

STATE OF TEXAS  
COUNTIES OF POTTER  
AND RANDALL  
CITY OF AMARILLO

On the 18th day of April 2018, the Amarillo Local Government Corporation Board of Directors met at 11:30 a.m. on the Third Floor, Room 306, City Hall, 509 Southeast 7th Avenue, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Bryan Poff, Jr., Board Member	N	35	33
William Biggs, Vice President	Y	35	35
Eddy Sauer, Councilmember & Board Member	N	12	10
John Lutz, President	Y	54	49
Howard Smith, Councilmember & Board Member	Y	12	12
Michael Haning, Board Member	Y	3	3
Paul Matney, Board Member	Y	3	3
<b>EX-OFFICIO MEMBERS</b>			
Jared Miller, City Manager	Y	15	11
Mercy Murguia, Potter County Commissioner	Y	54	37

Absent were Bryan Poff and Eddy Sauer.

Staff in Attendance:

William McKamie, City Attorney; Jerry Danforth, Facilities Manager, Michelle Bonner, Deputy City Manager, Andrew Freeman, Economic Development Manager, Frances Hibbs, City Secretary.

ITEM 1: Mr. Lutz called the meeting to order.

ITEM 2: Minutes of the regular meeting held on March 28, 2018 were presented. Motion was made by Mr. Biggs to accept the minutes, and seconded by Mr. Smith. The minutes were unanimously approved.

ITEM 3: Mr. Danforth stated the projects are moving well. He further stated that grade was established, taps are cut and in place and they are ready to begin underground work. They will start excavating for the locker rooms and suites and retaining walls will then be poured. Rebar is in place for the outfield along the north side and they should be ready to pour next week. Mr. Danforth did add that in case we did get some rain, it would drain toward the vault.

Mr. Danforth stated the parking garage was operating fine. The redo on 5<sup>th</sup> Avenue was a *shared* expense with the Convention Hotel and it is now complete. The control systems are being installed in the parking garage today which is the last piece to the Parking Garage.

Mr. Danforth stated Mr. Ensor with Professional Baseball will be in Amarillo 2-3 days a week officing temporarily in the Facilities building.

ITEM 4: Ms. Bonner presented the Quarterly Parking Garage Financials for the quarter ending March 31, 2018. Mr. Lutz asked if the electricity has been constant. Ms. Bonner stated it has increased over the last few months. Ms. Bonner said she would email the corrected numbers.

ITEM 5: Mr. Biggs stated the full board of the Parking Revenue Enhancement Committee has not met so they did not have an update. Ms. Murguia stated the Board or the public are welcome to submit names to the committee. Mr. Biggs further stated the hoped to meet soon to discuss when they would meet, how often and the location.

ITEM 6: Mr. Lutz stated this item was to consider appointment of additional members to the Parking Revenue Enhancement Committee. Motion was then made by Mr. Biggs to appoint Bob Garrett to the Parking Revenue Enhancement Committee, seconded by Mr. Smith.

**Voting AYE were Mr. Biggs, Mr. Lutz, Mr. Smith, Mr. Matney and Mr. Haning voting No were none; the motion carried by a 5:0 vote of the Board of Directors.**

ITEM 7: Mr. McKamie presented a Resolution of Waiver for the Parking Fees for the Groundbreaking of the MPEC on February 1, 2018. Motion was then made by Mr. Matney to approve the Resolution, seconded by Mr. Biggs.

**Voting AYE were Mr. Biggs, Mr. Lutz, Mr. Smith, Mr. Matney and Mr. Haning voting No were none; the motion carried by a 5:0 vote of the Board of Directors.**

ITEM 8: Mr. Lutz recused himself from this item. Mr. Danforth stated the artwork has been provided to Mr. Garrett, but Mr. Garrett is still awaiting pricing and approval by the Downtown Urban Design Review Board.

ITEM 9: Mr. Lutz stated Sierra Todd, Panhandle Baseball Club was at a press conference and could not be here to given an update. Mr. Lutz stated the Executive Committee did not have anything to report at this time.

ITEM 10: Janie Arnold appeared and presented the Annual Financial Report for September 30, 2017 and 2016. Ms. Arnold stated the financial position of the Local Government Corporation as of September is materially correct in accordance with the General Accounting Principles. She stated it was a clean audit. There were no deficiencies in internal control or compliance issues and, there were no significant audit or other findings to report. Motion was made by Mr. Biggs to accept the audit, seconded by Mr. Smith, and unanimously carried.

**Voting AYE were Mr. Biggs, Mr. Lutz, Mr. Smith, Mr. Matney and Mr. Haning voting No were none; the motion carried by a 5:0 vote of the Board of Directors.**

ITEM 11: Mr. McKamie advised that a Closed Session was not needed at this time.

ITEM 12: Mr. Lutz stated that at this time the Board would invite comments from interested citizens on matters directly pertaining to policies, programs or activities of the Amarillo Local Government Corporation. There were no comments.


ITEM 13: Mr. Lutz inquired about items for the next agenda. Mr. McKamie recapped: an update on the Parking Enhancement Committee; discussion and consider of possible additional appointments to the Parking Revenue Enhancement Committee; discussion and consider approval of Temporary Signage in the Parking Garage Retail area; report from the Panhandle Baseball Club and a possible walk-through of the Convention Hotel.

ITEM 14: Mr. Lutz stated the next meeting was scheduled for Wednesday, May 16, 2018.

ITEM 15: Mr. Lutz announced the meeting was adjourned.

  
\_\_\_\_\_  
John Lutz, President

ATTEST:

  
\_\_\_\_\_  
Frances Hibbs, City Secretary