

STATE OF TEXAS  
COUNTIES OF POTTER  
AND RANDALL  
CITY OF AMARILLO

On the 15<sup>th</sup> day of May, 2018, the Amarillo-Potter Events Venue District Board of Directors met at 8:30 a.m. in regular session in the Council Conference Room, located on the third floor of City Hall at 509 Southeast 7<sup>th</sup> Avenue, Amarillo, Texas.

VOTING MEMBERS	PRESENT	NO. OF MEETINGS ATTENDED	NO. OF MEETINGS HELD SINCE APPOINTMENT
Terry Wright, President	Yes	40	42
Dale Williams, Vice-President	Yes	6	8
Paul Christy, Secretary	Yes	5	5
Vance Reed	No	23	42
Dean Roper	Yes	4	4
Tod Mayfield	Yes	2	2
Vacant – Potter County Appointment			

Also in attendance were the following:

- |                 |  |
|-----------------|--|
| Michelle Bonner | Deputy City Manager, City of Amarillo                          |
| Leslie Schmidt  | Senior Assistant City Attorney, City of Amarillo               |
| Sherman Bass    | Civic Center Manager, City of Amarillo                         |
| Laura Storrs    | Finance Director, City of Amarillo                             |
| Jan Sanders     | Assistant City Secretary, City of Amarillo                     |
| Virgil Bartlett | General Manager, Amarillo Tri-State Exposition                 |
| Jim Jennings    | President of Board of Directors, Amarillo Tri-State Exposition |
| Dan Quandt      | Vice-President, Amarillo Convention and Visitor Council        |

Mr. Wright established a quorum, called the regularly scheduled meeting of the Amarillo-Potter Events Venue District Board of Directors to order at 8:30 a.m. and the following items of business were conducted:

**ITEM 1:** Consider Minutes. Mr. Wright presented the minutes from the last meeting held March 5, 2018. A motion was made by Mr. Mayfield and seconded by Mr. Roper to approve the minutes as written. Voting AYE were Board members Wright, Christy, Mayfield, Roper, and Williams; voting NO were none; the motion carried by a 5:0 vote of the Board.

**ITEM 2:** Award – Video Board Purchase. Mr. Wright informed the Board the Purchasing Department has completed the bid process for the Video Board purchase. Datavision Displays, Inc. has received the highest evaluation out of the four bids. Mr. Bartlett advised the video board is four sided and is 9 ft x 16 ft. Mr. Bass stated Datavision Displays, Inc. is the best value bid. A motion was made by Mr. Mayfield and seconded by Mr. Williams to approve the Video Board purchase as presented. Voting AYE were Board members Wright, Christy, Mayfield, Roper and Williams; voting NO were none; the motion carried by a 5:0 vote of the Board.

**ITEM 3:** Consider Lease Addendum to the Lease with the Amarillo Tri-State Exposition. Ms. Bonner stated the Venue District has treated payments for improvements as a lease payment to Tri-State. Going forward, the City Attorney’s office would like to have a lease addendum, detailing the projects and the dollar amounts each year. The attached Lease Addendum No. 5, lists the approved projects for 2017/2018 at \$1,095,942 and is up for

consideration before the board. Mr. Barlett gave an update on each project and the percentage completed. Mr. Mayfield asked for clarification of Terms and Conditions #8. Ms. Schmidt explained the Legislature now requires this language on all City contracts and leases stating the City, and the companies the City does business with, are not boycotting Israel. A motion was made by Mr. Williams and seconded by Mr. Mayfield to approve the Lease Addendum to the Lease with the Amarillo Tri-State Exposition as presented. Voting AYE were Board members Wright, Christy, Mayfield, Roper and Williams; voting NO were none; the motion carried by a 5:0 vote of the Board.

ITEM 4: Public Forum. Chairman Wright mentioned the board would need to meet in early July as well as August for the budgeting process.

There, being no further business, Mr. Roper made a motion to adjourn the meeting. The motion was seconded by Mr. Williams, and carried by a 5:0 vote to adjourn the meeting at 8:44 a.m. This meeting was recorded and all comments are on file with the City Secretary's Office.

  
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Terry Wright, President

ATTEST:

  
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Paul Christy, Secretary