

**MINUTES**

On March 13, 2018, the Parks and Recreation Board met at 1:30 p.m. in City Hall at 509 SE. 7<sup>th</sup> Avenue, Room 306 for a Regular Meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Mr. Rob Chafin	No	42	34
Mr. Terry Easterling	Yes	36	30
Mr. George DeCoux	Yes	26	22
Mr. John Ingerson	Yes	10	8
Ms. Terry Price	No	10	7
Mr. Brian Jennings	Yes	2	2
Mr. Matt Sanders	Yes	2	2
Mr. Gerald Malkuch	Yes	2	2
Mr. George Veloz II	Yes	2	2
Mr. Mubashir Subhani	Yes	2	2
Mr. Luke Austin	No	2	1

Also in attendance were:

- |                   |  |
|-------------------|--|
| CLINT STODDARD    | INTERIM DIRECTOR OF PARKS AND RECREATION   |
| PAT WESTBROOK     | ASSISTANT DIRECTOR OF PARKS AND RECREATION |
| KEVIN WILDE       | ASSISTANT PARK SUPERINTENDENT              |
| LINDA PITNER      | SENIOR SERVICES COORDINATOR                |
| CHARLES HUDSON    | ATHLETIC SUPERVISOR                        |
| SHELLEY GALLAGHER | RECREATION SUPERVISOR                      |
| GEORGE PRIOLO     | GM OF GOLF OPERATIONS                      |
| JOIE TAYLOR       | ADMINISTRATIVE TECHNICIAN                  |
| SHERYLENE MORRIS  | RECORDING SECRETARY                        |

**ITEM 1:** Call to Order and Approval of Minutes from Meeting held February 13, 2018. Chairman, Mr. George DeCoux, established a quorum and called the regularly scheduled meeting of the Parks and Recreation Board to order at 1:30 p.m. Motion was made by Mr. John Ingerson, seconded by Mr. Gerald Malkuch and unanimously carried to approve such minutes as written.

**ITEM 2:** Presentation and Discussion of the Monthly Reports for the Parks and Recreation Department. Clint Stoddard, Interim Director of Parks and Recreation, explained what his temporary role will be as Interim Director of Parks and Recreation after the resignation of Rod Tweet. The annual budget process is underway with staff training on the revenue, Community Block Grants and Capital Improvement Projects. Additional training on the operating budgets will be in April. Copy of this report is on file with the City Parks and Recreation Department.

Kevin Wilde, Assistant Park Superintendent, reported on Park Maintenance tree planting, pruning and tree removal throughout the parks, flower bed planting, litter removal, electrical repairs, playground repairs, and installation of Sentinel Irrigation controllers at six different parks as well as zoo activities and revenues for the month of February. Copy of this report is on file with the City Parks and Recreation Department.

Shelley Gallagher, Recreation Supervisor, reported that swim lessons has started at the Warford Center. Hiring for the summer season has begun for aquatics and recreation. The Tennis Center has started leagues on Monday, Tuesday and Thursday nights. A Spring Break Camp will be held at the Warford Center from 2p.m. to 4p.m. Josh Dolezal, Marketing Coordinator, is currently working on the revisions for the Park Guide. The afterschool program at the Warford Center continues to grow rapidly. Copy of this report is on file with the City Parks and Recreation Department.

Charles Hudson, Athletic Supervisor, stated that the adult Winter Volleyball playoffs will be held the week after spring break. The Spring Volleyball league registration deadline is April 12<sup>th</sup>. Adult Basketball continues to be played at Austin Middle School and the Warford Activity Center. Spring Adult Softball registration finished up with a total of 215 teams with the season beginning on March 23<sup>rd</sup>. High Plains Girls Fast Pitch held a tournament at the Southwest Softball Complex on March 2<sup>nd</sup> - 4<sup>th</sup>. Copy of this report is on file with the City Parks and Recreation Department.

Linda Pitner, Senior Services Coordinator, stated that the 21<sup>st</sup> Century Senior Services Development Advisory Board met on February 22<sup>nd</sup> for a final presentation on the Center Without Walls concept and to formulate the Advisory Board's recommendations. The Board will meet again in March to hear the final report and consider recommendations related to this study with a final presentation to the City Council. Copy of this report is on file with the City Parks and Recreation Department.

ITEM 3: Presentation and Discussion on the Municipal Golf Operations in Amarillo. George Priolo, GM of Golf Operations, provided an update on the status of the golf operations as they have transformed to the city operations. Copy of this report is on file with the City Parks and Recreation Department.

ITEM 4: Update on the Gene Howe Park Area Improvement Project. Pat Westbrook, Assistant Director of Parks and Recreation, presented an update on the status of the Gene Howe Park Improvement Project with a PowerPoint presentation of photos illustrating the design of the project. Copy of this report is on file with the City Parks and Recreation Department.

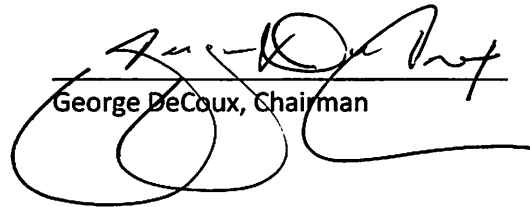
ITEM 5: Update for Candidates for the Director of Parks and Recreation Position. Kevin Starbuck, Assistant City Manager, gave an update on the status of the search for the new Director of Parks and Recreation. He stated that a total of 47 applications were received and narrowed down to 6 qualifying applicants. Of the 6 candidates, 3 were chosen to come in for formal interviews at the end of the week to include a meet and greet luncheon with key staff from Parks and Recreation as well as any members from the Parks Board. The candidates will then each go with a pair of Parks Staff to tour the Warford Center, Amarillo Zoo and Ross Rogers Golf Complex. Parks Staff will then meet with City staff to discuss their recommendations and thoughts about each candidate. A formal interview with each candidate will be the next day. Copy of this report is on file with the City Parks and Recreation Department.

ITEM 6: Public Comments. No public comments.

ITEM 7: Next Meeting Date. April 10, 2018

ITEM 8: Adjournment. There, being no further business, Motion was made by Mr. Terry Easterling and seconded by Mr. Matt Sanders to adjourn the meeting at 2:39 p.m. This meeting was recorded and all comments are on file with the City Parks and Recreation Department.

ATTEST:  
  
Sherylene Morris, Board Secretary

  
George DeCoux, Chairman