

## MINUTES

On April 23, 2018, the Amarillo City Pedestrian and Bicycle Safety Advisory Committee met at 11:00 a.m. in the Simms Municipal Building, 808 S. Buchanan St., Room 203, for a Regular Meeting.

### ATTENDANCE:

MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. MEETINGS ATTENDED
Joe Chris Rodriguez	No	15	6
Tim Ingalls	Yes	15	13
David Szmagalski	Yes	15	15
Austin Collins	No	15	5
Ed Commons	Yes	14	113
Steve Rogers	Yes	12	10
Howard Smith	Yes	8	8

City of Amarillo staff members attending were:

Kyle Schniederjan	City Engineer, Capital Projects & Development Engineering
David Szmagalski	Traffic Operations Technician
Courtney White	Assistant City Attorney, Legal Dept.
Travis Muno	Senior Planner, Urban Transportation Planning
Judy Alexander	Recording Secretary, Traffic Engineering
Alexis Sandoval	Traffic Intern

### ITEM 1: Call to Order.

Committee Chairman Ingalls established a quorum and called the regularly scheduled meeting of the Amarillo City Pedestrian and Bicycle Safety Advisory Committee to order at 11:00 a.m.

### ITEM 2: Review of Minutes from Last Meeting.

Committee Member Rogers made a motion to approve the minutes of the March 19, 2018, meeting. Committee Member Commons seconded the motion, and motion carried 4:0.

### ITEM 3: Street Overlay Projects.

Mr. Schniederjan gave an overview of the milling and overlay projects scheduled for 2018. The projects include the following: (1) Bell St. Overlay from Hillside Rd. to SW 34<sup>th</sup> Ave., (2) Western St. Overlay from Arden Rd. to I-27, and (3) 3<sup>rd</sup> Ave. Overlay from Adams St. to Grant St. He stated that the Bell St. and Western St. projects are not good candidates for bicycle facilities because of heavy traffic volumes. He reported the average daily traffic on Bell St. is 25,000-28,000 vehicles per day, and the average daily traffic on Western St. is 19,000-20,000 per day. The average daily traffic on 3<sup>rd</sup> Ave. is 12,000-14,000 per day, making it closer to meeting the criteria for consideration as a possible candidate. He stated he was reluctant to recommend bicycle facilities on 3<sup>rd</sup> Avenue because of the limited road width and the fact that it serves as an access corridor to the downtown area. Committee Chairman Ingalls stated he

thought bicycle facilities on 3<sup>rd</sup> Ave. would be an asset to the community and should be considered. Mr. Schniederjan agreed that it could be submitted to the Traffic Engineering Consultant for their input.

ITEM 4: Future Meeting Format.

Mr. Schniederjan suggested the committee consider changing the format of future meetings. He acknowledged that the members of the committee have indicated that the formality of the meetings and compliance with the Open Meeting Act has hindered discussion and made moving forward with action agenda items difficult. He suggested members consider alternating meetings with work sessions, which would allow more time for open discussion. Council Member Smith suggested scheduling a work session followed by a regular meeting. Members agreed to schedule a 30 minute work session and a 30-minute regular meeting for the next meeting on a trial basis.

ITEM 5: Future Agenda Items and Next Meeting Date.

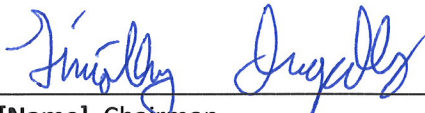
Members discussed limiting the number of agenda items presented at each meeting to a more manageable number. Agenda items suggested for the next meeting were restriping of the downtown area and an update on speed control in the Mrs. MD Over-Eagle of Plemons Subdivision. Committee Chairman Ingalls inquired about the City Council appointing a member to replace Stephen Hayward, who resigned from the committee. Courtney White, Asst. City Attorney, said she would report back to the committee concerning appointment of new members.

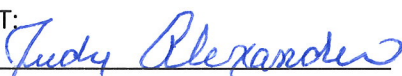
Members agreed the next meeting would be scheduled on May 21, 2018.

ITEM 6: Public Forum.

There was no comment from the public.

ITEM 7: Adjournment. There being no further business, Committee Member Rogers moved to adjourn the meeting. The motion was seconded by Council Member Commons, and the meeting adjourned at 11:50 a.m. This meeting was recorded and all comments are on file with the City Traffic Engineering Department.

  
\_\_\_\_\_  
[Name], Chairman

ATTEST:  
  
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[Name], Board Secretary