

MINUTES

On FEBRUARY 12, 2018, the AMARILLO LIBRARY ADVISORY BOARD met at 4:00 p.m. at NORTHWEST BRANCH LIBRARY, 6100 W 9th for a Regular Meeting.

| VOTING MEMBERS | PRESENT | NO. MEETINGS HELD SINCE APPOINTMENT | NO. OF MEETINGS ATTENDED |
|-------------------------|---------|-------------------------------------|--------------------------|
| Joe Sullivan, Chair | No | 11 | 8 |
| Cullen Lutz, Vice-Chair | Yes | 22 | 19 |
| Joy Brenneman | Yes | 23 | 21 |
| Monica Smith-Hart | No | 11 | 5 |
| C. Thomas Warren III | Yes | 6 | 5 |

Also in attendance:

| | |
|-----------------------|--|
| <u>Amanda Barrera</u> | DIRECTOR OF LIBRARY SERVICES, CITY OF AMARILLO |
| <u>Mary Redmond</u> | LIBRARY SECRETARY, CITY OF AMARILLO |
| <u>Courtney White</u> | LEGAL LIAISON, CITY OF AMARILLO |
| <u>Jon Barnes</u> | NORTHWEST BRANCH LIBRARIAN, CITY OF AMARILLO |

Call to Order. Ms. Cullen Lutz, Vice-Chair, established a quorum and called the regularly scheduled meeting of the AMARILLO LIBRARY ADVISORY BOARD to order at 4:00 p.m.

ITEM 1: Approval of Minutes from the Regular Meeting held on DECEMBER 11, 2017. Motion was made by Ms. Joy Brenneman, seconded by Ms. Cullen Lutz, and carried, to approve such minutes as amended.

ITEM 2: Ms. Amanda Barrera will present a draft at the Library Advisory Board meeting in April for considering of Website Linking Policy for APL.

ITEM 3: Presentation and Discussion by the Director of Library Services on current Departmental issues and activities.

Friends of the Library Activity report: Friends book sales this year will be April 13-15, September 7-9, and November 16-18. Friends have workdays to sort and shelve books for the book sales every third Saturday of the month from 10:00 a.m. to 2:00 p.m., and Friends provide food for the volunteers. The Friends of the Library established the Donna Littlejohn Scholarship four years ago, in honor of the former Library Director, Donna Littlejohn. The scholarship awards \$1,000 each year to a qualified library staff member to attend a continuing education activity. February 28 will be the deadline for accepting applications.

Programming and events at all APL locations: Ms. Amanda Barrera introduced Mr. Jon Barnes. Mr. Barnes was transferred Downtown Library and promoted as the new Northwest Branch Librarian. Ms. Barrera talked about some of the Amarillo Public Library programs.

ESL & Citizenship classes have been going well.

Amarillo Reads Downtown Lunchtime Book Club planned three programs from the trilogy, *Night, Dawn, and Day*. Amarillo Reads will have "Vedem," the underground magazine exhibit at the Downtown Library until the end of February.

AARP has volunteers offering free Income Tax Services at the North Branch on Mondays and Tuesdays, from February 5-April 10.

ITEM 4: None

ITEM 5: Items for Future Agendas:

The Library Advisory Board will discuss and consider approval of Website Linking Policy for the Amarillo Public Library.

With no further business to discuss, the meeting adjourned. This meeting was recorded and all comments are on file with the City Library Department.

ATTEST: Amanda Barrera
Amanda Barrera, Directory of Library Services

Cullen Lutz
Cullen Lutz, Vice-Chair