

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 28th day of March 2018, the Amarillo Local Government Corporation Board of Directors met at 11:30 a.m. on the Third Floor, Room 306, City Hall, 509 Southeast 7th Avenue, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Bryan Poff, Jr., Board Member	Y	34	33
William Biggs, Vice President	Y	34	34
Eddy Sauer, Councilmember & Board Member	Y	11	10
John Lutz, President	Y	53	48
Howard Smith, Councilmember & Board Member	Y	11	11
Michael Hanning, Board Member	N	2	2
Paul Matney, Board Member	Y	2	2
EX-OFFICIO MEMBERS			
Jared Miller, City Manager	N	14	10
Mercy Murguia, Potter County Commissioner	Y	53	36

Absent was Michael Hanning.

Staff in Attendance:

William McKamie, City Attorney; Jerry Danforth, Facilities Manager, Michelle Bonner, Deputy City Manager, Andrew Freeman, Economic Development Manager, Frances Hibbs, City Secretary.

ITEM 1: Mr. Lutz called the meeting to order.

ITEM 2: Minutes of the regular meeting held on January 28, 2018 were presented. Motion was made by Mr. Biggs to accept the minutes, and seconded by Mr. Smith. The minutes were unanimously approved.

ITEM 3: Mr. Danforth stated the excavation for the MPEV has surpassed the 90% mark. There have been over 4,200 loads of dirt removed and placed at the Holmes Construction site in Potter County. Mr. Danforth stated the excavation was 3½ weeks ahead of schedule. He further stated the contractor is building the pads for the clubhouse and the footings would be dug out and concrete could be poured as early as next week. Mr. Danforth stated he would be speaking with TxDot about taking the eastside and parking lane for truck traffic when concrete pouring begins in May and would continue until next February.

Mr. Danforth stated the LED lighting between the Convention Hotel and the Globe News Center has been completed.

Mr. Danforth reported the Parking Garage is functioning with no complaints.

Ms. Murguia inquired about the downtown parking management. Mr. Freeman stated they had an internal meeting today but the item has not yet gone to City Council. He anticipated the next steps would include upcoming public engagements and a scope of the project.

ITEM 4: Mr. Lutz advised the need to approve the Resolution for the Parking Revenue Enhancement Committee. Motion was then made by Mr. Matney to approve the Parking Revenue Enhancement Committee Resolution, seconded by Councilmember Sauer. Mr. Lutz reiterated that the current members are Mr. Biggs, Mr. Smith and Mercy Murguia.

Voting AYE were Mr. Poff, Mr. Biggs, Dr. Sauer, Mr. Lutz, Mr. Matney and Mr. Smith voting No were none; the motion carried by a 6:0 vote of the Board of Directors.

ITEM 5: Ms. Bonner presented an Official Policy for Capital Assets. She stated the asset life of the parking garage was 30-years and the hotel was 40-years which was consistent with the policy and would be incorporated in the audit. Motion was then made by Dr. Sauer to approve the policy and Resolution for Capital Assets, seconded by Mr. Smith.

Voting AYE were Mr. Poff, Mr. Biggs, Dr. Sauer, Mr. Lutz, Mr. Matney and Mr. Smith voting No were none; the motion carried by a 6:0 vote of the Board of Directors.

ITEM 6: Mr. Lutz recused himself from discussions on this item.

Mr. Garrett stated interest in the retail space has been good and the quality of possible tenants is very encouraging. He addressed the Board's previous request to look at window wraps in the retail space around the parking garage. He stated they have gone through the Downtown Urban Design Review Board. A permit can be purchased for a year. They received prices from three different companies. He presented copies of renderings for the possible wraps. Ms. Murguia suggested having this package available for promoters to promote their events. Mr. Garrett stated the need to follow the Downtown Urban Design Review Board standards. Mr. Biggs stated his interest in moving forward with the idea of the window wraps. Mr. Garrett suggested the Board approve a budget amount and he would move the idea forward. Ms. Bonner stated the funds would come from the finish out dollars. Ms. Murguia stated there was no action from the Board at this time. Mr. Freeman stated the need to state the funding and the amount to be spent. Dr. Sauer state he also believed this idea needed to be pursued. Mr. Biggs asked for a consensus to how to proceed and the square footage needed and at the next meeting the Board could have an action item. Mr. Matney inquired if possible tenants would show an interest as the opening day neared or two to three months prior to opening day. Mr. Garrett replied there was not an exact time but negotiations and opportunities dictate.

ITEM 7: Ms. Bonner presented the income statement of the Amarillo Local Government Corporation for the quarter ending September 30, 2017, and the year ended December 31, 2017. Ms. Murguia inquired as to the comparison to the original pro forma. Ms. Bonner replied the

original pro forma states \$425,000, and does not show the full amount until 2022. Mr. Lutz stated the current year is not in the pro forma. Ms. Bonner stated the need to remember the pro forma study was done several years ago and there is no paid parking on the streets. It is anticipated that the hotel will add its additional five parking spaces when on-street parking has meters. Ms. Murguia stated the need to look for ideas in the interim and not dip into the HOT tax. Ms. Bonner stated the quarterly report for March 2018 would be reported at the next LGC meeting in April. Mr. Matney inquired how the parking garage fared during the symphony.

ITEM 8: Mr. McKamie advised at 12:33 p.m. that the Board would convene in Closed Session per Texas Government Code section 551.071, consult with the attorney on a matter in which the attorney's duty to the governmental body under the Texas Disciplinary Rules of Professional Conduct conflicts with this chapter.

Mr. McKamie announced that the Closed Session was adjourned at 12:50 p.m. and reconvened the Regular Meeting.

ITEM 9: Mr. Lutz stated that at this time the Board would invite comments from interested citizens on matters directly pertaining to policies, programs or activities of the Amarillo Local Government Corporation. There were no comments.

ITEM 10: Mr. Lutz inquired about items for the next agenda. Mr. Biggs stated he would present an update on the Parking Revenue Enhancement Committee. Mr. McKamie stated he would have a ratification waiving the parking fees for the February 1st groundbreaking on the MPEV; discussion and formal approval for creating signage in the parking garage; updates on the Execution Session item discussed today; a report from the Executive Committee and update on Baseball from the General Manager or his staff. Ms. Bonner will present the quarterly report for March 2018.


Mr. Danforth introduced Sierra Todd with Panhandle Baseball. She stated the General Manager would be in Amarillo beginning June 1. On April 17, Panhandle Baseball would begin pushing out the entries for naming the team. On May 5 the top five names would be put before the City to vote on. The name would not be announced until November 1. She further stated season tickets would be available beginning May 5.

ITEM 11: Mr. Lutz stated the next meeting was scheduled for Wednesday, April 18, 2018.

ITEM 12: Mr. Lutz announced the meeting was adjourned.



John Lutz, President

ATTEST:


Frances Hibbs, City Secretary