

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 1st day of March 2018, the Downtown Design Review Board met in a scheduled session at 5:30 p.m. in Room 275 located on the second floor of the Simms Building, 808 S. Buchanan, Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Steve Gosselin	Y	35	31
Steve Pair, Chairman	Y	18	14
Cole Camp	Y	13	13
Cindi Bulla	N	13	11
Gary Jennings	Y	13	11
Verlinda Watson	N	13	1
Becky Heinen	N	13	8
Alan Cox (alternate)	Y	10	9

Staff in Attendance:

Sherry Bailey, Senior Planner
Courtney White, Assistant City Attorney I

Jeffrey English, Planner I
Hannah Green, Recording Secretary

ITEM 1: Public Comment: Citizens who desire to address the Downtown Amarillo Urban Design Review Board with regard to matters on the agenda or having to do with policies, programs, or services will be received at this time. The total time allotted for comments is three (3) minutes per speaker. The board may not discuss items not on this agenda, but may respond with factual, established policy information, or refer to staff. (*Texas Attorney General Opinion. JC-0169*) If you wish to speak regarding an item on the agenda, please hold your comments until that item is introduced.

No comments were made.

ITEM 2: Approval of February 1st, 2017 Downtown Urban Design Review Board meeting minutes.

Board Member Camp stated that a change needed to be made regarding the time he exited the last meeting. A motion to approve the minutes with the noted change was made by Board Member Camp, seconded by Board Member Jennings, passed unanimously.

ITEM 3: COA-17-38: A request for variance from the requirement that fencing along walkway corridors and the parking lots within the Downtown Urban Design District have a 75% transparency, a sidewalk width of 7', and street trees in furnishing areas, to allow a security CMU block wall, a 5' wide sidewalk, and no street trees along S Taylor Street on the north site at the following location: 111 S Taylor Street and 215 S Taylor Street, legally described as Lots 1 - 20, Block 25, Glidden and Sanborn Unit No. 1; and Lots 3 - 19, Block 4, Glidden and Sanborn Unit No. 1. [Section 4-10-122, pg. 15 & 24, Downtown Amarillo Urban Design Standards]

Jeffrey English, Planner I, advised the project consists of redeveloping two parking lots on two different existing sites for us by the Amarillo Police Department to use for officer's personal vehicles and department vehicles. Mr. English presented that the variance request would not meet DAUDS standards regarding fencing characteristics. Mr. English ended his presentation with a staff recommendation of approval as submitted given the nature of this case and the behavior of the facility.

Chairman Pair asked if there were any questions or comments. Board Members questioned city staff regarding the details of the case. Jerry Danforth, representing the city, stood to take questions and explain further details regarding the request for variance.

A motion to approve the variance for this project as submitted was made by Board Member Cox, seconded by Board Member Gosselin. The motion passed unanimously.

ITEM 4: COA-18-04: A request for variance from the requirement that sidewalk in the walkway corridors within the Downtown Urban Design District have a minimum width of 7', to allow an 4' unobstructed sidewalk width at the following location: 509 S Grant Street, legally described as Lots 17 - 20, Block 352, Mirror Addition Unit No. 1. [Section 4-10-122, pg. 11, Downtown Amarillo Urban Design Standards]

Jeffrey English, Planner I, advised the project consists of renovating an existing warehouse for a brewery. Mr. English stated that the proposed sidewalk does not meet the DAUDS Sidewalk Standards. Mr. English ended his presentation with a staff recommendation of approval as submitted with variance 1.

Chairman Pair asked if there were any questions or comments. Board Members asked city staff questions regarding the details of the variance. Speaking for his application, Gregg Bliss took questions from the board.

A motion to approve the variance for this project as submitted was made by Board Member Camp, seconded by Board Member Gosselin. The motion passed unanimously.

ITEM 5: COA-18-05: A request for variance from the requirement that street-facing facades shall have significant transparency with windows, to allow 100% coverage of lower windows with temporary window signs (other images) at the following location: 600 S Buchanan Street, legally described as Lots 1 - 5, and 10, Block 83, Plemons Addition Unit No. 1. [Section 4-10-122, pg. 14 & 32, Downtown Amarillo Urban Design Standards]

Jeffrey English, Planner 1, advised the project consists of the placement of multiple window image along the lower windows along South Buchanan Street. Mr. English ended the presentation with a staff recommendation of approval of the item as submitted with an expiration date of April 1st, 2019 to remove the window image and an option to extend that expiration date if the Board allows by majority vote.

Chairman Pair asked if there were any questions or comments. Rachel Shreffler, the applicant, stood to take questions from the board. City staff was also present to answer and provide examples of possible window coverings. There was a discussion regarding which covering to approve and the length of approval time.

A motion to approve the variance for this project was made by Board Member Jennings, seconded by Board Member Camp. The motion passed unanimously.

ITEM 6: Consider future agenda items

Sherry Bailey, Senior Planner, updated the Board on the progress of combining two boards under the Planning Department to better serve community. Board Member Camp requested an update regarding warehouse districts, which Ms. Bailey assured he would receive one once it was available.

No further comments were made; Chairman Pair adjourned the meeting at 6:09pm.

A handwritten signature in blue ink, appearing to read "AJ Fawver", written over a horizontal line.

AJ Fawver, AICP, CNU-A
Planning Director