services – Funds will be used to provide Youth services for low to moderate income persons at 80% or below the median income.
7	Goal Name	Homeless Shelter and Services Objective
	Goal Description	Homeless Services – Funds will be used to provide services for homeless persons within the City of Amarillo. Activities included in the homeless goal include Homeless Transportation, staff of the Homeless Dayroom, and the Homeless Management Information System.

8	Goal Name	Homeowner Rehab - Major Objective
	Goal Description	Homeowner Rehabilitation Major - Provide deferred loans/grants to low/mod income elderly and disabled homeowners for major repairs and correction of recognized hazards to health and safety such as leaking roofs, failed heating systems, unsafe wiring, failed plumbing and other necessary and eligible repairs. Each loan is secured by a lien on the property with repayment due upon sale or transfer of property by owner(s). Benefit – Low/mod income households.
9	Goal Name	Rental Rehab Objective
	Goal Description	Rental Housing Rehabilitation - Provide loans/grants to rental property owners providing housing to low/mod income to repair rental property. Benefit – Low/mod income households.
10	Goal Name	Homeowner Emergency Repair Objective
	Goal Description	Homeowner Emergency Repair - Provide deferred loans/grants to low/mod income elderly and disabled homeowners for emergency repairs. Benefit – Low/mod income households.
11	Goal Name	Housing Development Objective
	Goal Description	Provide funding for new construction or reconstruction of single family homes for owner occupancy. Eligible applicants are low and moderate-income at 80% or below the median income citywide.
12	Goal Name	CHDO Objective
	Goal Description	Provide funding to CHDO organization for program cost and development fees to develop affordable housing for low-moderate income homeownership and rental housing.

Projects

AP-35 Projects – 91.220(d)

Introduction

The following projects were developed by staff with consultation from non-profit service providers and community input through priorities established with involvement of the community survey.

Projects

#	Project Name
1	Community Improvement Inspector
2	Demolition and Clearance
3	Catholic Family Service - InterFaith Hunger Project
4	Homeless Management Information System
5	Transportation for the Homeless
6	Guyon Saunders Dayroom Services
7	Maverick Boys & Girls Club – Success Depends On Me
8	PRPC Childcare
9	PRPC Area Agency on Aging - FoodNET
10	AAYC- Fire Suppression System Installation
11	Homeowner Emergency Repair
12	Rehabilitation Support Administration
13	CDBG Administration
14	HOME PROGRAM ADMINISTRATION
15	HOME rehabilitation-Major
16	Rental Housing Rehabilitation
17	CHDO-Amarillo Habitat for Humanity
18	CHDO OPERATING

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The projects listed above were selected from the total of project proposals received in accordance with their consistency with the priorities established through the Consolidated Plan forums and community survey process. These projects meet needs enumerated in the Needs Assessment and prioritization process to the extent that funding was available. Organizational competencies were also considered when selecting one project over another, leaning toward those organizations with long-standing histories of successful project management.

AP-38 Project Summary
Project Summary Information

1	Project Name	Community Improvement Inspector
	Target Area	Community Development Target Area
	Goals Supported	Code Enforcement Objective
	Needs Addressed	Code Enforcement
	Funding	CDBG: \$75,482
	Description	Staff to conduct code enforcement activities. This position conducts inspections and code enforcement activities in the CDBG target area. Issues addressed include issuing citations for dangerous structures, junk vehicles, extensive weeds, and accumulation of junk and debris. Referrals resulting from these inspections may result in demolition of a property if property owners are unable to take corrective action.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	This project falls under a HUD national objective of eliminating slum and blight. Low to moderate families benefit from this program.
	Location Description	The Community Improvement Inspector works entirely in our Community Development Target area which consists of census tracts that are 51% or more low to moderate income.
Planned Activities	Community Improvement Inspectors' inspection of property to insure compliance with building codes and reducing slum and blighted conditions.	
2	Project Name	Demolition and Clearance
	Target Area	Community Development Target Area
	Goals Supported	Demolition Objective
	Needs Addressed	Demolition/Removal of Slum and Blight
	Funding	CDBG: \$239,500
	Description	Demolition of dangerous structures and clearance of debris from vacant lots. These units are hazard to the neighborhood, a blight on the area and unsafe environment.
	Target Date	9/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	A minimum of 30 property owners which do not have the financial ability to fund the demolition costs. In addition the entire low to moderate income neighborhood receives a indirect benefit by removing the dangerous structure.
	Location Description	All demolition and clearance will occur in the Community Development Target Area which consists of census tracts that are 51% or more low income.
	Planned Activities	Provide funding for demolition of blighted and substandard property to insure compliance with building codes and reducing slum and blighted conditions.
3	Project Name	Catholic Family Service - InterFaith Hunger Project
	Target Area	City Wide Amarillo
	Goals Supported	Senior Services Objective
	Needs Addressed	Senior Services Meals/Food Pantry/Meals on Wheels
	Funding	CDBG: \$40,000
	Description	Catholic Family Services provides groceries to low and moderate income elderly or disabled persons through the Interfaith Hunger Project. Clients are able to shop in the food pantry and select the items they need.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 60 elderly, disabled persons will receive benefit from this program.
	Location Description	Address are determined as applicants apply for the program.
	Planned Activities	The Interfaith Hunger Project offers a free food pantry to low and moderate income elderly and disabled persons. CDBG funds are used to purchase grocery items from the local food bank and provide clients a shopping experience to pick out the items they need and will use. Elderly clients are able to maintain independence in their own homes by receiving needed meals and being able to select the food items they prefer.
4	Project Name	Homeless Management Information System
	Target Area	City Wide Amarillo

	Goals Supported	Homeless Shelter and Services Objective
	Needs Addressed	Homeless Prevention/Emergency Assistance
	Funding	CDBG: \$52,052
	Description	Project will provide operating costs for the Amarillo Homeless Management Information System (AHMIS). The AHMIS allows for tracking of services provided to homeless persons through participating homeless service providers. The AHMIS generates reports and data on numbers and types of persons receiving services and is a required program for eligibility to receive homeless funding.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	The Point in Time account indicates Amarillo has 558 homeless persons that accessed emergency shelters. In addition HMIS is the system that is used for the Coordinated Assessment tool that allows users to document and refer homeless persons for additional support.
	Location Description	
	Planned Activities	Project will provide operating costs for the Amarillo Homeless Information Management System to track and collect data on services provided to the homeless. Operating costs include program staff, computer equipment, training and technical support for participating agencies.
5	Project Name	Transportation for the Homeless
	Target Area	City Wide Amarillo
	Goals Supported	Homeless Shelter and Services Objective
	Needs Addressed	Public Transportation
	Funding	CDBG: \$3,750
	Description	The Transportation for the Homeless Program provides City of Amarillo bus tickets to persons experiencing homelessness for transportation to medical appointments or job interviews.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	A anticipated 200 unduplicated homeless persons will be assisted with this program.

	Location Description	8 local nonprofit agencies that interact with homeless persons distribute vouchers to homeless persons.
	Planned Activities	The Transportation for the Homeless Program purchases City of Amarillo Transit bus tickets to be distributed amongst seven (7) local homeless service providers for distribution to clients needing to attend medical appointments, apply for mainstream benefits, or conduct job search activities. The Transportation for the Homeless Program allows persons experiencing homelessness to access the needed services and opportunities and move more quickly into stability.
6	Project Name	Guyon Saunders Dayroom Services
	Target Area	City Wide Amarillo
	Goals Supported	Homeless Shelter and Services Objective
	Needs Addressed	Homeless Facilities
	Funding	CDBG: \$23,000
	Description	The Guyon Saunders Dayroom provides services and shelter during daytime hours 365 days a year for persons experiencing homelessness including laundry, shower facilities, storage for personal belongings, computer and television access, and connection and referrals to community resources.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	A estimated 2000 homeless persons will access services through the Guyon Saunders Resource Center.
	Location Description	The Guyon Saunders Resource Center is located at 200 S. Tyler, Amarillo, TX.
	Planned Activities	CDBG funds will provide a portion of the salary for the Homeless Dayroom Supervisor, a staff member of Guyon Saunders Resource Center, to manage daily activities at the dayroom. Persons experiencing homelessness can access a variety of needed services at the dayroom including laundry facilities, storage for belongings, shower facilities, television and computer access, bus tickets provided through the Transportation for the Homeless program, as well as connection to other resources in the community.
7	Project Name	Maverick Boys & Girls Club – Success Depends On Me

	Target Area	City Wide Amarillo
	Goals Supported	Youth Services Objective
	Needs Addressed	Youth Services
	Funding	CDBG: \$15,000
	Description	Project offers an all day low-cost after-school program for at-risk youth in Amarillo at the Maverick Boys and Girls Club. The program provides a safe and enriching environment for children from low and moderate income families to have a place to go after school. An estimated 380 unduplicated youth to be served.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	A estimated 380 low to moderate income children are assisted through this program.
	Location Description	The Maverick Boys and Girls Club is located at 1923 S. Lincoln, Amarillo, TX.
	Planned Activities	CDBG funds are used as scholarship for membership fees for children from low and moderate income families to attend the Maverick Boys and Girls Club after school as a safe alternative to being unsupervised. Attending children are able to participate in recreational and educational activities in a safe environment.
8	Project Name	PRPC Childcare
	Target Area	City Wide Amarillo
	Goals Supported	Youth Services Objective
	Needs Addressed	Youth Services Child Care Services
	Funding	CDBG: \$80,000
	Description	Panhandle Regional Planning Commission's Childcare Program provides low and moderate income parents with the costs of childcare so they may attend school and seek employment.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 160 low to moderate income households will be assisted through this program.

	Location Description	The childcare facilities are located throughout the city and participated in the Childcare Management System.
	Planned Activities	The activity will provide parent-choice childcare at a low cost for low-moderate income households so they may seek employment or attend school. Panhandle Regional Planning Commission receives a financial match for the CDBG funds invested to provide this assistance. The program allows the parents to select their childcare from approved local providers.
9	Project Name	PRPC Area Agency on Aging - FoodNET
	Target Area	City Wide Amarillo
	Goals Supported	Senior Services Objective
	Needs Addressed	Meals/Food Pantry/Meals on Wheels
	Funding	CDBG: \$25,000
	Description	Panhandle Regional Planning Commission-Area Agency on Agency provides delivered meals to homebound low to moderate income elderly persons.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 65 low income, frail, older or disabled adults will be assisted by this program.
	Location Description	Meals are delivered throughout the City to eligible clients.
	Planned Activities	CDBG funds are utilized in the FoodNET program for the cost of noon-time meals which are delivered daily to homebound elderly and disabled persons. The program allows seniors to receive adequate nutrition while also remaining independently housed in their own homes for as long as possible rather than in assisted living facilities.
10	Project Name	AAYC- Fire Suppression System
	Target Area	Community Development Target Area
	Goals Supported	Community Facilities Objective
	Needs Addressed	Public and Community Facilities
	Funding	CDBG: \$160,500
	Description	Installation of Code Enforcement required fire suppression system

	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Estimated 150 unduplicated youth, adults, and seniors will be served during the 2018-19 program year. All participants are classified as low income with an average of 30% classified as extremely low income.
	Location Description	Community Development Target Area located at 816 S Van Buren, Amarillo, Texas 79101.
	Planned Activities	Project will consist of putting in new fire suppression system which consists of alarms and sprinklers.
11	Project Name	Homeowner Emergency Repair
	Target Area	City Wide Amarillo
	Goals Supported	Homeowner Emergency Repair Objective
	Needs Addressed	Emergency Home Repairs
	Funding	CDBG: \$375,000
	Description	The Emergency Repair Grant program provides grants to low/mod income elderly and disabled homeowners for emergency repairs in their home. Emergencies include system failures such as plumbing or electrical failures that prevent safe and sustainable living in that home.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 130 extremely low and low income households will receive an Emergency Repair Grant.
	Location Description	Program is based on client income eligibility. Their residence may be anywhere within the City of Amarillo.
	Planned Activities	The Emergency Repair Grant program pays for contractors to perform emergency repairs to systems such as plumbing or electrical in the homes of low/mod elderly or disabled persons. Homeowners are able to quickly receive emergency assistance in a matter of a few days in order to provide them a safe and livable environment as quickly as possible.
12	Project Name	Rehabilitation Support Administration
	Target Area	City Wide Amarillo

	Goals Supported	Administration Objective Housing Development Objective
	Needs Addressed	Administration Housing Rehabilitation and Reconstruction Emergency Home Repairs Housing Development
	Funding	CDBG: \$184,325
	Description	Rehabilitation Support Administration provides staff costs for implementation of housing projects.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 100 low income to moderate income families will benefit from this proposed activity.
	Location Description	City wide
	Planned Activities	The Rehabilitation Support Administration Program funds staff costs for implementation of housing programs.
13	Project Name	CDBG Administration
	Target Area	City Wide Amarillo
	Goals Supported	Administration Objective
	Needs Addressed	Administration
	Funding	CDBG: \$318,402
	Description	General administration, staffing and equipment; and develop, administer, revise, implement and evaluate the day-to-day operation of entitlement programs. Activities include program design; develop Annual Plans and grant administration; Sub recipient compliance monitoring, program outreach, public relations and training; environmental review and labor standards.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Low to moderate income families are assisted through our programs.
	Location Description	City Wide

	Planned Activities	General administration, staffing and equipment; and develop, administer, revise, implement and evaluate the day-to-day operation of entitlement programs. Activities include program design; develop Annual Plans and grant administration; Sub recipient compliance monitoring, program outreach, public relations and training; environmental review and labor standards.
14	Project Name	HOME PROGRAM ADMINISTRATION
	Target Area	City Wide Amarillo
	Goals Supported	Administration Objective
	Needs Addressed	Administration
	Funding	HOME: \$72,557
	Description	HOME ADMINISTRATION USED FOR THE SALARY AND OPERATING SUPPORT OF HOME STAFF.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	CITY OF AMARILLO 808 S. BUCHANAN AMARILLO, TEXAS 79105
	Planned Activities	General administration, staffing and equipment to develop, administer, revise, implement and evaluate the day-to-day operation of entitlement programs. Activities include program design, development of annual plans and grant administration, compliance monitoring, program outreach, public relations and training, environmental reviews, and enforcement of labor standards.
15	Project Name	HOME rehabilitation-Major
	Target Area	City Wide Amarillo
	Goals Supported	Homeowner Rehab - Major Objective
	Needs Addressed	Housing Rehabilitation and Reconstruction
	Funding	HOME: \$87,164

	Description	The major rehab deferred loans/grants to low/mod income elderly and disabled homeowners for major repairs and correction of recognized hazards to health and safety such as leaking roofs, failed heating systems, unsafe wiring, failed plumbing and other necessary and eligible repairs.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 1 low income household will receive a Major Homeowner Rehab.
	Location Description	City wide
	Planned Activities	The activity provides deferred loans/grants to low/mod income elderly and disabled homeowners for major repairs and correction of recognized hazards to health and safety such as leaking roofs, failed heating systems, unsafe wiring, failed plumbing and other necessary and eligible repairs. A project is considered a major repair if it is valued at \$25,000 or greater. Homeowners are able to remain in their homes longer when they are able to receive repairs. The zero interest no-payment loan is held by the City of Amarillo for an affordability period in which the owner remains occupied in the home. At the expiration of such period, the loan is forgiven.
16	Project Name	Rental Housing Rehabilitation
	Target Area	City Wide Amarillo
	Goals Supported	Rental Rehab Objective
	Needs Addressed	Housing Rehabilitation and Reconstruction
	Funding	HOME: \$420,738
	Description	The Rental Rehabilitation Program provides loans to rental property owners to make repairs on units that are then rented to low and moderate income tenants. Investment of HOME funds is matched by the property owner. The investment into rental properties require that units are only rented to low or moderate income tenants for an affordability period.
	Target Date	9/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 10 rental rehabilitation units will be completed for FY 18.
	Location Description	City Wide
	Planned Activities	No interest/no payment loans provided to rental property owners for renovations and improvements made to their units are required to be rented exclusively to low or moderate income tenants for an affordability period, at which time the loan is forgiven. The investment into decent affordable rental properties allows for low and moderate income residents to access safe housing in Amarillo. The City of Amarillo refers clients on the Housing Choice Voucher Program to available rental units as they become renovated and available.
17	Project Name	CHDO-Amarillo Habitat for Humanity
	Target Area	Community Development Target Area
	Goals Supported	Housing Development Objective
	Needs Addressed	Housing Development
	Funding	HOME: \$108,836
	Description	Project provides funding to CHDO organization, Amarillo Habitat for Humanity, for construction of affordable new housing for low-moderate income homebuyers. Homebuyers participate in construction of their own home and are provided a no interest/no payment loan for an affordability period.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 3 low to moderate income families will benefit from new construction homes in FY18.
	Location Description	Habitat locates their units in low to moderate income census tracts.

	Planned Activities	HOME funds are provided to CHDO organization, Habitat for Humanity, for program costs to build affordable housing for low-moderate income homeownership. Construction of 4 new homes will be funded in the Barringer Village development. Low and moderate income homeowners will be able to contribute to the construction of their home or a neighbors home and will receive a no interest/no payment loan for an affordability period.
18	Project Name	CHDO OPERATING
	Target Area	City Wide Amarillo
	Goals Supported	CHDO Objective
	Needs Addressed	Administration
	Funding	HOME: \$36,279
	Description	CHDO OPERATING PROVIDES SUPPORT FOR AMARILLO HABITAT FOR HUMANITY
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	CITY WIDE AMARILLO
	Planned Activities	OPERATING COSTS

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The CDBG Target Area census tracts that are 51% or more low to moderate income households. Funding from the CDBG and HOME programs is available for use in any of the CDBG target area neighborhoods or citywide. Also, some funding is available according to individual benefit rather than area benefit depending on the specifics of the designated activities. Minorities are represented at a disproportionally higher rate in the CDBG target area than in the city at large.

As of the 2010 Census, African Americans comprise about 7 percent of the population of Amarillo. There are some concentrations of the African-American population in census tracts in the central and eastern parts of the city, with the percentage of the total population being as much as 83 percent. Hispanics made up about 29 percent of the population of Amarillo in 2010. Concentrations of Hispanic households can be found in central Amarillo, with population percentages as high as 82 percent of some tracts. Income in the census tracts comprising the CDBG target area are below 80 percent of the area median income. These areas also show high rates of poverty, with poverty rates above 51 percent of population of the tracts. Maps of poverty rates and concentrations of African Americans and Hispanics are attached at screen AD-26.

Geographic Distribution

Target Area	Percentage of Funds
Community Development Target Area	66
City Wide Amarillo	34

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The proposed allocation of funds is based on federal funding requirements for each formula-allocated grant. Areas of low to moderate-income concentration and certain areas of high minority concentration are targeted. Areas of low homeownership and deteriorating housing conditions were also considered in the targeting process.

Discussion

The Community Development Departments publicizes our income eligibility standards on all appropriate written material as well as on our web page. All staff are trained in assisting the public on inquiries about eligibility. The Public can receive detailed information about our programs at the Simms Municipal Building, 808 S. Buchanan or by contacting our office at 808

378-3098. In addition we notify the nonprofit agencies in Amarillo of our programs and eligibility criteria. Applications are reviewed for eligibility and clients are served on first come first serve basis.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The annual goals listed previously specify the following production numbers for housing assistance and for homelessness, non-homeless, and special needs populations.

Fiscal Year 2017 Number of Households Supported	
Homeless	29
Non-Homeless	142
Special-Needs	0
Total	171

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	142
Special-Needs	0
Total	142

Fiscal Year 2017 Number of Households Supported Through	
Rental Assistance	29
The Production of New Units	5
Rehab of Existing Units	137
Acquisition of Existing Units	0
Total	171

Table 10 - One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported to be Through	
Rental Assistance	0
The Production of New Units	5
Rehab of Existing Units	137
Acquisition of Existing Units	0
Total	142

Discussion

These figures relate to production targets specified in the annual goals for 2018. CDBG and HOME funding for these activities may target more households.

AP-60 Public Housing – 91.220(h)

Introduction

N/A. The City of Amarillo does not operate low-rent public housing, but is the administrator of the Housing Choice Voucher program.

Actions planned during the next year to address the needs to public housing

N/A. The City of Amarillo does not operate low-rent public housing, but is the administrator of the Housing Choice Voucher program.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

N/A. The City of Amarillo does not operate low-rent public housing, but is the administrator of the Housing Choice Voucher program.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

NA

Discussion

N/A. The City of Amarillo does not operate low-rent public housing, but is the administrator of the Housing Choice Voucher program.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Homeless and other special needs activities are a high priority in the 2015-2019 Consolidated Plan for Housing and Urban Development and continue to be so in the 2018 AAP. Activities focus on outreach and assessment, emergency shelter and permanent housing, especially for the chronically homeless, and services for homeless persons discharged from institutions. Collaboration and consultation with the Amarillo Continuum of Care Committee focus on meeting the needs of the homeless population in Amarillo.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Outreach to homeless persons (particularly unsheltered persons) will be primarily conducted at the Guyon Saunders Homeless Dayroom. This facility is open 365 days a year as a day shelter for homeless persons where they receive basic services such as showers, laundry and mail. Homeless persons are connected with case managers who assess individual needs and make appropriate referrals to services. The salary of the homeless dayroom staff will be funded in part from the CDBG grant. In fiscal year 2016, 1,790 unduplicated homeless persons were served, and currently in the 2017 fiscal year 1,640 unduplicated persons have been served.

Addressing the emergency shelter and transitional housing needs of homeless persons

Ongoing needs assessment for emergency shelter and transitional housing for homeless persons is addressed by the Amarillo Continuum of Care. A committee, led by the City of Amarillo, meets monthly to work toward meeting homeless needs in the community. Representatives of the committee include all local emergency shelter organizations.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Amarillo Continuum of Care places particular emphasis on programs to assist chronically homeless persons transition to permanent housing and independent living. The Shelter Plus Care program will continue to provide permanent housing for chronically homeless persons with mental health issues. The 50 permanent housing units under the Shelter Plus Care program include ongoing supportive services to prevent persons from becoming homeless again. The supportive services are provided by Texas Panhandle Centers (TPC).

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Amarillo Continuum of Care incorporates discharge planning for persons who may become homeless after discharge from institutions such as health care facilities, mental health facilities, foster care, or corrections. Consultation with representatives of local institutions continues to be a priority for the Continuum to ensure persons are not regularly being discharged into homelessness and are connected to available housing and services.

Additionally, most service providers conduct outreach and assessment as part of providing services and/or housing. The Guyon Saunders Resource Center provides a comprehensive approach to assessing needs by co-locating with a number of services in one location. The Resource Center provides assistance with rent and utilities; transportation; health and mental health services; and educational services. This one-stop shop approach has proven to be an effective method of delivering coordinated services and maximizing resources. Referrals to more specialized services are made to the appropriate provider. The HMIS Project allows for better communication and coordination of case management services and has streamlined the referral process.

Discussion

The 2018-2019 Annual Action Plan includes activities that will serve the homeless population of Amarillo and continue progress toward the goal of meeting homeless needs. Consultation and planning activities continue to take place monthly at Amarillo Continuum of Care and Amarillo Coalition for the Homeless meetings.

The 2018-2019 Annual Action Plan also includes activities that will benefit non-homeless special needs populations. Specifically, Senior Services programs will provide adult daycare services, home delivered meal services, and food pantry services to elderly and disabled persons.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The 2015 Analysis of Impediments studied barriers to affordable housing. An Analysis of Impediments was completed in 2015. The City continues to work with citizens to find and retain affordable housing in the 2018 AAP.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The 2015 Analysis of Impediments did not identify any public policies serving as barriers to affordable housing. The City has developed along with citizens a Neighborhood Plan to address distressed neighborhoods that are addressed in 2018 AAP projects.

Discussion:

The 2015 Analysis of Impediments to Fair Housing Choice found that the City of Amarillo's Zoning Regulations and Building Codes do not hinder the development of affordable housing. The City recognizes that the enforcement of property codes is essential to the maintenance of quality housing stock. The Emergency Repair Grant, Homeowner Rehabilitation, and Rental Rehabilitation programs provide funds to make needed repairs to arrest the deterioration of properties and correct building code violations. The programs are targeted to homeowners with household incomes less than 50% or 80% MFI. The 2018 AAP addresses the impediments to housing that were identified in the Consolidated Plan.

Additional strategies to expand housing choice and remove barriers to housing include the following:

- Increasing awareness of tenant's rights through distribution of the Tenant Rights Handbook and investigation of all tenant complaints by Section 8 and Building Safety inspectors.
- Providing fair housing education through participation in community wide events and realtor training for Section 8 programs.
- Increasing affordable housing by ongoing new construction and renovation projects in partnership with two CHDO's, Amarillo Habitat for Humanity and Catholic Charities of the Texas Panhandle.
- Providing education on credit issues and financial literacy by conducting classes for

Section 8 tenants and seminars for first. Financial literacy classes are also provided at Guyon Saunders Resource Center.

- Developing neighborhood revitalization strategies through community meetings to identify needs for future planning.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Amarillo also has incorporated other actions into the 2018-2019 Annual Action Plan including addressing obstacles to meeting underserved needs, actions to foster and maintain affordable housing, reduction of lead based paint hazards, reduction of number of poverty level families, development of institutional structure, and enhanced coordination between public and private housing and social service providers.

Actions planned to address obstacles to meeting underserved needs

Obstacles to meeting underserved needs are identified through ongoing public community meetings including the Community Development Advisory Committee, Amarillo Continuum of Care Committee. Solicitation for public comment is made at all public hearing meetings. Comment on areas of underserved needs will continue to be encouraged from community participation.

While the City of Amarillo is strongly committed to meeting underserved needs in the community, the primary gap in the delivery of services continues to be a lack of adequate financial resources to best serve the city's populations in need. The reductions in financial resources, as well as program caps on public services, are obstacles in meeting all underserved needs in the community. However, the city has strong and stable relationships with the service providers in the community and continues to work cooperatively with all service providers to maximize financial resources and reduce gaps in the institutional structure wherever possible.

Actions planned to foster and maintain affordable housing

In addition to the CDBG and HOME funds, other major funding resources for housing activities include housing tax credits from the Texas Department of Housing and Community Affairs (TDHCA) for construction or rehabilitation of affordable housing, Continuum of Care grants and Housing Choice Vouchers.

Actions planned to reduce lead-based paint hazards

Lead-based paint inspections are completed by Certified LBP inspectors on the Community Development staff. All properties built prior to 1978 are subject to LBP inspections and are required to meet federal statutes for LBP prior to receiving federal assistance for renovations or acquisition of properties. The City of Amarillo is involved in three HUD-funded housing activities that must evaluate lead-paint hazards: housing rehabilitation (including emergency repairs); homebuyer's assistance; and rental assistance including Housing Choice Vouchers. When

funds are used for homebuyers or rental assistance, all applications are reviewed to determine the possible presence of children under the age of six. When there are no children under six or the potential of a new birth, adoption, or foster-care situation, no further assessment is needed other than providing the applicants with information about lead hazards.

If there is the presence or potential for the presence of a child under the age of six, a visual inspection of the property is conducted to determine the condition of the dwelling. All rehabilitation projects on houses constructed prior to 1978, regardless of the presence of children under six, are assessed for lead-paint hazards. Depending on the work to be performed, the level of assessment varies. If the rehabilitation does not involve disturbing paint and there are no children under the age of six in the household, then a visual assessment and determination is all that is required. If paint will be disturbed, then a more extensive assessment by a certified risk assessor is conducted.

The City of Amarillo's Community Development Department, including the Housing office, fund all clearance testing. In the case of tenant-based rental assistance, including Section 8 Housing Choice Vouchers, the landlord must pay for the interim controls. This requirement often deters landlords from accepting Section 8 vouchers or other HUD-funded rental assistance. In the case of housing rehabilitation, the City uses HUD dollars to fund the interim controls and remediation.

Actions planned to reduce the number of poverty-level families

The City of Amarillo's anti-poverty policies include:

- Targeting financial resources to those most in need;
- Encouraging local housing and service providers to become more self-sustaining and less dependent on government resources;
- Encourage local and state foundations to prioritize resources to those nonprofits with the capacity and structure to best assist those in poverty;
- Assist in strengthening and expanding the existing service delivery system, engaging all nonprofit and for-profit service providers;
- Promote the Panhandle 2020 goal to increase educational attainment;
- Support of the Bank On program initiative;
- Support economic development activities through technical assistance, facade improvements, commercial district enhancements, historic preservation, small business and microenterprise assistance; and
- Include issues surrounding poverty, its causes and its cures in other planning-related venues such as in the development of the City's Comprehensive Plan.

Amarillo's goal for reducing poverty is to give funding priority to projects and activities which:

- Involve low to moderate income residents, advocates, and services providers in the planning and decision-making process for the distribution of HUD and other public funds;
- Encourage and foster collaborations between public service providers, foundations, governmental entities, school districts, corporations, and other private sector entities to develop a coordinated and cohesive approach to the reduction of poverty and the increase in opportunities for Amarillo residents;
- Expand economic opportunities through adult education, job training, job readiness assistance, as well as through small business/entrepreneur assistance and incentives for businesses to hire those in poverty;
- Continue to expand and enhance the City's continuum of care process for the homeless and those at risk of homelessness;
- Reduce or eliminate barriers to employment, by assisting in the expansion of services such as transportation, child care, health care;
- Encourage and support community-based activities that engage and assist those disenfranchised in the community.

The strategies outlined above can be effective in reducing the number of poverty level families if significantly greater financial resources are made available and capacity and cooperation in the private sector can be increased. Given the current level of state and federal funding to the City of Amarillo, it is unlikely that the City alone can measurably reduce the number of persons in poverty. The programs to be funded through CDBG, HOME and Section 8 can reduce the impact of poverty on the lives of the very low and low income residents by increasing access to free or reduced-cost services and housing, making the essentials of life more affordable.

Actions planned to develop institutional structure

The City of Amarillo works with a variety of non-profit agencies and community groups to develop and implement the projects and activities described in the Annual Action Plan. Technical assistance is offered to community and neighborhood groups interested in developing projects for future funding consideration. Two community-based organizations are designated as Community Housing Development Organizations (CHDO) including Amarillo Habitat for Humanity, Inc. and Catholic Charities of the Texas Panhandle, Inc. which are both re-certified annually with the City. Efforts continue to be made to further develop the capacity of these agencies to administer and implement housing activities. Additionally, the City of Amarillo has recently engaged in discussions with the Amarillo Association of Realtors to work towards mutual cooperation on housing issues in the community.

Actions planned to enhance coordination between public and private housing and social service agencies

To coordinate the various affordable housing programs with other private and public service providers, the City of Amarillo will undertake the following activities:

- Continue to operate as the lead agency for the Amarillo Continuum of Care Committee to administer and evaluate homeless programs and address additional needs in the continuum of care.
- Work with the Coalition for the Homeless in assessing the needs of the homeless and planning effective delivery systems.
- Continue to work with the Texas Panhandle Centers on the Shelter Plus Care project as a collaborative partnership providing housing and mental health services for 50 households.
- List all assisted housing programs in the United Way 211 Texas statewide referral system.
- Refer homeowners to Panhandle Community Services for weatherization assistance and utility assistance under the CEAP program.
- Work with the Worksource Solutions Panhandle and the Texas Health and Human Services Commission to develop and implement activities that assist families moving from welfare to work.
- Provide referrals to the private assisted housing projects in Amarillo and surrounding area.
- Provide technical assistance to developers, non-profits, coalitions and neighborhood groups interested in developing housing projects or special activities related to the CDBG, HOME, and Continuum of Care Programs.
- Participate in outreach events to educate the public and network with other agencies on housing programs available through the Community Development office.

Utilize the Community Development office to make efforts, as appropriate, to bring various groups together to achieve community goals, coordinate services or encourage joint projects.

Discussion:

The City of Amarillo engages in collaboration with many local community partners including private housing providers, social service agencies, and others; but also continues through outreach efforts to seek additional involvement from other entities on community development issues.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The 2018/2019 Annual Action Plan does not include any CDBG funded projects that are planned to include program income from previous years, proceeds from section 108 loan guarantees, or surplus from urban renewal settlements. HOME funded activities, including forms of investment and recapture and resale guidelines are described below.

The overall benefit of CDBG funds used to benefit low to moderate income persons is 80% for a period of 1 year as covered by this 2018 Annual Action Plan.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(I)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

N/A

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City of Amarillo uses the Recapture provision in its homebuyer programs. The following homebuyer activities that provide HOME assistance to homebuyers (down payment, closing cost, principal buy down assistance and/or a reduction of the sales price to below the market value to make the unit(s) affordable), will be subject to recapture provisions; (Homebuyer activities and CHDO homebuyer activities.) Homebuyers meet the affordability period if they remain in the home for the full required period of affordability depending on how much assistance received.

In the event the homebuyer sells the property assisted with HOME funds within the required period of affordability, the City will recapture the homebuyer assistance from the net proceeds of the sale. The amount subject to recapture will be reduced proportionately based on the time the homebuyer has owned and occupied the property. The recapture amount is subject to available shared net proceeds in the event of sale or foreclosure of the unit.

In the event of sale or foreclosure of the unit, if the shared net proceeds (i.e. sales price minus closing costs; any other transaction costs; and loan payment, other than HOME funds) are in excess of the amount of the HOME investment that is subject to recapture, then the net proceeds may be divided proportionately between the City and the homeowner as set forth in the following mathematical order:

- HOME Investment/ (HOME Investment +homeowner investment) */ net proceeds= HOME amount to be recaptured.
- Homeowner investment/ (HOME Investment + homeowner investment) * net proceeds= amount to homeowner

Should the homebuyer fail to occupy the property as their principal residence within 60 days after closing or after occupying the property as homebuyer's principal residence, any time during the required affordability, the homebuyer will be in noncompliance. At this time, the City will recapture the entire amount of homebuyer assistance.

The recapture provisions will be secured by a promissory note and related deed of trust in the format prescribed by the City.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME assisted housing must meet the affordability requirements for not less than the applicable period beginning after project completion which is determined based on the following investment amounts: -Under \$14,999 = 5 years minimum affordability period

-\$15,000 - \$39,999 = 10 years minimum affordability period

-Over \$40,000 = 15 years minimum affordability period

To ensure compliance with affordability guidelines, annual monitoring of properties funded with HOME funds are conducted by the Community Development Affordable Housing Coordinator. At project completion a lien is filed against the property for the amount of the HOME investment and for the duration of the affordability period. The annual verification process includes sending all homebuyers a postcard which asks them to respond within ten days to verify that they still reside in the home. Additionally, a check on Potter Randall Appraisal District is performed to confirm that the homebuyer still owns the property. Lastly, the Rehab Inspector II does an annual verification check of residences to confirm if the homebuyer is still occupying the home. Failure to meet affordability terms results in immediate repayment.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

No HOME funds will be used to refinance any existing debt on multifamily housing rehabilitations.

The City of Amarillo continues to operate the HOME program in compliance with all current HOME program affordability and resale/recapture regulations. The category of eligible applicants is one of the following: Low Income - term used to describe the income levels of the households that qualify for the Rehab programs. Very low income is defined as gross annual income which is 50% or less of the median family income in the Amarillo MSA. Extremely low income is defined as gross annual income which is 30% or less of the median family income in the Amarillo MSA.

The city solicits applications using media, outreach events and flyers. Applications and proposals are funded only if the applicant income qualifies and has met all the required criteria. This information can be obtained by accessing the standard operating procedures handbooks.

At the time a home owner is approved for assistance through the HOME program, the owner must be a low income household with an income not exceeding 80% of the Median Family Income as established by the the Department of Housing and Urban Development for the Amarillo Metropolitan Statistical Area.

Applicants may obtain detailed information such as applications and eligibility requirements from the Community Development Department. Applicants may also obtain information directly from the Community Development website. Additionally, the Community Development Department participates in Community Outreach events where the staff is able to meet with potential clients and provide them the detailed information that is needed.

